

BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES MEETING
THURSDAY, APRIL 4, 2024, 7:00 P.M.
BRIDGEWATER TOWNSHIP HALL
10990 CLINTON RD, MANCHESTER, MI 48158

AGENDA

- I. CALL TO ORDER / ESTABLISH QUORUM / PLEDGE ALLEGIANCE
- II. CITIZEN PARTICIPATION
- III. APPROVAL OF BOARD MEETING MINUTES – MARCH 7, 2024
- IV. REVIEW AND APPROVE AGENDA
- V. HOUSING BUREAU FOR SENIORS’ PRESENTATION - Yvonne Cudney
Community Outreach and Education Coordinator – UM Health
- VI. NEW BUSINESS
 - A. Approval of Claims Listing for March 1, 2024 through March 31, 2024
 - B. Architectural Proposal – Driven Design
 - C. Markowski & Company, CPAs - Audit Bid - Follow-Up
 - D. 2024 WCRC Agreement
 - E. Fire Millage Ballot Language Resolution
 - F. WWTP Generator Repair Quote
- VII. REPORTS & CORRESPONDANCE
 - A. Public Safety Report – Written report from WCSO
 - B. Zoning Administrator’s Report – Written report from Rodney Nanney
 - C. Assessor’s Report
 - D. Supervisor’s Report – Plant Operator Proposal
 - E. Clerk’s Report
 - F. Treasurer’s Report
 - G. Trustees’ Report
 - H. Planning Commission Report – Minutes included in board packet
 - I. Farmland Preservation Board Report
- VIII. CITIZEN PARTICIPATION
- IX. ADJOURNMENT

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

7-Mar-24 meeting called to order by Supervisor Fromhart at 7:04 p.m. followed by the Pledge of Allegiance.

Present: Trustee Faust; Trustee Fromhart; Trustee McQueer; Trustee Oliver; Trustee Ahrens

Absent: None

Citizen attendance: 6

II. CITIZEN PARTICIPATION

- None

III. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as amended, moving item G to A and moving the other items down.
– Mr. McQueer; support – Mr. Oliver; vote – unanimous.

IV. APPROVAL OF MINUTES

- Motion to approve the 1-Feb-24 meeting minutes as presented – Mr. Oliver; support – Mr. Faust.
vote – unanimous.

V. PRESENTATION OF 2024-2025 FISCAL YEAR GENERAL FUND BUDGET

A. Public Hearing

- Open public hearing at 7:08
- No public comment
- Close public hearing at 7:09

B. Township Officers Salary Resolutions

- Motion to approve supervisor's salary; resolution number 2024-03– Ms. McQueer; support – Ms. Ahrens.
 - Roll call vote:

Trustee Faust – yes	Trustee Fromhart – abstain	Trustee McQueer – yes
Trustee Oliver - yes	Trustee Ahrens - yes.	
- Motion to approve clerk's salary; resolution number 2024-04– Mr. Oliver; support – Mr. Faust.
 - Roll call vote:

Trustee Faust – yes	Trustee Fromhart – yes	Trustee McQueer – abstain
Trustee Oliver - yes	Trustee Ahrens - yes.	
- Motion to approve treasurer's salary; resolution number 2024-05 – Ms. Fromhart; support – Ms. McQueer; vote.
 - Roll call vote:

Trustee Faust – yes	Trustee Fromhart – yes	Trustee McQueer – yes
Trustee Oliver - yes	Trustee Ahrens - abstain	
- Motion to approve trustee's salary; resolution number 2024-06– Ms. McQueer; support – Ms. Fromhart – unanimous.
 - Roll call vote:

Trustee Faust – abstain	Trustee Fromhart – yes	Trustee McQueer – yes
Trustee Oliver - abstain	Trustee Ahrens- yes.	

C. General Appropriations Act Resolution

- Motion to approve the general appropriations act; resolution number 2024-07 as presented– Ms. McQueer; support –Mr. Faust.

Bridgewater Township Board of Trustees Minutes

VIII. REPORTS AND CORRESPONDENCE

A. Public Safety Report-

- No report received.

B. Supervisor's Report

- See Board packet.
- Will have bids for potential new service provider for the sewer plant next month.
- Working on bids for architect for township hall improvements.
- Chairing the SWWCOG Meeting on Wednesday March 13 at 7:00 pm located at Sharon township.

C. Assessor's Report

- No written report was presented.

D. Clerk's Report

- 9 early days of voting went well with 47 voters. Bridgewater was in the top 3 municipalities for turn out per voters in the County.
- Election day was long but productive, we had 155 in person voters with 180 AV ballots. The County canvas is complete.
- I thank all the fantastic election inspectors and Chairs for their faithful diligence to our election process.
- Reported that I will not be able to organize clean up day due to the back-to-back elections in August and November.

E. Treasurer's Report

- Reported County settlement is in progress.
- All 2023 delinquent property taxes must be paid at the County Treasurers office.

F. Trustees' Report

- Trustee Faust
Had concerns about the stones on the sewer driveway from snow removal.
- Trustee Oliver
Concerned about increasing property taxes.

G. Zoning Administrator's Report

- A written report from Mr. Nanney is included in Board packet.

H. Planning Commission

- No meeting in February.

I. Farmland Preservation Board Report

- No meeting in February

IX. CITIZEN PARTICIPATION

- None

X. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 10:06 p.m.

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

1-Feb-24 meeting called to order by Supervisor Fromhart at 7:04 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Ahrens; Trustee Faust; Trustee Fromhart; Trustee McQueer; Trustee Oliver.

Absent: 0

Citizen attendance: 0

II. CITIZEN PARTICIPATION

- None

III. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as presented. – Mr. Oliver; support –Ms. McQueer; vote – unanimous.

IV. APPROVAL OF REGULAR BOARD MEETING MINUTES – JANUARY 4, 2024

- Motion to approve the minutes as presented. – Mr. Oliver; support – Ms. Ahrens; vote – unanimous.

V. NEW BUSINESS

A. River Raisin Watershed Council 2024 Membership Dues.

- Board Motion to approve River Raisin Watershed Council 2024 Membership Dues in the amount of \$167.00– Ms. McQueer; support – Ms. Ahrens; vote – unanimous.

B. Approval of claims Listing for January 1, 2024, through January 31, 2024

- Motion to approve disbursements of \$22,310.80 for general operations and \$19,449.25 for sewer operations; total expenditure of \$41,760.05 for the month of January – Mr. Faust; support – Mr. Oliver; vote – unanimous.

C. MMLLPP 2023 Renewal- 3/1/2024

- Motion to approve MMLLPP 2024 insurance renewal for \$10,174.00 – Mr. Oliver: support – Ms. Ahrens.

D. Architectural Proposal – Design Works Architecture LLC

- Board had a lengthy discussion about the quote to draw plans for an addition to the township hall. Board agreed to look for additional quotes.

E. 2024-2025 FY General Fund Budget Review – Set Public Hearing

- Motion to set the public hearing date on the proposed general fund budget for 2024-2025 FY Budget Review for 7-Mar-24 – Ms. McQueer; support –Mr. Oliver; vote – unanimous.

VI. REPORTS AND CORRESPONDENCE

A. Public Safety Report

- A written report from the sheriff's department was submitted and is on record

B. Zoning Administrator's Report

- A written report from Mr. Nanney was submitted and is on record.

Bridgewater Township Board of Trustees Minutes

C. Assessor's Report

- A report was present to the Board regarding 2024 assessing classifications. Increases are as follows; Ag 1.0607, Commercial 1.0185, Industrial 1.0219, Personal property 1.00 and Residential 1.1655.

D. Supervisor's Report

- Talked about the Sewer capital improvements study from Michigan Rural Water Association. Supervisor recommends development in the Hamlet to cover cost.
- Attended MTA solar meeting.
- Resolution 24-02 to release parcel from PA-116, Motion to approve Resolution 24-02 - Ms. Fromhart: support – Ms. McQueer; roll call – Mr. Faust, Ms. Ahrens, Ms. Fromhart, Ms. McQueer, Mr. Oliver -yes.
- The Gerken Annual report has been received. Date for inspection is Feb.7 at 2pm.
- Solar meeting at Townhall on March 21 at 6pm.

E. Clerk's Report

- Election Commission met tonight and approved all agenda items. All election inspector positions are filled for both early voting and election day. Thank you to all that volunteered.
- Early voting postcards and permanent absent voter applications have been mailed.
- Absent voter ballots have been mailed.
- Early voting starts Feb. 17–25 and election day is Feb 27, 2027.
- The Township Hall will be off limits after each day of early voting. Please do not enter the building for security purposes.

F. Treasurer's Report

- Property taxes are due February 14th.

G. Trustees' Report

Trustee Faust

- Found two new members for the Farmland Preservation Board. Thank you, Dave.

Trustee Oliver

- Went to the WWCA meeting, received audit, finances are in good shape, 600 permits were issued in 2023.

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H. Planning Commission

- Minutes from the Planning Commission were submitted and are on record.
- No meeting in February.

I. Farmland Preservation Board Report

- No Meeting

VII. CITIZEN PARTICIPATION

- None

VIII. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 9:39 p.m.

Poverty Exemptions/Waivers

April 4, 2024

Yvonne Cudney, JD, MPA
Housing Bureau for Seniors
Community Education and Outreach Coordinator





AGENDA

1. Housing Bureau for Seniors
Our services
2. Senior Housing Landscape
Washtenaw County
3. Property Tax Exemptions
What they are

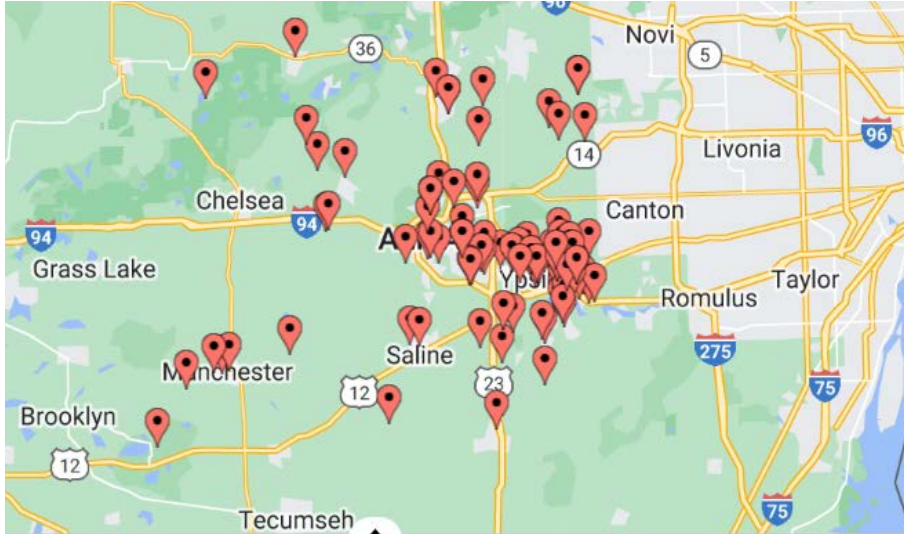
MISSION

Recognizing that stable housing is imperative to physical and mental well-being, HBS informs and empowers older adults and those who care about them by providing guidance and resources regarding sustainable housing in Washtenaw County and beyond.



- **Core Programming**
 - Foreclosure Prevention
 - Eviction Prevention
 - Housing Counseling
- **Annual Events**
 - Senior Living Week
 - Big Hearts for Seniors
- **Education**
 - Workshops (Substance Use Disorders, When to Know When to Move, Aging Sensitivity, etc)
 - Presentations Washtenaw County Senior Housing Landscape, Poverty Exemptions

2023 Washtenaw County Senior Foreclosures



230 Total Foreclosures

159 for which I found ages -
of those, 44% were 60+ years

What is a Property Tax Exemption?

If an **owner occupied** household is unable to pay for their property taxes, they may qualify for an exemption or reduction in their property tax

Also known as a “poverty exemption” or “hardship exemption”

MCL 211.7u Principal Residence of persons in poverty; exemption from taxation

The exemption/reduction is in accordance with the applicant's household income. An eligible household may receive a 25%, 50%, 75% or 100% exemption depending upon where they fall on the income guidelines of the municipality

Households must apply annually prior to the March, July or December Boards of Review

Can apply retroactively (1 year) at July or December Board of Review

Individual municipalities may set their own income limits, but the limit may not be less than the federal poverty level

ALICE Survival Budget (2021)

Monthly Costs and Credits	Single Adult
Housing - Rent	\$875
Housing - Utilities	\$154
Child Care	\$0
Food	\$461
Transportation	\$396
Health Care	\$216
Technology	\$75
Miscellaneous	\$218
Tax Payments	\$432
Tax Credits	\$0
Monthly Total	\$2,827
ANNUAL TOTAL	\$33,924

<https://www.unitedforalice.org/county-reports/michigan>

HUD Income & Affordable Housing Limits (2023)

Household Size	1
120% Median	\$99,000
Median income	\$82,500
85% AMI (<i>Covenant Units Only</i>)	\$70,125
Low income (80%)	\$62,600
Low income (60%)	\$49,500
Very low income (50%)	\$41,250
Extremely low income (30%)	\$24,750

<https://www.washtenaw.org/DocumentCenter/View/29606/2023-Income-Limits?bidId=>

Washtenaw County – Poverty Exemption Income Limits

CITY OR TOWNSHIP	Phone Number	POVERTY GUIDELINE	POVERTY GUIDELINE
		1 PPL (MAX INCOME)	2 PPL (MAX INCOME)
City of Ann Arbor	734-994-2663	32,076	43,384
City of Chelsea	734-475-1771	26,973	36,482
City of Dexter	734-426-8303	32,076	43,384
City of Manchester	734-433-9724	21,141	28,549
City of Milan	734-439-0580	14,580	19,720
City of Saline	734-429-4907	26,973	36,482
City of Ypsilanti	734-483-1530	26,973	36,482
Ann Arbor Township	734-663-8540	21,870	29,580
Augusta Township	734-461-6117	23,328	31,552
Bridgewater Township	517-505-1462	14,580	19,720
Dexter Township	734-426-3767	21,141	28,594
Freedom Township	734-222-6662	15,060	20,440
Lima Township	734-475-2246	21,870	29,580
Lodi Township	734-665-7583	21,141	28,594
Lyndon Township	734-475-2401	26,973	36,482
Manchester Township	734-428-7090	26,973	36,482
Northfield Township	734-449-2880	14,850	19,720
Pittsfield Township	734-822-3116	26,973	36,482
Salem Township	248-349-1960	14,580	19,720
Saline Township	734-222-6050	27,861	37,814
Scio Township	734-369-9400	29,160	39,440
Sharon Township	734-428-7591	21,141	28,594
Superior Township	734-482-6099	26,973	32,173
Sylvan Township	734-475-8890	29,160	39,440
Webster Township	734-426-5103	29,160	39,440
York Township	734-439-8842	23,328	31,552
Ypsilanti Township	734-487-4927	26,050	29,800
HHS Federal Poverty Guidelines*		14,580	19,720

<https://www.washtenaw.org/2339/Poverty-Exemptions>

Bridgewater Township Housing Units

Bridgewater has 638 total housing units, of which 606 are owner occupied.

28 (4.4%) households have income below \$15,000

<https://data.census.gov/table/ACSST5Y2022.S1901?q=s1901&g=060XX00US2616110560>

17 (2.8%) households have incomes between \$15,001 & \$24,999

<https://data.census.gov/table/ACSST5Y2022.S1901?q=s1901&g=060XX00US2616110560>

Summary

Over 10,000 older adult households in Washtenaw County spend more than 30% of their income on housing expenses.

Increasing the income guidelines for poverty tax exemptions in Bridgewater Township to 30% AMI or 200% FPL could provide relief to ~ 17 more households.

THANK YOU



**UNIVERSITY OF
MICHIGAN HEALTH**
MICHIGAN MEDICINE

Bridgewater Township General Fund

Monthly Expenses

March 2024

Type	Date	Num	Name	Split	Amount
Mar 24					
▶ Bill	03/31/2024		Amy Ahrens	5253727 · Treasurer supplies & expenses	234.50
Bill	03/31/2024		AT&T	5253727 · Treasurer supplies & expenses	43.91
Bill	03/31/2024		Beckett & Raeder	2233 · Due to SMR-Crego/Peltcs	1,600.00
Bill	03/31/2024		Cardmember Service	-SPLIT-	1,006.62
Bill	03/31/2024		Clayton and Mary Rider Assessing Ser...	-SPLIT-	2,359.83
Bill	03/31/2024		Consumers Energy	5265728 · Maintenance & Utilities	81.52
Bill	03/31/2024		Detroit Edison Company - Hall	5265728 · Maintenance & Utilities	70.27
Bill	03/31/2024		Detroit Edison Company - Street Lights	5440852 · Street lighting	377.10
Bill	03/31/2024		Frontier	5265728 · Maintenance & Utilities	227.07
Bill	03/31/2024		Iron Free & SoftWater Systems	5265728 · Maintenance & Utilities	25.00
Bill	03/31/2024		Judith Klager	5209705 · Board of Review expenses	20.77
Bill	03/31/2024		Manchester Mirror	-SPLIT-	396.49
Bill	03/31/2024		Maria Stedman	5265728 · Maintenance & Utilities	25.00
Bill	03/31/2024		Paychex - fees	5215727 · Clerk supplies & expense	212.18
Bill	03/31/2024		Paychex - payroll	-SPLIT-	6,676.75
Bill	03/31/2024		Rex and Penny Sanders	-SPLIT-	10,213.75
Bill	03/31/2024		Spectrum Printers	5191727 · Election expense	10.00
Bill	03/31/2024		Toshiba	-SPLIT-	138.95
Bill	03/31/2024		Washtenaw County Treasurer	5440847 · Drains at large	33,945.95
Mar 24					57,665.66

Apr 1, 2024
 Accrual Basis

Bridgewater Township Profit & Loss Budget vs. Actual April 2023 through March 2024

	Apr '23 - Mar 24	Budget	\$ Over Budget
Income			
Clean-up Day Grant	3,769	3,769	0
Clean Up Donation	227	227	0
4402 · Property tax - operation	92,366	95,000	-2,634
4405 · Property tax - fire millage	54,971	50,000	4,971
4447 · Tax administration fee	37,769	38,000	-231
4448 · Tax collection fees	4,758	3,800	958
4460 · Township permits	150	150	0
4465 · Land division fees	1,075	1,400	-325
4574 · Revenue sharing	175,144	176,349	-1,205
4665 · Interest Income	828	3,500	-2,672
4672 · Other Income	7	7	0
4675 · Metro Auth.-restricted to roads	4,840	4,787	53
4700 · Election Reimbursement	1,335	1,335	-1
Total Income	377,239	378,324	-1,085
Gross Profit	377,239	378,324	-1,085
Expense			
5101000 · Township Board			
5101703 · Trustee salary	5,094	5,094	0
5101727 · Township supplies & expenses	1,830	2,000	-171
5102703 · Designated rep	150	200	-50
Total 5101000 · Township Board	7,074	7,294	-221
5171000 · Supervisor			
5171703 · Supervisor Salary	19,048	19,048	-0
5171727 · Supervisor Expense	22	100	-78
5209000 · Assessor			
5209705 · Board of Review expenses	1,430	1,500	-70
5209805 · Assessor Wages	25,009	22,800	2,209
5209810 · Assessor Expense	3,177	3,300	-123
Total 5209000 · Assessor	29,616	27,600	2,016
Total 5171000 · Supervisor	48,686	46,748	1,938
5173000 · Other General Government			
5173715 · Social Security	6,135	6,500	-365
5173801 · Attorney & Consulting Expenses	3,730	4,000	-270
5173802 · Audit fees	5,600	5,600	0
5173811 · Membership fees & dues	2,429	2,429	-0
5173890 · Newsletter (non-recyc)	247	247	0
5173895 · Website Administrator	527	527	0

Apr 1, 2024
 Accrual Basis

Bridgewater Township Profit & Loss Budget vs. Actual April 2023 through March 2024

	Apr '23 - Mar 24	Budget	\$ Over Budget
5173912 · Insurance & Bonds	6,462	6,462	0
5174800 · Bank Fees	-50	0	-50
Total 5173000 · Other General Government	25,081	25,765	-684
5215700 · Clerk			
5173900 · Printing & publishing	349	600	-251
5174810 · Deputy Clerk	1,182	1,600	-419
5191727 · Election expense	13,223	12,741	482
5215703 · Clerk salary	19,788	19,788	0
5215727 · Clerk supplies & expense	4,299	4,000	299
Total 5215700 · Clerk	38,840	38,729	111
5253700 · Treasurer			
5253701 · Tax Collection Expense	3,595	3,222	373
5253703 · Treasurer salary	21,497	21,497	0
5253704 · Deputy Treasurer Wages	450	450	0
5253727 · Treasurer supplies & expenses	3,316	3,500	-184
Total 5253700 · Treasurer	28,858	28,669	189
5265000 · Building & Grounds			
5265728 · Maintenance & Utilities	8,250	10,000	-1,750
5265925 · Cemetery care	3,147	3,147	0
5265980 · Building improvement & equipmen	5,348	5,348	0
Total 5265000 · Building & Grounds	16,746	18,495	-1,749
5301800 · Public Safety			
5339727 · Fire protection billing expense	98,559	100,000	-1,441
Total 5301800 · Public Safety	98,559	100,000	-1,441
5400700 · Planning & zoning			
5400701 · Planning			
5400727 · Planning comm. wage & expense	4,229	7,000	-2,771
5400803 · Planning consultant - on-going	4,441	7,000	-2,559
5411810 · Conferences & Training	100	100	0
Total 5400701 · Planning	8,770	14,100	-5,330
5410726 · Zoning			
5410704 · Land Division Processing Fees	1,925	1,900	25
5410727 · Zoning ad.wage & expense	6,820	7,500	-680
Total 5410726 · Zoning	8,745	9,400	-655
Total 5400700 · Planning & zoning	17,515	23,500	-5,985

Apr 1, 2024
Accrual Basis

Bridgewater Township Profit & Loss Budget vs. Actual April 2023 through March 2024

	Apr '23 - Mar 24	Budget	\$ Over Budget
5440000 · Public works			
5440846 · Road Improvements	97,709	97,709	0
5440847 · Drains at large	67,777	33,832	33,945
5440849 · Clean-up Day	4,564	4,564	-0
5440852 · Street lighting	3,843	5,000	-1,157
Total 5440000 · Public works	173,893	141,105	32,788
66900 · Reconciliation Discrepancies	-0		
Total Expense	455,251	430,305	24,946
Net Income	-78,012	-51,981	-26,031

Bridgewater Township General Fund
Balance Sheet
As of March 31, 2024

Apr 1, 2024
Accrual Basis

	Mar 31, 24
ASSETS	
Current Assets	
Checking/Savings	
1002 · General Checking-Key Bank	220,964.69
1010 · General Savings-Key Bank	238,092.20
1016 · Bank of Ann Arbor 5yr	106,418.05
1017 · Old National 5 yr	118,737.71
Total Checking/Savings	684,212.65
Accounts Receivable	
1200 · Accounts Receivable	26,627.00
Total Accounts Receivable	26,627.00
Other Current Assets	
Prepaid Insurance	8,080.00
1081 · Due from Sewer Operations	100.00
1085 · Due From Tax Fund	100.00
1201 · Accounts Receivable 2	1,590.00
Total Other Current Assets	9,870.00
Total Current Assets	720,709.65
Fixed Assets	
1600 · Buildings	98,329.35
1610 · Equipment	28,244.21
1620 · Land	70,863.09
1630 · Siding & Windows	17,049.00
1640 · Township Hall Improvements	54,079.30
1650 · Accumulated Depreciation	-112,272.85
Total Fixed Assets	156,292.10
TOTAL ASSETS	877,001.75
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	46,673.40
Total Accounts Payable	46,673.40
Credit Cards	
2050 · Comerica - Clerk/Treasurer	-738.40
Total Credit Cards	-738.40

**Bridgewater Township General Fund
Balance Sheet
As of March 31, 2024**

Apr 1, 2024
Accrual Basis

	Mar 31, 24
Other Current Liabilities	
2100 · Payroll Liabilities	39.27
2202 · Accounts Payable.	-12,980.00
2217 · Escrow Deposits Payable	
2220 · Due to SMR-Elliott parcel	2,500.00
2233 · Due to SMR-Crego/Peltcs	900.00
2252 · Due Metro General Contractors	1,000.00
2253-01 · Due to Bridgewater Commons	485.00
2253-02 · Bridgewater Commons - Landscapi	2,600.00
2970 · Tillman Escrow	65.00
	7,550.00
Total 2217 · Escrow Deposits Payable	
	-5,390.73
Total Other Current Liabilities	
	40,544.27
Total Current Liabilities	
Long Term Liabilities	
2900 · Deferred revenue-ARPA	181,543.75
	181,543.75
Total Long Term Liabilities	
	222,088.02
Total Liabilities	
Equity	
3900 · Fund Balance	576,633.76
3940 · Invested in Capital Assets, Net	156,292.10
Net Income	-78,012.13
	654,913.73
Total Equity	
TOTAL LIABILITIES & EQUITY	877,001.75

Bridgewater Township Sewer Operation

Monthly Expenses

March 2024

Type	Date	Num	Name	Split	Amount
Mar 24					
▶ Bill	03/31/2024		DTE Energy	Electricity	1,813.70
Bill	03/31/2024		Faust Sand & Gravel, Inc.	-SPLIT-	1,100.00
Bill	03/31/2024		Haviland	Chemicals	1,534.50
Bill	03/31/2024		USIC Locating Services, ...	Miss Dig Locator Service	264.50
Bill	03/31/2024		Village of Manchester	Plant Operator	4,366.87
Mar 24					<u>9,079.57</u>

Bridgewater Township Sewer Operation Profit & Loss Budget vs. Actual April 2023 through March 2024

	Apr '23 - Mar 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Connection Fees			
Easement Fee	250.00		
Grinder Pump Reimb + 10%	12,100.00		
Inspection Fee	150.00		
Tap Fee	104,082.20		
Total Connection Fees	116,582.20	0.00	116,582.20
Interest Income Master Account			
Interest Income Checking	615.42	100.00	515.42
Total Interest Income Master Account	615.42	100.00	515.42
Operation Maintenance Income	108,540.00	100,000.00	8,540.00
Total Income	225,737.62	100,100.00	125,637.62
Gross Profit	225,737.62	100,100.00	125,637.62
Expense			
Bank Service Charges	130.00		
Collection System			
Billing			
Billing Clerk	-1,100.00	-1,200.00	100.00
Office Supplies	0.00	200.00	-200.00
Total Billing	-1,100.00	-1,000.00	-100.00
Grinder Pump repairs	14,980.24	15,000.00	-19.76
Miss Dig Locator Service	3,796.34	2,500.00	1,296.34
New Grinders	23,374.00	10,000.00	13,374.00
Total Collection System	41,050.58	26,500.00	14,550.58
Insurance	3,009.53	4,000.00	-990.47
Legal & Professional			
Audit	1,300.00	1,500.00	-200.00
Engineer	1,500.00	1,000.00	500.00
Total Legal & Professional	2,800.00	2,500.00	300.00

Apr 1, 24
 Accrual Basis

Bridgewater Township Sewer Operation Profit & Loss Budget vs. Actual April 2023 through March 2024

	Apr '23 - Mar 24	Budget	\$ Over Budget
Treatment Plant			
Building & Grounds Maintenance	3,829.76	3,500.00	329.76
Chemicals	13,339.15	7,000.00	6,339.15
Diesel Fuel/Propane	784.41	1,000.00	-215.59
Electricity	23,977.96	24,000.00	-22.04
Equipment Repairs	6,699.50	5,000.00	1,699.50
Generator Maintenance Contract	0.00	1,000.00	-1,000.00
NPDES Permit	2,371.69	2,400.00	-28.31
Phone Service	1,007.00	1,200.00	-193.00
Plant Operator	41,793.22	36,000.00	5,793.22
Sludge Handling & Disposal	5,551.20	5,000.00	551.20
Supplies	972.07	500.00	472.07
Total Treatment Plant	100,325.96	86,600.00	13,725.96
Total Expense	147,316.07	119,600.00	27,716.07
Net Ordinary Income	78,421.55	-19,500.00	97,921.55
Net Income	78,421.55	-19,500.00	97,921.55

Bridgewater Township Sewer Operation
Balance Sheet
As of March 31, 2024

Apr 1, 2024
Accrual Basis

	Mar 31, 24
ASSETS	
Current Assets	
Checking/Savings	
Key-Sewer O/M	
Capital Improvements Reserve	42,000.00
Key-Sewer O/M - Other	30,942.32
Total Key-Sewer O/M	72,942.32
Key Sewer O/M Saving	209,421.31
Total Checking/Savings	282,363.63
Accounts Receivable	
Accounts receivable	12,652.30
Total Accounts Receivable	12,652.30
Other Current Assets	
Current Year Tx Roll Receivable	12,980.00
Due From Tax	-9,790.20
Inventory Asset	65,756.00
Prepaid Insurance	2,294.00
Total Other Current Assets	71,239.80
Total Current Assets	366,255.73
Fixed Assets	
Accessory Building	53,320.00
Accumulated Depr - Access Bldg	-13,359.63
Equipment	101,752.20
Accumulated Depr - Equipment	-86,061.44
Sewer System Plant	1,966,444.05
Accumulated Depr - Sewer System	-827,544.78
Land	55,355.06
Total Fixed Assets	1,249,905.46
Other Assets	
Special Assessment Receivable	8,331.24
Total Other Assets	8,331.24
TOTAL ASSETS	1,624,492.43

Bridgewater Township Sewer Operation
Balance Sheet
As of March 31, 2024

Apr 1, 2024
Accrual Basis

	<u>Mar 31, 24</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
*Accounts Payable	4,562.97
Total Accounts Payable	4,562.97
Other Current Liabilities	
Due to General Fund	-4,286.00
Total Other Current Liabilities	-4,286.00
Total Current Liabilities	276.97
Total Liabilities	276.97
Equity	
Invested in capital assets, net	1,315,661.00
Unrestricted Funds (QB RE acct)	230,132.91
Net Income	78,421.55
Total Equity	1,624,215.46
TOTAL LIABILITIES & EQUITY	<u>1,624,492.43</u>

Bridgewater Addition Proposal

From: Cody Newman (cody@drivendesignstudio.com)

To: bridgewaterwpsupervisor@yahoo.com

Cc: headquarters@drivendesignstudio.com

Date: Friday, March 8, 2024 at 07:07 AM EST

Laurie,

Thank you for taking the time to review your project with me yesterday. We appreciate the opportunity to work on a historically significant project in your township. We have attached our proposal for your review in addition to our resumes and a few sample projects. Please let me know if you need anything else or if you have any other questions or concerns.

Best regards,

Cody Newman, AIA

Licensed Architect

Washington | Oregon | Colorado | Michigan | Indiana | Ohio | New Jersey



117 W. Michigan Ave., Battle Creek, MI

Drivendesignstudio.com

cody@drivendesignstudio.com

(269) 753-8040



Bridgewater Addition.pdf

143.3kB



DD Resumes.pdf

2.9MB



DD Sample Work_Municipal.pdf

2.5MB



DD Sample Work_Historic.pdf

18.6MB

Project Proposal

Friday, March 8th, 2024

Dear Bridgewater Township,

Driven Design Studio welcomes the opportunity to collaborate with you regarding an addition to your historic township hall at 10990 Clinton Road, Manchester, Michigan. This letter outlines the proposed services and functions as our agreement for the project as defined and the services described herein.

Project Description

Based on our on site visit it is our understanding that you are looking to develop an addition of approximately 1,600 square feet to the west of your existing township hall. The new addition is to house office space, storage, two ADA restrooms, and mechanical space. The existing parking lot is to be expanded as part of this project.

Scope of Services

Driven Design Studio will provide architectural services to provide a permit set of contract documents (drawings) for submittal to the local jurisdiction. The services will include one site visit to verify existing conditions and discuss the project scope. A maximum of three design iterations are included in the scope of services, additional services are outlined below.

Driven Design Studio is to be provided with the following documentation in order to complete our services:

- A site survey
- The prior schematic design set

Driven Design Studio **will not** be providing the following services as part of this agreement:

- Civil or Structural Engineering
(This is to be performed schematically for permitting)
- Bidding or Construction Administration
(This work is to be performed at the rates in Exhibit B)

Laurie Fromhart
Bridgewater Township
10990 Clinton Road
Manchester, MI 48158

Professional Services Provided

Architecture
Interior Design
MEP Engineering

Compensation (Fixed Fee)

\$10,000 Schematic Design
\$10,000 Construction Documents

Reimbursable Expenses

See Exhibit A

Schedule

Schematic Design: 3 weeks
Construction Docs: 3 weeks
Total: 6 weeks

*Schedule to vary depending
on owner feedback

Cody Newman
(269) 753 - 8040
Cody@drivendesignstudio.com
drivendesignstudio.com
facebook.com/drivendesignbc

Deliverables

Schematic Design Set of architectural drawings are to include:

- Cover Sheet and Code Review
- Overall Area Plans
- Architectural Site Plan
- Architectural Site Details
- Existing and Demolition Plans
- Architectural Floor Plan
- Architectural Reflected Ceiling Plan
- Architectural Elevations
- Renderings depicting the completed project

Permit set of architectural drawings are to include:

- Cover Sheet and Code Review
- Overall Area Plans
- Architectural Site Plan
- Architectural Site Details
- Existing and Demolition Plans
- Architectural Floor Plan sheet and details
- Interior Finish Selections, Finish Plans, and Room Finish Schedule
- Architectural Reflected Ceiling Plan
- Interior Elevations and Details
- Architectural Elevations
- Building and Wall Sections
- Mechanical, Electrical, and Plumbing Engineering
- Renderings depicting the completed project

Photo Release

Driven Design Studio uses virtual visualization, live, video, and still photography to assist with promotion of the firm and it's work. All photos taken of the project by your photographer or videographer may be used by Driven Design Studio. This material may be used for promotional purposes on our website, submittals for architectural and interior design awards, and through social media platforms.

Opinions of Probable Construction Cost

In providing opinions of probable construction cost, the Client understands that the Architect has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the Architect's opinions of probable construction costs are made on the basis of the Architect's professional judgment and experience. The Architect makes no warranty, express or implied that the bids or the negotiated cost of the Work will not vary from the Architect's opinion of probable construction cost.

Compensation

Driven Design Studio proposes that basic compensation be a lump sum of **\$20,000** to complete the services outlined herein. In addition to basic compensation, you will be invoiced for reimbursable expenses incurred by Driven Design Studio. Reimbursable expenses are outlined in Exhibit A.

Invoices will be sent out monthly for the percentage of the work completed and payment is due upon the receipt of invoice. **Final payment must be made before final drawings will be released.** Payments may be made by cash, check, or ACH transfer. If you elect to pay via credit card, there is an additional 3% convenience fee added to the services. A service charge of 1.5% per month is applied to accounts unpaid after 30 days from the date of invoice. As we progress through our services, if the project is abandoned for any reason, compensation shall be for the time incurred to date plus reimbursable expenses.

Additional Services

Additional services not specifically identified in the Scope of Services shall be paid for by the Client in addition to the fees previously stated, provided the Client authorizes such additional services in writing. Special services will be billed monthly as work progresses and invoices are due upon receipt. If services covered by this agreement have not been completed within two months of the date of this agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as additional services at the rates outlined in Exhibit B.

Client Contact Information

Below is the information we need to start the project and to ensure we have your billing information correct. Driven Design Studio does not share your information with any third party.

Client Name / Title / Position (Primary Contract)

Phone Number

Email

Secondary Contact Name (Primary Contact)

Company Name

Company Address

Company Website

Limited Liability

Driven Design Studio makes no expressed or implied warranties by its provision of services under this Agreement. Bridgewater Township and Driven Design Studio have discussed our respective risks, rewards, and benefits related to the project and the Driven Design Studio total fee for services, and we have allocated the risks such that if the Owner or others makes a claim against the Architect, the Owner is limited in the amount which it may recover as "Damages" to the amount of fees that the Architect has collected from the Owner.

Indemnification Clause

The Architect shall indemnify and hold the Owner and the Owner's officers and employees harmless from and against damages, losses and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are caused by the negligent acts or omissions of the Architect, its employees and its consultants in the performance of professional services under this Agreement. The Architect's obligations to indemnify and hold the Owner and the Owner's officers and employees harmless does not include a duty to defend. The Architect's duty to indemnify the Owner shall be limited to the available proceeds of the insurance coverage required by this Agreement.

Conclusion

We hope the information contained within this proposed agreement is acceptable. Please provide your written authorization to proceed with the services described herein by signing on the line provided and returning a copy to our office via e-mail (cody@drivendesignstudio.com) so we may honor the terms and conditions contained herein.

We are excited to work with you on this project and we look forward to hearing from you soon. Please contact us if you have any questions.

Sincerely,



Cody Newman
President

3/8/2024

ACCEPTED AND AGREED ON BEHALF OF BRIDGEWATER TOWNSHIP

Signed Name

Printed Name

Date

** Please fill out Exhibit C and return a signed copy of this agreement and Exhibit C to headquarters@drivendesignstudio.com.

Exhibit A. Reimbursable Expenses

Reimbursable expenses are in addition to compensation for basic and additional services and include expenses incurred by Driven Design Studio, and its employees in the interest of the project. Reimbursable expenses include the following:

TRANSPORTATION

Mileage using our own vehicles will be invoiced at the standard IRS allowable rate. Other transportation expenses include car rental, parking, meals, airfare, and lodging. All transportation costs will be invoiced without markup. One site visit is included in the fee.

FEES

Any fees paid for securing approvals, and/or information from authorities having jurisdiction over the project are to be reimbursed at cost plus ten percent.

COMMUNICATIONS

Expenses include any shipping or otherwise required communication cost are to be reimbursed at cost plus ten percent.

REPROGRAPHICS

Expenses including printing, photocopying, and duplication charges incurred. All 24"x36" sheets are to be reimbursed at \$6 per sheet.

Exhibit B. 2023 Hourly Rates

Below are the 2023 Driven Design Studio Billing rates for architectural and interior design services. If mechanical, electrical, plumbing, civil, or structural engineering services are required we are able to partner with local firms and provide rates for their services on a project by project basis. Hourly rates are subject to change annually.

Principal Architect -	\$180 Per Hour
Senior Project Manager -	\$150 Per Hour
Project Manager -	\$125 per Hour
Interior Design Manager -	\$125 Per Hour
Interior Design Technical Staff -	\$90 Per Hour
Architectural Technical Staff -	\$90 Per Hour

All mileage is to be billed out at the current IRS rate

Exhibit C. Project Information

Below is the information we need to start the project and to ensure we have the initial project information correct. We have infilled the information we have to date, please infill any blank spaces.

Project Name: Bridgewater Township Hall Addition

Building Site/Address: 10990 Clinton Road, Manchester, MI 48158

New or Existing Building (Provide Approximate Square Footage): 1,600 SF Addition +/-

Proposed Use: Township Hall

Lease or Own (if lease provide landlord information below): Own

Landlord Contact (name, phone number, email): N/A

Utilities on Site: Existing utilities to remain or be expanded as required

Budget (approximate):

Proposed Timeline: Spring 2025 Construction Start, Completed Fall 2025

Contractor/Construction Manager: The project is to be bid out

Cody Newman

Owner / Architect



Founder & Architect

Driven Design Studio
Battle Creek, MI

Cody is the owner of Driven Design Studio. He launched the firm as a way to help fellow community members in towns around his home state of Michigan renovate or start their version of the American Dream. As a licensed 36 C.R.F. Part 61 architect Cody's work has been focused on community revitalization, building restoration, modern design, and sustainable design.

Architect/Developer

Restore (269)
Battle Creek, MI

As Co-Founder of Restore (269), it is Cody's focus to be the architect, project manager, construction manager, and Chief Financial Officer of the company. Cody has overseen projects such as the Record Box redevelopment. The Record Box was a two million dollar renovation of a 19,000 square foot historic building that features a brewery, co-working space, and event space.

Community Involvement

Battle Creek Planning Commission - Commissioner
2017 - Present

Battle Creek Historic District Commission - Chair
2018 - Present

Battle Creek Community Foundation Scholarship - Member
2018 - 2021

Ignite BC (Professional Organization)- Founder
2018 - 2020

Downtown Development Authority Board Member - Battle Creek
2019 - Present

Project Experience

Albion College Alumni Center
Albion, MI
Higher Ed | 14,000 SF

Royal Apartments and Hotel
Marshall, MI
Rehabilitation | 14,000 SF

Marquette Condos
Marquette, MI
Multi-Family Res. | 17,000 SF

Burn Boot Camp
Battle Creek, MI
Rehabilitation | 5,000 SF

DOW Chemical
Auburn, MI
Lab and Manf. | 300,000 SF

Record Box
Battle Creek, MI
Mixed Use Rehab | 19,000 SF

Driven Design Studio Owner
117 West Michigan Avenue
Battle Creek, MI 49017
(269) 753-8040
cody@drivendesignstudio.com

Education

Bachelor of Architecture
University of Michigan

Master of Architecture
University of Michigan
Thesis - A specialization in the future of transportation and it's affect on architecture. Business and real estate were additional areas of interest.

Credentials

Licensed Architect - Michigan
Licensed Architect - Indiana
Licensed Architect - Ohio
Licensed Architect - New Jersey
Licensed Architect - Washington
Licensed Architect - Oregon
Licensed Architect - Colorado

Record Box Battle Creek, MI

Project Information

Record Box

Brewery, Co-working, & Event Space

Battle Creek, MI

19,000 SF Renovation

\$2,000,000 Construction Cost

Project completed in 2019

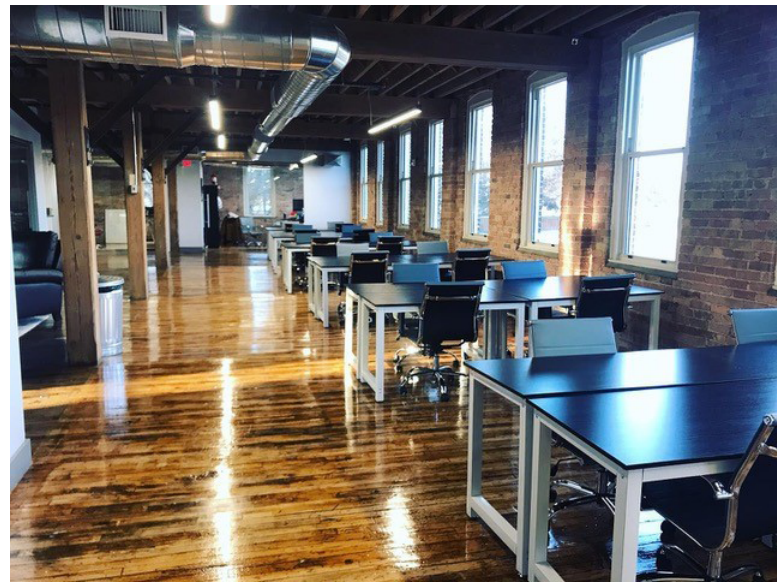
Driven Design provided architecture, interior design, and engineering drafting for this project.

Project Summary

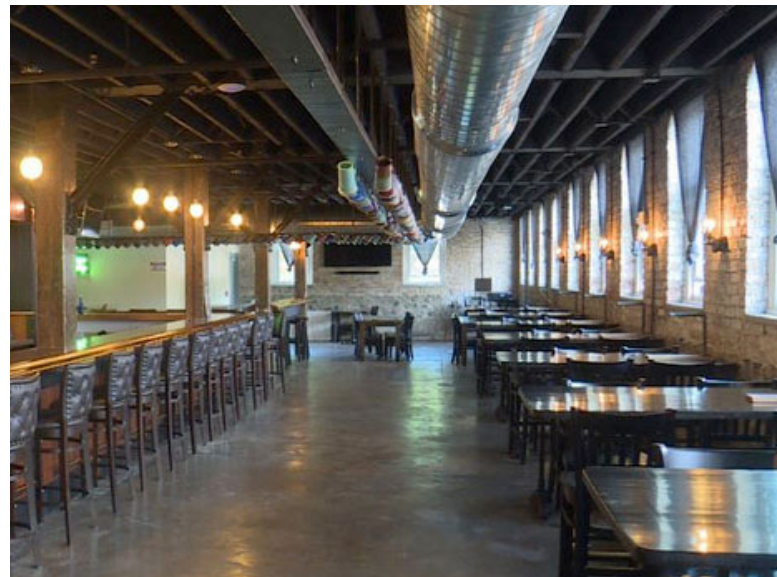
The Record Printing and Box Company built this building in 1902 for the purpose of creating cereal boxes for local start ups. The building had spent the prior twenty years vacant before Restore (269) took it over. The project was a gut renovation with a brewery on the first floor, coworking space on the second floor, and an event space on the third floor. The exterior was tuckpointed and the interior renovation featured an industrial style.



Interior Photo - Event Space



Interior Photo - Co-Working Space



Interior Photo - Brewery Space

Royal Apartments Marshall, MI

Project Information

Royal Apartments

Multi-Family Housing

Marshall, MI

10,000 SF renovation

\$2,500,000 construction budget

Anticipated completion in Fall 2022

Driven Design provided Architecture + Interior Design services

Project Summary

Schuler's Restaurant and Pub is an iconic restaurant located in downtown Marshall, Michigan. The restaurant and hotel we established in 1909. The hotel closed in the 1970's and was used for office space from then on. We converted the office space on the upper two levels into seven new apartments. We worked closely with the owner, Michigan Economic Development Corporation, and City of Marshall to move this project from design through construction.



Kitchen Rendering



Kitchen



Living Space

Royal Hotel Marshall, MI

Project Information

Royal Hotel

Boutique Hotel

Marshall, MI

1,765 SF Hotel space

\$500,000 construction budget

Project completed in spring 2023

Driven Design provided Architecture and Interior Design Services.

Project Summary

This historic building is located in the heart of downtown Marshall, Michigan. Schuler's Restaurant and Pub is located on the first floor, new apartments on the second floor and third floors, with the North wing of the third floor being home to the hotel. The rooms have a modern, yet soft touch of historic originality from the building which once housed a hotel in 1909. The goal of this project was to provide a comfortable space that feels like home for people visiting Marshall.



Exterior Photo



Interior Photo



Interior Photo



Interior Photo

Hayes Block Albion, MI

Project Information

Hayes Block

Commercial & Multi-Family Housing

Albion, MI

14,000 SF renovation

\$3,500,000 construction budget

Anticipated completion in Fall 2024

Driven Design provided Architecture and Interior Design services in collaboration with Ignyte Design for MEP Engineering.

Project Summary

The Hayes Block is an iconic historic building in the heart of downtown Albion, Michigan. The building is a tax credit and MEDC CRP project. All windows are being replaced as part of this project. The interior of the building is completely renovated with a modern design and historic trims. The exterior street front facade will be restored to its historic days with a new elevator shaft and stairwell addition on the rear.



Interior Rendering



Historic Image



Interior Rendering

McClean Pharmacy Rogers City, MI

Project Information McClean Pharmacy

Market
Rogers City, MI
6,300 SF new
Construction Budget
Built 2022

Driven Design provided Architecture, Interior Design services and partnered with Ignyte Design for MEP

Project Summary

McClean Pharmacy located in the historic downtown area of Rogers City was converted into a market/ retail space on the main level floor. In addition to the first floor renovation, two new residential units were added to the upper level. Lastly, in the rear of the first floor two ADA residential units were provided.



Interior Rendering



Interior Rendering



Interior Rendering



Interior Rendering

King Cafe and Co Ypsilanti, MI

Project Information

King Cafe and Co

Restaurant

Ypsilanti, MI

4,500 SF renovation

\$600,000 construction budget

Project completed in 2020

Driven Design provided architecture and historic tax credit services.

Project Summary

Chef Richard Muszynski is a formally trained Chef and Pastry Chef. He approached Driven Design to renovate the historic King and Co clothing store downtown in Ypsilanti, Michigan. The first floor is the restaurant and the upper two levels were developed into office space. The project utilized local, state, and federal incentives which Driven Design aided in working the owner through the process. The project received historic tax credits.



Interior Photograph



Interior Photograph



Renovated Exterior

Rogers City Marina Rogers City, MI

Project Information

Marina

Rogers City, MI

6,500 SF renovation/ addition

\$1,600,000 construction budget

Project is anticipated to open Spring 2025

Driven Design provided architectural and interior design services.

Project Summary

Rogers City is a small, vibrant northeast Michigan community located on the shores of Lake Huron. The renovation of the Marina's welcome center will deliver a state of the art facility for both boaters and the community. Retail, Office, community, and outdoor gathering spaces were all factored into the universal and green designed space.



Interior Rendering



Interior Rendering - Flexible meeting space



Exterior Rendering



Exterior Rendering

Battle Creek Storage Battle Creek, MI

Project Information

Battle Creek Water Storage Building

Metal Storage Building

Battle Creek, MI

New Construction

\$600,000 Construction Budget

Driven Design provided architectural services.

Project Summary

The City of Battle Creek needed a new storage facility for their water division. The building is used for cold storage. Driven Design provided architectural services for the project. The building is projected to have a one hundred year life.



Exterior View



Exterior Detail



Interior View



Exterior View

Athens Fire Station Athens, MI

Project Information

Athens Fire Station

Athens, MI

2,000 SF Addition

\$500,000 Construction Budget

Built 2021

Driven Design provided interior design, construction documents, & construction administration services.

Project Summary

Athens Fire Department was looking to add a new apparatus bay and have an interior clean room developed. The apparatus bay was to house one more utility truck and has a loft for storage space. On the interior of the fire department, we designed and oversaw the construction of a clean room which is utilized after service calls. The project was completed in spring of 2021.



The new addition to the existing fire station.

Audit Proposal

From: Christine Kratzer (christine.kratzer@willisandjurasek.cpa)

To: bridgewaterwpsupervisor@yahoo.com

Date: Friday, March 22, 2024 at 12:06 PM EDT

Hi Laurie,

I apologize for the delay in getting back to you. We're unable to provide a quote for the 3/31/24 year-end. With our current calendar I don't think we'd be able to provide you timely service. If you choose to continue with your current firm for an additional year we'd be happy to provide a proposal next year when we have a bit more notice to ensure we can get you on our calendar and get your audit completed timely.

I'm sorry we're unable to help at this time. Please do give me a call or an email in the future if you are looking for bids.

Kind regards,

Christine Kratzer, CPA/ABV

Willis & Jurasek, P.C.

4100 Spring Arbor Road, Jackson, MI 49201-9360

Phone - (517) 788-8663

Fax - (517) 788-9872

www.willispc.com

Neither the information in this block, the typed name of the sender, nor anything else in this message is intended to constitute an electronic signature unless a specific statement to the contrary is included in this message.

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Lally Group Client Interest Form Follow Up

From: Bradley Johncox (bjohncox@lallycpa.com)

To: bridgewaterwpsupervisor@yahoo.com

Date: Friday, March 22, 2024 at 02:50 PM EDT

Hi Laurie,

Thank you for completing our client interest form and considering Lally Group to provide a proposal for audit services for Bridgewater Township. We appreciate your trust in our firm to provide a quality service for your Organization. I regret to inform you that we are not currently taking on new governmental audit clients and will be unable to provide a proposal for your audit.

Thanks again for your consideration.

Respectfully,

Bradley S. Johncox, CPA



Phone: (517) 787-0064

Direct: (517) 748-5569

Fax: (517) 787-0178

bjohncox@lallycpa.com

Schedule a call with me [here!](#)

RE: accounting assistance?

From: Brian Camiller (brian.camiller@plantemoran.com)
To: bridgewaterwpsupervisor@yahoo.com; bridgewaterwptreasurer@yahoo.com
Cc: michelle.lewis@plantemoran.com; kelly.schimmoeller@plantemoran.com
Date: Monday, April 1, 2024 at 08:06 AM EDT

Good morning, Laurie.

My understanding is that you connected with my colleague, Michelle last week. Unfortunately, we are not able to propose on the Township's audit at this time. However, we would be very interested in helping the Township with internal accounting matters and help you get ready to be audited by another firm. Really, those 2 services should be provided by separate firms as to not impair the audit firm's independence.

Michelle will send you some of our marketing materials. In the meantime, please click on the link below my signature and watch our 90 second video explaining our outsourced accounting services.

If you would like to discuss in more detail, I'd love to schedule a Teams meeting with you for either Wednesday or Friday. Please let me know.

Brian J. Camiller | Partner | Government Vertical Leader

Plante Moran, 3000 Town Center, Suite 100, Southfield, MI 48075

Direct Dial: 248.223.3840

[Plante Moran](#) | [Twitter](#) | [Facebook](#) | [LinkedIn](#) | [Learn from Leaders](#) | [Manage Your Email Subscriptions](#)

[**PMGAP Public sector outsourced accounting services. Watch our short film to learn more.**](#)

[**We're celebrating a legacy that's 100 years in the making. That's why you can count on us. Learn more.**](#)



From: Laurie Fromhart <bridgewaterwpsupervisor@yahoo.com>
Sent: Friday, March 22, 2024 6:49 PM
To: Brian Camiller <Brian.Camiller@plantemoran.com>; bridgewaterwptreasurer@yahoo.com
Cc: Michelle Lewis <Michelle.Lewis@plantemoran.com>; Kelly Schimmoeller <Kelly.Schimmoeller@plantemoran.com>
Subject: Re: accounting assistance?

ATTENTION: This email was sent to Plante Moran from an [external source](#). Please be extra vigilant when opening attachments or clicking links.

Hi Brian,

Re: Markowski & Company, CPAs - Audit Bid

From: Laurie Fromhart (bridgewaterwpsupervisor@yahoo.com)

To: smclane@markowskipas.com

Date: Monday, March 11, 2024 at 09:51 AM EDT

Hi Scott,

We received a bid from your firm back in January 2019 for three years with costs at \$5900 to \$6000. Your current bid is twice this amount. Have costs gone up that much? Just want to make sure there was no error in your bid.

Thanks,

Laurie Fromhart
Bridgewater Township Supervisor
10990 Clinton Rd
Manchester, MI 48158
Cell: 734.223.2766
Email: bridgewaterwpsupervisor@yahoo.com

On Tuesday, February 27, 2024 at 06:06:15 PM EST, Scott McLane <smclane@markowskipas.com> wrote:

Laurie,

Please see the attached audit bid as requested.

Thank you,

Scott McLane
Markowski & Company, CPAs

RE: Markowski & Company, CPAs - Audit Bid

From: Scott McLane (smclane@markowskicpas.com)

To: bridgewaterwpsupervisor@yahoo.com

Date: Monday, March 11, 2024 at 06:45 PM EDT

Laurie,

Unfortunately, yes, Inflation has impacted our industry. Cost of software, increased audit requirements, cost of employees, healthcare, etc. All have significantly increased our cost.

I just saw this morning that since 2021, costs in the US have increased over 29%. I wish it was different.

Thank you,

Scott McLane
Markowski & Company, CPAs

From: Laurie Fromhart <bridgewaterwpsupervisor@yahoo.com>
Sent: Monday, March 11, 2024 9:52 AM
To: Scott McLane smclane@markowskicpas.com
Subject: Re: Markowski & Company, CPAs - Audit Bid

Hi Scott,

Thanks,

Laurie Fromhart
Bridgewater Township Supervisor
10990 Clinton Rd
Manchester, MI 48158
Cell: 734.223.2766
Email: bridgewaterwpsupervisor@yahoo.com

Proposal to Provide Professional
Auditing Services For:

BRIDGEWATER TOWNSHIP

For the Year Ending March 31, 2024

MARKOWSKI & COMPANY CPAs

Contact Person:

Scott O McLane
2880 Spring Arbor Rd.
Jackson, Michigan 49203
(517) 782-9351
smclane@markowskicpas.com

Certified Public Accountants

Markowski & Company

2880 Spring Arbor Road, Jackson, MI 49203

www.markowskicpas.com

Proposal to Provide Professional Auditing Services for

BRIDGEWATER TOWNSHIP

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MARKOWSKI & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

2880 SPRING ARBOR ROAD • JACKSON • MICHIGAN • 49203
PHONE (517) 782-9351 • FAX (517) 782-0599

Laurie Fromhart, Supervisor
Bridgewater Township
10990 Clinton Rd.
Manchester, MI 48158

TRANSMITTAL LETTER

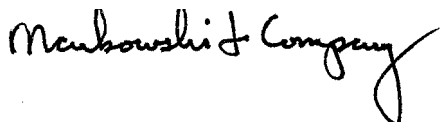
The partners of Markowski & Company CPAs are pleased to present this proposal in response to the **Bridgewater Township's** (the "Township") solicitation of bids to complete an audit of financial statements for the period April 1, 2023 through March 31, 2024.

We strongly believe that our firm is best suited to perform this engagement. The partners of our firm maintain a hands-on approach to our audit engagements, which ensures that the Township will receive the best service possible. Our partners have a diverse background which includes a wide variety of not for profit audit experience.

We can attest that our firm is a legal entity in the State of Michigan and has provided professional services for over sixty years. We are members in good standing of the American Institute of Certified Public Accountants and the Michigan Association of Certified Public Accountants.

We are confident that our proposal meets your needs and look forward to working with you in the future.

This proposal is a firm and irrevocable offer, and shall remain open for a period of 60 days from February 27, 2024. We look forward to working with you in the future.



MARKOWSKI & COMPANY CPAs
February 27, 2024

Proposal to Provide Professional Auditing Services
Bridgewater Township

TECHNICAL PROPOSAL

Scope of Services

We understand that the Township requires timely audit services and we are committed to meeting all terms, conditions, and requirements of this engagement.

The period covered will be for the fiscal year ending March 31, 2024. It is our understanding the scope of services will be the following:

1. Audit the financial statements, and assist with drafting the statements and required disclosures as necessary (subject to Township review and approval).
2. Prepare a Management Letter summarizing the results of the audit and including audit findings, including material weaknesses and/or significant deficiencies in internal control (if any) and provide recommendations for improvements.

Independence

Our firm and its partners are independent of the Bridgewater Township as defined by generally accepted auditing standards.

License to Practice in Michigan

The firm and key personnel assigned to this engagement are currently registered and licensed to practice in the State of Michigan.

Firm Profile

K. Laverne Markowski founded Markowski & Company CPAs in 1961. The original clients of our firm included several governmental and not for profit entities, due primarily to our founder's excellent reputation and thorough knowledge of governmental and not for profit accounting.

Our firm provides audit services from our Jackson, Michigan office. The audit staff consists of well-trained and highly motivated professionals. Markowski & Company CPAs is a member of the AICPA AND MICPA. This audit will be staffed with one - two professionals on a full-time basis. Other staff will be utilized as needed.

Proposal to Provide Professional Auditing Services
Bridgewater Township

Berger, Gheri & LaDuke PLC, performed the most recent external quality control review of our firm for the year ended June 30, 2023. Because of the significance of governmental audits to the operations of Markowski & Company, CPAs, the quality control review included a review of specific governmental engagement.

Partner, Supervisory, and Staff Qualifications and Experience

Markowski & Company, CPAs is proud of the many professional accomplishments of its staff. Staff to be specifically assigned to the Township's audit include, but are not limited to, the following experienced professionals:

Scott O. McLane – Scott, a partner with our firm, joined the staff of Markowski & Company following his graduation from Central Michigan University in 1993.

Scott has gained a variety of experiences relating to governmental auditing and accounting since joining our staff. Clients with which he has extensive experience include: Manchester Village, Henrietta Township, Sheridan Township, and Summit Township, among others. As a result of this experience, Scott is capable of providing the best service possible to our clients.

As with all members of the audit team, Scott believes that it is vital to maintain standards in the ever changing not for profit auditing arena. Scott has and continues to attend many continuing education classes in governmental accounting.

Mr. McLane is a member of the Michigan Association of CPAs.

Derrick Southern- Mr. Southern is a 2016 graduate of the Olivet College, and joined the staff of Markowski & Company following his graduation. Since joining our firm, Derrick has accepted progressively responsible roles in governmental audits. Derrick is eager to learn more about governmental auditing and accounting, and received a 4.0 grade in the subject. Mr. Southern is a member of the Michigan Association of CPAs.

As you can see, Markowski & Company offers a stable, well-trained and energetic staff, which is always willing to go the extra mile to provide the best service possible to our clients.

Similar Engagements with Other Governmental Organizations:

As mentioned throughout the staff resumes, our firm performs audits of several governmental and not for profit organizations in southeastern Michigan. Client references are available upon request.

Proposal to Provide Professional Auditing Services
Bridgewater Township

Specific Audit Approach:

The audit process begins with the acceptance of the engagement and assignment of staff. Our engagement team has the expertise to provide a level of service desired and deserved by your organization. Our engagements are supervised by the engagement partner, who will be heavily involved in the performance of the engagement. This involvement is what provides an extra level of service to our clients.

Ongoing communication throughout the entire audit is key to the success of the engagement. We encourage open communication between your organization and our staff, including questions prior to the commencement of the engagement.

Audit Planning and Risk Assessment

Our audit planning includes a risk assessment of the Township and review of the control environment. Our approach to the initial risk assessment is very hands-on. We will request documentation of internal controls as designed by the Township, and perform an analysis of the effectiveness of this design. Auditing standards also require that we inquire regarding fraud risks – these inquiries will be made of management and others during the planning phase, but also throughout the engagement.

Preliminary analytical review procedures will be performed as part of our risk assessment. These procedures will focus on identifying unusual or unexpected relationships in the financial reports. Any such relationships are an indicator of an area of increased risk.

The risk assessment and understanding of the Township and its internal control will be documented and will include the use of electronic audit aids. Our firm uses several aids from Practitioners Publishing Company (PPC), a nationally recognized and peer reviewed provider of audit engagement tools to professional auditors.

Additional risk factors may be identified during the performance of audit procedures, and revisions to the original plan may be necessary. An audit is a continuous process of gathering, updating, and analyzing information about the fairness of presentation of amounts, disclosures, and compliance in the Township's financial statements. The actual audit process is a nonlinear process, and required procedures may be performed concurrently with other procedures. In addition, risks will be evaluated continuously throughout the audit.

Proposal to Provide Professional Auditing Services
Bridgewater Township

Control Environment

Following the initial risk assessment, a follow up involving inquiries of the Township's personnel will also include inspection and observation of the controls. This will enable us to determine the effectiveness of the controls as they are actually implemented, not just designed. We anticipate evaluating the following control processes to evaluate their effectiveness in preparing reliable financial statements:

- Disbursements
- Receipts
- Payroll
- Journal Entries
- IT and general computer controls
- Financial Reporting

Audit Sampling

Audit sampling provides the auditor an appropriate basis on which to conclude on an audit area by examining evidence from a sample of the population. We utilize both statistical and non-statistical sampling techniques as described in the AICPA's Audit Sampling Guide, depending on the type of testing being performed. Internal control, substantive and compliance testing samples are generally selected using non-statistical techniques. Sample sizes are determined by risk assessment and the nature of the population.

Performance of Fieldwork

Implementation of the audit plan will involve selection of substantive audit procedures. These procedures will be designed to provide appropriate evidence to support our opinions on the Township's financial reporting and compliance.

Substantive procedures consist of tests of details (examining invoices to support expenditures; time sheets and related documents to verify payroll charges, etc.) and analytical procedures. These procedures will be performed to detect material misstatements at the relevant assertion level (Assertions for transactions classes include: Occurrence, Completeness, Accuracy, Cutoff, and Classification; Assertions for account balances include Existence, Rights and Obligations, Completeness, and Valuation and Allocation).

Analytical procedures to be employed will include trend analysis, ratio analysis, and predictive or reasonableness tests. These procedures may vary from year to year, and the extent to which they are utilized is dependent upon other audit procedures performed and professional judgment.

The substantive testing phase of the audit engagement is anticipated to involve both staff and partners.

Proposal to Provide Professional Auditing Services
Bridgewater Township

Once sufficient evidence relating to the audit has been gathered and analyzed, the engagement will enter the conclusion stage. This involves the performance of procedures to identify commitments and contingencies, identify and evaluate any related party disclosures, determine whether a substantial doubt about the Organizations ability to continue as a going concern exists, identify and evaluate the disclosure of risks and uncertainties, summarize and evaluate the overall results of audit tests, and conclude on the form of opinion on the financial statements and any matters for discussion with management and those charged with governance.

Preparation and Review of the Financial Statements

Audit workpapers are reviewed throughout the audit by the engagement partner. Before the completion of fieldwork, the audit file will be substantially reviewed and any issues will be discussed and resolved. The financial statements will be drafted under the supervision of the engagement partner. The draft financial statements will be reviewed with management, and management will accept responsibility for their final form.

Final reports will be prepared and reviewed with management in a timely manner.

AUDIT BID FORM

Our proposal includes performing the audit services as requested in your request for proposal for audit services. Our engagement will be conducted in accordance with generally accepted auditing standards as they relate the operations of the Bridgewater Township. Our fee for this service is as follows:

Period Ended March 31, 2024	\$12,000
Optional:	
Period Ended March 31, 2025	\$12,500
Period Ended March 31, 2026	\$13,000

Signature: Scott O McLane

Name (typed): Scott O McLane

Title: Partner

Firm: Markowski & Company CPAs

Date: February 27, 2024

2024 BRIDGEWATER TOWNSHIP AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 2024, by and between the Township Board of **Bridgewater** Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of **Bridgewater**, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

IT IS FURTHER AGREED, the parties of the first part shall pay WCRC for the actual project costs incurred for the project; and

IT IS FURTHER AGREED, the WCRC will submit an invoice to the Township on July 1, 2024, for 50% of the estimated project costs. Following project completion and final accounting of the project costs, WCRC will submit the final invoice for the actual remaining unpaid costs. The final invoice shall provide supporting detail and information, which reasonably identifies the actual project costs incurred by WCRC. The Township described herein agrees to remit payment within 30 days from receipt of WCRC invoices.

Hogan Road, Logan Road to Wilbur Road

Work to include drainage improvements, forestry, shaping the existing surface, and the application of 8" of 23A Limestone (C.I.P.) (approximately 1,500 tons) with associated dust control and project restoration.

Estimated total project cost: \$ 52,000.00

Allen Road, Hogan Road to Bartlett Road

Work to include drainage improvements, forestry, shaping the existing surface, and the application of 8" of 23A Limestone (C.I.P.) (approximately 2,500 tons) with associated dust control and project restoration.

Estimated project cost: \$ 71,000.00

2024 Bridgewater Township Agreement

AGREEMENT SUMMARY

2024 LOCAL ROAD PROGRAM

Hogan Road, Logan Road to Wilbur Road \$ 52,000.00

Allen Road, Hogan Road to Bartlett Road \$ 71,000.00

Subtotal

\$ 123,000.00

Less WCRC 2024 Local Matching Funds \$ 54,877.00

ESTIMATED AMOUNT TO BE PAID BY BRIDGEWATER
TOWNSHIP UNDER THIS AGREEMENT DURING 2024: \$ 68,123.00

BRIDGEWATER TOWNSHIP:

Laurie Fromhart, Supervisor

Michelle McQueer, Clerk

WASHTENAW COUNTY ROAD COMMISSION:

Barbara Ryan Fuller, Chair

Matthew MacDonell, Managing Director

Fire Millage Ballot Question Language Options

Renewal Question for Extra-Voted Millage (Renewal)

Shall the expired previous voted increase in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution in Bridgewater Township, of 0.50 mills (\$0.50 per \$1,000 of taxable value), reduced to 0.4997 mills (\$.4997 per \$1,000 of taxable value) by the required millage rollbacks, be renewed at up to 0.4997 mills (\$0.4997 per \$1,000 of taxable value) and levied for 4 years, 2024 through 2027 inclusive, to maintain the township's contracted fire services, raising an estimated \$61,345 in the first year the millage is levied.

Renew and Increase Extra-Voted Millage to Offset Headlee Rollbacks

Shall the expired previous voted increase in the tax limitations imposed under Article IX, Sec. 6 of the Michigan Constitution in Bridgewater Township, of 0.50 mills (\$0.50 per \$1,000 of taxable value), reduced to .4997 mills (\$0.4997 per \$1,000 of taxable value) by the required millage rollbacks, be renewed at and increased up to the original voted 0.5 mills (\$0.50 per \$1,000 of taxable value) and levied for 4 years, 2024 through 2027 inclusive, to maintain the township's contracted fire services, raising an estimated \$61,382 in the first year the millage is levied.

Initial Question for Extra-Voted Millage (Increase)

Shall Bridgewater Township impose an increase of up to 0.75 mills (\$0.75 per \$1,000 of taxable value) in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution and levy it for 4 years, 2024 through 2027 inclusive, to maintain the township's contracted fire services which 0.75 mills increase will raise an estimated \$92,072 in the first year the millage is levied.

Bridgewater Township
April 1, 2024

2024 Taxable Value \$ **122,763,204.00**

	Millage Rate	Dollars Raised
Proposed	0.4997	\$ 61,344.77
	0.5000	\$ 61,381.60
	0.7500	\$ 92,072.40

2024 Taxable Value \$ 122,763,204.00
Less: Veteran's Exemption \$ 669,835.00
2024 Taxable Value \$ **122,093,369.00**

	Millage Rate	Dollars Raised
Proposed	0.4997	\$ 61,010.06
	0.5000	\$ 61,046.68
	0.7500	\$ 91,570.03

**BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES
RESOLUTION TO ADOPT MILLAGE BALLOT LANGUAGE
RESOLUTION NUMBER 2024-08**

WHEREAS, the Township Board of Bridgewater Township wishes to provide fire protection services; and

WHEREAS, townships may provide fire protections services, as authorized by Public Act 62 of 1933, MCL 211.203; and

WHEREAS, townships may contract and cooperate with other entities to provide fire protection services, as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, townships may impose and levy ad valorem property taxes to finance lawful public services, as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, the Township Board of Bridgewater Township wishes to levy .4997 mills to maintain the township's contracted fire services;

NOW, THEREFORE, BE IT RESOLVED that the Township Board of Bridgewater Township, Washtenaw County, approves the following millage ballot question language and directs the Clerk to submit it to be placed on the August 6, 2024, primary election ballot:

Renewal Question for Extra-Voted Millage (Renewal)

Shall the expired previous voted increase in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution in Bridgewater Township, of 0.50 mills (\$0.50 per \$1,000 of taxable value), reduced to 0.4997 mills (\$.4997 per \$1,000 of taxable value) by the required millage rollbacks, be renewed at up to 0.4997 mills (\$0.4997 per \$1,000 of taxable value) and levied for 4 years, 2024 through 2027 inclusive, to maintain the township's contracted fire services, raising an estimated \$61,345 in the first year the millage is levied.

Yes No

The above resolution 2024-08 offered by Trustee_____ and supported by Trustee_____ .

Upon roll-call vote, the following members voted:

AYE:

ABSTAIN:

NAY:

ABSENT:

The Supervisor declared the motion passed and the resolution number 2024-08 duly adopted.

Certification:

I, Michelle McQueer, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on April 4, 2024 the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Michelle McQueer
Bridgewater Township Clerk

**BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES
RESOLUTION TO ADOPT MILLAGE BALLOT LANGUAGE
RESOLUTION NUMBER 2024-08**

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WHEREAS, townships may provide fire protections services, as authorized by Public Act 62 of 1933, MCL 211.203; and

WHEREAS, townships may contract and cooperate with other entities to provide fire protection services, as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, townships may impose and levy ad valorem property taxes to finance lawful public services, as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, the Township Board of Bridgewater Township wishes to levy .75 mills to maintain the township's contracted fire services;

NOW, THEREFORE, BE IT RESOLVED that the Township Board of Bridgewater Township, Washtenaw County, approves the following millage ballot question language and directs the Clerk to submit it to be placed on the August 6, 2024, primary election ballot:

Initial Question for Extra-Voted Millage (Increase)

Shall Bridgewater Township impose an increase of up to 0.75 mills (\$0.75 per \$1,000 of taxable value) in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution and levy it for 4 years, 2024 through 2027 inclusive, to maintain the township's contracted fire services which 0.75 mills increase will raise an estimated \$92,072 in the first year the millage is levied.

Yes No

The above resolution 2024-08 offered by Trustee_____ and supported by Trustee_____ .

Upon roll-call vote, the following members voted:

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NAY:

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Michelle McQueer
Bridgewater Township Clerk

FW: Bridgewater Twp WWTP generator repair estimate

From: Tom Thompson (thompson@vil-manchester.org)

To: bridgewaterwpsupervisor@yahoo.com

Date: Monday, April 1, 2024 at 02:09 PM EDT

Hi Laurie,

Let me know if we can get this set up. I wasn't aware the alternator was failing until this quote.

Thanks,

Tom

From: Jeffery A Szpara [mailto:jeffery.a.szpara@cummins.com]

Sent: Monday, April 1, 2024 1:47 PM

To: Tom Thompson (thompson@vil-manchester.org) <thompson@vil-manchester.org>

Subject: Bridgewater Twp WWTP generator repair estimate

Hi Tom

Last time I was out at Bridgewater, I found that the DC alternator on the engine is not working. The battery charger in the system has been able to keep up on battery charging, but we should probably still replace the alternator. Please see the attached estimate which also includes fuel gauge replacement.

Thank you,

Jeff Szpara

*Power Generation Field Service Technician
Level III*

Cummins Sales and Service
54250 Grand River Ave.
New Hudson MI, 48165

Cell: 248.431.2685



Bridgewater Twp WWTP estimate 4-1-2024_WOQT 231495.pdf
194.2kB



Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
 Cummins Sales and Service
 PO Box 772639
 Detroit, MI 48277-2639

NEW HUDSON MI BRANCH
 54250 Grand River Avenue
 New Hudson, MI 48165-
 (248)573-1900

INVOICE NO
ESTIMATE
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

BRIDGEWATER TWP
 10990 CLINTON RD
 MANCHESTER, MI 48158-9541

OWNER

WWTP
 8820 KAISER RD
 SALINE, MI 48176-9695
 LAURIE FROMHART - 517 456-6725

PAGE 1 OF 3
 *** CHARGE ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
01-APR-2024		31-MAY-2005	DGFA-5693126		ONAN
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
184684		14-SEP-2021	J040700408		GEN SET
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
231495			743.9 / 743.9		8820 KAISER

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
------------------	--------------	------------------	-------------	-------------	--------------	------------	--------

OSN/MSN/VIN J040700408

COMPLAINT

THIS ESTIMATE IS TO REPLACE THE FUEL GAUGE AND ENGINE ALTERNATOR ON THE GENERATOR AT THE BRIDGEWATER WWTP. THIS IS QUOTED TO BE DONE WHILE ALREADY ON SITE FOR A PM SERVICE TO REDUCE LABOR CHARGES.

IF YOU HAVE ANY QUESTIONS, PLEASE FEEL FREE TO CONTACT ME AT FB538@CUMMINS.COM. TO APPROVE THIS ESTIMATE, PLEASE SIGN BELOW AND RETURN OR SEND AN EMAIL REPLY STATING APPROVAL.

THANK YOU,
 JEFF SZPARA
 CUMMINS SALES AND SERVICE
 POWER GENERATION FIELD SERVICE TECH
 JEFFERY.A.SZPARA@CUMMINS.COM
 CELL: 248-431-2685

1	0	359		FUEL LEVEL GAUGE 16" TANK	E1-NONSTOCK	81.38	81.38
1	0	MISC		MISC FITTINGS	E1-NONSTOCK	54.25	54.25
1	0	191-2326-01		ALTERNATOR-12V, 65A (TEXT	ONAN	369.41	369.41
1	0	5690181		BELT,V RIBBED	CECO	101.18	101.18

TAX EXEMPT NUMBERS:

PARTS:	606.22
PARTS COVERAGE CREDIT:	0.00CR
TOTAL PARTS:	606.22
SURCHARGE TOTAL:	0.00
LABOR:	860.28
LABOR COVERAGE CREDIT:	0.00CR
TOTAL LABOR:	860.28
MISC.:	88.00
MISC. COVERAGE CREDIT:	0.00CR

Completion date : 15-Sep-2021 01:29PM. Estimate expires : 14-Oct-2021 01:29PM.

Billing Inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE BEEN READ AND FULLY UNDERSTOOD.

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____



Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
 Cummins Sales and Service
 PO Box 772639
 Detroit, MI 48277-2639

NEW HUDSON MI BRANCH
 54250 Grand River Avenue
 New Hudson, MI 48165-
 (248)573-1900

INVOICE NO
ESTIMATE
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

BRIDGEWATER TWP
 10990 CLINTON RD
 MANCHESTER, MI 48158-9541

OWNER

WWTP
 8820 KAISER RD
 SALINE, MI 48176-9695
 LAURIE FROMHART - 517 456-6725

PAGE 2 OF 3

*** CHARGE ***

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CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
184684		14-SEP-2021	J040700408		GEN SET
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
231495			743.9 / 743.9		8820 KAISER

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
			J040700408	OSN/MSN/VIN			

TOTAL MISC.:	88.00	
FREIGHT		48.50
ROAD MILEAGE		39.50

AS A RESULT OF THE OUTBREAK OF THE DISEASE COVID-19 ARISING FROM THE NOVEL CORONAVIRUS, TEMPORARY DELAYS IN DELIVERY, LABOUR OR SERVICES FROM CUMMINS AND ITS SUB-SUPPLIERS OR SUBCONTRACTORS MAY OCCUR. AMONG OTHER FACTORS, CUMMINS DELIVERY OBLIGATIONS ARE SUBJECT TO CORRECT AND PUNCTUAL SUPPLY FROM OUR SUB-SUPPLIERS OR SUBCONTRACTORS, AND CUMMINS RESERVES THE RIGHT TO MAKE PARTIAL DELIVERIES OR MODIFY ITS LABOUR OR SERVICE. WHILE CUMMINS SHALL MAKE EVERY COMMERCIALY REASONABLE EFFORT TO MEET THE DELIVERY, SERVICE OR COMPLETION OBLIGATIONS SET FORTH HEREIN, SUCH DATES ARE SUBJECT TO CHANGE.

Completion date : 15-Sep-2021 01:29PM. Estimate expires : 14-Oct-2021 01:29PM.

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PAGE 3 OF 3

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231495			743.9 / 743.9		8820 KAISER

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			J040700408	OSN/MSN/VIN		LOCAL	0.00

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SUB TOTAL: 1,554.50

TOTAL TAX: 0.00

TOTAL AMOUNT: US \$ 1,554.50

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____

Bridgewater Township

Zoning Administrator Report

March, 2024

During this period, the following applications were received, reviewed, and acted upon. Also included is a summary of ordinance enforcement and administration activities:

Zoning Compliance Certificates and Administrative Site Plan Approval:

1. **Zoning Compliance Certificate – Greg Bono (10601 E. Austin Rd.).** Application for zoning approval to construct a new detached garage accessory structure in the rear yard. Not approved, due to encroachment into the minimum required rear yard setback area.

Land Divisions:

None this month

Ordinance Enforcement:

2. **13900 E. Michigan Ave. – Significant structural alterations to an existing agricultural building to convert it to a single-family dwelling without any zoning or building permit approvals.** The building is located more than a half-mile north of E. Michigan Ave. (US-12) at a location not visible from the state highway. In response to a stop work order, the owner ceased the construction activity. A licensed builder has been working on plans, but the required permit applications have not yet been submitted.
3. **12285 Fisk Rd. – Unlawful business activity.** In response to a neighbor complaint, I contacted the landowners and confirmed the scope of unlawful activity. There has been a lawful home occupation on the premises, but recently the scope of activity was unlawfully expanded beyond what the home occupation provisions allow. The owners have verbally committed to correct the violation.
4. **Hogan Rd. – barking dogs and burning trash.** Complaint forwarded to my office by the Supervisor. I visited the site and contacted the complaining party. During my visit I did not observe any unlawful conditions. Additional follow up visits are planned.

Ordinance Administration and Other Items of Interest:

5. **Telephone calls, emails, etc.** During this period, I received and responded to telephone calls/emails regarding requests for zoning district information and questions about Zoning Ordinance standards for boundary adjustments/land divisions, new single-family dwellings, pole barns, growing industrial hemp as an agricultural crop, and building additions. I also responded to a question from the Building Official about zoning review of building demolitions and answered additional questions about zoning and the church property at 13300 Clinton Rd.

Respectfully submitted,

Rodney C. Nanney

Zoning Administrator

Bridgewater Township Wastewater Treatment Plant

From: Jeff Escott (jbescott87@gmail.com)

To: bridgewaterwpsupervisor@yahoo.com

Date: Monday, March 18, 2024 at 05:18 PM EDT

Hello Laurie,

I would like to submit an offer for your consideration to operate the Bridgewater Township Wastewater Treatment Plant. I propose an offer of \$4,600.00 per month. This includes all permit required sampling and analyticals and being at the plant 3 times per week. This time allows us to do the additional required analyticals at the plant (ph and dissolved oxygen), as well as meter reads, maintenance and cleaning of the facilities.

Any additional analyticals required as well as all necessary supplies and additional hours are paid for by the township. Additional hours are billed at the rate of \$100.00 per hour, call ins (storms, power outages and equipment failures) are a 2 hour minimum.

Thank you for considering my offer and I look forward to working with you in the future.

Thanks again,

Jeff Escott
J & D Operations, LLC
734-260-4424



March 15, 2024

Laurie Fromhart Supervisor
Bridgewater Township
10990 Clinton
Manchester MI, 48158

RE: Proposal for Operation and Maintenance (O&M) Services for Bridgewater Township

Dear Ms. Fromhart:

Thank you for the opportunity to provide a proposal for operation and maintenance services for Bridgewater Township. We must kindly decline the opportunity at this time. The current commitments of our operations group would make it difficult for us to staff this project and deliver the exceptional quality service you deserve.

We would love to be informed of future projects as our schedule frees up. Again, we appreciate the opportunity and look forward to working together in the future. Hope to see you soon.

Sincerely,

F&V OPERATIONS AND RESOURCE MANAGEMENT, INC.

H. Blair Selover
Group Manager | Principal

James Green
Associate | Regional Manager

RE: National Pollutant Discharge Elimination System NPDES Individual Permit No. MI0057118, Designated Name: Bridgewater Twp WWTP

From: Tom Thompson (thompsont@vil-manchester.org)

To: bridgewaterwpsupervisor@yahoo.com

Cc: msessions@vil-manchester.org

Date: Monday, March 18, 2024 at 11:14 AM EDT

Laurie,

The NPDES permit changes after reading thru the document include:

- Chloride (Monthly), no limit established but need to include value
- Sulfate (Monthly), no limit established but need to include value
- CBOD5 (5 Day Carbonaceous Biodchemical Oxygen Demand) (3X Weekly), lbs/day limit decreased by approx. 60%, may be tough to meet depending on daily flow
- TSS(Total Suspended Solids) (3X Weekly), lbs/day limit decreased by approx. 60%, this will be the biggest challenge
- Phosphorus (Weekly), frequency of sampling will be increased to 3X Weekly if we receive a violation
- Ammonia Nitrogen (3X Weekly), the values were decreased for lbs/day but increased for mg/l (concentration), not sure why they would do that and then turn around to drop them again in 2029.

We do have the capability to do the chloride and sulfate monitoring with our DR3900 upon purchase the proper reagent packs. Let me know if you have any questions,

Thanks,

Tom

From: Tom Thompson [mailto:thompsont@vil-manchester.org]

Sent: Monday, March 18, 2024 6:34 AM

To: 'Laurie Fromhart' <bridgewaterwpsupervisor@yahoo.com>

Subject: RE: National Pollutant Discharge Elimination System NPDES Individual Permit No. MI0057118, Designated Name: Bridgewater Twp WWTP

Hi Laurie,

That is correct about the chloride and sulfate testing, I'm hoping we can handle that with our Hach DR3900 spectrophotometer in the Manchester lab (I need to investigate). We do take composite samples for effluent analyses. They just released this Friday afternoon to me and I will be looking further for any changes. I will also be leaving tomorrow thru the end of the week and will be in Mt. Pleasant for a conference. I will have my phone available to answer any calls/catch any alarms. The following week I'll be on vacation with my family. Jake Cousino will be available to handle any alarm calls (517) 490-7638.

Thanks,

Tom

From: Laurie Fromhart [mailto:bridgewaterwpsupervisor@yahoo.com]

Sent: Saturday, March 16, 2024 11:17 AM

To: Tom Thompson <thompsont@vil-manchester.org>

BASIS FOR DECISION MEMO

Permit Developer: Thomas Miller

Date: September 13, 2023

Permit No. MI0057118

Designated Site Name: Bridgewater Twp WWTP

Monitoring Point 001A: Authorization to discharge 0.035 MGD of treated municipal wastewater from Monitoring Point 001A through Outfall 001. Outfall 001 discharges to an unnamed tributary to the Saline River.

<u>Parameter</u>	<u>Maximum Limits for Quantity or Loading</u>				<u>Maximum Limits for Quality or Concentration</u>				<u>Monitoring Frequency</u>	<u>Sample Type</u>	<u>Basis for Limits</u>
	<u>Monthly</u>	<u>7-Day</u>	<u>Daily</u>	<u>Units</u>	<u>Monthly</u>	<u>7-Day</u>	<u>Daily</u>	<u>Units</u>			
Flow	(report)	---	(report)	MGD	---	---	---	---	Daily	Report Total Daily Flow	PWJ
Carbonaceous Biochemical Oxygen Demand (CBOD5)											
May – September	1.2	2.9	(report)	lbs/day	4	---	10	mg/l	3x Weekly	24-Hr	AWT/AD
October – April	7.3	12	(report)	lbs/day	25	40	(report)	mg/l	3x Weekly	Composite	STS
Total Suspended Solids (TSS)											
May – September	5.8	8.7 / 8.8	(report)	lbs/day	20	30	(report)	mg/l	3x Weekly	24-Hr	PWJ
October – April	8.7	13	(report)	lbs/day	30	45	(report)	mg/l	3x Weekly	Composite	STS
Ammonia Nitrogen (as N)											
May – September	0.15 / 0.14	0.58	(report) / 0.6	lbs/day	0.5	---	2.0	mg/l	3x Weekly	24-Hr Composite	AWT / AD
October – November	2.0	---	(report)	lbs/day	6.8	---	(report)	mg/l	3x Weekly		WQBEL
December – March	4.4	---	(report)	lbs/day	15	---	(report)	mg/l	3x Weekly		WQBEL
April	3.5	---	(report)	lbs/day	12	---	(report)	mg/l	3x Weekly		WQBEL
Total Phosphorus (as P)	0.15 / 0.14	---	(report)	lbs/day	0.5	---	(report)	mg/l	Weekly/ 3x Weekly	24-Hr Composite	WQBEL
Chloride	---	---	---	---	---	---	(report)	mg/l	Monthly	24-Hr Composite	WQC
Sulfate	---	---	---	---	---	---	(report)	mg/l	Monthly	24-Hr Composite	WQC
Fecal Coliform Bacteria	---	---	---	---	200	400	(report)	cts/100 ml	3x Weekly	Grab	WQS

<u>Parameter</u>	<u>Maximum Limits for Quantity or Loading</u>				<u>Maximum Limits for Quality or Concentration</u>				<u>Monitoring Frequency</u>	<u>Sample Type</u>	<u>Basis for Limits</u>
	<u>Monthly</u>	<u>7-Day</u>	<u>Daily</u>	<u>Units</u>	<u>Minimum % Monthly</u>	<u>7-Day</u>	<u>Minimum % Daily</u>	<u>Units</u>			
CBOD5 Minimum % Removal October – April	---	---	---	---	85	---	(report)	%	Monthly	Calculation	STS
TSS Minimum % Removal October – April	---	---	---	---	85	---	(report)	%	Monthly	Calculation	STS
					Minimum Daily		Maximum Daily				
pH	---	---	---	---	6.5	---	9.0	S.U.	3x Weekly	Grab	WQS
Dissolved Oxygen											
May – September	---	---	---	---	6.0	---	---	mg/l	3x Weekly	Grab	WQBEL
October – November	---	---	---	---	5.0	---	---	mg/l	3x Weekly	Grab	WQBEL / AD
December – April	---	---	---	---	3.0	---	---	mg/l	3x Weekly	Grab	WQBEL

Future Effluent Limitations: Future effluent limitations for Monitoring Point 001A.

<u>Ammonia Nitrogen (as N) see Part I.A.7.</u>											
October – November	1.4	---	---	lbs/day	4.8	---	(report)	mg/l	3x Weekly	24-Hr Composite	WQBEL
December – March	2.7	---	---	lbs/day	9.3	---	(report)	mg/l	3x Weekly		WQBEL
April	2.4	---	---	lbs/day	8.2	---	(report)	mg/l	3x Weekly		WQBEL

Limit Change Key

Normal Type = existing requirement - carried over from previous version of permit

Bold Type = new requirement - not in previous version of permit

Italic = deleted requirement - not carried over from previous version of permit

PERMIT CONDITIONS:

Final Effluent Limitations, Monitoring Point 001A

Schedule for Revised Chronic Final Effluent Limitations for Ammonia Nitrogen (as N), Monitoring Point 001A

Quantification Levels and Analytical Methods for Selected Parameters

Untreated or Partially Treated Sewage Discharge Reporting and Testing Requirements

Facility Contact

Monthly Operating Reports

Continuous Monitoring

Storm Water Pollution Prevention (not required)

Industrial Waste Pretreatment Program

Residuals Management Program for Land Application of Biosolids

NOTES:

For information pertaining to conventional pollutants and the establishment of certain permit conditions, see the Department's document named "ConvWQBEL_BridgewaterTwpWWTP_23."

A Total Phosphorus monitoring frequency reduction was approved by district however the biologist WQBEL memo recommends monitoring 3x Weekly. The weekly monitoring is held for this reissuance but should be reconsidered if any violations of phosphorus concentrations occur.

Less restrictive daily concentration limits are recommended during the May – September season for Ammonia Nitrogen and CBOD5; however after a review of DMR data the previous concentration limits are held for antidegradation. Similarly, less restrictive limits are recommended for Dissolved Oxygen in the October and November season but after review of the DMR data the previous limits are held for antidegradation. The less restrictive limits are the result of an increase in baseflow and updated stream slopes.

For information pertaining to the non-attainment status for certain designated uses of the receiving water and how it informed the establishment of certain permit conditions, see the Department's document named "WQBELBiologistFactSheet_MI0057118_10-27-2022."

Monitoring requirements for chloride and sulfate have been included in the draft permit in accordance with the Department's [Chloride and Sulfate Water Quality Values Implementation Plan \(michigan.gov\)](#).

A new chronic toxicity criterion for Ammonia Nitrogen was adopted by the Department in 2019 and is being implemented in NPDES permits. As part of this implementation, and to give notice to the permittee for future planning purposes, final effluent limitations for Ammonia Nitrogen that take effect October 1, 2029 have been included in Part I.A.7. Schedule for Revised Chronic Final Effluent Limitations for Ammonia Nitrogen (as N), Monitoring Point 001A of the permit. For information pertaining to the establishment of these requirements, see the Department's April 27, 2023 memo, "Factors for Water Resources Division Staff to Consider When Implementing the 2019 Quality Values for Ammonia Update."

Basis for Limits Key

WQBEL - Water Quality-Based Effluent Limit

STS - Secondary Treatment Standard

AWT - Advanced Wastewater Treatment

WQC - Water Quality Concern

WQS - Water Quality Standard

PWJ - Permit Writer's Judgment

AD – Antidegradation



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY
LANSING



PHILLIP D. ROOS
DIRECTOR

March 18, 2024

VIA EMAIL

Bridgewater Township Wastewater Treatment Plant
8820 Kaiser Road
Saline, MI 48115

Dear Thomas Thompson:

SUBJECT: Biosolids and PFAS Monitoring Results – Requires Mitigation
National Pollutant Discharge Elimination System (NPDES)
Permit No. MI0057118
Designated Name: Bridgewater Twp WWTP

On March 13, 2024, the Bridgewater Twp WWTP submitted results to the Department of Environment, Great Lakes, and Energy (EGLE), Water Resources Division (WRD) of a biosolids sample collected from the Bridgewater Twp Wastewater Treatment Plant (WWTP) collected on February 13, 2024, that was analyzed for Per- and Polyfluoroalkyl substances (PFAS). This is in accordance with the requirements set forth in the WRD's *Interim Strategy for Land Application of Biosolids Containing PFAS* and the Residuals Management Program (RMP) Modification letter dated December 27, 2023, which became effective January 1, 2024, and part of the WWTP's approved RMP.

The laboratory results indicated that the PFAS analytes, Perfluorooctane Sulfonate (PFOS) and/or Perfluorooctanoic Acid (PFOA), concentrations in biosolids were 27 microgram per kilogram ($\mu\text{g}/\text{kg}$) (parts per billion [ppb]) for PFOS and 24 $\mu\text{g}/\text{kg}$ for PFOA, respectively. Please note, that this analytical result suggests the WWTP may be receiving wastewater from one or more sources that are discharging elevated concentrations of PFOS and PFOA, which is concentrating in the facility's biosolids.

In accordance with the Interim Strategy and based on these results with the Facility's current PFOS and/or PFOA result in biosolids between 20 $\mu\text{g}/\text{kg}$ and 99 $\mu\text{g}/\text{kg}$, the facility shall undertake the following response activities should land application occur:

- Land application rates shall be no more than 1.5 dry tons per acre to reduce overall loading to the site or submit an Alternative Risk Mitigation Strategy (ARMS) for EGLE approval a minimum of 14 days prior to land application. When submitting an ARMS, please do so through the Biosolids PFAS Monitoring Report located on the facility's Dashboard in MiEnviro Portal under the "As Needed" tab.
- Provide the most current PFOS and PFOA analytical results and additional information specific to PFAS and biosolids in Michigan to landowners and farmers prior to the land application of biosolids. Information on notification requirements and sample templates can be obtained from [Michigan Biosolids PFAS-related information and links](#).
- Perform sampling of the biosolids source effluent for PFAS within 30 days if not already required.
- Implement a source reduction plan including an investigation of PFOS and/or PFOA to the sanitary wastewater and resulting biosolids if not already required.

Please note that depending on the results of all samples collected and investigation findings, further sampling in other areas of the facility and collection system may be necessary.

Information on sampling PFAS in the final effluent, investigating potential sources, and developing an Source Reduction Plan (SRP) can be obtained at [Industrial Pretreatment Plan \(IPP\) PFAS Initiative](#). This link contains numerous documents, including Frequently Asked Questions, Wastewater PFAS Sampling Guidance, and Recommended PFAS Screening and Evaluation Guidance. The WRD's IPP PFAS staff (copied on this letter) can assist the WWTP in PFAS source identification and reduction. This effort may also require further sampling in other areas of the facility and collection system. Both the IPP PFAS staff and the statewide PFAS biosolids contact (copied on this letter) are able to meet with your facility to discuss source investigations, please contact Christian Smith at SmithC186@michigan.gov to set up a meeting. The [IPP PFAS Staff Map](#) shows regional staff contact information.

This Biosolids PFAS Monitoring Report acknowledgment does not constitute a release or waiver of liability for compliance with your NPDES Permit; your NPDES Permit Application; or Part 31, Water Resources Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA). Please be advised that if new PFAS information becomes available or new standards or requirements are implemented, the WRD may require additional actions in accordance with the NREPA and its administrative rules.

Thank you for protecting Michigan's public health and environment from these emerging pollutants. Should you need further information, please contact me or Christian Smith at SmithC186@michigan.gov; 517-257-0251; or Spencer Mathews at EGLE, WRD, Lansing District Office, 525 West Allegan Street, Lansing, MI 48933.

Sincerely,

A handwritten signature in black ink that reads "Stephanie Kammer". The signature is written in a cursive style with a long, sweeping tail on the last letter.

Stephanie Kammer, Section Manager
Emerging Pollutants Section
Water Resources Division
517-897-1597
KammerS@michigan.gov

cc: Carla Davidson, EGLE
Christian Smith, EGLE
Spencer Mathews, EGLE

FW: Analytical Report Bridgewater, Set S58726

From: Tom Thompson (thompson@vil-manchester.org)

To: bridgewaterwpsupervisor@yahoo.com

Cc: msessions@vil-manchester.org

Date: Monday, March 11, 2024 at 11:45 AM EDT

Hi Laurie,

The PFAS sampling round shows that the level detected at the Bridgewater plant is higher than what is allowed for regular, class B biosolids land application. According to the state we will have to do up-stream sampling to find the source(s). A resample at the plant after mitigation of the PFAS source is found will hopefully show a decrease in concentrations. If the concentration is higher than 20, then the land applier (Nutrigo) will only be allowed to apply at half rate, in theory doubling the size of the area of the field that will be needed. We will need to discuss how we are going to tackle the up-stream sampling, possibly who you used for the XELApack sampling. I will be forwarding the lab results for you to review.

Thanks,

Tom

From: Graham Chapman [mailto:gc@nutrigoesi.com]

Sent: Monday, March 11, 2024 9:53 AM

To: thompson@vil-manchester.org

Subject: Re: Analytical Report Bridgewater, Set S58726

Good Morning Tom,

Biosolids application will need to be made at 1/2 rate. It would probably be a good idea to attempt to pinpoint the source and mitigate, with the possibility of a re-sample prior to land application.

Graham Chapman
Field Services Manager
Nutrigo
517.974.1424

On Mon, Mar 11, 2024 at 7:50 AM Tom Thompson <thompson@vil-manchester.org> wrote:

Hey Graham,

I see the results are higher than expected. What are the options?

Thanks,

Tom

From: Graham Chapman [mailto:gc@nutrigoesi.com]

Sent: Thursday, March 7, 2024 6:15 AM

To: Tom Thompson (Manchester) <thompson@vil-manchester.org>

Subject: Fwd: Analytical Report Bridgewater, Set S58726

Tom,

These results are not what we are looking for.

question about manufacturing businesses in Bridgewater

From: Andrew Berryhill (berryhill.andrewc@gmail.com)

To: bridgewaterwpsupervisor@yahoo.com

Date: Wednesday, March 6, 2024 at 11:04 AM EST

Laurie,

I live on Burmeister Road in Bridgewater Township and am concerned about the commercial explosives manufacturing facility located just down the road from my house. In light of the recent disaster in Clinton Township where a person was killed by debris thrown a 1/4 mile from the site and debris was explosively scattered as far as two miles away, I am quite concerned about the situation and potential for a similar disaster in our community. Can you please explain to me how this sort of dangerous commercial activity is permitted? Do they pay some sort of special taxes? What safety protocols are required for their ongoing production of these dangerous materials? Are other similar business welcome in our community?

Thank you for your attention to this matter,

Andrew Berryhill

Fireworks business

From: Frederick Lucas (fred@castleberrylucas.com)

To: berryhill.andrewc@gmail.com

Cc: bridgewaterwpsupervisor@yahoo.com

Date: Tuesday, March 26, 2024 at 02:55 PM EDT

Mr. Berryhill,

I have been asked to respond to your email regarding the fireworks manufacturing facility operated by Aaron Enzer.

In 2007, the Township filed suit against Aaron Enzer to prevent him from storing and manufacturing fireworks on property located at 13001 Austin Road. After almost 2 years of litigation and court ordered facilitation, a consent judgment was entered by the Washtenaw County Circuit Court regulating Mr. Enzer's fireworks business. A copy of the consent judgment is attached.

Under the Michigan Zoning Enabling Act, a municipality cannot, as a general rule, exclude an otherwise lawful use of land and because Mr. Enzer's operation was not an illegal use of land and because he was fully licensed and compliant with all ATF regulations regarding fireworks, the Township entered into this consent judgment placing numerous regulations and restrictions on the storage and placement of all hazardous materials.

If you believe that Mr. Enzer is in violation of this consent judgment please advise the Township of your concerns and they will be investigated.

--



Frederick Lucas
Attorney at Law

Phone: 517.467.4000
Mobile: 517.206.2440

Email: fred@castleberrylucas.com
Web: www.castleberrylucas.com

7577 US Highway 12
Onsted, MI 49265

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2009.05.21 Enzer; Consent judgment, ENTERED.pdf

263.9kB

Re: Fireworks business

From: Frederick Lucas (fred@castleberrylucas.com)

To: berryhill.andrewc@gmail.com

Cc: bridgewaterwpsupervisor@yahoo.com

Date: Tuesday, March 26, 2024 at 04:29 PM EDT

First, your statement that agriculture uses are the only uses for which your property can be used is not, strictly speaking, accurate. As you can see from the attached zoning chart taken from the zoning ordinance there are non-agricultural uses which are either permitted uses or special uses in the Township. For example, adult foster care family homes are permitted uses in the ag district.

Second, the judgment entered in the case of Mr. Enzer, acts to in effect amend the zoning regulations as applied to his particular parcel of land. Michigan Compiled law § 125.3202, provides that a zoning ordinance can be changed to conform to a decree of a court of competent jurisdiction as to any specific lands.

On Tue, Mar 26, 2024 at 3:17 PM Andrew Berryhill <berryhill.andrewc@gmail.com> wrote:

Thank you for your response. I'm still confused however as to how the township can allow this sort of "otherwise lawful" usage on this land but at the same time say that the property I own just down the road can only be used for "agricultural" purposes. What am I missing?

Andrew

> On Mar 26, 2024, at 2:55 PM, Frederick Lucas <fred@castleberrylucas.com> wrote:

>

> <2009.05.21 Enzer; Consent judgment, ENTERED.pdf>

--



Frederick Lucas
Attorney at Law

Phone: 517.467.4000
Mobile: 517.206.2440

Email: fred@castleberrylucas.com
Web: www.castleberrylucas.com

7577 US Highway 12
Onsted, MI 49265

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Zoning chart.pdf
294.4kB

BRIDGEWATER TOWNSHIP
PLANNING COMMISSION MEETING

MONDAY March 18, 2024

MINUTES

- I. CALL TO ORDER - Meeting was called to order at 7:28 pm.
- II. ROLL CALL AND DETERMINATION OF QUORUM – Horney, Greenwald, Iwanicki, present. Oliver, Barbu , absent. Quorum obtained. Zoning Administrator, Nanney absent. Approval of quorum moved by Horney, seconded by Iwanicki . Approved by unanimous vote.
- III. REVIEW AND APPROVE AGENDA – Horney moved to approve the agenda; seconded by Iwanicki. Approved by unanimous vote.
- IV. APPROVAL OF MINUTES – Moved by Horney, seconded by Greenwald to approve the January minutes. Approved by unanimous vote.
- V. CITIZEN PARTICIPATION- Patricia Swaney, 11475 Hogan Rd., is planning for her future as she resides in Bridgewater Township. She attended in order to present and receive information regarding “Tiny Homes” within the township. Pat would like her daughter to live in the home and she construct a Tiny Home on the same property. She presented a document to the board, with research she had done on the matter ([attached](#)), as well as her reasons for asking. Since there is no zoning ordinance currently addressing Tiny Homes, discussion was valuable for all. The board suggested she contact the County Health Department as a first step. Board concerns included size, dedicated water and drain field. She would not be planning to divide the property nor build an attachment to her current home for her to live.
- VI. NEW BUSINESS– None.
- VII. OLD BUSINESS-Reviewing ordinances were put on hold.
- VIII. COMMUNICATIONS –
 - A. The Zoning Administrator could not attend.
 - B. Trustee’s report: None.
- IX. PUBLIC COMMENT – None.
- X. ADJOURNMENT – Moved by Horney, seconded by Greenwald, to adjourn. Unanimous vote to adjourn at 8:52pm.

Tiny House Regulations And Rules In Michigan

When it comes to regulating tiny houses, Michigan keeps leading the way and providing a range of choices for anyone looking to reduce their living area. Michigan's laws on small homes, whether permanent, temporary, or transitional, are thoroughly covered.

Permanent Structure Rules

In Michigan, all housing structures, including small homes, must comply with the same building codes as any other permanent construction. It means the house must be waterproof, have a solid foundation and proper insulation. Moreover, it must be equipped with wiring for power, sewage, and water.

It's common to refer to building a tiny home on a foundation as an auxiliary dwelling unit (ADU). Nevertheless, ADUs are not legal in all places. If your tiny home is a dwelling unit, property taxes can apply. Furthermore, Michigan has established the idea of an Economy Efficient Dwelling, a step toward zoning laws that are more accommodating to tiny houses.

Do I Need A Certified Builder?

Yes, of course! When you engage with an RVIA-certified builder you can be sure that the tiny house you own is built under all applicable rules and regulations.

It also ensures that the materials in your home are strong, safe, and of the highest quality.

Another advantage of working with a certified builder is that financing and insurance options are more easily accessible. If your tiny house conforms with RVIA rules, it guarantees a safe living place.

FAQs

Can You Make A Tiny House In Michigan Your Main Residence?

It is possible to live long in a tiny home in Michigan.

Conclusion

If you're considering living in a tiny house in Michigan, it's essential to understand the local laws that apply. While Michigan is moving towards allowing small dwellings, rules and regulations may vary significantly from one community to another. Ensure you follow all building codes, tax laws, and zoning restrictions to guarantee that living in a tiny house is legal and delightful.

At this time, when there is a housing crisis and the high cost of building, many people are trying to find an affordable place to live. I am one of the many baby boomers whose adult child and husband are planning on returning back to Michigan and living with me on our 11 acres in Bridgewater Twp. I want the couple to be able to have their own home and I would like to live in a separate structure. I am in my late 70s, in good health and active.

However, I need to plan for the future. I have looked at Condos in Manchester which are presently between \$300,000 – \$400,000 + monthly fees, taxes, etc. I would like to research the possibility of staying on the property that I've loved for the last 30 years with the added bonus of having my daughter living so nearby.

I understand that the ordinance would have to be amended. I would like to ask that you begin the process to allow a tiny house in addition to the main residence. Manchester Township has amended their ordinance when they were asked to allow a tiny house in their township. And many Counties and larger cities have now also allow tiny houses that are more efficient, affordable and use a much smaller footprint.

Thank you for your consideration and I hope to work with you in the near future when I can make my dream come true.

Patricia Swaney
11475 Hogan Rd
pattyswaney@gmail.com