

BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES MEETING
THURSDAY, SEPTEMBER 3, 2020, 7:00 P.M.
BRIDGEWATER TOWNSHIP HALL
10990 CLINTON RD, MANCHESTER, MI 48158

AGENDA

- I. CALL TO ORDER / ESTABLISH QUORUM / PLEDGE ALLEGIANCE
- II. CITIZEN PARTICIPATION
- III. APPROVAL OF BOARD MEETING MINUTES – AUGUST 6, 2020
- IV. REVIEW AND APPROVE AGENDA
- V. PRESENTATION OF 2020 AUDIT – Rana M. Emmons, C.P.A., PSLZ LLP
- VI. PRESENTATION OF UTILITY SCALE SOLAR ENERGY – Rick Wilson, Invenergy
- VII. NEW BUSINESS
 - A. Approval of Claims Listing for August 1, 2020 through August 31, 2020
 - B. Gerken Materials Mineral Extraction License Application – Set Public Hearing
 - C. Gerken Materials Reclamation Bond Evaluation
 - D. Assessor’s Fee Request
 - E. Sewer Extension Request – Austin Raghburn 10001 E. Austin Road
- VIII. REPORTS & CORRESPONDANCE
 - A. Public Safety Report – Written report from Sheriff’s Department
 - B. Supervisor’s Report
 - C. Assessor’s Report
 - D. Clerk’s Report
 - E. Treasurer’s Report
 - F. Trustees’ Report
 - G. Zoning Administrator’s Report – Written report from Rodney Nanney
 - H. Broadband Task Force Report – Minutes included in Board packet
 - I. Planning Commission Report
 - J. Farmland Preservation Board Report – No meeting in August.
- IX. CITIZEN PARTICIPATION
- X. ADJOURNMENT

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

6-Aug-20 meeting called to order by Supervisor Fromhart at 7:02 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Faust; Trustee Fromhart; Trustee McQueer; Trustee Oliver; Trustee Wharam

Absent: N/A

Citizen attendance: 8

II. CITIZEN PARTICIPATION

- Kevin Cole; will give presentation on solar projects at next planning commission

III. APPROVAL OF MINUTES

- Motion to approve the previous meeting minutes as presented – Ms. Fromhart; support – Mr. Faust; vote – unanimous

IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as presented – Ms. Fromhart; support – Mr. Faust; vote – unanimous

V. UNFINISHED BUSINESS

A. Gerken Materials 2019 Annual Report & Inspection – Mining Review

- Brought in proof of insurance

VI. NEW BUSINESS

A. Approval of Claims Listing

- Motion to approve disbursements of \$9,173.01 for general operations and \$6,341.15 for sewer operations; total expenditure of \$15,514.16 for the month of June – Mr. Wharam; support – Ms. Fromhart; vote – unanimous
- Motion to approve disbursements of \$18,811.68 for general operations and \$15,816.74 for sewer operations; total expenditure of \$34,628.42 for the month of July – Mr. Wharam; support – Ms. Fromhart; vote – unanimous

B. Robinson's Zoning Ordinance Enforcement Dispute – Traci Robinson

- Ms. Robinson described the situation (detailed in board packet) saying that they do not store more than needed for personal use
- Mr. Nanney stated that he wanted to clear the air regarding his enforcement
- Zoning ordinance is very specific about landscaping businesses
- Mr. Nanney is comfortable with just pictures for the inspection
- Activity must be kept at a residential level
- A home operation does not allow employees to come onto the property
- Mr. Nanney is concerned about the legal ramifications of a use variance of allowing a SLU on 2.5 acres
- Mr. Nanney will contact Attorney Lucas regarding use variance for Special Land Use
- Mr. Nanney will send what activity boundaries are to Ms. Robinson

C. Hansen Farmland Trust Property Tax Appeal Settlement Request – Aaron Enzer

- Mr. Enzer was not present
- Assessor Rider described the order of events
- Mr. Enzer only supplied proposal for the cost of the new building
- Ms. Rider would like to see invoices and insurance to show the true value of the new building

Bridgewater Township Board of Trustees Minutes

D. RD Kleinschmidt Sewer Barn Roof and Insulation Proposals

- Ms. Fromhart filed insurance claim for both
- Motion to approve proposal of \$4,485 for repair of the hail damaged sewer plant roof – Mr. Wharam; Mr. Faust - support; vote – unanimous
- Motion to approve proposal of \$2,300 for repair of the hail damaged sewer plant insulation – Mr. Faust; Mr. Oliver - support; vote – unanimous

E. Cellular Hotspot for Township Hall

- Barb Fuller explained that there is a grant for cellular service for 7-8 townships in Washtenaw county
- People could pull into township parking lot to connect to free Wi Fi
- There is no obligation
- The county will help with installation contacts
- The county will provide up to:
 - \$1,000 for the purchase of equipment
 - \$600 for a one-year contract for cellular service
 - \$500 for the installation of the cellular hotspot
- Motion to approve resolution accepting grant funding for back to school cellular hotspots from the Washtenaw county broadband task force– Ms. McQueer; support – Mr. Oliver
- Roll call vote:
 - Trustee Faust – yes
 - Trustee Oliver - yes
 - Trustee Fromhart – yes
 - Trustee Wharam - yes
 - Trustee McQueer – yes

VII. REPORTS AND CORRESPONDENCE

A. Public Safety Report

- A written report from the sheriff is included in the board packet

B. Supervisor's Report

- See board packet
 - Met with Gerken Materials re: Bartlett Rd

C. Assessor's Report

- No report was received from Ms. Rider

D. Clerk's Report

- Over 425 AV ballots sent out; 539 ballots voted
- State supplies did not arrive
- Mi Liquor Control – Bridgewater General Store
- EGLE – Wetland
- Pay checks are late

E. Treasurer's Report

- Collecting taxes
- Setting up clean-up day for Saturday 3-Oct-20
- Revenue sharing decrease of about \$4000

Bridgewater Township Board of Trustees Minutes

F. Trustees' Report

- Trustee Faust
 - Tom Peltcs wants to be notified by township
- Trustee Oliver
 - Nothing

G. Zoning Administrator's Report

- A written report from Mr. Nanney is included in the board packet

H. Broadband Task Force Report

- The minutes are in the board packet

I. Planning Commission

- There was no Planning Commission meeting in June or July due to COVID-19
 - Mr. Horney spoke regarding Gerken and Bartlett Rd.
 - Mr. Horney spoke regarding solar farms and zoning / usage
- The August 17th meeting will be a combination of in person and electronic
- Mr. Horney spoke about Bartlett Rd.
- Mr. Horney spoke about Mr. Cole's attendance at the next Planning Commission meeting

J. Farmland Preservation Board Report

- There was no meeting in July due to COVID-19

VIII. CITIZEN PARTICIPATION

- None

IX. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 9:34 p.m.

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

4-Jun-20 meeting called to order by Supervisor Fromhart at 7:02 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Faust; Trustee Fromhart; Trustee McQueer; Trustee Oliver; Trustee Wharam

Absent: N/A

Citizen attendance: 0

II. CITIZEN PARTICIPATION

- None

III. APPROVAL OF MINUTES

- Motion to approve the previous meeting minutes as amended – Mr. Oliver; support – Mr. Faust; vote – unanimous

IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as amended – Ms. McQueer; support – Mr. Oliver; vote – unanimous

V. UNFINISHED BUSINESS

A. Resolution to Adopt Millage Ballot Language

- Motion to approve Resolution 2020-10 for Millage Ballot Language – Ms. Fromhart; support – Mr. Wharam

- Roll call vote:

Trustee Faust – yes

Trustee Fromhart – yes

Trustee McQueer – no

Trustee Oliver – yes

Trustee Wharam – yes

VI. NEW BUSINESS

A. Michigan Municipal League Worker's Compensation Renewal

- Motion to approve Michigan Municipal League Worker's Compensation Renewal for \$166.00 – Ms. McQueer; support – Mr. Oliver; vote – unanimous

B. MTA 2020-2021 Annual Membership Dues

- Motion to approve 2020-2021 Annual MTA Membership Dues, including legal defense fund of \$1781.29 – Ms. Fromhart; support – Mr. Oliver; vote – unanimous

C. Approval of Claims Listing

- Motion to approve disbursements of \$15,462.61 for general operations and \$19,620.63 for sewer operations; total expenditure of \$35,083.14 for the month of May – Ms. Fromhart; support – Ms. McQueer; vote – unanimous

D. Gerken Materials 2019 Annual Report & Inspection – Mining Review

- Kris Enlow gave a short review of the deficits

E. Residential Accessory Structures in Front Yard Discussion

- Board consensus is that this issue does not need to be revisited

Bridgewater Township Board of Trustees Minutes

F. Washtenaw Urban County Cooperative Agreement Extension

- Motion to continue membership in Washtenaw Urban County Cooperative Agreement Extension at no cost – Mr. Faust; support – Mr. Oliver; vote – unanimous

G. Approval of engagement letter with auditor for FY 2019-2020

- Motion to approve engagement letter with PSLZ for FY 2019-2020– Mr. Wharam; support – Ms. McQueer; vote – unanimous

VII. REPORTS AND CORRESPONDENCE

A. Public Safety Report

- A written report from the sheriff is included in the board packet

B. Supervisor's Report

- See board packet

C. Assessor's Report

- A written report from Ms. Rider is included in the board packet

D. Clerk's Report

- Would like to preapprove July bills, Iron Free, etc.
- Would like money to spend on elections safety items

E. Treasurer's Report

- Setting up clean-up day for Saturday 12-Sep-20

F. Trustees' Report

- Trustee Faust
 - Nothing
- Trustee Oliver
 - Nothing

G. Zoning Administrator's Report

- A written report from Mr. Nanney is included in the board packet

H. Broadband Task Force Report

- There was no report from the Broadband Task Force

I. Planning Commission

- There was no Planning Commission meeting in May due to COVID-19

J. Farmland Preservation Board Report

- There was no meeting in May

VIII. CITIZEN PARTICIPATION

- None

Bridgewater Township Board of Trustees Minutes

IX. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 8:37 p.m.

APPROVED

Bridgewater Township General Fund
Monthly Expenses
August 2020

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>
Aug 20					
Bill	08/28/2020	9844	Beckett & Raeder	-SPLIT-	\$ 3,233.75
Bill	08/01/2020	9845	BS&A	-SPLIT-	\$ 1,159.00
Bill	08/01/2020	EFT	Cardmember Service	2050 · Comerica - Clerk/Treasurer	\$ 914.21
Bill	08/25/2020	9846	Clayton and Mary Rider Assessing Service	-SPLIT-	\$ 1,950.00
Bill	08/19/2020	EFT	Consumers Energy	5265728 · Maintenance & Utilities	\$ 14.00
Bill	08/31/2020	EFT	Detroit Edison Company - Hall	5265728 · Maintenance & Utilities	\$ 99.82
Bill	08/24/2020	EFT	Detroit Edison Company - Street Lights	5440852 · Street lighting	\$ 337.12
Bill	08/28/2020	9847	Donald N. Pennington	-SPLIT-	\$ 2,171.25
Bill	08/20/2020	EFT	Frontier	5265728 · Maintenance & Utilities	\$ 106.52
Bill	08/12/2020	9848	Jon Way	-SPLIT-	\$ 530.00
Bill	08/07/2020	9849	Manchester Township	5339727 · Fire protection billing expense	\$17,455.98
Bill	08/01/2020	EFT	Paychex - fees	5215727 · Clerk supplies & expense	\$ 197.22
Bill	08/31/2020	EFT	Paychex - fees	5215727 · Clerk supplies & expense	\$ 125.90
Bill	08/10/2020	EFT	Paychex - fees	5215727 · Clerk supplies & expense	\$ 12.00
Bill	08/31/2020	EFT	Paychex - payroll	-SPLIT-	\$ 7,108.94
Bill	08/28/2020	9850	Printing Systems, Inc.	-SPLIT-	\$ 567.04
Bill	08/23/2020	EFT	Staples	5209810 · Assessor Expense	\$ 40.64
Bill	08/02/2020	9851	Susan Ahrens	5265728 · Maintenance & Utilities	\$ 75.00
Bill	08/06/2020	9852	Tom Wharam	5215727 · Clerk supplies & expense	\$ 36.86
					<u>\$36,135.25</u>

Clerk: _____

Treasurer: _____

Aug 20

Aug 29, 2020
 Accrual Basis

Bridgewater Township Profit & Loss Budget vs. Actual April 2020 through March 2021

	Apr '20 - Mar 21	Budget	\$ Over Budget
Income			
Clean-up Day Grant	1,527	3,000	-1,473
Clean Up Donation	0	100	-100
4402 · Property tax - operation	6,252	81,070	-74,818
4447 · Tax administration fee	850	32,900	-32,050
4448 · Tax collection fees	50	3,000	-2,950
4460 · Township permits	50	300	-250
4465 · Land division fees	125	500	-375
4574 · Revenue sharing	45,194	147,042	-101,848
4600 · Collection Fee-Sewer Fund	0	1,000	-1,000
4665 · Interest Income	28	3,000	-2,972
4672 · Other Income	0	500	-500
4675 · Metro Auth.-restricted to roads	3,739	3,400	339
Total Income	57,815	275,812	-217,997
Gross Profit	57,815	275,812	-217,997
Expense			
5101000 · Township Board			
5101703 · Trustee salary	2,040	4,800	-2,760
5101727 · Township supplies & expenses	0	800	-800
5101770 · Conferences & Training	0	600	-600
5101000 · Township Board - Other	0	4,800	-4,800
Total 5101000 · Township Board	2,040	11,000	-8,960
5171000 · Supervisor			
5171703 · Supervisor Salary	6,633	15,920	-9,287
5171727 · Supervisor Expense	86	1,000	-914
5209000 · Assessor			
5209705 · Board of Review expenses	0	1,600	-1,600
5209805 · Assessor Wages	8,725	20,800	-12,075
5209810 · Assessor Expense	613	2,800	-2,187
Total 5209000 · Assessor	9,338	25,200	-15,862
Total 5171000 · Supervisor	16,057	42,120	-26,063
5173000 · Other General Government			
5173715 · Social Security	2,049	5,000	-2,951
5173801 · Attorney & Consulting Expenses	38	4,500	-4,463
5173802 · Audit fees	0	5,000	-5,000
5173811 · Membership fees & dues	1,781	2,000	-219
5173895 · Website Administrator	500	500	0
5173912 · Insurance & Bonds	-321	6,000	-6,321
Total 5173000 · Other General Government	4,046	23,000	-18,954
5215700 · Clerk			
5173900 · Printing & publishing	265	800	-535
5174810 · Deputy Clerk	1,656	1,600	56
5191727 · Election expense	3,217	6,500	-3,283
5215703 · Clerk salary	6,891	16,539	-9,648
5215727 · Clerk supplies & expense	943	3,200	-2,257
Total 5215700 · Clerk	12,973	28,639	-15,666
5253700 · Treasurer			
5253701 · Tax Collection Expense	665	2,500	-1,835
5253703 · Treasurer salary	7,486	17,967	-10,481
5253704 · Deputy Treasurer Wages	390	1,600	-1,210
5253727 · Treasurer supplies & expenses	662	2,000	-1,338
Total 5253700 · Treasurer	9,204	24,067	-14,863

Aug 29, 2020
 Accrual Basis

Bridgewater Township
Profit & Loss Budget vs. Actual
 April 2020 through March 2021

	Apr '20 - Mar 21	Budget	\$ Over Budget
5265000 · Building & Grounds			
5265728 · Maintenance & Utilities	2,036	7,000	-4,964
5265925 · Cemetery care	1,450	2,500	-1,050
5265980 · Building improvement & equipmen	130	500	-370
Total 5265000 · Building & Grounds	3,617	10,000	-6,383
5301800 · Public Safety			
5339727 · Fire protection billing expense	31,106	65,000	-33,894
Total 5301800 · Public Safety	31,106	65,000	-33,894
5400700 · Planning & zoning			
5400701 · Planning			
5400727 · Planning comm. wage & expense	350	5,700	-5,350
5400801 · PC Attorney Fees	0	500	-500
5400803 · Planning consultant - on-going	489	7,000	-6,511
5400806 · Farmland PB Consultant	0	1,000	-1,000
5411810 · Conferences & Training	0	500	-500
Total 5400701 · Planning	839	14,700	-13,861
5410726 · Zoning			
5410704 · Land Division Processing Fees	625	1,700	-1,075
5410727 · Zoning ad.wage & expense	3,100	7,500	-4,400
5411727 · Zon Bd of Appeals Expense	0	400	-400
Total 5410726 · Zoning	3,725	9,600	-5,875
Total 5400700 · Planning & zoning	4,564	24,300	-19,736
5440000 · Public works			
5440846 · Road Improvements	0	35,000	-35,000
5440847 · Drains at large	0	10,000	-10,000
5440849 · Clean-up Day	0	2,986	-2,986
5440852 · Street lighting	1,687	4,000	-2,313
Total 5440000 · Public works	1,687	51,986	-50,299
5500000 · Contingencies	0	500	-500
66900 · Reconciliation Discrepancies	-7	0	-7
Total Expense	85,287	280,612	-195,325
Net Income	-27,472	-4,800	-22,672

Bridgewater Township General Fund

Balance Sheet

As of August 31, 2020

Aug 29, 2020
Accrual Basis

	Aug 31, 20
ASSETS	
Current Assets	
Checking/Savings	
1002 · General Checking-Key Bank	26,791.29
1010 · General Savings-Key Bank	94,305.50
1016 · Bank of Ann Arbor 5yr	103,665.96
1017 · Old National 5 yr	113,811.78
Total Checking/Savings	338,574.53
Accounts Receivable	
1200 · Accounts Receivable	762.00
Total Accounts Receivable	762.00
Other Current Assets	
Prepaid Insurance	5,588.00
1050 · Current Year Tx Roll Receivable	
1090 · Due from County - Settlement	-2,971.78
1050 · Current Year Tx Roll Receivable - Other	-1,162.15
Total 1050 · Current Year Tx Roll Receivable	-4,133.93
1081 · Due from Sewer Operations	500.00
1087 · Due from Dr. Samuels	-100.67
1201 · Accounts Receivable 2	1,590.00
Total Other Current Assets	3,443.40
Total Current Assets	342,779.93
Fixed Assets	
1600 · Buildings	98,329.35
1610 · Equipment	28,244.21
1620 · Land	70,863.09
1630 · Siding & Windows	17,049.00
1640 · Township Hall Improvements	54,079.30
1650 · Accumulated Depreciation	-95,648.85
Total Fixed Assets	172,916.10
TOTAL ASSETS	515,696.03
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
2050 · Comerica - Clerk/Treasurer	258.07
Total Credit Cards	258.07
Other Current Liabilities	
2217 · Escrow Deposits Payable	
2220 · Due to SMR-Elliott parcel	2,500.00
2233 · Due to SMR-Crego/Peltcs	-4,607.09
2252 · Due Metro General Contractors	1,000.00
2253-01 · Due to Bridgewater Commons	485.00
2253-02 · Bridgewater Commons - Landscapi	4,565.00
2255 · Barbu Escrow	-688.52
Total 2217 · Escrow Deposits Payable	3,254.39
Total Other Current Liabilities	3,254.39
Total Current Liabilities	3,512.46
Total Liabilities	3,512.46

Bridgewater Township General Fund

Balance Sheet

As of August 31, 2020

Aug 29, 2020
Accrual Basis

	<u>Aug 31, 20</u>
Equity	
3900 · Fund Balance	366,738.44
3940 · Invested in Capital Assets, Net	172,916.84
Net Income	<u>-27,471.71</u>
Total Equity	<u>512,183.57</u>
TOTAL LIABILITIES & EQUITY	<u><u>515,696.03</u></u>

Bridgewater Township Sewer Operation Monthly Expenses August 2020

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>
Aug 20					
Bill	08/02/2020		Faust Sand & Gravel, Inc.	Grinder Pump repairs	\$ 340.00
Bill	08/10/2020	EFT	Frontier	Phone Service	\$ 67.57
Bill	08/12/2020		Jon Way	Building & Grounds Maintenance	\$ 240.00
Bill	08/29/2020		R. D. Kleinschmidt, Inc.	Building & Grounds Maintenance	\$ 2,035.50
Bill	07/31/2020		USIC Locating Services, LLC	Miss Dig Locator Service	\$ 67.53
Bill	08/31/2020		Village of Manchester	Plant Operator	\$ 2,857.00
Aug 20					<u>\$ 5,607.60</u>

Clerk: _____

Treasurer: _____

Bridgewater Township Sewer Operation Profit & Loss Budget vs. Actual April 1 through August 29, 2020

	Apr 1 - Aug 29, 20	Budget
Ordinary Income/Expense		
Income		
Connection Fees		
Easement Fee	125.00	0.00
Grinder Pump Reimb + 10%	8,189.20	0.00
Inspection Fee	150.00	0.00
Tap Fee	44,029.90	0.00
Total Connection Fees	52,494.10	0.00
Interest Income Master Account		
Interest Income Checking	11.51	0.00
Interest Income Master Account - Other	0.00	150.00
Total Interest Income Master Account	11.51	150.00
Miscellaneous Income	6,545.25	0.00
Operation Maintenance Income	43,900.00	101,500.00
Total Income	102,950.86	101,650.00
Gross Profit	102,950.86	101,650.00
Expense		
Collection System		
Billing		
Billing Clerk	100.00	1,200.00
Office Supplies	0.00	200.00
Total Billing	100.00	1,400.00
Collection System Equip Repairs	630.00	3,000.00
Forcemains -Flushing & Disposal	0.00	1,000.00
Grinder Pump repairs	1,400.00	10,000.00
Miss Dig Locator Service	112.55	4,500.00
Total Collection System	2,242.55	19,900.00
Insurance	0.00	1,500.00
Legal & Professional		
Audit	0.00	1,500.00
Engineer	0.00	1,000.00
Legal Fees	0.00	500.00
Total Legal & Professional	0.00	3,000.00
New Equipment	8,380.00	0.00

Aug 29, 20
Accrual Basis

Bridgewater Township Sewer Operation
Profit & Loss Budget vs. Actual
April 1 through August 29, 2020

	<u>Apr 1 - Aug 29, 20</u>	<u>Budget</u>
Treatment Plant		
Building & Grounds Maintenance	2,875.50	2,500.00
Chemicals	1,823.25	4,500.00
Diesel Fuel/Propane	0.00	800.00
Electricity	6,669.78	20,000.00
Equipment Repairs	15,737.75	4,000.00
Generator Maintenance Contract	0.00	1,000.00
NPDES Permit	0.00	2,000.00
Phone Service	333.40	600.00
Plant Operator	8,571.00	33,600.00
Sludge Handling & Disposal	0.00	4,500.00
Supplies	0.00	500.00
Total Treatment Plant	<u>36,010.68</u>	<u>74,000.00</u>
Total Expense	<u>46,633.23</u>	<u>98,400.00</u>
Net Ordinary Income	<u>56,317.63</u>	<u>3,250.00</u>
Net Income	<u><u>56,317.63</u></u>	<u><u>3,250.00</u></u>

Bridgewater Township Sewer Operation

Balance Sheet

As of August 31, 2020

Aug 29, 2020
Accrual Basis

	Aug 31, 20
ASSETS	
Current Assets	
Checking/Savings	
Key-Sewer O/M	
Capital Improvements Reserve	24,000.00
Key-Sewer O/M - Other	67,633.71
Total Key-Sewer O/M	91,633.71
Key Sewer O/M Saving	105,093.56
Key Sewer Retirement Checking	40,120.71
Total Checking/Savings	236,847.98
Accounts Receivable	
Accounts receivable	23,116.67
Total Accounts Receivable	23,116.67
Other Current Assets	
Current Year Tx Roll Receivable	-13,200.00
Due From Tax	11,986.30
Prepaid Insurance	1,379.00
Taxes Receivable Special Asst	6,164.90
Total Other Current Assets	6,330.20
Total Current Assets	266,294.85
Fixed Assets	
Accessory Building	53,320.02
Accumulated Depr - Access Bldg	-9,360.65
Equipment	95,107.77
Accumulated Depr - Equipment	-42,173.44
Sewer System Plant	1,966,444.05
Accumulated Depr - Sewer System	-680,061.78
Land	55,355.06
Total Fixed Assets	1,438,631.03
Other Assets	
Special Assessment Receivable	25,649.84
Total Other Assets	25,649.84
TOTAL ASSETS	1,730,575.72
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
*Accounts Payable	-643.73
Total Accounts Payable	-643.73
Other Current Liabilities	
2004 Bond Pmt Due in One Yr	-37,012.00
Due to General Fund	100.00
Total Other Current Liabilities	-36,912.00
Total Current Liabilities	-37,555.73
Total Liabilities	-37,555.73

Bridgewater Township Sewer Operation

Balance Sheet

As of August 31, 2020

Aug 29, 2020
Accrual Basis

	<u>Aug 31, 20</u>
Equity	
Invested in capital assets, net	1,317,951.48
Restricted for Debt Service	240,753.85
Unrestricted Funds (QB RE acct)	154,957.03
Net Income	54,469.09
	<hr/>
Total Equity	1,768,131.45
	<hr/>
TOTAL LIABILITIES & EQUITY	<u><u>1,730,575.72</u></u>



7901 Sylvania Avenue
Sylvania, Ohio 43560
Local 419-841-3232
Fax 419-882-8772
www.NRMsolution.com

August 19, 2020
Hand Delivery

Bridgewater Township Clerk
10990 Clinton Rd
Manchester, MI 48158

Attention: Mr. Tom Wharam, Township Clerk

Reference: Gerken Materials Mineral Extraction License Application
Township Board Submittal

Dear Mr. Wharam,

On behalf of Gerken Materials, Inc. (GMI), we are submitting an original hard copy of the above referenced comprehensive application packet and one electronic copy of the application packet for your files and review. In order to facilitate distribution to the other Board of Trustees, we will deliver paper copies to Trustee Faust and Trustee Oliver as requested. Supervisor Fromhart and Treasurer McQueer have requested electronic copies and therefore, we will deliver them on a flash drive for each. Additionally, electronic copies will be sent to Mr. Rodney Nanny and Mr. Kristopher Enlow. We will confirm delivery of these documents to you after they have completed.

It should be noted, the Planning Commission has acted on this application at their August 17, 2020 meeting. The latest correspondence from the Planner and Engineer have been included in Appendix 9 of the application packet. Another important note, the agreements for improvements to Bartlett Road are included in Appendix 9 for the Board Members to review.

With this submittal, we would like to formally request that this item be placed on the agenda for the September 3, 2020 regular Board of Trustees meeting. As always, please contact me with any questions.

Sincerely,

Chip Tokar, CPG
Natural Resources Management, LLC

cc: Mandy Gerken, Joe Knepley,-GMI
Bridgewater Township Board of Trustees-Laurie Fromhart, Michelle McQueer, Dave Faust, Jeff Oliver
Rodney Nanny-Township Planning Consultant, Mr. Kristopher Enlow-Township Engineer



7901 Sylvania Avenue
Sylvania, Ohio 43560
Local 419-841-3232
Fax 419-882-8772
www.NRMsolution.com

August 11, 2020

**Bridgewater Township Supervisor
10990 Clinton Road
Manchester, MI 48158**

Attention: Mrs. Laurie Fromhart, Township Supervisor

Reference: Reclamation Bond Evaluation GMI

Dear Mrs. Fromhart,

The Consent Judgement dated August 8, 2001, Section 5.3 states “The amount of the letter of credit shall be subject to review at three-year intervals after March 1, 2001 or at a mutually agreeable time within the three-year period ... and the letter of credit shall be reduced on a per cell basis by the per acre amount reflective of the letter of credit rate in effect at the time of review.”

This reclamation bond was last evaluated and amended on July 10, 2008. The 2008 evaluation reported 46-acres of unreclaimed area. The amendment changed the bond amount to \$253,000 (46-acres x \$5,500).

NRM has evaluated the reclaimed areas on the GMI parcel. The annual report for 2019 indicated the amount of reclamation acres has increased mainly due to the lake. The report shows a total of 36.9-acres remains unreclaimed. These areas are outlined on the attached Map dated January 16, 2020.

Based on the above evaluation, GMI is requesting the reclamation bond amount be reduced to a total of **\$202,950** (36.9-acres x \$5,500). Please have the Township engineer review this report.

We trust this clearly outlines our request for a reduction in the current amount of the letter of credit. If you have any questions, please call (419)841-3232 or email ctokar@nrmsolution.com.

Sincerely,

Chip Tokar, CPG

Cc: Mandy Gerken (GMI), Joe Knepley (GMI), Kristopher Enlow (Beckett&Raeder, Inc)

Attachments: Consent Judgement (2001 and updated 2019), Amended Reclamation Bond 2008, Disturbed Acres Map (2020)

Bridgewater Township

Memorandum

To: Bridgewater Township Board

From: Mary Rider, Assessor

Subject: Fee Schedule

- I would like to request that the board add a fee of \$500 for a copy of the assessment roll as well as a fee of \$3.00 per record card for non-property owners or tax payer of record.



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

August 3, 2020

Laurie Fromhart
Bridgewater Township Supervisor
10990 Clinton Rd
Manchester, MI 48158

Dear Ms. Laurie Fromhart,

The Sheriff's Office is pleased to provide the attached July 2020 police services report for Bridgewater Township. This report provides a variety of information including time in the Township by position, traffic enforcement activity, total calls for service (including the State Police), and Deputies from other contract jurisdictions who responded to calls in Bridgewater Township. Also included is the breakdown of calls for the month, which includes the date and area where the incident was located.

As a reminder for residents they can sign up for "Up-to-the-minute updates" from the Washtenaw County Sheriff's Office by email or cell phone at www.nixle.com.

Also available to residents is the ability to sign up for house checks if they are going out of town for a period of time. The house watch form can be found at <https://www.washtenaw.org/1743/House-Watch>.

If you have questions, wish further information or clarification please contact me at peltiers@washtenaw.org or at 734-864-6282.

Respectfully submitted on behalf of Sheriff Clayton,

Shane Peltier

Shane Peltier, Lieutenant
Sheriff's West Operations

Bridgewater Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
200041374	7/1/20 14:16 PM	L6199 BOL - Be on the Lookout - WD	W MICHIGAN AVE / W WILLOW RD	BRIDGEWATER TWP
200041567	7/2/20 10:51 AM	L3523 - MSP Calls - WD	9800 BLOCK KIES RD	BRIDGEWATER TWP
200041949	7/3/20 18:37 PM	L3523 - MSP Calls - WD	12000 BLOCK W MICHIGAN AVE	BRIDGEWATER TWP
200042287	7/4/20 19:12 PM	L3597 Non Terminal - WD	8000 BLOCK ERNST RD	BRIDGEWATER TWP
200042290	7/4/20 19:28 PM	L3597 Non Terminal - WD	W BEMIS RD / ERNST RD	BRIDGEWATER TWP
200042368	7/4/20 22:55 PM	L6199 BOL - Be on the Lookout - WD	E MICHIGAN AVE / MCCOLLUM RD	BRIDGEWATER TWP
200042369	7/4/20 22:57 PM	L6199 BOL - Be on the Lookout - WD	W MICHIGAN AVE / W WILLOW RD	BRIDGEWATER TWP
200042472	7/5/20 11:08 AM	L6065 Miscellaneous Info - WD	CLINTON RD / ALLEN RD	BRIDGEWATER TWP
200042635	7/5/20 23:48 PM	L3523 - MSP Calls - WD	E AUSTIN RD / ERNST RD	BRIDGEWATER TWP
200043068	7/7/20 17:15 PM	L3523 - MSP Calls - WD	12700 BLOCK CLINTON RD	BRIDGEWATER TWP
200043809	7/10/20 14:53 PM	L3523 - MSP Calls - WD	9200 BLOCK W WILLOW RD	BRIDGEWATER TWP
200043839	7/10/20 16:21 PM	C3299 Welfare Check	9200 BLOCK W WILLOW RD	BRIDGEWATER TWP
200043997	7/11/20 08:43 AM	L3523 - MSP Calls - WD	9100 BLOCK W WILLOW RD	BRIDGEWATER TWP
200044222	7/11/20 23:16 PM	L3597 Non Terminal - WD	13400 BLOCK CLINTON RD	BRIDGEWATER TWP
200044282	7/12/20 04:41 AM	L3597 Non Terminal - WD	CLINTON RD / BRAUN RD	BRIDGEWATER TWP
200044285	7/12/20 05:31 AM	C3331 - Assist Medical	CLINTON RD / BRAUN RD	BRIDGEWATER TWP
200044415	7/12/20 17:35 PM	L6199 BOL - Be on the Lookout - WD	E AUSTIN RD / SCHNEIDER RD	BRIDGEWATER TWP
200044535	7/13/20 05:37 AM	L3523 - MSP Calls - WD	E AUSTIN RD / CLINTON RD	BRIDGEWATER TWP
200044608	7/13/20 12:38 PM	L6199 BOL - Be on the Lookout - WD	E AUSTIN RD / CLINTON RD	BRIDGEWATER TWP
200044707	7/13/20 19:03 PM	L3523 - MSP Calls - WD	13500 BLOCK CLINTON RD	BRIDGEWATER TWP
200044865	7/14/20 09:38 AM	L3523 - MSP Calls - WD	12800 BLOCK CLINTON RD	BRIDGEWATER TWP

Bridgewater Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
200045022	7/14/20 18:40 PM	L3523 - MSP Calls - WD	CLINTON RD / E AUSTIN RD	BRIDGEWATER TWP
200045083	7/14/20 22:29 PM	L3597 Non Terminal - WD	12500 BLOCK HOGAN RD	BRIDGEWATER TWP
200045148	7/15/20 08:48 AM	C3999 Alarms All Other	13700 BLOCK E AUSTIN RD	BRIDGEWATER TWP
200045521	7/16/20 15:30 PM	L6199 BOL - Be on the Lookout - WD	E AUSTIN RD / CLINTON RD	BRIDGEWATER TWP
200045525	7/16/20 15:50 PM	L6199 BOL - Be on the Lookout - WD	E MICHIGAN AVE / MCCOLLUM RD	BRIDGEWATER TWP
200045559	7/16/20 18:41 PM	L3523 - MSP Calls - WD	E AUSTIN RD / CLINTON RD	BRIDGEWATER TWP
200045765	7/17/20 11:55 AM	C3702 Traffic Complaint / Road Hazard	W MICHIGAN AVE / ARKONA RD	BRIDGEWATER TWP
200045911	7/17/20 21:42 PM	L3523 - MSP Calls - WD	E AUSTIN RD / SCHNEIDER RD	BRIDGEWATER TWP
200046532	7/20/20 06:37 AM	L3523 - MSP Calls - WD	9700 BLOCK FISK RD	BRIDGEWATER TWP
200046723	7/20/20 18:55 PM	L6199 BOL - Be on the Lookout - WD	E MICHIGAN AVE / LIMA CENTER RD	BRIDGEWATER TWP
200046841	7/21/20 07:51 AM	C3324 - Suspicious Circumstances	CLINTON RD / BURMEISTER RD	BRIDGEWATER TWP
200046848	7/21/20 08:27 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	CLINTON RD / BRAUN RD	BRIDGEWATER TWP
200046985	7/21/20 17:15 PM	L3523 - MSP Calls - WD	ARKONA RD / W MICHIGAN AVE	BRIDGEWATER TWP
200047010	7/21/20 18:43 PM	L3523 - MSP Calls - WD	11600 BLOCK W BEMIS RD	BRIDGEWATER TWP
200047015	7/21/20 19:10 PM	C3318 - Found Property	11600 BLOCK W BEMIS RD	BRIDGEWATER TWP
200047429	7/23/20 07:24 AM	C3730 - Traffic Complaint / Traffic Miscellaneous A Compl	E AUSTIN RD / SCHNEIDER RD	BRIDGEWATER TWP
200048131	7/25/20 19:32 PM	L3505 - Opened In Error - WD	13900 BLOCK ALLEN RD	BRIDGEWATER TWP
200048288	7/26/20 14:06 PM	L3523 - MSP Calls - WD	BRAUN RD / MCCOLLUM RD	BRIDGEWATER TWP
200048329	7/26/20 16:35 PM	L3523 - MSP Calls - WD	W MICHIGAN AVE / ARKONA RD	BRIDGEWATER TWP
200048333	7/26/20 17:02 PM	L3523 - MSP Calls - WD	BRAUN RD / MCCOLLUM RD	BRIDGEWATER TWP
200048709	7/28/20 08:39 AM	L6199 BOL - Be on the Lookout - WD	E MICHIGAN AVE / MCCOLLUM RD	BRIDGEWATER TWP

Bridgewater Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
200048813	7/28/20 14:59 PM	L6199 BOL - Be on the Lookout - WD	W MICHIGAN AVE / W WILLOW RD	BRIDGEWATER TWP
200048876	7/28/20 19:15 PM	L3597 Non Terminal - WD	E MICHIGAN AVE / LIMA CENTER RD	BRIDGEWATER TWP
200048887	7/28/20 20:14 PM	L3523 - MSP Calls - WD	E MICHIGAN AVE / NEBLO RD	BRIDGEWATER TWP
200049229	7/30/20 03:02 AM	L3597 Non Terminal - WD	11100 BLOCK LIMA CENTER RD	BRIDGEWATER TWP



BRIDGEWATER TOWNSHIP MONTHLY POLICE SERVICES DATA

July 2020

JERRY L. CLAYTON
SHERIFF

Incidents	Month 2020	Month 2019	% Change	YTD 2020	YTD 2019	% Change
Traffic Stops	1	1	0%	13	13	0%
Citations	2	0	+	15	27	-44%
Calls for Service Total	47	46	2%	243	214	14%
Calls for Service <i>MSP Handled</i>	20	26	-23%	116	92	26%
Calls for Service <i>WCSO Handled</i>	6	2	200%	34	43	-21%
Calls for Service <i>Administratively cleared</i>	21	18	17%	99	78	27%
Animal Complaints <i>(ACO Response)</i>	0	0	-	1	5	-80%
Into Area Time	Month <i>(minutes)</i>	YTD <i>(minutes)</i>	+ = Positive Change - = Negative Change			
Animal Control	0	110				
Deputy Sheriff	5	30				
Investigative Ops (DB)	0	180				
County Wide Patrol	810	2015				
Secondary Road Patrol	68	1554				
Command	85	115				
Animal Control	County funded animal control officer responding to complaints involving domestic animals or wild animals that have been domesticated.					
Deputy Sheriff	Deputies under contract by another jurisdiction who perform law enforcement duties in non-contract areas.					
Investigative Ops (DB)	County funded detectives/investigators who have additional training, experience, and equipment to perform higher level law enforcement duties.					
County Wide Patrol	County funded county wide road patrol deputies who primarily perform law enforcement duties in non-contracting areas.					
Secondary Road Patrol	A partially funded grant to provide traffic enforcement on secondary roads throughout the county. Respond to and investigate traffic related incidents on secondary roads. On call investigators for serious injury and fatal motor vehicle crashes.					

Local Meat & Poultry Processing

WASHTENAW COUNTY



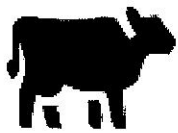
Washtenaw County NEEDS Local Animal Processing

Washtenaw County lacks the necessary processing infrastructure for small farmers to meet consumer demand for locally-produced meat. (1)

Currently, Southeast Michigan livestock producers must trailer their animals 50-150 miles (one way) for processing. (2) This distance negatively impacts their overall bottom line and makes small animal farming financially difficult in the region.

Why Did the Chicken Cross the County?

Processing Plants: A Scarce Commodity



There are currently no USDA inspected processing facilities for beef, hogs, sheep, and goats within a 50-mile radius of central Washtenaw County. (2)



With only one USDA-inspected poultry processing facility near Washtenaw County, farmers have little say as to the quality or cost for processing.



The lack of organic certified processors in Michigan leaves many producers with no options for entering into new markets with organic meats.



Consolidation of large meat processing companies increases risk for supply chain issues in the event of a pandemic, fire, or other natural disaster.

Barriers to Entry for Local Niche-Processors

In many townships, slaughterhouses require a special-use permit on either agricultural* or industrial zoned parcels. These permits can be challenging to obtain due to common perceptions of slaughter facilities. A thoughtfully regulated small or mid-scale processing plant is necessary for the local food economy and can have minimal impact.

**agricultural zoned land is often more conducive for successful processing plants. Most small processing plants in Michigan are built on agricultural-zoned land.*

Impact on Local Livestock Farmers

"I am frustrated by the lack of local processing options for beef. It's important to have a close relationship with the butcher, and that's hard to do when the best option is two hours away. Customers want a local product and to me that means locally processed." - John Cox, Baseline Farm, Scio Twp



Photo Credit: John Cox, Baseline Farm

Citations:

1. William Knudson and Brenda Reau, 2014, "An Assessment of the Potential to Expand Agricultural Production, Processing, and Distribution in Washtenaw and Surrounding Counties," Michigan State Product Center.
2. Based on data from USDA, retrieved July 2020: <https://www.fsis.usda.gov/washtenawportal/fsis/topics/inspection/mpi-directory>.

Local Meat & Poultry Processing

WASHTENAW COUNTY



Map of USDA Processing Facilities in South MI

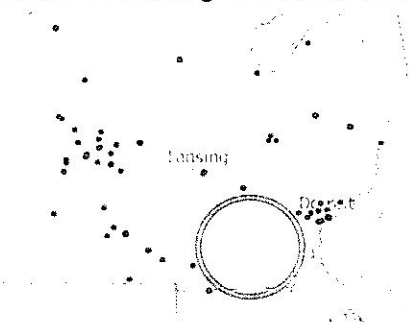


Figure 1: USDA Meat and Poultry Processors

What Do Small Meat Processing Facilities Actually Look Like?

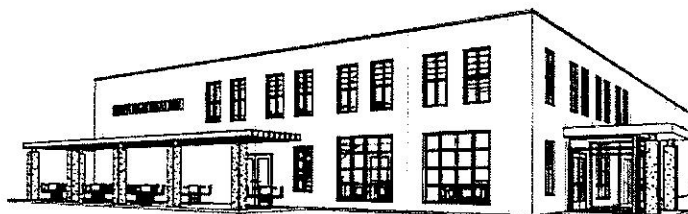


Image: Proposed poultry processing facility in Pittsfield Twp.

Very Small Facility

2,000 sq. ft.
4 FTE
< 1,000 animals / yr
Custom-exempt

Small Facility

4,000 sq. ft.
10 FTE
1-3,000 animals / yr
Custom-exempt or
USDA-inspected

Regional Facility

15,000 sq. ft.
60 FTE
3,000 + animals / yr
USDA-inspected

Figure 2

What about the smell and noise?

Local communities *can regulate* these with ordinances that limit hours of operation or number of animals processed per week.

Noise from processing generally comes from **unloading animals from trailers**. The lower volumes of smaller facilities limits noise to immediate neighbors.

Local smells are often generated from **rendering**. Facilities should have a location to store waste for pick up or have an environmentally-friendly plan for composting on-site.

The above image is for a proposed multi-species processing facility in Pittsfield Township. Small processing facilities look more like light industrial buildings typical of Washtenaw County.

Note that this facility design includes mixed uses. Many small processors require mixed revenue streams in order to be profitable. This design illustrates 6,000 sq. ft. for processing and 2,000 sq. ft. for retail.

Humane Animal Handling

The most humane processing plants are quiet both inside and out, with slower line speeds, and with managers trained in humane animal handling practices. This is more common in smaller processing plants. (3)

What Happens to the Waste?

The waste from processing plants is either: trucked off facility by a rendering company, composted on-site, or processed via an anaerobic digester. This is a point where local townships can weigh in and regulate the facility to protect the community's sense of place.



Typical Water Use

- Small processing facilities use between 4,000 gallons of water per 8-hour shift (meat) and 3,000 gallons per 8-hour shift (poultry). (4)
- On-site septic systems with an engineered drain-field are pumped about 1x per month
- Plants that are connected to a municipal sewer system are appropriately charged for their impact on the system.
- Blood is always collected separately and is removed or composted with the waste.
- There are no manure lagoons at processing facilities.

MICHIGAN STATE UNIVERSITY | Extension

Citations:

1. Figure 1: <https://www.fsis.usda.gov/wps/portal/hsis/topics/inspection/mpi-directory>
2. Figure 2: Niche Meat Processor Assistance Network, Oregon State University Extension Service, https://www.nichemeatprocessor.org/wp-content/uploads/2016/08/CrashCourseThree_Final_revised_8.31.pdf
3. Grandin, Temple. Making Slaughterhouses More Humane for Cattle, Pigs and Sheep: https://www.grandin.com/references/making_slaughterhouses_more_humane.html
4. Niche Meat Processor Assistance Network, Oregon State University Extension Service, <https://www.nichemeatprocessor.org/wastewater-treatment-for-meat-processors/>

Damian's Craft Meats

Connecting local family farms with local consumers through custom processing and retail sales

Company Overview: A distinctive, vertically integrated business model with two channels of operation:

1. **Abattoir & Processing Services**, including slaughterhouse, fresh meat processing, fabricating value-added meat products, meat aging and product aggregation
 - o New construction for a 2,500 square foot facility
 - o USDA-inspected facility
 - o Processing 2,000 animals per year / roughly 40 animals per week during
 - o Process beef, hogs, sheep, goat, and possibly bison
2. **Distribution**, via wholesale to local restaurants, grocery stores, and other institutions and retail via on-site boutique butcher shop

Customer Base

1. **Local producers** will place custom orders to process livestock; they will pay for products when they pick up their orders.
2. **Wholesale distributors** that have already purchased livestock for processing will pay for the processed products when they pick up their orders.
3. **Restaurants, grocery stores, and other institutions** will submit an annual forecast of requested product selection and volume.
4. **Individual consumers** will purchase frozen and fresh meat via the boutique butcher shop.

Values-driven Commitment to Community

- **Local Economy:** Support for local food systems, bolstering local economy and control
- **Environmental Stewardship:** Transformation of traditional waste streams into revenue streams via new markets, onsite wastewater processing, renewable resources, and producing low to zero waste.
- **Humane Treatment of Livestock:** Will become Certified Animal Welfare
- **Exceptional Service:** Small workforce of up to 11 employees at first, emphasizing safety and options for employee ownership of company shares
- **Superior Quality:** maintaining high efficiency and highest standards for food safety and quality

Needs

- 20 acres of land on which to build a small 2,500 square facility (5 acres) and raise livestock (15 acres)
- Appropriate township zoning in place allowing for vertically integrated business model
- Soil quality and topography conducive to new build and livestock grazing
- Close proximity to highway I-94 or US-23, within 45 minute radius of Scio Township
- Access to electricity and road access required (ideally paved road)
- Possible access to sewage and city water, though may need drain field (not a lagoon)
- Neighbors with a "welcome in my back yard" attitude

What about the noise and smell?

This facility would create very limited noise or smell nuisance. Some noise may be generated from offloading animals. It is possible that a semi could offload a large number of animals, however a typical scenario would be local farmer bringing loads of several animals each, two days and up to 40 animals each week. Animals would stay on site for 24 hours or less. Some customers may drive refrigerated trucks to pick up product. A rendering truck would come once or twice a week to pick up waste.

Contact information:

Damian Rivera — damian@damianscraftmeats.com

Rosemary Linares — rlinares@damianscraftmeats.com

SWWCOG Meeting Follow Up

From: Peter Psarouthakis (sharonsupervisor@gmail.com)

To: sharonsupervisor@gmail.com

Bcc: bridgewaterwpsupervisor@yahoo.com

Date: Friday, August 28, 2020, 12:48 PM EDT

Group,

Thank you to everyone that attended our meeting Wednesday evening. We had a great turn out and a lot of great information was shared. Thank you to Senator Theis, Jae Gerhart and Damian Rivera for taking the time to come and speak with us as well as all our regular attendees. Below you will find the contact information for our speakers that you asked to be distributed.

Our next meeting will be held at the Bridgewater Township Hall on December 2, 2020 @ 7:00pm

Senator Lana Theis
201 Townsend Street
Suite #7400
Lansing, MI 48933
(517) 373-2420
SenLTheis@senate.michigan.gov

Jae Gerhart - Washtenaw Local Foods Coordinator, MSU Extension
gerhart1@msu.edu
989-430-0926

Damian Rivera - Damian's Craft Meats
damianrivera04@gmail.com

Peter Psarouthakis
Sharon Township Supervisor
734-320-9240
sharonsupervisor@gmail.com
www.sharontownship.org

Final Effluent Sampler

From: Tom Thompson (thompsonsont@vil-manchester.org)

To: bridgewaterwpsupervisor@yahoo.com

Date: Friday, August 28, 2020, 08:42 AM EDT

Hi Laurie;

The final effluent composite sampler stopped working this morning at the WWTP. Over the years we have cannibalized the other samplers to keep this one in service but no longer have any usable control units. Dan Geyer had brought this up at the last meeting that we attended in January at the Township Hall. I am in the process of getting a formal quote from Hach for the AS950 sampler. The Village of Manchester purchased one in 2018 for around \$5100. Not cheap, I know but we are required by permit to get a composite sample based on flow, three times a week. As soon as I get a quote I will forward it to you and see what it takes to get an account set up with them. Thank you,

Tom

Thomas J. Thompson

Village of Manchester

Water Superintendent

(734) 428-7171

Noisy Party barn at 1083 East Austin Rd.

From: Ken Schrader (storyforge4882@gmail.com)

To: beemans@washtenaw.org; bridgewaterwpsupervisor@yahoo.com

Date: Saturday, August 29, 2020, 10:55 PM EDT

The party barn at 1083 East Austin Rd, which the Bridgewater Twp Board saw fit to approve has been a noisy nuisance for the past two weeks. Far past the established 9:00 PM (Which is ridiculous, in my opinion - you try and enjoy the quiet of the countryside with Loud Music being forced upon you) cut off time. Loud music is easily audible from my front porch and is quite a disturbance - one of which I am not prepared to tolerate.

I should not have to endure the noise this establishment makes in the evenings, and I am not confident in the township's ability to enforce the 60 decibel at the property line restriction, nor am I confident that the Township has the capacity to enforce those conditions in anything remotely like a timely manner.

I urge you to look into the noise pollution this establishment is generating and take steps to reign in the noise generated by this establishment.

I should not have to endure the amount of noise this establishment is making. It is bothersome, intrusive, and unwelcome.

Thank you for your attention.

Re: BVTD

From: David Streeter (streeterd@washtenaw.org)

To: bridgewaterwpsupervisor@yahoo.com

Date: Friday, August 7, 2020, 09:07 AM EDT

Hi Laurie,

We had a walk through with the contractor and engineering firm last week. I was hoping to get the punch list from Spicer prior to passing along an update. I haven't yet seen the list, so here's the quick update:

A few site improvements are needed: overseeding near the lower end, Kaiser rd. Finish grade work on the south portion of Keublers property.

A new structure is going to be installed behind Farrantinos barn, along with some finish grade work.

Those are the major concerns that we found. I'll get the punch list to you once I see it, and update you following completion of the list.

Thanks

Dave

On Aug 6, 2020, at 4:58 PM, Laurie Fromhart <bridgewaterwpsupervisor@yahoo.com> wrote:

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dave,

Do you have any further updates on the drain.

Thanks,

Laurie

[Sent from Yahoo Mail on Android](#)

Re: BVTD

From: David Streeter (streeterd@washtenaw.org)

To: bridgewaterwpsupervisor@yahoo.com

Date: Friday, August 28, 2020, 01:38 PM EDT

I've attached the punch list that Blue Ribbon needs to finish before final completion. Spicer will inspect once Blue Ribbon completes all tasks. We can schedule a walk through with the Township upon final completion if you'd like.



_c-625 certificate of substantial completion_sgi.pdf
386.5kB



ATT00001.htm
6kB

July 27, 2020

Jeff Treder
Blue Ribbon Contracting, INC.
38210 Huron River Dr
Romulus, MI 48174

RE: Punch List Inspection
Bridgewater Village Tile
Washtenaw County, MI

Jeff:

We have reviewed the Bridgewater Tile Drain site on Monday, July 27th with Dave Streeter and yourself. Below is a list to identify outstanding work items that need to be completed on the Bridgewater Village Tile Drain.

Structure No. 6:

- Finish grade and replace casting with 24" Bar guard intake

Structure No. 14:

- Replace broken structure and tie in private tile

Branch No. 1 - Sta. 8+37 to 30+01:

- Finish grade

This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract. If you have any questions on the items listed above, please let us know.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Graham III".

Richard V. Graham III, P.E.
SPICER GROUP, INC.
125 Helle Blvd., Suite 2
Dundee, MI 48131
Cell: (248) 495-2927
Office: (734) 823-3308
mailto: RichG@spicergroup.com

CC: SGI File No. 126389SG2018
Scott Miller
Dave Streeter

CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: Bridgewater Village Tile Drain Drainage District	Owner's Contract No.:
Contractor: Blue Ribbon Contracting, Inc	Contractor's Project No.:
Engineer: Spicer Group, Inc.	Engineer's Project No.: 126389SG2018
Project: Bridgewater Village Tile Drain	Contract Name:

This preliminary Certificate of Substantial Completion applies to:

All Work The following specified portions of the Work:

07/27/2020

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.


The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows: *[Note: Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.]*

Amendments to Owner's responsibilities: None
 As follows

Amendments to Contractor's responsibilities: None
 As follows: Change Order 1 & 2

The following documents are attached to and made a part of this Certificate: **Punch List Inspection Letter**

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

EXECUTED BY ENGINEER:	RECEIVED:	RECEIVED:
By: <u></u> <small>Digitally signed by Richard V. Graham III Date: 2020.08.24 10:59:20 -04'00'</small> (Authorized signature)	By: _____ Owner (Authorized Signature)	By: _____ (Authorized Signature)
Title: <u>Project Manager</u>	Title: <u>Resource Commissioner</u> Washtenaw County Water	Title: <u>Contractor - Owner</u>
Date: _____	Date: _____	Date: _____



**WASHTENAW COUNTY WATER RESOURCES COMMISSIONER
EVAN N. PRATT, P.E.**

BR JJ KNAPP DRAIN

NOTICE OF DAY OF REVIEW OF DISTRICT BOUNDARIES AND APPORTIONMENTS

DATE: September 9, 2020

TIME: 9:00 a.m. – 5:00 p.m.

VIRTUAL: http://bit.ly/Fall2020_DOR

See insert for additional information

LOCATION: Washtenaw County
Office of the Water Resources Commissioner
705 N Zeeb Road, 1st Floor, Rm 1104
Ann Arbor, Michigan 48103

QUESTIONS: 734-222-3835

This Day of Review is an opportunity to review the Drainage District apportionments with the Water Resources Commissioner or a member of his staff. The Water Resources Commissioner, engineers and other staff members will be available to assist individuals throughout the day, and make revisions where necessary.

DUE TO COVID-19 RESTRICTIONS, AN APPOINTMENT IS NECESSARY TO PARTICIPATE IN THIS DAY OF REVIEW.





A map of the proposed Drainage District boundary revisions can be found on the reverse side of this notice and on the Washtenaw County website at: www.washtenaw.org/wrcnotices.

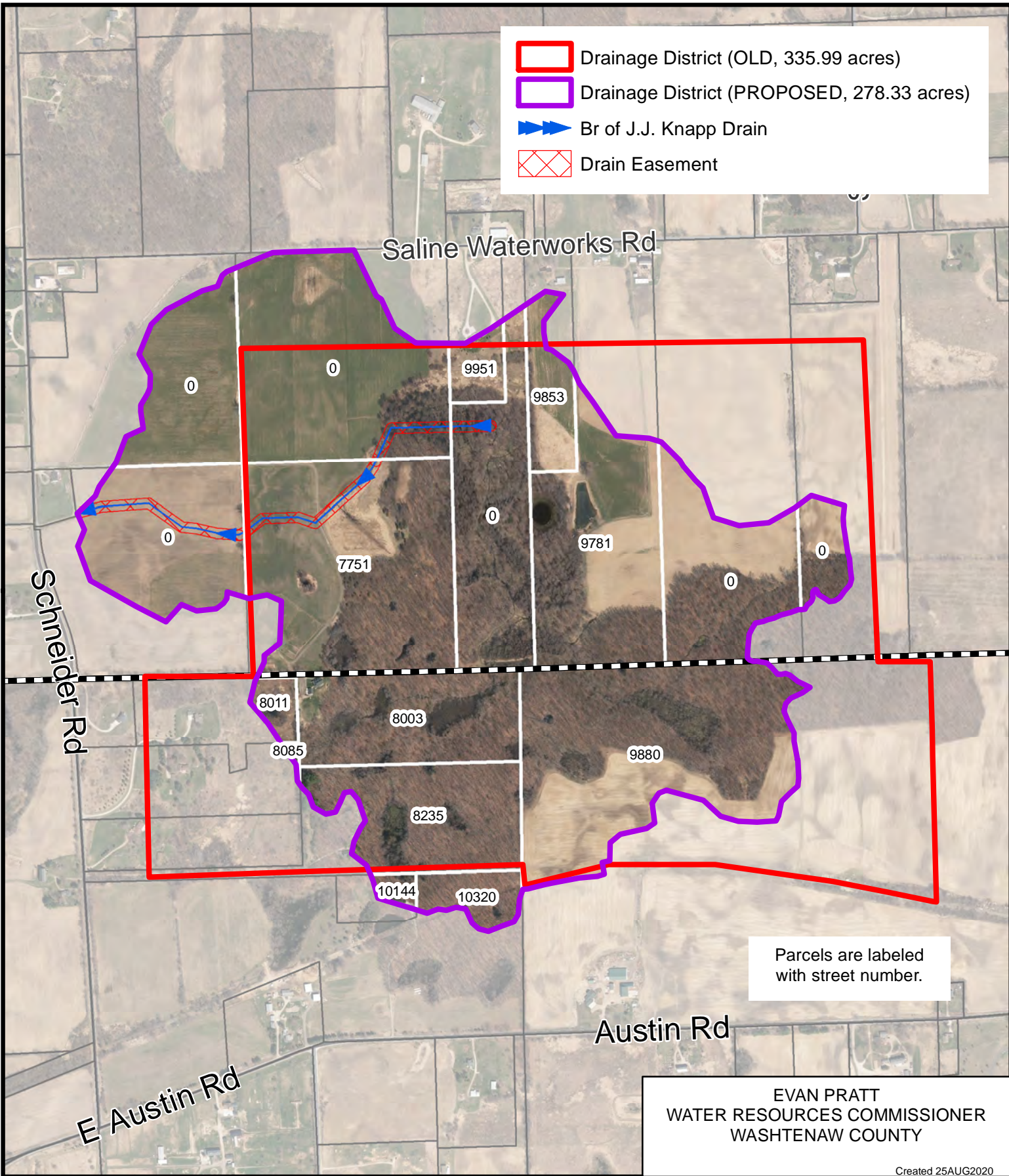
The Day of Review is an opportunity to review the Drainage District boundaries and apportionments with the Water Resources Commissioner or a member of his staff. The Water Resources Commissioner, engineers and other staff members will be available to assist individuals throughout the day, and make revisions where necessary. There is no need to schedule an appointment for a specific time on the Day of Review.

Proceedings conducted at this public meeting will be subject to the provisions of the Michigan Open Meetings Act. Information regarding this meeting may be obtained from the Washtenaw County Water Resources Commissioner's Office located at 705 N Zeeb RD Ann Arbor, MI 48103.

Persons with disabilities needing accommodations for effective participation in the meeting should contact Human Resources, (734) 222-6800 TDD # (734)994-1733, P.O. Box 8645, Ann Arbor, Michigan 48107-8645 at least 24 hours in advance of the meeting to request mobility, visual, hearing or other assistance.

You may appeal the Water Resources Commissioner's decision to revise the district boundary to the Washtenaw County Circuit Court within ten (10) days, and you may also appeal the determination of apportionments to the Washtenaw County Probate Court within ten (10) days.

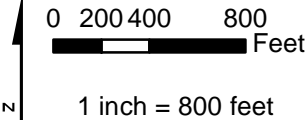
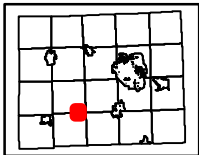
-  Drainage District (OLD, 335.99 acres)
-  Drainage District (PROPOSED, 278.33 acres)
-  Br of J.J. Knapp Drain
-  Drain Easement



Parcels are labeled with street number.

EVAN PRATT
 WATER RESOURCES COMMISSIONER
 WASHTENAW COUNTY

Created 25AUG2020



Branch of J.J. Knapp Drain Drainage District
 Day of Review of District Boundaries and Apportionments

September 9, 2020



Constitutional and Statutory Revenue Sharing Projections
FY 2020 Actuals and FY 2021 Projected - Executive Budget Recommendation - August Consensus

Revshare Code	Local Unit Name	Unit Type	County	FY 2020 Actuals			FY 2021 Projected			\$ Chg	% Chg
				Const	CVTRS	Total	Const	CVTRS	Total		
810000	Washtenaw	Cnty	Washtenaw	\$0	\$0	\$0	\$0	\$0	\$0	\$0	N/A
811010	Ann Arbor	Twp	Washtenaw	\$351,056	\$0	\$351,056	\$351,638	\$0	\$351,638	\$582	0.2%
811020	Augusta	Twp	Washtenaw	\$582,217	\$0	\$582,217	\$583,182	\$0	\$583,182	\$965	0.2%
811030	Bridgewater	Twp	Washtenaw	\$144,497	\$0	\$144,497	\$144,736	\$0	\$144,736	\$239	0.2%
811040	Dexter	Twp	Washtenaw	\$521,534	\$0	\$521,534	\$522,400	\$0	\$522,400	\$866	0.2%
811050	Freedom	Twp	Washtenaw	\$123,264	\$0	\$123,264	\$123,467	\$0	\$123,467	\$203	0.2%
811060	Lima	Twp	Washtenaw	\$285,455	\$0	\$285,455	\$285,928	\$0	\$285,928	\$473	0.2%
811070	Lodi	Twp	Washtenaw	\$522,914	\$0	\$522,914	\$523,783	\$0	\$523,783	\$869	0.2%
811080	Lyndon	Twp	Washtenaw	\$226,068	\$0	\$226,068	\$226,442	\$0	\$226,442	\$374	0.2%
811090	Manchester	Twp	Washtenaw	\$213,896	\$0	\$213,896	\$214,251	\$0	\$214,251	\$355	0.2%
811100	Northfield	Twp	Washtenaw	\$711,694	\$24,290	\$735,984	\$712,875	\$29,880	\$742,755	\$6,771	0.9%
811110	Pittsfield	Twp	Washtenaw	\$2,977,115	\$101,620	\$3,078,735	\$2,982,057	\$124,996	\$3,107,053	\$28,318	0.9%
811120	Salem	Twp	Washtenaw	\$485,712	\$0	\$485,712	\$486,518	\$0	\$486,518	\$806	0.2%
811130	Saline	Twp	Washtenaw	\$163,659	\$0	\$163,659	\$163,931	\$0	\$163,931	\$272	0.2%
811140	Scio	Twp	Washtenaw	\$1,421,661	\$38,820	\$1,460,481	\$1,424,021	\$59,689	\$1,483,710	\$23,229	1.6%
811150	Sharon	Twp	Washtenaw	\$149,935	\$0	\$149,935	\$150,183	\$0	\$150,183	\$248	0.2%
811160	Superior	Twp	Washtenaw	\$1,127,142	\$38,470	\$1,165,612	\$1,129,014	\$47,323	\$1,176,337	\$10,725	0.9%
811170	Sylvan	Twp	Washtenaw	\$244,539	\$0	\$244,539	\$244,945	\$0	\$244,945	\$406	0.2%
811180	Webster	Twp	Washtenaw	\$546,221	\$0	\$546,221	\$547,128	\$0	\$547,128	\$907	0.2%
811190	York	Twp	Washtenaw	\$686,662	\$23,435	\$710,097	\$687,801	\$28,829	\$716,630	\$6,533	0.9%

[Treasury Home](#)[Taxes Home](#)[Contact Treasury](#)[MI.gov](#)

Michigan Taxes
Michigan Department of Treasury

FY 2019-2020 Revenue Sharing Amounts

WASHTENAW COUNTY BRIDGEWATER TWP. 81-1030

	October	December	February	April	June	August
Constitutional:	\$26,062	\$27,200	\$24,884	\$24,171	\$21,023	\$21,157
Statutory:						
CVTRS:						
Total:	\$26,062	\$27,200	\$24,884	\$24,171	\$21,023	\$21,157

Total FY2020 Constitutional: \$144,497

Total FY2020 CVT Est Payments:

Total FY2020 Payments: \$144,497

Total FY2020 CVT Max Available:

Total FY2020 CVT Est Lost Payments:

Note: All Amounts are actual. Amounts updated on 08/26/20.

Formula Factors:

2010 Population: 1,674

[Treasury Home](#)[Taxes Home](#)[Contact Treasury](#)[MI.gov](#)

FY 2020-2021 Revenue Sharing Amounts

WASHTENAW COUNTY BRIDGEWATER TWP. 81-1030

	October	December	February	April	June	August
Constitutional:	\$29,635	\$25,314	\$23,134	\$21,052	\$21,426	\$24,175
Statutory:						
CVTRS:						
Total:	\$29,635	\$25,314	\$23,134	\$21,052	\$21,426	\$24,175

Total FY2021 Constitutional: \$144,736

Total FY2021 CVT Est Payments:

Total FY2021 Payments: \$144,736

Total FY2021 CVT Max Available:

Total FY2021 CVT Est Lost Payments:

Note: All amounts are projected based on the FY 2021 Governor's Executive Budget Recommendation and the August 2020 Consensus Revenue Estimates. Projected amounts may change based on changes made by the legislature and/or changes in the economy. Amounts updated on 08/26/20.

Formula Factors:

2010 Population: 1,674



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

NUMBERED LETTER 2020-4

Issued By: Community Engagement and Finance Division
Bureau of Local Government and Schools Services

Issue Date: August 12, 2020

Topic: Federal and State Reimbursements for Hazard Pay, Public Safety, and Revenue Sharing Grants

Summary:

To assist local units with the receipting of revenues related to the CARES Act, Treasury is providing the following guidance on how to record and accrue these funds that have been granted under Public Act 144 of 2020:

In accordance with this Act:

- \$100 million has been allocated for the [First Responder Hazard Pay Premiums Program \(FRHPPP\)](#)
- \$200 million has been allocated for the [Public Safety and Public Health Payroll Reimbursement Program \(PSPHPR\)](#)
- \$150 million has been allocated to local governments for replacing their August 2020 revenue sharing payment with Coronavirus Relief Local Government Grants (CRLGG)

Revenue Account:

Local units must use account 528-*Other Federal Grants* for recording the revenues associated with these grants.

Accrual:

When this revenue would be recorded is dependent on several items pertaining to each local unit including fiscal year end, and when the grant has been officially executed.¹

No receivable or revenue may be recorded until both of the following occur: an award has been executed and eligible expenditures are incurred. In this case, the execution of an award would be the earlier of (1) the receipt of Treasury notice² that your application has been granted/awarded and the amount has been disclosed, or (2) the actual deposit of funds.

Each local unit should record these transactions (both revenues and expenditures) either within existing funds or, if the local unit desires tracking this in a new fund, the local unit should use fund 282 – CARES Act.

¹ GASB Implementation Guide No. 2019-1 ¶4.7

² Receipt may include the posting of the grant amount approval on the Treasury Website.

Fund-Based³ Financial Statements Revenues

Fiscal Years Ending April through June 2020

No receivables or revenues exist until fiscal year 2021, because the grant awards are being made after July 1, 2020. Therefore, entities with fiscal years ending April through June 2020 will not be recording anything related to these awards until their subsequent fiscal year (FY 2021).

Fiscal Years Ending September 2020 through June 2021

Assuming eligible expenditures have already been incurred, upon receipt of the funds the following entry should be recorded:

XXX-000-001 Cash	\$XXX.	
XXX-000-528 Other Federal Grants		\$XXX

If the award has been executed (in accordance with the parameters above) and eligible costs are incurred, but reimbursement is not yet received, then replace the debit to cash with 078 - Due from State.

If the cash is received in advance of incurring eligible expenditures, a local unit should record cash with an offset to a liability account.⁴

XXX-000-001 Cash	\$XXX	
XXX-000-228 Due to State		\$XXX

Local units with a June 30 fiscal year end are not able to accrue these funds back to the previous fiscal year according to Government Accounting Standards Board (GASB) Technical Bulletin 2020-1, Question No. 3.⁵

Any amendments to legislation “even when enacted with retroactive provisions, subsequent to the statement of net position date but before the issuance of financial statements do not represent conditions that existed as of the period-end being reported. Any amendment to [legislation] enacted subsequent to the statement of net position date should be considered in the financial statements for the reporting period in which the amendment was enacted.”⁶

We understand that Section 805 of PA 144 indicates that local governments “may accrue payments received under this section to their immediately preceding fiscal year” contrary to the guidance illustrated above and generally accepted accounting principles. However, if a local government chooses this option, it may result in a modification of opinion in the corresponding audited financial statements.

³ Government-wide reporting for these reimbursements are expected to mirror the fund accounting and do not require any adjustments.

⁴ GASB Technical Bulletin 2020-1, Question 1

⁵ This does not apply to the counties of Wayne, Oakland, Macomb, Kent, and the city of Detroit, for those funds received prior to June 30, 2020.

⁶ GASB Technical Bulletin 2020-1, Question No. 3

Numbered Letter 2020-4
Federal Reimbursements for Public Safety and Hazard Pay
Page 3
August 12, 2020

Restricted Funds and Documentation:

These grants are restricted for CARES Act eligible expenses and may only be used for the purposes outlined in the public act. Regardless of the fund utilized for recording these transactions, they must be recorded as restricted.

All corresponding expenditures used for reimbursement purposes must be tracked with detailed supporting documentation. This information must be maintained so if required it can be made available for review by the granting agencies, your audit firm, and the Michigan Department of Treasury.

Upcoming Training

[Home](#) > [Education](#) > [Upcoming Training](#)



LIVE Webinars:

5:30 p.m. on Sept. 10: Intro. to P&Z for Wind & Solar Energy

5:30 p.m. on Sept. 17: P&Z for Utility-Scale Solar Energy

Available on demand soon:

Taking Your PC & ZBA Meetings Virtual

Mining Operations & Short-Term Rentals

MTA's hottest summer workshop series goes virtual!

Emerging Issues in Planning & Zoning

Not only has it gone virtual, we've divided this half-day class into four separate hour-long LIVE webinars, so you can still get your questions answered by our expert speakers but in individual segments. Your registration includes access to all of the live events noted at left. If you can't attend the live portion, don't worry! Recordings of each segment will be available on demand in our [Online Learning Center](#) following the conclusion of the series.

- Get tips for how your planning commission and zoning board of appeals can navigate the new virtual environment we've all been thrust into during the pandemic.
- Dig into mining operations and short-term rentals and gain insights into how townships can mitigate the legal issues while addressing the concerns of its residents.
- Review the fundamentals of planning and zoning for both wind and solar energy and learn more about utility-scale, non-residential solar arrays.

This entire series combines a how-to guide with real-life practical experiences. MTA members can [register online](#) for our live webinars and choose a new option to bill their township. This series is available FREE to townships subscribed to [MTA Online](#) at the Plus or Premium level. Watch your email for a registration link. Discover how your township

All MTA COVID-19 video and podcast updates

- [MTA Q&A: The Impact of Proposal 18-3 & COVID-19 on Elections](#)
- [MTA Q&A: Review details & dates for CARES act funding](#)
- Michigan Treasury COVID-19 Webinar Series—CARES Act Funding for Municipalities: [Treasury Power Point](#), [Podcast](#), [YouTube video](#)
- [MTA Q&A: The Impact of COVID-19 on July Boards of Review](#)
- [MTA Q&A: Rolling with the changes during COVID-19](#)
- [The Impact of COVID-19 on Municipal Cyber Security](#)
- [MTA Q&A - Considerations for Re-Opening Your Township Hall](#)
- [MTA Board Briefing with Governor Gretchen Whitmer on COVID-19](#)
- [Sen. Jim Stamas, Senate appropriations chair, briefs MTA Executive Committee](#)
- [COVID-19 Updates and Resources for Local Governments - Part 2](#)
- [Township Cemetery and Park Management During the COVID-19 Crisis](#)
- [Leadership in challenging times](#)
- [COVID-19 Updates and Resources for Local Governments](#)
- [Hot Topics from the State Fire Marshal](#)
- ["MTA Q&A" Live webinar \(audio-only\)](#)
- [Legislative Update](#)
- [Temporary Extension of FOIA Response Times](#)
- [COVID-19's impact on processing payroll and working from home](#)

**Washtenaw County Road Commission
TOWNSHIP/STAFF REPORT**

For the period of July 27, 2020 thru August 9, 2020

Board Meeting Date: August 18, 2020

TOWNSHIP REPORT

MAINTENANCE

Scraping of gravel roads and patching of paved roads were performed throughout the county. In addition, the following maintenance activities were performed in individual townships:

ANN ARBOR TOWNSHIP

- Boom Mow – Nixon Road
- Drainage and Backslopes – Maple Road
- Fallen Trees – Huron River Drive, Maple Road
- Limestone Patch – Danbury Lane: 1 ton
- Shoulder Maintenance – Geddes Road: 5 tons

AUGUSTA TOWNSHIP

- Chipseal – Oakville Milan Road, Rawsonville Road, Stony Creek Road
- Fallen Trees – Stony Creek Road
- Limestone Patch – Hitchingham Road, Tuttle Hill Road: 27 tons

BRIDGEWATER TOWNSHIP

- Chip Sealing – Clinton Road
- Limestone Patch – Logan Road: 12 tons
- Primary Road Dust Control – Ernst Road: 1,000 gallons

DEXTER TOWNSHIP

- Boom Mow – Island Lake Road, Lima Center Road, McGuinness Road, Noah Road, Riker Road
- Brush Removal – McGregor Road
- Fallen Trees – Dexter-Pinckney Road
- Limestone Resurfacing Project – Island Lake Road: 5,104 tons
- Local Road Dust Control – Bass Avenue, Bell Road, Brand Road, Colby Road, Donner Road, Huron Street, Noah Road, Orchard Court, Portage Lake Avenue, Parkview Drive, Quigley Road, Rainbow Drive, Silver Drive, Stinchfield Woods Road, Stofer Court, Thurston Road, Toma Road, Winston Road: 26,100 gallons
- Primary Road Dust Control – Dexter Townhall Road: 1,000 gallons
- Sweeping – Dexter Townhall Road, McGregor Road

**Washtenaw County Road Commission
TOWNSHIP/STAFF REPORT**

For the period of August 10, 2020 thru August 23, 2020

Board Meeting Date: September 1, 2020

TOWNSHIP REPORT

MAINTENANCE

Scraping of gravel roads and patching of paved roads were performed throughout the county. In addition, the following maintenance activities were performed in individual townships:

ANN ARBOR TOWNSHIP

- Chip Sealing – Earhart Road, Pontiac Trail
- Limestone Patch Shoulders – Maple Road: 2 tons
- Local Road Dust Control – Belgrade Notch Street, Blakeway Street, Chalmers Drive, Country Club Road, Danbury Lane, Dhu Varren Road, Earhart Road, Ford Road, Englave Drive, Gleaner Hall Road, Landsdowne Road, Maple Road, Oakcleft Street, Riverside Drive, Stein Road, Thornoaks Drive, Warren Road, Wayside Drive, Woodland Road: 31,700 gallons

AUGUSTA TOWNSHIP

- Boom Mow – Marion Road, Willis Road
- HMA Resurfacing – Willis Road
- Limestone Patch – Bunton Road, Hitchingham Road, Liss Road, McCrone Road, Talladay Road, Tuttle Hill Road: 110 tons
- Limestone Resurfacing Project – Judd Road, Liss Road: 7,717 tons
- Local Road Dust Control – Butler Road, Hitchingham Road, Macey Road, McKean Road, Pitman Road, Talladay Road, Tuttle Hill Road: 22,900 gallons
- Primary Road Dust Control – Liss Road, McCrone Road: 4,900 gallons

BRIDGEWATER TOWNSHIP

- Local Road Dust Control – Hogan Road, Schwab Road: 4800 gallons
- Primary Road Dust Control – Braun Road: 10,000 gallons

DEXTER TOWNSHIP

- Gravel Patch – Webbs Shore Drive: 2 tons
- Limestone Patch – Island Lake Road, McKinley Road, N Lake Road, Riker Road, Waterloo Road: 79 tons
- Repair Washouts – McGuinness Road, Winston Road: 22 tons

FREEDOM TOWNSHIP

- Culvert Replacement – Ernst Road, Schneider Road
- Drainage and Backslopes – Schneider Road, Schwab Road

Bridgewater Township

Zoning Administrator Report

August 2020

During this month, the following applications were received, reviewed, and acted upon. Also included is a summary of ordinance enforcement and administration activities:

Zoning Compliance Certificates and Administrative Site Plan Approval:

1. **Zoning Compliance Certificate – Level One-Gilson (13890 E. Austin Rd.).** Application for zoning approval to construct a new 24-foot by 42-foot in-ground swimming pool, surround, and fence in the rear yard. Approved per revised plans.
2. **Zoning Compliance Certificate – Jeffrey (12671 Wilbur Rd.).** Application for zoning approval to construct a new rear deck for an existing single-family dwelling. Approved.
3. **Zoning Compliance Certificate – Jedele (9440 Schellenberger Rd.).** Application for zoning approval to construct an in-ground pool, spa, patio surround, accessory structure, and perimeter wall and fence. Approved.
4. **Zoning Compliance Certificate – Stewart (10591 Hogan Rd.).** Application for zoning approval to construct a new 40-foot by 60-foot pole barn in the rear yard. This permit supersedes a permit approved in October 2019 for a smaller accessory structure at the same location that was not constructed. Approved.
5. **Zoning Compliance Certificate – Clink (11747 Hoelzer Rd.).** Application for zoning approval to construct a new 32-foot by 70-foot pole barn in the side yard. Not approved due to incomplete information. A list of the missing details necessary to verify zoning compliance has been sent to the applicant with a request for revised plans.

Ordinance Enforcement:

6. No new ordinance violations were observed during the month. My office did receive two telephone calls from residents with concerns about possible violations. After reviewing the situations, I responded to confirm that I did find any violations.

Ordinance Administration and Other Items of Interest:

7. **Telephone calls and emails.** During the month, I received multiple telephone calls and emails for zoning district and allowable land use information, and for zoning requirements for new homes, pole barns, pools, and non-farm keeping of chickens. I also received an email from an individual interested in developing a motocross dirt track somewhere in the region, which would be available for individual use and for “race day” events that may include public access. They do not yet have a specific location in mind. I responded with the Zoning Ordinance requirements that apply to “racetracks,” which are a special use in the PSP (Public/Semi-Public Services) zoning district. I invited the individual to consider making an informal presentation to the Planning Commission.
8. **Invenergy commercial solar proposal.** During their August meeting, the Planning Commission received an informal presentation from representatives of “Invenergy,” a firm interested in constructing a commercial solar energy project in the Township. A follow up communication with Invenergy’s attorney is attached for reference.

Respectfully submitted,

Rodney C. Nanney
Zoning Administrator



Bridgewater Township - solar

Tue, Aug 25, 2020 at 6:46 PM

Mr. Griffin,

I appreciate Invenergy's sense of urgency, but it is very premature to discuss a potential Zoning Ordinance amendment. I would recommend that you give the Planning Commission space and time to study the issue from a land use and development policy perspective and make whatever recommendations they may choose to make to the Township Board of Trustees.

If Invenergy puts pressure on this Planning Commission or Board of Trustees to act in haste, I would expect the answer to simply be "no." It would be far better for you and your team to give them space and time to study the issue and consider the options for themselves.

I've already had this conversation with Rick Wilson, but I will share it again here: There are very rural townships. It is very easy for a company like yours to attempt to manipulate the process, especially when you are signing up multiple large property owners for leases to allow an activity that is not currently possible under the local regulations. I told Rick when he began asking me about the Freedom Twp. conflict of interest policies that nothing will turn the community against the idea of commercial solar faster than for Invenergy to be perceived (true or not) as trying to game the system. I know that this Planning Commission is very welcoming to presentations like the one given during the last meeting, and they appreciate having complete information and examples like what Rick told them he would provide. I strongly encourage you to stay carefully on the side of an honest information source and to keep far from even the potential of being seen as manipulators or of creating conflicts of interest among the commissioners and Township trustees.

Once the Planning Commission has made their policy recommendations and the Board of Trustees has provided direction to develop a proposed ordinance amendment (assuming for the moment that they do so), I would be happy to arrange a time to chat further about details and options to consider.

Regards,

Rodney C. Nanney, AICP
Building Place Consultants
community planning, zoning, and economic development advisory services
office: (734) 483-2271
rodney@buildingplace.net

On Tue, Aug 25, 2020 at 2:53 PM James Griffin wrote:

Rodney, hello, we met virtually at last week's Bridgewater Township Planning Commission meeting. I'm permitting counsel for Invenergy on the solar project under development in Bridgewater. Rick Wilson provided me with your contact information.

I was hopeful to schedule a call to discuss the Bridgewater zoning ordinance and potential amendments for commercial scale solar projects. Do you have any availability this week on either Wednesday afternoon or Thursday afternoon? If you prefer to propose another time, please let me know.

Thanks and look forward to speaking with you,

Jim

Washtenaw County Broadband Task Force

Established by the Washtenaw County Board of Commissioners



Meeting Minutes

Thursday, July 16, 2020

I. Call to Order | Introductions / Roll Call

Chair Fuller called the meeting to order at 8:00 am

Present:

Barbara Fuller
Ben Fineman
Shannon Beeman
Jason Maciejewski
Gary Munce
Melanie Bell
Kyle Mazurek
Don Stein
Mike Compton
Valisa Bristle
Craig Maier
Lisa Moutinho
Jack Knowles
Amanda Nimke Ballard
John Kingsley

Chair
Vice-Chair
County Commissioner
County Commissioner
Technology Expert
Library Representative
Incumbent Carrier Representative
Bridgewater Township
Dexter Township
Freedom Township
Lima Township
Manchester Township
Scio Township
Sylvan Township (sub)
Webster Township

Members of the public –

Lamar Weir – Representative Dingell’s office
Chris Scharrer – DCS Technologies
Patrick Zieske
Rachel Miller

II. Approval of the Agenda

Motion - approve agenda as presented – Maier

Second – Knowles

Add Amanda Nimke Ballard to Action Items – B

Unanimous approval as amended

III. Approval of Meeting Minutes
A. June 18, 2020

Motion to approve as presented – Bell
Second – Compton

Unanimous approval – 6/18/20 meeting minutes approved as presented

IV. Updates and Workgroup Progress Reports

A. Consultant Selection - Pre-Engineering & Grant Application Preparation
RFP process went well, diverse pool of candidates
5 tasks identified:

- Utilize coverage data from the County's survey in conjunction with other criteria to design two Proposed Funded Service Areas (PFSA) for Washtenaw County: The first PFSA should provide service to as many unserved households as possible that are currently unserved at 25Mb/3Mb using coverage data from the County survey. The second PFSA must be conducive to the requirements of RDOF and provide service to as many unserved households as possible that are currently unserved at 25Mb/3Mb using FCC form 477 data.
- Perform pre-engineering of a network to provide broadband service to all homes in each PFSA with gigabit capabilities.
- Perform financial modeling to determine and demonstrate financial feasibility of the two proposals.
- Assist in working with procurement to select a private partner to submit a grant application for service areas within the County.
- Prepare all required grant application materials for the Rural Digital Opportunity fund OR another upcoming funding opportunity such as a COVID-19 stimulus.

Award was split between two vendors, DCS (1&2) and CTC (3,4,5)
Contracts are in circulation and should be completed next week

Chris Scharrer from DCS introduced himself to the group and stated he's looking forward to working with us on this project

B. Data Collection/Survey Project

Executive Summary and Detailed summary report are available on [BBTF website](#)

V. Action Item

- A. Establish the Grant Execution Team to engage with the Consultants and proceed with the work described in the contracts
Melanie Bell
Ben Fineman
Gary Munce
Barb Fuller – ex-officio
Lisa Moutinho – administrative support

Motion- Stein
Second -Bell

Unanimous support

- B. Add Amanda Nimke Ballard to Broadband Task Force as Sylvan Township Representative

Motion – Knowles
Second – Bell

Unanimous approval

Amanda introduced herself and her commitment to help the group achieve success
Formal appointment to occur at the 8/5/20 Board of Commissioners meeting

VI. BBTF Member Updates

Freedom: Board of Trustees is working to get broadband connectivity at their township hall- fiber line across the road to provide additional access point for remote learning. Outcome TBD

Webster: Hearing concerns from residents about not having access to the internet. Conversation ensued – not sure residents are aware of this groups efforts.

Lima: Residents are not patient – want internet connectivity ASAP

Scio: No report

Bridgewater: Put an article in their tax bills that outlines broadband efforts

Cmsr. Beeman: Thanked Chair Fuller for participating in Congresswoman Dingell's Broadband Town Hall on Wednesday evening. This issue is garnering growing support.

Dexter: Working with Comcast to get sponsored service agreements in their schools

Cmsr. Maciejewski: Thanks to Barb for participating in the Town Hall meeting

Ben: CMIC grant comment period is still open, can submit comments for the next 10 days (link sent to group)

VII. Public Comment

Lamar Weir – Congresswoman Debbie Dingell's Office thanked the group and added that access to the internet is life changing, especially in these times of Covid. Will let the Congresswoman know the group appreciated the Town Hall meeting.

Barb added that the teachers union for the Ann Arbor Public School District is recommending distance learning for the 2020/2021 school year.

VIII. Announcements

Gary discussed the 2020/2021 school year and asked if there was anything this group could do to help – like working with townships to bring hotspots to their halls.

Conversation ensued with the end result being:

Can we apply unused allocation to providing hotspots to those townships who need them (some are already providing). Ben, Gary and Melanie to work on how many needed and develop price and implementation information for presentation to the county. Need to move quickly so these are in place at the start of the school year.

Patrick Zieske asked if homeowners know they have a fiber line in the road in front of their home, can they be connected? Ben's advice was to aggregate demand with all neighbors possible and then approach the carrier with the request.

Kyle announced that T-Mobile has acquired Sprint and has made some promises on the rural challenges, specifically on the western side of the state. Suggested we invite a representative to our meetings to see if they can help us, too.

IX. Adjournment

Motion to adjourn – Maier
Second -- Kingsley

The meeting adjourned at 9am

NEXT MEETING: 3rd Thursday / Format TBD – August 20, 2020 @ 8:00-9:00AM



Washtenaw County Broadband Task Force
 Established by the Washtenaw County Board of Commissioners
 Working to Achieve Countywide Broadband Equity by 2022



WORKGROUP PROGRESS REPORT

WORKGROUP: Team 7914
 (formerly known as the Pre-Engineering & Grant Preparation Grant Execution Team)

FROM: Barb Fuller

DATE: August 20, 2020

ACTIONS REQUESTED: None at this time.

BACKGROUND / UPDATE:

Team 7914: For brevity, the BBTF Pre-Engineering & Grant Preparation Grant Execution Team is now identified by the grant number assigned by Washtenaw County.

July 16 The BBTF established and authorized the Grant Execution Team to engage with the Consultants and proceed with the work described in the contracts. Members named were: M.Bell, B. Fineman, G.Munce, B.Fuller (ex-officio) and L.Moutinho (administrative support.)

July 27 Team 7914 discussed the Rural Digital Opportunity Fund federal grant (RDOF) and the possibility of approaching RDOF Short Form applicants to include the under and un-served areas of Washtenaw County in their full proposals, utilizing the BBTF Survey Data and work product of the Consultants. A draft timeline was established for an introductory discussion on July 30th with DCS Technology Design, LLC and CTC Technology & Energy.

- July 30** Introductory zoom meeting with these participants
- Team #7914: M.Bell, B. Fineman, G.Munce, B.Fuller and L.Moutinho
 - DSC Technology Design: Chris Scharrer, CEO
 - CTC Technology & Energy: Joanne Hovis, President and Dave Talbot, Senior Analyst

Timeline

Aug 1	DCS commences work
Sept 1	DCS work completed CTC integrates DCS findings and proceeds with their work
Oct 1	CTC work completed Grant application possibilities explored and pursued

Please forward this form to Lisa Moutinho (moutinhl@washtenaw.org) by noon on the Friday before each meeting, so your workgroup information may be shared on our agenda.

Aug 14 Team 7914, DCS and CTC convened for a status report

Participants

- Team #7914: M.Bell, G.Munce, B.Fuller and L.Moutinho
- DSC Technology Design: Chris Scharrer, CEO
- CTC Technology & Energy: Ziggy Rivkin-Fish, Statistical Analysis Team Lead and Dave Talbot, Senior Analyst

Chris reported that he has driven the roads in all but York and Augusta Townships for the purpose of recording where internet service exists and by whom it is provided. He has found pockets of privately funded service and is reconciling the BBTF Survey Project data with his first-hand observations. Chris has noticed a number of instances where service passes by homes and even skips over homes to serve one individually without offering service to adjacent households. At least two privately funded Comcast connections are known to be in place; one in Lima Township and one in Manchester Township. Chris was urged to capture and save any and all information that he gathers in anticipation of future occasions where concrete examples of preferential connections will be useful.

Ziggy conveyed that CTC looks forward to receiving the findings of the DCS activity; both existing broadband availability and the Proposed Funded Service Areas (PFSA). DCS and CTC will work together to maximize the utility of the information and data in preparing grant submissions. Dave offered to assist in drafting responses to frequently asked questions. Barb will compile questions and forward them to Dave.

It was agreed that expanding broadband coverage across the BBTF Townships will likely be incremental and phased in over a number of years. The property tax funded Lyndon Township model has not been readily embraced elsewhere. Alternative funding strategies need to be found and supported for building out the broadband network more widely.

ITEMS FOR FUTURE ACTION: None at this time.

SUPPORT MATERIALS / ATTACHMENTS: None with this report.

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Washtenaw County Broadband Task Force

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Working to Achieve Countywide Broadband Equity by 2022



WORKGROUP PROGRESS REPORT

WORKGROUP: Back-To-School Cellular Hotspot Program

FROM: M.Bell, B. Fineman, B.Fuller, L. Moutinho, G.Munce

DATE: August 20, 2020

ACTIONS REQUESTED: None

BACKGROUND:

July 16, 2020 BBTF Regular Meeting

Anticipating online learning for K-12 students this fall because of the COVID-19 pandemic, Gary Munce suggested that the BBTF explore a program to install cellular hot spots at Township Halls to provide parking lot internet access by the start of the school year.

Funding for this project was possible due to allocated but unobligated BBTF dollars.

Appreciating the fast approaching start of the school year and by consensus of the BBTF, this workgroup was established and charged to move quickly with identifying the townships without existing parking lot internet access, developing a proposal for the County to consider and then reaching out to targeted townships to gauge interest in in the program. Gary and Barb have done this outreach.

Frequently asked questions by the Townships:

- What will it cost the Township?
- Will it drain the Township's existing data allowance?
- Will the BBTF help with equipment selection, installation and ISP agreement terms?
- How do we guard against misuse of the connection (e.g. viewing objectionable content, making offensive comments online, excessive streaming that depletes the data allowance?)
- Will the hotspot enable people to "hack" into the Township's server?

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Status & Timeline

- July Budget, Resolution and MOU approved by County
\$16,200 = 7 Twps x \$1000 Equipment / \$500 Installation / \$600 12 months internet service
Townships invited to participate: Ann Arbor, Augusta, Bridgewater, Lodi, Northfield, Scio, Sylvan
- August Township board meetings where the hotspot program was considered
- Aug 6 Lodi – Yes
Bridgewater – Yes
- Aug 11 Augusta – Yes
Freedom – Yes
Northfield – Yes
Scio – Yes
- Aug 17 Ann Arbor – Yes (anticipated)

Signed Resolutions and Memorandums of Understanding are being collected from the Townships, will be delivered to Lisa, and conveyed by Lisa to the County for execution.

Gary will work with the Townships to coordinate equipment purchases, installation and ISP agreement terms.

Barb will coordinate with Gary and Lisa to fulfill the terms of the Resolution and MOU.

ITEMS FOR FUTURE ACTION: None at this time.

SUPPORT MATERIALS / ATTACHMENTS:

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PROGRESS REPORT

FROM: Barb Fuller, Chair
Washtenaw County Broadband Task Force

DATE: August 20, 2020

ACTIONS REQUESTED

- BBTF members are asked to check-in with their respective Township Supervisors re:
 - the submission of their signed Back-To-School Resolutions and MOUs to Lisa Moutinho via email moutinhl@washtenaw.org OR in hard copy (arrange for hand-delivery)
 - concerns/questions about the Back-To-School Cellular Hotspots program
- BBTF members are asked to submit frequently asked questions (FAQ) about the BBTF and its efforts. They will be compiled and responses will be drafted for referencing.
- BBTF members are asked to identify a member of the Michigan Republican Party to submit a **Broadband For All** resolution* for consideration at their upcoming convention

BACKGROUND / UPDATES:

- Thanks to Ben Fineman for drafting BBTF comments for the CMIC (Connecting Michigan Communities) Grant Awards. Remarks* were submitted on July 27, 2020.
- Thanks to Gary Munce, Melanie Bell and Lisa Moutinho for their efforts to launch the Back-To-School Cellular Hotspots program in record time!
- A **Broadband for All** resolution* has been submitted for consideration by the Michigan Democratic Party at their Aug 29-30th state convention
- Requests for Survey Data (submitted using hyperlink at www.washtenaw.org/broadband)
 - 5-28-20 Washtenaw Intermediate School District
 - 6-18-20 Dexter Township
 - 7-28-20 Sylvan Township
 - 8-04-20 Webster Township

*SUPPORT MATERIALS / ATTACHMENTS: www.washtenaw.org/broadband

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