

**BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES MEETING
THURSDAY, JANUARY 4, 2024, 7:00 P.M.
BRIDGEWATER TOWNSHIP HALL
10990 CLINTON RD, MANCHESTER, MI 48158**

AGENDA

- I. CALL TO ORDER / ESTABLISH QUORUM / PLEDGE ALLEGIANCE
- II. REVIEW AND APPROVE AGENDA
- III. CITIZEN PARTICIPATION
- IV. APPROVAL OF REGULAR BOARD MEETING MINUTES – DECEMBER 7, 2023
- V. NEW BUSINESS
 - A. Approval of Claims Listing for December 1, 2023 December 31, 2023
 - B. Snow Removal Quote – Neff Trucking
 - C. Board of Review Federal Poverty Guidelines Resolution
 - D. Xela Pac Sampling Results Discussion
 - E. 2024 Proposed Road Projects Discussion
 - F. Fire Millage Renewal Discussion
 - G. ARPA Award – Obligation of Funds Discussion
- VI. REPORTS & CORRESPONDANCE
 - A. Public Safety Report – Written report from WCSO
 - B. Zoning Administrator’s Report – Written report from Rodney Nanney
 - C. Assessor’s Report
 - D. Supervisor’s Report
 - E. Clerk’s Report
 - F. Treasurer’s Report
 - G. Trustees’ Report
 - H. Planning Commission Report – Minutes included in Board packet
 - I. Farmland Preservation Board Report – No meeting in December
- VII. CITIZEN PARTICIPATION
- VIII. ADJOURNMENT

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

7-Dec-23 meeting called to order by Supervisor Fromhart at 7:11 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present:5 Trustee Faust; Trustee Fromhart; Trustee Ahrens, Trustee Oliver, Trustee McQueer .

Absent:0

Citizen attendance:2

II. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as amended removing item F-Snow Removal contract and adding item F-Banking Resolution 2023-13 – Ms. Fromhart; support –Ms. Ahrens; vote – unanimous.

III. CITIZEN PARTICIPATION

- None

IV.

APPROVAL OF MINUTES

- Motion to approve the previous meeting minutes as drafted – Ms. Ahrens; support – Mr. Faust; vote – unanimous.

V. NEW BUSINESS

A. Approval of Claims Listing

- Motion to approve disbursements of \$13,199.26 for general operations and \$12,623.41 for sewer operations; total expenditure of \$25,822.67 for the month of November –Ms. Ahrens; support – Mr. Faust; vote – unanimous.

B. Board of Trustees 2024 Regular Meeting Dates Resolution.

Motion to approve The Bridgewater Township Board of Trustee 2024 Regular Meeting Dates Resolution 2023-10, as amended– Mr. Oliver: support – Ms. Ahrens vote – unanimous.

C. Bridgewater Township Hall Study Proposal – Rueter Associates Architects.

- The Board discussed the proposal and agreed it was too expensive. The board agreed to look at other options, getting other quotes and using current plans with an engineer's approval. Discussed possible contractors in the area to get bids. Looking at a possible 2025 start date depending on cost.

D. Village of Manchester WWTP Operation & Maintenance Contract.

- Motion to approve the Village of Manchester WWTP O & M contract. Ms. McQueer; support – Mr. Faust vote – Roll call; Ahrens, Faust, Fromhart, McQueer, Oliver - Yes

E. Resolution 2023-11, to Amend Sewer Usage Charges.

- Motion to approve Resolution 2023-11, to Amend Sewer Usage Charges.
Ms. McQueer; support – Mr. Oliver vote – Roll call; Ahrens, Faust, Fromhart, McQueer, Oliver - Yes

F. Investment Banking Resolution 2023-13.

- Motion to approve Investment Banking Resolution 2023-11.

Ms. Fromhart; support – Ms. McQueer; vote – Roll call; Ahrens, Faust, Fromhart, McQueer, Oliver - Yes

Bridgewater Township Board of Trustees Minutes

VI. REPORTS AND CORRESPONDENCE

A. Public Safety Report

- No report.

B. Supervisor's Report

- Newsletter was mailed with the Dember Tax bill, Supervisor thanked everyone that contributed.
- Shared information about speed control in the Hamlet.
- Sampler collection started at Xelapak on Monday.

C. Assessor's Report

- No report.

D. Clerk's Report

- Motion to increase the Deputy Clerk and Treasurer's hourly wage to \$15.00, effective immediately. Ms. Fromhart; support – Mr. Faust; vote – unanimous.
- Motion to increase Election Inspector's wage to \$15.00 and Election Chair's hourly wage to \$16.00, effective immediately. Ms. Ahrens; support – Mr. Faust; vote – unanimous.
- Motion to allow up to \$500.00 per election for staff meals and supplies. Ms. Ahrens; support – Mr. Olive; vote – unanimous.
- Motion to expense \$ 300.00 for a new locking filing cabinet for the Clerk. Ms. Ahrens; support – Mr. Olive; vote – unanimous.
- The clerk reported on estimated cost for each 9 early days of voting to be \$3,600.00. There will be 3 elections in 2024. There may be opportunities for grant reimbursement.
- Reported on the November 7 election, 110 absentee voter ballots and 77 in person voters. The Manchester Schools Milage did not pass in Bridgewater Township. It passed with the district wide vote.

E. Treasurer's Report

- Tax bills were mailed December 1, 2023.
- Treasure will invest \$200,000.00 in a new CD at County Wide Bank.
- Getting many calls about higher tax bills due to this year's rate of inflation increase.

F. Trustees' Report

- Trustee Faust
No Report
- Trustee Oliver
No report

G. Zoning Administrator's Report

- A written report from Mr. Nanney is included in the board packet.

H. Planning Commission

- A written report is included in the board packet.

VII. CITIZEN PARTICIPATION

- Mr. Gentile spoke about Xelapak and the possible sewer concerns.

VIII. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 9:32 p.m.

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

2-Nov-23 meeting called to order by Supervisor Fromhart at 7:08 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Ahrens, Trustee Faust; Trustee Fromhart; Trustee McQueer; Trustee Oliver

Absent: None

Citizen attendance: 0

II. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as amended adding Watts contract and Washtenaw County white paper – Ms. Fromhart; support – Ms. McQueer; vote – unanimous.

III. CITIZEN PARTICIPATION

- None

IV. APPROVAL OF MINUTES

- Motion to approve the meeting minutes of 5-Oct-23 as presented – Mr. Oliver; support – Ms. Ahrens; vote – unanimous.

V. UNFINISHED BUSINESS

- The Board had a lengthy discussion about contracting services to test Xela Pac, Motion to approve the proposal from Global Environmental Consulting, LLC, substituting phosphate for ammonia testing, testing for 24 hours not to exceed \$1,470.00. –Mr. Oliver; support – Ms. Fromhart; vote – unanimous

VI. NEW BUSINESS

A. WATS FY 2024 Membership Dues

- Motion to approve \$200.00 for WATS FY 2024 Membership Dues – Ms. McQueer; support – Mr. Oliver; vote – unanimous.

A. Approval of Claims Listing

- Motion to approve disbursements of \$24,885.710 for general operations and \$6,850.39 for sewer operations; total expenditure of \$31,735.49 for the month of October – Ms. Fromhart; support – Ms. Faust; vote – unanimous.

B Resolution in Opposition to Local Preemption on Utility Scale Renewable Energy Facilities

- Motion to approve Resolution 2023-09 as presented. – Ms. McQueer; support – Mr. Oliver. roll call vote – unanimous.

C Resolution Honoring Tom Wharam

- Motion to approve Resolution 2023-10 as presented. – Ms. McQueer; support – Ms. Ahrens. roll call vote – unanimous.

VII. REPORTS AND CORRESPONDENCE

A. Public Safety Report

- No report was received.

Bridgewater Township Board of Trustees Minutes

B. Supervisor's Report

- See board packet
- Attended meeting with the Village of Manchester to talk about upcoming BWSP contract renewal.
- Received complaints about Neal Rd. and Bridgewater Commons.
- Received a FOIA request.
- Manchester library has prepared a mileage renewal for next year.
- Speaking with Rep. Dingell about grants available.
- Attended MTA seminar for roads.

C. Assessor's Report

- No report was received from Ms. Rider.

D. Clerk's Report

- Clean up day was great; report will follow next month.
- We have sent 276 Absent ballot applications and received 127 back. The accuracy test went well.
- Weekend hours November 4 & 5, Saturday and Sunday 1:00 p.m. – 5:00 p.m.

E. Treasurer's Report

- Property taxes will be sent December 1st.
- Ms. Ahrens went to WCCA meeting for Mr. Oliver and gave a report.

F. Trustees' Report

- Trustee Faust
None
- Trustee Oliver
 - None

G. Zoning Administrator's Report

- A written report from Mr. Nanney is included in the board packet

H. Planning Commission

- The minutes are in the board packet

I. Farmland Preservation Board Report

- No meeting, lack of quorum.

VIII. CITIZEN PARTICIPATION

- None

IX. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 9:32 p.m.

Bridgewater Township General Fund

Monthly Expenses

December 2023

Type	Date	Num	Name	Split	Amount
Dec 23					
▶ Bill	12/31/2023		Amy Ahrens	5253727 · Treasurer supplies & expenses	556.60
Bill	12/31/2023		AT&T	5265728 · Maintenance & Utilities	43.91
Bill	12/31/2023		Cardmember Service	-SPLIT-	475.70
Bill	12/31/2023		Clayton and Mary Rider Assessing Ser...	-SPLIT-	2,534.83
Bill	12/31/2023		Consumers Energy	5265728 · Maintenance & Utilities	74.34
Bill	12/11/2023		County National Bank	1010 · General Savings-Key Bank	200,000.00
Bill	12/31/2023		Detroit Edison Company - Hall	5265728 · Maintenance & Utilities	54.88
Bill	12/31/2023		Detroit Edison Company - Street Lights	5440852 · Street lighting	347.71
Bill	12/31/2023		Donald N. Pennington	-SPLIT-	917.50
Bill	12/31/2023		Frontier	5265728 · Maintenance & Utilities	213.53
Bill	12/31/2023		Hart Intercivic, Inc.	5191727 · Election expense	804.00
Bill	12/31/2023		Maria Stedman	5265728 · Maintenance & Utilities	25.00
Bill	12/31/2023		Paychex - fees	5215727 · Clerk supplies & expense	256.50
Bill	12/31/2023		Paychex - payroll	-SPLIT-	8,646.75
Bill	12/31/2023		Toshiba	5101727 · Township supplies & expenses	89.23
Dec 23					215,040.50

Bridgewater Township
Profit & Loss Budget vs. Actual
 April 2023 through March 2024

	Apr '23 - Mar 24	Budget	\$ Over Budget
Income			
Clean-up Day Grant	1,769	2,500	-731
Clean Up Donation	227	100	127
4402 · Property tax - operation	11,103	95,000	-83,897
4405 · Property tax - fire millage	6,110	50,000	-43,890
4447 · Tax administration fee	17,713	38,000	-20,287
4448 · Tax collection fees	2,473	3,800	-1,328
4460 · Township permits	11,150	500	10,650
4465 · Land division fees	900	700	200
4574 · Revenue sharing	113,945	176,349	-62,404
4665 · Interest Income	773	3,500	-2,727
4672 · Other Income	7	100	-93
4675 · Metro Auth.-restricted to roads	4,787	3,800	987
4700 · Election Reimbursement	1,335	0	1,335
Total Income	172,290	374,349	-202,059
Gross Profit	172,290	374,349	-202,059
Expense			
5101000 · Township Board			
5101703 · Trustee salary	3,821	5,094	-1,274
5101727 · Township supplies & expenses	1,034	1,000	34
5101770 · Conferences & Training	0	1,000	-1,000
5102703 · Designated rep	150	500	-350
Total 5101000 · Township Board	5,005	7,594	-2,589
5171000 · Supervisor			
5171703 · Supervisor Salary	14,286	19,048	-4,762
5171727 · Supervisor Expense	22	1,000	-978
5209000 · Assessor			
5209705 · Board of Review expenses	1,025	1,500	-475
5209805 · Assessor Wages	18,230	22,800	-4,570
5209810 · Assessor Expense	1,787	2,800	-1,013
Total 5209000 · Assessor	21,042	27,100	-6,058
Total 5171000 · Supervisor	35,349	47,148	-11,799
5173000 · Other General Government			
5173715 · Social Security	4,370	6,000	-1,630
5173801 · Attorney & Consulting Expenses	3,730	2,000	1,730
5173802 · Audit fees	0	5,000	-5,000
5173811 · Membership fees & dues	2,262	2,500	-238
5173890 · Newsletter (non-recyc)	247	1,000	-753
5173895 · Website Administrator	527	1,000	-473
5173912 · Insurance & Bonds	6,462	8,000	-1,538
5173955 · Miscellaneous	754	1,000	-246
5174800 · Bank Fees	-50	0	-50
Total 5173000 · Other General Government	18,302	26,500	-8,198
5215700 · Clerk			
5173900 · Printing & publishing	103	500	-397
5174810 · Deputy Clerk	948	1,600	-652
5191727 · Election expense	3,137	2,000	1,137
5215703 · Clerk salary	14,841	19,788	-4,947
5215727 · Clerk supplies & expense	2,506	3,500	-994
Total 5215700 · Clerk	21,535	27,388	-5,853

Dec 31, 2023
 Accrual Basis

Bridgewater Township Profit & Loss Budget vs. Actual April 2023 through March 2024

	Apr '23 - Mar 24	Budget	\$ Over Budget
5253700 · Treasurer			
5253701 · Tax Collection Expense	1,802	3,000	-1,198
5253703 · Treasurer salary	16,123	21,497	-5,374
5253704 · Deputy Treasurer Wages	450	1,600	-1,150
5253727 · Treasurer supplies & expenses	1,347	3,000	-1,653
Total 5253700 · Treasurer	19,722	29,097	-9,375
5265000 · Building & Grounds			
5265728 · Maintenance & Utilities	6,186	10,000	-3,814
5265925 · Cemetery care	3,147	2,800	347
5265980 · Building improvement & equipmen	5,348	5,000	348
Total 5265000 · Building & Grounds	14,681	17,800	-3,119
5301800 · Public Safety			
5339727 · Fire protection billing expense	70,857	80,000	-9,144
Total 5301800 · Public Safety	70,857	80,000	-9,144
5400700 · Planning & zoning			
5400701 · Planning			
5400727 · Planning comm. wage & expense	3,475	7,000	-3,525
5400803 · Planning consultant - on-going	4,059	7,000	-2,941
5411810 · Conferences & Training	100	1,000	-900
Total 5400701 · Planning	7,634	15,000	-7,366
5410726 · Zoning			
5410704 · Land Division Processing Fees	1,475	1,800	-325
5410727 · Zoning ad.wage & expense	5,580	7,500	-1,920
5411727 · Zon Bd of Appeals Expense	0	500	-500
Total 5410726 · Zoning	7,055	9,800	-2,745
Total 5400700 · Planning & zoning	14,689	24,800	-10,111
5440000 · Public works			
5440846 · Road Improvements	97,709	150,000	-52,291
5440847 · Drains at large	33,832	63,832	-30,000
5440849 · Clean-up Day	4,564	3,500	1,064
5440852 · Street lighting	2,720	5,000	-2,280
5440000 · Public works - Other	0	97,709	-97,709
Total 5440000 · Public works	138,824	320,041	-181,217
5500000 · Contingencies	0	522	-522
66900 · Reconciliation Discrepancies	-0		
Total Expense	338,963	580,890	-241,927
Net Income	-166,673	-206,541	39,868

Bridgewater Township General Fund

Balance Sheet

As of December 31, 2023

Dec 31, 2023
Accrual Basis

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	
1002 · General Checking-Key Bank	90,961.04
1010 · General Savings-Key Bank	238,037.84
1016 · Bank of Ann Arbor 5yr	106,418.05
1017 · Old National 5 yr	118,737.71
Total Checking/Savings	554,154.64
Accounts Receivable	
1200 · Accounts Receivable	26,627.00
Total Accounts Receivable	26,627.00
Other Current Assets	
1081 · Due from Sewer Operations	2,223.68
1201 · Accounts Receivable 2	1,590.00
Total Other Current Assets	3,813.68
Total Current Assets	584,595.32
Fixed Assets	
1600 · Buildings	98,329.35
1610 · Equipment	28,244.21
1620 · Land	70,863.09
1630 · Siding & Windows	17,049.00
1640 · Township Hall Improvements	54,079.30
1650 · Accumulated Depreciation	-112,272.85
Total Fixed Assets	156,292.10
TOTAL ASSETS	740,887.42
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	-2,379.83
Total Accounts Payable	-2,379.83
Credit Cards	
2050 · Comerica - Clerk/Treasurer	-738.40
Total Credit Cards	-738.40
Other Current Liabilities	
2100 · Payroll Liabilities	39.27
2202 · Accounts Payable.	-12,980.00
2217 · Escrow Deposits Payable	
2220 · Due to SMR-Elliott parcel	2,500.00
2233 · Due to SMR-Crego/Peltcs	2,500.00
2252 · Due Metro General Contractors	1,000.00
2253-01 · Due to Bridgewater Commons	485.00
2253-02 · Bridgewater Commons - Landscapi	2,600.00
2970 · Tillman Escrow	65.00
Total 2217 · Escrow Deposits Payable	9,150.00
Total Other Current Liabilities	-3,790.73
Total Current Liabilities	-6,908.96

Bridgewater Township General Fund

Balance Sheet

As of December 31, 2023

Dec 31, 2023
Accrual Basis

	<u>Dec 31, 23</u>
Long Term Liabilities	
2900 · Deferred revenue-ARPA	181,543.75
Total Long Term Liabilities	<u>181,543.75</u>
Total Liabilities	174,634.79
Equity	
3900 · Fund Balance	576,633.76
3940 · Invested in Capital Assets, Net	156,292.10
Net Income	-166,673.23
Total Equity	<u>566,252.63</u>
TOTAL LIABILITIES & EQUITY	<u><u>740,887.42</u></u>

Bridgewater Township Sewer Operation

Monthly Expenses

December 2023

Type	Date	Num	Name	Split	Amount
Dec 23					
▶ Bill	12/31/2023		DTE Energy	Electricity	1,592.74
Bill	12/31/2023		State of Michigan	NPDES Permit	1,950.00
Bill	12/31/2023		Village of Manchester	Plant Operator	3,185.26
Dec 23					<u>6,728.03</u>

Bridgewater Township Sewer Operation Profit & Loss Budget vs. Actual April through December 2023

	Apr - Dec 23	Budget
Ordinary Income/Expense		
Income		
Connection Fees		
Easement Fee	250.00	
Grinder Pump Reimb + 10%	12,100.00	
Inspection Fee	150.00	
Tap Fee	104,082.20	
Total Connection Fees	116,582.20	0.00
Interest Income Master Account		
Interest Income Checking	464.83	100.00
Total Interest Income Master Account	464.83	100.00
Operation Maintenance Income	75,060.00	100,000.00
Total Income	192,107.03	100,100.00
Gross Profit	192,107.03	100,100.00
Expense		
Bank Service Charges	130.00	
Collection System		
Billing		
Billing Clerk	0.00	1,200.00
Office Supplies	0.00	200.00
Total Billing	0.00	1,400.00
Grinder Pump repairs	23,076.56	15,000.00
Miss Dig Locator Service	2,327.27	2,500.00
New Grinders	0.00	10,000.00
Total Collection System	25,403.83	28,900.00
Insurance	0.00	4,000.00
Legal & Professional		
Audit	0.00	1,500.00
Engineer	1,500.00	1,000.00
Total Legal & Professional	1,500.00	2,500.00
Treatment Plant		
Building & Grounds Maintenance	1,872.18	3,500.00
Chemicals	10,525.90	7,000.00
Diesel Fuel/Propane	784.41	1,000.00
Electricity	18,639.87	24,000.00
Equipment Repairs	6,699.50	5,000.00
Generator Maintenance Contract	0.00	1,000.00
NPDES Permit	1,950.00	2,400.00
Phone Service	0.00	1,200.00
Plant Operator	29,874.22	36,000.00
Sludge Handling & Disposal	5,551.20	5,000.00
Supplies	96.07	500.00
Total Treatment Plant	75,993.35	86,600.00
Total Expense	103,027.18	122,000.00
Net Ordinary Income	89,079.85	-21,900.00
Net Income	89,079.85	-21,900.00

Bridgewater Township Sewer Operation

Balance Sheet

As of December 31, 2023

Dec 29, 2023
Accrual Basis

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	
Key-Sewer O/M	
Capital Improvements Reserve	42,000.00
Key-Sewer O/M - Other	30,217.84
Total Key-Sewer O/M	72,217.84
Key Sewer O/M Saving	209,270.72
Total Checking/Savings	281,488.56
Accounts Receivable	
Accounts receivable	13,642.30
Total Accounts Receivable	13,642.30
Other Current Assets	
Current Year Tx Roll Receivable	12,980.00
Due From Tax	-2,197.90
Inventory Asset	65,756.00
Total Other Current Assets	76,538.10
Total Current Assets	371,668.96
Fixed Assets	
Accessory Building	53,320.00
Accumulated Depr - Access Bldg	-13,359.63
Equipment	101,752.20
Accumulated Depr - Equipment	-86,061.44
Sewer System Plant	1,966,444.05
Accumulated Depr - Sewer System	-827,544.78
Land	55,355.06
Total Fixed Assets	1,249,905.46
Other Assets	
Special Assessment Receivable	8,331.24
Total Other Assets	8,331.24
TOTAL ASSETS	1,629,905.66
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
*Accounts Payable	-2,982.10
Total Accounts Payable	-2,982.10
Other Current Liabilities	
Due to General Fund	-1,986.00
Total Other Current Liabilities	-1,986.00
Total Current Liabilities	-4,968.10
Total Liabilities	-4,968.10
Equity	
Invested in capital assets, net	1,315,661.00
Unrestricted Funds (QB RE acct)	230,132.91
Net Income	89,079.85
Total Equity	1,634,873.76
TOTAL LIABILITIES & EQUITY	1,629,905.66

Neff Trucking & Contracting Inc.

18118 Timberlake Trail
Manchester, MI 48158

734-385-6158
734-476-0467

Bridgewater Township Hall		Estimate Date: 12/13/23
10990 Clinton Rd, Manchester, MI 48158		
Items	Snow Removal Bid	
1	Plow Lot: \$70.00 Shovel Walks: \$55.00 Salt Walks: \$55.00	

*Per push= any snowfall equaling 1"-3": for every additional 1" there will be an additional charge of \$ 5.75 per inch.

**Salting will be done after every push of 1" of snow or more. 1" or less accumulations will be a salting event.

Notice to all customers:

Any salt pricing in this contract may vary according to the current market price and availability. Neff Trucking & Contracting Inc. feels confident that we have enough salt in our possession and/or on reserve to take care of all of our accounts accordingly.

Neff Trucking & Contracting is not responsible for any slip and fall accidents due to any snow or ice accumulation on premises.

All snow removal will be done by 7:00 a.m., weather permitting.

Neff Trucking & Contracting Inc. is fully insured with all necessary liability insurance. An up to date policy is available upon request. If you have any questions, please feel free to contact us at anytime at 734-476-0467

Respectfully Submitted: Neff Trucking & Contracting Inc.

Accepted By:

Accepted Date

**BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES
BOARD OF REVIEW GUIDELINES
FOR POVERTY/HARDSHIP EXEMPTIONS
RESOLUTION NUMBER 2024-01**

WHEREAS, the General Property Tax Act, MCL 211.7u, states that the homestead of persons who, in the judgment of the supervisor and the board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under the General Property Tax Act; and

WHEREAS, a township board is required by MCL 211.7u to adopt guidelines for the poverty exemption;

NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u, that Bridgewater Township, Washtenaw County, adopts the following guidelines for the supervisor and board of review to implement.

The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household.

To be eligible for exemption under this section, a person must do all of the following on an annual basis:

1. Own and occupy as a principal residence the property for which an exemption is requested. The person shall affirm this ownership and occupancy status in writing by filing a form prescribed by the state tax commission with the local assessing unit.
2. File a claim with the board of review on a form prescribed by the state tax commission and provided by the local assessing unit, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year, and an affidavit in a form prescribed by the state tax commission may be accepted in place of the federal or state income tax return.
3. Produce a valid driver's license or other form of identification if requested by the supervisor or board of review.
4. Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if required by the supervisor and board of review.
5. Meet the federal poverty income guidelines as defined and determined annually by the United States Office of Management and Budget.

The federal poverty guidelines as of 12-31-2023:

Size of Family Unit	Poverty Guidelines
1	\$14,580
2	\$19,720
3	\$24,860
4	\$30,000
5	\$35,140
6	\$40,280
7	\$45,420
8	\$50,560
For each additional person	\$5,140

- Meet additional eligibility requirements as determined by the township board, including: in addition to being at or below the federal poverty guideline for income, an applicant may own up to \$100,000 in real and personal property.

BE IT ALSO RESOLVED that the board of review shall follow the above-stated policy and federal guidelines in granting or denying an exemption.

The foregoing resolution offered by Trustee _____ and supported by Trustee _____.

Upon roll-call vote, the following members voted:

AYE:
NAY:

ABSTAIN:
ABSENT:

The Supervisor declared the motion passed and Resolution 2024-01 duly adopted.

Certification:

I, Michelle McQueer, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on January 4, 2024 the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Michelle McQueer
Bridgewater Township Clerk

**XELA PACK
DISCHARGE**

PARAMETER		December 5, 2023 Results in mg/L	December 6, 2023 Results in mg/L	December 7, 2023 Results in mg/L	December 8, 2023 Results in mg/L
Biochemical Oxygen Demand	BOD	150	220	239	189
Ammonia	NH3	14.2	9.88	17.2	3.21
Phosphorus	TP	6.27	5.23	8.3	8.85
Total Suspended Solids	TSS	69.0	31	64	71
Acidity/Alkalinity (pH)	pH	7.55 SU	7.40 SU	7.44 SU	7.63 SU

- 8.1.12 Any wastewater which causes a hazard to human life or creates a public nuisance.
- 8.1.13 Any unpolluted water including, but not limited to, stormwater, groundwater, roof water, or noncontact cooling water.
- 8.1.14 Any waters or wastes containing suspended solids or any constituent of such character and quantity that unusual attention or expense is required to handle such materials at the POTW.
- 8.1.15 Any waste from individual sewage disposal systems; except that waste from any individual sewage disposal system may be disposed of directly into a Sanitary Sewer upon entering into an agreement with the Township which agreement shall specify the site of disposal, sewage disposal charge, and such other conditions as may be required to satisfy the sanitation and health requirements of the Township. For the purpose of this subsection, "individual sewage disposal system" is defined to include every means of disposing of industrial, commercial, household, domestic, or other water-carried sanitary waste or sewage other than a public sanitary sewer.
- 8.1.16 Any sludge, precipitate, or congealed substances resulting from an industrial or commercial process, or resulting from the pretreatment of wastewater or air pollutants.
- 8.1.17 Any trucked or hauled wastewater, except as specifically allowed by the Supervisor.

8.2. **Specific Pollutant Limitations.**

- 8.2.1 **Conventional Pollutants.** Except as authorized by the Supervisor, no person shall discharge wastewater containing in excess of:
 - i Two hundred and forty (240) mg/l BOD.
 - ii Two hundred and forty (240) mg/l total suspended solids.
 - iii Twenty-five (25) mg/l ammonia-nitrogen.
 - iv Five (5) mg/l total phosphorus.
- 8.2.2 Should any other substances, either individually or in combination with other substances, interfere with the sewage treatment process or cause damage to the receiving waters or affect the sanitary or storm sewer system, the allowable concentration of these substances will be reduced by order of the Supervisor. Should the Supervisor determine that the above limits can be raised without damage to the POTW exceeding the State or Federal limits, then the Supervisor may raise the limits, and shall determine the individual concentrations depending on quantity of flow, equipment, capabilities, reliability of testing, etc.
- 8.2.3 If any waters are discharged or are proposed to be discharged to the Public Sewers, which contain the substances or possess the characteristics enumerated above, and which in the judgment of the Township may have a deleterious effect upon the sewers, Sewage Works, processes, equipment, or receiving waters, or which otherwise create a hazard to life or constitute a public nuisance, the Township may:
 - i Reject the wastes;
 - ii Require pretreatment to the level defined as "Normal Domestic Sewage;



Brighton Analytical LLC
 2105 Pless Drive
 Brighton, Michigan 48114
 Phone: (810)229-7575 (810)229-8650
 e-mail: bai-brighton@sbcglobal.net
 EGLE Certified #9404
 NELAC Accredited #176507

Sample Date: 12/05/2023
 Submit Date: 12/05/2023
 Report Date: 12/12/2023

To: Global Environmental Consulting
 223 W. Michigan
 Clinton, MI 49236

BA Report Number: 93938	Project Name: Xela pack	
BA Sample ID: CU07174	Project Number: Bridgewater Twp.	
	Sample ID: Xela Pack Discharge	
Parameters	Result	Units
		DL
		Method Reference
		Analyst
		Analysis Date

Organic Analysis

BOD5	220000	ug/L	2000	SM5210B	MB	12/06/2023
------	--------	------	------	---------	----	------------

DL=Reported detection limit for analytical method requested. Some compounds require special analytical methods to achieve EGLE designated target detection limits (TDL).

ph 7.55 Method 4500 Time 8:35 am Steve Middleton

Released by *Cynthia Williams*
 Date 12/12/2023

Analysis Requested/Method

COMPANY INFO:
Bill Report PAGE: 1 OF 1

BA PROJECT #:
039138

COMPANY INFO:
Q-EC
223 W Michigan Rd
Clinton MI 49236
 Attn: **David Cook**
 PHONE: **7346492998**
 SEND: **David Cook**
 EMAIL: **d135co@emthlink.net**

Analysis Requested/Method

ABBREVIATIONS FOR SAMPLE MATRIX
 S = Solid
 L = Liquid
 DW = Drinking H₂O
 WW = Wastewater
 O = Oil
 P = Wipe
 A = Air (Tedlar Bag)
 F = Filter
 T = Tube
 GW = Groundwater
 SW = Surface Water
 M = Misc.

Brighton Analytical, L.L.C.
 2105 Pless Drive
 Brighton, MI 48114
 Phone: 810-229-7575 Fax: 810-229-8650
 email: bai-brighton@sbcglobal.net

For Laboratory Use Only:
 Sample received within holding time? yes no
 Temperature of samples °C: **10** no
 pH verified in logging? yes no
 Headspace/bubbles in VOA'S? yes no
 Sample containers and CO₂ match? yes no

Analysis Requested/Method

Container Type & Quantity

P.O. NUMBER:
 BILLING ADDRESS (IF REQUIRED)

For Laboratory Use Only:
 Sample received within holding time? yes no
 Temperature of samples °C: **10** no
 pH verified in logging? yes no
 Headspace/bubbles in VOA'S? yes no
 Sample containers and CO₂ match? yes no

Analysis Requested/Method

Container Type & Quantity

P.O. NUMBER:
 BILLING ADDRESS (IF REQUIRED)

For Laboratory Use Only:
 Sample received within holding time? yes no
 Temperature of samples °C: **10** no
 pH verified in logging? yes no
 Headspace/bubbles in VOA'S? yes no
 Sample containers and CO₂ match? yes no

Analysis Requested/Method

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P.O. NUMBER:
 BILLING ADDRESS (IF REQUIRED)

For Laboratory Use Only:
 Sample received within holding time? yes no
 Temperature of samples °C: **10** no
 pH verified in logging? yes no
 Headspace/bubbles in VOA'S? yes no
 Sample containers and CO₂ match? yes no

Analysis Requested/Method

Container Type & Quantity

P.O. NUMBER:
 BILLING ADDRESS (IF REQUIRED)

For Laboratory Use Only:
 Sample received within holding time? yes no
 Temperature of samples °C: **10** no
 pH verified in logging? yes no
 Headspace/bubbles in VOA'S? yes no
 Sample containers and CO₂ match? yes no

Analysis Requested/Method

Container Type & Quantity

P.O. NUMBER:
 BILLING ADDRESS (IF REQUIRED)

For Laboratory Use Only:
 Sample received within holding time? yes no
 Temperature of samples °C: **10** no
 pH verified in logging? yes no
 Headspace/bubbles in VOA'S? yes no
 Sample containers and CO₂ match? yes no

Analysis Requested/Method

Container Type & Quantity

P.O. NUMBER:
 BILLING ADDRESS (IF REQUIRED)

For Laboratory Use Only:
 Sample received within holding time? yes no
 Temperature of samples °C: **10** no
 pH verified in logging? yes no
 Headspace/bubbles in VOA'S? yes no
 Sample containers and CO₂ match? yes no

Analysis Requested/Method

Container Type & Quantity

P.O. NUMBER:
 BILLING ADDRESS (IF REQUIRED)

For Laboratory Use Only:
 Sample received within holding time? yes no
 Temperature of samples °C: **10** no
 pH verified in logging? yes no
 Headspace/bubbles in VOA'S? yes no
 Sample containers and CO₂ match? yes no

Analysis Requested/Method

Container Type & Quantity

P.O. NUMBER:
 BILLING ADDRESS (IF REQUIRED)

Special Instructions:

Traps #	RELINQUISHED BY:	RECEIVED BY:	DATE:	TIME:	RELINQUISHED BY:	RECEIVED BY:	DATE/TIME:
1	<i>[Signature]</i>	<i>[Signature]</i>	12-5-23	9:45 AM			
2							

Please fill out the Chain of Custody completely and review. Incorrect or incomplete information will result in a "hold" on all analyses. All hold samples = \$10.



BRIGHTON ANALYTICAL, LLC

QUALITY ASSURANCE/QUALITY
CONTROL

Accuracy & Precision

Analyst: MB/AP

Parameter: BOD

Analysis Date: 12/6/2023

Method Reference: SM5210B

SPIKE - ACCURACY					
Laboratory Identification	Spike Conc. (µg/L)	Background (µg/L)	Percent Recoveries	Acceptable Range (%)	Method Blank Concentration
GGA STD*	198000	560	102/108	85 - 115	<2000
SPIKE - PRECISION					
Laboratory Identification	Observed A (µg/L)	Observed B (µg/L)	RPD	Acceptable Range	
CU7169	208000	198000	4.93	≤ 20%	
MISCELLANEOUS					
	Standard ID #	%Recovery			
Independent Secondary Reference Material:	GGASTD	102%			
Method Standard (Laboratory Control Spike):					

COMMENTS: * GGA Standard acceptance criteria 198±30.5



Brighton Analytical LLC
 2105 Pless Drive
 Brighton, Michigan 48114
 Phone: (810)229-7575 (810)229-8650
 e-mail: bai-brighton@sbcglobal.net
 EGLE Certified #9404
 NELAC Accredited #176507

Sample Date: 12/06/2023
 Submit Date: 12/06/2023
 Report Date: 12/12/2023

To: Global Environmental Consulting
 223 W. Michigan
 Clinton, MI 49236

BA Report Number: **93978**
 BA Sample ID: **CU07267**

Project Name: **Xela Park**
 Project Number: **Bridgewater Twp.**

Sample ID: **Xela Pack Discharge**

Parameters	Result	Units	DL	Method Reference	Analyst	Analysis Date
Organic Analysis						
BOD5	150000	ug/L	2000	SM5210B	MB	12/06/2023

DL=Reported detection limit for analytical method requested. Some compounds require special analytical methods to achieve EGLE designated target detection limits (TDL).

pH: 7.40 method 4500 08:35

Released by *Cynthia Williams*
 Date 12/12/2023

Brighton Analytical, L.L.C.
 2105 Pless Drive
 Brighton, MI 48114
 Phone: 810-229-7575 Fax: 810-229-8650
 email: bal-brighton@sbcglobal.net

BA PROJECT #:
92978

Analysis Requested/Method

COMPANY INFO:
BA
 2105 Pless Drive
 Brighton, MI 48114
 Phone: 810-229-7575 Fax: 810-229-8650
 email: bal-brighton@sbcglobal.net

BA PROJECT #:
92978

ABBREVIATIONS FOR SAMPLE MATRIX
 S = Solid
 L = Liquid
 DW = Drinking H₂O
 WW = Wastewater
 O = Oil
 P = Wipe
 A = Air (Tadlar Bag)
 F = Filter
 T = Tube
 GW = Groundwater
 SW = Surface Water
 M - Misc.

COMPANY NAME
Xela Pack

PROJECT NAME
Bridgwater Trp

PROJECT NUMBER
Steve Middleton

Attn: **David Cook**
 PHONE: **7346492998**
 SEND: **David Cook**
 EMAIL: **d135co@earthlink.net**

For Laboratory Use Only:
 Sample received within holding time? yes no
 Temperature of samples °C: **6.1**
 pH verified in login? yes no
 Headspace/bubbles in VOAs? yes no
 Sample containers and COC match? yes no

P.O. NUMBER:
 BILLING ADDRESS (IF REQUIRED)

Sample collected by
Steve Middleton

REQUESTED TURNAROUND: (X BOX WITH TAT NEEDED)
 Default TAT Standard: 7 - 10 Business days
 RUSH: 1 Business day (verify with lab) @3x Surcharge
 RUSH: 2 Business days @2x Surcharge (Non TCLP)
 RUSH: 3 Business days @1.5x Surcharge (TCLP @ 2X)

Sample Description
 35 Characters Limit
PH 7.40 method 4500
Time 835AM
By: Steve Middleton

For Laboratory Use Only: Field pH/Temp/Time/Initials
Drinking Water Only:
 Send to LCHD? yes no
 Chlorinated Water Supply? yes no
 MCL Failure yes no
 Client Notified (date/time/Initials):

Container Type & Quantity

VOA'S (PRES) Y N	
HDPE UNPRESERVED	
HDPE HNO ₃	
HDPE H ₂ SO ₄	
HDPE NaOH	
AMBER GLASS (UNPRESERVED)	
AMBER GLASS (PRESERVED)	
GLASS, NO PRESERVATIVE	
STERILIZED BACTERIA	
METALS FILTERED (Field OR Lab)	
MEOH Preserved (Field or Lab Preserved)	

Analysis Requested/Method

Special Instructions:

Trans. #	RECEIVED BY:	DATE:	TIME:	RELINQUISHED BY:	DATE/TIME:
1	<i>[Signature]</i>	12-6-23	11:23	<i>[Signature]</i>	
2					

Sample Matrix

BCF

MM X

Sample Matrix

Please fill out the Chain of Custody completely and review. Incorrect or incomplete information will result in a "hold" on all analyses. All hold samples = \$10.



BRIGHTON ANALYTICAL, LLC

QUALITY ASSURANCE/QUALITY
CONTROL

Accuracy & Precision

Analyst: MB/AP

Parameter: BOD

Analysis Date: 12/6/2023

Method Reference: SM5210B

SPIKE - ACCURACY :					
Laboratory Identification	Spike Conc. (µg/L)	Background (µg/L)	Percent Recoveries	Acceptable Range (%)	Method Blank Concentration
GGA STD*	198000	560	102/108	85 - 115	<2000
SPIKE - PRECISION					
Laboratory Identification	Observed A (µg/L)	Observed B (µg/L)	RPD	Acceptable Range	
CU7169	208000	198000	4.93	≤ 20%	
MISCELLANEOUS					
	Standard ID #	%Recovery			
Independent Secondary Reference Material:	GGASTD	102%			
Method Standard (Laboratory Control Spike):					

COMMENTS: * GGA Standard acceptance criteria 198±30.5



December 21, 2023

Global Environmental Consulting
P.O. Box 578
223 W. Michigan Avenue
Clinton, MI 49236
ATTN: Mr. David Cook

Below are the results of analysis of the indicated sample(s) submitted to this laboratory:

Project: Xela Park

Purchase order number:

Project account code: 690

Sample ID: AJ05155 Location Description: Xela Park Discharge
Sample Collector: CLIENT Collection Date: 12/5/2023 Collection Time:
Lab Submittal Date: 12/08/2023 Submittal Time: 10:42 Received by: JAC
Location code: GEC Validated by: JR Validation date: 12/21/2023

TEST PARAMETER	RESULT	UNITS	PQL	AN DATE	AN	REF METHOD
pH, Field	7.55	Std.		12/05/23	---	
NITROGEN, AMMONIA	14.2	mg/L	0.10	12/18/23	AKK	EPA 350.1
PHOSPHORUS	6.27	mg/L	0.04	12/19/23	KEB	4500P B5-E-2011
SOLIDS, SUSP. 104 DEG C	69	mg/L	5	12/11/23	EKB	SM 2540 D-2015

Sample ID: AJ05156 Location Description: Xela Park Discharge
Sample Collector: CLIENT Collection Date: 12/6/2023 Collection Time:
Lab Submittal Date: 12/08/2023 Submittal Time: 10:42 Received by: JAC
Location code: GEC Validated by: JR Validation date: 12/21/2023

TEST PARAMETER	RESULT	UNITS	PQL	AN DATE	AN	REF METHOD
pH, Field	7.40	Std.		12/06/23	---	
NITROGEN, AMMONIA	9.88	mg/L	0.10	12/18/23	AKK	EPA 350.1
PHOSPHORUS	5.23	mg/L	0.04	12/19/23	KEB	4500P B5-E-2011
SOLIDS, SUSP. 104 DEG C	31	mg/L	5	12/11/23	EKB	SM 2540 D-2015

Sample ID: AJ05157 Location Description: Xela Park Discharge
Sample Collector: CLIENT Collection Date: 12/7/2023 Collection Time:
Lab Submittal Date: 12/08/2023 Submittal Time: 10:42 Received by: JAC
Location code: GEC Validated by: JR Validation date: 12/21/2023

TEST PARAMETER	RESULT	UNITS	PQL	AN DATE	AN	REF METHOD
BIOCHEMICAL OXYGEN DEMAND	239	mg/L	4	12/08/23	TRW	SM 5210 B-2016
NITROGEN, AMMONIA	17.2	mg/L	0.10	12/18/23	AKK	EPA 350.1
PHOSPHORUS	8.30	mg/L	0.04	12/19/23	KEB	4500P B5-E-2011
SOLIDS, SUSP. 104 DEG C	64	mg/L	5	12/11/23	EKB	SM 2540 D-2015
pH, Field	7.44	Std.		12/07/23	---	

Sample ID: AJ05158
Sample Collector: CLIENT
Lab Submittal Date: 12/08/2023
Location code: GEC

Location Description: Xela Park Discharge
Collection Date: 12/8/2023
Submittal Time: 10:42
Validated by: JR

Collection Time:
Received by: JAC
Validation date: 12/21/2023

TEST PARAMETER	RESULT	UNITS	PQL	AN DATE	AN	REF METHOD
BIOCHEMICAL OXYGEN DEMAND	189	mg/L	4	12/08/23	TRW	SM 5210 B-2016
NITROGEN, AMMONIA	3.21	mg/L	0.10	12/18/23	AKK	EPA 350.1
PHOSPHORUS	8.85	mg/L	0.04	12/19/23	KEB	4500P B5-E-2011
SOLIDS, SUSP. 104 DEG C	71	mg/L	5	12/11/23	EKB	SM 2540 D-2015
pH, Field	7.63	Std.		12/08/23	---	

ecopy: Mr. David Cook

Please advise should you have questions concerning these data.

Respectfully submitted,



John W. Richards

President

**JONES & HENRY LABORATORIES, INC.
SAMPLE RECEIPT FORM**

JHL Sample ID(s):
AJ 05155-58

Client: GEC Project: XELA PARK

Rec'd Date/time: 12-8-23 1042 Rec'd by: JN Delivery: client

Time Opened: 1044 Therm ID: _____ Therm CF: _____ Raw Temp: _____ Corr Temp: _____

Coolant: Not required Ice Gel Pack None Prompt Delivery Other: _____

- | | | | | | | | | | | |
|--|------|-------------------------------------|-------|-------------------------------------|----------------------------|-------------------------------------|-----------------------|--------------------------|------|--------------------------|
| 1. Type of custody papers submitted with samples. | CoC | <input checked="" type="checkbox"/> | RFA | <input type="checkbox"/> | SSR | <input type="checkbox"/> | FLD | <input type="checkbox"/> | None | <input type="checkbox"/> |
| 2. Custody papers signed in the appropriate place? | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> | NA | <input type="checkbox"/> | | | | |
| 3. Were custody seals present? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> | | | | | | |
| 4. Did sample containers arrive in good condition? | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> | | | | | | |
| 5. JHL supplied containers? | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> | Partly | <input type="checkbox"/> | (list non-JHLs below) | | | |
| 6. Did container labels agree with the custody papers? | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> | NA | <input type="checkbox"/> | | | | |
| 7. Received proper containers for the tests indicated? | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> | | | | | | |
| 8. Containers labeled with proper preservation? | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> | NA | <input type="checkbox"/> | | | | |
| 9. Sufficient volume rec'd for the requested tests? | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> | | | | | | |
| 10. Any air bubbles >6 mm (1/4") in VOA vials? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> | NA | <input checked="" type="checkbox"/> | | | | |
| 11. VOC preservative(s): | None | <input type="checkbox"/> | HCL | <input type="checkbox"/> | ASC | <input type="checkbox"/> | Na2S2O3 | <input type="checkbox"/> | | |
| 12. VOC preservative recorded from: | CoC | <input type="checkbox"/> | Vials | <input type="checkbox"/> | (check both if applicable) | | | | | |
| 13. Any parameters with expired holding times? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> | | | | | | |
| 14. Was a Special Sample Condition Form required? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> | | | | | | |

Login Initials: JN Date/Time: 12-8-23 1344

Routing Initials: CF Date/Time: 12/8/23 1405

CORRECTIVE ACTION

AJ 06155-58

CHAIN OF CUSTODY RECORD

Jones & Henry Laboratories, Inc.
 2567 Tracy Road
 Northwood, Ohio 43619
 Phone: (419) 666-0411
 FAX: (419) 666-1657

WHITE — ORIGINAL
 PINK — LAB USE
 YELLOW — LAB USE (MUST BE RETURNED W/REPORT)

(Please forward results to address at top left)

REPORT TO: 6-8C

Client: Barbours Twp Site: Xela Pack
 Project: _____ Project #: _____
 Samplers: Steve Middleton

LAB SAMPLE ID	SAMPLE IDENTIFICATION	SAMPLE MATRIX	NO. OF SAMPLES	METALS	SAMPLING DATE/TIME	PRESERVATIVES		METALS		COMMENTS
						1. WATER	2. SOIL	3. SLUDGE	4. OIL	
	Xela Pack Discharge	1	2	N	12/5/83		X	F	PH 7.55	12 hr Loop
	Xela Pack Discharge	1	2	N	12/6/83		X	F	PH 7.40	12 hr Loop
	Xela Pack Discharge	1	2	N	12/7/83		X	F	PH 7.44	12 hr Loop
	Xela Pack Discharge	1	2	N	12/8/83		X	F	PH 7.63	12 hr Loop

RELINQUISHED BY: _____ DATE: 12-8-83 TIME: 10:42
 RECEIVED BY: _____ DATE: 10-98 TIME: 10:42

RELINQUISHED BY: _____ DATE: - - - TIME: - - -
 RECEIVED BY: _____ DATE: - - - TIME: - - -

RELINQUISHED BY: _____ DATE: - - - TIME: - - -
 RECEIVED BY: _____ DATE: - - - TIME: - - -

RELINQUISHED BY: _____ DATE: - - - TIME: - - -
 RECEIVED FOR LAB BY: _____ DATE: - - - TIME: - - -

Deliver To: _____
 Method of Delivery: _____
 Airbill Number: _____

NOTES: _____

RE: Xela Pack data

From: Tom Thompson (thompson@vil-manchester.org)

To: bridgewaterwpsupervisor@yahoo.com; msessions@vil-manchester.org

Date: Wednesday, December 27, 2023 at 01:24 PM EST

Looks like the samples are within ordinance values other than the phosphorus, but even that is not unreasonable.

Tom

From: Laurie Fromhart [mailto:bridgewaterwpsupervisor@yahoo.com]

Sent: Wednesday, December 27, 2023 11:56 AM

To: Tom Thompson <thompson@vil-manchester.org>; Michael Sessions <msessions@vil-manchester.org>

Subject: Fw: Xela Pack data

FYI.

Laurie Fromhart
Bridgewater Township Supervisor
734-223-2766

----- Forwarded Message -----

From: "d13500@earthlink.net" <d13500@earthlink.net>

To: "bridgewaterwpsupervisor@yahoo.com" <bridgewaterwpsupervisor@yahoo.com>

Cc: "GEC" <gec223@earthlink.net>

Sent: Tue, Dec 26, 2023 at 2:21 PM

Subject: Xela Pack data

Hello Laurie,

I have attached the analytical data along with a spreadsheet.

I did not see anything that would cause a concern. The samples were collected from 8am to 8pm. First sample Monday 8am start to 8pm stop. Collection was every 15 minutes.

Let me know if you have any questions.

I will send the invoice this week.

Thank you,

David Cook

Global Environmental Consulting, LLC.

223 West Michigan Ave.

Clinton, MI 49236

517 456-6881

fax: 517 456-9952

required by Subparagraph a. of this paragraph shall also indicate the mass of pollutants regulated by Pretreatment Standards in the effluent of the User.

5.5.3 If a User, subject to reporting requirements, monitors any pollutant more frequently than required by the Township, using Standard Laboratory Procedures, the results of this additional monitoring shall also be included in the Periodic Compliance Report.

5.5.4 If sampling performed by a User indicated a violation, the User shall notify the Township within twenty-four (24) hours of becoming aware of the violation. The User shall also repeat the sampling and submit the results of re-analysis to the Township within 30 days after becoming aware of the violation, except when the Township will be performing scheduled surveillance sampling/analysis within this thirty- (30) day period.

5.6. **Notification of Hazardous Waste Discharges.** All Users shall notify the Supervisor, the POTW, U.S. EPA Regional Waste Management Division Director, and the State Hazardous Waste Authority in writing of any discharge into the POTW of a substance which would be a hazardous waste under 40 CFR 261 if disposed via other means. Notification details, as well as allowable exemptions, shall be in accordance with 40 CFR 403.12(p). In the case of any new regulations under Section 3001 of RCRA identifying additional characteristics of hazardous waste or listing any additional substance as a hazardous waste, the User must provide notification of the discharge of such substance within ninety (90) days of the effective date of such regulations. In the case of any notification of hazardous waste discharges, the User shall further certify that it has a program in place to reduce the volume and toxicity of hazardous wastes generated to the degree it has determined to be economically practical.

5.7. **Monitoring Facilities.** The Township may require to be provided and operated at the User's own expense, monitoring facilities to allow inspection, sampling, and flow measurement of the Building Sewer and/or internal drainage systems. For commercial users located within strip malls, each business may be required to construct individual monitoring facilities. The monitoring facility should normally be situated on the User's premises, but the Township may, when such a location would be impractical or cause undue hardship on the User, allow the facility to be constructed in the public street or sidewalk area and located so that it will not be obstructed by landscaping or parked vehicles. There shall be ample room in or near such sampling manhole or facility to allow accurate sampling and preparation of samples for analysis. The facility, sampling, and measuring equipment shall be maintained at all times in a safe and proper operating condition at the expense of the User. Whether constructed on public or private property, the sampling and monitoring facilities shall be provided in accordance with plans and specifications submitted to and approved by the Township, and all applicable local construction standards and specifications. Construction shall be completed within ninety (90) days following written notification by the Township.

5.8. **Inspection and Sampling.** The Township shall inspect the facilities of any User to ascertain whether the purpose of this Ordinance is being met and the User is complying with all requirements. Persons or occupants of premises where wastewater is created or discharged shall allow the Township or its representative ready access at all reasonable times to all parts of the premises for the purposes of inspection, sampling, records examination, records copying, or in the performance of any of their duties. The Township, MDEQ, and U.S. EPA shall have the right to set up on the User's property such devices as are necessary to conduct sampling inspection, compliance monitoring, and/or metering operations. Where a User has security measures in force which would require proper identification and clearance before entry into their premises, the User shall make necessary arrangements with their security guards so that upon presentation of suitable identification, personnel from the Township, MDEQ, U.S. EPA, or designated representative will be permitted to enter, without delay, for the purposes of performing their specific responsibilities.

- 5.9. **Pretreatment.** Industrial Users shall provide necessary wastewater treatment as required to comply with this Ordinance and shall achieve compliance with all National Categorical Pretreatment Standards within the time limitations as specified by the Federal Pretreatment Regulations and as required by the Township. Any facilities required to pretreat wastewater to a level acceptable to the Township shall be provided, operated, and maintained at the User's expense. Detailed plans showing the pretreatment facilities and operating procedures shall be submitted to the Township for review, and shall be approved by the Township before construction of the facility. The review of such plans and operating procedures will in no way relieve the User from the responsibility of modifying the facility as necessary to produce an effluent acceptable to the Township under the provisions of this Ordinance. Any subsequent changes in the pretreatment facilities or method of operation shall be reported to and be acceptable to the Township prior to the User's initiation of the changes.

The Township will annually publish in the major local newspaper a list of the Users which were in Significant Noncompliance with any Pretreatment Requirements or Standards at least once during the twelve (12) previous months. The notification will identify the nature of the violation and summarize any enforcement actions taken against the User(s) during the same twelve (12) months.

All records relating to compliance with Pretreatment Standards shall be made available to officials of the U.S. EPA or MDEQ upon request.

- 5.10. **Confidential Information.** Information and data on a User obtained from reports, questionnaires, permit applications, permits and monitoring programs, and from inspections shall be available to the public or other governmental agency without restriction unless the User specifically requests and is able to demonstrate to the satisfaction of the Township that the release of such information would divulge information, processes or methods of production entitled to protection as trade secrets of the User.

When requested by the person furnishing a report, the portion of a report which might disclose trade secrets or secret processes shall not be made available for inspection by the public but shall be made available upon written request to governmental agencies for uses related to this Ordinance, the NPDES Permit, or the Pretreatment Programs provided, however, that such portions of a report shall be available for use by the State or any State agency in judicial review or enforcement proceedings involving the person furnishing the report. Wastewater constituents and characteristics will not be recognized as confidential information.

Information accepted by the Township as confidential shall not be transmitted to any governmental agency or to the general public by the Township until and unless a ten (10) day notification is given to the User.

- 5.11. **Signatory Requirements.** All reports required by this Section shall be signed by the Authorized Representative of Industrial User and include the following certification statement:

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

If the Authorized Representative of Industrial User changes because a different individual has responsibility for the overall operation of the facility or for environmental matters of the company, a new authorization satisfying the requirements of Section 2.3 must be submitted to the Township prior to or together with any reports to be signed by that representative.

- 15.2. The Township shall not be liable for any injuries to persons or damage to property resulting from any work performed by private contractors hired to install, repair or maintain any Lateral Lines.
- 15.3. Any claim for damages as a result of an overflow or back up of the sewage disposal system shall follow the procedures and requirements as set forth in Act No. 222 of the Public Acts of 2001 for the State of Michigan.
- 15.4. The Township will maintain and carry insurance on all publicly owned assets of the Sewer System, of the kinds and in the amounts normally carried by public utility companies and municipalities engaged in the operation of Sewage Disposal Systems. All monies received for losses under any such insurance policies shall be used solely for the replacement and restoration of the property damaged or destroyed.

Section 16 Power and Authority of Inspectors

The Supervisor and other duly authorized employees of the Township acting as his duly authorized agent, bearing proper credentials and identification, shall be permitted to enter upon such properties as may be necessary for the purposes of inspection, observation, measurement, sampling, and testing in accordance with provisions of this Ordinance.

Section 17 Protection from Damage

No unauthorized person shall enter or maliciously, willfully or negligently break, damage, destroy, uncover, deface, or tamper with any structure, appurtenance, or equipment which is a part of the Public Sewer system.

Section 18 Enforcement/Penalties

18.1. Administrative Remedies

- 18.1.1 The Township may suspend wastewater treatment services to any User when such suspension is necessary, in the opinion of the Township, in order to stop an actual or threatened discharge which presents or may present an imminent or substantial endangerment to the health or welfare of persons or the environment, causes or may cause interference to the POTW, or causes or may cause the Township to violate any condition of its NPDES Permit.
- 18.1.2 The Township may revoke, suspend, or terminate the wastewater discharge permit of any User which (a) fails to accurately report the wastewater constituents and characteristics of its discharge; (b) fails to report significant changes in wastewater constituents or characteristics; (c) refuses reasonable access to the User's premises by representatives of the Township for the purpose of inspection or monitoring; or (d) violates the conditions of this Ordinance or any final judicial order entered with respect thereto.
- 18.1.3 Whenever the Township finds that a User has violated any provision of this Ordinance, Industrial Waste Permit, or Order issued hereunder, or other Pretreatment Standard or Requirement, the Supervisor will issue a Notice of Violation to formally document the noncompliance. This document will specify the nature of the violation, establish a date by which the violation shall be corrected, and notify the affected User that failure to correct the violation would constitute a further violation which may result in additional enforcement action. A Notice of Violation will be sent via first-class mail or personally served on an Authorized Representative of the User.

18.1.4 When the Township finds that a User has violated any provision of this Ordinance, Industrial Waste Permit, or Order issued hereunder or other Pretreatment Standard or Requirement, the Supervisor may issue an Administrative Order to Show Cause requiring the affected User to appear at a hearing to demonstrate why escalated enforcement action should not be pursued. This document will specify the nature of the violation, establish the time and place for the hearing, and notify the affected User that failure to comply would constitute a violation of this Ordinance which may result in additional enforcement action. An Order to Show Cause will be issued at least ten (10) days prior to the hearing and will be sent via certified mail/return receipt requested or personally served on an Authorized Representative of the User.

18.1.5 When the Township and an affected User agree to a violation and to the remedial solution, the Supervisor may issue an Order of Consent or similar document to formally establish such agreement. This document will specify the nature of the violation and required actions, such as compliance schedules, stipulated fines, additional self-monitoring, and improvements to treatment facilities or management practices designed to control the User's discharge to the sewer. An Order of Consent will be sent via certified mail/return receipt requested, or personally served on an Authorized Representative of the User, and will require signatures of representatives from both the Township, and the affected User.

An Order of Consent or similar document shall have the same force and effect as other administrative orders issued by the Township pursuant to this Ordinance, shall be judicially enforceable, and shall not modify the requirements or extend the deadline for compliance established by a Pretreatment Standard or Requirement. Receipt, or non-receipt, of an Order of Consent or similar document shall in no way relieve the affected User of any and all liability associated with the violation. Issuance of a Consent Order or similar document shall not be a bar against, or a prerequisite for, any other enforcement actions by the Township, against the affected User.

18.1.6 When the Township and affected User do not agree to the violation or to the remedial solution, the Supervisor may issue an Order to Achieve Compliance. This document will specify the nature of the violation and include required actions such as compliance schedules, stipulated fines, additional self-monitoring, and improvements to treatment facilities or management practices designed to control the User's discharge to the sewer. An Order to Achieve Compliance will be issued unilaterally in that terms need not be agreed to by the affected User and will be sent via certified mail/return receipt requested, or personally served on an Authorized Representative of the User.

An Order to Achieve Compliance shall have the same force and effect as other administrative orders issued by the Township, pursuant to this Ordinance, shall be judicially enforceable, and shall not modify the requirements or extend the deadline for compliance established by a Pretreatment Standard or Requirement. Receipt, or non-receipt, of an Order to Achieve Compliance shall in no way relieve the affected User of any and all liability associated with the violation. Issuance of an Order to Achieve Compliance shall not be a bar against, or a prerequisite for, any other enforcement actions by the Township, against the affected User.

18.1.7 When the Township finds that a User has violated and continues to violate any provision of this Ordinance, Industrial Waste Permit, or Order issued hereunder, or other Pretreatment Standard or Requirement, the Supervisor, and the Township Attorney may jointly issue a Cease and Desist Order requiring the affected User to eliminate the violation within twenty-four (24) hours or face suspension of sewer service. This document will specify the nature of the violation, and require that the violation cease. If the violation has not been corrected within twenty-four (24) hours following issuance of the order, the Township may suspend sewer service without

further notice until such time as the affected User is able to demonstrate to the Township that it can comply with the discharge requirements. A Cease and Desist Order will be personally served on an Authorized Representative of the User.

18.1.8 Whenever the Township finds that a User's discharge is in violation of any provision of this Ordinance or any permit issued hereunder and that the violation creates or threatens to create an emergency situation such as damage to the POTW, hazard to the receiving stream, endangerment to the public health and safety, or violation of any condition of the NPDES permit issued to the Township, the Supervisor, , and Township Attorney will jointly issue an Emergency Cease and Desist Order notifying the affected User to eliminate the violating discharge immediately or face service severance via a temporary plug in its sewer connection at any time and without further warning. This document will specify the nature of the violation, and require that the violating discharge cease until such time as the affected User is able to demonstrate to the Township that it can comply with the discharge requirements. This document will also establish the time and place for a hearing where the affected User shall present a written statement regarding the causes of the violation and measures taken to prevent future occurrences, and further will notify the affected User of its liability for any costs incurred by the Township to conduct this enforcement action. An Emergency Cease and Desist Order will be personally served to an Authorized Representative of the User, or may be delivered verbally via telephone to an Authorized Representative of the User and then served personally.

18.1.9 Except for emergency situations covered under this Section, whenever the Township finds that a User's continuing violation warrants revocation of its permit or privilege to discharge into the wastewater system, the Supervisor and Township Attorney will jointly issue a Notice of Termination to warn of the impending suspension of the sewer service up to and including severance via temporary plug in the affected User's sewer connection. This document will specify the date and the time of scheduled service suspension in order to allow the affected User to either voluntarily cease the violating discharge or arrange appropriate actions such as production shut-down or alternative means of wastewater disposal. This document will also establish the time and place for a hearing where the affected User shall present a written statement regarding the causes of the violation and measures taken to prevent future occurrences, and further will notify the affected User of its liability for any costs incurred by the Township to conduct this enforcement action.

A Notice of Termination will be personally served on an Authorized Representative of the User at least ten (10) days before the scheduled service suspension.

18.1.10 Receipt, or non-receipt, of a(n):

- i Notice of Violation;
- ii Order to Show Cause;
- iii Cease and Desist Order;
- iv Emergency Cease and Desist Order; or
- v Notice of Termination

shall in no way relieve the affected User of any and all liability associated with the violation and shall not be a bar against, or a prerequisite for, any other enforcement actions by the Township against the affected User.

- 18.1.11 In addition to the sanctions, orders, liabilities, and other remedies prescribed under this Section, a User shall be liable to the Township for any and all fines, penalties, and associated legal and other costs incurred or expended by the Township as the result of any violation of the Township's NPDES permit that is attributable, in whole or in part, to the User's violation of this Ordinance or a permit issued to the User hereunder.
- 18.1.12 **Rights of Appeal.** Except for emergency situations covered under Subparagraph 2.f. of this section, any User desiring to dispute a Notice of Violation or order of the Township, pursuant to this Ordinance, including but not limited to fines, may present a written request for reconsideration. Such a request shall be submitted to the Township Supervisor within ten (10) days of first being notified of the corresponding order for all but a Notice of Termination, where such a request shall be submitted within five (5) days of notification. If, in the opinion of the Township Supervisor the request has merit, he will convene a hearing on the matter as soon as possible to collect testimony of appropriate persons, take evidence, and render a final determination. In the event the affected User's appeal is unsuccessful; any original fine will become immediately due and the Township may also add any additional costs incurred to administer this appeal. Further appeal of the Township Supervisor's final determination shall be governed by applicable State law.

Submittal of an appeal shall in no way relieve the affected User of any and all liability associated with the violation. An appeal shall not stay the corresponding order, or limit any other enforcement proceedings by the Township against the affected User.

- 18.2. **Judicial Penalties.** When the Township finds that a person has violated or continues to violate any provision of this Ordinance, Industrial Waste Permit, or order issued hereunder, or other Pretreatment Standard or Requirement, the Township may petition the Circuit Court of Washtenaw County for appropriate legal and/or equitable relief.

- 18.2.1 **Injunctive Relief.** A person who violates or continues to violate any provision of this Ordinance, Industrial Waste Permit, or Order issued hereunder, or other Pretreatment Standard or Requirement will be liable to issuance of a preliminary injunction or a permanent injunction, or both as may be appropriate. This action will be sought to restrain or compel activities on the part of the affected User.

A petition for injunctive relief shall in no way relieve the affected User of any and all liability associated with the violation. A petition for injunctive relief shall not be a bar against, or a prerequisite for, any other actions by the Township against the affected User.

- 18.2.2 **Civil Penalties.** A User who has violated or continues to violate any provision of this Ordinance, Industrial Waste Permit, or Order issued hereunder, or other Pretreatment Standard or Requirement, will be liable for a civil penalty of up to one thousand dollars (\$1,000) per violation. Each day during which the violation occurred or continues to occur may be deemed a separate distinct violation and, in the case of a violation of monthly or other long-term average discharge limits, the penalty may be assessed for each day during the period of the averaging. The affected User will also be liable for all costs incurred by the Township for associated enforcement action such as reasonable attorney's fees, court costs, additional sampling, and monitoring expenses, as well as costs of any environmental damage and any fines imposed upon the Township for NPDES permit violations that result in whole or in part from the User's violation and expenses associated with remediation of sites thereby contaminated. The Township Attorney may petition the court to impose, assess, and recover sums up to this limit of liability. In determining the appropriate amount of civil penalty to seek, the Township may take into account all relevant circumstances including, but not limited to, the extent of harm caused by the violation, the magnitude and duration of the

violation, any economic benefit gained by the affected User as a result of the violation, corrective actions implemented or proposed to be implemented by the affected User, and history of compliance or noncompliance by the affected User.

A suit for civil penalties shall not be a bar against, or a prerequisite for, any other actions by the Township against the affected User.

18.2.3 Criminal Prosecution. Any person who:

- i violates any provision of this Ordinance, Industrial Waste Permit, or Order issued hereunder, or other Pretreatment Standard or Requirement; or
- ii knowingly makes any false statements, representations, or certifications in any application, record, report, plan, or other document filed or required to be maintained pursuant to this Ordinance, Industrial Waste Permit, or Order issued hereunder, or Pretreatment Standard or Requirement; or
- iii falsifies, tampers with, or knowingly renders inaccurate any data device or test method used to monitor a discharge pursuant to this Ordinance, Industrial Waste Permit, or Order issued hereunder, or Pretreatment Standard or Requirement

is guilty of a misdemeanor and may be punished by a monetary penalty of up to five hundred dollars (\$500) per violation, imprisonment for up to ninety (90) days, or both. Each day during which the violation occurred or continues to occur may be deemed a separate distinct violation and, in the case of a violation of monthly or other long-term average discharge limits, the penalty may be assessed for each day during the period of averaging.

Criminal prosecution shall not be a bar against, or a prerequisite for, any other actions by the Township against the affected User.

Section 19 Records Retention

- 19.1. The Township shall maintain and keep proper books of records and accounts, separate from all other records and accounts, in which shall be made full and correct entries of all transactions relating to the sanitary system.
- 19.2. All Industrial Users subject to this Ordinance shall retain and preserve for no less than three (3) years, any records, books, documents, memoranda, reports, correspondence, and any and all summaries thereto, relating to monitoring, sampling, and chemical analyses made by or on behalf of a User in connection with its discharge. All records that pertain to matters which are the subject of Administrative Adjustment or any other enforcement or litigation activities brought by the Township pursuant hereto shall be retained and preserved by the User until all enforcement activities have concluded and all periods of limitation with respect to any and all appeals have expired.
- 19.3. Classification of old and new Industrial Users shall also be reviewed annually by the Township.

Section 20 Audits

The Township will cause an annual audit of such books of record and account for the preceding operating year to be made by a recognized independent certified public accountant, and will supply such audit report to authorized public officials on request. In conjunction with the audit, there shall be an annual review of the

2024 Estimates

From: Freeman, Roark (freemanr@wcroads.org)

To: bridgewaterwpsupervisor@yahoo.com

Cc: lapea@wcroads.org

Date: Wednesday, December 20, 2023 at 03:27 PM EST

Hello, Laurie, here are the new 2024 estimates we discussed.

All the projects include some Forestry, Gradall and Vector work on existing culverts.

Most of the moneys will be going to materials.

Kies South	Clinton to Burmeister Rd	8 inch lift of 23a C.I.P.	3900 ton	\$109,000.00	2023 prices
Kies North	Burmeister to Austin Rd	8 inch lift of 23a C.I.P.	5400 ton	\$148,000.00	2023 prices
Hogan Rd	Logan to Wilbur Rd	8-inch lift of 23a C.I.P.	1500 ton	\$51,000.00	2023 prices
Allen Rd	Hogan to Bartlet Rd	8 inch lift of 23a C.I.P.	2400 ton	\$70,000.00	2023 prices

Feel free to reach out to me with any questions.

Thanks

Roark Freeman
District 4 Foreman



Washtenaw County Road Commission
555 N. Zeeb Road, Ann Arbor, Michigan

Main: (734) 761-1500
wcroads.org | [Follow us on Facebook](#)

ARPA FUNDS AWARD	\$181, 543.75
ARKONA ROAD CULVERT	\$16,067.82
BEMIS ROAD CULVERT, EAST OF ERNST ROAD	\$2,875
BEMIS ROAD CULVERT, WEST OF EISMAN ROAD	\$10,750
SHERIDAN ROAD CULVERT	\$15,000
TOTAL CULVERT PROJECTS	<u>\$44,692.82</u>
 REMAINING ARPA FUNDS TO BE OBLIGATED	 \$136,850.93

BRIDGEWATER TOWNSHIP

10990 Clinton Rd, Manchester, MI 48158

(517) 456-7728

www.twp-bridgewater.org

Laurie Fromhart, Supervisor
Michelle McQueer, Clerk
Amy Ahrens, Treasurer

David Faust, Trustee
Geoffrey Oliver, Trustee

December 11, 2023

To: Bridgewater Township Sewer Use District

Re: Notice of Sewer Rate Increase

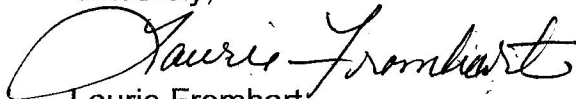
Dear Homeowner:

Please be advised your monthly sewer rate will increase an additional \$30 per Residential Equivalent Unit (REU) effective January 1, 2024. The Bridgewater Township Board of Trustees approved the sewer rate increase at its December 7, 2023 regular meeting.

The rate increase is due to increased costs to operate and maintain the sewer system. Sewer operation-and-maintenance (O&M) costs have significantly increased over the past two years. Costs for contracted services, equipment, supplies and providing electricity to the sewer plant have significantly increased while the number of sewers users have not substantially increased to offset expenses.

The Township Board previously reduced the monthly sewer rate since the project began but unfortunately, the current monthly sewer rate of \$90 per REU is no longer substantiable. The Township Board will continue to actively seek alternative cost-saving measures to reduce the overall cost of its sewer operation and maintenance to reduce the financial burden on its users.

Sincerely,



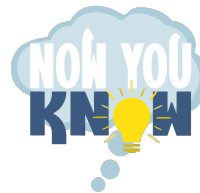
Laurie Fromhart
Bridgewater Township Supervisor

- **Board of review Q&A.** [Board of Review Questions and Answers](#) offers BOR information, including their role and authorities, and Michigan law that governs them.
- **Poverty exemption.** [Bulletin 22 of 2023—Poverty Exemption](#) and [Bulletin 23 of 2023—Poverty Exemption Audit](#) cover statutory changes to the poverty exemption and guidance on the development and implementation of an audit program for these “extended” poverty exemptions.
- **Qualified errors.** [Bulletin 24 of 2023—Qualified Errors](#) addresses July and December BOR authority to correct qualified errors for current year and immediately preceding year.



What’s next for renewable energy? Join upcoming MTA webinar to learn more

New laws impacting solar, wind and battery storage utility-scale renewable energy siting left a great number of questions and uncertainty among townships and their residents. What is the new process for state siting approval? When does a developer still need to go through the township? What is a compatible renewable energy ordinance—and what needs to be in it? Join MTA legal counsel on **Jan. 17 at noon** for an hour-long *Now You Know* webinar, "Renewable Energy Siting: What's Next?", and get an overview of the laws, the impact on your township’s existing ordinances, public safety and infrastructure considerations, and more. Can’t make the date? We’ll record it so you can watch when it works in your schedule. [Click here to register now.](#)



Reminders from BOE

Upcoming early voting deadlines—A number of early voting items have **Friday, Dec. 29** deadlines, involving township boards and clerks. Refer to the state Bureau of Elections (BOE) [Feb. 27 Presidential Primary Calendar](#) for these, and additional deadlines, as the first required early voting period approaches.

Updated election records retention schedule—An updated [Election Records Retention Schedule](#) is now available. If created, any footage must be retained for 30 days after the creation date. Drop box collection records must be retained for two years after the election certification date. As a voter’s Qualified Voter File

Jan. 31 and throughout February—[Board of Review Training](#).

MTA QUICK LINKS

[Answer Center](#)
[Training](#)
[Advocacy](#)
[Classifieds](#)
[Community Connection](#)
[Webcasts](#)
[Store](#)
[Township Governance Academy](#)
[Allied Service Providers](#)
[NATaT](#)

ALLIED SERVICE PROVIDERS



* [Bauckham, Thall, Seeber Kaufman & Koches PC](#)

* [Consumers Energy](#)

* [Fahey Schultz Burzych Rhodes PLC](#)

* [Foster, Swift, Collins & Smith, P.C.](#)

* [Hartleb Agency](#)

* [ITC Holdings Corp.](#)

* [Rosati, Schultz, Joppich & Amtsbuechler, P.C.](#)

Shared clerk compensation resolution does not comply with township legal requirements

From: Michigan Townships Association (jenn@michigantownships.org)

To: bridgewaterwpsupervisor@yahoo.com

Date: Thursday, December 14, 2023 at 10:30 AM EST



We are aware that the Michigan Association of Municipal Clerks (MAMC) has sent out a statement and sample resolution that they are proposing be used by municipalities to address compensation for the new and expanded election responsibilities resulting from Proposal 2 of 2022 and follow-up legislation adopted for its implementation.

While we share the concerns for adequate compensation for all election officials (including clerks and other officials responsible for the election process), we cannot advocate for the use of a resolution that does not match the legal requirements and restrictions on the compensation of township clerks.

MTA supports townships paying township clerks an appropriate salary of the office for their very important duties, especially election functions. And we recognize that the greatly expanded election functions due to extensive amendments to the law in a short period of time, as well as increasing numbers of elections being scheduled, even in what would normally have been considered previously to be "off years," means that all townships should review their lawful options for appropriate clerk's compensation.

But there are major differences between the laws that govern counties, cities, villages and townships—particularly regarding what a township board member can be paid and how that is set, as compared to the other units where, for example, a city or village clerk might not be elected/appointed, but is actually an employee. However, the MAMC sample resolution we have seen does not make any distinction and includes language that conflicts with state laws regarding the salaries of the township board offices. It is our opinion that this would not be a lawful resolution or approach for a township to use regarding a township clerk's salary of the office. This opinion, however, is not legal advice and you should consult your own township attorney for guidance.

In a township, the salary of the office of clerk, as stated in the salary resolution for the office of clerk, is the **ONLY** compensation that a township clerk can receive for performing the **statutory** duties of the office of clerk. And any and all election administration duties of the office of clerk are statutory duties of the office of township clerk. *(If a clerk is appointed by the election commission to also serve as an election inspector for an election, then they would be an "election inspector" for those hours they serve on Election Day, and they would be paid what the township pays its election inspectors—BUT they cannot receive any other additional pay for their clerk's statutory election duties.)*

So, regardless of how many elections or early voting/registration days a township clerk might have in a given year, the salary of the office stated in the salary resolution is the most that can be paid to a township clerk for holding the office of clerk and performing the statutory duties of the office.

For this reason, MTA encourages townships to consider increasing the salary of the office of clerk, if at all possible.

There are three possible ways that the salary resolutions of the township board offices (*supervisor, clerk, treasurer, and trustee if the trustees in a township are paid a salary*) would be set in an individual township: 1) By the township board at any time, 2) By the annual meeting of the electors before a new fiscal year (*if the annual meeting is still held—uncommon*) or 3) By a salary compensation commission created by township board ordinance that meets every two years (*rare*).

Additional information is available in MTA's "[Understanding Compensation for Township Officials and Employees](#)" information packet; [a presentation on setting board salaries](#); and two sample MTA Township Board Salary Resolutions ([township board sets the salaries](#) OR [annual meeting](#)). Note that the samples include all four board offices, but only to keep the sample to one page—each office would have a separate salary resolution.

MTA-member township officials may contact the MTA Member Information Services staff at (517) 321-6467 (press 1) for more information on the process.



Michigan Townships Association | 512 Westshire Drive, Lansing, MI 48917
www.michigantownships.org

[Unsubscribe \[bridgewaterwpsupervisor@yahoo.com\]\(mailto:bridgewaterwpsupervisor@yahoo.com\)](mailto:bridgewaterwpsupervisor@yahoo.com)

[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by jenn@michigantownships.org powered by



Updates regarding your DTE account

From: DTE Energy (dte-energy@dteenergy.com)

To: bridgewaterwpsupervisor@yahoo.com

Date: Monday, December 18, 2023 at 10:20 AM EST

Having trouble viewing images? Please click [here](#) to view as a web page.

To ensure future delivery of e-mails, please add DTE Energy (dte-energy@dteenergy.com) to your safe sender list or address book.



December 18, 2023

Dear DTE Energy Lighting Customer,

As a valued customer, we are writing to update you on a recently approved rate order by the Michigan Public Service Commission (MPSC), which will result in an electric rate increase reflected on your bill effective December 15, 2023. It takes about 30 days for customers to see this new rate appear in their bill and can vary based on billing cycles.

DTE also recently announced a reduction in the Power Supply Recovery Rate (PSCR), which represents the cost of fuel and other sources the company uses to produce electricity, by about \$300 million annually. This reduction went into effect December 1, 2023, offsets a portion of the overall bill and varies depending on usage.

The MPSC order supports our plan to accelerate system upgrades, with the goal of improving overall electric reliability for customers by more than 60% over the next five years. This directly affects your community by providing a safer and more welcoming environment for residents, visitors and potential businesses. A more reliable, cleaner and affordable energy grid isn't only good for your municipality and our customers, but it's critical for the current and future competitiveness of Michigan. We want our electric grid to be an economic engine that attracts development and jobs to our great state and to our local communities.

The new rate means continued value-added services that come with being an outdoor lighting customer. These services include routine inspections of underground-fed light posts, identification of decorative street posts that require painting and replacement, testing and replacement of underground streetlight cables, an LED cleaning program and our municipal night patrol program.

We value your partnership and are available to discuss any questions you may have regarding the new rates. For additional information or to learn about energy-saving opportunities, please contact your assigned Account Manager.

Brandon Faron
Account Manager
(734) 397-4017
brandon.faron@dteenergy.com

Sincerely,

Christopher Hartley
Manager, Sales and Business Development
DTE Community Lighting

This email was sent to: **bridgewaterwpsupervisor@yahoo.com**

This email was sent by: DTE Energy - One Energy Plaza - Detroit - MI - 48226-1279

We respect your right to privacy - [view our policy](#) | [Unsubscribe](#)

BRIDGEWATER TOWNSHIP
PLANNING COMMISSION MEETING
MONDAY DECEMBER 18, 2023

MINUTES

- I. CALL TO ORDER - Meeting was called to order at 7:06 pm.
- II. ROLL CALL AND DETERMINATION OF QUORUM – Horney, Greenwald, Iwanicki, Oliver present. Barbu absent. Quorum obtained. Zoning Administrator, Nanney present.
- III. REVIEW AND APPROVE AGENDA – Horney moved and Oliver seconded to approve the agenda. Approved by unanimous vote.
- IV. APPROVAL OF MINUTES – Moved by Oliver, seconded by Horney to approve the both the October 16, 2023 minutes and the November 20, 2023 minutes. Approved by unanimous vote.
- V. CITIZEN PARTICIPATION – None.
- VI. PUBLIC HEARINGS – None scheduled.
- VII. OLD BUSINESS – None.
- VIII. NEW BUSINESS –
 - A. Agenda items up for discussion: Zoning Ordinance Articles 4.0, 5.1, and 5.2. Moved by Iwanicki, seconded by Horney to table discussion for now. Passed by unanimous vote.
 - B. Election of officers – Moved by Oliver, seconded by Iwanicki, to re-elect Dave Horney as Planning Commission Chairman. Approved by unanimous vote. Moved by Oliver, seconded by Horney, to re-elect Mark Iwanicki as Vice Chairman. Approved by unanimous vote. Moved by Oliver, seconded by Iwanicki to re-elect Bonnie Greenwald as Secretary. Approved by unanimous vote.
 - C. Set the meeting schedule for 2024 – As follows: 1/15, 3/18, 4/15, 5/20, 6/17, 8/19, 9/16, 10/21, 11/18, 12/16. No meetings in February and July. Moved by Oliver, seconded by Horney to approve the schedule. Passed by unanimous vote.
 - D. Commercial energy ordinance – Ramifications of the state legislature’s recently passed law to strip local control of natural resources was discussed. Concerns included Michigan utility companies desire to receive approval for establishing solar and wind farms in rural areas, with likely approval of the State Public Service Commission. Bridgewater Township is committed to maintaining its rural character. Agriculture is essential for food production, which is essential for sustaining life and livelihoods. Proposals by utility companies have been to take acres out of farmland to build solar and wind farms. With the end goal of reducing fossil fuel usage,

members agreed vacant land in urban areas is a much better alternative to removing agricultural land. The regulations will go into effect in November 2024.

- IX. COMMUNICATIONS – Nanney reported a webinar by the Michigan Townships Association is scheduled for January. The MTA lobbied to prevent passage by the legislature. This webinar will be informational, and to strategize township alternatives.
- X. INFORMATIONAL ITEMS – Nanney reiterated the importance of contacting legislators regarding the solar and wind farm issue, since it won't go into effect until November 2024.

Meeting adjourned at 8:42 pm

DRAFT