

**BRIDGEWATER TOWNSHIP  
BOARD OF TRUSTEES MEETING  
MINUTES OF MEETING  
THURSDAY, OCTOBER 6, 2016**

**I. CALL TO ORDER**

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:00 p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer and Trustees David Faust and Geoffrey Oliver.

Attendance: 7

**II. CITIZEN PARTICIPATION**

A resident asked if the Board had heard anything about the progress of the Rover Pipeline.

A resident reported their neighbor is in violation of her special land use permit for a kennel because her barking dogs are causing a noise nuisance.

Bonnie Hertler President of the Manchester Area Senior Citizens Council explained their program and activities and that they're looking to get the word out to Township residents about their services. Hertler also asked the Board to consider making a donation to support their organization.

**III. APPROVAL OF MINUTES**

**Smith moved to approve the September 8, 2016 meeting minutes as drafted. Faust seconded the motion which was adopted unanimously.**

**IV. REVIEW AND APPROVE AGENDA**

**Smith moved to approve the agenda as amended with the addition of Townhall door. Faust seconded the motion which was adopted unanimously.**

**Public Safety Report**

The Sheriff's Department submitted a written report to the Board on the law enforcement activities for the month of August 2016.

**V. REPORTS AND CORRESPONDANCE**

**A. Treasurer's Report**

McQueer submitted a written report to the Board.

**B. Clerk's Report**

Fromhart reported on a recent proposal for website hosting services; Rapid Shred is scheduled for pick-up of Township records' that have reached their retention period; Michigan Law Library is willing to take the Township's old law books; follow-up on the recount of the Treasurer's race regarding costs and notice; upcoming local vendor fair to be hosted by the County for new voting equipment; preparations for the November 8<sup>th</sup> election; meeting with accountant; attendance at the September 29<sup>th</sup> Board of Determination meeting; receipt of executed copy of WWCA inter-local agreement; new record of oaths book, and notice of the MCJPC Master Plan.

### **C. Supervisor's Report**

Smith reported on the proposed dangerous buildings ordinance and that the house next to bank is scheduled to be torn down. Faust recommended that the Township remove the grinder pump and electrical panel to the house with no charge to the owner. Nanney recommended the owner receive site plan approval first for expansion of the Bank's kitchen and parking lot before the house is demolished.

### **D. Trustees' Report**

Faust reported the grinder pump at 113 Joann Trail has been hooked up and that the Township can begin billing for monthly operation and maintenance fees. Faust also reported a farmer is interested in putting his land in PDR. Oliver reported he met with a ground penetrating company and they were unable to identify any graves sites with certainty.

### **E. Written Reports**

Board packets included reports from the Assessor, Zoning Administrator, and Planning Commission. Nanney reported on the follow-up of the Hebb complaint and that there is nothing in the special land use conditions that relates to noise. Nanney also reported on recently passed legislation on Medical Marijuana facilities.

## **VI. PRIORITY BUSINESS**

### **A. Approve Disbursements from September 9, 2016 through October 6, 2016**

**Smith moved to pay the monthly bills from the general and sewer funds in the total amount of \$26,512.30. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

### **2. Capital WWTP Improvement Funds**

The Board reviewed and discussed the Treasurer's proposed capital improvement funds for the sewer plant. **Fromhart moved to approve the Capital WWTP Improvement Funds. Faust seconded the motion which was adopted unanimously.**

### **3. Township Fee Schedule**

The Board reviewed and discussed the Supervisor's recommended proposed fee schedule that places most fees in escrow and eliminates most non-refundable fees. **McQueer moved to adopt the proposed fee schedule as amended. Oliver seconded the motion. Fromhart stated she was not prepared to vote tonight because she just received the proposed fee schedule yesterday; the Planning Commission Committee was supposed to make a recommendation to the Board; the Clerk and Supervisor were to review the fee schedule; and expressed concern that not charging for the Township's administrative costs will likely increase the budget deficit. Motion carried with Fromhart opposed.**

### **4. Approval Planning Commission Recommendation on Ordinance Revision**

Nanney explained the proposed zoning ordinance amendment for wireless facilities as recommended for approval by the Planning Commission. **Fromhart moved to approve Zoning Ordinance Amendment 67-2 to Section 11.38 Wireless Communication Facilities. McQueer seconded the motion which was adopted unanimously.**

### **5. PA116 Approval**

Fromhart presented two PA 116 applications for Board approval. **McQueer moved approval of the PA 116 applications for Johnson and McCreedy. Oliver seconded the motion which was adopted unanimously.**

**6. Additional Election Expense.**

Fromhart requested Board approval to purchase 6 stanchions to assist with crowd control during elections. **Smith moved approval of the purchase of six stanchions with retractable belts. Oliver seconded the motion which was adopted unanimously. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

**7. Townhall Door**

Fromhart reported the new door is three inches shorter than the old door. McQueer stated the Board already approved the purchase of a standard size door and Dan McQueer as the contractor to install it.

**VII. CITIZEN PARTICIPATION**

There were no public comments.

**VIII. ADJOURNMENT**

**Smith moved to adjourn the meeting at 9:40 p.m.**

Respectfully submitted,  
Laurie Fromhart  
Bridgewater Township Clerk