

**BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES MEETING  
THURSDAY, AUGUST 3, 2023, 7:00 P.M.  
BRIDGEWATER TOWNSHIP HALL  
10990 CLINTON RD, MANCHESTER, MI 48158**

**AGENDA**

- I. CALL TO ORDER / ESTABLISH QUORUM / PLEDGE ALLEGIANCE
- II. REVIEW AND APPROVE AGENDA
- III. CITIZEN PARTICIPATION
- IV. APPROVAL OF REGULAR BOARD MEETING MINUTES – JUNE 1, 2023
- V. APPROVAL OF SPECIAL BOARD MEETING MINUTES – JUNE 21, 2023  
& JULY 24, 2023
- VI. NEW BUSINESS
  - A. Approval of Claims Listing for June 1, 2023 through July, 31, 2023
  - B. WCWRC Memorandum of Understanding – Sheridan Road Culvert
  - C. WCPARC Connecting Communities Resolution
- VII. REPORTS & CORRESPONDANCE
  - A. Public Safety Report – Written report from WCSO
  - B. Zoning Administrator’s Report – Written report from Rodney Nanney
  - C. Assessor’s Report
  - D. Supervisor’s Report
  - E. Clerk’s Report
  - F. Treasurer’s Report
  - G. Trustees’ Report
  - H. Planning Commission Report – Minutes included in Board packet
  - I. Farmland Preservation Board Report
- VIII. CITIZEN PARTICIPATION
- IX. ADJOURNMENT

## Bridgewater Township Board of Trustees Minutes

### I. CALL TO ORDER

1-Jun-23 meeting called to order by Supervisor Fromhart at 7:01 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present:5 Trustee Faust; Trustee Fromhart; Trustee McQueer; Trustee Ahrens, Trustee Oliver.

Absent:0

Citizen attendance:2

### II. CITIZEN PARTICIPATION

- Citizen spoke about the Farmland Preservation event last month.

### III. APPROVAL OF MINUTES

- Motion to approve the previous meeting minutes as presented – Mr. Faust; support – Ms. Ahrens; vote – unanimous.

### IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as amended, adding item F - ORV ordinance. – Mr. Oliver; support –Ms. McQueer; vote – unanimous.

### V. UNFINISHED BUSINESS

#### A. 2023Local Road Projects Agreement.

- Motion to approve WCRC 2023 road projects proposal – Ms. McQueer; support – Mr. Oliver. vote – unanimous

### VI. NEW BUSINESS

#### A. Approval of Claims Listing

- Motion to approve disbursements of \$42,810.85 for general operations and \$7,889.52 for sewer operations; total expenditure of \$50,700.37 for the month of May – Mr. Oliver; support – Mr. Faust; vote – unanimous.

#### B. Resolution in Opposition to House Bills 4526, 4527, & 4528

- Motion to approve Resolution in Opposition to House Bills 4526, 4527, & 4528– Ms. McQueer; support –Mr. Oliver; vote – unanimous

#### C. Request for Escrow Refund – Melinda Appold

The Board did a review of the audit request. Mr. Nanney was present for the review and answered the Trustees' questions.

#### D. Gift of Property Follow-Up Discussion

- Motion to rescind the motion of last month accepting the gift of land., – Ms. Fromhart; support – Ms. Ahrens vote – unanimous.

#### E. Clinton Assembly of God Church for Sale Discussion

- In depth discussion from all Trustees regarding making a purchase offer to purchase the church at 13300 Clinton Rd. for a larger Township hall - Motion to have Supervisor Fromhart contact Fred Lucas to make a purchase contract for \$150,000 cash with an earnest cash deposit of \$1,000.00 to purchase the church at 13300 Clinton Rd., Clinton Michigan. The contract is to include all possible contingencies to include a complete building, elevator and County septic and water inspection., – Ms. McQueer; support – Ms. Ahrens vote – unanimous.

## Bridgewater Township Board of Trustees Minutes

### F. ORV Ordinance

- Motion to accept the ORV ordinance as amended., – Mr. Oliver; support – Ms. Ahrens vote – unanimous.

## VII. REPORTS AND CORRESPONDENCE

### A. Public Safety Report

- A written report from the sheriff is included in the board packet.

### B. Supervisor's Report

- Spoke about sewer plant issues, working on problem of foaming.
- Motion to purchase for the bathroom a new sink, faucet, cabinet, door handle and installation cost not to exceed \$1,000.00. Mr. Oliver: second Ms. Ahrens – vote unanimous.
- Petal across American will be using our parking lot on June 22, 2023 for a pit stop.

### C. Assessor's Report

- No Report.

### D. Clerk's Report

- Clean up day.
- Reimbursement for the County for May 2 election was received.

### E. Treasurer's Report

- Preparing July 1<sup>st</sup> tax billing.
- Tax bills will mail July 1, 2022.
- Audit started today with Clerk and auditor Rana.

### F. Trustees' Report

- Trustee Faust
- Motion to purchase 4 new grinder pumps. Ms. McQueer: second Mr. Oliver – vote unanimous.
- Trustee Oliver
  - No Report

### G. Zoning Administrator's Report

- A written report from Mr. Nanney is included in the board packet.

### H. Planning Commission

- A written report is included in the board packet.

### I. Farmland Preservation Board Report

- There was no meeting in May.

## VIII. CITIZEN PARTICIPATION

- None

## IX. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 9:15 p.m.

## Bridgewater Township Board of Trustees Minutes

### I. CALL TO ORDER

4-May-23 meeting called to order by Supervisor Fromhart at 7:07 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Faust; Trustee Fromhart; Trustee Ahrens Trustee McQueer; Trustee Oliver.

Absent: N/A

Citizen attendance: 0

### II. CITIZEN PARTICIPATION

- None.

### III. APPROVAL OF MINUTES

- Motion to approve the 6-Apr-23 meeting minutes as amended – Ms. Fromhart; support – Ms. Ahrens; vote – 4-yes 1-No

### IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as amended by adding items C – Ms. Fromhart; support – Mr. Faust. vote – unanimous.

### V. UNFINISHED BUSINESS

#### A. 2023 Local Road Projects Agreement

- Board discussed the 2023 proposed local road projects agreement. - Motion to accept the following road projects for 2023 - Hack Rd. to Neblo Rd for \$79,000 and the original Hogan Rd. project with 8-inch gravel for \$100,000, contingent on the total cost of the 2 projects minus 50%. Ms. Fromhart - second Ms. Ahrens. – Ms. Fromhart; support – Mr. Oliver. vote – 4-Yes- 1-No

### VI. NEW BUSINESS

#### A. Approval of Claims Listing

- Motion to approve disbursements of \$20,591.44 for general operations and \$8,404.28, for sewer operations; total expenditure of \$28,995.72 for the month of April – Ms. Fromhart; support – Mr. Faust; vote – unanimous.

#### B. Zoning Board of Appeals Appointment.

- Motion to appoint Melinda Appold to the Zoning Board of Appeals. – Ms. McQueer; support – Ms. Fromhart; vote unanimous.

#### C. Gift of Property.

- Motion to accept a gift to the Township of parcel Q-17-20-200-012 from Pat Ahrens, contingent that all taxes are paid. – Ms. Fromhart; support – Ms. Ahrens. vote – unanimous

### VII. REPORTS AND CORRESPONDENCE

#### A. Public Safety Report

- A written report from the sheriff is included in the board packet.

#### B. Supervisor's Report

- Resolved the Konica Minolta account.
- Filed insurance claim for the Sewer Plant.
- Applied for Matching Drain Grants for culverts.
- Went to Raisin River meeting.

## Bridgewater Township Board of Trustees Minutes

- County cleanup days are coming up.
  - Asked about getting a bid for a new bathroom sink/cabinet. All agreed.
  - Asked to purchase an 8–10-foot ladder.
- C. Assessor's Report
- No report was received from the assessor.
- D. Clerk's Report
- The election went well, 7 voters came to vote in person, with 35 Absent voter ballots being returned by the end of election day. The proposal passed.
  - Due to proposal 2 many new laws and policies are causing additional hours and confusion to administer elections.
- E. Treasurer's Report
- ARPA report is filed.
  - Audit will be June 1, 2023.
- F. Trustees' Report
- Trustee Faust
    - The last condo is connected to the sewer.
  - Trustee Oliver
    - Inquired about getting an ORV ordinance for the Township.
- G. Zoning Administrator's Report
- A written report from Mr. Nanney is included in the board packet.
- H. Planning Commission.
- See the board packet.
- J. Farmland Preservation Board Report
- See the board packet.

### VIII. CITIZEN PARTICIPATION

None.

### IX. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 9:15 p.m.

# Bridgewater Township General Fund

## Monthly Expenses

June 2023

June 29, 2023

Accrual Basis

Type	Date	Num	Name	Split	Amount
<b>Jun 23</b>					
▶ Bill	06/08/2023		American Legion Post 117	5265925 · Cemetery care	92.26
Bill	06/30/2023		AT&T	5253727 · Treasurer supplies & expenses	43.91
Bill	06/30/2023		Cardmember Service	-SPLIT-	1,486.42
Bill	06/30/2023		Clayton and Mary Rider Assessing Ser...	-SPLIT-	1,991.67
Bill	06/30/2023		Consumers Energy	5265728 · Maintenance & Utilities	40.05
Bill	06/30/2023		Detroit Edison Company - Street Lights	5440852 · Street lighting	336.47
Bill	06/30/2023		Frontier	5265728 · Maintenance & Utilities	207.37
Bill	06/30/2023		Iron Free & SoftWater Systems	5265728 · Maintenance & Utilities	25.00
Bill	06/30/2023		Jon Way	-SPLIT-	530.00
Bill	06/08/2023		Laurie Fromhart	5265980 · Building improvement & equipmen	425.37
Bill	06/30/2023		Lucas Law, PC	5173801 · Attorney & Consulting Expenses	200.00
Bill	06/30/2023		Paychex - fees	5215727 · Clerk supplies & expense	219.87
Bill	06/30/2023		Paychex - payroll	-SPLIT-	7,441.06
<b>Jun 23</b>					<b>13,039.42</b>

## Bridgewater Township General Fund

### Monthly Expenses

July 2023

Type	Date	Num	Name	Split	Amount
<b>Jul 23</b>					
▶ Bill	07/31/2023		AT&T	5265728 · Maintenance & Utilities	43.94
Bill	07/17/2023		Bill Bell	5173955 · Miscellaneous	261.00
Bill	07/31/2023		BS&A	-SPLIT-	1,310.00
Bill	07/31/2023		Cardmember Service	-SPLIT-	107.86
Bill	07/31/2023		Clayton and Mary Rider Assessing Ser...	-SPLIT-	2,141.67
Bill	07/31/2023		Consumers Energy	5265728 · Maintenance & Utilities	21.71
Bill	07/31/2023		Detroit Edison Company - Hall	5265728 · Maintenance & Utilities	39.23
Bill	07/31/2023		Detroit Edison Company - Street Lights	5440852 · Street lighting	334.92
Bill	07/31/2023		Donald N. Pennington	-SPLIT-	3,025.00
Bill	07/17/2023		Enviro-Assist	5173955 · Miscellaneous	754.00
Bill	07/31/2023		Frontier	5265728 · Maintenance & Utilities	207.37
Bill	07/31/2023		Iron Free & SoftWater Systems	5265728 · Maintenance & Utilities	25.00
Bill	07/31/2023		Jon Way	-SPLIT-	560.00
Bill	07/31/2023		LCSA	4675 · Metro Auth.-restricted to roads	12,202.46
Bill	07/31/2023		Lucas Law, PC	5173801 · Attorney & Consulting Expenses	760.00
Bill	07/31/2023		Manchester Township	5339727 · Fire protection billing expense	28,588.69
Bill	07/31/2023		Maria Stedman	5265728 · Maintenance & Utilities	75.00
Bill	07/31/2023		Paychex - fees	5215727 · Clerk supplies & expense	219.87
Bill	07/31/2023		Paychex - payroll	-SPLIT-	6,316.11
Bill	07/07/2023		Prestige Title Agency	5101727 · Township supplies & expenses	1,000.00
Bill	07/31/2023		R-L Tree Service	5265728 · Maintenance & Utilities	1,040.00
Bill	07/17/2023		RG Wahl-Roehm	5173955 · Miscellaneous	150.00
Bill	07/29/2023		SB Electrical Contractors, LLC	5265728 · Maintenance & Utilities	157.52
Bill	07/31/2023		Staples	-SPLIT-	76.89
Bill	07/31/2023		Toshiba	-SPLIT-	46.10
Bill	07/31/2023		Treetown Foundation & Masonry	5173955 · Miscellaneous	300.00
Bill	07/31/2023		Village of Clinton	5339727 · Fire protection billing expense	7,524.50

Bill	07/31/2023		Washtenaw County Road Commission	5440846 - Road Improvements	55,553.64
Bill	07/31/2023		Washtenaw County Treasurer	4402 - Property tax - operation	15.88
<b>Jul 23</b>					<b><u>122,858.33</u></b>



Jul 29, 2023  
 Accrual Basis

## Bridgewater Township Profit & Loss Budget vs. Actual April 2023 through March 2024

	Apr '23 - Mar 24	Budget	\$ Over Budget
<b>Income</b>			
Clean-up Day Grant	1,769	2,500	-731
Clean Up Donation	50	100	-50
4402 · Property tax - operation	4,441	95,000	-90,559
4405 · Property tax - fire millage	2,045	50,000	-47,955
4447 · Tax administration fee	453	38,000	-37,547
4448 · Tax collection fees	2,323	3,800	-1,478
4460 · Township permits	50	500	-450
4465 · Land division fees	400	700	-300
4574 · Revenue sharing	25,840	176,349	-150,509
4665 · Interest Income	323	3,500	-3,177
4672 · Other Income	7	100	-93
4675 · Metro Auth.-restricted to roads	4,787	3,800	987
4700 · Election Reimbursement	801	0	801
<b>Total Income</b>	<b>43,289</b>	<b>374,349</b>	<b>-331,060</b>
<b>Gross Profit</b>	<b>43,289</b>	<b>374,349</b>	<b>-331,060</b>
<b>Expense</b>			
<b>5101000 · Township Board</b>			
5101703 · Trustee salary	1,698	5,094	-3,396
5101727 · Township supplies & expenses	1,556	1,000	556
5101770 · Conferences & Training	0	1,000	-1,000
5102703 · Designated rep	150	500	-350
<b>Total 5101000 · Township Board</b>	<b>3,404</b>	<b>7,594</b>	<b>-4,190</b>
<b>5171000 · Supervisor</b>			
5171703 · Supervisor Salary	6,349	19,048	-12,699
5171727 · Supervisor Expense	0	1,000	-1,000
<b>5209000 · Assessor</b>			
5209705 · Board of Review expenses	0	1,500	-1,500
5209805 · Assessor Wages	7,567	22,800	-15,233
5209810 · Assessor Expense	1,267	2,800	-1,533
<b>Total 5209000 · Assessor</b>	<b>8,834</b>	<b>27,100</b>	<b>-18,266</b>
<b>Total 5171000 · Supervisor</b>	<b>15,183</b>	<b>47,148</b>	<b>-31,965</b>
<b>5173000 · Other General Government</b>			
5173715 · Social Security	1,898	6,000	-4,102
5173801 · Attorney & Consulting Expenses	960	2,000	-1,040
5173802 · Audit fees	0	5,000	-5,000
5173811 · Membership fees & dues	2,062	2,500	-438
5173890 · Newsletter (non-recyc)	0	1,000	-1,000
5173895 · Website Administrator	527	1,000	-473
5173912 · Insurance & Bonds	-688	8,000	-8,688
5173955 · Miscellaneous	1,465	1,000	465
<b>Total 5173000 · Other General Government</b>	<b>6,224</b>	<b>26,500</b>	<b>-20,276</b>
<b>5215700 · Clerk</b>			
5173900 · Printing & publishing	103	500	-397
5174810 · Deputy Clerk	255	1,600	-1,345
5191727 · Election expense	654	2,000	-1,346
5215703 · Clerk salary	6,596	19,788	-13,192
5215727 · Clerk supplies & expense	973	3,500	-2,527
<b>Total 5215700 · Clerk</b>	<b>8,581</b>	<b>27,388</b>	<b>-18,807</b>
<b>5253700 · Treasurer</b>			
5253701 · Tax Collection Expense	1,588	3,000	-1,412
5253703 · Treasurer salary	7,166	21,497	-14,331
5253704 · Deputy Treasurer Wages	120	1,600	-1,480
5253727 · Treasurer supplies & expenses	654	3,000	-2,346
<b>Total 5253700 · Treasurer</b>	<b>9,528</b>	<b>29,097</b>	<b>-19,569</b>

Jul 29, 2023  
 Accrual Basis

## Bridgewater Township Profit & Loss Budget vs. Actual April 2023 through March 2024

	Apr '23 - Mar 24	Budget	\$ Over Budget
<b>5265000 · Building &amp; Grounds</b>			
5265728 · Maintenance & Utilities	2,428	10,000	-7,572
5265925 · Cemetery care	1,412	2,800	-1,388
5265980 · Building improvement & equipmen	5,223	5,000	223
<b>Total 5265000 · Building &amp; Grounds</b>	9,064	17,800	-8,736
<b>5301800 · Public Safety</b>			
5339727 · Fire protection billing expense	65,178	80,000	-14,822
<b>Total 5301800 · Public Safety</b>	65,178	80,000	-14,822
<b>5400700 · Planning &amp; zoning</b>			
<b>5400701 · Planning</b>			
5400727 · Planning comm. wage & expense	1,425	7,000	-5,575
5400803 · Planning consultant - on-going	2,104	7,000	-4,896
5411810 · Conferences & Training	100	1,000	-900
<b>Total 5400701 · Planning</b>	3,629	15,000	-11,371
<b>5410726 · Zoning</b>			
5410704 · Land Division Processing Fees	550	1,800	-1,250
5410727 · Zoning ad.wage & expense	2,480	7,500	-5,020
5411727 · Zon Bd of Appeals Expense	0	500	-500
<b>Total 5410726 · Zoning</b>	3,030	9,800	-6,770
<b>Total 5400700 · Planning &amp; zoning</b>	6,659	24,800	-18,141
<b>5440000 · Public works</b>			
5440846 · Road Improvements	55,554	75,000	-19,446
5440847 · Drains at large	33,832	30,000	3,832
5440849 · Clean-up Day	0	3,500	-3,500
5440852 · Street lighting	1,010	5,000	-3,990
<b>Total 5440000 · Public works</b>	90,395	113,500	-23,105
<b>5500000 · Contingencies</b>	0	522	-522
<b>Total Expense</b>	214,216	374,349	-160,133
<b>Net Income</b>	<b>-170,927</b>	<b>0</b>	<b>-170,927</b>

# Bridgewater Township General Fund

## Balance Sheet

As of July 31, 2023

Jul 29, 2023  
Accrual Basis

	Jul 31, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1002 · General Checking-Key Bank	-63,269.24
1010 · General Savings-Key Bank	387,588.10
1016 · Bank of Ann Arbor 5yr	106,418.05
1017 · Old National 5 yr	118,737.71
<b>Total Checking/Savings</b>	549,474.62
<b>Accounts Receivable</b>	
1200 · Accounts Receivable	26,627.00
<b>Total Accounts Receivable</b>	26,627.00
<b>Other Current Assets</b>	
Prepaid Insurance	7,147.00
1081 · Due from Sewer Operations	373.68
1201 · Accounts Receivable 2	1,590.00
<b>Total Other Current Assets</b>	9,110.68
<b>Total Current Assets</b>	585,212.30
<b>Fixed Assets</b>	
1600 · Buildings	98,329.35
1610 · Equipment	28,244.21
1620 · Land	70,863.09
1630 · Siding & Windows	17,049.00
1640 · Township Hall Improvements	54,079.30
1650 · Accumulated Depreciation	-112,272.85
<b>Total Fixed Assets</b>	156,292.10
<b>TOTAL ASSETS</b>	<b>741,504.40</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	-534.11
<b>Total Accounts Payable</b>	-534.11
<b>Other Current Liabilities</b>	
2202 · Accounts Payable.	-12,980.00
2217 · Escrow Deposits Payable	
2220 · Due to SMR-Elliott parcel	2,500.00
2233 · Due to SMR-Crego/Peltcs	2,500.00
2252 · Due Metro General Contractors	1,000.00
2253-01 · Due to Bridgewater Commons	485.00
2255 · Barbu Escrow	4,926.25
2970 · Tillman Escrow	65.00
<b>Total 2217 · Escrow Deposits Payable</b>	11,476.25
<b>Total Other Current Liabilities</b>	-1,503.75
<b>Total Current Liabilities</b>	-2,037.86
<b>Long Term Liabilities</b>	
2900 · Deferred revenue-ARPA	181,543.75
<b>Total Long Term Liabilities</b>	181,543.75
<b>Total Liabilities</b>	179,505.89

**Bridgewater Township General Fund**  
**Balance Sheet**  
As of July 31, 2023

Jul 29, 2023  
Accrual Basis

---

	<u>Jul 31, 23</u>
<b>Equity</b>	
3900 · Fund Balance	576,633.76
3940 · Invested in Capital Assets, Net	156,292.10
Net Income	<u>-170,927.35</u>
<b>Total Equity</b>	<u>561,998.51</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>741,504.40</u></u>

# Bridgewater Township Sewer Operation

## Monthly Expenses

June 2023

Type	Date	Num	Name	Split	Amount
<b>Jun 23</b>					
▶ Bill	06/30/2023		DTE Energy	Electricity	2,366.90
Bill	06/30/2023		Faust Sand & Gravel, Inc.	-SPLIT-	1,555.00
Bill	06/30/2023		Jon Way	Building & Grounds Ma...	240.00
Bill	06/02/2023		Kennedy Industries	Equipment Repairs	5,163.50
Bill	06/30/2023		Michigan Pump Sales	Grinder Pump repairs	940.71
Bill	06/30/2023		Village of Manchester	Plant Operator	3,185.26
<b>Jun 23</b>					<b>13,451.37</b>

# Bridgewater Township Sewer Operation

## Monthly Expenses

July 2023

Type	Date	Num	Name	Split	Amount
<b>Jul 23</b>					
▶ Bill	07/31/2023		Beckett & Raeder	Engineer	1,500.00
Bill	07/31/2023		Chelsea Lumber Company	Supplies	7.62
Bill	07/31/2023		DTE Energy	Electricity	2,105.44
Bill	07/31/2023		DuBois-Cooper Associates	Grinder Pump repairs	11,200.00
Bill	07/31/2023		Haviland	-SPLIT-	2,813.25
Bill	07/31/2023		Jon Way	Building & Grounds Ma...	240.00
Bill	07/17/2023		Michigan Pump Sales	-SPLIT-	3,353.67
Bill	07/31/2023		USIC Locating Services, ...	-SPLIT-	145.46
Bill	07/31/2023		Village of Manchester	-SPLIT-	4,392.14
<b>Jul 23</b>					<b>25,757.58</b>

**Bridgewater Township Sewer Operation**  
**Profit & Loss Budget vs. Actual**  
 April 1 through July 29, 2023

	Apr 1 - Jul 29, 23	Budget
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Interest Income Master Account		
Interest Income Checking	162.35	0.00
<b>Total Interest Income Master Account</b>	162.35	0.00
<b>Operation Maintenance Income</b>	33,210.00	0.00
<b>Total Income</b>	33,372.35	0.00
<b>Gross Profit</b>	33,372.35	0.00
<b>Expense</b>		
Bank Service Charges	110.00	0.00
<b>Collection System</b>		
<b>Billing</b>		
Billing Clerk	0.00	-100.00
<b>Total Billing</b>	0.00	-100.00
Grinder Pump repairs	7,199.38	0.00
Miss Dig Locator Service	26.45	0.00
<b>Total Collection System</b>	7,225.83	-100.00
<b>Treatment Plant</b>		
Building & Grounds Maintenance	480.00	0.00
Chemicals	3,620.65	0.00
Electricity	6,964.63	0.00
Equipment Repairs	5,163.50	0.00
Plant Operator	9,555.78	0.00
Supplies	88.45	0.00
<b>Total Treatment Plant</b>	25,873.01	0.00
<b>Total Expense</b>	33,208.84	-100.00
<b>Net Ordinary Income</b>	163.51	100.00
<b>Net Income</b>	<b>163.51</b>	<b>100.00</b>

**Bridgewater Township Sewer Operation**  
**Balance Sheet**  
As of July 31, 2023

	<u>Jul 31, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Key-Sewer O/M	
Capital Improvements Reserve	42,000.00
Key-Sewer O/M - Other	-19,523.83
<b>Total Key-Sewer O/M</b>	22,476.17
Key Sewer O/M Saving	150,677.14
<b>Total Checking/Savings</b>	173,153.31
Accounts Receivable	
Accounts receivable	12,142.30
<b>Total Accounts Receivable</b>	12,142.30
<b>Other Current Assets</b>	
Current Year Tx Roll Receivable	12,980.00
Due From Tax	-2,197.90
Inventory Asset	65,756.00
Undeposited Funds	1,730.00
<b>Total Other Current Assets</b>	78,268.10
<b>Total Current Assets</b>	263,563.71
<b>Fixed Assets</b>	
Accessory Building	53,320.00
Accumulated Depr - Access Bldg	-13,359.63
Equipment	101,752.20
Accumulated Depr - Equipment	-86,061.44
Sewer System Plant	1,966,444.05
Accumulated Depr - Sewer System	-827,544.78
Land	55,355.06
<b>Total Fixed Assets</b>	1,249,905.46
<b>Other Assets</b>	
Special Assessment Receivable	8,331.24
<b>Total Other Assets</b>	8,331.24
<b>TOTAL ASSETS</b>	<b><u>1,521,800.41</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
*Accounts Payable	-2,982.10
<b>Total Accounts Payable</b>	-2,982.10
<b>Other Current Liabilities</b>	
Due to General Fund	-3,336.00
<b>Total Other Current Liabilities</b>	-3,336.00
<b>Total Current Liabilities</b>	-6,318.10
<b>Total Liabilities</b>	-6,318.10



**Bridgewater Township Sewer Operation**

**Balance Sheet**

As of July 31, 2023

Jul 29, 2023  
Accrual Basis

---

	<u>Jul 31, 23</u>
<b>Equity</b>	
Invested in capital assets, net	1,315,661.00
Unrestricted Funds (QB RE acct)	230,132.91
Net Income	-17,675.40
	<hr/>
<b>Total Equity</b>	<b>1,528,118.51</b>
	<hr/>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,521,800.41</u></b>

**MEMORANDUM OF UNDERSTANDING FOR  
STORMWATER PROGRAM**

**BETWEEN  
BRIDGEWATER TOWNSHIP  
AND**

**WASHTENAW COUNTY GOVERNMENT, 705 N. ZEEB ROAD, ANN ARBOR, MI 48103**

This document constitutes a Memorandum of Understanding (“MOU”) between Bridgewater Township (“Sponsored Party”) and Washtenaw County on behalf of its Water Resources Commissioner’s Office (“WCWRC”) starting on August 1, 2023 and expiring on December 31, 2026.

Background:

The WCWRC is committed to the protection of surface water and the environment by providing stormwater management, flood control, development review, and water quality programs. The WCWRC has committed a total of \$2,000,000 from years 2023-2025 to aid in further implementation. The Stormwater Program’s intent is to further enable stormwater projects that provide improved water quality, flood control, or green infrastructure while restoring or protecting environmental features in local watersheds and providing incentives for undertaking projects in disadvantaged communities. Approved construction costs as described in the application are reimbursed at up to 50% of qualified total costs and subject to any other applicable limitations. All reimbursements must be spent by December 31, 2026.

Specifics: Terms and requirements provided in the attached process apply.

***The Sponsored Party agrees to:***

1. Provide a minimum of 50% matching funds of the construction costs of the project. Indirect costs including but not limited to planning, feasibility, hydraulic/hydrologic studies, engineering are not eligible for reimbursement.
2. Comply with all applicable regulatory and permit requirements, including county provisions such as ADA or prevailing wage.
3. Acknowledge overhead costs associated with the Sponsored Party’s staff will not be considered expenses eligible for reimbursement.
4. Use engineering plans that will be or were prepared by a licensed engineer, landscape architect, or similar professional.
5. Competitively bid and award the construction contract to the lowest responsible bidder, except in such cases where the Sponsored Party or their grant partner will

provide the labor and/or materials for construction themselves.

6. Provide invoices upon completion of the project detailing total construction expenses and the amount to be reimbursed by the County, which shall not exceed 50% of the total qualified costs or any other applicable limitation.
7. Fill out project update reporting form (no more than quarterly) sent by a member of the WCWRC staff.
8. Additional reporting metrics specific to the request.
9. Permit the County to highlight the project in education and outreach efforts, including, but not limited to social media and the County's website.
10. Fill out a brief survey at the end of the project to help improve the sponsorship process for others.
11. Become a vendor at the County, which will allow for payments to be processed.
12. The Sponsored Party will protect, defend and indemnify Washtenaw County, its officers, agents, servants, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including legal fees, of whatsoever kind and nature which may result in injury or death to any persons, including the Sponsored Party's own employees, and for loss or damage to any property, including property owned or in the care, custody or control of Washtenaw County in connection with or in any way incident to or arising out of the occupancy, use, service, operations, performance, or non-performance of work in connection with this contract resulting in whole or in part from negligent acts or omissions of the Sponsored Party, any sub-contractor, or any employee, agent or representative of the Sponsored Party or any sub-contractor.
13. The Sponsored Party will maintain at its own expense during the term of this Contract, the following insurance:
  - a. Workers' Compensation Insurance with Michigan statutory limits and Employers Liability Insurance with a minimum limit of \$100,000 each accident for any employee.
  - b. Commercial General Liability Insurance with a combined single limit of \$1,000,000 each occurrence for bodily injury and property damage. The County shall be added as "additional insured" on general liability policy with respect to the services provided under this contract.
  - c. Automobile Liability Insurance covering all owned, hired and non-owned vehicles with Personal Protection Insurance and Property Protection Insurance to comply with the provisions of the Michigan No Fault

Insurance Law, including residual liability insurance with a minimum combined single limit of \$1,000,000 each accident for bodily injury and property damage. For transportation services contracts, the County shall be added as additional insured on automobile liability policy with respect to the services provided under this contract.

Insurance companies, named insured's, and policy forms may be subject to the approval of the Washtenaw County Administrator, if requested by the County Administrator. Such approval shall not be unreasonably withheld. Insurance policies shall not contain endorsements or policy conditions which reduce coverage provided to Washtenaw County. Contractor shall be responsible to Washtenaw County or insurance companies insuring Washtenaw County for all costs resulting from both financially unsound insurance companies selected by Contractor and their inadequate insurance coverage. Contractor shall furnish the Washtenaw County Administrator with satisfactory certificates of insurance or a certified copy of the policy, if requested by the County Administrator.

***Washtenaw County Water Resources Commissioner's Office agrees to:***

1. Upon submission and approval of invoices, reimburse up to 50% of total qualified costs. The total amount paid to the Sponsored Party is not to exceed \$60,000 annually. The County reserves the right to refuse to reimburse any expense it deems to be an unqualified cost.

By signing this document, Washtenaw County and the Sponsored Party agree to abide by the terms and conditions contained in this MOU for the purpose of the Stormwater Program. Either party may cancel this MOU for any reason with 30 days written notice to the other party.

ATTESTED TO:

WASHTENAW COUNTY

By: \_\_\_\_\_  
Lawrence Kestenbaum (DATE)  
County Clerk/Register

By: \_\_\_\_\_  
Gregory Dill (DATE)  
County Administrator

APPROVED AS TO CONTENT:

BRIDGEWATER TOWNSHIP

By: \_\_\_\_\_  
Evan Pratt (DATE)  
Department Head

By: \_\_\_\_\_  
Laurie Fromhart (DATE)  
Supervisor

APPROVED AS TO FORM BY

BY: \_\_\_\_\_  
Michelle Billard (DATE)  
Office of Corporation Counsel



## ***Washtenaw County Parks and Recreation Commission***

---

May 9, 2023

SUPERVISOR LAURIE FROMHART  
10990 CLINTON RD  
MANCHESTER, MI 48158

### **Connecting Communities Initiative**

Dear Supervisor Fromhart:

Washtenaw County Parks and Recreation Commission (WCPARC) is pleased to announce the 2023 Connecting Communities grant application cycle. Through this competitive grant program, WCPARC is partnering with local communities to build trails that connect to the Border to Border Trail and/or link county residents to community resources (e.g., parks, historic sites, places of employment, schools, etc.) and to each other.

The program description and application are enclosed. We have also included the 2023 scoring criteria form to assist with project planning and preparing your grant application. Additional information about the program and a PDF application may be found at:

[www.washtenaw.org/953](http://www.washtenaw.org/953). **Applications must be received no later than 4:00 pm, Thursday, August 31, 2023.** WCPARC staff will review and score applications, and then make recommendations to the Washtenaw County Parks and Recreation Commission for funding approval, typically in November.

Please contact our grant coordinator Kira Macyda at [macydak@washtenaw.org](mailto:macydak@washtenaw.org) by **July 15**, to discuss your potential project and notify us of your intent to submit. We look forward to working with you to build a more comprehensive trail network in Washtenaw County.

Sincerely,

A handwritten signature in black ink, appearing to read "Coy P. Vaughn".

Coy P. Vaughn  
Director

Enclosures



## Connecting Communities Grant Program Description

The Washtenaw County Parks and Recreation Commission (WCPARC) is committed to the continued development of non-motorized trails throughout the County and has made significant investments in non-motorized trail development. Through the Connecting Communities initiative, WCPARC is committing \$600,000 per year through 2024. The initiative's intent is to work in partnership with local communities and other organizations, providing funds to supplement those provided or obtained by the partner organization.

Funding is available for construction projects, planning/feasibility studies, or engineering. Eligible projects will be those that provide valuable, non-motorized connections between communities and activity centers, offering a healthy alternative for recreation, transportation, fitness, and energy conservation.

### Application Process and Timing:

Applications for Connecting Communities funding will be reviewed once per year. In June, the new grant round will be announced. **Final applications are due by 4:00 PM on August 31.**

Staff will review and score applications and make recommendations for funding to the Parks and Recreation Commission, typically at their November meeting. The awarded funds will not be made available to the applicant until a Project Agreement has been executed and stipulated deadlines have been met. Please note that this is a reimbursement-based grant program.

### Eligible Applicants:

Eligible applicants include local units of government or public entities in Washtenaw County. All construction project areas must be within the County borders.

### Competitive Project Types:

- Important links between communities, parks, or other points of interest
- Grade separation structures to allow access across highway, river, railroad, and other barriers.
- Trail development within utility and abandoned railroad corridors
- Trails adjacent to waterways
- Trails that connect with the county park system
- On-road bike lanes and shoulder improvements providing important links
- Major multi-jurisdictional project
- Locally cost prohibitive project of regional or county-wide significance

Projects generally *not* considered eligible for county assistance:

- Trails constructed with staff or volunteer labor
- Trails solely within existing local parks
- Replacement or restriping of existing trails/trail facilities
- Limited use hiking or nature trails (non-hard surfaced)
- Trails related to building structures and parking lots
- Streetscape improvements or sidewalks
- Site furnishings (lighting, benches, bike racks, etc.)
- Street crossing improvements
- Utility relocations
- Fencing, buffers, and barriers
- Trail maintenance equipment
- Local signage or traffic controls
- Publications and marketing
- Staff overhead costs

\*Communities with an active Connecting Communities grant are not eligible to apply for additional funds until the previously approved project is completed, and the grant has been closed out.

#### Eligible Project Types

*All projects must comply with the Americans with Disabilities Act (ADA) of 1990, as amended, where applicable.*

Funding is available for:

1. Planning/feasibility studies or engineering (up to \$100k per year)
2. Construction (up to \$500k per year)

Note: Applicants may choose to apply for funding from multiple project categories in the same grant cycle; however, limited funding is available and not all requested funds may be awarded. If applying in multiple categories, applicant must demonstrate need for both categories in the same grant cycle, including a funding plan (with contingency), project schedule, availability of land for construction, understanding of permit and regulatory requirements, and other relevant information.

#### Feasibility and Engineering Studies

Many successful trail projects begin with a detailed professional assessment of which options are feasible to achieve the desired goals of the project. This process is known as a feasibility or engineering study. It is intended to engage the necessary stakeholders, including the public, to determine several key project conditions, such as: a preferred route, order of magnitude cost opinion for construction, regulatory requirements, maintenance considerations, and potential pitfalls of the project. It is often the first step to give local leaders the necessary information to make decisions on how, or if, the community should continue to pursue the project. This process typically takes three to twelve months to complete, depending on the complexity of the project.

If there is a desire for a non-motorized project in an area but the precise route has not been determined, it is recommended that your community start with a feasibility/engineering study. Only studies prepared by a professional consultant will be considered for funding. Components of funded Feasibility and Engineering Studies must include or address (where applicable):

- Executive summary
- Background and intent/goals of the project
- Inventory and analysis of existing conditions, including connectivity amongst people, non-motorized infrastructure, green space, and other destinations
- Analysis of available alternatives to achieve the goals of the project
- Selection of a preferred option, including a conceptual trail plan and cross sections
- Maps, such as: project location, site boundaries, natural features, etc.
- Opinion of probable cost and implementation/phasing strategy (i.e., financial feasibility)
- Potential funding sources (consider addressing potential grant requirements)
- Demonstrated public participation and stakeholder engagement
- Availability of land to construct the project. If the proposed project is not entirely on land that is owned by the applicant, include documentation of discussions with the necessary land managers (may include Rights-of-Way, utility covenants, or other easements)
- Regulatory requirements and the likelihood of receiving permits from the appropriate agencies
- Project operations, maintenance and security (local ability to perform required tasks)
- Photos of the project area

#### Engineering Drawings

Typically, a feasibility or engineering study should be completed before funding for engineering drawings may be awarded. This requirement may be waived at the discretion of the Director if the applicant can otherwise demonstrate a need for the project, its viability, and provide documentation of probable project costs.

Engineering plans must comply with ADA and all other applicable regulatory and permit requirements. Plans must be prepared by a licensed engineer, landscape architect, or similar professional consultant. Overhead costs associated with applicant's staff shall not be considered expenses eligible for reimbursement. This process typically takes six to twelve months to complete, depending on the complexity of the project.

#### Construction

It is desirable to WCPARC to award construction funding to projects that have completed all or most of the background process (planning, feasibility study, engineering, etc.). Applicants in this category should be ready for construction to begin within the next 24 months. Application should demonstrate why the project is ready for:

Construction project requirements:

- Shall be competitively bid and awarded to a qualified contractor.
- Shall comply with ADA and all other applicable regulatory and permit requirements.
- Shall provide a resolution from an authorized public entity agreeing to maintain the proposed facilities to be safe and open for use by the general public for a minimum of twenty years, if constructed.
- Engineering plans will be or were prepared by a licensed engineer, landscape architect, or similar professional consultant.
- Overhead costs associated with applicant's staff shall not be considered expenses eligible for reimbursement.

*If you are unsure about the project type in which to apply, please contact Kira Macyda at [macydak@washtenaw.org](mailto:macydak@washtenaw.org).*



### Review Criteria

Applicants must document a compelling need for the project and its value to county residents. In reviewing applications, the project will be scored against criteria established in the Scoring Criteria form (attached):

#### *Rational:*

- Links or has high potential to connect significant destinations or existing trails. Highest priority will be given to projects that connect to a WCPARC park or facility.

#### *Use:*

- Provides a wide range of functions (e.g., recreation, transportation, education/interpretation, conservation, water quality, tourism/economic, etc.).
- Has a high-use potential.

#### *Planned Network:*

- Is a component of an existing or planned greenway network (as shown on an existing planning or parks maps).

#### *Partnerships:*

- Involves partnerships of two or more adjacent communities or other entity (e.g., schools, Washtenaw County Road Commission).

#### *Site:*

- Provides critical access such as grade separation structures.
- Directly relates to the county's important natural features (e.g., Huron River, River Raisin, Saline River, etc.). Note: The Huron River Corridor has been identified as WCPARC's highest priority.
- Is located in an abandoned railroad corridor.

#### *Trail Design:*

- Considers physical quality of trail such as surface materials and trail width.

#### *Sustainable Design:*

- Includes sustainable design strategies beyond those required by law or regulations.

#### *Financial Need of Applicant:*

- Scoring is based on 2020 U.S. Census
- Ranking within Washtenaw County communities

#### *Past Grant Assistance:*

- Length of time since last grant.
- Communities not previously awarded a Connecting Communities grant are most desirable.

#### *Applicant Match:*

- Considers percentage of local match.

#### *Commission Priority:*

- Links to a WCPARC park or facility.
- Is locally cost prohibitive but of regional or county-wide significance.
- Other special considerations (e.g., visibility, geographical balance, development intensity, safety, etc.).

*Washtenaw County Parks and Recreation Commission reserves the right to modify these criteria whenever it feels the interest of the County will be served.*

**BRIDGEWATER TOWNSHIP  
BOARD OF TRUSTEES  
A RESOLUTION TO PLEA FOR WASHTENAW COUNTY FUNDING  
FOR THE PURCHASE OF LAND TO BE USED AS TRAILS, PARKS OR  
PRESERVES BE REDIRECTED FROM BRIDGEWATER TOWNSHIP TO  
OTHER COMMUNITIES  
RESOLUTION 2023-08**

WHEREAS, Bridgewater Township Board of Trustees has received the 2023 Connecting Communities Initiative Request for Proposals; and,

WHEREAS, Bridgewater Township Board of Trustees has a duty to represent our constituents on the county level in land-use matters; and,

WHEREAS, Bridgewater Township Board of Trustees has been approached with formal proposals for trails to be placed through our township; and,

WHEREAS, Bridgewater Township constituents strongly and vocally opposed the trails with “NO TRAILS, NO WAY!” lawn signs erected in many yards throughout the community; and,

WHEREAS, over 400 out of 1600 total Bridgewater Township residents attended a Bridgewater Township Board of Trustees meeting and public hearing to oppose trails in Bridgewater Township; and,

WHEREAS, the Bridgewater Township Board of Trustees has evaluated the County Parks statement of intent to continue to seek to purchase river-front properties in Bridgewater Township and its adjoining communities; and,

WHEREAS, with the now-clear and publicized Washtenaw County Parks and Recreation Commission’s “Connecting Communities Initiative,” the Bridgewater Township Board of Trustees views this Resolution both timely and consistent with the views of the people we represent.

NOW THEREFORE, WE RESOLVE, as representatives of our constituents, to strongly oppose any purchase of land in Bridgewater Township to be used as trails, parks, or preserves and ask that Washtenaw County Parks and Recreation Department redirect such funding to other communities that welcome these land uses.

WE FURTHER RESOLVE to oppose any further government funding directed toward such projects because we believe that it is fiscally irresponsible.

The foregoing resolution offered by Trustee \_\_\_\_\_ and supported by Trustee \_\_\_\_\_.

Upon roll-call vote, the following members voted:

AYE:  
NAY:

ABSTAIN:  
ABSENT:

The Supervisor declared the motion passed and Resolution 2023-08 duly adopted.

Certification:

I, Michelle McQueer, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on August 3, 2023 the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

---

Michelle McQueer  
Bridgewater Township Clerk

# Bridgewater Township

## Zoning Administrator Report

June & July, 2023

During this period, the following applications were received, reviewed, and acted upon. Also included is a summary of ordinance enforcement and administration activities:

### Zoning Compliance Certificates and Administrative Site Plan Approval:

1. **Zoning Compliance Certificate – Mahrle/Michigan Building Specialties (10320 Lima Center Rd.).** Application for zoning approval to construct an addition and deck to the rear of an existing, legal nonconforming single-family dwelling located within the minimum required front yard setback area. Approved per revised plans and compliance with Section 16.04B (Dwelling as a Nonconforming Structure).
2. **Zoning Compliance Certificate – Mahrle/Michigan Building Specialties (10320 Lima Center Rd.).** Application for zoning approval to expand and extend a covered porch on the front of an existing, legal nonconforming single-family dwelling located within the minimum required front yard setback area. Not approved, due to the front yard setback encroachment that would violate Sections 3.101 (Dimensional Standards) and Section 16.04B (Dwelling as a Nonconforming Structure).

Because the proposed changes to the front porch would expand the existing encroachment into the required front yard setback area, a variance would be required for this part of the overall project. The applicant has requested and received an application form and directions for preparing and submitting an application for a variance from the Zoning Board of Appeals.

3. **Zoning Compliance Certificate – Stein (12905 Wilbur Rd.).** Application for zoning approval to construct a new detached accessory structure. Approved per revised plans.
4. **Zoning Compliance Certificate – Rojas/Revolution Solar (9512 Clinton Rd.).** Application for zoning approval to install a private solar array on the roof of an existing dwelling. Approved.
5. **Zoning Compliance Certificate – Powers (12170 Clinton Rd.).** Application for zoning approval to construct a new detached accessory structure (1,024 square-foot pole barn) in the front yard. Approved.
6. **Zoning Compliance Certificate – Hamilton/Snyder Contracting (12725 E. Michigan Ave.).** Application for zoning approval to construct a new private swimming pool, pool surround, and perimeter fencing in the rear yard. Approved per revised plans.

### Land Divisions:

7. **10830 & 11040 E. Austin Road, Parcel Q-17-03-300-005.** An updated proposal to divide this parcel into two large lots, both with adequate frontage on Austin Road while maintaining the existing, legal nonconforming access via a shared driveway that will be located within a new easement. Accepted for zoning compliance as presented.

**Ordinance Enforcement:**

8. **Unlawful outdoor sales (food truck) at 8994 Austin Road.** In response to a complaint and after verifying that a food truck parked within the Boettner Road right-of-way or front yard setback area of the above lot was operating without a temporary use permit and in violation of the requirements of Section 5.411 (Outdoor Sales or Display Areas), I notified the landowner of the violation and requested that the food truck activity be closed until it could conform to the applicable requirements.

**Ordinance Administration and Other Items of Interest:**

9. **Telephone calls and emails.** During this period, I received telephone calls/emails regarding requests for zoning district information and questions about Zoning Ordinance standards for new single-family dwellings, pole barns, commercial greenhouses, animal rescue facilities, standby generators on a residential lot, and private solar energy installations.

I also received one enquiry about zoning requirements for the church building for sale at 13300 Clinton Road, as well as enquiries about whether the Township has a rental housing licensing and inspection ordinance (*it does not*), whether commercial solar farm development is an option in the Township (*it is not*), and whether a detached accessory dwelling can be added to a residential lot (*it cannot, but an accessory dwelling could be approved subject to the standards of Section 5.201A of the Zoning Ordinance if it is located within an existing principal building or built as an attached addition to an existing principal dwelling*).

Respectfully submitted,

**Rodney C. Nanney**  
Zoning Administrator



June 9, 2023

Supervisor Laurie Fromhart  
10990 Clinton Road  
Manchester, MI 48158

RE: Washtenaw Urban County Cooperative Agreement Extension

Dear Supervisor Fromhart,

Urban County members currently have three-year Cooperative Agreements with Washtenaw County that apply to Fiscal years 2021,2022, and 2023. As the Urban County Cooperative Agreements have no end date, they will be automatically renewed for the following three Fiscal years (2024,2025,2026) unless the unit of government notifies the County and the HUD Field Office in writing by **July 7, 2023**, of its intent to terminate the agreement at the end of the current qualification period.

The automatic extension of the Urban County Cooperative Agreements enables the receipt of federal Community Development Block Grant (CDBG) and Home Investment Partnerships Program (HOME) grant funding for the period July 1, 2024 - June 30, 2027. These programs offer a wide array of services for extremely low to low-income residents, older adults, persons with disabilities, and other persons of limited resources in the community.

The County provides fiduciary responsibility, including monitoring and reporting to HUD on the use of program income, record keeping and reporting, and executing essential applications, plans, programs and projects, which reduce the administrative burden on local communities. The terms and provisions of the Urban County Cooperation Agreements are fully authorized under state and local law, providing full legal authority for the County to undertake or assist in essential community development and housing assistance activities.

Current participating jurisdictions include: Ann Arbor Township, Augusta Township, Bridgewater Township, Dexter Township, Lima Township, Manchester Township, Northfield Township, Pittsfield Township, Salem Township, Saline Township, Scio Township, Superior Township, Sylvan Township, Webster Township, York Township, Ypsilanti Township, City of Ann Arbor, City of Chelsea, City of Dexter, City of Saline, and City of Ypsilanti.

Please contact me at 734-255-5504 (cell) or [cohent@washtenaw.org](mailto:cohent@washtenaw.org) if you have any questions about your community's continued participation in the Washtenaw Urban County.

Sincerely,

Tara Cohen  
Housing and Infrastructure Manager

Cc: Michelle McQueer, Township Clerk  
Jasmyne Townsend, CDBG Management Analyst  
File

**SECOND AMENDMENT TO MASTER DEED  
OF BRIDGEWATER COMMONS**

Bridgewater Commons Development, LLC, a Michigan limited liability company, of 109 Joann Trail, P.O. Box 20, Bridgewater, Michigan 48115, being the Developer of Bridgewater Commons, a condominium project established in pursuance of the provisions of the Michigan Condominium Act, as amended (being Act 59 of the Public Acts of 1978, as amended), and of the Master Deed thereof, as recorded on February 1, 2007, in Liber 4605, Page 349, Washtenaw County Records, as amended by First Amendment to Master Deed recorded on September 5, 2018, in Liber 5272, Page 1324, Washtenaw County Records, and known as Washtenaw County Condominium Subdivision Plan No. 545, having received the written consent of more than fifty percent (50%) of the co-owners, hereby amends said Master Deed pursuant to the authority reserved in Article IX for the purpose of expanding the condominium, with the addition of the area designated in Article IX as "Parcel C" and as shown on the Exhibit B to the Master Deed as "Expandable Area 'C'", and to increase the number of units from 16 to 20. Said Master Deed is amended in the following manner:

1. The legal description appearing on Page 1 of said Master Deed, as amended, shall, upon recordation in the Office of the Washtenaw County Register of Deeds of this Second Amendment to Master Deed, be supplemented and amended by the addition of the following described real property located in the Township of Bridgewater, County of Washtenaw, Michigan, to be established as part of Bridgewater Commons:

PART OF THE EAST 1/2 OF SECTION 1, T4S-R4E, BRIDGEWATER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN, BEING FURTHER DESCRIBED AS COMMENCING AT THE N 1/4 CORNER OF SAID SECTION; THENCE S01°39'30"W, 1480.99 FEET, ALONG THE N-S 1/4 LINE, TO THE POINT OF BEGINNING; THENCE S89°52'15"E, 335.21 FEET; THENCE S15°05'22"W, 197.27 FEET; THENCE N74°54'38"W, 96.15 FEET; THENCE ALONG THE ARC OF A CURVE TO THE LEFT, AN ARC DISTANCE OF 81.64 FEET, SAID CURVE HAVING A RADIUS OF 345.00 FEET, CHORD BEARING AND DISTANCE OF N81°41'22"W, 81.45 FEET AND CENTRAL ANGLE OF 13°33'28"; THENCE S88°28'06"W, 114.85 FEET; THENCE N01°39'30"E, 151.41 FEET, ALONG THE N-S 1/4 LINE, TO THE POINT OF BEGINNING, CONTAINING 1.18 ACRES, MORE OR LESS.

2. Sheets 1 through 5, inclusive, of Washtenaw County Condominium Subdivision Plan No. 545 marked as Amendment No. 2 to Washtenaw County Condominium Subdivision Plan No. 545/Exhibit B to the Master Deed of Bridgewater Commons, attached hereto, shall, upon recordation in the Office of the Washtenaw County Register of Deeds of this First Amendment to Master Deed, supplement and amend the Condominium Subdivision Plan of Bridgewater Commons, as previously recorded in Liber 4605, Page 349, as amended in Liber 5272, Page 1324, Washtenaw County Records.

In all other respects, other than as hereinbefore indicated, the original Master Deed of Bridgewater Commons, a condominium, including all Exhibits attached thereto, as amended, as aforesaid, is hereby ratified, confirmed and redeclared.

Dated: May 23, 2023

**Bridgewater Commons Development, LLC**

By: Joann M. Finkbeiner  
Joann M. Finkbeiner, Manager

STATE OF Michigan, COUNTY OF Washtenaw

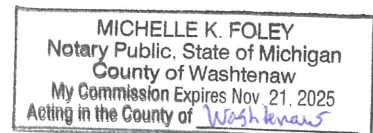
On May 23, 2023, Joann M. Finkbeiner appeared before me, and stated under oath that she is the Manager of Bridgewater Commons Development, LLC, a Michigan limited liability company.

Michelle K. Foley  
, Notary Public  
Washtenaw County, Michigan  
Acting in Washtenaw County, Michigan  
My commission expires:

This document was prepared by  
and when recorded return to:  
Joy M. Glovick (P66961)  
Conlin, McKenney & Philbrick, P.C.  
350 S. Main Street, Suite 400  
Ann Arbor, Michigan 48104-2131

Recording fee: \$30.00

Tax Parcel Numbers: Q-17-01-100-046  
Q-17-01-100-045  
Part of Q-17-01-100-043





AMENDMENT NO. 2 TO  
 CONDOMINIUM SUBDIVISION PLAN NO. 545  
 EXHIBIT "B" TO MASTER DEED OF

**BRIDGEWATER COMMONS**

BRIDGEWATER TOWNSHIP  
 WASHTEENAW COUNTY

DEVELOPER,  
 BRIDGEWATER COMMONS DEVELOPMENT, LLC  
 863 BEMIS ROAD  
 SALINE, MICHIGAN 48176

• SURVEYOR,  
 DONALD J. RENO, P.S. 54506  
 D AND M SITE, INC.  
 401 BALSAM STREET  
 CARROLLTON, MICHIGAN 48724

• LEGAL DESCRIPTION WITH EXPANDABLE AREA "C"

PART OF THE EAST 1/2 OF SECTION 1, T4S-R4E, BRIDGEWATER TOWNSHIP, WASHTEENAW COUNTY, MICHIGAN, BEING FURTHER DESCRIBED AS COMMENCING AT THE N 1/4 CORNER OF SAID SECTION; THENCE S01° 39'30"W, 1480.09 FEET ALONG THE N-S 1/4 LINE, TO THE POINT OF BEGINNING; THENCE S89°52'15"E, 353.21 FEET; THENCE CONTINUING S89°52'15"E, 908.27 FEET; THENCE S01°22'40"W, 421.49 FEET; THENCE N84°53'55"W, 230.76 FEET; THENCE S01°22'40"W, 100.21 FEET; THENCE N84°53'55"W, 82.19 FEET; THENCE S03°19'30"W, 496.78 FEET; THENCE N80°39'30"W, 68.42 FEET ALONG THE CENTER LINE OF AUSTIN ROAD; THENCE ALONG THE ARC OF A CURVE TO THE RIGHT, AN ARC DISTANCE OF 226.22 FEET, SAID CURVE HAVING A RADIUS OF 2864.94 FEET, CHORD BEARING AND DISTANCE OF N78°23'46"W, 226.17 FEET AND CENTRAL ANGLE OF 04°31'27"; ALONG THE CENTER LINE OF AUSTIN ROAD; THENCE N14°34'21"E, 199.69 FEET; THENCE ALONG THE ARC OF A CURVE TO THE LEFT, AN ARC DISTANCE OF 62.14 FEET, SAID CURVE HAVING A RADIUS OF 100.00 FEET, CHORD BEARING AND DISTANCE OF N03°13'47"W, 61.15 FEET AND CENTRAL ANGLE OF 35°36'17"; THENCE N21°01'55"W, 198.35 FEET; THENCE ALONG THE ARC OF A CURVE TO THE RIGHT, AN ARC DISTANCE OF 48.31 FEET, SAID CURVE HAVING A RADIUS OF 122.00 FEET, CHORD BEARING AND DISTANCE OF N09°41'13"W, 48.00 FEET AND CENTRAL ANGLE OF 22°41'25"; THENCE N01° 39'30"E, 64.49 FEET; THENCE ALONG THE ARC OF A CURVE TO THE LEFT, AN ARC DISTANCE OF 80.18 FEET, SAID CURVE HAVING A RADIUS OF 60.00 FEET, CHORD BEARING AND DISTANCE OF N36°37'34"W, 74.35 FEET AND CENTRAL ANGLE OF 76°34'08"; THENCE N74°54'38"W, 258.85 FEET; THENCE ALONG THE ARC OF A CURVE TO THE LEFT, AN ARC DISTANCE OF 19.01 FEET, SAID CURVE HAVING A RADIUS OF 100.00 FEET, CHORD BEARING AND DISTANCE OF N80°21'20"W, 18.98 FEET AND CENTRAL ANGLE OF 10°53'25"; THENCE N84°53'55"W, 265.51 FEET; THENCE N01°39'30"E, 230.90 FEET, ALONG THE N-S 1/4 LINE, TO THE POINT OF BEGINNING, CONTAINING 13.76 ACRES, MORE OR LESS, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY

THE CONDOMINIUM SUBDIVISION PLAN NUMBER MUST BE ASSIGNED IN CONSECUTIVE SEQUENCE. WHEN A NUMBER HAS BEEN ASSIGNED TO THIS PROJECT, IT MUST BE PROPERLY SHOWN IN THE TITLE ON THIS SHEET, THE SURVEYOR'S CERTIFICATE ON SHEET 2 AND IN THE MASTER DEED.

THIS CONDOMINIUM SUBDIVISION PLAN IS NOT REQUIRED TO CONTAIN DETAILED PROJECT DESIGN PLANS PREPARED BY THE APPROPRIATE LICENSED DESIGN PROFESSIONAL. SUCH PROJECT DESIGN PLANS ARE FILED, AS PART OF THE CONSTRUCTION PERMIT APPLICATION, WITH THE ENFORCING AGENCY FOR THE STATE CONSTRUCTION CODE IN THE RELEVANT GOVERNMENTAL SUBDIVISION. THE ENFORCING AGENCY MAY BE A LOCAL BUILDING DEPARTMENT OR THE STATE DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS.

NOTE:  
 THE ASTERISK (\*) AS SHOWN IN THE SHEET INDEX INDICATES AMENDED SHEET(S) WHICH IS REVISED DATED MARCH 31, 2023, AND THIS SHEET(S) WITH THIS SUBMISSION IS TO REPLACE SHEET(S) AS PREVIOUSLY RECORDED.

- SHEET INDEX**
- 1) TITLE/DESCRIPTION SHEET \*
  - 2) SURVEY SHEET 1\*
  - 3) SURVEY SHEET 2 / SITE PLAN SHEET \*
  - 4) UTILITY/EASEMENT PLAN SHEET \*
  - 5) UNIT FLOOR PLANS AND SECTIONS \*



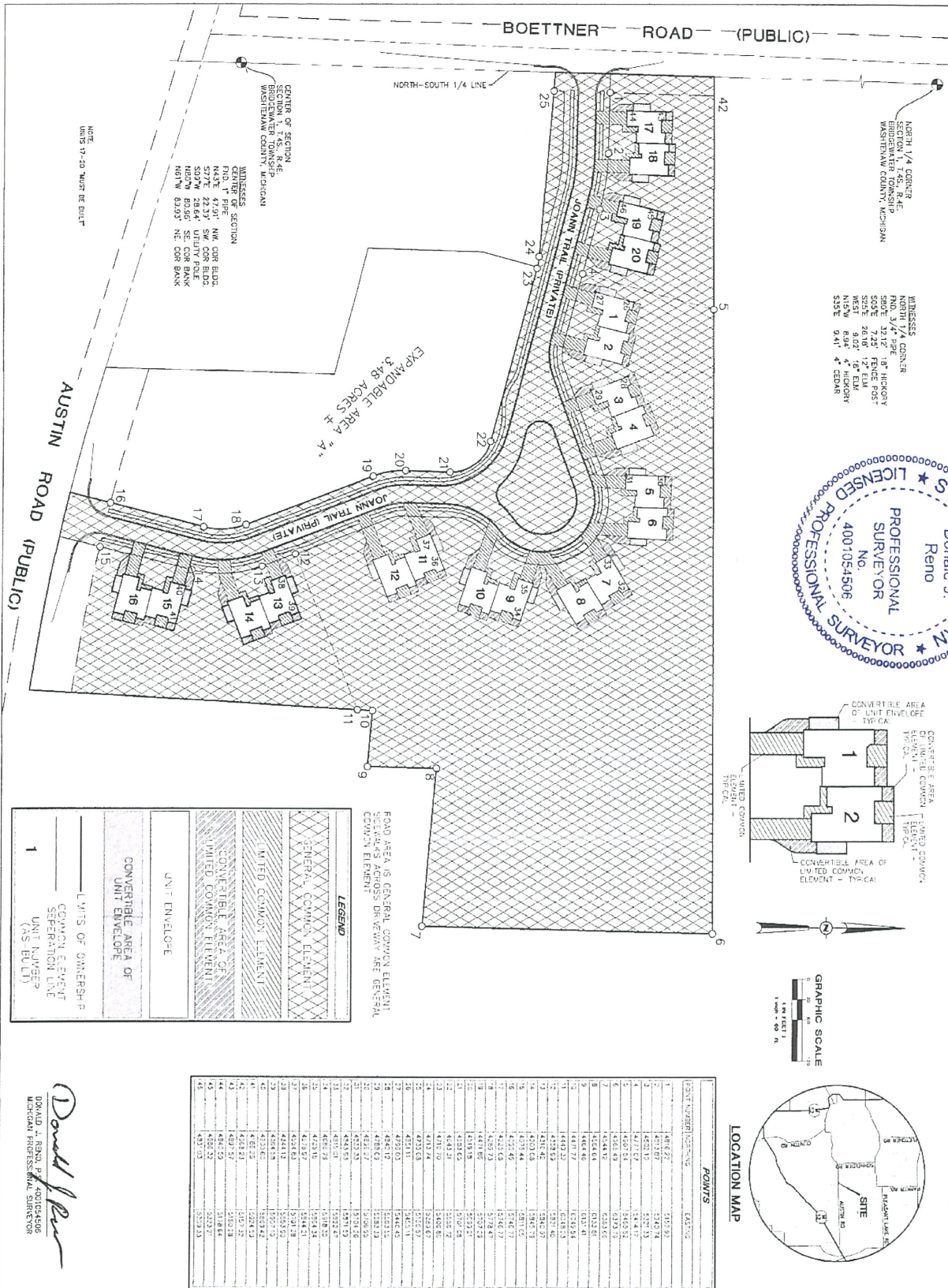
*Donald J. Reno*  
 DONALD J. RENO, P.S. 4001054506  
 MICHIGAN PROFESSIONAL SURVEYOR

PROPOSED: 03-31-2023

<p>2023.104</p>	<p>CY1</p>	<p>SECTION 1 T4S-R4E          BRIDGEWATER TOWNSHIP          WASHTEENAW COUNTY, MI</p>	<p>AMENDED BRIDGEWATER COMMONS</p>	<p>TITLE/DESCRIPTION SHEET</p>	<p>FILE 2023.104.CY1</p>	<p>PROJECT LOG</p>	<p>PREPARED UNDER THE SUPERVISION OF:</p>
					<p>PROJECT MGR. DRM</p>	<p>DATE: 03/31/2023</p>	<p>DATE: 03/31/2023</p>
					<p>CREATED BY: DJR</p>	<p>DATE: 03/31/2023</p>	
					<p>CHECKED BY:</p>		
					<p>SCALE:</p>		
					<p>SHEET 1 OF 5</p>		







NO.	DESCRIPTION	DATE
1	CONVERTIBLE AREA OF UNIT ENVELOPE	
2	LIMITS OF OWNER'S PROPERTY	
3	COMMON ELEMENT SEPARATION LINE (AS BUILT)	

POINT NUMBER	DESCRIPTION	ELEVATION
1	4862.71	5192.92
2	4862.71	5192.92
3	4862.71	5192.92
4	4862.71	5192.92
5	4862.71	5192.92
6	4862.71	5192.92
7	4862.71	5192.92
8	4862.71	5192.92
9	4862.71	5192.92
10	4862.71	5192.92
11	4862.71	5192.92
12	4862.71	5192.92
13	4862.71	5192.92
14	4862.71	5192.92
15	4862.71	5192.92
16	4862.71	5192.92
17	4862.71	5192.92
18	4862.71	5192.92
19	4862.71	5192.92
20	4862.71	5192.92
21	4862.71	5192.92
22	4862.71	5192.92
23	4862.71	5192.92
24	4862.71	5192.92
25	4862.71	5192.92

PROPOSED 3-31-2023

**D&M SITE INC.**  
 Surveying, Inspection, Planning, Engineering  
 401 BALSAM STREET PO BOX 109 CARROLLTON MICHIGAN 49724  
 PHONE (517) 792-8000 FAX (517) 792-8000

**AMENDED BRIDGEWATER COMMONS**  
 SECTION 1, T4S-R6E  
 BRIDGEWATER TOWNSHIP  
 WASHINGTON COUNTY, MICHIGAN

**SURVEY SHEET 2 / SITE PLAN SHEET**

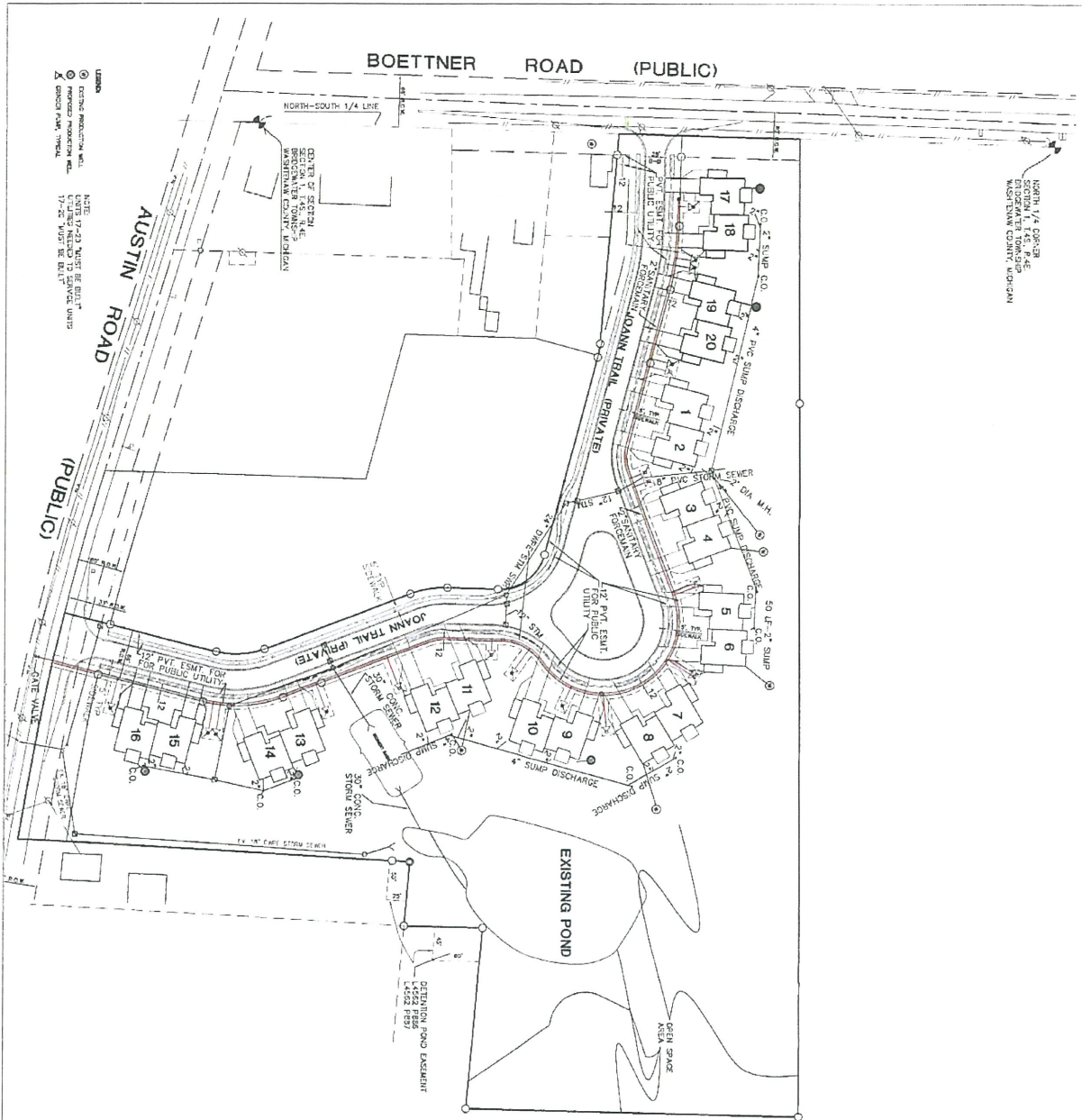
2023.104

EXHIBIT 'B' DRAWING

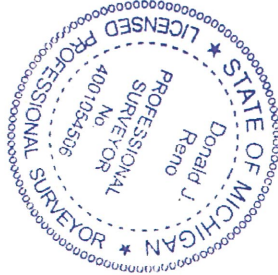
FILE: Amended 2023.104 CYS

PROJECT W/D	DM
DESIGNED BY	DM
DRAWN BY	DM
CHECKED BY	
SCALE	1"=50'
SHEET	3 of 6

PREPARED UNDER THE SUPERVISION OF:

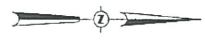


- LEGEND**
- EXISTING PROPOSED WELL
  - PROPOSED PROPOSED WELL
  - △ EXISTING TRAIL
- NOTES**
- 1. CUTS 17-23 MUST BE BUILT
  - 2. CUTS 17-23 MUST BE BUILT
  - 3. CUTS 17-23 MUST BE BUILT

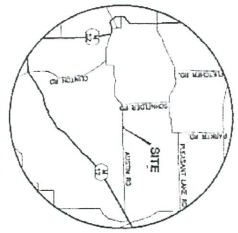


*Donald J. Reno*  
 DONALD J. RENO, P.E., 4001064506  
 MICHIGAN PROFESSIONAL SURVEYOR

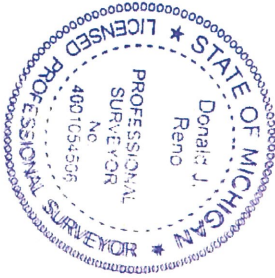
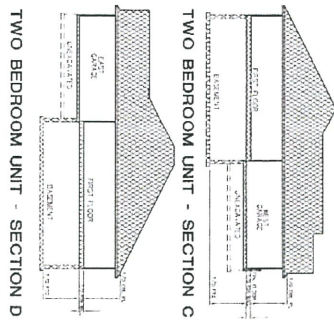
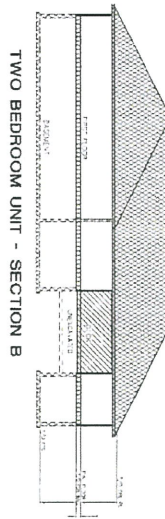
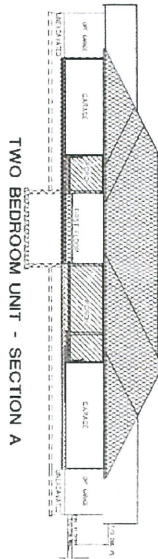
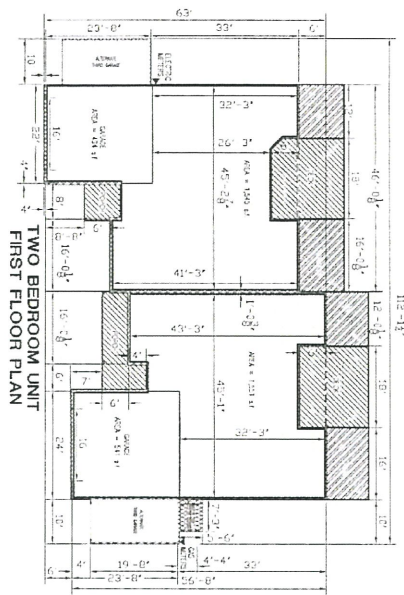
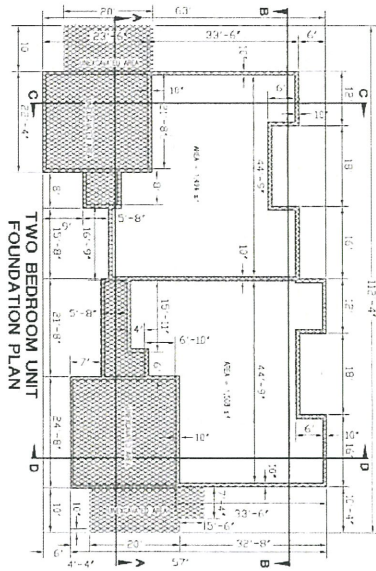
PROPOSED: 03-31-2023



LOCATION MAP  
 NOT TO SCALE



2023.104 <b>CY4</b>	<b>D&amp;M SITE INC.</b> Surveying - Inspection - Testing - Engineering 421 BALEW STREET PO BOX 100, CARROLLTON, MICHIGAN 48724 PHONE (989) 752-8530 FAX (989) 752-8800	<b>AMENDED BRIDGEWATER COMMONS</b> SECTION 1, T4S-R4E BRIDGEWATER TOWNSHIP WASHTENAW COUNTY, MICHIGAN	UTILITY/ EAGEMENT PLAN SHEET	FILE: 2023.104.CY4	PROJECT LOG	PREPARED UNDER THE SUPERVISION OF
				EXHIBIT "B" DRAWING	PROJECT MGR: [ ] DESIGNED BY: [ ] DRAWN BY: [ ] CHECKED BY: [ ] SCALE: 1"=60' SHEET: 4 OF 6	[ ] [ ] [ ] [ ] [ ] [ ]



LEGEND	
[Hatched Pattern]	CONCRETE
[Hatched Pattern]	CONCRETE WITH REINFORCING BARS
[Hatched Pattern]	CONCRETE WITH REINFORCING BARS (NON-STRUCTURAL)
[Hatched Pattern]	UNIT ENVELOPE
[Hatched Pattern]	CONVERTIBLE AREA OR UNIT FINISHES
[Hatched Pattern]	UNIT NUMBER
[Hatched Pattern]	UNIT LOCATION
[Hatched Pattern]	COMMON ELEMENT SEPARATION LINE

ALL DIMENSIONS BETWEEN WALLS, FLOORS AND CEILING ARE TO FINISH UNLESS OTHERWISE SHOWN.  
 AREAS ARE CALCULATED FROM INTERIOR DIMENSIONS.  
 GROSS SECTION DRAWINGS DIMENSIONED BY DIMERS.

*Donald J. Reno*  
 DONALD J. RENO  
 4001054536  
 MICHIGAN PROFESSIONAL SURVEYOR

PROPOSED: 03-31-2023

2023.104  
 CY5

**D&M SITE INC.**  
 Surveying - Inspection - Testing - Engineering  
 401 BALDWIN STREET PO BOX 100, CARROLLTON, MICHIGAN 48724  
 PHONE (989) 752-8800 FAX (989) 752-8800

AMENDED BRIDGEWATER COMMONS

SECTION 1, T48-1R4E  
 BRIDGEWATER TOWNSHIP  
 WASHTENAW COUNTY, MICHIGAN

EXHIBIT "B" DRAWING

UNIT FLOOR PLANS AND SECTIONS

PROJECT LOG	
FILE	2023104 019
PROJECT NO.	008
DESIGNED BY	DJR
DRAWN BY	DJR
CHECKED BY	NONE
SCALE	NONE
SHEET	5

PREPARED UNDER THE SUPERVISION OF

BRIDGEWATER TOWNSHIP  
PLANNING COMMISSION MEETING  
MONDAY, June 19, 2023  
MINUTES (Draft)

- I. CALL TO ORDER – Meeting called to order at 7:15 pm.
  - A. ROLL CALL AND DETERMINATION OF QUORUM – Horney, Greenwald, Barbu, Oliver present. Iwanicki, absent. Quorum obtained. Zoning Administrator, Nanney present.
  - B. REVIEW AND APPROVE AGENDA – Oliver moved to approve the agenda as submitted. Greenwald second. Approved by unanimous voice vote.
  - C. APPROVAL OF MINUTES – Horney moved to approve the May minutes. Oliver second. Approved by unanimous voice vote.
- II. CITIZEN PARTICIPATION – None.
- III. PUBLIC HEARINGS – None scheduled.
- IV. OLD BUSINESS -
  - A. Shared drive/private road ordinance. Nanney presented a (Draft) Private Road Ordinance. Section by section discussion produced minor changes, which Nanney will amend for approval by the Planning Commission. Nanney will submit changes to Kris Enslaw, Contract Engineer, by the end of the week. The Township Board is not meeting in July. The Draft Ordinance, with changes, will be submitted to the Township Board in September, after approval by the Planning Commission.
  - B. ADU (Accessory Dwelling Units)/small houses/short term rentals – Only a brief discussion ensued because of the lengthy review of the (Draft) Private Road Ordinance. The aforementioned discussion included some clarification of terminology. Detailed review will be on the agenda for the next Planning Commission meeting.
- V. NEW BUSINESS - None
- VI. COMMUNICATIONS -
  - A. Zoning Administrator’s Report – Nothing to add because discussion of the Private Road Ordinance was detailed and substantive.
  - B. Trustee’s Report – Board would like the Planning Commission to submit a drive/private road ordinance as soon as possible.
- VII. INFORMATIONAL ITEMS –

A. Nanney described impending Michigan Legislature vote to remove local control of sand and gravel mining. Local control is essential for advocacy and representation of the residents, while maintaining reasonable operations with mining companies. Nanney urged writing and calling senators and representatives on this issue.

B. Moved by Oliver, Seconded by Horney, to cancel the July meeting due to unforeseen circumstances. Approved by unanimous voice vote.

VIII. ADJOURNMENT – Moved by Horney, seconded by Oliver. Meeting adjourned at 9:15 pm, by unanimous voice vote.

DRAFT