

AGENDA
BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES

Date
October 2, 7:00 p.m.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

CITIZEN PARTICIPATION

Public Comment: Any person shall be permitted to address a meeting of the Township Board.

Public comment shall be carried out in accordance with following board rules and procedures:

1. Comments shall be directed to the board, with questions directed to the chair.
2. Any person wishing to address the board shall state his or her name and address.
3. Persons may address the board on matters that are relevant to Township government issues.
4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board member's questions. The chair shall control the amount of time each person shall be allowed to speak.

APPROVE MINUTES: September 4, 2014 Regular Meeting

REVIEW AND APPROVE AGENDA

JOINT MEETING PLANNING COMMISSION: MASTER PLAN

PUBLIC-SAFETY REPORT

REPORTS & CORRESPONDANCE

1. Treasurer's Report
2. Clerk's Report
3. Supervisor's Report
4. Trustees' Reports
5. Written Reports: Zoning Administrator Report, Assessor Report, Planning-Commission Minutes

REGULAR AGENDA

1. Financials, Approve Disbursements
2. Snow Removal Bids
3. Tetra Tech Consent Agreement Amendment

CITIZEN PARTICIPATION

ADJOURN

Upcoming Meetings and Events:

Township Planning Commission: October 13, 2014, Bridgewater Township Hall, 7:00 p.m.

Township Board of Trustees: November 6, 2014 Bridgewater Township Hall, 7:00 p.m.

Southwest Washtenaw Council of Governments: TBA, 7:30 p.m.

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
THURSDAY, AUGUST 7, 2014**

I. CALL TO ORDER

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:00 p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer and Trustees David Faust and Geoff Oliver.

Attendance: 5

II. CITIZEN PARTICIPATION

There were no public comments.

III. APPROVAL OF MINUTES

Smith moved to approve the July 10, 2014 meeting minutes as drafted. Faust seconded the motion which was adopted unanimously.

IV. REVIEW AND APPROVE AGENDA

McQueer moved to approve the agenda as amended. Oliver seconded the motion which was adopted unanimously.

Public Safety Report

The sheriff's department submitted a written report to the Board on the law enforcement activities for the month of June 2014.

Audit Review

Gary Owens with Robertson, Eaton & Owen PC, presented the audit of the Township's financial statements for fiscal year ended March 31, 2014. Owen noted in the future he will distribute a draft audit report to all Board members before the audit is finalized.

V. REPORTS AND CORRESPONDANCE

A. Treasurer's Report

McQueer submitted a written report to the Board.

B. Clerk's Report

Fromhart reported on the August 5, 2014 Primary Election.

C. Supervisor's Report

Smith submitted a written report to the Board. Horney updated the Board on the current status of the WWTP's DO project and reported because the manufacturer would not fabricate parts for fittings Tetra Tech had to choose a square tank that is more expensive than a round tank. Smith requested Board approval to increase the budget for the WWTP's DO project. **Smith moved to increase the budget for the WWTP's DO Project to \$2300. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

D. Trustees' Report

Faust reported Todd Buter's horse farm is up for sale and potential buyers are interested in sewer service. The Board briefly discussed the matter and agreed to have Smith check with the Township Engineer OHM to see if it's even possible or feasible.

E. Written Reports

Board packets included reports from the Assessor, Zoning Administrator, and Planning Commission.

VI. PRIORITY BUSINESS

A. Approve Disbursements from July 11, 2014 – August 7, 2014

Smith moved to approve the monthly disbursements from the general and sewer funds in the amount of \$28,571.04. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

B. Reau & Associates Engagement Letter

McQueer moved to approve Reau & Associates Engagement Letter for year ending March 31, 2015. Oliver seconded the motion which was adopted unanimously.

C. Investment Policy

Fromhart moved to approve Bridgewater Township's Investment Policy Resolution 08-07-14 draft dated August 7, 2014. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

D. Cash Handling & Receipting Policy

Smith moved to approve Bridgewater Township's Cash Handling and Receipting Policy draft dated August 7, 2014. McQueer seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

VII. CITIZEN PARTICIPATION

A resident asked if the Township hall could be designated as a location for emergency services through FEMA and Homeland Security to see if grant money is available for a generator and to serve as a command post.

VIII. ADJOURNMENT

Smith moved to adjourn the meeting at 9:38 p.m. Faust seconded the motion which was adopted unanimously.

Respectfully submitted,
Laurie Fromhart
Bridgewater Township Clerk

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
THURSDAY, SEPTEMBER 4, 2014**

I. CALL TO ORDER

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:00 p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer and Trustees David Faust and Geoff Oliver.

Attendance: 2

II. CITIZEN PARTICIPATION

There were no public comments.

III. APPROVAL OF MINUTES

Smith moved to approve the August 7, 2014 meeting minutes as drafted. Oliver seconded the motion which was adopted unanimously.

IV. REVIEW AND APPROVE AGENDA

McQueer moved to approve the agenda as presented. Oliver seconded the motion which was adopted unanimously.

Public Safety Report

The sheriff's department submitted a written report to the Board on the law enforcement activities for the month of July 2014.

V. REPORTS AND CORRESPONDANCE

A. Treasurer's Report

McQueer submitted a written report to the Board. The Board briefly discussed McQueer's recommendation and request to make an additional loan payment to reduce the sewer's special assessment debt. **Smith moved to make an early payment of \$100,000 on the special assessment debt. McQueer seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

B. Clerk's Report

Fromhart reported on preparations for the upcoming November general election. Fromhart also reported she received a special land use application for a temporary arts center facility located at the corner of Fisk and McCollum roads.

C. Supervisor's Report

Smith reported the Manchester Post Office issues with addresses for property owners who live on Hogan, Logan, Wallace, and Wilbur roads continues with no resolution at this time. Smith reported he will be attending a meeting at a resident's home to discuss issues and concerns regarding the pipeline that is proposed to run through part of the Township. Smith reported a meeting is scheduled with Tetra Tech on September 12th at 3:30 p.m. to discuss the September deadline per the terms of the settlement agreement. Smith reported County Parks closed on the Dindoffer property on August 20th and are moving forward with fencing on the Griewahn property. Smith noted he will be contacting the property owner to the south of the Dindoffer property to find

out if they want a fence. Smith also reported he spoke with the Township engineer regarding extending the sewer use district to the Buter farm and received a quote of 20 per foot for the sewer line.

D. Trustees' Report

Faust presented a quote of \$1300 for the cost of a remand core as a credit for Henes' grinder pump.

E. Written Reports

Board packets included reports from the Assessor, Zoning Administrator, and Planning Commission.

VI. PRIORITY BUSINESS

A. Approve Disbursements from August 8, 2014 – September 4, 2014

Smith moved to approve the monthly disbursements from the general and sewer funds in the amount of \$36,978.08. Faust seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

B. Public Act 283 of 1909

Smith provided the Board with a packet of information regarding the WCRC road improvement plan for 2015. The Board briefly discussed the plan and noted the Board of Commissioners could approve the plan that would impose a county-wide millage to generate tax revenue for roads without a vote of the people. Fromhart noted the previous Township Board passed a resolution in opposition to the use of Public Act 283.

C. Bridgewater Township vs Tetra Tech

The Board noted this item was previously addressed under Supervisor's report.

D. Investment Policy Discussion

The Board briefly discussed their investment options of general fund savings and decided to defer further discussion to next month.

VII. CITIZEN PARTICIPATION

There were no public comments.

VIII. ADJOURNMENT

Smith moved to adjourn the meeting at 8:29 p.m.

Respectfully submitted,
Laurie Fromhart
Bridgewater Township Clerk



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

September 9, 2014

Ron Smith
Bridgewater Township Supervisor
10990 Clinton Rd
Manchester, MI 48158

Dear Mr. Smith,

Attached you will find the August report for service provided by the Washtenaw County Sheriff's Office to Bridgewater Township. The report shows specific information, with comparison to previous years, for time spent by position, traffic enforcement, total calls for service (including MSP), and deputies under contract from other jurisdictions responding into Bridgewater Township.

In Summary, Bridgewater Township had 38 calls for service for the month of August. Of the 38 calls the Michigan State Police responded to 11. The Sheriff Office responded to 12 calls, 15 calls were administratively cleared this month with no police response. In general these calls are typically: BOL's (Be on the Lookout), ambulance requests transferred to Huron Valley Ambulance, cancelation of call due to other resolution, example, alarm company cancels due to home owner request.

Please contact me at trester@ewashtenaw.org or 734-994-8109 if you should need further information or clarification or wish to have this information in electronic form.

Respectfully,

Mike Trester
Lieutenant Western Operations

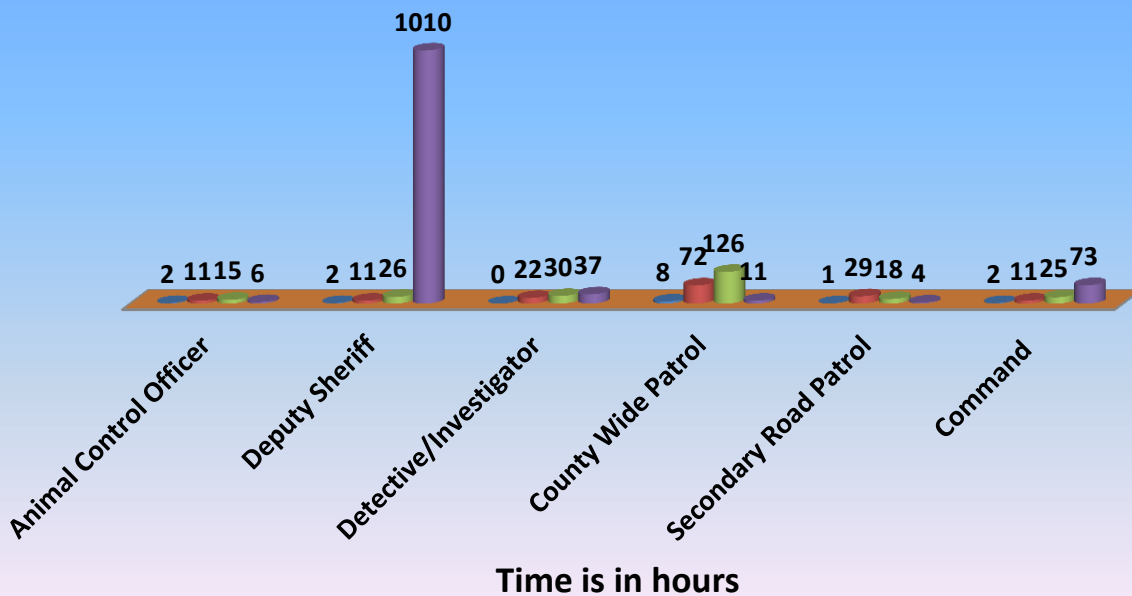


Washtenaw County Sheriff's Office Bridgewater Township Services—August 2014

Sheriff Activity by Position

Time spent in Bridgewater Township

■ August 2014 ■ YTD 2014 ■ YTD 2013 ■ YTD 2012



Animal Control Officer: County funded animal control officer responding to complaints involving domestic animals or wild animals that have been domesticated.

Deputy Sheriff: Deputies under contract by another jurisdiction who perform law enforcement duties in non-contract areas.

Detective/Investigator: County Funded detectives/investigators who have additional training, experience, and equipment to perform higher level law enforcement duties.

County Wide Patrol: County funded county wide road patrol deputies who primarily perform law enforcement duties in non-contracting areas.

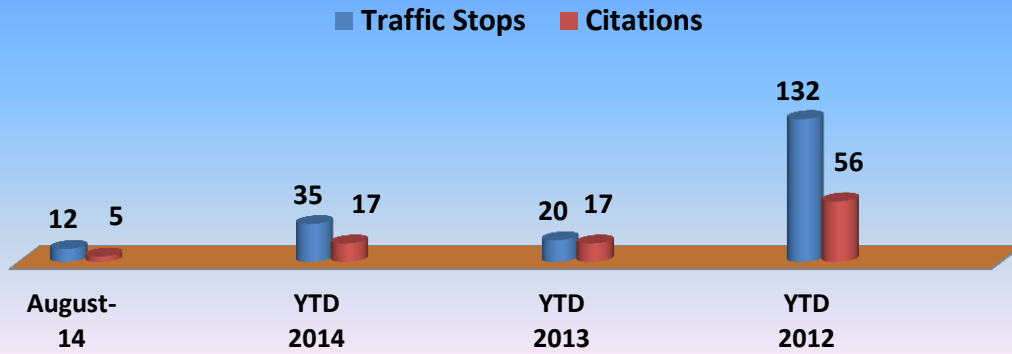
Secondary Road Patrol: A partially funded grant to provide traffic enforcement on secondary roads throughout the County. Respond to and investigate traffic related incidents on secondary roads. On call investigators for serious injury and fatal motor vehicle crashes.

Command: Road patrol sergeants who supervise the above staff. Manages on duty staffing and coordinated on scene police response.



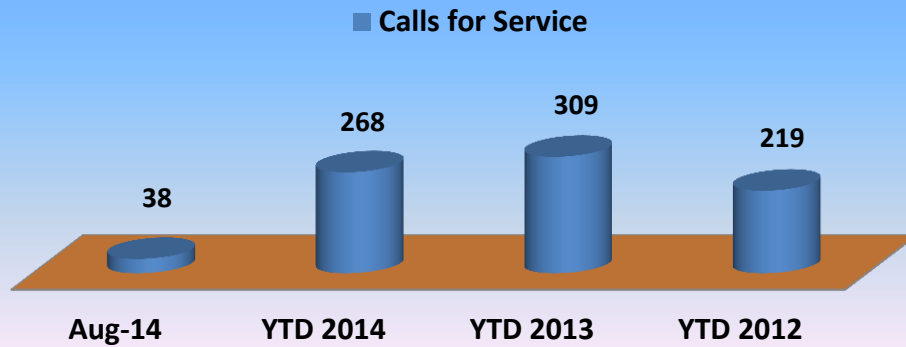
Washtenaw County Sheriff's Office
 Bridgewater Township Services—August 2014

Traffic Enforcement--Bridgewater Township



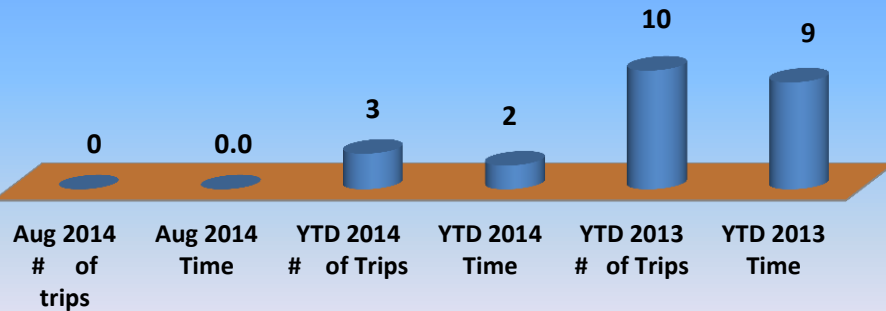
Bridgewater Township Calls for Service

Includes WCSO & MSP



Contract Deputies into Bridgewater Township

■ Manchester-Lodi Deputies



Time is in hours

Treasurer's Report 10/02/2014

Banking

Banking reconciliations for all Township accounts for the month of August were completed and distributed to all board members. Copies of all bank statements were given to the Clerk. There were no deficiencies noted.

Investments

I am recommending a two part investment plan for the Township extra savings fund. First, is a long term CD for \$100,000.00 for 3 years and second, will be a short term CD for \$100,000.00 for 1 year. I will choose one of the banks approved on the Township investment policy at the current best rate.

Banks

I have opened the new banking account at Key bank for the O/M sewer savings account.

Sewer Loan

We received the invoice for the additional sewer retirement payment. It includes the interest due to date in the amount of \$3,620.00, so the total payment will be \$103,620.00 due November 1.

Taxes

The summer tax season is now closed. I have received 94 % of all property taxes billed. Property owners can continue to pay late tax payments to me with a 1% interest. I have disbursed the monies received to all taxing units.

Respectfully submitted,

Michelle McQueer
Bridgewater Township Treasurer

Bridgewater Township Planning Commission Minutes - Approved

I. 11-Aug-14 meeting called to order 7:07 P.M. by Dave Horney

II. Roll Call

Cal Messing	Dave Horney	Mark Iwanicki
Ron Smith	Tom Wharam	

III. Citizen Participation

- None

IV. Review and Approve Agenda

- Motion to accept the agenda as presented – Tom Wharam
- Second to motion – Cal Messing
- Vote – unanimous

V. Approval of Minutes

- Motion to approve minutes from 14-Jul-14 as amended – Dave Horney
- Second to motion - Cal Messing
- Vote – unanimous

VI. Public Hearings

- Motion to close the regular meeting and open the public hearing at 7:13 PM – Dave Horney
- Second to motion - Cal Messing
- Vote – unanimous
- Michelle McQueer talked about the park in the hamlet. The township does not support parks in the township so this should not be in the master plan
- Motion to close the public hearing at 7:15 PM to be reopened at the next meeting – Dave Horney
- Second to motion - Ron Smith
- Vote – unanimous

VII. Old Business

A. Chelsea Lumber

- The people at Chelsea Lumber are upset because they now need to add fire suppression for the new structure
- This may end the current project and rebuild the existing building
- Rodney Nanney said that they could do this provided they get the appropriate permits
- This may just need an administrative approval
- If they restore the old building they do not have to rework the retaining wall

B. Set time for joint meeting with trustees

- Ron Smith will have the meeting on 2-Oct-14 at 7:00 PM

C. Monastery follow up

- Rodney Nanney will meet with Ms. Rominoff and Mark Davis at 4:30 12-Aug-14 to help them understand what can be done to meet the ordinance
- They need to provide a complete site plan with accurate numbers to meet the ordinance
- Rodney Nanney has met with Mark Davis in the past

Bridgewater Township Planning Commission Minutes - Approved

- They have a special land use for the cemetery but not for the design and location of the chapel

VIII. New Business

A. Clinton Art Center

- A local business woman is renovating buildings in Clinton for use as an art studio
- She wants to run her business out of her barn for about a year until the renovations are complete
- Rodney Nanney suggested using the home occupation
- She could get a special land use to run the business at her home
- She has talked to Carl Macomber about filling out an application
- She may have an application for the September or October meeting

IX. Communications

A. Report from Zoning Administrator – Carl Macomber

- A report was provided and is on record

B. Report on 5-Aug-14 Board of Trustees meeting – Ron Smith

- The minutes were sent out to Planning Commission members and are on record

X. Informational Items

- Clinton Village Manager talked to Rodney Nanney about one of the maps
- Rodney Nanney talked about the park in the master plan; that the should be privately held

XI. Public Comment

- None

XII. Adjournment

- Next meeting: 8-Sep-14 at 7:00 P.M.
- Motion to adjourn – Dave Horney
- Second to motion – Cal Messing
- Vote – unanimous

Meeting adjourned at 8:26 P.M.

Bridgewater Township Planning Commission Minutes - Draft

I. 8-Sep-14 meeting called to order 7:11 P.M. by Cal Messing

II. Roll Call

Cal Messing	Dave Horney	Mark Iwanicki
Ron Smith	Tom Wharam	

III. Citizen Participation

- None

IV. Review and Approve Agenda

- Motion to accept the agenda as presented – Mark Iwanicki
- Second to motion – Cal Messing
- Vote – unanimous

V. Approval of Minutes

- Motion to approve minutes from 11-Aug-14 as presented – Cal Messing
- Second to motion - Mark Iwanicki
- Vote – unanimous

VI. Public Hearings

- Motion to adjourn the regular meeting and open the public hearing at 7:15 PM – Tom Wharam
- Second to motion - Ron Smith
- Roll Call Vote

Cal Messing - yes ~~Dave Horney – N/A~~ Mark Iwanicki - yes

Ron Smith - yes Tom Wharam - yes

No public to comment

- Motion to close the public hearing at 7:16 PM to be reopened at the regular meeting – Tom Wharam
- Second to motion - Ron Smith

Cal Messing - yes Dave Horney – N/A Mark Iwanicki - yes

Ron Smith - yes Tom Wharam - yes

VII. Old Business

A. Clinton Art Center application

- Rodney Nanney gave a brief update on the facility and the application status
- The application is complete
- Rodney Nanney recommended setting up a public hearing
- A SLU goes with the land until the owner rescinds it or the SLU is not followed
- They will need to post a sign stating the SLU application, per the zoning ordinance
- This must be done 15 days before the hearing
 - Motion to hold a public hearing on 13-Oct-14 for the application of a Special Land Use for the Clinton Art Center – Cal Messing
 - Second to motion - Tom Wharam
 - Vote – unanimous
- Tom Wharam will advise Laurie Fromhart of the meeting
- Rodney Nanney will help Laurie Fromhart with the wording
- Ron Smith has concerns about the traffic flow

B. Monastery follow up

- A meeting was held with Ron Smith, Rodney Nanney and Arezki Mekhaldi, the architect who will be working on the site plan

VIII. New Business

A. None

IX. Communications

A. Report from Zoning Administrator – Carl Macomber

- A report was provided and is on record

B. Report on 4-Sep-14 Board of Trustees meeting – Ron Smith

- The minutes were sent out to Planning Commission members and are on record

X. Informational Items

- Ron Smith spoke on the ET Rover pipeline meeting at Ellison's house
- There are new regulations regarding water run-off

XI. Public Comment

- None

XII. Adjournment

- Next meeting will joint with the board: 2-Oct-14 at 7:00 P.M.
- Next planning commission meeting is 13-Oct-14 at 7:00 P.M.
- Motion to adjourn – Tom Wharam
- Second to motion – Cal Messing
- Vote – unanimous

Meeting adjourned at 8: 08 P.M.

Bridgewater Township
Balance Sheet
As of September 30, 2014

Sep 30, 14

ASSETS

Current Assets

Checking/Savings

1002 · General Checking-Key Bank	26,337.04
1010 · General Savings-Key Bank	132,392.32
1012 · Money market account- Mi Commer	205,697.30
1015 · Petty Cash	50.00
Total Checking/Savings	<u>364,476.66</u>

Other Current Assets

1050 · Current Year Tx Roll Receivable	
1090 · Due from County - Settlement	-0.15
Total 1050 · Current Year Tx Roll Receivable	<u>-0.15</u>

1081 · Due from Sewer Operations	292.50
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Total Other Current Assets	<u>292.35</u>
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Total Current Assets	364,769.01
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Fixed Assets

1650 · Accumulated Depreciation	-79,024.09
1640 · Township Hall Improvements	54,079.30
1630 · Siding & Windows	17,049.00
1620 · Land	70,863.09
1610 · Equipment	28,244.21
1600 · Buildings	98,329.35

Total Fixed Assets	<u>189,540.86</u>
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TOTAL ASSETS	<u><u>554,309.87</u></u>
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LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2217 · Escrow Deposits Payable	
2220 · Due to SMR-Elliott parcel	2,500.00
2233 · SMR Escrow-Crego/Peltcs propert	5,000.00
Total 2217 · Escrow Deposits Payable	<u>7,500.00</u>

Total Other Current Liabilities	<u>7,500.00</u>
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Total Current Liabilities	<u>7,500.00</u>
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Total Liabilities	7,500.00
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Bridgewater Township Balance Sheet

As of September 30, 2014

Sep 30, 14

Equity

3940 - Invested in Capital Assets, Net 189,541.60

3900 - Fund Balance 396,549.61

Net Income -39,281.34

Total Equity 546,809.87

TOTAL LIABILITIES & EQUITY

554,309.87

Bridgewater Township Sewer Operation Balance Sheet

As of September 30, 2014

Sep 30, 14

ASSETS

Current Assets

Checking/Savings

Key Sewer Retirement Checking 111,979.03

Key-Sewer O/M 71,684.58

Total Checking/Savings 183,663.61

Accounts Receivable

Accounts receivable 18,961.46

Total Accounts Receivable 18,961.46

Other Current Assets

Current Year Tx Roll Receivable

Due from County Del Tax/SA Roll 3,240.22

Total Current Year Tx Roll Receivable 3,240.22

Total Other Current Assets 3,240.22

Total Current Assets 205,865.29

Fixed Assets

Land 55,355.06

Equipment 22,950.25

Accessory Building 53,320.02

Sewer System Plant 1,966,444.05

Accumulated Depr - Equipment -5,676.16

Accumulated Depr - Access Bldg -5,805.93

Accumulated Depr - Sewer System -434,256.38

Total Fixed Assets 1,652,330.91

Other Assets

Special Assessment Receivable 282,068.21

Total Other Assets 282,068.21

TOTAL ASSETS 2,140,264.41

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

Due to General Fund 292.50

Total Other Current Liabilities 292.50

Total Current Liabilities 292.50

Bridgewater Township Sewer Operation
Balance Sheet

As of September 30, 2014

Sep 30, 14

Long Term Liabilities	
2004 Bonds Wastewater Expansion	382,000.00
Total Long Term Liabilities	382,000.00
Total Liabilities	382,292.50
Equity	
Restricted for Debt Service	378,785.54
Invested in capital assets, net	1,222,330.91
Unrestricted Funds (QB RE acct)	53,841.00
Net Income	103,014.46
Total Equity	1,757,971.91
TOTAL LIABILITIES & EQUITY	2,140,264.41

Bridgewater Township
General Ledger
As of October 2, 2014

Type	Date	Num	Name	Split	Amount
Check	09/05/2014	autopay	Paychex	5215727 · Clerk supplies & expense	-120.81
Check	09/10/2014	autopay	Detroit Edison Company - 67-069A	5440852 · Street lighting	-291.54
Check	09/15/2014	autopay	Frontier	5265728 · Maintenance & Utilities	-91.05
Check	09/17/2014	autopay	Consumers Energy	5265728 · Maintenance & Utilities	-11.54
Check	09/23/2014	online	Staples	twp hall office supplies	-125.84
Check	09/26/2014	autopay	Detroit Edison Company	5265728 · Maintenance & Utilities	-82.65
Check	09/29/2014	9094	Clayton or Mary Rider	assessing services	-1,825.00
Check	10/01/2014	autopay	Cardmember Service	2050 · Comerica - Clerk/Treasurer	-51.89
Check	10/02/2014	9086	Michigan Municipal League	5173912 · Insurance & Bonds	-11.00
Check	10/02/2014	9087	Apex Software	5209810 · Assessor Expense	-470.00
Check	10/02/2014	9088	Donald N. Pennington	planning consultant services	-712.50
Check	10/02/2014	9089	Robertson, Eaton and Owen, P.C.	5173802 · Audit fees	-600.00
Check	10/02/2014	9090	Fromhart, Laurie A.	clerk supplies & expense	-107.00
Check	10/02/2014	online	Paychex	september payroll	-6,207.89
Check	10/02/2014	9091	Washtenaw Assessors Association	5209810 · Assessor Expense	-15.00
Check	10/02/2014	9092	J & M Way Mowing	5265728 · Maintenance & Utilities	-460.00
					-11,183.71

Bridgewater Township Profit & Loss Budget vs. Actual April 1 through October 2, 2014

	<u>Apr 1 - Oct 2, 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
4672 · Other Income	1,371	250	1,121
4402 · Property tax - operation	0	68,000	-68,000
4447 · Tax administration fee	10,368	25,000	-14,632
4448 · Tax collection fees	1,225	3,500	-2,275
4460 · Township permits	3,348	1,500	1,848
4465 · Land division fees	175	400	-225
4574 · Revenue sharing	60,411	125,263	-64,852
4601 · Fire charge collection	1,785	2,100	-315
4665 · Interest Income	205	400	-195
4671 · Other Income - Fund Balances	25,000	30,000	-5,000
4675 · Metro Auth.-restricted to roads	2,755	3,000	-245
4690 · Mineral Extraction License Fees	1,000	1,000	0
4700 · Election Reimbursement	96	0	96
Total Income	<u>107,739</u>	<u>260,413</u>	<u>-152,674</u>
Gross Profit	107,739	260,413	-152,674
Expense			
5101000 · Township Board			
5101703 · Trustee salary	2,400	4,800	-2,400
5101727 · Township supplies & expenses	299	600	-301
5101770 · Conferences & Training	198	750	-552
Total 5101000 · Township Board	<u>2,897</u>	<u>6,150</u>	<u>-3,253</u>
5171000 · Supervisor			
5209000 · Assessor			
5209705 · Board of Review expenses	0	1,500	-1,500
5209805 · Assessor	10,275	18,622	-8,347
5209810 · Assessor Expense	1,094	3,075	-1,981
Total 5209000 · Assessor	<u>11,369</u>	<u>23,197</u>	<u>-11,828</u>
5171703 · Supervisor Salary	7,650	15,301	-7,651
5171727 · Supervisor Expense	32	500	-468
Total 5171000 · Supervisor	<u>19,051</u>	<u>38,998</u>	<u>-19,947</u>
5173000 · Other General Government			
5173715 · Social Security	2,541	5,400	-2,859
5173801 · Attorney & Consulting Expenses	756	5,000	-4,244
5173802 · Audit fees	3,700	3,500	200
5173811 · Membership fees & dues	1,560	2,000	-440
5173890 · Newsletter (non-recyc)	0	300	-300
5173895 · Website Administrator	150	500	-350
5173912 · Insurance & Bonds	5,344	5,500	-156

Bridgewater Township Profit & Loss Budget vs. Actual April 1 through October 2, 2014

	<u>Apr 1 - Oct 2, 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>
5173955 · Miscellaneous	0	200	-200
5174800 · Bank Fees	8	0	8
Total 5173000 · Other General Government	14,059	22,400	-8,341
5215700 · Clerk			
5191727 · Election expense	2,201	5,000	-2,799
5174810 · Deputy Clerk	814	1,600	-786
5173900 · Printing & publishing	151	1,000	-849
5215703 · Clerk salary	7,948	15,896	-7,948
5215727 · Clerk supplies & expense	1,585	3,200	-1,615
Total 5215700 · Clerk	12,699	26,696	-13,997
5253700 · Treasurer			
5253701 · Tax Collection Expense	1,139	3,000	-1,861
5253703 · Treasurer salary	8,635	17,270	-8,635
5253704 · Deputy Treasurer Wages	228	1,000	-772
5253727 · Treasurer supplies & expenses	709	2,000	-1,291
Total 5253700 · Treasurer	10,711	23,270	-12,559
5265000 · Building & Grounds			
5265728 · Maintenance & Utilities	4,095	4,500	-405
5265925 · Cemetery care	47	200	-153
5265980 · Building improvement & equipmen	1,526	5,000	-3,474
Total 5265000 · Building & Grounds	5,668	9,700	-4,032
5301800 · Public Safety			
5301812 · CERT & Neighborhood Watch	0	1,000	-1,000
5339727 · Fire protection billing expense	22,547	55,000	-32,453
Total 5301800 · Public Safety	22,547	56,000	-33,453
5400700 · Planning & zoning			
5400701 · Planning			
5400802 · Master Plan	2,333	3,000	-667
5400727 · Planning comm. wage & expense	1,732	4,000	-2,268
5400801 · PC Attorney Fees	0	1,000	-1,000
5400803 · Planning consultant - on-going	3,188	10,000	-6,812
Total 5400701 · Planning	7,253	18,000	-10,747
5410726 · Zoning			
5410704 · Land Division Processing Fees	750	1,200	-450
5410727 · Zoning ad.wage & expense	3,713	7,500	-3,787
5411727 · Zon Bd of Appeals Expense	0	350	-350
Total 5410726 · Zoning	4,463	9,050	-4,587

Bridgewater Township
Profit & Loss Budget vs. Actual
 April 1 through October 2, 2014

	<u>Apr 1 - Oct 2, 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Total 5400700 · Planning & zoning	11,716	27,050	-15,334
5440000 · Public works			
5440846 · Road Improvements	29,797	30,000	-203
5440847 · Drains at large	0	12,000	-12,000
5440852 · Street lighting	1,458	3,000	-1,542
Total 5440000 · Public works	<u>31,255</u>	<u>45,000</u>	<u>-13,745</u>
5500000 · Contingencies	<u>0</u>	<u>5,149</u>	<u>-5,149</u>
Total Expense	<u>130,603</u>	<u>260,413</u>	<u>-129,810</u>
Net Income	<u><u>-22,864</u></u>	<u><u>0</u></u>	<u><u>-22,864</u></u>

Bridgewater Township
Profit & Loss Budget vs. Actual
April 1 through October 2, 2014

Income

4672 · Other Income
4402 · Property tax - operation
4447 · Tax administration fee
4448 · Tax collection fees
4460 · Township permits
4465 · Land division fees
4574 · Revenue sharing
4601 · Fire charge collection
4665 · Interest Income
4671 · Other Income - Fund Balances 25,000 transferred from savings for roads
4675 · Metro Auth.-restricted to roads
4690 · Mineral Extraction License Fees
4700 · Election Reimbursement

Total Income

Gross Profit

Expense

5101000 · Township Board
 5101703 · Trustee salary
 5101727 · Township supplies & expenses
 5101770 · Conferences & Training
Total 5101000 · Township Board

5171000 · Supervisor
 5209000 · Assessor
 5209705 · Board of Review expenses
 5209805 · Assessor
 5209810 · Assessor Expense
Total 5209000 · Assessor

5171703 · Supervisor Salary
5171727 · Supervisor Expense
Total 5171000 · Supervisor

5173000 · Other General Government
 5173715 · Social Security
 5173801 · Attorney & Consulting Expenses
 5173802 · Audit fees
 5173811 · Membership fees & dues
 5173890 · Newsletter (non-recyc)
 5173895 · Website Administrator
 5173912 · Insurance & Bonds

Bridgewater Township
Profit & Loss Budget vs. Actual
April 1 through October 2, 2014

5173955 · Miscellaneous
5174800 · Bank Fees
Total 5173000 · Other General Government

5215700 · Clerk
5191727 · Election expense
5174810 · Deputy Clerk
5173900 · Printing & publishing
5215703 · Clerk salary
5215727 · Clerk supplies & expense
Total 5215700 · Clerk

5253700 · Treasurer
5253701 · Tax Collection Expense
5253703 · Treasurer salary
5253704 · Deputy Treasurer Wages
5253727 · Treasurer supplies & expenses
Total 5253700 · Treasurer

5265000 · Building & Grounds
5265728 · Maintenance & Utilities
5265925 · Cemetery care
5265980 · Building improvement & equipmen
Total 5265000 · Building & Grounds

5301800 · Public Safety
5301812 · CERT & Neighborhood Watch
5339727 · Fire protection billing expense
Total 5301800 · Public Safety

5400700 · Planning & zoning
5400701 · Planning
5400802 · Master Plan
5400727 · Planning comm. wage & expense
5400801 · PC Attorney Fees
5400803 · Planning consultant - on-going
Total 5400701 · Planning

5410726 · Zoning
5410704 · Land Division Processing Fees
5410727 · Zoning ad.wage & expense
5411727 · Zon Bd of Appeals Expense
Total 5410726 · Zoning

Bridgewater Township
Profit & Loss Budget vs. Actual
April 1 through October 2, 2014

Total 5400700 · Planning & zoning

5440000 · Public works

5440846 · Road Improvements

5440847 · Drains at large

5440852 · Street lighting

Total 5440000 · Public works

5500000 · Contingencies

Total Expense

Net Income

Bridgewater Township Sewer Operation
General Ledger
As of October 2, 2014

Type	Date	Num	Name	Split	Amount
Check	09/09/2014	autopay	Frontier	Phone Service	-37.52
Check	09/25/2014	autopay	DTE Energy	Electricity	-1,289.14
Check	10/02/2014	1079	Faust Sand & Gravel, INC.	Grinder Pump repairs	-265.00
Check	10/02/2014	1080	Cummins Bridgeway, LLC	Generator Maintenance Contract	-175.97
Check	10/02/2014	1081	Village of Manchester	Plant Operator	-2,600.00
Check	10/02/2014	1082	Jon Way	Building & Grounds Maintenance	-220.00
					<u>-4,587.63</u>

**Bridgewater Township Sewer Operation
 Profit & Loss Budget vs. Actual
 April 1 through October 2, 2014**

	Bond - Sewer		
	Apr 1 - Oct 2, 14	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Special Assessment Payoff	5,878.73	0.00	5,878.73
Connection Fees			
Tap Fee	0.00	0.00	0.00
Inspection Fee	0.00	0.00	0.00
Easement Fee	0.00	0.00	0.00
Grinder Pump Reimb + 10%	0.00	0.00	0.00
Total Connection Fees	0.00	0.00	0.00
Customer Finance Charge	0.00	0.00	0.00
Operation Maintenance Income	0.00	0.00	0.00
Special Assessment Revenue	0.00	54,574.00	-54,574.00
Total Income	5,878.73	54,574.00	-48,695.27
Gross Profit	5,878.73	54,574.00	-48,695.27
Expense			
New Equipment	0.00	0.00	0.00
Bank Service Charges	0.00	0.00	0.00
Legal & Professional			
Legal Fees	0.00	0.00	0.00
Audit	0.00	0.00	0.00
Engineer	0.00	0.00	0.00
Total Legal & Professional	0.00	0.00	0.00
Miscellaneous Expense	0.00	0.00	0.00
Insurance	0.00	0.00	0.00
Collection System			
Billing			
Billing Other	0.00	0.00	0.00
Billing Clerk	0.00	0.00	0.00
Office Supplies	0.00	0.00	0.00
Total Billing	0.00	0.00	0.00
Forcemains -Flushing & Disposal	0.00	0.00	0.00
Grinder Pump repairs	0.00	0.00	0.00
Total Collection System	0.00	0.00	0.00
Treatment Plant			
Building & Grounds Maintenance	0.00	0.00	0.00
Chemicals	0.00	0.00	0.00
Diesel Fuel/Propane	0.00	0.00	0.00
Electricity	0.00	0.00	0.00

**Bridgewater Township Sewer Operation
 Profit & Loss Budget vs. Actual
 April 1 through October 2, 2014**

	Bond - Sewer		
	Apr 1 - Oct 2, 14	Budget	\$ Over Budget
Equipment Repairs	0.00	0.00	0.00
Generator Maintenance Contract	0.00	0.00	0.00
NPDES Permit	0.00	0.00	0.00
Phone Service	0.00	0.00	0.00
Plant Operator	0.00	0.00	0.00
Sludge Handling & Disposal	0.00	0.00	0.00
Supplies	0.00	0.00	0.00
Total Treatment Plant	0.00	0.00	0.00
Total Expense	0.00	0.00	0.00
Net Ordinary Income	5,878.73	54,574.00	-48,695.27
Other Income/Expense			
Other Income			
Due from County Del Tax/SA Roll	4,644.64		
O/M Fund Transfer	57,755.00		
Debt Retirement Fund Transfer	96,717.33	2,263.00	94,454.33
Total Other Income	159,116.97	2,263.00	156,853.97
Other Expense			
Washtenaw Cty Debt Svc			
Principal	48,000.00	48,000.00	0.00
Interest	5,016.67	8,837.00	-3,820.33
Total Washtenaw Cty Debt Svc	53,016.67	56,837.00	-3,820.33
Total Other Expense	53,016.67	56,837.00	-3,820.33
Net Other Income	106,100.30	-54,574.00	160,674.30
Net Income	111,979.03	0.00	111,979.03

Bridgewater Township Sewer Operation Profit & Loss Budget vs. Actual April 1 through October 2, 2014

	Operation - Sewer		
	Apr 1 - Oct 2, 14	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Special Assessment Payoff	0.00	0.00	0.00
Connection Fees			
Tap Fee	11,845.00	23,000.00	-11,155.00 57,755 of €
Inspection Fee	75.00	500.00	-425.00
Easement Fee	125.00	500.00	-375.00
Grinder Pump Reimb + 10%	4,094.60	4,000.00	94.60
Total Connection Fees	16,139.60	28,000.00	-11,860.40
Customer Finance Charge	811.72	2,500.00	-1,688.28
Operation Maintenance Income	66,214.00	111,600.00	-45,386.00
Special Assessment Revenue	0.00	0.00	0.00
Total Income	83,165.32	142,100.00	-58,934.68
Gross Profit	83,165.32	142,100.00	-58,934.68
Expense			
New Equipment	0.00	20,000.00	-20,000.00
Bank Service Charges	10.00	0.00	10.00
Legal & Professional			
Legal Fees	656.25	2,000.00	-1,343.75
Audit	1,500.00	1,500.00	0.00
Engineer	1,415.00	1,500.00	-85.00
Total Legal & Professional	3,571.25	5,000.00	-1,428.75
Miscellaneous Expense	0.00	25.00	-25.00
Insurance	1,168.00	1,200.00	-32.00
Collection System			
Billing			
Billing Other	0.00	100.00	-100.00
Billing Clerk	312.00	624.00	-312.00
Office Supplies	32.50	400.00	-367.50
Total Billing	344.50	1,124.00	-779.50
Forcemains -Flushing & Disposal	0.00	500.00	-500.00
Grinder Pump repairs	3,429.74	10,000.00	-6,570.26
Total Collection System	3,774.24	11,624.00	-7,849.76
Treatment Plant			
Building & Grounds Maintenance	1,260.00	2,000.00	-740.00
Chemicals	1,857.00	4,000.00	-2,143.00
Diesel Fuel/Propane	0.00	1,000.00	-1,000.00
Electricity	6,137.29	15,000.00	-8,862.71

**Bridgewater Township Sewer Operation
 Profit & Loss Budget vs. Actual
 April 1 through October 2, 2014**

	Operation - Sewer		
	Apr 1 - Oct 2, 14	Budget	\$ Over Budget
Equipment Repairs	0.00	5,000.00	-5,000.00
Generator Maintenance Contract	175.97	1,000.00	-824.03
NPDES Permit	0.00	2,000.00	-2,000.00
Phone Service	227.14	375.00	-147.86
Plant Operator	15,600.00	31,200.00	-15,600.00
Sludge Handling & Disposal	0.00	3,500.00	-3,500.00
Supplies	0.00	300.00	-300.00
Total Treatment Plant	25,257.40	65,375.00	-40,117.60
Total Expense	33,780.89	103,224.00	-69,443.11
Net Ordinary Income	49,384.43	38,876.00	10,508.43
Other Income/Expense			
Other Income			
Due from County Del Tax/SA Roll			
O/M Fund Transfer			
Debt Retirement Fund Transfer	0.00	0.00	0.00
Total Other Income	0.00	0.00	0.00
Other Expense			
Washtenaw Cty Debt Svc			
Principal	0.00	0.00	0.00
Interest	0.00	0.00	0.00
Total Washtenaw Cty Debt Svc	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00
Net Income	49,384.43	38,876.00	10,508.43

Bridgewater Township Sewer Operation
Profit & Loss Budget vs. Actual
April 1 through October 2, 2014

Ordinary Income/Expense

Income

Special Assessment Payoff

Connection Fees

Tap Fee

9,600 transferred to debt on 8/28/14

Inspection Fee

Easement Fee

Grinder Pump Reimb + 10%

Total Connection Fees

Customer Finance Charge

Operation Maintenance Income

Special Assessment Revenue

Total Income

Gross Profit

Expense

New Equipment

Bank Service Charges

Legal & Professional

Legal Fees

Audit

Engineer

Total Legal & Professional

Miscellaneous Expense

Insurance

Collection System

Billing

Billing Other

Billing Clerk

Office Supplies

Total Billing

Forcemains -Flushing & Disposal

Grinder Pump repairs

Total Collection System

Treatment Plant

Building & Grounds Maintenance

Chemicals

Diesel Fuel/Propane

Electricity

Bridgewater Township Sewer Operation
Profit & Loss Budget vs. Actual
April 1 through October 2, 2014

Equipment Repairs
Generator Maintenance Contract
NPDES Permit
Phone Service
Plant Operator
Sludge Handling & Disposal
Supplies

Total Treatment Plant

Total Expense

Net Ordinary Income

Other Income/Expense

Other Income

Due from County Del Tax/SA Roll

O/M Fund Transfer

Debt Retirement Fund Transfer

Total Other Income

Other Expense

Washtenaw Cty Debt Svc

Principal

Interest

Total Washtenaw Cty Debt Svc

Total Other Expense

Net Other Income

Net Income

Amendment to Settlement Agreement

Recitals

On February 5, 2013 Bridgewater Township (the Township) and Tetra Tech, Inc. (Tetra Tech) entered into a settlement agreement regarding the Bridgewater Township wastewater treatment facility (WWTF). Paragraph 10 of that agreement required the parties to meet on or about September 1, 2014 to review the performance and operation of the WWTF and consequently the parties met in the offices of Tetra Tech on September 12, 2014.

The Township and Tetra Tech have been working towards the common goal of getting the WWTF to operate according to design standards and in compliance with the permit from the Michigan Department of Environmental Quality.

The parties have been able to bring Xela Pack into substantial compliance with the Township's Sewer and Use Ordinance, but the parties have identified issues in the design and operation the WWTF that are preventing the WWTF from coming into compliance with the Township's discharge permit.

The parties agree that it is in the best interest of all parties to continue with the collaborative effort to correct the issues with the WWTF and to amend the settlement agreement to extend the deadline for referring this matter to an arbitrator for resolution of the outstanding issues.

Agreement

It is therefore agreed as follows:

1. The parties will continue to work together collaboratively towards resolving the issues remaining with the WWTF.
2. The dates set forth in the settlement agreement shall be extended for a period of one (1) year and consequently the parties will meet on or about September 1, 2015 to review the status of the WWTF.
3. The extension of dates shall not prejudice the rights of either party to seek arbitration as set forth in the settlement agreement.
4. All provisions of the settlement agreement not amended by this agreement shall remain in full force and effect.

Signature on following page

Tetra Tech, Inc.

Bridgewater Township

By: Brian Rubel
Its: Vice President

By: Ronald H. Smith
Its: Supervisor

Kevin Gleeson
Attorney for Tetra Tech

Frederick Lucas
Attorney for Bridgewater Township