

BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES MEETING
THURSDAY, SEPTEMBER 1, 2022, 7:00 P.M.
BRIDGEWATER TOWNSHIP HALL
10990 CLINTON RD, MANCHESTER, MI 48158

AGENDA

- I. CALL TO ORDER / ESTABLISH QUORUM / PLEDGE ALLEGIANCE
- II. CITIZEN PARTICIPATION
- III. APPROVAL OF BOARD MEETING MINUTES – AUGUST 4, 2022
- IV. REVIEW AND APPROVE AGENDA
- V. PRESENTATION OF 2022 AUDIT – Rana M. Emmons, C.P.A., PSLZ LLP
- VI. NEW BUSINESS
 - A. Approval of Claims Listing for August 1, 2022 through August 31, 2022
 - B. Arkona Road Culvert Replacement Project - Follow-Up Discussion
 - C. ARPA Funds Discussion
- VII. REPORTS & CORRESPONDANCE
 - A. Public Safety Report – Written report from Sheriff’s Department
 - B. Zoning Administrator’s Report – Written report from Rodney Nanney
 - C. Supervisor’s Report
 - D. Assessor’s Report
 - E. Clerk’s Report
 - F. Treasurer’s Report
 - G. Trustees’ Report
 - H. Broadband Task Force Report
 - I. Planning Commission Report – August meeting cancelled
 - J. Farmland Preservation Board Report – No meeting in August
- VIII. CITIZEN PARTICIPATION
- IX. ADJOURNMENT

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

4-Aug-22 meeting called to order by Supervisor Fromhart at 7:10 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Faust; Trustee Fromhart; Trustee Oliver; Trustee Ahrens, Trustee McQueer

Absent: None

Citizen attendance: 1

II. CITIZEN PARTICIPATION

None

III. APPROVAL OF MINUTES

- Motion to approve the previous meeting minutes as amended – Mr. Faust; support – Mr. Oliver; vote – unanimous

IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as presented – Ms. McQueer; support – Ms. Ahrens; vote – unanimous

V. NEW BUSINESS

A. Approval of Claims Listing

- Motion to approve disbursements of \$11,755.71 for general operations and \$6,161.21 for sewer operations; total expenditure of \$17,916.92 for the month of June and disbursements of \$35,238.45 for general operations and \$12,504.14 for sewer operations; total expenditure of \$47,742.59 for the month of July for a grand total of \$65,659.51 – Mr. Faust; support – Mr. Oliver; vote – unanimous

B. Manchester Fire Contract

- Motion to approve the Manchester Township Fire/Rescue Protection contract as presented – Ms. McQueer; support – Mr. Oliver; vote – unanimous

C. Sanitary Sewer Connection Fee Study Proposal

- Motion to approve proposal as presented. – Ms. McQueer; Ms. Fromhart - support; vote – unanimous

D. WCPRC Connecting Communities Resolution

- Motion to approve Resolution 2022-09 reaffirming plea for WASHTENAW COUNTY funding for the purchase of land to be used as trails, parks or preserves be redirected from BRIDGEWATER TOWNSHIP to other communities– Ms. McQueer; support – Mr. Oliver

E. WCCD Community Trees Pilot Project–

- Discuss was had by the board regarding the survey.

VI. REPORTS AND CORRESPONDENCE

A. Public Safety Report

- A written report from the sheriff is included in the board packet

B. Supervisor's Report

- See board packet
- Motion to decline the Zoning Administrator request for the Township Miss Dig notifications. – Ms. McQueer; Mr. Faust - support; vote – unanimous

Meeting Date: 4-Aug-22

Minutes taken by Clerk McQueer

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Bridgewater Township Board of Trustees Minutes

C. Assessor's Report

- No report was received from Ms. Rider

D. Clerk's Report

- Reported the election went great, 419 total voters.
- Motion to approve reimbursement for purchase of computer for the E-pollbook, not to exceed \$450.00. – Ms. Ahrens; Ms. Fromhart - support; vote – unanimous
- Motion to approve purchase of hand scanner for the E-pollbook, not to exceed \$250.00. – Ms. Ahrens; Ms. Fromhart - support; vote – unanimous

E. Treasurer's Report

- Summer tax payments are coming in.
- Received ARPF (American Rescue Plan Funds) payment.

F. Trustees' Report

- Oliver reported that the Western Washtenaw Building Authority approved raise for office manager.

G. Zoning Administrator's Report

- A written report from Mr. Nanney is included in the board packet

H. Broadband Task Force Report

- None

I. Planning Commission

- The minutes are in the board packet

J. Farmland Preservation Board Report

- The minutes are in the board packet

VII. CITIZEN PARTICIPATION

- None

VIII. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 9:18 p.m.

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

2-Jun-22 meeting called to order by Supervisor Fromhart at 7:01 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present:5 Trustee Faust; Trustee Fromhart; Trustee McQueer; Trustee Ahrens, Trustee Oliver.

Absent:0

Citizen attendance: 1

II. CITIZEN PARTICIPATION

- Citizen wanted to hear our discussion about the Arkona Road culvert.

III. APPROVAL OF MINUTES

- Motion to approve the previous meeting minutes as amended – Ms. Fromhart; support – Mr. Faust; vote – unanimous.

IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as presented – Ms. McQueer; support –Mr. Oliver; vote – unanimous.

V. UNFINISHED BUSINESS

A. Arkona Road Culvert Agreement

- Motion to approve WCRC bid for the replacement of the Arkona Road culvert. – Mr. Oliver; support – Ms. Ahrens. vote – unanimous

VI. NEW BUSINESS

A. Approval of Claims Listing

- Motion to approve disbursements of \$13,166.70 for general operations and \$6,026.54 for sewer operations; total expenditure of \$19,193.24 for the month of May – Mr. Faust; support – Mr. Oliver; vote – unanimous.

B. Auditor's Engagement Letter

- Motion to approve Auditor's Engagement letter with no price change. – Ms. McQueer; support –Mr. Oliver; vote – unanimous

C. WWTP Driveway Improvement Proposal

Motion to approve WWTP driveway and culvert bid from Faust Sand and Gravel, not to exceed \$7,000.00 – Ms. McQueer; support – Ms. Ahrens vote – unanimous

D. Sewer Connection Tap Fees Resolution

- Motion to request a quote from our Engineer, Beckett & Raeder for a ~~long term~~ *rate study* and capital improvement plan for the Wastewater Treatment Plant. – Ms. Fromhart; support – Ms. Ahrens vote – unanimous
- Motion to table WWTP tap fee Resolution for now. – Ms. Fromhart; support – Ms. Ahrens vote – unanimous

E. WWCA Office Manager Wage Increase Request.

- Board agreed to a wage increase for the Office Manager of the Western Washtenaw Construction Authority.

Bridgewater Township Board of Trustees Minutes

F. Township Website Discussion

- Board agreed to look into new website providers.

VII. REPORTS AND CORRESPONDENCE

A. Public Safety Report

- A written report from the sheriff is included in the board packet.

B. Supervisor's Report

- See board packet.

C. Assessor's Report

- No Report.

D. Clerk's Report

- New voter ID cards and permanent AV ballot applications were mailed on June 10th.
- Statement regarding resignation of Sewer billing Clerk position; After a private conversation with Supervisor Fromhart, Clerk McQueer agreed to continue the position of Sewer billing Clerk as it currently is performed.

E. Treasurer's Report

- Preparing July 1st tax billing.
- Tax bills will mail July 1, 2022.

F. Trustees' Report

- Trustee Faust
 - No Report
- Trustee Oliver
 - No Report

G. Zoning Administrator's Report

- A written report from Mr. Nanney is included in the board packet.

H. Broadband Task Force Report

- There was no report from the Broadband Task Force

I. Planning Commission

- A written report is included in the board packet.

J. Farmland Preservation Board Report

- There was no meeting in May.

VIII. CITIZEN PARTICIPATION

- None

IX. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 9:20 p.m.

Bridgewater Township Board of Trustees Minutes

APPROVED

BRIDGEWATER TOWNSHIP
Washtenaw County, Michigan

AUDITED FINANCIAL REPORT

For the Fiscal Year Ended
March 31, 2022

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BRIDGEWATER TOWNSHIP
For the Year Ended March 31, 2022

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FINANCIAL SECTION

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PSLZ PLLC

Certified Public Accountants

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Kaitlin McDuff, C.P.A.

Independent Auditor's Report

August 24, 2022

To the Board of Trustees
Bridgewater Township, Michigan

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate of all remaining fund information of Bridgewater Township, Michigan, as of and for the year ended March 31, 2022, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate of all remaining fund information of Bridgewater Township, Michigan, as of March 31, 2022, and the respective changes in its financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Township and to meet our ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a rest basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, amount other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other required supplemental information, as identified in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Respectfully,



PSLZ PLLC
Certified Public Accountants

August 26, 2022

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Management's Discussion and Analysis

As management of Bridgewater Township, Washtenaw County, Michigan, we offer readers of Bridgewater Township's financial statements this narrative overview and analysis of the financial activities of Bridgewater Township for the fiscal year ended March 31, 2022. Please read it in conjunction with the Township's financial statements.

Financial Highlights

- The assets of Bridgewater Township exceeded its liabilities at the close of the most recent fiscal year by \$2,208,336 (*net position*). Of this amount, \$802,140 (*unrestricted net position*) may be used to meet the government's ongoing obligations to citizens and creditors.
- The Township's total net position decreased by \$60,297 as compared to an increase of \$41,033 in the prior year.
- At the end of the current fiscal year, unassigned fund balance for the General Fund was \$513,712 or 144 percent of total General Fund expenditures.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to Bridgewater Township's basic financial statements. Bridgewater Township's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of Bridgewater Township's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of Bridgewater Township's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of Bridgewater Township is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes).

Fund financial statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Bridgewater Township, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of Bridgewater Township can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

Bridgewater Township maintains one individual governmental fund. Information is presented in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balance for the General Fund, which is considered to be a major fund.

Bridgewater Township adopts an annual appropriated budget for the General Fund. A budgetary comparison statement has been provided for the General Fund to demonstrate compliance with the budget.

Proprietary fund. Bridgewater Township maintains one type of Proprietary Fund. The *Enterprise Fund* is used to report the same functions presented as business-type activities in the government-wide financial statements. Bridgewater Township uses an Enterprise Fund to account for its Sewer Fund.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support Bridgewater Township's own programs. The Township has one fiduciary fund which is the Current Tax Collection Custodial Fund.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of Bridgewater Township, assets exceeded liabilities by \$2,208,336 at the close of the most recent fiscal year.

A portion of Bridgewater Township's net position (64 percent) reflects its investment in capital assets (e.g., land, buildings, equipment, and sewer system), less any related debt used to acquire those assets that is still outstanding. Bridgewater Township uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the Township's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The remaining balance of *unrestricted net position* (\$802,140) may be used to meet the government's ongoing obligations to citizens and creditors.

Bridgewater Township's Net Position

	Governmental Activities		Business-type Activities		Total	
	2022	2021	2022	2021	2022	2021
Current and Other Assets	\$ 613,844	\$ 535,218	\$ 283,831	\$ 287,334	\$ 897,675	\$ 822,552
Capital Assets	156,291	160,447	1,249,905	1,315,661	1,406,196	1,476,108
Total Assets	770,135	695,665	1,533,736	1,602,995	2,303,871	2,298,660
Long-term Liabilities						
Outstanding	-	-	-	-	-	-
Other Liabilities	95,535	30,027	-	-	95,535	30,027
Total Liabilities	95,535	30,027	-	-	95,535	30,027
Net Position:						
Net Investment in						
capital assets	156,291	160,447	1,249,905	1,315,661	1,406,196	1,476,108
Unrestricted	518,309	505,191	283,831	287,334	802,140	792,525
Total Net Position	\$ 674,600	\$ 665,638	\$ 1,533,736	\$ 1,602,995	\$ 2,208,336	\$ 2,268,633

At the end of the current fiscal year, Bridgewater Township is able to report positive balances in all categories of net position, both for the government as a whole, as well as for its separate governmental and business-type activities. The same situation held true for the prior fiscal year.

A summary of Bridgewater Township's change in net position is as follows:

Bridgewater Township - Change in Net Position

	Governmental Activities		Business-type Activities		Total	
	2022	2021	2022	2021	2022	2021
Program Revenues:						
Charges for Services	\$ 41,102	\$ 38,728	\$ 112,580	\$ 165,529	\$ 153,682	\$ 204,257
Operating Grants & Contributions	6,371	5,373	-	-	6,371	5,373
General Revenues:						
Property Taxes	141,454	138,525	-	-	141,454	138,525
State Shared Revenues	172,154	150,941	-	-	172,154	150,941
Investment Earnings	7,741	68	59	2,654	7,800	2,722
Total Revenues	368,822	333,635	112,639	168,183	481,461	501,818
Program Expenses:						
General Government	120,327	115,064	-	-	120,327	115,064
Public Safety	71,209	67,804	-	-	71,209	67,804
Public Works	122,040	23,077	-	-	122,040	23,077
Community Development	20,124	15,137	-	-	20,124	15,137
Other	26,160	11,967	-	-	26,160	11,967
Sewer	-	-	181,898	177,031	181,898	177,031
Total Expenses	359,860	233,049	181,898	177,031	541,758	410,080
Change in Net Position	\$ 8,962	\$ 100,586	\$ (69,259)	\$ (8,848)	\$ (60,297)	\$ 91,738

Financial Analysis of the Government's Funds

Governmental funds. The focus of Bridgewater Township's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing Bridgewater Township's financing requirements. In particular, *unrestricted fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

The general fund is the chief operating fund of Bridgewater Township. At the end of the current fiscal year, total fund balance was \$518,309, of which \$513,712 is unrestricted. The fund balance of Bridgewater Township's general fund increased by \$13,118 during the current fiscal year as compared to a \$104,742 increase in the prior year.

Proprietary fund. The proprietary fund provides the same type of information found in the government-wide financial statements, but in more detail. Unrestricted net position of the Sewer Fund at the end of the year amounted to \$283,831, as compared to \$287,334 in the prior year.

General Fund Budgetary Highlights

The total beginning and final budgets in the General Fund reflect a \$24,320 increase for fiscal year 2022; the budget was amended during the current fiscal year to reflect a \$19,708 increase in Road Improvements and other minor departmental variances.

Capital assets. Bridgewater Township's investment in capital assets for its governmental and business-type activities as of March 31, 2022, amounted to \$1,406,196 (net of accumulated depreciation). This investment in capital assets includes land, buildings, equipment, and sewer system. The investment in fixed assets decreased by \$69,912 due primarily to annual depreciation expense.

Long-term debt. Bridgewater Township paid off the outstanding debt in the Sewer Fund in the prior year. The Township does not have any long term debt as of March 31, 2022.

Economic Factors and Next Year's Budgets and Rates

During Fiscal Year 2022, the Township received \$90,955 of American Rescue Plan Act funds (ARPA) from the Federal government. The Township did not spend any of these funds as of March 31, 2022, and these funds will be recorded as revenue as they are spent. The entire amount of \$90,955 is recorded on the balance sheet at March 31, 2022.

Bridgewater Township has adopted a balanced budget for fiscal year 2023. The Township is anticipating a modest increase in property tax revenues and an increase in state shared revenues based on State projections.

Requests for Information

This financial report is designed to provide a general overview of Bridgewater Township's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Bridgewater Township, 10990 Clinton Road, Manchester, Michigan 48158.

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BASIC FINANCIAL STATEMENTS

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BRIDGEWATER TOWNSHIP
Statement of Net Position
March 31, 2022

	Primary Government		
	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and Cash Equivalents	\$ 574,943	\$ 220,867	\$ 795,810
Accounts Receivable	34,304	26,964	61,268
Prepaid Expenses	4,597	-	4,597
Restricted Cash	-	36,000	36,000
Capital Assets (Net of Accumulated Depreciation):			
Nondepreciable	70,863	55,355	126,218
Depreciable	85,428	1,194,550	1,279,978
Total Assets	<u>770,135</u>	<u>1,533,736</u>	<u>2,303,871</u>
LIABILITIES			
Accounts Payable	101	-	101
Deposits	4,479	-	4,479
Unavailable Revenue-ARPA	90,955	-	90,955
Total Liabilities	<u>95,535</u>	<u>-</u>	<u>95,535</u>
NET POSITION			
Net Investment in Capital Assets	156,291	1,249,905	1,406,196
Unrestricted	518,309	283,831	802,140
Total Net Position	<u>\$ 674,600</u>	<u>\$ 1,533,736</u>	<u>\$ 2,208,336</u>

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BRIDGEWATER TOWNSHIP
Statement of Activities
For the Year Ended March 31, 2022

<u>Functions/Programs</u>	<u>Program Revenues</u>			
	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>
Primary Government:				
Governmental Activities:				
General Government	\$ 120,327	\$ 40,952	\$ -	\$ -
Public Safety	71,209	-	-	-
Community Development	20,124	150	-	-
Public Works	122,040	-	6,371	-
Other Functions	26,160	-	-	-
Total Governmental Activities	<u>359,860</u>	<u>41,102</u>	<u>6,371</u>	<u>-</u>
Business-type Activities:				
Sewer System	<u>181,898</u>	<u>112,580</u>	<u>-</u>	<u>-</u>
Total Primary Government	<u>\$ 541,758</u>	<u>\$ 153,682</u>	<u>\$ 6,371</u>	<u>\$ -</u>

General Revenues:
Property Taxes
State Shared Revenue
Investment Earnings
Total General Revenues

Change in Net Position
Net Position - Beginning
Net Position - Ending

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**Net (Expense) Revenue
and Changes in Net Position**

<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
\$ (79,375)	\$ -	\$ (79,375)
(71,209)	-	(71,209)
(19,974)	-	(19,974)
(115,669)	-	(115,669)
(26,160)	-	(26,160)
<u>(312,387)</u>	<u>-</u>	<u>(312,387)</u>
-	(69,318)	(69,318)
<u>(312,387)</u>	<u>(69,318)</u>	<u>(381,705)</u>
141,454	-	141,454
172,154	-	172,154
7,741	59	7,800
<u>321,349</u>	<u>59</u>	<u>321,408</u>
8,962	(69,259)	(60,297)
<u>665,638</u>	<u>1,602,995</u>	<u>2,268,633</u>
<u>\$ 674,600</u>	<u>\$ 1,533,736</u>	<u>\$ 2,208,336</u>

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BRIDGEWATER TOWNSHIP
Balance Sheet
Governmental Funds
March 31, 2022

	<u>General Fund</u>
<u>ASSETS</u>	
Cash and Cash Equivalents	\$ 574,943
Accounts Receivable	34,304
Prepaid Expenditures	<u>4,597</u>
Total Assets	<u>\$ 613,844</u>
 <u>LIABILITIES AND FUND BALANCE</u>	
Liabilities:	
Accounts Payable	\$ 101
Escrow Deposits	4,479
Unavailable Revenue-ARPA	<u>90,955</u>
Total Liabilities	<u>95,535</u>
Fund Balance:	
Nonspendable: Prepaids	4,597
Unassigned	<u>513,712</u>
Total Fund Balance	<u>518,309</u>
Total Liabilities and Fund Balance	<u>\$ 613,844</u>
 Amounts reported for governmental activities in the statement of net position are different because:	
Capital Assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	<u>156,291</u>
Net Position of Governmental Activities	<u>\$ 674,600</u>

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BRIDGEWATER TOWNSHIP
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Year Ended March 31, 2022

	General Fund
<u>Revenues</u>	
Property Taxes	\$ 141,454
Intergovernmental - State	175,803
Licenses and Permits	150
Charges for Services	40,952
Grants & Donations	2,722
Interest	7,741
Total Revenues	368,822
 <u>Expenditures</u>	
Current:	
General Government	116,171
Public Safety	71,209
Community Development	20,124
Public Works	122,040
Other	26,160
Total Expenditures	355,704
Excess (Deficiency) of Revenues Over Expenditures	13,118
Fund Balances - Beginning	505,191
Fund Balances - Ending	\$ 518,309

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BRIDGEWATER TOWNSHIP
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances
of Governmental Funds to the Statement of Activities
For the Year Ended March 31, 2022

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds	\$ 13,118
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation expense in the current period:	
Depreciation Expense	<u>(4,156)</u>
Change in net position in governmental activities	<u>\$ 8,962</u>

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BRIDGEWATER TOWNSHIP
Statement of Net Position
Proprietary Fund
March 31, 2022

		<u>Enterprise Fund</u> <u>Sewer Fund</u>
<u>ASSETS</u>		
Current Assets:		
Cash and Cash Equivalents	\$	220,867
Accounts Receivable		13,915
Due from Other Funds		13,049
		<u>247,831</u>
Noncurrent Assets:		
Restricted Cash		36,000
Land		55,355
Property and Equipment, net		1,194,550
		<u>1,285,905</u>
Total Assets		<u>1,533,736</u>
<u>LIABILITIES</u>		
Current Liabilities:		
Accounts Payable		<u>-</u>
<u>NET POSITION</u>		
Net Investment in Capital Assets		1,249,905
Unrestricted		283,831
Total Net Position	\$	<u><u>1,533,736</u></u>

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BRIDGEWATER TOWNSHIP
Statement of Revenues, Expenses and Changes in Fund Net Position
Proprietary Fund
For the Year Ended March 31, 2022

		<u>Enterprise Fund</u> <u>Sewer Fund</u>
Operating Revenues:		
Charges for Services	\$	112,580
Operating Expenses:		
Operations and Maintenance		116,142
Depreciation		65,756
Total Operating Expenses		181,898
Operating Income (Loss)		(69,318)
Non-Operating Revenues (Expenses):		
Interest Income		59
Net Income (Loss)		(69,259)
Net Position, Beginning		1,602,995
Net Position, Ending	\$	1,533,736

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BRIDGEWATER TOWNSHIP
Statement of Cash Flows
Proprietary Fund
For the Year Ended March 31, 2022

		<u>Enterprise Fund</u> <u>Sewer Fund</u>
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>		
Receipts from customers and users	\$	133,885
Payments to suppliers		(116,142)
Net Cash Provided by Operating Activities		<u>17,743</u>
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>		
Investment Income		<u>59</u>
Net Increase (Decrease) in Cash and Cash Equivalents		17,802
Cash and Cash Equivalents, Beginning		<u>239,065</u>
Cash and Cash Equivalents, Ending	\$	<u><u>256,867</u></u>
<u>Reconciliation to Statement of Net Position:</u>		
Cash and Cash Equivalents	\$	220,867
Restricted Cash		<u>36,000</u>
	\$	<u><u>256,867</u></u>

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BRIDGEWATER TOWNSHIP
Fiduciary Fund
Statement of Assets and Liabilities
March 31, 2022

	<u>Custodial Fund</u> <u>Tax Collection</u>
<u>ASSETS</u>	
Cash and Cash Equivalents	\$ <u>4,211</u>
<u>LIABILITIES</u>	
Due to Other	\$ <u>4,211</u>

BRIDGEWATER TOWNSHIP
Fiduciary Fund
Statement of Changes in Assets and Liabilities
March 31, 2022

	<u>Custodial Fund</u> <u>Tax Collection</u>
Additions:	
Taxes Collected for Other Governments	\$ 3,526,103
Deductions:	
Payments of Taxes to Other Governments	<u>3,526,103</u>
Change in Net Position	\$ <u>-</u>

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BRIDGEWATER TOWNSHIP
Notes to Financial Statements
March 31, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The accounting policies of Bridgewater Township conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The Township is operated under an elected Board of Trustees form of government. Bridgewater Township does not have any component units that would be required to be reported in its financial statements.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e. the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as a separate column in the fund financial statements.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

BRIDGEWATER TOWNSHIP
Notes to Financial Statements
March 31, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation – Continued

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, intergovernmental revenues, licenses, charges for services, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Township.

Governmental Funds

The Township reports the following major governmental fund:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Proprietary Fund

Proprietary funds are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Proprietary funds include the enterprise fund type, which includes the following fund:

The Sewer Fund is accounts for the acquisition, operation, and maintenance of the Township's sewer operation.

Fiduciary Funds

Fiduciary Funds account for assets held by the government in a trustee capacity by the Township or as an agent on behalf of others. Fiduciary funds include the Tax Collection Custodial Fund which is used to account for taxes collected and then remitted to other governmental units.

BRIDGEWATER TOWNSHIP
Notes to Financial Statements
March 31, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation – Continued

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements.

Restricted Resources

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as needed.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

D. Assets, Liabilities and Net Position or Equity

1. Deposits and Investments

The Township's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the Township to invest in obligations of the U.S. Treasury, commercial paper of certain investment grades, and deposits of Michigan commercial banks. Investments for the Township are recorded at fair value.

2. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to/from other funds" (i.e. the current portion of interfund loans) or "advances to/from other funds" (i.e. non-current portion of interfund loans). Any residual balances outstanding between governmental activities and business-type activities are reported in the government-wide financial statements as internal balances.

3. Restricted Assets

Restricted cash in the Sewer Fund represents funds restricted by the Township for sewer capital improvements.

BRIDGEWATER TOWNSHIP
Notes to Financial Statements
March 31, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

D. Assets, Liabilities and Net Position or Equity – Continued

4. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, drains and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Capital assets are defined by the Township as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Building	25-75
Machinery, Equipment, and Furnishings	7-20
Utility Infrastructure	40

5. Long-term Obligations

In the government-wide financial statements and the proprietary fund type financial statements, long-term debt and other long-term obligations are reported as liabilities. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed in the year of issuance. Long-term debt is recognized as a liability of a governmental fund when due. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the Statement of Net Position.

BRIDGEWATER TOWNSHIP
Notes to Financial Statements
March 31, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

D. Assets, Liabilities and Net Position or Equity – Continued

6. Fund Equity

In the fund financial statements, governmental funds report the following components of fund balance:

Nonspendable – Amounts that are not in spendable form or are legally or contractually required to be maintained intact.

Restricted – Amounts that are legally restricted by outside parties, constitutional provisions, or enabling legislation for use for a specific purpose.

Committed – Amounts that have been formally set aside by the Board for use for a specific purpose. Commitments are made and can be rescinded only via resolution of the Township Board.

Assigned – Intent to spend resources on specific purposes expressed by the Township Board.

Unassigned – This is the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and has not been restricted, committed, or assigned to specific purposes within the general fund.

When the Township incurs an expenditure for purposes for which various fund balance classifications can be used, it is the government's policy to use restricted fund balances first, then committed, assigned and finally unassigned fund balance.

II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

The Township is legally subject to the budgetary control requirements of the State of Michigan P.A. 621 of 1978 (Uniform Budgeting Act). Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. All annual appropriations lapse at fiscal year end.

On or before March 31 each year, the Township Board proposes a budget for review and holds a public hearing and a budget is adopted. The budget is adopted at the activity level. Budgets are amended as needed during the fiscal year.

BRIDGEWATER TOWNSHIP
Notes to Financial Statements
March 31, 2022

II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY – Continued

B. Compliance with P.A. 621 of 1978

1. Deficit Fund Balance

None of the funds have a deficit fund balance as of March 31, 2022.

2. Excess of Expenditures Over Appropriations in Budgetary Funds

In accordance with Public Act 2, of 1968, as amended, the Township may not expend amounts over the amounts appropriated in the approved annual budget. The Township did not expend amounts over the amounts appropriated in fiscal year 2021-2022.

III. DETAILED NOTES ON ALL FUNDS

A. Deposits and Investments

Under State law, the Township is permitted to invest in deposits with Michigan commercial banks, savings and loans and credit unions, obligations of the U.S. Treasury, and corporate bonds and commercial paper with certain investment grades. The Township complies with state law regarding their investment policy.

A reconciliation of cash and investments is as follows:

Statement of Net Position:

Cash and Cash Equivalents	\$ 795,810
Restricted Cash	36,000
Fiduciary Funds:	
Tax Collection Fund	<u>4,211</u>
Total Deposits and Investments	<u>\$ 836,021</u>

The Township's cash and investments are subject to several types of risk, which are detailed as follows:

Custodial Credit Risk. Custodial credit risk is the risk that, in the event of a bank failure, the Township's deposits may not be recovered. In accordance with the Township's investment policy, all investments are held in the name of the Township. The Township believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all deposits. As of March 31, 2022, the Township's book balance of its deposits was \$836,021. The bank balance was \$890,686 of which \$532,307 was FDIC insured.

Credit Risk. Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Township's investment policy limits the Township to the safest types of investments. As of year end, all deposits and investments consist of demand accounts and certificates of deposit, all of which are not rated.

BRIDGEWATER TOWNSHIP
Notes to Financial Statements
March 31, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

A. Deposits and Investments – Continued

Interest Rate Risk. Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of investments. In accordance with the Township's investment policy, the Township limits interest rate risk by purchasing a mix of short and longer term investments, laddered to meet projected cash flow needs.

Concentration of Credit Risk. The Township's investment policy places no limit on the amount the Township may invest in any one issuer. The Township does not have more than 5% of its total investments in a single issuer.

B. Capital Assets

Capital asset activity for the year ended March 31, 2022 was as follows:

<u>Governmental Activities:</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Capital Assets, not depreciated:				
Land	\$ <u>70,863</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>70,863</u>
Capital Assets, being depreciated:				
Buildings	169,457	-	-	169,457
Equipment	<u>28,244</u>	<u>-</u>	<u>-</u>	<u>28,244</u>
	<u>197,701</u>	<u>-</u>	<u>-</u>	<u>197,701</u>
Less: Accumulated Depreciation:				
Buildings	(79,873)	(4,156)	-	(84,029)
Equipment	<u>(28,244)</u>	<u>-</u>	<u>-</u>	<u>(28,244)</u>
	<u>(108,117)</u>	<u>(4,156)</u>	<u>-</u>	<u>(112,273)</u>
Governmental Activities Capital Assets, net	\$ <u><u>160,447</u></u>	\$ <u><u>(4,156)</u></u>	\$ <u><u>-</u></u>	\$ <u><u>156,291</u></u>

Depreciation expense was charged on the Statement of Activities as follows:

General Government	\$ <u><u>4,156</u></u>
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BRIDGEWATER TOWNSHIP
Notes to Financial Statements
March 31, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

B. Capital Assets – Continued

<u>Business-type Activities:</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Capital Assets, not depreciated:				
Land	\$ <u>55,355</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>55,355</u>
Capital Assets, being depreciated:				
Sewer System	1,966,444	-	-	1,966,444
Buildings	53,320	-	-	53,320
Equipment	<u>101,752</u>	<u>-</u>	<u>-</u>	<u>101,752</u>
	<u>2,121,516</u>	<u>-</u>	<u>-</u>	<u>2,121,516</u>
Less: Accumulated Depreciation:				
Sewer System	(778,384)	(49,161)	-	(827,545)
Buildings	(12,027)	(1,333)	-	(13,360)
Equipment	<u>(70,799)</u>	<u>(15,262)</u>	<u>-</u>	<u>(86,061)</u>
	<u>(861,210)</u>	<u>(65,756)</u>	<u>-</u>	<u>(926,966)</u>
Business-type Activities Capital Assets, net	<u>\$ 1,315,661</u>	<u>\$ (65,756)</u>	<u>\$ -</u>	<u>\$ 1,249,905</u>

C. Property Taxes

The Township bills and collects property taxes and also taxes for the County, the district library and several school districts within its jurisdiction. Collections and remittances of the taxes are accounted for in the Current Tax Collection Agency Fund. Property taxes are assessed as of each December 31. The Township tax levy is billed on December 1 of the following year, and payable through February. Taxes are considered delinquent on March 1, at which time the applicable property is subject to lien, and penalty and interest is assessed.

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BRIDGEWATER TOWNSHIP
Notes to Financial Statements
March 31, 2022

IV. OTHER INFORMATION

A. Western Washtenaw Construction Authority

As of January 2000, the Village of Manchester and the Townships of Manchester, Freedom, and Bridgewater have created an Authority to provide for the joint enforcement and administration of construction codes and other related municipal ordinances. The Authority has replaced the Building Departments in the participating municipalities, which includes collecting and retaining building permits and paying all related expenses, including the fees of building inspectors. All participating units provided start-up funds for the Authority. The Authority has a fiscal year end of June 30.

B. Risk Management

Bridgewater Township is a member of the Michigan Municipal League Liability and Property Pool for its general liability coverage. The Township pays annual premiums to the pool. The pool is self-sustaining through member premiums and carries reinsurance through commercial companies for claims in excess of the pool loss reserve fund.

In the event that a single loss should exceed the amount of protection afforded by the pool loss reserve fund, reinsurance, or other insurance carried by the pools, or in the event that a series of losses should deplete or exhaust the loss reserve fund and reinsurance, the payment of valid losses shall be the obligation of the individual member or members of the respective pool against whom the claim was made. No such event has occurred with Bridgewater Township and the pools to which it belongs in any of the past three fiscal years.

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REQUIRED SUPPLEMENTARY INFORMATION

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BRIDGEWATER TOWNSHIP
General Fund
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual
For the Year Ended March 31, 2022

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
Revenues:				
Property Taxes	\$ 82,000	\$ 82,000	\$ 89,833	\$ 7,833
Property Taxes-Fire	50,763	50,763	51,621	858
Intergovernmental - State	151,577	151,577	172,154	20,577
Intergovernmental - State/Metro Act	3,800	3,636	3,649	13
Licenses and Permits	500	150	150	-
Charges for Services	38,800	39,123	40,952	1,829
Grants & Donations	2,600	2,722	2,722	-
Interest Income	300	300	7,741	7,441
Total Revenues	<u>330,340</u>	<u>330,271</u>	<u>368,822</u>	<u>38,551</u>
Expenditures:				
General Government:				
Township Board	6,080	5,296	5,182	114
Supervisor	16,920	18,808	17,359	1,449
Assessing	27,300	26,900	26,527	373
Clerk	21,739	24,820	23,060	1,760
Elections	2,000	500	266	234
Treasurer	24,067	26,262	25,684	578
Attorney and Auditing	7,000	6,500	6,405	95
Cemetery	2,500	2,595	2,595	-
Township Hall and Grounds	8,000	9,100	9,093	7
	<u>115,606</u>	<u>120,781</u>	<u>116,171</u>	<u>4,610</u>
Public Safety:				
Fire	75,000	75,000	71,209	3,791
Community Development:				
Planning and Zoning	23,300	21,925	20,124	1,801
Public Works:				
Drains at Large	54,834	54,834	54,834	-
Road Improvements	40,000	59,708	59,708	-
Street Lighting	4,500	4,500	4,381	119
Clean-up Day	2,500	3,117	3,117	-
	<u>101,834</u>	<u>122,159</u>	<u>122,040</u>	<u>119</u>
Other Functions	14,600	14,795	26,160	(11,365)
Total Expenditures	<u>330,340</u>	<u>354,660</u>	<u>355,704</u>	<u>(1,044)</u>
Excess (Deficiency) of Revenues Over Expenditures	-	(24,389)	13,118	37,507
Fund Balance - Beginning	<u>505,191</u>	<u>505,191</u>	<u>505,191</u>	<u>-</u>
Fund Balance - Ending	<u>\$ 505,191</u>	<u>\$ 480,802</u>	<u>\$ 518,309</u>	<u>\$ 37,507</u>

Type	Date	Num	Split	Amount	
22-Aug					
Bill	8/31/2022	10044	Aaron Helber	5191727 · Election expense	\$26.91
Bill	8/31/2022	10045	AT&T	5253727 · Treasurer supplies & expenses	\$43.91
Bill	8/31/2022	EFT	Cardmember Service	-SPLIT-	\$155.76
Bill	8/31/2022	10046	Clayton and Mary Rider Assessing Service	-SPLIT-	\$2,012.55
Bill	8/31/2022	EFT	Consumers Energy	5265728 · Maintenance & Utilities	\$15.00
Bill	8/31/2022	EFT	Detroit Edison Company - Hall	5265728 · Maintenance & Utilities	\$86.67
Bill	8/31/2022	EFT	Detroit Edison Company - Street Lights	5440852 · Street lighting	\$274.38
Bill	8/31/2022	10047	Donald N. Pennington	-SPLIT-	\$832.50
Bill	8/31/2022	EFT	Frontier	5265728 · Maintenance & Utilities	\$114.63
Bill	8/31/2022	10048	Jodi Burke	5191727 · Election expense	\$26.91
Bill	8/31/2022	10049	Jon Way	-SPLIT-	\$1,060.00
Bill	8/31/2022	10050	Laurie Fromhart	5171727 · Supervisor Expense	\$43.76
Bill	8/31/2022		Manchester Township	5339727 · Fire protection billing expense	\$16,603.29
Bill	8/31/2022	10052	Michelle McQueer	5191727 · Election expense	\$477.81
Bill	8/31/2022	EFT	Paychex - fees	5215727 · Clerk supplies & expense	\$197.38
Bill	8/31/2022	EFT	Paychex - payroll	-SPLIT-	\$7,132.66
22-Aug					\$29,104.12

Clerk

Treasurer

Aug 28, 2022
 Accrual Basis

Bridgewater Township Profit & Loss Budget vs. Actual April 2022 through March 2023

	Apr '22 - Mar 23	Budget	\$ Over Budget
Income			
Clean-up Day Grant	0	2,500	-2,500
Clean Up Donation	0	150	-150
4402 · Property tax - operation	15	90,500	-90,485
4405 · Property tax - fire millage	0	50,800	-50,800
4447 · Tax administration fee	0	35,500	-35,500
4448 · Tax collection fees	0	3,600	-3,600
4460 · Township permits	1,000	500	500
4465 · Land division fees	0	600	-600
4574 · Revenue sharing	0	154,959	-154,959
4665 · Interest Income	7	300	-293
4672 · Other Income	0	100	-100
4675 · Metro Auth.-restricted to roads	0	3,800	-3,800
4700 · Election Reimbursement	0	800	-800
Total Income	1,023	344,109	-343,086
Gross Profit	1,023	344,109	-343,086
Expense			
5101000 · Township Board			
5101703 · Trustee salary	2,081	4,994	-2,913
5101727 · Township supplies & expenses	60	500	-440
5101770 · Conferences & Training	0	500	-500
Total 5101000 · Township Board	2,141	5,994	-3,854
5171000 · Supervisor			
5171703 · Supervisor Salary	7,781	18,674	-10,893
5171727 · Supervisor Expense	118	1,000	-882
5209000 · Assessor			
5209705 · Board of Review expenses	139	1,300	-1,161
5209805 · Assessor Wages	9,558	22,800	-13,242
5209810 · Assessor Expense	744	2,500	-1,756
Total 5209000 · Assessor	10,441	26,600	-16,159
Total 5171000 · Supervisor	18,340	46,274	-27,934
5173000 · Other General Government			
5173715 · Social Security	2,274	5,000	-2,726
5173801 · Attorney & Consulting Expenses	0	1,500	-1,500
5173802 · Audit fees	0	6,000	-6,000
5173811 · Membership fees & dues	1,964	2,300	-336
5173895 · Website Administrator	500	500	0
5173912 · Insurance & Bonds	-831	7,000	-7,831
Total 5173000 · Other General Government	3,907	22,300	-18,393
5215700 · Clerk			
5173900 · Printing & publishing	265	500	-235
5174810 · Deputy Clerk	1,056	1,600	-544
5191727 · Election expense	3,251	5,000	-1,749
5215703 · Clerk salary	8,083	19,400	-11,317
5215727 · Clerk supplies & expense	1,540	3,200	-1,660
Total 5215700 · Clerk	14,196	29,700	-15,504
5253700 · Treasurer			
5253701 · Tax Collection Expense	1,329	2,500	-1,171
5253703 · Treasurer salary	8,781	21,075	-12,294
5253704 · Deputy Treasurer Wages	120	1,600	-1,480
5253727 · Treasurer supplies & expenses	591	2,000	-1,409
Total 5253700 · Treasurer	10,821	27,175	-16,354

Aug 28, 2022
 Accrual Basis

Bridgewater Township Profit & Loss Budget vs. Actual April 2022 through March 2023

	Apr '22 - Mar 23	Budget	\$ Over Budget
5265000 · Building & Grounds			
5265728 · Maintenance & Utilities	2,981	7,500	-4,519
5265925 · Cemetery care	1,437	2,700	-1,263
5265980 · Building improvement & equipmen	0	5,000	-5,000
Total 5265000 · Building & Grounds	4,418	15,200	-10,782
5301800 · Public Safety			
5339727 · Fire protection billing expense	30,935	75,000	-44,065
Total 5301800 · Public Safety	30,935	75,000	-44,065
5400700 · Planning & zoning			
5400701 · Planning			
5400727 · Planning comm. wage & expense	1,225	5,500	-4,275
5400803 · Planning consultant - on-going	2,553	7,000	-4,447
5411810 · Conferences & Training	0	1,000	-1,000
Total 5400701 · Planning	3,778	13,500	-9,722
5410726 · Zoning			
5410704 · Land Division Processing Fees	900	1,500	-600
5410727 · Zoning ad.wage & expense	3,100	7,500	-4,400
5411727 · Zon Bd of Appeals Expense	0	500	-500
Total 5410726 · Zoning	4,000	9,500	-5,500
Total 5400700 · Planning & zoning	7,778	23,000	-15,222
5440000 · Public works			
5440846 · Road Improvements	10,189	47,000	-36,811
5440847 · Drains at large	39,781	40,000	-219
5440849 · Clean-up Day	0	3,000	-3,000
5440852 · Street lighting	6,158	8,966	-2,808
Total 5440000 · Public works	56,127	98,966	-42,839
5500000 · Contingencies	0	500	-500
Total Expense	148,662	344,109	-195,447
Net Income	-147,640	0	-147,640

Bridgewater Township General Fund

Balance Sheet

As of August 31, 2022

Aug 28, 2022
Accrual Basis

	Aug 31, 22
ASSETS	
Current Assets	
Checking/Savings	
1002 · General Checking-Key Bank	27,272.42
1010 · General Savings-Key Bank	174,406.86
1016 · Bank of Ann Arbor 5yr	106,418.05
1017 · Old National 5 yr	118,737.71
Total Checking/Savings	426,835.04
Accounts Receivable	
1200 · Accounts Receivable	48,074.00
Total Accounts Receivable	48,074.00
Other Current Assets	
1081 · Due from Sewer Operations	941.68
1085 · Due From Tax Fund	2,210.00
1201 · Accounts Receivable 2	1,590.00
Total Other Current Assets	4,741.68
Total Current Assets	479,650.72
Fixed Assets	
1600 · Buildings	98,329.35
1610 · Equipment	28,244.21
1620 · Land	70,863.09
1630 · Siding & Windows	17,049.00
1640 · Township Hall Improvements	54,079.30
1650 · Accumulated Depreciation	-95,648.85
Total Fixed Assets	172,916.10
TOTAL ASSETS	652,566.82
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	55,048.97
Total Accounts Payable	55,048.97
Credit Cards	
2050 · Comerica - Clerk/Treasurer	-596.43
Total Credit Cards	-596.43
Other Current Liabilities	
2100 · Payroll Liabilities	-755.58
2217 · Escrow Deposits Payable	
2220 · Due to SMR-Elliott parcel	2,500.00
2233 · Due to SMR-Crego/Pelctcs	-2,876.25
2252 · Due Metro General Contractors	1,000.00
2253-01 · Due to Bridgewater Commons	485.00
2970 · Tillman Escrow	-573.75
Total 2217 · Escrow Deposits Payable	535.00
Total Other Current Liabilities	-220.58
Total Current Liabilities	54,231.96
Long Term Liabilities	
2900 · Deferred revenue-ARPA	90,590.50
Total Long Term Liabilities	90,590.50
Total Liabilities	144,822.46

Bridgewater Township General Fund

Balance Sheet

As of August 31, 2022

Aug 28, 2022
Accrual Basis

	<u>Aug 31, 22</u>
Equity	
3900 · Fund Balance	482,467.28
3940 · Invested in Capital Assets, Net	172,916.84
Net Income	<u>-147,639.76</u>
Total Equity	<u>507,744.36</u>
TOTAL LIABILITIES & EQUITY	<u><u>652,566.82</u></u>

August 2022 Payables

Type	Date	Num	Split	Amount	
	22-Aug				
Bill	8/31/2022	EFT	DTE Energy	Electricity	\$1,498.99
Bill	8/31/2022	1595	DuBois-Cooper Associates	New Grinders	\$15,400.00
Bill	8/31/2022	1596	Faust Sand & Gravel, Inc.	-SPLIT-	\$680.00
Bill	8/31/2022	EFT	Frontier	Phone Service	\$76.48
Bill	8/31/2022	1597	Haviland	Chemicals	\$1,141.25
Bill	8/31/2022	1598	Jon Way	Building & Grounds Maintenance	\$510.00
Bill	8/31/2022	1599	USIC Locating Services, LLC	Miss Dig Locator Service	\$390.53
Bill	8/31/2022	1600	Village of Manchester	-SPLIT-	\$3,007.20
	22-Aug				\$22,704.45

Clerk

Treasurer

**Bridgewater Township Sewer Operation
 Profit & Loss Budget vs. Actual
 April through August 2022**

	Apr - Aug 22	Budget
Ordinary Income/Expense		
Income		
Connection Fees	55,759.90	
Interest Income Master Account		
Interest Income Checking	7.40	
Total Interest Income Master Account	7.40	
Operation Maintenance Income	40,950.00	
Total Income	96,717.30	
Gross Profit	96,717.30	
Expense		
Collection System		
Billing		
Billing Clerk	100.00	
Total Billing	100.00	
Grinder Pump repairs	5,770.01	
Miss Dig Locator Service	589.54	
New Grinders	15,400.00	
Total Collection System	21,859.55	
Treatment Plant		
Building & Grounds Maintenance	8,880.00	
Chemicals	3,258.75	
Electricity	7,878.47	
Generator Maintenance Contract	973.70	
Phone Service	366.29	
Plant Operator	14,800.96	
Supplies	1,173.37	
Total Treatment Plant	37,331.54	
Total Expense	59,191.09	
Net Ordinary Income	37,526.21	
Net Income	37,526.21	

Bridgewater Township Sewer Operation

Balance Sheet

As of August 31, 2022

Aug 28, 2022
Accrual Basis

	Aug 31, 22
ASSETS	
Current Assets	
Checking/Savings	
Key-Sewer O/M	
Capital Improvements Reserve	36,000.00
Key-Sewer O/M - Other	63,247.53
Total Key-Sewer O/M	99,247.53
Key Sewer O/M Saving	180,145.24
Total Checking/Savings	279,392.77
Accounts Receivable	
Accounts receivable	16,035.00
Total Accounts Receivable	16,035.00
Other Current Assets	
Due From Tax	12,929.10
Taxes Receivable Special Asst	12,685.04
Total Other Current Assets	25,614.14
Total Current Assets	321,041.91
Fixed Assets	
Accessory Building	51,987.02
Accumulated Depr - Access Bldg	-10,693.65
Equipment	101,752.20
Accumulated Depr - Equipment	-70,799.44
Sewer System Plant	1,966,444.05
Accumulated Depr - Sewer System	-778,383.78
Land	55,355.06
Total Fixed Assets	1,315,661.46
Other Assets	
Special Assessment Receivable	8,331.24
Total Other Assets	8,331.24
TOTAL ASSETS	1,645,034.61
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Due to General Fund	-20.00
Total Other Current Liabilities	-20.00
Total Current Liabilities	-20.00
Total Liabilities	-20.00
Equity	
Invested in capital assets, net	1,315,661.00
Unrestricted Funds (QB RE acct)	291,867.40
Net Income	37,526.21
Total Equity	1,645,054.61
TOTAL LIABILITIES & EQUITY	1,645,034.61

FIELD OBSERVATION REPORT

Arkona Road Culvert

Bridgewater, MI

From: Kristofer Enlow, P.E.
Beckett & Raeder, Inc.

To: Laurie Fromhart, Supervisor
Bridgewater Township Board of Trustees

Field Observation Date: Monday, August 8, 2022

Field Observation Time: 2:00 pm

Field Weather Conditions: 90° and cloudy

Reason for Site Visit:

To observe the recently installed 48" culvert, with end sections, at Arkona Road, approximately one-half mile east of US-12 (Michigan Avenue).

Summary of Field Observations:

1. We observed a 12" plastic culvert on south side of the road situated above the new 48" pipe. We were unable to find the other end of the pipe nor are we able to determine its purpose.



2. Clean up of portions of cut pipe (south and north sides) should be removed from the site.

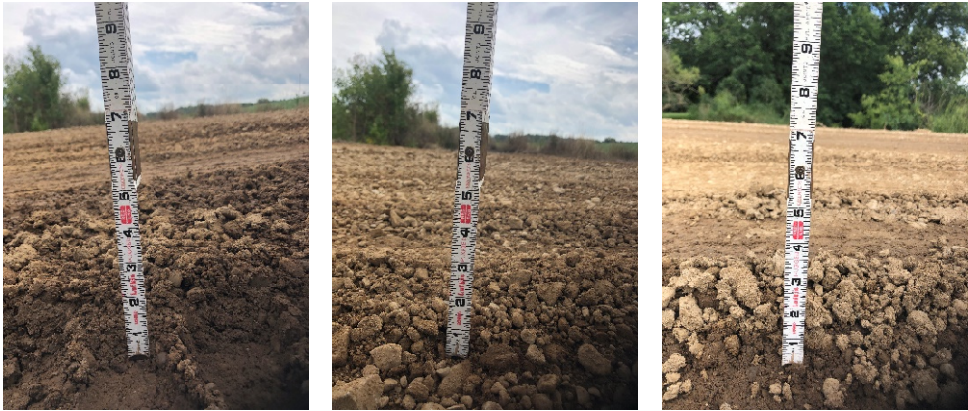


3. Restoration of the drainage swale on the southside, west of the new culvert has not been completed.



project memorandum

- 4. There are several areas in Arkona Road, above the culvert, where the road gravel has not been fully compacted. Several ruts have appeared as measured below:



- 5. A culvert has been crushed at west of the Arkona Road culvert. It is unclear if this was associated with the project.



- 6. Both corners of the end section on the north side is damaged.



7. There was no observable seed germination at the time of the observation.



8. Evidence of erosion has already occurred along the banks at the culvert. Additional riprap should be provided at both end sections to mitigate erosion.



END OF FIELD OBSERVATION REPORT

Observations documented in this field report result from a courtesy review of construction to date. Statements or absence of statements in this report shall not constitute approval of work, in whole or part. Courtesy reviews do not waive contractor responsibility for contract document compliance. All work is subject to final review upon substantial completion.

RE: Arkona Road Culvert Agreement

From: Lape, Adam (lapea@wccroads.org)

To: bridgewaterwpsupervisor@yahoo.com

Cc: siddalls@wccroads.org; harrisk@wccroads.org; berkholza@wccroads.org; huij@wccroads.org; macdonellm@wccroads.org; freemanr@wccroads.org

Date: Friday, August 12, 2022 at 09:47 AM EDT

Good morning Laurie. Thank you for the report. Yesterday our staff was on-site to make observation as we typically do within one-week of project completion. We noted similar findings. I will answer your report questions numerically to limit confusion. The list is as follows:

1. The small culvert was discovered during excavation. Our staff was not able to find the inlet. Therefore, the system was maintained and the outlet was established. This culvert is likely a field tile connection.
2. The superintendent removed the noted sections of cut pipe yesterday during field review.
3. The backslope of the ditch is being restored this afternoon (seed and mulched).
4. The district-4 crew performed dust control along Arkona Road Tuesday August 9, so the final grade was prepared after the township inspection report. This is typical procedure for WCRC during large culvert projects. The road is restored to grade, and within one-week staff perform final grading and apply dust suppression liquid. This process mirrors a stone haul project. As the road grade is established a final shaping is performed within one-week.
5. The noted culvert was damaged by the property owner entering and exiting the field access drive. This culvert was not damaged by WCRC.
6. A crew was scheduled to return Monday, August 15th to straighten the end section wings that were bent when riprap was placed.
7. Seed germination was observed on-site yesterday during WCRC field review. WCRC crew will overseed the area this afternoon to ensure desired germination.
8. Monday, August 15th the crew that is scheduled to straighten the end section-wings will be placing additional riprap on the slopes. This riprap will be smaller in size to fill voids and cover exposed soils.

We will provide updates, as necessary. Enjoy your Friday.

Sincerely,

Adam L. Lape

Director of Operations



Washtenaw County Road Commission

555 N. Zeeb Road, Ann Arbor, Michigan

Direct: (734) 327-6697 | Main: (734) 761-1500

wcroads.org | [Follow us on Facebook](#)

From: Laurie Fromhart <bridgewaterwpsupervisor@yahoo.com>

Sent: Thursday, August 11, 2022 5:33 PM

To: Lape, Adam <lapea@wcroads.org>

Cc: Siddall, Sheryl <siddalls@wcroads.org>; Harris, Ken <harrisk@wcroads.org>; Berkholz, Aaron <berkholza@wcroads.org>; Hui, James <huij@wcroads.org>; MacDonell, Matt <macdonellm@wcroads.org>; Freeman, Roark <freemanr@wcroads.org>

Subject: Re: Arkona Road Culvert Agreement

Adam,

Please see attached field observation report from our township engineer. The township is not satisfied with the quality of work performed by the road commission nor are we prepared to sign off on this project until the items identified in the report are addressed.

Respectfully,

Laurie Fromhart
Bridgewater Township Supervisor

10990 Clinton Rd

Manchester, MI 48158

Cell: 734.223.2766



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

August 1, 2022

Laurie Fromhart
Bridgewater Township Supervisor
10990 Clinton Rd
Manchester, MI 48158

Dear Ms. Laurie Fromhart,

The Sheriff's Office is pleased to provide the attached July 2022 police services report for Bridgewater Township. This report provides a variety of information including time in the Township by position, traffic enforcement activity, total calls for service (including the State Police), and Deputies from other contract jurisdictions who responded to calls in Bridgewater Township. Also included is the breakdown of calls for the month, which includes the date and area where the incident was located.

As a reminder for residents they can sign up for "Up-to-the-minute updates" from the Washtenaw County Sheriff's Office by email or cell phone at www.washtenaw.org/alerts.

Also available to residents is the ability to sign up for house checks if they are going out of town for a period of time. The house watch form can be found at <https://www.washtenaw.org/1743/House-Watch>.

If you have questions, wish further information or clarification please contact me at hunta@washtenaw.org or at 734-660-6870.

Respectfully submitted on behalf of Sheriff Clayton,

Alan Hunt

Alan Hunt, Lieutenant
Sheriff's West Operations



BRIDGEWATER TOWNSHIP MONTHLY POLICE SERVICES DATA

July 2022

JERRY L. CLAYTON
SHERIFF

Incidents	Month 2022	Month 2021	% Change	YTD 2022	YTD 2021	% Change
Traffic Stops	0	1	-	4	13	-69%
Citations	0	2	-	5	15	-67%
Calls for Service Total	35	47	-26%	240	243	-1%
Calls for Service <i>MSP Handled</i>	15	20	-25%	123	116	6%
Calls for Service <i>WCSO Handled</i>	1	6	-83%	8	34	-76%
Calls for Service <i>Administratively cleared</i>	18	21	-14%	104	99	5%
Animal Complaints <i>(ACO Response)</i>	0	0	-	2	1	100%
Into Area Time	Month <i>(minutes)</i>	YTD <i>(minutes)</i>	+ = Positive Change - = Negative Change			
Animal Control	0	125				
Deputy Sheriff	45	85				
Investigative Ops (DB)	300	300				
County Wide Patrol	0	137				
Secondary Road Patrol	0	295				
Command	0	40				
Animal Control	County funded animal control officer responding to complaints involving domestic animals or wild animals that have been domesticated.					
Deputy Sheriff	Deputies under contract by another jurisdiction who perform law enforcement duties in non-contract areas.					
Investigative Ops (DB)	County funded detectives/investigators who have additional training, experience, and equipment to perform higher level law enforcement duties.					
County Wide Patrol	County funded county wide road patrol deputies who primarily perform law enforcement duties in non-contracting areas.					
Secondary Road Patrol	A partially funded grant to provide traffic enforcement on secondary roads throughout the county. Respond to and investigate traffic related incidents on secondary roads. On call investigators for serious injury and fatal motor vehicle crashes.					

Bridgewater Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
220051476	7/2/22 10:00 AM	L3597 Non Terminal - WD	8800 BLOCK NEAL RD	BRIDGEWATER TWP
220051534	7/2/22 13:53 PM	L3597 Non Terminal - WD	14100 BLOCK E AUSTIN RD	BRIDGEWATER TWP
220051538	7/2/22 14:03 PM	L3597 Non Terminal - WD	14100 BLOCK E AUSTIN RD	BRIDGEWATER TWP
220051987	7/3/22 20:46 PM	L3523 - MSP Calls - WD	E AUSTIN RD / CLINTON RD	BRIDGEWATER TWP
220051991	7/3/22 21:11 PM	L3523 - MSP Calls - WD	E AUSTIN RD / CLINTON RD	BRIDGEWATER TWP
220051993	7/3/22 21:17 PM	L3599 Shots Fired - Careless Use of Firearm - WD	CLINTON RD / E AUSTIN RD	BRIDGEWATER TWP
220052036	7/3/22 23:02 PM	L3523 - MSP Calls - WD	10300 BLOCK LIMA CENTER RD	BRIDGEWATER TWP
220052669	7/5/22 23:39 PM	L3523 - MSP Calls - WD	HOGAN RD / W WILLOW RD	BRIDGEWATER TWP
220052979	7/7/22 05:25 AM	L3597 Non Terminal - WD	8800 BLOCK EISMAN RD	BRIDGEWATER TWP
220053141	7/7/22 16:36 PM	L3523 - MSP Calls - WD	12500 BLOCK W MICHIGAN AVE	BRIDGEWATER TWP
220053211	7/7/22 21:04 PM	L6199 BOL - Be on the Lookout - WD	W MICHIGAN AVE / W WILLOW RD	BRIDGEWATER TWP
220053286	7/8/22 02:43 AM	L3597 Non Terminal - WD	13000 BLOCK W MICHIGAN AVE	BRIDGEWATER TWP
220053312	7/8/22 08:28 AM	L3523 - MSP Calls - WD	ERNST RD / E AUSTIN RD	BRIDGEWATER TWP
220053537	7/8/22 23:59 PM	L6199 BOL - Be on the Lookout - WD	E AUSTIN RD / SCHNEIDER RD	BRIDGEWATER TWP
220054522	7/12/22 12:46 PM	L3597 Non Terminal - WD	12700 BLOCK CLINTON RD	BRIDGEWATER TWP
220054833	7/13/22 13:21 PM	L6199 BOL - Be on the Lookout - WD	E MICHIGAN AVE / NEBLO RD	BRIDGEWATER TWP
220056267	7/18/22 09:45 AM	L3597 Non Terminal - WD	10400 BLOCK HOGAN RD	BRIDGEWATER TWP
220056347	7/18/22 15:09 PM	C3145 - Property Damage Traffic Crash PDA	E AUSTIN RD / NEAL RD	BRIDGEWATER TWP
220056468	7/18/22 21:13 PM	L3523 - MSP Calls - WD	BRAUN RD / LIMA CENTER RD	BRIDGEWATER TWP
220057071	7/20/22 14:27 PM	C3199 All Other Traffic Crashes	E AUSTIN RD / CLINTON RD	BRIDGEWATER TWP
220057377	7/21/22 10:00 AM	L3523 - MSP Calls - WD	8900 BLOCK AUSTIN RD	BRIDGEWATER TWP

Bridgewater Township Monthly Report

INCIDENT	DATE/TIME	CFS Verified Offense	ADDRESS	CITY
220057407	7/21/22 11:04 AM	L3523 - MSP Calls - WD	8900 BLOCK AUSTIN RD	BRIDGEWATER TWP
220057427	7/21/22 12:05 PM	L3523 - MSP Calls - WD	12000 BLOCK W MICHIGAN AVE	BRIDGEWATER TWP
220057926	7/22/22 21:45 PM	L3597 Non Terminal - WD	13000 BLOCK W MICHIGAN AVE	BRIDGEWATER TWP
220058128	7/23/22 13:34 PM	L3597 Non Terminal - WD	13000 BLOCK W MICHIGAN AVE	BRIDGEWATER TWP
220058437	7/24/22 15:56 PM	L6199 BOL - Be on the Lookout - WD	E AUSTIN RD / ERNST RD	BRIDGEWATER TWP
220058568	7/25/22 01:32 AM	L6199 BOL - Be on the Lookout - WD	E MICHIGAN AVE / LIMA CENTER RD	BRIDGEWATER TWP
220058628	7/25/22 09:52 AM	C3702 Traffic Complaint / Road Hazard	E AUSTIN RD / ERNST RD	BRIDGEWATER TWP
220058701	7/25/22 13:54 PM	L6199 BOL - Be on the Lookout - WD	E AUSTIN RD / NEAL RD	BRIDGEWATER TWP
220058969	7/26/22 08:41 AM	L3523 - MSP Calls - WD	CLINTON RD / KIES RD	BRIDGEWATER TWP
220059960	7/29/22 07:53 AM	L3523 - MSP Calls - WD	9100 BLOCK AUSTIN RD	BRIDGEWATER TWP
220060075	7/29/22 15:17 PM	C3336 - Assist Citizen	11600 BLOCK W BEMIS RD	BRIDGEWATER TWP

Bridgewater Township

Zoning Administrator Report

August 2022

During this period, the following applications were received, reviewed, and acted upon. Also included is a summary of ordinance enforcement and administration activities:

Zoning Compliance Certificates and Administrative Site Plan Approval:

1. **Zoning Compliance Certificate – Greg Jones/Climax Solar (10890 Braun Rd.).** Application for zoning approval to install a new rooftop solar array on a detached accessory structure. Approved.

Addressing Assignment:

None

Ordinance Enforcement:

No new complaints were received during the month.

Ordinance Administration and Other Items of Interest:

2. **Land combination and a legal nonconforming lot.** Reviewed a proposed land combination forwarded by the Twp. Assessor and responded to questions about vehicle access requirements for the combined parcel, which would no longer be a nonconforming lot.
3. **Barn living.** I received two enquiries from prospective buyers of land in the Township who were disappointed to learn that the Zoning Ordinance standards would not allow for construction of a pole barn structure with an apartment built inside. I also had to disappoint a caller who was interested in establishing a semi-permanent residential occupancy of a recreational vehicle parked inside a new pole barn and attached to well and septic systems on an otherwise vacant lot.
4. **Historic Blum Farm Event Barn.** I periodically check in on the Historic Blum Farm event barn facility during their busy operational months. I have found all to be in good order and consistent with their approved special use permit.
5. **Other telephone calls and emails.** During this period, I received telephone calls and emails regarding requests for zoning district information, dimensional standards, and Zoning Ordinance standards for new single-family dwellings, accessory structures, and private towers. I referred an enquiry about outdoor burning to the appropriate fire department and made several referrals to the county Environmental Health Division for calls about availability of suitable soils for septic systems. I also responded to multiple enquiries involving three separate parcels being considered by prospective buyers for private or commercial stables and riding arena projects.
6. **MissDIG notifications.** I understand that the 811 MissDIG system can send email notifications to the Township for projects within the Township's boundaries. It would be helpful for my office to receive copies of these notifications, if that can be arranged.

Respectfully submitted,

Rodney C. Nanney
Zoning Administrator

RE: RDOF Award

From: Matthew Sams (matthew.sams@mercurybroadband.com)

To: bridgewaterwpsupervisor@yahoo.com; garrett.wiseman@mercurybroadband.com

Date: Tuesday, August 9, 2022 at 10:57 AM EDT

Hi Laurie,

Thanks for reaching out. I am the Chief of Staff for Mercury Broadband and will be happy to serve as your primary point of contact. We aren't quite ready to relay a timeline for the fiber optic construction kick-off, however we anticipate it will be soon. Earlier this year however, our Saline service center began construction of a wireless network that will be capable of delivering up to 150Mbps download with unlimited data, which will be coming online soon to service yours and many other surrounding communities while fiber optic construction is underway.

We are very excited to be in your area. If you are OK with it, I can add you to a list of community stakeholders for follow up details and communication. If you have any follow up questions I can answer for you don't hesitate to reach out.

Sincerely,



Matthew Sams, Chief of Staff

Mercury Broadband - Kansas City, Missouri

M - (785) 506-4449 | O - (800) 354-4915 x5004

matthew.sams@mercurybroadband.com | www.mercurybroadband.com

From: Laurie Fromhart <bridgewaterwpsupervisor@yahoo.com>
Sent: Sunday, August 7, 2022 2:55 PM
To: Garrett R. Wiseman <garrett.wiseman@mercurybroadband.com>
Cc: Matthew Sams <matthew.sams@mercurybroadband.com>
Subject: RDOF Award

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Hi Garrett,

I understand that Mercury Broadband has been awarded the FCC's RDOF funds to bring fiber optic broadband to Bridgewater Township, Washtenaw County, Michigan.

Landowner contact

From: Barry Lonik (blonik13@aol.com)

To: bridgewaterwpsupervisor@yahoo.com

Date: Friday, August 5, 2022 at 05:21 PM EDT

Hi Laurie, out of the blue I got a call yesterday from Mike Randall. His parents owned five parcels in Bridgewater through a trust, total of over 120 acres on Braun and Lima Center. The second parent passed away in June and Mike found the letter I sent to his parents dated January, 2020 in their house! We spoke on the phone yesterday and he just left my house with copies of the county parks application which he intends to submit by the August 15 deadline. Not the first time this has happened; I've had people call me many years after receiving a letter much to my surprise.

I haven't done any work for Bridgewater for quite a while but was wondering if I should submit an invoice for these consultations. It's all of an hour total for a whopping \$60.

Barry

Planning commission vacancy

From: G Barr (gretchen.barr@yahoo.com)
To: bridgewaterwpsupervisor@yahoo.com
Cc: david.horney@tetrattech.com
Date: Saturday, August 13, 2022 at 05:44 PM EDT

Hi Laurie-

As I've mentioned to you, we decided a few months ago to relocate closer to my father in Toledo, after my mother's death last April. We put our house on the market, and have had an offer on the house and we have accepted. The closing is scheduled for September 8th. Unfortunately, on that day, assuming we do close, we will no longer be considered Michigan residents, and I understand that makes me ineligible to serve on the Planning Commission. I have found the position both interesting and satisfying, and only wish I had gotten involved sooner. I deeply appreciate the opportunity to serve the community and to have contributed in a small way for a short time.

I still have the recording device for the public meeting that I will have to return. Please let me know if there are any other loose ends that need to be tied up. I wish you and the Township all the best and will miss living here, despite knowing that this decision is the best for us at this time.

Sincerely, Gretchen Barr

Sent from my iPhone

Washtenaw County Road Commission

Operations Report: 07/25/2022 thru 08/07/2022

Board Meeting Date: August 16, 2022

MAINTENANCE

Scraping of gravel roads and patching of paved roads were performed throughout the county. In addition, the following maintenance activities were performed in individual townships:

ANN ARBOR TOWNSHIP

- Limestone Patch Shoulders – Hogback Road, Huron River Drive: 21 tons

AUGUSTA TOWNSHIP

- Boom Mow – Milan Oakville Road
- Fallen Trees – Bunton Road
- Limestone Patch – Talladay Road: 2 tons

BRIDGEWATER TOWNSHIP

- Culvert Installation – Arkona Road
- Fallen Tree – Austin Road, Schellenberger Road
- Local Road Dust Control
- Primary Road Dust Control

DEXTER TOWNSHIP

- Cleaned Culvert – Riker Road
- Gravel Patch – Dexter-Pinckney Road, North Territorial Road: 3 tons
- Limestone Patch – Waterloo Road, Wylie Road: 19 tons
- Local Road Dust Control

FREEDOM TOWNSHIP

- Boom Mow – Rentz Road
- Drainage and Backslopes – Rentz Road
- Fallen Trees – Haab Road
- Fogseal – Pleasant Lake Road
- Gravel Patch – Ellsworth Road: 12 tons
- Local Road Dust Control

LIMA TOWNSHIP

- Fallen Trees – Beach Road, Dancer Road, Easton Road, Lima Center Road, Steinbach Road
- Fogseal – Parker Road
- Limestone Resurfacing Project – Dancer Road, Trinkle Road: 6,586 tons