

AGENDA
BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES
Date November 3, 2016 7:00 p.m.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

CITIZEN PARTICIPATION

Public Comment: Any person shall be permitted to address a meeting of the Township Board.

Public comment shall be carried out in accordance with following board rules and procedures:

1. Comments shall be directed to the board, with questions directed to the chair.
2. Any person wishing to address the board shall state his or her name and address.
3. Persons may address the board on matters that are relevant to Township government issues.
4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board member's questions. The chair shall control the amount of time each person shall be allowed to speak.

APPROVE MINUTES: October 6, 2016 Regular Meeting

REVIEW AND APPROVE AGENDA

PUBLIC-SAFETY REPORT

REPORTS & CORRESPONDANCE

1. Treasurer's Report
2. Clerk's Report
3. Supervisor's Report
4. Trustees' Reports
5. Written Reports: Zoning Administrator Report, Assessor Report, Planning-Commission Minutes

REGULAR AGENDA

1. Financials, Approve Disbursements
2. MASSC Contract
3. Green Meadows Snow Removal Bid

CITIZEN PARTICIPATION

ADJOURN

Upcoming Meetings and Events:

Township Planning Commission: November 14, 2016, Bridgewater Township Hall, 7:00 p.m.

Township Board of Trustees: December 1, 2016 Bridgewater Township Hall, 7:00 p.m.

Southwest Washtenaw Council of Governments: TBA, 7:30 p.m.

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
THURSDAY, SEPTEMBER 8, 2016**

I. CALL TO ORDER

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:00 p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer, and Trustees David Faust and Geoffrey Oliver.

Attendance: 5

II. CITIZEN PARTICIPATION

A resident asked what it means to be an associate member of the WWRA. The Board received an email from a resident on Bemis Road voicing his concerns regarding the closure of the Bemis Road Bridge.

III. APPROVAL OF MINUTES

Smith moved to approve August 4, 2016 meeting minutes as amended. Oliver seconded the motion which was adopted unanimously.

IV. REVIEW AND APPROVE AGENDA

McQueer moved to approve the agenda as presented. Faust seconded the motion which was adopted unanimously.

Public Safety Report

The Sheriff's Department submitted a written report to the Board on the law enforcement activities for the month of August 2016.

V. PRESENTATION OF AUDIT

Philip Rubley, CPA presented the audit of the Township's financial statements for fiscal year ending March 31, 2016. Rubley reported the Township's General Fund has a total fund balance \$432,053 which represents a decrease of \$1,735 from the beginning of the year. Rubley reported on the Statement of Net Assets for the Sewer Fund with Total Net Assets of \$1,685,881 with an income loss of \$18,226. Rubley explained the General Fund Budgetary Comparison Schedule noting the Township exceeded its budgeted expenses for Attorney and Auditing by \$481. Rubley explained the current tax collection fund is a fiduciary fund that collects money and then disburses it to other authorities. Rubley noted tax collection payments are due within 15 days of collection to outside entities per statute. Rubley also reported on the Management's Discussion and Analysis of Governmental and Business-Type Activities noting a decrease in Net Position of \$23,405 which includes depreciation of \$4,156 for the General Fund and \$53,418 for the Sewer Fund. Rubley reported the Township is in very good financial shape and commended the Clerk and Treasurer for keeping very good records. Rubley also noted even though bank reconciliations are prepared they still need to tie out to the general ledger and advised to take more care tying out the balance. Rubley reported he has given the Township an unqualified opinion which is the highest he can render. **McQueer moved to accept the audit of the Township's financial statements for fiscal year ending March 31, 2016. Smith seconded the motion which was adopted unanimously.**

VI. REPORTS AND CORRESPONDANCE

A. Treasurer’s Report

McQueer submitted a written report to the Board. McQueer also reported she attended the recount of the Township Treasurer’s race and that there was no change in the outcome.

B. Clerk’s Report

Fromhart reported on the recount of the Township Treasurer race, preparations for the November 8th General Election, PA 116 application, current status of updated Zoning and FLU Maps, and attendance at a senior citizens task force meeting regarding the Manchester Area Senior Citizens Council.

C. Supervisor’s Report

Smith reported the replacement of the air relief valves have been completed but the contractor was unable to locate and replace the seventh air relief valve. Smith explained what it means to be an associate member of the WWRA. Smith also reported a public meeting has been scheduled by the WCWRC on September 29, 2016 at Freedom Township Hall regarding the replacement of the Bemis Road Bridge.

D. Trustees’ Report

Faust reported he was present during the county’s work to repair the sink hole on Austin Road in the hamlet. Oliver reported he spoke with another company who does ground penetrating radar work that is planning to provide the Board with a proposal for services. Oliver also reported on a zoning issue involving the WWRA in Freedom Township.

E. Written Reports

Board packets included reports from the Assessor, Zoning Administrator, and Planning Commission minutes.

PRIORITY BUSINESS

A. Washtenaw County Consortium Membership Dues

Fromhart moved to approve the Fiscal Year 2016 Dues for the Washtenaw County Consortium for Solid Waste Management. Smith seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes.

B. Financials, Approve Disbursements

Oliver moved to pay the monthly bills from the general and sewer funds in the total amount of \$37,481.07. Smith seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

C. Capital WWTP Improvement Funds

The Board agreed to defer discussion until they receive a recommendation from the Township auditor.

D. Tetra-Tech Settlement

Smith reported the Township received a letter from Jeff Surfus of the MDEQ that states the WWTP is in compliance with its NPDES permit. Smith noted the Township attorney has advised it’s time the Township release Tetra Tech from all claims. Smith stated he is satisfied the design problems have been resolved but the plant still has a fundamental design problem with covered tanks but is being addressed through automation so that it is not labor intensive. Smith also reported the leaky clarifier still needs to be repaired but is a wear and tear item and the Township’s responsibility. Faust reported he didn’t know if the clarifier always leaked but that it did leak before modifications were made. Smith also noted the plant’s violations in August were due to mechanical failures and were not design related. Fromhart cited the terms of paragraph #8 of the January 2015 Amendment to Settlement Agreement. **Oliver moved to approve the Resolution of Settlement. McQueer seconded the motion. Fromhart stated she doesn’t believe the terms set forth in the January 2015**

Amendment to Settlement Agreement have been met and expressed concern that the MDEQ letter was issued before the 14 violations in August were reported. Roll Call Vote: Faust yes, Fromhart no, McQueer yes, Oliver yes, Smith yes. Motion passed.

E. Washtenaw County Parks

Smith reported Mr. Ball has nominated his property for the Natural Areas Preservation Program which is adjacent to the Ervin-Stucki Preserve. Smith also reported he received a complaint from a resident regarding noise at the Ervin-Stucki Preserve who was told by the County Sheriff that the State Police would be contacted to respond.

F. WATS Membership

Smith moved approval of the WATS membership dues of \$200. Fromhart seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

G. Reau & Associates Contract

McQueer moved to approve Reau & Associates Contract for accounting services. Fromhart seconded the motion which was adopted unanimously.

VII. CITIZEN PARTICIPATION

A resident asked if there had been a decision on the Enzer Wireless Tower Special Land Use Permit Application. A resident asked if there was any update on the replacement of the Bemis Road Bridge.

VIII. ADJOURNMENT

Smith moved to adjourn the meeting at 9:25 p.m.

Respectfully submitted,
Laurie Fromhart
Bridgewater Township Clerk

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
THURSDAY, OCTOBER 6, 2016**

I. CALL TO ORDER

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:00 p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer and Trustees David Faust and Geoffrey Oliver.

Attendance: 7

II. CITIZEN PARTICIPATION

A resident asked if the Board had heard anything about the progress of the Rover Pipeline.

A resident reported their neighbor is in violation of her special land use permit for a kennel because her barking dogs are causing a noise nuisance.

Bonnie Hertler President of the Manchester Area Senior Citizens Council explained their program and activities and that they're looking to get the word out to Township residents about their services. Hertler also asked the Board to consider making a donation to support their organization.

III. APPROVAL OF MINUTES

Smith moved to approve the September 8, 2016 meeting minutes as drafted. Faust seconded the motion which was adopted unanimously.

IV. REVIEW AND APPROVE AGENDA

Smith moved to approve the agenda as amended with the addition of Townhall door. Faust seconded the motion which was adopted unanimously.

Public Safety Report

The Sheriff's Department submitted a written report to the Board on the law enforcement activities for the month of August 2016.

V. REPORTS AND CORRESPONDANCE

A. Treasurer's Report

McQueer submitted a written report to the Board.

B. Clerk's Report

Fromhart reported on a recent proposal for website hosting services; Rapid Shred is scheduled for pick-up of Township records' that have reached their retention period; Michigan Law Library is willing to take the Township's old law books; follow-up on the recount of the Treasurer's race regarding costs and notice; upcoming local vendor fair to be hosted by the County for new voting equipment; preparations for the November 8th election; meeting with accountant; attendance at the September 29th Board of Determination meeting; receipt of executed copy of WWCA inter-local agreement; new record of oaths book, and notice of the MCJPC Master Plan.

C. Supervisor's Report

Smith reported on the proposed dangerous buildings ordinance and that the house next to bank is scheduled to be torn down. Faust recommended that the Township remove the grinder pump and electrical panel to the house with no charge to the owner. Nanney recommended the owner receive site plan approval first for expansion of the Bank's kitchen and parking lot before the house is demolished.

D. Trustees' Report

Faust reported the grinder pump at 113 Joann Trail has been hooked up and that the Township can begin billing for monthly operation and maintenance fees. Faust also reported a farmer is interested in putting his land in PDR. Oliver reported he met with a ground penetrating company and they were unable to identify any graves sites with certainty.

E. Written Reports

Board packets included reports from the Assessor, Zoning Administrator, and Planning Commission. Nanney reported on the follow-up of the Hebb complaint and that there is nothing in the special land use conditions that relates to noise. Nanney also reported on recently passed legislation on Medical Marijuana facilities.

VI. PRIORITY BUSINESS

A. Approve Disbursements from September 9, 2016 through October 6, 2016

Smith moved to pay the monthly bills from the general and sewer funds in the total amount of \$26,512.30. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

2. Capital WWTP Improvement Funds

The Board reviewed and discussed the Treasurer's proposed capital improvement funds for the sewer plant. **Fromhart moved to approve the Capital WWTP Improvement Funds. Faust seconded the motion which was adopted unanimously.**

3. Township Fee Schedule

The Board reviewed and discussed the Supervisor's recommended proposed fee schedule that places most fees in escrow and eliminates most non-refundable fees. **McQueer moved to adopt the proposed fee schedule as amended. Oliver seconded the motion. Fromhart stated she was not prepared to vote tonight because she just received the proposed fee schedule yesterday; the Planning Commission Committee was supposed to make a recommendation to the Board; the Clerk and Supervisor were to review the fee schedule; and expressed concern that not charging for the Township's administrative costs will likely increase the budget deficit. Motion carried with Fromhart opposed.**

4. Approval Planning Commission Recommendation on Ordinance Revision

Nanney explained the proposed zoning ordinance amendment for wireless facilities as recommended for approval by the Planning Commission. **Fromhart moved to approve Zoning Ordinance Amendment 67-2 to Section 11.38 Wireless Communication Facilities. McQueer seconded the motion which was adopted unanimously.**

5. PA116 Approval

Fromhart presented two PA 116 applications for Board approval. **McQueer moved approval of the PA 116 applications for Johnson and McCreedy. Oliver seconded the motion which was adopted unanimously.**

6. Additional Election Expense.

Fromhart requested Board approval to purchase 6 stanchions to assist with crowd control during elections. **Smith moved approval of the purchase of six stanchions with retractable belts. Oliver seconded the motion which was adopted unanimously. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

7. Townhall Door

Fromhart reported the new door is three inches shorter than the old door. McQueer stated the Board already approved the purchase of a standard size door and Dan McQueer as the contractor to install it.

VII. CITIZEN PARTICIPATION

There were no public comments.

VIII. ADJOURNMENT

Smith moved to adjourn the meeting at 9:40 p.m.

Respectfully submitted,
Laurie Fromhart
Bridgewater Township Clerk



WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

October 6, 2016

Ron Smith
Bridgewater Township Supervisor
10990 Clinton Rd
Manchester, MI 48158

Dear Mr. Smith,

Attached you will find the September report for service provided by the Washtenaw County Sheriff's Office to Bridgewater Township. The report shows specific information, with comparison to previous years, for time spent by position, traffic enforcement, total calls for service (including MSP), and deputies under contract from other jurisdictions responding into Bridgewater Township.

In Summary, Bridgewater Township had 28 calls for service for the month of September. Of the 28 calls the Michigan State Police responded to 16. The Sheriff Office responded to 6 calls, 6 calls were administratively cleared this month with no police response. In general these calls are typically: BOL's (Be on the Lookout), ambulance requests transferred to Huron Valley Ambulance, cancelation of call due to other resolution, example, alarm company cancels due to home owner request.

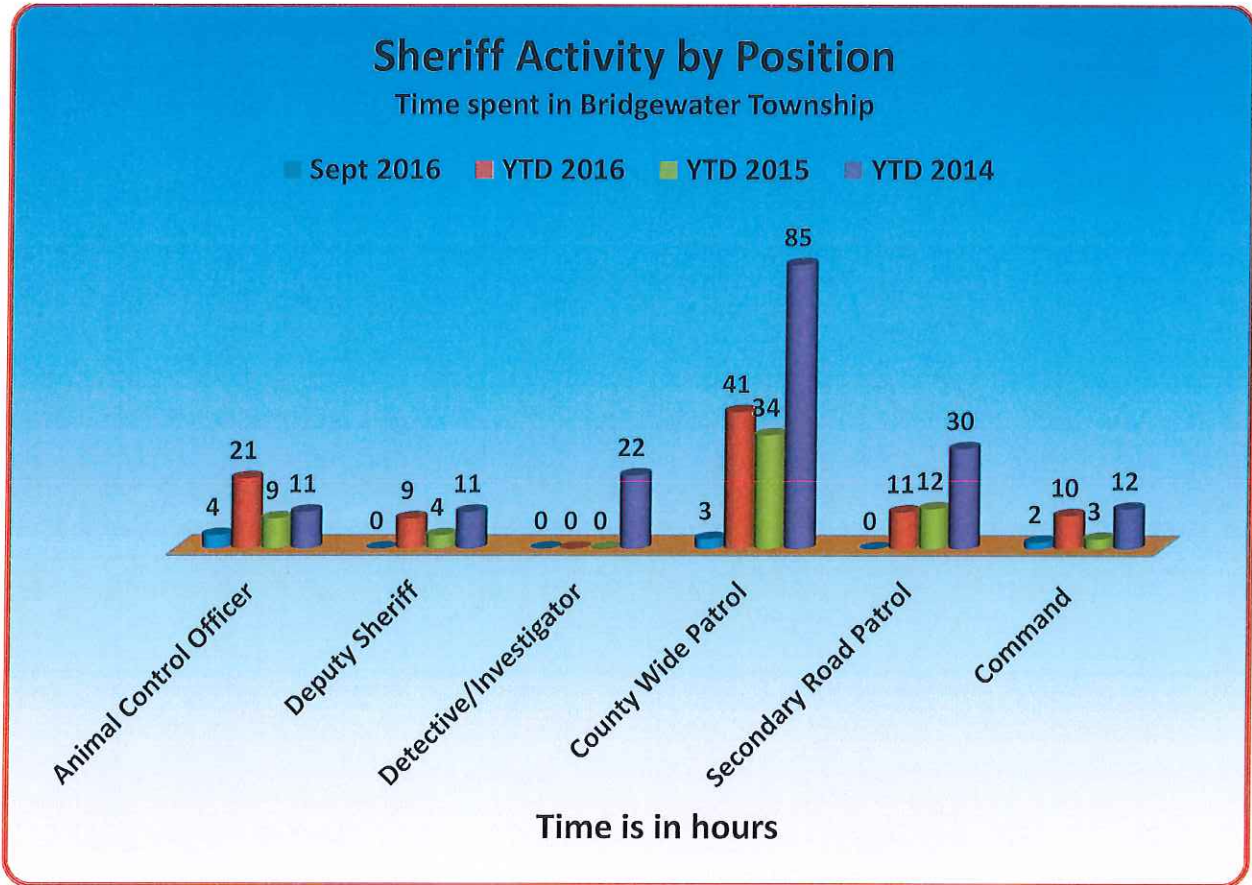
Please contact me at kingl@ewashtenaw.org or 734-994-8104 if you should need further information or clarification or wish to have this information in electronic form.

Respectfully,

Lisa King
Lieutenant Western Operations



Washtenaw County Sheriff's Office
Bridgewater Township Services—September 2016



Animal Control Officer: County funded animal control officer responding to complaints involving domestic animals or wild animals that have been domesticated.

Deputy Sheriff: Deputies under contract by another jurisdiction who perform law enforcement duties in non-contract areas.

Detective/Investigator: County Funded detectives/investigators who have additional training, experience, and equipment to perform higher level law enforcement duties.

County Wide Patrol: County funded county wide road patrol deputies who primarily perform law enforcement duties in non-contracting areas.

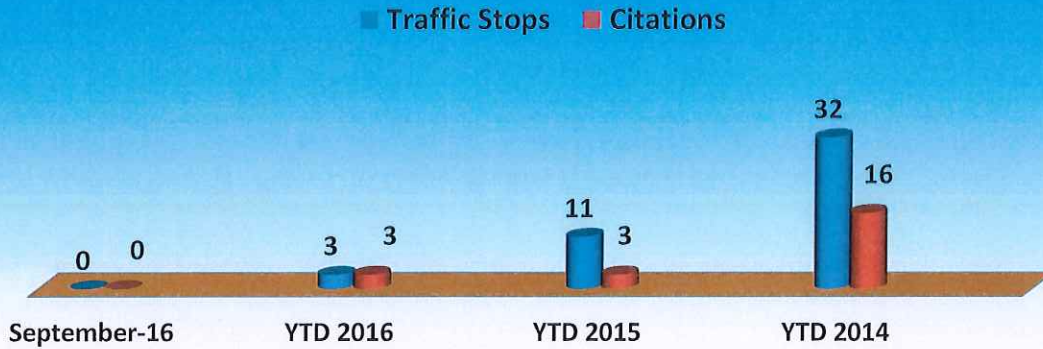
Secondary Road Patrol: A partially funded grant to provide traffic enforcement on secondary roads throughout the County. Respond to and investigate traffic related incidents on secondary roads. On call investigators for serious injury and fatal motor vehicle crashes.

Command: Road patrol sergeants who supervise the above staff. Manages on duty staffing and coordinated on scene police response.



Washtenaw County Sheriff's Office
Bridgewater Township Services—September 2016

Traffic Enforcement--Bridgewater Township



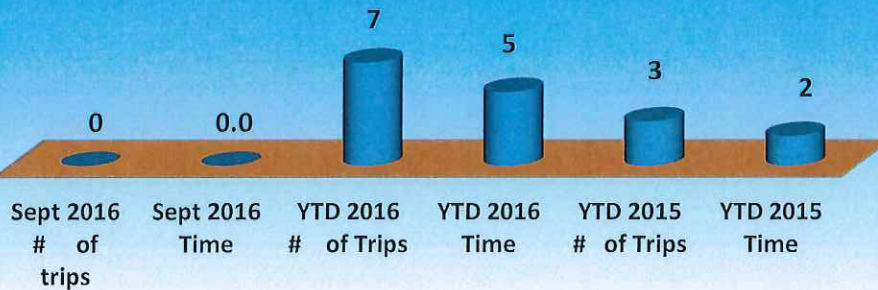
Bridgewater Township Calls for Service

Includes WCSO & MSP



Contract Deputies into Bridgewater Township

■ Manchester-Lodi Deputies



Time is in hours

Treasurer's Report 11/03/2016

Banking

Bank reconciliations for all Township accounts for the month of September were completed and distributed to all board members. Copies of all bank statements were given to the Clerk. There were no deficiencies noted.

Sewer

Letters were sent to all delinquent sewer accounts with balances as of September 30, 2016. The letter reminds customers that any outstanding balances as of September 30th of each year will be placed on the winter tax bill.

Taxes

The process of creating the winter tax bill has commenced. I hope to have all tax bills in the mail by the first of December.

Happy Thanksgiving!

Respectfully submitted,

Michelle McQuerr

Bridgewater Township Treasurer

Bridgewater Township

Zoning Administrator Report

October 2016

During this month, the following applications were received, reviewed, and acted upon. Also included is a summary of ordinance enforcement and administration activities and additional information:

Zoning Compliance Certificates and Administrative Site Plan Approval:

1. **Zoning Compliance Certificate – Scott Nelson (9066 Austin Rd., Saline).** Application for approval of the construction of a new 6-foot tall privacy fence along the north (rear) lot lines of 9066 – 9088 Austin Rd. Approved 10/14/2016.
2. **Administrative Site Plan Approval – Scott Nelson (9066 Austin Rd., Saline).** Application for administrative approval of a site plan per Section 8.02C.7. for a change of use of a vacant building to be re-occupied by a beauty salon. The revised parking layout, addition of a barrier-free parking space, installation of a 6-foot tall privacy fence at the rear, and addition of a barrier-free sidewalk ramp to the parking lot are consistent with what can be approved by the Zoning Administrator. All work to be completed by 11/15/2016. Approved 10/14/2016.
3. **New Address and Zoning Compliance Certificate – Pawlusiak (12985 Hogan Rd., Clinton).** Application for an address and for approval of the relocation of an existing barn on the northeast corner of Hogan Rd. and Allen Rd. from the Hogan Rd. frontage to the interior of the lot, along with conversion of the relocated structure to a dwelling. Approved 10/24/2016.
4. **Zoning Compliance Certificate – Stevenson (13514 E. Michigan Ave., Clinton).** Application for approval to construct a new 30' x 60' pole barn for equipment storage. Approved 10/28/2016.

Ordinance enforcement, administration and other information:

5. **The Bank's building/site improvements/demolition of house at 8436 Boettner Rd.** As part of proposed improvements to The Bank tavern in the Hamlet, the owners have purchased and are intending to demolish the existing home next door to provide space for an expanded kitchen, an off-street parking lot, and expanded outdoor seating. Supervisor Ron Smith, the Planning Commission Chair, and I have all made the owners aware that Planning Commission approval of a site plan and Twp. Building Inspector approval of a demolition permit will be required for this project. No formal applications have been submitted to date.
6. **10950 Burmeister – illegal structure and possible marijuana growing operation.** In response to a 10/5/2016 letter and follow up telephone call to the property owner regarding an illegal structure and possible marijuana growing operation, the owner informed me that he was already undertaking eviction proceedings against his tenant. The owner confirmed that the illegal structure would be removed immediately following completion of the eviction.
7. **11840 Hogan Rd. (Nancy Hebb) – complaint about barking dogs and debris.** In response to a 9/30/2016 letter sent to the occupant and to the property owners regarding an accumulation of trash near the road and a neighbor's complaint about "excessive barking of dogs," the occupant or owners took action to clean up the trash and debris. On our most recent site visit, we did hear a dog barking a few times, but it was not clear whether it came from the Hebb property or a neighboring parcel.
8. **Telephone calls and emails.** Received several telephone calls and emails from residents, realtors, and property owners, seeking information regarding zoning requirements for pole barns, non-farm keeping of animals, farmland preservation options, and zoning classifications for various parcels.

Please contact me at (734) 483-2271 or Rodney@BuildingPlace.net with any questions. Thank you.

Respectfully submitted,

Rodney C. Nanney
Zoning Administrator

Bridgewater Township Planning Commission Minutes - Approved

I. 12-Sep-16 meeting called to order 7:04 P.M. by Dave Horney

II. Roll Call

Cal Messing Dave Horney Mark Iwanicki
Ron Smith Tom Wharam

III. Citizen Participation

- None

IV. Review and Approve Agenda

- Motion to approve the agenda as amended – Dave Horney
- Second to motion – Cal Messing
- Vote – unanimous

V. Approval of Minutes

- Motion to approve minutes from 8-Aug-16 as presented – Ron Smith
- Second to motion - Dave Horney
- Vote – unanimous

VI. Public Hearings

A. Zoning ordinance for antenna structures

- Motion to recess meeting at 7:08– Dave Horney
- Second - Ron Smith
- Roll Call Vote: Cal Messing – yes Dave Horney – yes Mark Iwanicki - yes
Ron Smith - yes Tom Wharam - yes
- Rodney Nanney described the difference between HAM radio antennas and other antennas; will now have one standard for all antenna towers; raised standard to 65’
- Antenna and tower over 65’ will need a Special Use Permit; antenna and towers under 65’ just need zoning ordinance permission
- Mark Sondeen commented on the tower and antenna that he plans to install
- Cal Messing asked about why the setback is for a retracted antenna is measured with the antenna down; Mr. Nanney said that this is considered the normal position
- Aaron Enzer commented that there are other structures, such as trees and utility poles that are taller than 65’
- Rodney Nanney said that the fee schedule could be revised for antenna Special Use Permit
- Mark Iwanicki asked how difficult it is to have an escrow; Mr. Nanney explained the tasks involved; Ron Smith said this is already being done; Michelle McQueer agreed that this is already being done
- Cal Messing said that antenna and towers > 65’ require a public hearing
- Motion to close public hearing at 7:45– Dave Horney
- Second to motion - Cal Messing
- Roll Call Vote: Cal Messing – yes Dave Horney - yes Mark Iwanicki - yes
Ron Smith - yes Tom Wharam - yes

VII. Old Business

B. Enzer conditional use permit

- Aaron Enzer described his current situation and the need for an internet solution for the fireworks

Tom Wharam 10/14/16 6:54 PM
Deleted: 12-Sep-16

IX. Communications

A. Report from Zoning Administrator – Rodney Nanney

- A report was provided and is on record [the zoning ordinance](#)

B. Report on 1-Sep-16 Board of Trustees meeting – Ron Smith

- A report was provided and is on record

X. Informational Items

- Rodney Nanney talked about medical marijuana; state bills were based on partitions that failed; state senate bottled them up; forced out of committee; the bills got approved anyway; the township will now need to update medical marijuana in zoning ordinance; it can regulated

Tom Wharam 10/10/16 7:12 PM

Deleted: T

Tom Wharam 10/10/16 7:12 PM

Deleted: now

XI. Public Comment

- None

XII. Adjournment

- Next planning commission meeting is 10-Oct-16 at 7:00 P.M.
- [Motion to adjourn](#) – Dave Horney
- [Second to motion](#) – Cal Messing
- [Vote](#) – unanimous

Meeting adjourned at 9:02 P.M.

APPROVED

Tom Wharam 10/14/16 6:54 PM

Deleted: 12-Sep-16

Meeting date: [12-Sep-16](#)

Page 3 of 3

I. 10-Oct-16 meeting called to order 7:06 P.M. by Dave Horney

II. Roll Call

Cal Messing	Dave Horney	Mark Iwanicki
Ron Smith	Tom Wharam	

III. Citizen Participation

- None

IV. Review and Approve Agenda

- Motion to approve the agenda as amended – Dave Horney
- Second to motion - Mark Iwanicki
- Vote – unanimous

V. Approval of Minutes

- Motion to approve minutes from 12-Sep-16 as amended – Dave Horney
- Second to motion - Mark Iwanicki
- Vote – unanimous

VI. Public Hearings

A. None

VII. Old Business

A. Derelict buildings

- The board is taking this under review, they will get back to us

VIII. New Business

A. Additional site plan review for Ascension Monastery

- The chapel will be rebuilt in the same location
- The cul-de-sac on the south end must be removed from the neighbor's property
- The driveway cannot be moved closer to Sheridan Road due to set backs and screening
- Any graves that are currently under the drive must be moved
- Even though this is a replacement chapel, the planning commission will need a new site plan with any differences
- Geoff Oliver asked about the restrooms, Rodney Nanney said that this is state code and Dale Behnke will have to answer this question
- There will be a church built on this site later on

B. Marijuana ordinance

- Mr. Nanney said that there are two parts in order for dispensaries to be allowed; the township must pass an ordinance and they must be licensed by the township
- Taxes could be collected on the business
- Rodney Nanney suggested that if it is decided not to allow dispensaries that an ordinance be passed saying that they are prohibited
- State Supreme Court decided that the 2008 law is legal
- The township needs to decide how to regulate care givers because it is a lawful use; it is a business

operation

- A definition of a patient is needed
- Fred Lucas is not ready to move ahead until the new law settles
- It is better to have the ordinance in place if the township is taken to court
- MTA will probably give guidance within the next few months

C. Zoning regulations versus church use

- Mr. Nanney talked about the Islamic Center in Pittsfield township; the federal government sided with the church
- In Bridgewater township, a reason must be given that why a facility is not a church; cannot require a SLU; must follow the least restricted use for core function of the church

D. Coordination with WWCA

- Dave Harney wants to know if there is enough communication to and from the Western Washtenaw Construction Authority
- Rodney Nanney said that he and Dale Behnke work well together

IX. Communications

A. Report from Zoning Administrator – Rodney Nanney

- A report was provided and is on record

B. Report on 6-Oct-16 Board of Trustees meeting – Ron Smith

- A report was provided and is on record

X. Informational Items

A. None

XI. Public Comment

A. None

XII. Adjournment

- Next planning commission meeting is 14-Nov-16 at 7:00 P.M.
- Motion to adjourn – Dave Horney
- Second to motion – Mark Iwanicki
- Vote – unanimous

Meeting adjourned at 8:47 P.M.

Type	Date	Num	Name	Split	Amount
Check	10/07/2016	autopay	Paychex	5215727 · Clerk supplies & expense	-155.76
Check	10/13/2016	autopay	Detroit Edison Company - 67-069A	5440852 · Street lighting	-322.31
Check	10/13/2016	autopay	Consumers Energy	5265728 · Maintenance & Utilities	-13.17
Check	10/14/2016	autopay	Frontier	5265728 · Maintenance & Utilities	-94.28
Check	10/27/2016	autopay	Detroit Edison Company	5265728 · Maintenance & Utilities	-34.12
Check	11/01/2016	autopay	Cardmember Service	2050 · Comerica - Clerk/Treasurer	-667.54
Check	11/03/2016	9355	Michigan Election Resources	5191727 · Election expense	-19.15
Check	11/03/2016	9356	The Sun Times	5173900 · Printing & publishing	-50.00
Check	11/03/2016	9357	GBS Inc.	5215727 · Clerk supplies & expense	-52.85
Check	11/03/2016	9358	Chelsea Lumber	5265980 · Building improvement & equipmen	-206.49
Check	11/03/2016	9359	Orchard, Hiltz & McCliment, Inc.	2233 · Due to SMR-Crego/Peltcs	-238.00
Check	11/03/2016	9360	Village of Clinton	5339727 · Fire protection billing expense	-5,000.00
Check	11/03/2016	9361	Rapid Shred	5101727 · Township supplies & expenses	-100.00
Check	11/03/2016	online	Paychex	Payroll	-5,028.27
Check	11/03/2016	9362	Washtenaw County Road Commission	5440846 · Road Improvements	-14,884.24
Check	11/03/2016	9363	Mary Rider	void	0.00
Check	11/03/2016	9364	Donald N. Pennington	void	0.00
Check	11/03/2016	9366	Donald N. Pennington	Planning Consultant & Zoning Admin Ser	-1,175.00
Check	11/03/2016	9365	Mary Rider	Assessing Services	-1,975.00
					<u>-30,016.18</u>

	<u>Apr 1 - Nov 3, 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
4402 · Property tax - operation	7,564	70,040	-62,476
4447 · Tax administration fee	12,695	26,000	-13,305
4448 · Tax collection fees	1,040	3,500	-2,460
4460 · Township permits	2,600	1,500	1,100
4465 · Land division fees	275	0	275
4574 · Revenue sharing	42,318	127,547	-85,229
4601 · Fire charge collection	250	2,000	-1,750
4665 · Interest Income	82	1,500	-1,418
4672 · Other Income	1,036	2,000	-964
4675 · Metro Auth.-restricted to roads	3,312	2,000	1,312
4690 · Mineral Extraction License Fees	0	1,000	-1,000
4700 · Election Reimbursement	2,296	2,500	-204
Total Income	<u>73,468</u>	<u>239,587</u>	<u>-166,119</u>
Gross Profit	73,468	239,587	-166,119
Expense			
5101000 · Township Board			
5101703 · Trustee salary	2,800	4,800	-2,000
5101727 · Township supplies & expenses	327	600	-273
5101770 · Conferences & Training	343	750	-407
Total 5101000 · Township Board	<u>3,470</u>	<u>6,150</u>	<u>-2,680</u>
5171000 · Supervisor			
5171703 · Supervisor Salary	9,104	15,607	-6,503
5171727 · Supervisor Expense	0	1,000	-1,000
5209000 · Assessor			
5209705 · Board of Review expenses	40	1,500	-1,460
5209805 · Assessor Wages	12,075	20,700	-8,625
5209810 · Assessor Expense	1,367	4,000	-2,633
Total 5209000 · Assessor	<u>13,482</u>	<u>26,200</u>	<u>-12,718</u>
Total 5171000 · Supervisor	22,586	42,807	-20,221
5173000 · Other General Government			
5173715 · Social Security	2,607	5,400	-2,793
5173801 · Attorney & Consulting Expenses	0	5,000	-5,000
5173802 · Audit fees	3,050	1,000	2,050
5173803 · Board Transition Cost	0	1,000	-1,000
5173811 · Membership fees & dues	1,832	2,000	-168
5173890 · Newsletter (non-recyc)	0	250	-250
5173895 · Website Administrator	175	500	-325
5173912 · Insurance & Bonds	5,042	6,000	-958

	Apr 1 - Nov 3, 16	Budget	\$ Over Budget
5173955 · Miscellaneous	0	200	-200
5174800 · Bank Fees	138	0	138
Total 5173000 · Other General Government	12,844	21,350	-8,506
5215700 · Clerk			
5173900 · Printing & publishing	650	1,000	-350
5174810 · Deputy Clerk	514	1,000	-486
5191727 · Election expense	2,688	5,000	-2,312
5215703 · Clerk salary	9,458	16,214	-6,756
5215727 · Clerk supplies & expense	1,127	3,200	-2,073
Total 5215700 · Clerk	14,437	26,414	-11,977
5253700 · Treasurer			
5253701 · Tax Collection Expense	424	3,000	-2,576
5253703 · Treasurer salary	10,276	17,615	-7,339
5253704 · Deputy Treasurer Wages	193	1,000	-807
5253727 · Treasurer supplies & expenses	651	2,000	-1,349
Total 5253700 · Treasurer	11,544	23,615	-12,071
5265000 · Building & Grounds			
5265728 · Maintenance & Utilities	2,418	4,000	-1,582
5265925 · Cemetery care	1,976	4,000	-2,024
5265980 · Building improvement & equipmen	3,809	4,000	-191
Total 5265000 · Building & Grounds	8,203	12,000	-3,797
5301800 · Public Safety			
5339727 · Fire protection billing expense	49,490	50,000	-510
Total 5301800 · Public Safety	49,490	50,000	-510
5400700 · Planning & zoning			
5400701 · Planning			
5400727 · Planning comm. wage & expense	1,100	4,000	-2,900
5400801 · PC Attorney Fees	0	500	-500
5400803 · Planning consultant - on-going	5,550	6,000	-450
Total 5400701 · Planning	6,650	10,500	-3,850
5410726 · Zoning			
5410704 · Land Division Processing Fees	1,200	1,500	-300
5410727 · Zoning ad.wage & expense	4,025	7,500	-3,475
Total 5410726 · Zoning	5,225	9,000	-3,775
Total 5400700 · Planning & zoning	11,875	19,500	-7,625
5440000 · Public works			

	Apr 1 - Nov 3, 16	Budget	\$ Over Budget
5440846 · Road Improvements	30,418	30,000	418
5440847 · Drains at large	0	4,000	-4,000
5440852 · Street lighting	2,158	3,200	-1,042
Total 5440000 · Public works	32,576	37,200	-4,624
5500000 · Contingencies	0	551	-551
Total Expense	167,025	239,587	-72,562
Net Income	-93,557	0	-93,557

Type	Date	Num	Name	Split	Amount
Check	10/11/2016	autopay	Frontier	Phone Service	-40.41
Check	10/26/2016	autopay	DTE Energy	Electricity	-1,141.48
Check	11/03/2016	1199	AmeriGas	Diesel Fuel/Propane	-114.00
Check	11/03/2016	1200	Faust Sand & Gravel, INC.	Grinder Pump repairs	-217.50
Check	11/03/2016	1201	USIC Locating Services, LLC	Miss Dig Locator Service	-80.00
Check	11/03/2016	1202	DuBois-Cooper Associates	Grinder Pump repairs	-769.83
Check	11/03/2016	1203	Synagro Central, LLC	Sludge Handling & Disposal	-969.00
Check	11/03/2016	1204	Village of Manchester	Plant Operator Services	-2,625.49
					<u>-5,957.71</u>

	Bond - Sewer		
	Apr 1 - Nov 3, 16	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Connection Fees			
Easement Fee	0.00	0.00	0.00
Grinder Pump Reimb + 10%	0.00	0.00	0.00
Inspection Fee	0.00	0.00	0.00
Total Connection Fees	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Customer Finance Charge	0.00	0.00	0.00
Interest Income Master Account			
Interest Income Checking	0.00	0.00	0.00
Total Interest Income Master Account	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Operation Maintenance Income	0.00	0.00	0.00
Special Assessment Payoff	12,846.39	0.00	12,846.39
Special Assessment Revenue	5,384.05	48,327.00	-42,942.95
Total Income	<u>18,230.44</u>	<u>48,327.00</u>	<u>-30,096.56</u>
Gross Profit	18,230.44	48,327.00	-30,096.56
Expense			
Collection System			
Billing			
Billing Clerk	0.00	0.00	0.00
Office Supplies	0.00	0.00	0.00
Total Billing	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Collection System Equip Repairs	0.00	0.00	0.00
Forcemains -Flushing & Disposal	0.00	0.00	0.00
Grinder Pump repairs	0.00	0.00	0.00
Miss Dig Locator Service	0.00	0.00	0.00
WWTP Operations Committee	0.00	0.00	0.00
Total Collection System	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Insurance	0.00	0.00	0.00
Legal & Professional			
Audit	0.00	0.00	0.00
Engineer	0.00	0.00	0.00
Legal Fees	0.00	0.00	0.00
Total Legal & Professional	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Miscellaneous Expense	0.00	0.00	0.00
New Equipment	0.00	0.00	0.00
Treatment Plant			

Bond - Sewer

	<u>Apr 1 - Nov 3, 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Building & Grounds Maintenance	0.00	0.00	0.00
Chemicals	0.00	0.00	0.00
Diesel Fuel/Propane	0.00	0.00	0.00
Electricity	0.00	0.00	0.00
Equipment Repairs	0.00	0.00	0.00
Generator Maintenance Contract	0.00	0.00	0.00
NPDES Permit	0.00	0.00	0.00
Phone Service	0.00	0.00	0.00
Plant Operator	0.00	0.00	0.00
Sludge Handling & Disposal	0.00	0.00	0.00
Supplies	0.00	0.00	0.00
Total Treatment Plant	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Ordinary Income	18,230.44	48,327.00	-30,096.56
Other Income/Expense			
Other Expense			
Contingencies/Reserves	0.00	7,894.00	-7,894.00
Washtenaw Cty Debt Svc			
Accounting Charges	0.00	100.00	-100.00
Agent Fees	0.00	500.00	-500.00
Interest	4,582.50	4,583.00	-0.50
Principal	35,250.00	35,250.00	0.00
Total Washtenaw Cty Debt Svc	<u>39,832.50</u>	<u>40,433.00</u>	<u>-600.50</u>
Total Other Expense	<u>39,832.50</u>	<u>48,327.00</u>	<u>-8,494.50</u>
Net Other Income	<u>-39,832.50</u>	<u>-48,327.00</u>	<u>8,494.50</u>
Net Income	<u><u>-21,602.06</u></u>	<u><u>0.00</u></u>	<u><u>-21,602.06</u></u>

	Operation - Sewer		
	Apr 1 - Nov 3, 16	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Connection Fees			
Easement Fee	250.00	0.00	250.00
Grinder Pump Reimb + 10%	8,566.00	0.00	8,566.00
Inspection Fee	150.00	0.00	150.00
Total Connection Fees	8,966.00	0.00	8,966.00
Customer Finance Charge	0.00	1,000.00	-1,000.00
Interest Income Master Account			
Interest Income Checking	32.98	0.00	32.98
Total Interest Income Master Account	32.98	0.00	32.98
Operation Maintenance Income	67,300.00	100,800.00	-33,500.00
Special Assessment Payoff	0.00	0.00	0.00
Special Assessment Revenue	0.00	0.00	0.00
Total Income	76,298.98	101,800.00	-25,501.02
Gross Profit	76,298.98	101,800.00	-25,501.02
Expense			
Collection System			
Billing			
Billing Clerk	364.00	1,200.00	-836.00
Office Supplies	233.96	200.00	33.96
Total Billing	597.96	1,400.00	-802.04
Collection System Equip Repairs	11,300.00	0.00	11,300.00
Forcemains -Flushing & Disposal	0.00	1,000.00	-1,000.00
Grinder Pump repairs	3,717.03	10,000.00	-6,282.97
Miss Dig Locator Service	3,021.43	2,500.00	521.43
WWTP Operations Committee	0.00	1,200.00	-1,200.00
Total Collection System	18,636.42	16,100.00	2,536.42
Insurance	1,006.17	1,300.00	-293.83
Legal & Professional			
Audit	1,500.00	150.00	1,350.00
Engineer	1,905.00	1,500.00	405.00
Legal Fees	0.00	2,000.00	-2,000.00
Total Legal & Professional	3,405.00	3,650.00	-245.00
Miscellaneous Expense	0.00	25.00	-25.00
New Equipment	0.00	10,000.00	-10,000.00
Treatment Plant			

Operation - Sewer

	<u>Apr 1 - Nov 3, 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Building & Grounds Maintenance	1,265.00	2,000.00	-735.00
Chemicals	3,187.25	4,000.00	-812.75
Diesel Fuel/Propane	114.00	1,000.00	-886.00
Electricity	8,265.18	15,000.00	-6,734.82
Equipment Repairs	562.97	7,500.00	-6,937.03
Generator Maintenance Contract	0.00	1,200.00	-1,200.00
NPDES Permit	0.00	2,000.00	-2,000.00
Phone Service	278.71	400.00	-121.29
Plant Operator	18,200.00	31,200.00	-13,000.00
Sludge Handling & Disposal	969.00	3,500.00	-2,531.00
Supplies	25.49	300.00	-274.51
Total Treatment Plant	<u>32,867.60</u>	<u>68,100.00</u>	<u>-35,232.40</u>
Total Expense	<u>55,915.19</u>	<u>99,175.00</u>	<u>-43,259.81</u>
Net Ordinary Income	20,383.79	2,625.00	17,758.79
Other Income/Expense			
Other Expense			
Contingencies/Reserves	0.00	2,625.00	-2,625.00
Washtenaw Cty Debt Svc			
Accounting Charges	0.00	0.00	0.00
Agent Fees	0.00	0.00	0.00
Interest	0.00	0.00	0.00
Principal	0.00	0.00	0.00
Total Washtenaw Cty Debt Svc	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Other Expense	<u>0.00</u>	<u>2,625.00</u>	<u>-2,625.00</u>
Net Other Income	<u>0.00</u>	<u>-2,625.00</u>	<u>2,625.00</u>
Net Income	<u><u>20,383.79</u></u>	<u><u>0.00</u></u>	<u><u>20,383.79</u></u>

**CONTRACT FOR THE SERVICES OF THE
MANCHESTER AREA SENIOR CITIZENS COUNCIL, INC.**

Bridgewater Township has determined to enter into a contract with the Manchester Area Senior Citizens Council, Inc. for certain services for the fiscal year beginning December 1, 2016.

TERMS AND CONDITIONS:

The Manchester Area Senior Citizens Council, Inc. (MASCC) will contribute the following:

1. Provide transportation at cost to senior citizens in order to facilitate the various listed services including access to medical necessities.
2. Operate a senior meals program at cost and deliver meals to shut-ins
3. Sponsor health related testing and screening without a management fee.
4. Organize and make available recreation and related activities.

Bridgewater Township will provide the following:

1. Make available to the MASCC general operating fund the amount of five hundred dollars (\$500.00).

DURATION OF PAYMENT

The terms of this contract will be in effect for the fiscal year December 1, 2016 through November 30, 2017. Thereafter, the contract shall be reviewed by the Bridgewater Township Board for renewal.

In return for the above mentioned services, the MASCC will be compensated by Bridgewater Township with a single payment to be made on or before January 1, 2017.

Bridgewater Township

Authorization: _____
Signature and Title

MASCC

Authorization: _____
Signature and Title

Green Meadows

Lawn Care & Landscaping Inc.

15843 Sheridan . Clinton, Michigan 49236. (517) 456-7700. Fax (517) 456-7711

2016-2017 Winter Snow Removal Bid

Location: Bridgewater Township Hall

Date: 10.18.16

Twp. Building: Manchester Clinton Rd

A. Snow removal drives/parking lot(s)	\$ 45.00 /push*
B. Snow removal walks	\$ 30.00 /push
C. Salting walks (sidewalk salt) **	\$ 27.00/ occurrence **

*Per push= any snowfall equaling 1"-3": for every additional 1" there will be an additional charge of \$ 5.75 per inch.

**Salting will be done after every push of 1" of snow or more. 1" or less accumulations will be a salting event.

IF CUSTOMER REQUESTS THAT NO SALTING BE DONE, THEY ASSUME ALL RESPONSIBILITY.

PLEASE SIGN HERE: _____ DATE _____

Notice to all customers:

Any salt pricing in this contract may vary according to the current market price and availability. Green Meadows Lawn Care & Landscaping Inc. feels confident that we have enough salt in our possession and/or on reserve to take care of all of our accounts accordingly.

Green Meadows Lawn Care and Landscaping Inc. is not responsible for any slip and fall accidents due to any snow or ice accumulation on premises.

All residential properties will be completed after all commercial accounts are finished. No exceptions.

All snow removal will be done by 7:00 a.m., weather permitting.

Green Meadows Lawn Care and Landscaping Inc. is fully insured with all necessary liability insurance. An up to date policy is available upon request. If you have any questions, please feel free to contact us at anytime at 517-456-7700.



DATE: 10.18.16 _____

Green Meadows Lawn Care
and Landscaping, Inc.

CUSTOMER /Date