

# Bridgewater Township Board of Trustees Minutes

## I. CALL TO ORDER

7-Sep-17 meeting called to order by Supervisor Fromhart at 7:03 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Faust; Trustee Fromhart; Trustee McQueer; Trustee Oliver; Trustee Wharam  
Citizen attendance: 14

## II. CITIZEN PARTICIPATION

- None

## III. APPROVAL OF MINUTES

- Motion to approve the 3-Aug-17 meeting minutes as amended – Mr. Faust; support – Ms. McQueer; Vote – unanimous

## IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as amended – Mr. Oliver; support – Mr. Faust; Vote – unanimous

## V. PRESENTATION OF 2017 AUDIT – Philip R. Rubley, CPA

- Mr. Rubley walked through the Annual Financial report
- The township is in excellent financial shape with no material weaknesses
- The annual financial report is on file

## VI. UNFINISHED BUSINESS

### A. Stantec's Scope of Services for GSM Annual Inspection

- Received comments from GSM in email and hard copy 25-Aug-17
- Most items requested by the township were received; the executed copy of the bond is still not available
- Stantec's first proposal was received in May
- Stantec is willing to share the aerial photographs (~\$5000 value) with GSM & use GSM water sample (~\$2000 cost reduction); township to provide accounting
- New quote \$9000 - \$14,000 for annual verification of GSM annual report
- Mr. Oliver stated that according to ordinance the gravel pit must produce annual report; engineer reviews report; if a deficiency is found, board decides what to do next
- Stantec suggested we find a different engineer
- Motion for voice vote on the acceptance of Stantec's proposal to evaluate & inspect annual report - Ms. McQueer; support - Mr. Faust

Vote:

Mr. Faust – no

Ms. Fromhart – yes

Ms. McQueer – no

Mr. Oliver – no

Mr. Wharam – no

## VII. NEW BUSINESS

### A. Financials, Approve Disbursements from 1-Aug-17 through 31-Aug-17

- Motion to approve disbursements of \$39,469.59 for general operations and \$7,021,816.90 for sewer operations and for a total of \$46,491,7286.49 – Mr. Oliver; support – Mr. Faust; vote – unanimous
- Motion to approve \$26,197.00 for the pre-payment of the Bemis Road bridge – Mr. Oliver; support – Mr. Oliver;

Vote:

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Mr. Faust – yes                      Ms. Fromhart – yes                      Ms. McQueer – yes  
Mr. Oliver – yes                      Mr. Wharam – yes

### B. Medical Marijuana Facilities Licensing Act Draft Ordinance Discussion

- A draft ‘Medical Marijuana Facilities Ordinance’ and a draft ordinance to amend the Bridgewater Township Zoning Ordinance, ‘Ordinance 67, for the purpose of permitting medical marijuana facilities were submitted’
- Information from the MTA was in the board packet.
- The planning commission must still submit a finalized an amendment to the zoning ordinance with public hearing
- Mr. Oliver stated that township receives 3% of shared revenue & annual fee but 100% of problems; do we want to limit to hamlet or special set-backs
- No outdoor growing; could have green house with retractable roof
- If want most control; say no by not passing any laws
- This is a first draft of ordinance
- First action is ‘do we want to allow this to move forward’
- Should have 2<sup>nd</sup> public hearing on zoning ordinance and facility ordinance
- Mr. Nanney suggests informal setting to inform public and get opinions
- Ms. Fromhart suggests joint PC and Board meeting
- Post card mailing cost about \$400
- Set up a tentative meeting for October 17<sup>th</sup> at 7:00 PM

### C. Baker Propane Quote

- Motion to purchase 500-gallon propane tank for sewer plant for \$999.34 – Mr. Oliver; support – Mr. Faust; vote - unanimous

### D. Sewer Committee Appointments

- Deferred to next month

### E. Sewer Billing Agent Pay Rate

- Currently \$52.00/month; originally \$300/year;
- Motion to increase pay \$100/month – Mr. Wharam; support - Mr. Faust;

Vote:

Mr. Faust – yes                      Ms. Fromhart – yes                      Ms. McQueer – abstain  
Mr. Oliver – yes                      Mr. Wharam – yes

### F. PA 116 Application for Mr. Bross

- Motion to approve PA 116 application for Mr. Gary Bross – Ms. Fromhart; support – Mr. Faust; vote unanimous

## VIII. REPORTS AND CORRESPONDENCE

### A. Public Safety Report

- The sheriff’s office report was not received

### B. Supervisor’s Report

- Bridgewater Commons – will do final paving

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- It was asked why Ms. Fromhart did not issue citation herself instead of putting it on Mr. Nanney
- Mr. Nanney said that a Development Agreement is needed; it is voluntary; is a contract agreement between the township and Mr. Finkbeiner; Mr. Finkbeiner is declined
- Mr. Finkbeiner must amend site plan without a Development Agreement
- Mr. Nanney suggests Mr. Nanney & Mr. Lucas sit down with Mr. Finkbeiner & his attorney

### C. Assessor's Report

- The Ms. Rider submitted a written report to the board and it is on record

### D. Clerk's Report

- Getting ready for November election

### E. Treasurer's Report

- The Ms. McQueer submitted a written report to the board and it is on record

### F. Trustees' Report

- Trustee Faust:
  - Motion to approve ~\$900 for stone for sewer plant – Ms. Fromhart; support - Ms. McQueer; vote unanimous
  - Motion to order two grinder pumps kits for units 5 & 6 at Bridgewater Commons ~\$4000.00 – Ms. Fromhart; support – Mr. Oliver; vote unanimous
- Trustee Oliver:
  - Nothing

### G. Zoning Administrator's Report

- Mr. Nanney submitted a written report to the board and it is on record
- Dr. Samuels is working on cleaning up his house; may not meet November deadline

### H. Planning Commission

- The PC submitted a written report to the board and it is on record

### I. Farmland Preservation Board Report

- The Farmland Preservation Board submitted a written report to the board and it is on record

## IX. CITIZEN PARTICIPATION

- Dave Horney suggested Cal Messing for sewer committee
- A citizen is opposed to the marihuana

## X. ADJOURNMENT

Ms. Fromhart adjourned the meeting at 9:37 p.m.