

## Bridgewater Township Board of Trustees Minutes

### I. CALL TO ORDER

3-Oct-19 meeting called to order by Supervisor Fromhart at 7:00 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Faust; Trustee Fromhart; Trustee Oliver; Trustee McQueer; Trustee Wharam

Absent: None

Citizen attendance: 2

### II. CITIZEN PARTICIPATION

- None

### III. APPROVAL OF MINUTES

- Motion to approve the 5-Sep-19 meeting minutes as presented –Mr. Faust; support – Mr. Oliver; vote – unanimous

### IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as presented – Ms. McQueer; support – Mr. Faust; vote – unanimous

### V. V. PRESENTATION OF 2019 AUDIT REPORT – RANA EMMONS, CPA

- Ms. Emmons presented the draft report
- The board received an “unmodified opinion”, the highest possible
- The final report will be sent to the board at a later date
- The F65 will be filed after Ms. Fromhart gives feedback to Ms. Emmons

### VI. UNFINISHED BUSINESS

#### A. Proposed Accounts Payable Policy Discussion (Incorporates ACH & Credit Card Use Policies)

- Motion to approve Accounts Payable Policy as amended – Mr. Faust; support – Mr. Oliver; vote  
Trustee Faust – yes                      Trustee Fromhart – yes                      Trustee Oliver - yes;  
Trustee McQueer – yes;                      Trustee Wharam – yes:

### VII. NEW BUSINESS

#### A. WATS 2020 Membership

- Motion to approve \$200.00 for the 2020 WATS membership – Ms. McQueer; support – Mr. Faust; vote – unanimous

#### B. Financials & Approve Disbursements

- Motion to approve disbursements of \$11,570.13 for general operations and \$7,025.63 for sewer operations; total expenditure of \$18,595.76 for the month of September – Mr. Oliver; support – Ms. Fromhart; vote – unanimous

#### C. Bridgewater Village Tile County Drain Update – Evan Pratt

- Mr. Pratt & Mr. Miller presented the updated estimate
- The estimate is about 20% below previous estimate
- Must secure bonds now to pay for “Not to Exceed” bid
- Ms. McQueer would like to check on alternate financing with Washtenaw County Treasurer
- Apportionment percentage by property and township will be available by 17-Oct-19
- Mr. Pratt will check on financing alternatives
- Property owners will be notified by first class mail

## Bridgewater Township Board of Trustees Minutes

### VIII. REPORTS AND CORRESPONDENCE

#### A. Public Safety Report

- A written report from the sheriff's department is included in Board packet

#### B. Supervisor's Report

- See board packet

#### C. Assessor's Report

- A written report from Ms. Rider was not submitted

#### D. Clerk's Report

- 

#### E. Treasurer's Report

- Taxes mostly collected
- Working on delinquent taxes
- Updated to QuickBooks 2019

#### F. Trustees' Report

- Trustee Faust
  - Issue with Derrick's sewer main is on his property, not in the road
  - Was sent a bill for about \$7700 for finding the sewer
- Trustee Oliver
  - Stated that 8 of the 9 ordinances enforcements should not have been performed

#### G. Zoning Administrator's Report

- A written report from Mr. Nanney is included in board packet

#### H. Planning Commission

- The meeting minutes are included in board packet

#### I. Farmland Preservation Board Report

- The meeting minutes are included in board packet

### IX. CITIZEN PARTICIPATION

- None

### X. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 9:30 p.m.