

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
THURSDAY, AUGUST 7, 2014**

I. CALL TO ORDER

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:00 p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer and Trustees David Faust and Geoff Oliver.

Attendance: 5

II. CITIZEN PARTICIPATION

There were no public comments.

III. APPROVAL OF MINUTES

Smith moved to approve the July 10, 2014 meeting minutes as drafted. Faust seconded the motion which was adopted unanimously.

IV. REVIEW AND APPROVE AGENDA

McQueer moved to approve the agenda as amended. Oliver seconded the motion which was adopted unanimously.

Public Safety Report

The sheriff's department submitted a written report to the Board on the law enforcement activities for the month of June 2014.

Audit Review

Gary Owens with Robertson, Eaton & Owen PC, presented the audit of the Township's financial statements for fiscal year ended March 31, 2014. Owen noted in the future he will distribute a draft audit report to all Board members before the audit is finalized.

V. REPORTS AND CORRESPONDANCE

A. Treasurer's Report

McQueer submitted a written report to the Board.

B. Clerk's Report

Fromhart reported on the August 5, 2014 Primary Election.

C. Supervisor's Report

Smith submitted a written report to the Board. Horney updated the Board on the current status of the WWTP's DO project and reported because the manufacturer would not fabricate parts for fittings Tetra Tech had to choose a square tank that is more expensive than a round tank. Smith requested Board approval to increase the budget for the WWTP's DO project. **Smith moved to increase the budget for the WWTP's DO Project to \$2300. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

D. Trustees' Report

Faust reported Todd Buter's horse farm is up for sale and potential buyers are interested in sewer service. The Board briefly discussed the matter and agreed to have Smith check with the Township Engineer OHM to see if it's even possible or feasible.

E. Written Reports

Board packets included reports from the Assessor, Zoning Administrator, and Planning Commission.

VI. PRIORITY BUSINESS

A. Approve Disbursements from July 11, 2014 – August 7, 2014

Smith moved to approve the monthly disbursements from the general and sewer funds in the amount of \$28,571.04. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

B. Reau & Associates Engagement Letter

McQueer moved to approve Reau & Associates Engagement Letter for year ending March 31, 2015. Oliver seconded the motion which was adopted unanimously.

C. Investment Policy

Fromhart moved to approve Bridgewater Township's Investment Policy Resolution 08-07-14 draft dated August 7, 2014. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

D. Cash Handling & Receipting Policy

Smith moved to approve Bridgewater Township's Cash Handling and Receipting Policy draft dated August 7, 2014. McQueer seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

VII. CITIZEN PARTICIPATION

A resident asked if the Township hall could be designated as a location for emergency services through FEMA and Homeland Security to see if grant money is available for a generator and to serve as a command post.

VIII. ADJOURNMENT

Smith moved to adjourn the meeting at 9:38 p.m. Faust seconded the motion which was adopted unanimously.

Respectfully submitted,
Laurie Fromhart
Bridgewater Township Clerk