

BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES MEETING
THURSDAY, SEPTEMBER 5, 2019, 7:00 P.M.
BRIDGEWATER TOWNSHIP HALL
10990 CLINTON RD, MANCHESTER, MI 48158

AGENDA

- I. CALL TO ORDER / ESTABLISH QUORUM / PLEDGE ALLEGIANCE
- II. CITIZEN PARTICIPATION
- III. APPROVAL OF BOARD MEETING MINUTES – AUGUST 1, 2019
- IV. REVIEW AND APPROVE AGENDA
- V. BRIDGEWATER VILLAGE TILE COUNTY DRAIN UPDATE – SCOTT MILLER
- VI. UNFINISHED BUSINESS
 - A. Proposed Accounts Payable Policy Discussion (Incorporates ACH & Credit Card Use Policies)
- VII. NEW BUSINESS
 - A. Financials, Approve Disbursements from August 1, 2019 through August 31, 2019
 - B. Approve Road Projects for 22A Gravel
 - C. Washtenaw County Broadband Task Force Representative Appointment
 - D. Bridgewater Commons Development Follow-Up
- VIII. REPORTS & CORRESPONDANCE
 - A. Public Safety Report – Written report from Sheriff’s Department
 - B. Supervisor’s Report
 - C. Assessor’s Report
 - D. Clerk’s Report
 - E. Treasurer’s Report
 - F. Trustees’ Report
 - G. Zoning Administrator’s Report – Written report from Rodney Nanney
 - H. Planning Commission Report – Minutes included in Board packet
 - I. Farmland Preservation Board Report
- IX. CITIZEN PARTICIPATION
- X. ADJOURNMENT

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

1-Aug-19 meeting called to order by Supervisor Fromhart at 7:00 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Faust; Trustee Fromhart; Trustee Oliver; Trustee McQueer; Trustee Wharam

Absent: None

Citizen attendance: 9

II. CITIZEN PARTICIPATION

- None

III. APPROVAL OF MINUTES

- Motion to approve the 6-Jun-19 meeting minutes as amended – Ms. McQueer; support – Mr. Oliver; vote – unanimous

IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as amended – Mr. Faust; support – Mr. Oliver; vote – unanimous

V. WASHTENAW COUNTY ADMINISTRATOR GREGORY DILL – MEET & GREET

- Mr. Dill introduced himself
- Talked about broadband access

VI. UNFINISHED BUSINESS

A. Gerken Materials, Inc. Amended Consent Judgement

- Motion to approve amended consent judgement & authorize Mr. Lucas to file with circuit court – Ms. Fromhart; support – Ms. McQueer; vote – unanimous

B. Gerken Materials, Inc. Gravel Due to Township

- Motion to accept the proposal from with Gerken Materials including credit for years 2020, 2021, 2020 – Ms. Fromhart; support – Ms. McQueer; vote – unanimous

VII. NEW BUSINESS

A. Financials & Approve Disbursements

- Disbursements of \$12,673.10 for general operations and \$8,474.10 for sewer operations; total expenditure of \$21,147.20 for the month of June
- Disbursements of \$39,954.13 for general operations and \$6,479.66 for sewer operations; total expenditure of \$46,433.79 for the month of July
- Motion to approve \$67,580.99 for 1-Jun-19 → 31-Jul-19 – Ms. Fromhart; support – Mr. Faust; vote – unanimous

B. Proposed Medical Marijuana Facilities Ordinance

- Mr. Nanney talked about the ordinance
- Motion to approved medical marijuana facilities ordinance #72 with section 3.1 updated with 2 processor facilities; 2 secure transporters; 2 safety compliance facilities – Ms. Fromhart; support – Ms. McQueer; vote

- Trustee Faust – yes

Trustee Fromhart – yes

Trustee Oliver - yes;

Trustee McQueer – yes;

Trustee Wharam – yes

Bridgewater Township Board of Trustees Minutes

- C. Proposed Zoning Ordinance Amendments for Medical Marijuana Facilities
- Mr. Nanney explained why the zoning ordinance must be updated
 - Motion to approved amendment 67-4 to the zoning ordinance for medical marijuana – Ms. McQueer; support – Mr. Wharam; vote
 - Trustee Faust – yes
Trustee McQueer – yes; Trustee Fromhart – yes
Trustee Wharam – yes Trustee Oliver - yes;
- D. Manchester Township Fire/Rescue Contract 2019-2022
- Motion to approved to the 2019-2020 Manchester Township Fire/Rescue contract – Mr. Oliver; support – Mr. Faust; vote – unanimous
- E. Holy Trinity Romanian Orthodox Monastery Amusement Enterprises Application
- Motion to approved Holy Trinity Romanian Orthodox Monastery Amusement Enterprises Application – Mr. Wharam; support – Mr. Faust; vote – unanimous
- F. CAPT/DART Project List Request
- The board request that Ms. Fromhart will respond saying that Bridgewater Township is not interested
- G. Bridgewater Village Tile Follow-Up Discussion
- There was discussion about how much this will cost each property owner
 - The only recourse is to have the property owners partition the Drain Commission
- H. Metro Act right of way extension
- Motion to approve the Metro Act right of way extension to Frontier Communications until 3-Mar-25 – Ms. Fromhart; support – Mr. Wharam; vote - unanimous

VIII. REPORTS AND CORRESPONDENCE

- A. Public Safety Report
- A written report from the sheriff's department is included in Board packet
- B. Supervisor's Report
- See board packet plus
 - Final invoice from WCRC for Hogan Rd culvert
 - Motion to approve final payment to WCRC for Hogan Rd culvert for \$5,145.99 – Ms. Fromhart; support – Ms. McQueer; vote – unanimous
 - Mr. Nanney will visit Mr. Barbu re: changes for party barn that have not been approved
 - Complaint re: barking dog at Nancy Hebb
- C. Assessor's Report
- No report was available
- D. Clerk's Report
- Public Accuracy Test was Wednesday 31-Jul-19
 - Election is Tuesday 6-Aug-19
- E. Treasurer's Report
- Tax bills sent out
 - Sent out connection fees invoices for condos units 103 & 104

Bridgewater Township Board of Trustees Minutes

- Will send out sewer coupons
- Audit took place; updates to follow

F. Trustees' Report

- Trustee Faust
 - Xela Pack had bolts in pump; will invoice them
 - Bridgewater Commons; water in electrical; caused by using water before the sewer was connected; will invoice
 - Mr. Faust paid \$7000 of personal money to Michigan Pump to get needed grinder pumps. This was caused by the bills not being approved in the June board meeting. A request for a special meeting to approve the bills was denied by the supervisor.
 - Motion to approve reimbursement of Mr. Faust for personal expenses paid to Michigan Pump for pump repairs; amount TBD – Mr. Wharam; support – Ms. McQueer; vote - unanimous
- Trustee Oliver
 - Meeting with WCCA

G. Zoning Administrator's Report

- A written report from Mr. Nanney is included in Board packet
- Bridgewater Commons must complete landscaping before new zoning permits

H. Planning Commission

- The meeting minutes are included in Board packet

I. Farmland Preservation Board Report

- No meeting

IX. CITIZEN PARTICIPATION

- Dr. Samuels asking board to reconsider charges to tax bill

X. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 9:00 p.m.

Bridgewater Township Board of Trustees Minutes

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- Ms. Fromhart adjourned the meeting at 9:00 p.m.

update

From: Evan Pratt (pratte@washtenaw.org)
To: bridgewaterwpsupervisor@yahoo.com
Cc: millers@washtenaw.org
Date: Wednesday, August 21, 2019, 05:22 PM EDT

Laurie

I have looked into the items we discussed, and have confirmed as mentioned in the public hearings that there is not an outside funding source for the Bridgewater Village Tile replacement. We do think it might be productive to run through a cost comparison of 20-year vs 30-year financing, in order to determine if you would like to join us in a discussion with USDA's Rural Development program. Right now, one of us could either meet or do a call with you any of these times:

Aug 26th, between 11:45 and 2pm (both of us)

Aug 27th, 8:30 or 9am (Evan only)

Aug 28th, afternoon (Scott only)

Aug 29th, any time (Scott only)

I was also thinking it might be productive for us to come to a Board meeting to discuss further in order to be sure all of their questions are answered and you're not caught in the middle.

Here are the details we agreed to look into and what we found:

1. The median income for the Township is greater than the threshold to qualify for Rural Development grant monies, but they indicated a 3.5% interest rate could be available for a 30-year bond. Median income was indicated to us as a little over \$70,000 per household.
2. The Drain Code does not allow for financing longer than 20 years, so the only way to access 30-year financing would be through Rural Development (RD). There are pros and cons to this, including some additional costs for getting into the RD program.
3. You asked about omitting a part of the pipe replacement. Because all of the pipe proposed for replacement is about 100 years old, we believe this would not be a responsible decision and would incur greater liability to the drainage district and therefore to each property owner – there have been pipe failures in many of the past 15 years so we know there will be more. Any costs or damages for failure to fulfill our duties would be the responsibility of the drainage district to bear. Further, if we were to limit the replacement, we would not be providing benefit to the properties that drain to any section(s) not replaced. Therefore we would not charge those properties draining to sections that are not replaced. This would therefore reduce the source of funding, and not provide a lower cost per parcel. Again, as we discussed, based on statutes and

case law, the legal liability for any material damage related to the drain would clearly be to the district – we know the pipe to be failed and defective in many locations. It would be no different than the liability incurred by driving a car when you know the brakes have failed – there will ultimately be an accident and someone knowingly taking on that risk would be responsible for all consequences.

4. We also investigated the process for abandonment of a County Drain. This was the only potential avenue that might reduce the responsibility and accountability of this office and the district. However, when there is an active petition, there is a five (5) year hold on a community initiating abandonment proceedings. In this situation, due to the extent of damage and repeated failures along with the added liability of doing nothing given our knowledge of the situation, we are unable to defer for 5 years. It is also unclear that abandonment would negate the liability for consequences related to future drain failures.

5. We are preparing a summary table comparing total and annual costs for 20 vs 30 year financing, and will provide this shortly for Township input. That really seems to be the only area where we can provide flexibility. There is substantially more cost in interest of going to 30 years, with a trade-off of moderately lower annual payments.

Because we know it is a challenge for the Township to set aside funds for anything that is not currently budgeted, the table noted in item #4 will specifically address the annual costs to the Township, which are similar in nature to the cost that will be assessed to the Township this December for the emergency repair of the section of pipe that failed in the driveway of the property on the north side of Austin Road last year.

Fortunately, the initial payment for this project would not be due in 2019, and the Township would have the ability to pre-pay some (or all) principal at the time construction starts to also reduce interest and annual payment obligations. We would expect the first installment for any portion of the project that is financed to be billed to the Township on December 1, 2020, as part of the tax roll sent to the Township. Thus the due date to the County would be Feb 28, 2021.

Please let us know if there would be a good time to either meet or talk on the phone next week. We can get you the comparison table by Thursday this week if not sooner, and it will also identify the individual property owner average annual cost. Of course there are 4-5 entities that own multiple properties in the district, and we can spend some time discussing property owner shares as well if desired.

Thank you

Evan

Evan Pratt

Water Resources Commissioner

Washtenaw County

Washtenaw County Water Resources Commissioner's Office

705 N. Zeeb Rd. Ann Arbor, MI 48103

**BRIDGEWATER TOWNSHIP
ACCOUNTS PAYABLE POLICY
ADOPTED:**

I. Accounts Payable

The Township Clerk/Deputy Clerk shall be responsible for processing all accounts payable. The Township Clerk may designate other Township personnel to process accounts payable if the Township Board has agreed to incorporate that function in the job description of that position.

II. Processing of Claims

Requests for payments to vendors shall be documented in writing by a vendor invoice or, in the few instances where no invoice is forthcoming, by a written request by the department head requesting payment. Except for rare exceptions, only original invoices shall be processed for payments, as statements or copies of invoices may result in duplicate payments. Appropriate documentation (supporting invoices) shall be attached for all disbursements. Original bills, not copies, must be used for documentation.

Employee expense reimbursements shall be documented on an expense voucher prepared by the employee. All invoices, departmental check requests and expense vouchers shall include the following:

1. Vendor name
2. Purpose of payment request
3. Unit price and units delivered (if applicable)
4. Date goods delivered or services rendered
5. The related purchase order (if applicable)

All requests for payments shall be approved by the department to which the expense shall be posted by initialing the document.

All requests for payment shall be submitted to the Township Clerk/Deputy Clerk by the 25th day of the month prior to the Township Board meeting at which claims will be approved.

The Township Clerk/Deputy Clerk shall verify the payee, amount, purpose and the disbursing fund of each request. After verification, the Township Clerk shall prepare a warrant, enter it into the general ledger and make a copy for Township records.

III. Claims Reports

The Township Clerk/Deputy Clerk shall prepare a claims report to the Township Board showing the fund, vendor name, nature of the expense, invoice number and warrant number (i.e., check number). Any items paid prior to Township Board audit shall be noted on the warrant report or on a separate report.

Invoices and bills supporting the claims report shall be available for Township Board member review by 4:00 p.m. on the Monday prior to the Township Board meeting. Township Board members are responsible for scrutinizing the bills prior to Township Board approval.

IV. Board Approval Required for all Claims

All claims shall be approved by the Township Board prior to payment, with the exception of tax collection disbursements and claims authorized by policy for post-auditing by the Township Board.

V. Board Post-Audit Authorized for Certain Claims

Only the following types of claims may be paid by disbursements made prior to Township Board audit and approval:

1. Payroll & Payroll (Paychex) Fees
2. Utility Bills (DTE Energy, Consumers, Frontier)
3. Cardmember Services (Credit Card Bill)
4. Staples Bill (Office Supplies)
5. Konica Minolta Bill (Copier)
5. Assessor Wages & Expenses
6. Plant Operator Wages & Expenses
7. Invoices with penalties that would be incurred if payment is not received prior to the Board meeting where claims will be approved.
8. The Supervisor may authorize emergency expenditures when deemed essential due to the imminent threat to the health, safety and welfare of the Township.

Any claims authorized under this policy prior to Township Board approval shall be post-audited at the next Board meeting.

VI. Check Controls

Numerically controlled, pre-numbered checks shall be used. Checks shall not be signed prior to being completely filled out. Cleared checks must be returned to the Township or electronically stored.

VII. Authorized Check Signers

The following officials are the only persons authorized to sign checks:

- Township Clerk or Deputy Clerk (to signify Board approval)
- Township Treasurer or Deputy Treasurer (to make it a check)

VIII. Check Processing

Each (*warrant, check, voucher, payment, disbursement*) shall be signed by the Township Clerk or Deputy Clerk to document Township Board authorization of that payment and forwarded to the Township Treasurer by the next business day following the Township Board meeting at which they were approved. If payment is made in compliance with the Township Board-adopted post audit policy, the signed [warrant, check, voucher, payment, disbursement] shall be forwarded to the Township Treasurer not later than the next business

day after the [warrant, check, voucher, payment, disbursement] is signed by the Township Clerk or Deputy Clerk.

The Township Treasurer or Deputy Treasurer shall verify that the funds are available, sign the (*warrant, check, voucher, payment, disbursement*) and distribute it. Checks shall not be returned to the Township Clerk or the originating office for distribution.

IX. Electronic Payments

Following Township Board approval or in compliance with the Township Board policy for post-auditing payments, the Township Clerk or Deputy Clerk shall initiate electronic payments and the Township Treasurer or Deputy Treasurer shall review and accomplish.

Electronic payments or ACH agreements are authorized if in compliance with the following policy provisions.

X. Electronic Payment (ACH) Definitions

“Automated clearing house” or “ACH” means a national and governmental organization that has authority to process electronic payments, including, but not limited to, the national automated clearing house association and the federal reserve system.

An “ACH arrangement” means the agreement between the originator of the ACH transaction and the receiver of an ACH transaction.

An “ACH transaction” means an electronic payment, debit or credit transfer processed through an automated clearinghouse.

An “ACH policy” means the procedures and internal controls as determined under this written policy developed and adopted by the Township Treasurer.

XI. Authority to Enter into ACH Arrangements and Electronic Transfers of Public Funds

The Township Treasurer may enter into an ACH arrangement.

XII. Responsibility for ACH Agreements

The Township Treasurer or Deputy Treasurer is responsible for the Township’s ACH agreements, including payment approval, accounting, reporting and generally for overseeing compliance with the ACH policy.

The Township Treasurer shall submit to the Township Board documentation detailing the goods or services purchased, the cost of the goods or services, the date of the payment, and the department levels serviced by each payment of public funds made by electronic transfer. This report may be contained in the Township’s electronic general ledger software system or in a separate report to the Township Board.

XIII. Internal Accounting Controls to Monitor Use of ACH Transactions Made by Township

The following system of internal accounting controls will be used to monitor the use of ACH transactions made by Bridgewater Township:

The Township Treasurer shall prepare a list of vendors authorized to be paid by ACH transaction and provide that list to the Township Clerk.

The Township Clerk initiates the transaction upon receipt of an invoice included on the authorized ACH list approved by the appropriate Township official. ACH invoices must

be approved before payment. The Township Clerk signs the ACH invoice, which then acts as the warrant.

The Township Clerk presents the (*warrant or check*), a list of bills for payment, and a separate list of the electronic payments for Township Board approval. The Township Board approves all transactions prior to disbursement.

Following Township Board approval, the Township Treasurer signs the ACH warrant, initiates the electronic transaction with the vendor and makes the actual transfer of funds.

The Township Treasurer shall retain all ACH transaction documents for audit purposes.

The Township Clerk shall retain all invoices for audit purposes.

- Recommend Disbursement Accounts - Key Bank General Fund and Sewer O/M Checking Accounts
- Accounts Payable - DTE, Card Member Services, Consumers, Frontier, Konica Minolta, Paychex, Staples.
- Property Taxes - Credit Card payments from Point and Pay. Deposited to United Bank & Trust Tax Fund

XIV. Credit Card Use Policy

The Township Clerk is responsible for issuing, accounting for, monitoring, retrieving and generally overseeing compliance with the Township's credit card policy.

Township credit cards may be used only by an officer or employee of the Township for the purchase of goods or services for the official business of the Township.

Township officers and employees who use a Township credit card shall, as soon as possible, submit a copy of the vendor's credit card slip to the Township Clerk. If no credit card slip was obtained that described the transaction, the employee shall submit a signed voucher that shows the name of vendor or entity from which goods or services were purchased, the date and the amount of the transaction, the official business that required the transaction, and the chart of account number indicating the line item to which the transaction is to be charged. All credit card slips shall include this information as well. Vouchers shall also include a statement why a credit card slip was not obtained.

An official or employee who is issued a credit card is responsible for its protection and custody. If a credit card is lost or stolen, the Township Clerk shall be notified. The entity issuing the lost or stolen credit card shall be immediately notified to cancel the card.

An officer or employee issued a credit card shall return the credit card to the Township Clerk upon termination of his or her employment or service with the Township.

The Township Clerk shall maintain a list of all credit cards owned by the Township, along with the name of the officer and employee who has been issued the credit card, the credit limit established, the date issued, and the date returned. Each employee shall initial the list beside his or her name to indicate agreement that the credit card has been issued, and that the employee has received and read a copy of this policy.

The Township Clerk shall review each credit card statement as soon as possible to ensure that transactions comply with this policy. Any transactions that appear on the statements that are not documented with a credit card slip or a signed voucher shall be immediately

investigated. Transactions that do not appear to comply with this policy shall be reported to the Township Board.

The Township Board shall not approve a payment to the entity issuing the credit card until all transactions have been verified, including the approval of all transaction invoices if issued.

The balance, including interest due on an extension of credit under the credit card arrangement, shall be paid for within not more than 60 days of the initial statement date.

Officers and employees who use a Township credit card in a manner contrary to this policy shall be subject to disciplinary action, including possible termination of employment, reimbursement to the Township for unauthorized expenditures, legal action or criminal liability.

Bridgewater Township
Monthly Expenses
July 29 through August 31, 2019

<u>Type</u>	<u>Date</u>	<u>Check #</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>
Aug 31, 19					
Bill	08/01/2019	9731	Beckett & Raeder	5173801 · Attorney & Consulting Expenses	72.50
Bill	08/01/2019	9732	BS&A	-SPLIT-	1,138.00
Bill	08/01/2019	EFT	Cardmember Service	2050 · Comerica - Clerk/Treasurer	210.67
Bill	08/26/2019	9733	Clayton and Mary Rider Assessing Service	-SPLIT-	2,116.18
Bill	08/23/2019	EFT	Consumers Energy	5265728 · Maintenance & Utilities	18.54
Bill	08/29/2019	EFT	Detroit Edison Company - Hall	5265728 · Maintenance & Utilities	98.77
Bill	08/22/2019	EFT	Detroit Edison Company - Street Lights	5440852 · Street lighting	324.34
Bill	08/27/2019	9734	Donald N. Pennington	-SPLIT-	2,065.00
Bill	08/13/2019	EFT	Frontier	5265728 · Maintenance & Utilities	103.64
Bill	08/14/2019	9735	Jon Way	-SPLIT-	370.00
Bill	08/01/2019	9736	Lucas Law, PC	-SPLIT-	150.00
Bill	08/09/2019	9737	Manchester Mirror	-SPLIT-	87.51
Bill	08/30/2019	EFT	Paychex - fees	5215727 · Clerk supplies & expense	163.06
Bill	08/30/2019	EFT	Paychex - payroll	-SPLIT-	6,789.30
Bill	08/24/2019	EFT	Staples	1081 · Due from Sewer Operations	68.75
Bill	08/03/2019	9738	Susan Ahrens	5265728 · Maintenance & Utilities	75.00
Bill	08/16/2019	9739	Tom Wharam	5191727 · Election expense	26.68
Bill	07/29/2019	9740	Washtenaw County Road Commission	5440846 · Road Improvements	5,145.99
Bill	08/26/2019	9740	Washtenaw County Road Commission	-SPLIT-	9,196.50
					<u>28,220.43</u>

Clerk: _____

Treasurer: _____

Aug 31, 19

Aug 30, 2019
Accrual Basis

Bridgewater Township Profit & Loss Budget vs. Actual April 2019 through March 2020

	Apr '19 - Mar 20	Budget	\$ Over Budget
Income			
Clean-up Day Grant	0	3,000	-3,000
Clean Up Donation	80	100	-20
4402 · Property tax - operation	65	79,400	-79,335
4447 · Tax administration fee	1,334	18,800	-17,466
4448 · Tax collection fees	1,270	4,000	-2,730
4460 · Township permits	50	250	-200
4465 · Land division fees	350	350	0
4574 · Revenue sharing	44,670	141,926	-97,256
4600 · Collection Fee-Sewer Fund	0	1,400	-1,400
4601 · Fire charge collection	0	-4,715	4,715
4665 · Interest Income	96	2,000	-1,904
4666 · Ordinance fines (from County)	100		
4672 · Other Income	0	1,000	-1,000
4675 · Metro Auth.-restricted to roads	3,410	3,300	110
4700 · Election Reimbursement	-7	1,000	-1,007
Total Income	51,417	251,811	-200,394
Gross Profit	51,417	251,811	-200,394
Expense			
5101000 · Township Board			
5101703 · Trustee salary	2,000	4,800	-2,800
5101727 · Township supplies & expenses	480	300	180
5101770 · Conferences & Training	0	300	-300
Total 5101000 · Township Board	2,480	5,400	-2,920
5171000 · Supervisor			
5171703 · Supervisor Salary	6,503	15,607	-9,104
5171727 · Supervisor Expense	8	1,000	-992
5209000 · Assessor			
5209705 · Board of Review expenses	0	1,500	-1,500
5209805 · Assessor Wages	8,725	20,700	-11,975
5209810 · Assessor Expense	1,815	2,800	-985
Total 5209000 · Assessor	10,540	25,000	-14,460
Total 5171000 · Supervisor	17,051	41,607	-24,556
5173000 · Other General Government			
5173715 · Social Security	2,000	5,000	-3,000
5173801 · Attorney & Consulting Expenses	163	5,000	-4,838
5173802 · Audit fees	0	6,300	-6,300
5173811 · Membership fees & dues	1,715	2,000	-285
5173895 · Website Administrator	500	500	0
5173912 · Insurance & Bonds	0	5,500	-5,500
Total 5173000 · Other General Government	4,378	24,300	-19,922
5215700 · Clerk			
5173900 · Printing & publishing	139	600	-461
5174810 · Deputy Clerk	897	1,000	-103
5191727 · Election expense	1,241	1,000	241
5215703 · Clerk salary	6,756	16,214	-9,458
5215727 · Clerk supplies & expense	948	3,200	-2,252
Total 5215700 · Clerk	9,981	22,014	-12,033
5253700 · Treasurer			
5253701 · Tax Collection Expense	0	2,500	-2,500
5253703 · Treasurer salary	7,340	17,615	-10,276
5253704 · Deputy Treasurer Wages	402	1,000	-599
5253727 · Treasurer supplies & expenses	593	2,000	-1,407
Total 5253700 · Treasurer	8,334	23,115	-14,781

Aug 30, 2019
 Accrual Basis

Bridgewater Township Profit & Loss Budget vs. Actual April 2019 through March 2020

	Apr '19 - Mar 20	Budget	\$ Over Budget
5265000 · Building & Grounds			
5265728 · Maintenance & Utilities	2,025	5,000	-2,975
5265925 · Cemetery care	1,704	2,500	-796
5265980 · Building improvement & equipmen	341	500	-159
Total 5265000 · Building & Grounds	4,071	8,000	-3,929
5301800 · Public Safety			
5339727 · Fire protection billing expense	13,650	60,000	-46,350
Total 5301800 · Public Safety	13,650	60,000	-46,350
5400700 · Planning & zoning			
5400701 · Planning			
5400727 · Planning comm. wage & expense	1,980	4,200	-2,220
5400802 · Master Plan	0	500	-500
5400803 · Planning consultant - on-going	4,229	5,000	-771
5400806 · Farmland PB Consultant	390	2,000	-1,610
5411810 · Conferences & Training	0	500	-500
Total 5400701 · Planning	6,599	12,200	-5,601
5410726 · Zoning			
5410704 · Land Division Processing Fees	500	1,700	-1,200
5410727 · Zoning ad.wage & expense	3,115	7,500	-4,385
5411727 · Zon Bd of Appeals Expense	0	325	-325
Total 5410726 · Zoning	3,615	9,525	-5,910
Total 5400700 · Planning & zoning	10,213	21,725	-11,512
5440000 · Public works			
5440846 · Road Improvements	34,934	30,000	4,934
5440847 · Drains at large	0	15,000	-15,000
5440849 · Clean-up Day	1,901	3,000	-1,099
5440852 · Street lighting	1,410	4,300	-2,890
Total 5440000 · Public works	38,245	52,300	-14,055
5500000 · Contingencies	500	0	500
Total Expense	108,904	258,461	-149,558
Net Income	-57,486	-6,650	-50,836

Aug 30, 2019
Accrual Basis

Bridgewater Township
Balance Sheet
As of August 31, 2019

	<u>Aug 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
1002 · General Checking-Key Bank	-6,499.93
1010 · General Savings-Key Bank	144,050.79
1016 · Bank of Ann Arbor 5yr	102,139.40
1017 · Old National 5 yr	109,637.70
Total Checking/Savings	<u>349,327.96</u>
Accounts Receivable	
1200 · Accounts Receivable	762.00
Total Accounts Receivable	<u>762.00</u>
Other Current Assets	
Prepaid Insurance	5,234.00
1020 · Delinquent PPT Receivable	-61.26
1034 · Tax Receivable-PPT	97.34
1050 · Current Year Tx Roll Receivable	
1090 · Due from County - Settlement	-4,651.01
Total 1050 · Current Year Tx Roll Receivable	<u>-4,651.01</u>
1081 · Due from Sewer Operations	-591.50
1085 · Due From Tax Fund	2,306.22
1087 · Due from Dr. Samuels	2,792.20
1201 · Accounts Receivable 2	2,930.00
Total Other Current Assets	<u>8,055.99</u>
Total Current Assets	358,145.95
Fixed Assets	
1600 · Buildings	98,329.35
1610 · Equipment	28,244.21
1620 · Land	70,863.09
1630 · Siding & Windows	17,049.00
1640 · Township Hall Improvements	54,079.30
1650 · Accumulated Depreciation	-95,648.85
Total Fixed Assets	<u>172,916.10</u>
TOTAL ASSETS	<u><u>531,062.05</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	40.30
Total Accounts Payable	<u>40.30</u>
Credit Cards	
2050 · Comerica - Clerk/Treasurer	657.69
Total Credit Cards	<u>657.69</u>
Other Current Liabilities	
Due to Tax payer	1,102.39
2217 · Escrow Deposits Payable	
2220 · Due to SMR-Elliott parcel	2,035.00
2233 · Due to SMR-Crego/Peltcs	4,820.00
2251 · Due to Bridgewater Bank	3,361.76
2252 · Due Metro General Contractors	1,000.00
2253 · Due to Bridgewater Commons	4,316.31
2255 · Barbu Escrow	2,401.46
2256 · JK-PK Properties Escrow	2,380.00
2258 · Frey Escrow	2,063.40
Total 2217 · Escrow Deposits Payable	<u>22,377.93</u>

Aug 30, 2019
Accrual Basis

Bridgewater Township
Balance Sheet
As of August 31, 2019

	<u>Aug 31, 19</u>
2295 · Deferred Revenue	97.34
Total Other Current Liabilities	<u>23,577.66</u>
Total Current Liabilities	<u>24,275.65</u>
Total Liabilities	24,275.65
Equity	
3900 · Fund Balance	391,356.02
3940 · Invested in Capital Assets, Net	172,916.84
Net Income	<u>-57,486.46</u>
Total Equity	<u>506,786.40</u>
TOTAL LIABILITIES & EQUITY	<u><u>531,062.05</u></u>

Bridgewater Township Sewer Operation
Monthly Expenses
 July 31 through August 31, 2019

	<u>Type</u>	<u>Date</u>	<u>Check #</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>
Jul 31 - Aug 31, 19						
	Bill	08/28/2019	EFT	DTE Energy	Electricity	1,623.88
	Bill	08/01/2019	1382	Faust Sand & Gravel, Inc.	-SPLIT-	1,260.00
	Bill	08/09/2019	EFT	Frontier	Phone Service	46.95
	Bill	08/14/2019	1383	Jon Way	Building & Grounds Maintenance	165.00
	Bill	07/31/2019	1384	USIC Locating Services, LLC	Miss Dig Locator Service	43.72
	Bill	08/31/2019	1385	Village of Manchester	Plant Operator	3,000.00
Jul 31 - Aug 31, 19						<u>6,139.55</u>

Clerk: _____

Treasurer: _____

Aug 28, 19
 Accrual Basis

**Bridgewater Township Sewer Operation
 Profit & Loss Budget vs. Actual
 April 1 through August 28, 2019**

	Bond - Sewer		Operation - Sewer		TOTAL	
	Apr 1 - Aug 28, 19	Budget	Apr 1 - Aug 28, 19	Budget	Apr 1 - Aug 28, 19	Budget
Ordinary Income/Expense						
Income						
Connection Fees						
Easement Fee	0.00	0.00	250.00	0.00	250.00	0.00
Grinder Pump Reimb + 10%	0.00	0.00	8,189.20	0.00	8,189.20	0.00
Inspection Fee	0.00	0.00	150.00	0.00	150.00	0.00
Tap Fee	0.00	0.00	44,029.90	0.00	44,029.90	0.00
Total Connection Fees	0.00	0.00	52,619.10	0.00	52,619.10	0.00
Interest Income Master Account						
Interest Income Checking	0.00	0.00	53.23	0.00	53.23	0.00
Total Interest Income Master Account	0.00	0.00	53.23	0.00	53.23	0.00
Operation Maintenance Income	0.00	0.00	42,900.00	0.00	42,900.00	0.00
Total Income	0.00	0.00	95,572.33	0.00	95,572.33	0.00
Gross Profit	0.00	0.00	95,572.33	0.00	95,572.33	0.00
Expense						
Collection System						
Billing						
Billing Clerk	0.00	0.00	300.00	0.00	300.00	0.00
Total Billing	0.00	0.00	300.00	0.00	300.00	0.00
Grinder Pump repairs	0.00	0.00	5,349.49	0.00	5,349.49	0.00
Miss Dig Locator Service	0.00	0.00	590.22	0.00	590.22	0.00
Total Collection System	0.00	0.00	6,239.71	0.00	6,239.71	0.00
Treatment Plant						
Building & Grounds Maintenance	0.00	0.00	985.00	0.00	985.00	0.00
Chemicals	0.00	0.00	2,034.20	0.00	2,034.20	0.00
Electricity	0.00	0.00	8,021.30	0.00	8,021.30	0.00
Phone Service	0.00	0.00	221.82	0.00	221.82	0.00
Plant Operator	0.00	0.00	12,000.00	0.00	12,000.00	0.00
Total Treatment Plant	0.00	0.00	23,262.32	0.00	23,262.32	0.00
Total Expense	0.00	0.00	29,502.03	0.00	29,502.03	0.00
Net Ordinary Income	0.00	0.00	66,070.30	0.00	66,070.30	0.00
Net Income	0.00	0.00	66,070.30	0.00	66,070.30	0.00

Aug 28, 2019
Accrual Basis

Bridgewater Township Sewer Operation
Balance Sheet
As of August 31, 2019

	<u>Aug 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
Key-Sewer O/M	
Capital Improvements Reserve	18,000.00
Key-Sewer O/M - Other	66,643.94
Total Key-Sewer O/M	<u>84,643.94</u>
Key Sewer O/M Saving	87,414.76
Key Sewer Retirement Checking	73,984.13
Total Checking/Savings	<u>246,042.83</u>
Accounts Receivable	
Accounts receivable	48,779.55
Total Accounts Receivable	<u>48,779.55</u>
Other Current Assets	
Due From Tax	-3,902.44
Prepaid Insurance	1,379.00
Taxes Receivable Special Asst	6,164.90
Total Other Current Assets	<u>3,641.46</u>
Total Current Assets	298,463.84
Fixed Assets	
Accessory Building	53,320.02
Accumulated Depr - Access Bldg	-8,649.65
Equipment	95,107.77
Accumulated Depr - Equipment	-29,581.44
Sewer System Plant	1,966,444.05
Accumulated Depr - Sewer System	-630,900.78
Land	55,355.06
Total Fixed Assets	<u>1,501,095.03</u>
Other Assets	
Special Assessment Receivable	103,002.34
Total Other Assets	<u>103,002.34</u>
TOTAL ASSETS	<u><u>1,902,561.21</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
*Accounts Payable	-995.98
Total Accounts Payable	<u>-995.98</u>
Other Current Liabilities	
Due to General Fund	300.00
Total Other Current Liabilities	<u>300.00</u>
Total Current Liabilities	-695.98
Long Term Liabilities	
2004 Bonds Wastewater Expansion	176,250.00
Total Long Term Liabilities	<u>176,250.00</u>
Total Liabilities	175,554.02

Aug 28, 2019
Accrual Basis

Bridgewater Township Sewer Operation
Balance Sheet
As of August 31, 2019

	<u>Aug 31, 19</u>
Equity	
Invested in capital assets, net	1,317,951.48
Restricted for Debt Service	240,753.85
Unrestricted Funds (QB RE acct)	105,231.56
Net Income	63,070.30
	<hr/>
Total Equity	1,727,007.19
	<hr/>
TOTAL LIABILITIES & EQUITY	1,902,561.21
	<hr/> <hr/>

RE: Road Projects

From: Harmon, Jim (harmonj@wcroads.org)
To: bridgewaterwpsupervisor@yahoo.com
Date: Wednesday, August 21, 2019, 12:08 PM EDT

Good afternoon Laurie,

Following your response I've had an opportunity to discuss alternatives with Roark and Ken. Roark confirmed the surface types of the unpaved local roads within the township and I have attached a highlighted certification map to this email for your reference. The 22a gravel stockpile at Gerken is limited for application to the local road segments highlighted in orange. Accepting that you are not supportive of applying the material to Hack Road as initially proposed, we offer the following choices for consideration. The entire stockpile should be applied to one of the segments to make the investment meaningful. Please note that the gravel is not adequate to resurface the entire length of any one of these segments. Instead, the material would be spotted along the road segment in notorious low spots or hillcrests that are most difficult to presently maintain or are most prone to rapidly deteriorate following storm events, under traffic loading and during spring thaw.

The following recommendations are ranked:

1. Arkona Road between US-12 and the Saline Township line, spot application of 2,000 tons of 22a gravel along this 0.98 mile road segment; OR
2. Willow Road between Hogan Road and Sheridan Road, spot application of 2,000 tons of 22a gravel along this 1.58 mile road segment (please note that this choice would complement the township-funded drainage improvements accomplished in 2017); OR
3. Logan Road between Hogan Road and Sheridan Road, spot application of 2,000 tons of 22a gravel along this 1.77 mile segment (please note that this choice would complement the township-funded drainage improvements accomplished in 2017)

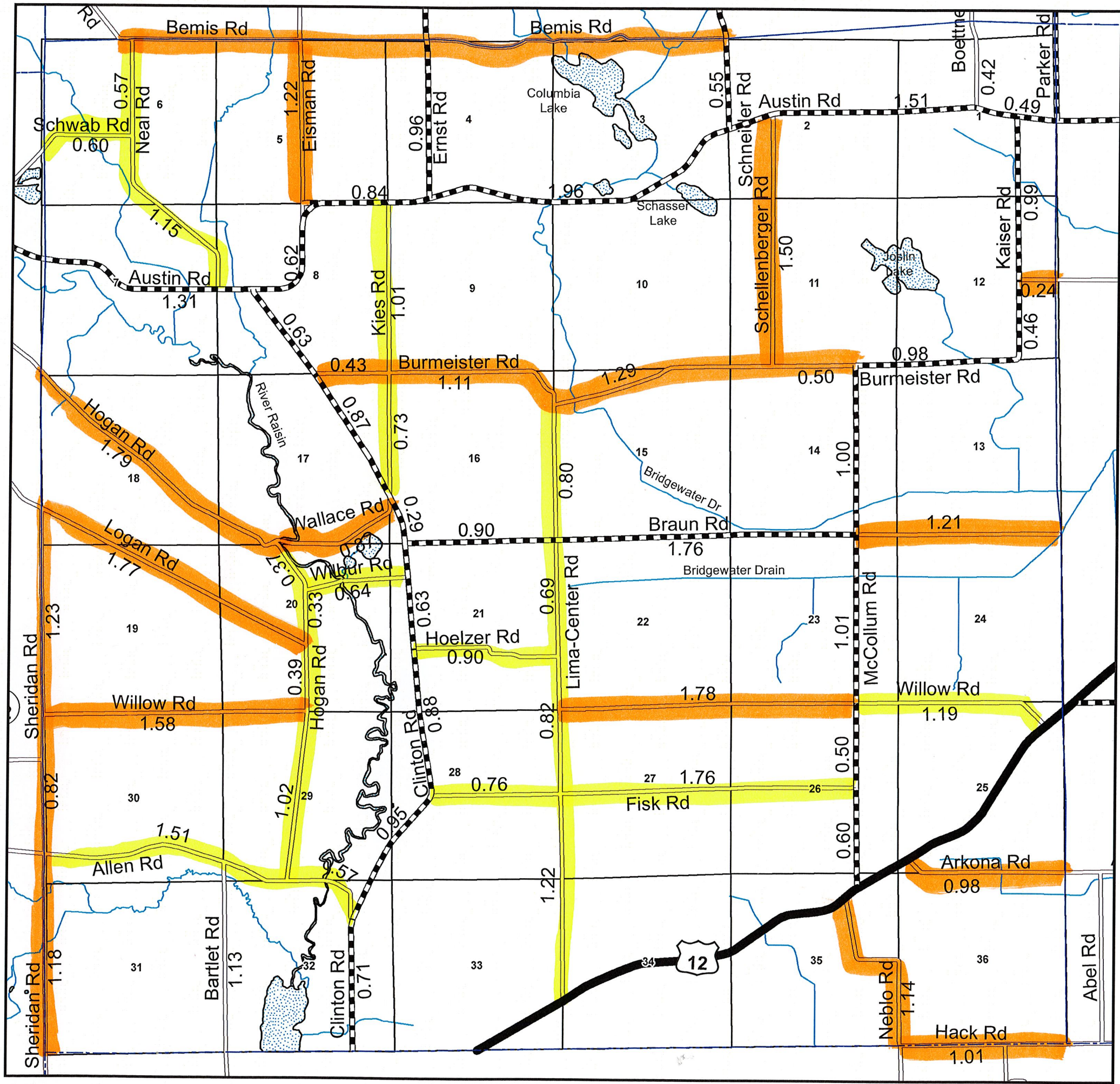
Upon review, please contact me or Roark directly to discuss further if necessary. It remains our commitment to the township to reach a mutually agreeable decision for the investment of the township-supplied 22a gravel stockpile.

Respectfully yours,

Jim

James D. Harmon, P.E.

Director of Operations



LEGEND

- State Trunkline
- County Primary
- County Local
- Railroad
- City or Village Street
- Township Line
- City or Village Boundary
- Lake/River

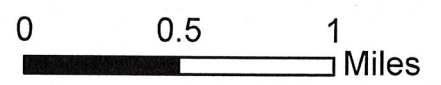
PRIMARY ROAD SYSTEM IS 21.40 MILES

LOCAL ROAD SYSTEM IS 40.23 MILES

I HEREBY CERTIFY THAT THE ROADS SHOWN HEREON BY SYMBOLS AS LOCAL ROADS ARE IN USE AND ARE UNDER THE JURISDICTION OF THE COUNTY ROAD COMMISSION.

- 22A Gravel
- 23A Limestone

BRIDGEWATER TWP.



8.21-2019



Washtenaw County Broadband Task Force

Established by the Washtenaw County Board of Commissioners

Working to Achieve Countywide Broadband Equity by 2022



August 16, 2019

Bridgewater Township, Michigan
Supervisor Laurie Fromhart
10990 Clinton Road
Manchester, MI 48158

Dear Supervisor Fromhart,

In preparation for future grant opportunities supporting high speed broadband expansion, the Washtenaw County Board of Commissioners has approved funding for a survey to assess high speed broadband coverage at the household level in 16 rural Washtenaw County townships as well as to measure resident interest in subscribing to such service if it becomes available.

Because your Township has been identified as one of the 16 Washtenaw County Townships that is under or unserved by existing high-speed broadband providers, I write to invite you to become a member of the Washtenaw County Broadband Task Force (BBTF) or to appoint another Township resident to serve as your representative.

Please provide to the BBTF staff support person, Lisa Moutinho, moutinhl@washtenaw.org, no later than September 15, 2019.

- Your BBTF Township Representative's name, title, mailing address, email address and cell phone number (for time sensitive text messages)
- Your preferred email address - if you are interested in receiving BBTF email updates
- A request for a representative from the BBTF to attend one of your Board meetings

BBTF Purposes:

- Achieve county-wide high-speed broadband access by 2022
- Identify households without high speed broadband access
- Assess resident interest in subscribing to high speed broadband if it becomes available
- Achieve a state of preparedness in preparation for grants to fund broadband expansion into the 16 rural, western Washtenaw townships of Ann Arbor, Augusta, Bridgewater, Dexter, Freedom, Lima, Lodi, Lyndon, Manchester, Northfield, Saline, Scio, Sharon, Sylvan, Webster, and York

BBTF Member Expectations:

- Commit to attending bi-monthly BBTF meetings
- Update home Township on BBTF proceedings
- Articulate concerns and strive to offer alternative solutions
- Advocate on behalf of the BBTF

The BBTF meets twice a month from 8:00-9:00 AM at the Chelsea District Library. As the Township Supervisor, your participation (or that of your designee) is important to

- ensure continuity in the BBTF discussions and decisions
- include your Township's perspective
- maintain transparency regarding the terms and conditions of grant opportunities

BACKGROUND: In July of 2017, the Washtenaw County Board of Commissioners created the Broadband Subcommittee, tasked with exploring immediate and long term countywide broadband access and equity, appointing Barb Fuller as the chair. That group's [final report of 2018](#), revealed that nearly 8,000 households in Washtenaw County, totaling nearly 20,000 people, do not have access to high speed broadband internet in their homes. Of those with internet access, many are underserved, meaning they may have access that does not meet the FCC's broadband definition of 25Mbps download and 3Mbps upload. Lack of broadband accessibility has a significant impact on economic development, property values, personal prosperity, education, health and safety, and overall quality of life. Nearly all these households are in the rural portions of Washtenaw County, and incumbent broadband providers are unwilling to expand their infrastructure arguing that the population density does not meet the profit requirements of their business models.

The Broadband Subcommittee's report further recommended ongoing work on this challenging issue, such as a county-wide feasibility study, a county-wide aggregation map and continued awareness of the challenges faced by our rural communities. The committee demonstrated a commitment to seek grant opportunities to help our underserved and unserved areas to achieve broadband equity.

Based on the Subcommittee's report, the Board of Commissioners added Broadband Equity to their [2019 Calendar of Deliverables](#), a set of community goals they believe require priority attention to improve the quality of life for our residents. To accomplish this particular goal, the Board of Commissioners has created a Broadband Task Force, again chaired by Barb Fuller, and charged it with fulfilling the recommendations of the Broadband Subcommittee to achieve broadband equity throughout the county by 2022. The Board has expressed their collective commitment to the Task Force, and two Commissioners, District 1's Jason Maciejewski and District 3's Shannon Beeman are serving along with the task force members to provide support and help to identify the best solution for this county-wide problem.

Achieving countywide broadband equity within the next 3.5 years is a monumental challenge and reaching this goal will require community collaboration. The BBTF has already begun meeting and recognizes that your Township is one that experiences broadband inequity. This letter is intended to ensure that you are provided with an opportunity to participate in these conversations and help the task force with the work that needs to be done.

The Broadband Task Force appreciates that the Washtenaw County Board of Commissioners has made this concern a priority and is looking forward to working with your Township to meet the broadband needs of our collective community.

Sincerely,

/S/

Barb Fuller, Chair
Washtenaw County Broadband Task Force

barb@provide.net
734.646.5100

October 17, 2018

Laurie Fromhart
Bridgewater Township
10900 Clinton Road
Manchester, MI 48158

Regarding: Bridgewater Commons – Project Close Out

Ms. Fromhart,


initiative

We have reviewed information provided to our office regarding this project. This includes letters from the Township's former engineer, the Washtenaw County Public Health department, and the amended Master Deed. We have also performed a site inspection of the final paving of JoAnn Trail within the development.

After reviewing these documents, we have determined that the following items must be submitted for review and approval:

1. As-Built Record Drawings: These need to include the horizontal and vertical locations of the sanitary sewers, grinder pumps, and storm sewers.
2. Sanitary easements: These specific easements, with descriptions, need to reflect the approved site plan and/or as-built condition of the sanitary sewer system and grinder pumps for all areas that were constructed.
3. Well Permits: See attached letter dated May 24, 2017.
4. Minor Site Plan Amendment: The unit numbers on the site plan need to match the unit numbers recorded in amended Master Deed.

Items 1 and 2 are necessary to accept the sanitary sewer system as a public utility. Without these items, the project may be in violation of their Part 41 Wastewater Construction Permit. **No further sanitary sewer connections and grinder pumps should be permitted until all items are addressed.** If there are any questions regarding this letter, please feel free to contact me at (734) 239-6610.

Thank you,



Kristofer Enlow, P.E.
Principal

cc: Fred Lucas, Township Attorney, Lucas Law

Beckett & Raeder, Inc.
535 West William, Suite 101
Ann Arbor, MI 48103

Petoskey Office
113 Howard St.
Petoskey, MI 49770

Traverse City Office
921 West 11th St., Suite 2E
Traverse City, MI 49684

Toledo
419.242.3428 ph

734 663.2622 ph
734 663.6759 fx

231 347.2523 ph
231 347.2524 fx

231 649.1065 ph
231 944.1709 fx

BRIDGEWATER TOWNSHIP

10990 Clinton Rd, Manchester, MI 48158

(517) 456-7728

www.twp-bridgewater.org

Laurie Fromhart, Supervisor
Tom Wharam, Clerk
Michelle McQueer, Treasurer

David Faust, Trustee
Geoffrey Oliver, Trustee

October 18, 2018

Ron and Joann Finkbeiner
Bridgewater Commons Development LLC
109 Joann Trail
P.O. Box 20
Bridgewater, MI 48115

Re: Bridgewater Commons

Dear Ron and Joann:

This letter serves a follow-up notice from my previous letter dated September 17, 2018 regarding grinder pump easements. Our Township engineer has reviewed the project file for the Bridgewater Commons development to address outstanding items. Please see the attached review letter from Township engineer Kristofer Enlow.

Please note the outstanding items listed in the Township engineer's report are your responsibility and must be submitted to the Township for review and approval. Also no further sanitary sewer connections and grinder pumps shall be permitted until all outstanding items are addressed.

I trust the requested documents can be produced in a timely manner to allow you to move forward with your development.

Please don't hesitate to contact me if you have any questions or concerns.

Sincerely,

Laurie Fromhart
Bridgewater Township Supervisor



June 25, 2009

Jolea Mull
Bridgewater Township Supervisor
P.O. Box 28
Bridgewater, MI 48115

Regarding: Bridgewater Commons
 OHM Job No. 0022-05-1043
 Project Status

Dear Jolea:

Our office issued letters to your attention on September 10, 2007 and September 28, 2008 regarding the status of the above project and the outstanding items needed for project acceptance. We have attached a copy of each letter for your further reference. Since that time we have not received the requested information or had any contact with the developer or their agents. The items identified in that letter remain outstanding and are identified below:

1. Punch list item corrections
2. Record drawings
3. Sanitary easement descriptions
4. Additional escrow deposit

In addition to the previously requested items, at this time we recommend the Township request a bond for the final paving course for Joann Trial, the completion of the detention basin construction and site grading. This will ensure the Township has the ability to provide a finished pavement surface and a working storm water management system in the event the developer is not still involved in the project at build-out. As we discussed, we do not recommend final paving until the development is 70 to 80 percent occupied. This could be years from now, and this bond would assure that the entire infrastructure for the project is completed.

Please note the items of immediate concern are the sanitary easement descriptions, the record drawings, and the additional escrow deposit. The record drawings and easement descriptions are necessary to accept the sanitary main as a public utility. We do not recommend allowing private connections to this facility until the easements are in place.

If the Township does not acquire easements for the public portion of the sewage collection system, the Township may be in violation with the Part-41 Construction Permit requirements issued by the Michigan Department of Environmental Quality for this project.

As previously stated in our letter dated September 10, 2007 we have an outstanding escrow balance of approximately \$2,700.00. We anticipated the Township would require the completion of the project per the originally approved site plan. However, that does not seem to be a Township priority. We have enclosed our invoice No. 126848 in the amount of \$2,710.50. And we are requesting final payment for our service provided to date. We will not provide any additional services concerning this project until we receive a written request from the Township for further services. We will be closing our file on this project.

If you have any questions or would like to discuss the matter further, please contact either of us at (734) 522-6711.

Sincerely,

ORCHARD, HILTZ & McCLIMENT, INC.



William Craigmile, P.E.
Township Engineer



Marcus J McNamara
Project Engineer

cc: Fred Lucas, Township Attorney, Lucas Law
Dave Faust, Bridgewater Township Trustee
File

Bridgewater Commons
OHM Job No. 0022-05-1023

Preliminary Utility Punch List

Inspection Date: July 30, 2007

Storm Sewer

1. MH-C Adjust to finish grade.
2. MH-D Point up casting.
3. CB-D1 Point up casting.
4. CB-D2 Point up casting.
5. MH-E Adjust to finish grade.
Clean out bottom of manhole.
6. CB-E3 Point up casting.
7. MH-X Point up casting.
8. Install the rip-rap as proposed at all the end sections.
9. Complete the construction of the culvert behind unit 25.
10. Submit a grading certificate when the finish grades are completed.

Sanitary Sewer

11. Unit 1 Grinder pump structure is to low, raise to finish grade.
12. Unit 2 Grinder pump structure is to low, raise to finish grade.

***NOTE: All structures will be checked for finish grade elevation and operation of valves will be preformed in the final walkthrough, including all Curb Stop Boxes.**



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

August 6, 2019

Laurie Fromhart
Bridgewater Township Supervisor
10990 Clinton Rd
Manchester, MI 48158

Dear Ms. Laurie Fromhart,

The Sheriff's Office is pleased to provide the attached July 2019 police services report for Bridgewater Township. This report provides a variety of information including time in the Township by position, traffic enforcement activity, total calls for service (including the State Police), and Deputies from other contract jurisdictions who responded to calls in Bridgewater Township. You will see the format is slightly different than prior reports, but it includes the same information. Also included is the breakdown of calls for the month, which includes the date and area where the incident was located.

As a reminder for residents they can sign up for "Up-to-the-minute updates" from the Washtenaw County Sheriff's Office by email or cell phone at www.nixle.com.

Also available to residents is the ability to sign up for house checks if they are going out of town for a period of time. The house watch form can be found at <https://www.washtenaw.org/1743/House-Watch>.

If you have questions, wish further information or clarification please contact me at kingl@washtenaw.org or at (734) 994-8104.

Respectfully submitted on behalf of Sheriff Clayton,

Lisa King
Lisa King, Lieutenant
Sheriff's West Operations



BRIDGEWATER TOWNSHIP MONTHLY POLICE SERVICES DATA

July 2019

JERRY L. CLAYTON
SHERIFF

Incidents	Month 2019	Month 2018	% Change	YTD 2019	YTD 2018	% Change
Traffic Stops	1	1	0%	2	12	-83%
Citations	0	2	-	7	13	-46%
Calls for Service Total	46	33	39%	79	235	-66%
Calls for Service <i>MSP Handled</i>	26	12	117%	42	70	-40%
Calls for Service <i>WCSO Handled</i>	2	2	0%	14	32	-56%
Calls for Service <i>Administratively cleared</i>	18	17	6%	23	127	-82%
Animal Complaints <i>(ACO Response)</i>	0	2	-	1	6	-83%
Into Area Time	Month <i>(minutes)</i>	YTD <i>(minutes)</i>	+ = Positive Change - = Negative Change			
Animal Control	0	0				
Deputy Sheriff	0	0				
Investigative Ops (DB)	0	0				
County Wide Patrol	121	131				
Secondary Road Patrol	0	114				
Command	0	0				
Animal Control	County funded animal control officer responding to complaints involving domestic animals or wild animals that have been domesticated.					
Deputy Sheriff	Deputies under contract by another jurisdiction who perform law enforcement duties in non-contract areas.					
Investigative Ops (DB)	County funded detectives/investigators who have additional training, experience, and equipment to perform higher level law enforcement duties.					
County Wide Patrol	County funded county wide road patrol deputies who primarily perform law enforcement duties in non-contracting areas.					
Secondary Road Patrol	A partially funded grant to provide traffic enforcement on secondary roads throughout the county. Respond to and investigate traffic related incidents on secondary roads. On call investigators for serious injury and fatal motor vehicle crashes.					

Bridgewater Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
190051079	7/2/19 02:57 AM	L3597 - Non Terminal - WD	13500 BLOCK W WILLOW RD	BRIDGEWATER TWP
190051154	7/2/19 10:35 AM	L3523 - MSP Calls - WD	21600 BLOCK W WILLOW RD	BRIDGEWATER TWP
190051781	7/4/19 05:35 AM	L3523 - MSP Calls - WD	SCHNEIDER RD / E AUSTIN RD	BRIDGEWATER TWP
190052129	7/5/19 08:34 AM	L3523 - MSP Calls - WD	E MICHIGAN AVE / NEBLO RD	BRIDGEWATER TWP
190052132	7/5/19 08:48 AM	L3523 - MSP Calls - WD	W MICHIGAN AVE / W WILLOW RD	BRIDGEWATER TWP
190052504	7/6/19 09:53 AM	L3597 Non Terminal - WD	11200 BLOCK MCCOLLUM RD	BRIDGEWATER TWP
190052539	7/6/19 11:14 AM	L6199 BOL - Be on the Lookout - WD	E AUSTIN RD / CLINTON RD	BRIDGEWATER TWP
190052783	7/6/19 23:31 PM	L6199 BOL - Be on the Lookout - WD	8200 BLOCK NEAL RD	BRIDGEWATER TWP
190052861	7/7/19 09:13 AM	L3523 - MSP Calls - WD	13700 BLOCK E AUSTIN RD	BRIDGEWATER TWP
190053074	7/7/19 22:27 PM	L3523 - MSP Calls - WD	E MICHIGAN AVE / LIMA CENTER RD	BRIDGEWATER TWP
190053311	7/8/19 17:08 PM	L3523 - MSP Calls - WD	10100 BLOCK BURMEISTER RD	BRIDGEWATER TWP
190053649	7/9/19 18:01 PM	L3523 - MSP Calls - WD	10900 BLOCK BURMEISTER RD	BRIDGEWATER TWP
190053871	7/10/19 12:51 PM	L6199 BOL - Be on the Lookout - WD	W MICHIGAN AVE / W WILLOW RD	BRIDGEWATER TWP
190054074	7/11/19 08:25 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	AUSTIN RD / S PARKER RD	BRIDGEWATER TWP
190054143	7/11/19 13:18 PM	L3597 - Non Terminal - WD	13500 BLOCK W BEMIS RD	BRIDGEWATER TWP
190054251	7/11/19 19:14 PM	L3523 - MSP Calls - WD	MCCOLLUM RD / BRAUN RD	BRIDGEWATER TWP
190054315	7/11/19 23:01 PM	L3523 - MSP Calls - WD	ERNST RD / W BEMIS RD	BRIDGEWATER TWP
190054317	7/11/19 23:12 PM	L3523 - MSP Calls - WD	8900 BLOCK AUSTIN RD	BRIDGEWATER TWP
190054579	7/12/19 19:22 PM	L6199 BOL - Be on the Lookout - WD	E AUSTIN RD / KIES RD	BRIDGEWATER TWP
190055292	7/14/19 23:54 PM	L3523 - MSP Calls - WD	10400 BLOCK BRAUN RD	BRIDGEWATER TWP
190055341	7/15/19 07:23 AM	L3597 Non Terminal - WD	13200 BLOCK E MICHIGAN AVE	BRIDGEWATER TWP

Bridgewater Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
190055567	7/15/19 20:02 PM	L3597 Non Terminal - WD	8700 BLOCK ERNST RD	BRIDGEWATER TWP
190055579	7/15/19 20:55 PM	L3523 - MSP Calls - WD	8700 BLOCK ERNST RD	BRIDGEWATER TWP
190055731	7/16/19 12:57 PM	L6199 - BOL - Be on the Lookout - WD	E MICHIGAN AVE / NEBLO RD	BRIDGEWATER TWP
190055782	7/16/19 16:41 PM	L6199 BOL - Be on the Lookout - WD	KIES RD / E AUSTIN RD	BRIDGEWATER TWP
190056129	7/17/19 20:15 PM	L3523 - MSP Calls - WD	13500 BLOCK E MICHIGAN AVE	BRIDGEWATER TWP
190056397	7/18/19 18:40 PM	L3523 - MSP Calls - WD	8600 BLOCK AUSTIN RD	BRIDGEWATER TWP
190056424	7/18/19 20:02 PM	L3523 - MSP Calls - WD	8600 BLOCK AUSTIN RD	BRIDGEWATER TWP
190056514	7/19/19 06:19 AM	L3523 - MSP Calls - WD	E MICHIGAN AVE / NEBLO RD	BRIDGEWATER TWP
190056545	7/19/19 09:31 AM	L3523 - MSP Calls - WD	E AUSTIN RD / ERNST RD	BRIDGEWATER TWP
190056592	7/19/19 12:55 PM	L6199 BOL - Be on the Lookout - WD	E MICHIGAN AVE / NEBLO RD	BRIDGEWATER TWP
190056677	7/19/19 17:51 PM	L3523 - MSP Calls - WD	E MICHIGAN AVE / LIMA CENTER RD	BRIDGEWATER TWP
190056715	7/19/19 20:04 PM	L3523 - MSP Calls - WD	8900 BLOCK NEAL RD	BRIDGEWATER TWP
190057170	7/21/19 02:26 AM	L3523 - MSP Calls - WD	13700 BLOCK ALLEN RD	BRIDGEWATER TWP
190057434	7/22/19 06:17 AM	L3597 Non Terminal - WD	12600 BLOCK WILBUR RD	BRIDGEWATER TWP
190057927	7/23/19 19:36 PM	L3523 - MSP Calls - WD	E MICHIGAN AVE / NEBLO RD	BRIDGEWATER TWP
190058305	7/24/19 23:43 PM	L3523 - MSP Calls - WD	11200 BLOCK W BEMIS RD	BRIDGEWATER TWP
190058318	7/25/19 01:10 AM	L3523 - MSP Calls - WD	E AUSTIN RD / NEAL RD	BRIDGEWATER TWP
190058393	7/25/19 10:28 AM	L3523 - MSP Calls - WD	11300 BLOCK CLINTON RD	BRIDGEWATER TWP
190059195	7/28/19 02:15 AM	L3597 Non Terminal - WD	11500 BLOCK E AUSTIN RD	BRIDGEWATER TWP
190059269	7/28/19 13:31 PM	C3145 - Property Damage Traffic Crash PDA	W BEMIS RD / SCHNEIDER RD	BRIDGEWATER TWP
190059612	7/29/19 19:18 PM	L3523 - MSP Calls - WD	13800 BLOCK LOGAN RD	BRIDGEWATER TWP

Bridgewater Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
190059826	7/30/19 16:11 PM	L3597 Non Terminal - WD	8700 BLOCK ERNST RD	BRIDGEWATER TWP
190060018	7/31/19 07:56 AM	L3597 Non Terminal - WD	8700 BLOCK ERNST RD	BRIDGEWATER TWP
190060101	7/31/19 13:12 PM	L3597 Non Terminal - WD	12600 BLOCK WILBUR RD	BRIDGEWATER TWP
190060187	7/31/19 18:39 PM	L6199 BOL - Be on the Lookout - WD	SCHNEIDER RD / E AUSTIN RD	BRIDGEWATER TWP

BRIDGEWATER TOWNSHIP

10990 Clinton Rd, Manchester, MI 48158

(517) 456-7728

www.twp-bridgewater.org

Laurie Fromhart, Supervisor
Tom Wharam, Clerk
Michelle McQueer, Treasurer

David Faust, Trustee
Geoffrey Oliver, Trustee

August 15, 2019

Kelli Sobel
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909

Re: 2018 AMAR Review - Corrective Action Plan

Dear Ms. Sobel:

This letter serves as a response for a corrective action plan due to the December Board of Review's failure to meet the requirements of MCL 211.53b. The December Board of Review granted a Principal Residence Exemption (PRE) that was not timely filed by the November 1st deadline, which they had no statutory authority to do so. Please be advised this was an unusual case in which the PRE was granted.

Bridgewater Township plans to create a policy to address this issue that will follow the State of Michigan guidelines with the understanding that any acceptance of late filings for PRE's after the November 1st deadline will be at the discretion of the Board of Review. The Township expects the policy will be completed and implemented by December 31, 2019.

I hope this letter satisfies the State Tax Commission's request.

Sincerely,

Laurie Fromhart
Bridgewater Township Supervisor

Manchester: Village or City?

William K. Fahey – Fahey Schultz Burzych Rhodes PLC
August 13, 2019 Presentation to Manchester Township Board

Manchester Village electors soon may be given an opportunity to become a city. The decision will ultimately be for the Village voters, but will affect the entire community, including the Township and its residents outside the Village. Here are some of the issues and questions that incorporation of Manchester as a city may present.

1. Are the costs of a city higher than a village? If a city is formed, Village residents will likely pay more for the same services they now receive from Manchester Township, and for other hidden costs that the Village's recent study has underestimated or missed:

Elections:

New city voting machines are not just a one-time investment; they need periodic updating and replacement.

Annual city election costs often involve multiple elections, and each election presents a separate cost.

Tax assessing and collection:

Annual assessing costs are estimated very low; costs are increasing due to pressures from State Tax Commission.

Tax appeals require substantial additional assessing and attorney costs; a single tax appeal can cost 3-4 times the annual assessing budget.

Fire services:

A new contract will be required; no guarantee that a new city would pay as little as the Township now pays.

2. Would Village residents reduce their local property taxes by becoming a city? If the Village becomes a city, it will need to replace current Township services and increase the taxes to Village taxpayers. To maintain the same level of services Village residents currently receive, the new city tax millage will have to be substantially greater than the current Village tax millage. The average Michigan city levies about **5.5 mills more** than the average village. No Michigan village has ever reduced its taxes by becoming a city. In one new city, Caseville, the village millage of **10.97** has so far grown to a city millage of **18.67**.

3. Will becoming a city reduce duplication of government services? Unfortunately, the opposite would be true. If a new city is created, there will be two separate elections instead of one, two assessors instead of one, and two separate tax collections instead of one.

4. Have other villages voted against cityhood? Sebewaing and Oxford voted down cityhood most recently. Cityhood was also rejected in Holly, Bellaire, Sparta, Climax, and other villages. The village's own incorporation committee in Sparta found that "becoming a city would only duplicate [township] services and increase city operational costs."

5. Will Village and Township electors be allowed to vote on cityhood? If the State Boundary Commission approves the cityhood petition, Village voters can request a referendum election, and they will also need to vote on a charter. Township residents have no vote on city incorporation.

6. Will cityhood affect the Township's revenues and expenses? If the Village becomes a city, its tax revenues will decrease due to the loss of taxable value. However, its expenses will also be reduced, since it will no longer be responsible to provide services to the new city. Typically, the Village is the most expensive part of the Township to serve, so cityhood may reduce financial stress on the Township budget. More study is required to be sure.

7. Will cityhood affect any Township-owned properties? Any Township-owned properties within the Village at the date of city incorporation must be divided between the Township and the new city. This would include the Township Hall and the Township-owned lot across the street. The new city could insist on payment of its share in cash or could force the properties to be sold and the proceeds divided between the Township and the new city.

8. Will cityhood affect any other Township financial assets or liabilities? If the Village becomes a city, the statutes require that many of the Township's financial assets and liabilities must be divided between the Township and the new city, but not all Township assets are counted in this division. This sometimes results in a required payment from the city to the Township, since the applicable Township liabilities may exceed the Township assets.

9. Can the Township avoid the division of property and assets? If the city incorporation goes forward, it may be financially advantageous to the Township to sell the Township Hall and other real estate it owns in the Village and purchase real estate and building outside the Village in the Township. It may also be advantageous to purchase other assets that are not subject to division after a new city is created.

10. Will cityhood affect local government relationships? City incorporations have been very divisive in several recent cases, leading to increased strife and disputes between the new city and the surrounding townships. They often lead to increased annexations. This is sometimes driven by the new city's need for additional revenues, since it cannot continue to deliver the same services as before cityhood without substantially increased costs.

11. What else can Village residents do to reduce their local taxes? One option Village residents have is a Village-Township consolidation. This option could remove a layer of government cost currently embedded in the Village and allow all the services to be delivered or managed by the Township. Unique services that the Village currently enjoys could be maintained with service rates or special assessments, which do not require a duplicative government infrastructure to maintain.

12. How can a Village-Township Consolidation Happen? The process has several steps. It starts with a petition by 15% of the Village electors. Then, after preparation of a plan for consolidation by the Village, the consolidation is decided in an election by the local voters of the Village and the Township.

Re: Connecting Michigan Communities Grant Program

From: Ben Fineman (ben@mbcoop.org)

To: bridgewaterwpsupervisor@yahoo.com

Date: Thursday, August 29, 2019, 10:13 AM EDT

Hi Laurie, thank you for being on the lookout for opportunities! Indeed we have been tracking this one. I was actually on the committee in summer of 2018 that made the recommendations for the structure of this grant program, though those committee recommendations were almost entirely overridden by telecom lobbyists.

One of the main problems with the program in the way it ended up being legislated was that governmental entities are excluded. So, neither the township nor the County were eligible. Another is the speed threshold which is 10Mb and would have excluded about 1/3 of Bridgewater Township based on the "official" FCC data.

However we did have conversations with various providers to try to entice them to include Washtenaw townships in a CMIC grant application of their own. We had some success in that Comcast may be submitting an application that includes areas in Dexter and Manchester Townships. This is largely due to the survey work done by those townships that provided Comcast with better coverage data than the FCC has, as well as proximity to Comcast's current service areas.

So short answer is no opportunity here for Bridgewater, but participation in the County data collection project will help position you to take advantage of future opportunities like this.

Thanks,
Ben

/*-----
Benjamin J. Fineman
President
Michigan Broadband Cooperative

ben@mbcoop.org
<http://www.mbcoop.org>
734.417.0811

-----*/

On Aug 29, 2019, at 8:12 AM, Laurie Fromhart <bridgewaterwpsupervisor@yahoo.com> wrote:

Ben,

Was this grant opportunity previously looked in to?

https://www.michigan.gov/dtmb/0,5552,7-358-82547_56345_91154---,00.html

Laurie Fromhart
Bridgewater Township Supervisor
10990 Clinton Rd
Manchester, MI 48158
Cell: 734.223.2766
[Email: bridgewaterwpsupervisor@yahoo.com](mailto:bridgewaterwpsupervisor@yahoo.com)

RE: Kaiser Road

From: Harmon, Jim (harmonj@wcroads.org)
To: bridgewaterwpsupervisor@yahoo.com
Date: Thursday, August 29, 2019, 10:26 AM EDT

That is not entirely uncommon. For reasons unknown to me, that dead end stub was never dedicated to the public and certified as a public road. It serves as a private driveway. Our road development standards would not allow it to become public either.

Jim

James D. Harmon, P.E.

Director of Operations

Washtenaw County Road Commission
555 N. Zeeb Road, Ann Arbor, Michigan

Direct: (734) 327-6653 | Main: (734) 761-1500

wcroads.org | [Follow us on Facebook](#)

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From: Laurie Fromhart <bridgewaterwpsupervisor@yahoo.com>
Sent: Thursday, August 29, 2019 10:22 AM
To: Harmon, Jim <harmonj@wcroads.org>
Subject: RE: Kaiser Road

Ok but its not designated as a private road either and property owners addresses are listed as Kaiser Road?

[Sent from Yahoo Mail on Android](#)

On Thu, Aug 29, 2019 at 10:13 AM, Harmon, Jim

<harmonj@wcroads.org> wrote:

That is not a certified, public road. Here is a link to our certification map for reference.

https://www.wcroads.org/wp-content/uploads/Cert_Maps/Bridgewater.pdf

James D. Harmon, P.E.

Director of Operations

Washtenaw County Road Commission

555 N. Zeeb Road, Ann Arbor, Michigan

Direct: (734) 327-6653 | Main: (734) 761-1500

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From: Laurie Fromhart <bridgewaterwpsupervisor@yahoo.com>

Sent: Thursday, August 29, 2019 9:57 AM

To: Harmon, Jim <harmonj@wcroads.org>

Subject: Kaiser Road

Jim,

Do you know why the County does not maintain the portion of Kaiser Road north of Austin Road?

Laurie Fromhart
Bridgewater Township Supervisor

10990 Clinton Rd

Manchester, MI 48158

Cell: 734.223.2766

Email: bridgewaterwpsupervisor@yahoo.com

BRIDGEWATER TOWNSHIP

Rodney C. Nanney
Zoning Administrator
10990 Clinton Road
Manchester, MI 48158

August 27, 2019

Mr. George Barbu
10383 E. Austin Road
Manchester, MI 48158

VIA EMAIL

Final Notice of Violation: Violations of the Approved Minor Site Plan and Special Use Permit for the Historic Blum Farm Event Barn at 10383 E. Austin Rd., parcel no. Q-17-02-300-019.

Dear Mr. Barbu:

This final notice of violation is intended as a follow up to my initial 8/1/2019 verbal Stop Work Order and follow up email notices on 8/5/2019 and 8/20/2019 sent in response to the unlawful construction activity and unlawful use of your event barn facility for business events without all required permits and approvals in place.

During the special use permit review process for your event barn application, you asked me specifically about whether it was OK for you to host certain private family activities on the property or in the barn. Examples of family activities included in our discussion were a wedding for a family member who lived in your home on the parcel, a “barn sale” of household items run by your family, a family reunion dinner, and a gathering of invited members of your family’s church congregation.

I confirmed at the time and in subsequent conversations that these private family activities would not be considered to be business events, and could be held during the application review process. I also confirmed that no business events could take place until all permits and approvals were in place and all conditions of approval had been fully satisfied.

On July 9, 2018, the Planning Commission granted special use permit approval for your event barn facility, subject to seven (7) conditions, including requirements that:

- *“(T)he barn building satisfies all applicable State Construction Code requirements for a public assembly use, prior to occupancy as a special event rental venue.”*
- *“The Zoning Administrator shall verify that all required access, parking, and other improvements have been completed consistent with any approved site plan, prior to occupancy as a special event rental venue.”*
- *“Copies of all outside agency permits and approvals shall be provided to the Zoning Administrator prior to occupancy as a special event rental venue.”*

On May 20, 2019, the Planning Commission granted a conditional approval of your minor site plan for the above listed project, subject to several additional conditions, including:

- *Within 90 calendar days, the applicant shall address all remaining details noted in the Township Planning and Engineering consultant reports on a revised minor site plan, and shall submit four paper sets and two digital sets in PDF format of the minor site plan for administrative review and acceptance by the Township Planner and Engineer, prior to the issuance of any bldg. permits or the start of any construction activity for this project.*
- *Prior to opening the facility for business, the applicant shall provide to the Township zoning Administrator written confirmation from WWCA of compliance with public assembly code requirements.*

- *Prior to start of construction, copies of all outside agency permits and approvals shall be submitted to the zoning administrator.*

On August 1, 2019, I learned during a Township Board meeting that you had initiated construction activity on the property, including driveway and parking lot improvements, in violation of these conditions of approval. I also learned that you had chosen to disregard the parking lot and driveway construction details on your site plan by dumping and spreading multiple tons of an unauthorized and inferior fill and surfacing material (asphalt millings) on the site.

On August 19, 2019 I learned during a Planning Commission meeting why you may have chosen to initiate the unlawful construction activity. On August 2-3, 2019, you hosted a business event on the property, which included a wedding and reception on behalf of Township resident Scott Nelson, his son and new daughter-in-law, and their family and friends. This event included both use of an outdoor tent and seating area, use of the barn building, and use of the newly completed access and parking improvements. I subsequently learned that you had at least one additional business event scheduled for August 23-24, 2019, which was a wedding and reception for your niece, who does not live in your home. In both cases, these are business events governed by the requirements of the Zoning Ordinance and the approved special use permit for the event barn.

Please accept this letter as confirmation that the unlawful construction activity and unlawful use of this facility for business events without all required permits and approvals in place constitute serious violations of the approved special use permit for this facility, the minor site plan as approved by the Planning Commission, and the following sections of Township Zoning Ordinance No. 67:

- **Section 1.05 (Compliance Required);**
- **Section 7.06 (Compliance with Special Use Permit Approval); and**
- **Section 8.11 (Compliance with an Approved Site Plan**

You chose not to construct the parking and access improvements in compliance with the Planning Commission's approved minor site plan, including the approved fill and standard limestone surface materials. You chose to violate the conditions of site plan and special use permit approval by hosting business events on the property and in the barn building. I appreciate that you also chose to cancel or relocate the 8/23-24/2019 event. However, **please be aware that your actions and ongoing violations of the approved site plan constitute grounds for the Planning Commission to rescind their special use permit approval for the event barn facility per the procedure outlined in Section 7.09 (Rescinding Special Use Permit Approval).**

Because of the blatant nature of the use violations and ongoing site plan violations, the revised minor site plan cannot be reviewed and accepted through an administrative action as contemplated by the Planning Commission's conditional approval. Instead, your revised minor site plan and this notice will be forwarded to the Planning Commission for their consideration.

Please plan to attend the regular Planning Commission meeting on Monday, September 16, 2019, 7:00pm in the Township Hall where these matters are expected to be on the agenda for discussion.

Respectfully submitted,

Rodney C. Nanney
Zoning Administrator



WASHTENAW COUNTY ROAD COMMISSION

TOWNSHIP/STAFF REPORT – August 6, 2019

For the period of July 8 thru July 28, 2019

TOWNSHIP REPORT

OPERATIONS REPORT

MAINTENANCE

Scraping of gravel roads and patching of paved roads were performed throughout the county. In addition, the following maintenance activities were performed in individual townships:

ANN ARBOR TOWNSHIP

- Berming – Hogback Road
- Boom Mow – Huron River Drive, Hogback Road
- Ditching – Hogback Road
- Drainage and Backslopes – Clark Road
- Fallen Trees – Dixboro Road, Earhart Road, Ford Road, Maple Road, Stein Road, Warren Road, Whitmore Lake Road
- HMA Resurfacing – Hogback Road
- Limestone Patch Shoulders – Pontiac Trail: 1 ton

AUGUSTA TOWNSHIP

- Local Road Dust Control

BRIDGEWATER TOWNSHIP

- Gravel Patch – Boettner Road, Logan Road: 19 tons
- Limestone Patch – Kies Road: 10 tons
- Local Road Dust Control
- Opened Pipes – Hogan Road
- Primary Road Dust Control

DEXTER TOWNSHIP

- Boom Mow – Glenbrook Road, Hankerd Road
- Chip Sealing – N Territorial Road
- Drainage and Backslopes – Huron Creek Drive
- Limestone Patch – Fleming Road, Island Lake Road, Webbs Shore Drive, Winston Road, Wylie Road: 55 tons
- Local Road Dust Control



WASHTENAW COUNTY ROAD COMMISSION

TOWNSHIP/STAFF REPORT – August 20, 2019

For the period of July 29 thru August 11, 2019

TOWNSHIP REPORT

OPERATIONS REPORT

MAINTENANCE

Scraping of gravel roads and patching of paved roads were performed throughout the county. In addition, the following maintenance activities were performed in individual townships:

ANN ARBOR TOWNSHIP

- Drainage and Backslopes – Danbury Lane, Englave Drive
- Fallen Trees – Earhart Road
- Placed Shoulders – Hogback Road

AUGUSTA TOWNSHIP

- Chip Sealing – Bunton Road
- Limestone Patch – Wright Road: 24 tons

BRIDGEWATER TOWNSHIP

- Boom Mow – Austin Road, S Parker Road, Pleasant Lake Road, Schneider Road
- Drainage and Backslopes – Allen Road, Bartlett Road, Easudes Road, Wilbur Road
- Local Road Dust Control
- Lowered Culvert – Sheridan Road

DEXTER TOWNSHIP

- Fallen Trees – N Territorial Road, Riker Road, Stinchfield Woods Road, Toma Road, Waterloo Road
- Gravel Patch Shoulders – Dexter-Pinckney Road, McGregor Road, N Territorial Road
- Limestone Patch – Colby Road, Donner Road, Quigley Road, Riker Road: 12 tons
- Gravel Patch Shoulders – Dexter-Pinckney Road, Dexter Townhall Road, McGregor Road: 24 tons
- Local Road Dust Control
- Primary Road Dust Control

FREEDOM TOWNSHIP

- Boom Mow – Pleasant Lake Road, Parker Road
- Limestone patch – Pleasant Lake Road: 2 tons



WASHTENAW COUNTY ROAD COMMISSION

TOWNSHIP/STAFF REPORT – September 3, 2019

For the period of August 12 thru August 25, 2019

TOWNSHIP REPORT

OPERATIONS REPORT

MAINTENANCE

Scraping of gravel roads and patching of paved roads were performed throughout the county. In addition, the following maintenance activities were performed in individual townships:

ANN ARBOR TOWNSHIP

- Fallen Trees – Dixboro Road, Ford Road
- Limestone Patch – Country Club Road, Landsdowne Road, Westridge Road: 24 tons
- Limestone Patch Shoulders – N Maple Road, Pontiac Trail: 18 tons
- Local Road Dust Control
- Roadside Debris – Pontiac Trail, Seven Mile Road

AUGUSTA TOWNSHIP

- Boom Mow – Whittaker Road
- Limestone Patch – Bunton Road, Macey Road: 27 tons
- Butler Road Limestone Resurfacing Project – 2,759 tons
- McKean Road Limestone Resurfacing Project – 3,514 tons

BRIDGEWATER TOWNSHIP

- Boom Mow – Allen Road, Arkona Road, Burmeister Road, Clinton Road, Fisk Road, Hack Road, Hoelzer Road, Lima Center Road, Neblo Road, Wallace Road, Wilbur Road, Willow Road
- Drainage and Backslopes – Allen Road, Bartlett Road
- Local Road Dust Control
- Primary Road Dust Control

DEXTER TOWNSHIP

- Boom Mow – Dexter-Pinckney Road
- Fallen Trees – Quigley Road
- Gravel Patch Shoulders – N Territorial Road
- Sweeping and Flushing – N Territorial Road

BRIDGEWATER TOWNSHIP PLANNING COMMISSION MEETING
MONDAY 7 PM August 19th, 2019
BRIDGEWATER TOWNSHIP HALL 10990 CLINTON RD.

Meeting Minutes

- I. CALL TO ORDER**
Horney@ 7:08
 - II. ROLL CALL**
Horney, Messing, Baetens, Iwanicki, McQueer all present, Quorum complete
 - III. REVIEW AND APPROVE AGEND**
Approved as presented, motioned by Horning Second by Messing. Vote Yea/all
 - IV. APPROVAL OF MINUTES**
Approved as presented, motioned by Messing, Second by Iwanicki. Vote Yea/all
 - V. CITIZEN PARTICIPATION**
None
 - VI. PUBLIC HEARING**
Open Public hearing at 7:16, Motioned by Messing, Second by Horney. Roll call vote, Horney, Messing Iwanicki, Baetens, McQueer, Yea all
Larry Henes 8383 Austin Rd, Saline, spoke of concerns regrading trucking and potential for additional traffic.
Nancy Frey 8430 Kaiser Rd, Saline, shared her concerns for the process and feels that “everyone else “can do it but them. She is very upset about the final rules.
Closed hearing at 8:102, Motion McQueer, Second Iwanicki. Roll call vote, Horney, Messing, Iwanicki, Baetens, McQueer, Yea all
- McQueer motioned and Messing second to approve a special use permit to operate Edge Binding and Serging LLC, a custom carpet and rugmaking service (for binding, serging, fringe, applied backings, resizing of pre-made rugs, carpet base, and rug repairs) as a home-based limited business at 8430 Kaiser Road (parcel #Q-17-01-100-028) in the R-3 (Hamlet Residential) District, in accordance with the requirements of Section 5.204 (Home Occupations and Home-Based Limited Businesses) and subject to a condition that semi-truck and trailer deliveries to or from the site are prohibited and No outdoor trash storage for the business.

Motion adopted as presented, Roll call vote, Horney, yea Messing, yea Baetens, yea Iwanicki, Yea McQueer Yea

OLD BUSINESS

Brief discussion on the Barbu/Historic Blum Farm Wedding Venue, which included the potential violation of the driveway and Venue use. Mr. Nanney will follow up and report more next month.

Supervisor Fromhart was present and shared with the Commission that she was aware of an event being held.

VII. NEW BUSINESS

None

VIII. COMMUNICATIONS

Zoning Administrator report on file

Trustee reported no board meeting in July

IX. INFORMATIONAL ITEMS

Holy Trinity Romanian Orthodox church is holding their annual open house August 31-September 1.

X. PUBLIC COMMENT

None

XI. ADJOURNMENT

Horney motioned to close the meeting, Messing second Vote Yea/all

Next meeting is Monday September 16th at 7:00 pm.