

## Bridgewater Township Board of Trustees Minutes

### I. CALL TO ORDER

6-Apr-23 meeting called to order by Supervisor Fromhart at 7:03 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Ahrens, Trustee Faust, Trustee Fromhart, Trustee McQueer, Trustee Oliver

Absent: None

Citizen attendance: 5

### II. CITIZEN PARTICIPATION

- None

### III. APPROVAL OF MINUTES

- Motion to approve the 2-Mar-23 meeting minutes as amended – Ms. Fromhart; support – Mr. Faust - vote unanimous.

### IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda. – Ms. Fromhart; support – Mr. Oliver. vote unanimous.

### V. MANCHESTER COMMUNITY RESOURCE CENTER PRESENTATION

- Board President Dave Tamage and Director Carol Wotring gave a shared presentation of the services available to our community through the center. The Clerk will be adding a link to the program on the Townships new website listed under links.

### VI. UNFINISHED BUSINESS

#### A. Color Copier Proposals

- Salesperson Dawn Garcia from Toshiba was present to answer questions about the proposed copier service being offered. Mary Rider, our Township Assessor was present to speak to the Board as to why she needed the proposed copier as State law has increased requirements. Motion to approve purchase of a Toshiba e-STUDIO2520AC copier in the amount of \$4,798.00, with a maintenance program to include ink at a per copy cost. – Ms. Fromhart; support – Ms. Ahrens. – roll call vote, Trustee's Ahrens, Faust, Fromhart, Oliver – YES, Trustee McQueer – NO.

### VII. NEW BUSINESS

#### A. Approval of Claims Listing.

- Motion to approve disbursements of \$12,670.76 for general operations and \$32,464.44 for sewer operations; total expenditure of \$45,135.20 for the month of March – Mr. Faust; support – Mr. Oliver. - vote unanimous.

#### B. Ironfree & Softwater Systems & Konica Minolta Outstanding Invoices.

- Discussion regarding an administration issue with the outstanding Ironfree & Softwater statement. The Clerk was made aware of the outstanding statement when Supervisor Fromhart forwarded an email she received regarding the balance. Clerk McQueer explained that she had not received any invoices or emails since making a payment in January 2023. Clerk McQueer shared an email correspondence she had with Ironfree & Softwater with the Board regarding our account. ~~Supervisor Fromhart chose not to include it in the Board packet.~~ Clerk McQueer recommended that the board approve monthly auto pay for this vendor. Motion to set up monthly autopay with Ironfree & Softwater. – Ms. McQueer; support – Ms. Ahrens. Vote unanimous.

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- Discussion regarding an administrative issue with the outstanding Konica Minolta account. Supervisor Fromhart presented an outstanding statement from Konica Minolta stating that the Clerk had not paid the account and did not inform the board. Clerk McQueer stated that her responsibility as Clerk was to present all payables that were accurate and due. Clerk McQueer stated she has tried for over a year to resolve the account, getting no reply from the company. Clerk McQueer stated that she had shared her frustration with the Supervisor many times regarding the Konica Minolta company. Most recently after the March Board meeting. The Clerk stated the copier we were being charged copies for had been out of service since early 2021. Konica was aware of this since the copier was no longer serviceable. The Clerk shared email correspondences with the board regarding her attempts to resolve the issues with Konica Minolta. ~~Again, the Supervisor chose not to include the emails in the Board packet.~~ The Clerk reported that she still has not received a reply from Konica. Supervisor Fromhart told the board she had just canceled the contract and there should be no new charges. Clerk McQueer made a recommendation to NOT pay the bill because we did not owe the \$253.78. Motion to pay the Konica Minolta outstanding bill. – Ms. Fromhart: support – Ms. Ahrens.  
vote 3 yes – 2 no.

### C. Jon Way 2022 Mowing Bid

- Motion to accept the Jon Way 2023 Mowing Bid – Mr. Oliver: support – Ms. McQueer.  
Vote unanimous.

### D. Outdoor Bulletin Board Purchase

- Motion to purchase a 48x36 outdoor water-resistant enclosed bulletin board in the amount of \$549.00.  
– Mr. Oliver: support – Ms. Ahrens.  
Vote unanimous.

### E. Pedal Across Lower Michigan (PALM) Rest Stop Request.

- Motion to accept request.  
– Mr. Oliver: support – Mr. Faust.  
Vote unanimous.

## VIII. REPORTS AND CORRESPONDENCE

### A. Public Safety Report

- No Report received.

### B. Supervisor's Report

- Completed Board of review
- Working on Washtenaw Water Resource grant for culverts.
- Filing Insurance claim for sewer pump damage from the recent ice storm.
- Resident awarded 2023 Barn of the year award.

### C. Assessor's Report

- No report.

### D. Clerk's Report

- Saline Schools election will be held on May 2 at the townhall.
- All permanent voter absentee applications were sent on March 1, ballots were received March 17<sup>th</sup>.
- The 9 early voting days will not apply to this election, still waiting for policy implementation.

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- We will receive a permanent permit from the Post Office to mail all future absentee applications and ballots with postage applied for return, per proposal 2. The State will pay for all election mailings.
- Still trying to find a vender for the fall cleanup day.

### E. Treasurer's Report

- County settlement is complete.

### F. Trustees' Report

- Trustee Faust
  - None
- Trustee Oliver
  - None

### G. Zoning Administrator's Report

- A written report from Mr. Nanney is included in the board packet.

### H. Planning Commission

- See minutes.

### I. Farmland Preservation Board Report

- No meeting in March, next meeting is April 17.

## IX. CITIZEN PARTICIPATION

- None

## X. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 9:13 p.m.