

AGENDA
BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES
Date August 4, 2016 7:00 p.m.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

CITIZEN PARTICIPATION

Public Comment: Any person shall be permitted to address a meeting of the Township Board.

Public comment shall be carried out in accordance with following board rules and procedures:

1. Comments shall be directed to the board, with questions directed to the chair.
2. Any person wishing to address the board shall state his or her name and address.
3. Persons may address the board on matters that are relevant to Township government issues.
4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board member's questions. The chair shall control the amount of time each person shall be allowed to speak.

APPROVE MINUTES: July 7, 2016 Regular Meeting

REVIEW AND APPROVE AGENDA

PUBLIC-SAFETY REPORT

REPORTS & CORRESPONDANCE

1. Treasurer's Report
2. Clerk's Report
3. Supervisor's Report
4. Trustees' Reports
5. Written Reports: Zoning Administrator Report, Assessor Report, Planning-Commission Minutes

REGULAR AGENDA

1. Financials, Approve Disbursements
2. Review Fee Schedule
3. Review WWTP Capital Reserve Fund

CITIZEN PARTICIPATION

ADJOURN

Upcoming Meetings and Events:

Township Planning Commission: September 1, 2016, Bridgewater Township Hall, 7:00 p.m.

Township Board of Trustees: August 8, 2016 Bridgewater Township Hall, 7:00 p.m.

Southwest Washtenaw Council of Governments: TBA, 7:30 p.m.

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
THURSDAY, JUNE 2, 2016**

I. CALL TO ORDER

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:00 p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer and Trustees David Faust and Geoffrey Oliver.

Attendance: 4

II. CITIZEN PARTICIPATION

There were no public comments.

III. APPROVAL OF MINUTES

Smith moved to approve the May 5, 2016 meeting minutes as amended. Faust seconded the motion which was adopted unanimously.

IV. REVIEW AND APPROVE AGENDA

Fromhart moved to approve the agenda as amended with the addition of GS Materials LLC. Faust seconded the motion which was adopted unanimously.

Public Safety Report

The Sheriff's Department submitted a written report to the Board on the law enforcement activities for the month of April 2016.

V. REPORTS AND CORRESPONDANCE

A. Treasurer's Report

McQueer submitted a written report to the Board. McQueer provided several price quotes for a new entry door for the hall. McQueer also reported Scott Nelson's deed grants a driveway easement to the Rickert's property.

B. Clerk's Report

Fromhart submitted a written report to the Board. Fromhart also answered questions from the Board regarding the disqualification of a citizen for elected office.

C. Supervisor's Report

Smith reported he contacted Finkbeiner about his grinder pump being installed without a Township inspection. Faust reported contractor Community Service installed the grinder pump. After a brief discussion the Board agreed it was necessary for the Township to inspect the grinder pump installation to ensure it was done properly and directed the Supervisor to notify Finkbeiner accordingly.

D. Trustees' Report

Faust reported a rebuilt grinder pump failed within a month due to bad bearings. Oliver reported a resident expressed interest in purchasing a Township cemetery plot. Oliver also reported a resident praised the Township for maintaining good roads and that District Foreman Rourke Freeman recommended Neblo, Hack, Willow, and Hogan Roads for drainage improvements.

E. Written Reports

Board packets included reports from the Assessor, Zoning Administrator, and Planning Commission. The Board discussed the Zoning Administrator's report regarding the current status of Lupascu's property.

VI. PRIORITY BUSINESS

A. Financials, Approve Disbursements from May 6 through June 2, 2016

Oliver moved to pay the monthly bills from the general and sewer funds in the total amount of \$21,414.61. Smith seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

B. WWTP Collection System Contract

Fromhart moved to approve the Fonson Company Inc., proposal for Replacement of Air Relief Valves in the amount of \$11,900. Faust seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

C. Zoning Ordinance Amendment

McQueer moved to approve Zoning Ordinance Amendment #67-1 as recommended by the Planning Commission. Fromhart seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

D. Bemis Road Petition Approval

Smith reported the Township must first petition the WCWRC for the improvements to the J.J. Knapp drain and will be responsible for an assessment at large for a percentage of the total costs of the proposed work. Smith also reported the road culvert replacement of the J.J. Knapp Drain crossing at Bemis Road will be assessed 17% each to Bridgewater and Freedom Townships and 66% to the County Road Commission. Oliver moved to approve the Resolution Regarding the J.J. Knapp Drain. McQueer seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed. Fromhart moved to approve the petition for maintenance and improvement of the J.J. Knapp Drain. McQueer seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

E. Manchester Fire Department Contract

The Board noted the increase in the contract for the equipment fund and special housing fund due to rising costs. Fromhart moved to approve the Manchester Township Fire/Rescue Protection Contract for three years from July 1, 2016 through June 30, 2019. Smith seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

F. MTA Dues

Smith moved to approve the MTA annual membership and dues. Faust seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

G. Cemetery Status

McQueer reported on her cemetery research and consultations with the Township planner. After a brief discussion the Board agreed to pursue a study of the Bridgewater Center Cemetery. Oliver agreed to follow up with a company he knows to obtain a quote for ground penetrating radar work and survey of the cemetery.

H. Engagement Letter

McQueer moved to approve Phillip Rubley CPA engagement letter for the audit of the Township's

financial statements. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

I. WWRA Resolution

McQueer moved to approve the Resolution for Western Washtenaw Recycling Authority Added Operation Fee for New Dwelling Units. Fromhart seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver no, Smith no. Motion passed.

J. Disqualification of Citizen for Elected Office

The Supervisor noted this was addressed under the Clerk's report and that the Board was satisfied with the Clerk's explanation regarding the reason for disqualification.

K. GS Materials, LLC

The Board discussed a concerned neighbor's letter and photographs that were submitted to the Board last month regarding GSM's gravel pit operation. Fromhart reported she attended the Planning Commission site visit on May 7th and that the pile of soil that was covered with plastic had been covered up with dirt. Fromhart recommended the Township obtain an independent sampling of the soil and have it tested for any possible contaminants. Fromhart reported GS Materials claims the soil was contaminated from Peltcs' generator that was used for irrigation and that they dug it up and sealed it. Fromhart noted this was never disclosed to the Township or documented in any of their reports or recent application. The Board also discussed the issue of whether the Township has proper permission from the property owner for expanded operations and agreed to seek the Township attorney's opinion on the matter. **Fromhart moved to have the Township obtain an independent sample of the soil covered with plastic on the Crego Peltcs parcel per the terms of Ordinance 59. Oliver seconded the motion which was adopted unanimously. Fromhart moved to obtain an opinion from the Township attorney to determine the authenticity of the power of attorney as permission from the property owner for approval of GS Materials LLC expanded operations. McQueer seconded the motion which was adopted unanimously.** Smith indicated he would contact Tokar tomorrow to direct GSM not to move or touch the pile of soil so the Township can have an independent lab sample and test it.

VII. CITIZEN PARTICIPATION

There were no public comments.

VIII. ADJOURNMENT

McQueer moved to adjourn the meeting at 9:59 p.m.

Respectfully submitted,
Laurie Fromhart
Bridgewater Township Clerk

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
THURSDAY, JULY 7, 2016**

I. CALL TO ORDER

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:05 p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer and Trustees David Faust and Geoffrey Oliver.

Attendance: 4

II. CITIZEN PARTICIPATION

Chip Tokar commented that he would follow up with GS Materials regarding Dewey Baker's letter.

A resident reported that someone shot off fireworks at the Riverbend Preserve on July 4th and that he called the County Sheriff the next morning and was told to contact the State Police. The resident also reported there was a bunch of trash left in the parking lot and that he contacted the County Parks department to report the incident. The resident asked if a gate could be installed at the entrance to the preserve to keep out the riff raff.

III. APPROVAL OF MINUTES

Oliver moved to approve the June 2, 2016 meeting minutes as drafted. Faust seconded the motion which was adopted unanimously.

IV. REVIEW AND APPROVE AGENDA

Fromhart moved to approve the agenda as amended with the addition of GS Materials LLC. Oliver seconded the motion which was adopted unanimously.

Public Safety Report

The Sheriff's Department submitted a written report to the Board on the law enforcement activities for the month of May 2016.

V. REPORTS AND CORRESPONDANCE

A. Treasurer's Report

McQueer submitted a written report to the Board.

B. Clerk's Report

Fromhart reported on the preparations for the August 2nd Primary Election.

C. Supervisor's Report

Smith reported a pre-construction meeting for the Austin Road Bridge is scheduled for July 20th and that he has received several calls from residents regarding lack of sheriff protection in the Township. Smith also reported he left two messages with Finkbeiner to inform him that the grinder pump had to be dug up so the installation could be inspected by the Township.

D. Trustees' Report

Faust reported the curb box for Condo Unit 113 was full of dirt and that he informed Finkbeiner that the

contractor who installed the grinder pump will need to clean it out. Oliver reported he just received a proposal for ground penetrating radar for the cemetery and will have it available for next month's Board meeting.

E. Written Reports

Board packets included reports from the Zoning Administrator and Planning Commission. Horney reported a training session is scheduled for the July 11th Planning Commission meeting.

VI. PRIORITY BUSINESS

A. Approve Disbursements from June 3, 2016 through July 7, 2016

Oliver moved to pay the monthly bills from the general and sewer funds in the total amount of \$23,986.02. Faust seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

B. Review Standard Contractor's Standard

The Board reviewed and discussed a boilerplate contractor's contract for Township use.

C. GS Materials LLC

The Board reviewed and discussed a certified letter from Dewey Baker regarding the Baker's dissatisfaction with the reclamation of the Baker A parcel and out of control erosion on site. Tokar reported he would follow up with GS Materials regarding the reclamation of the Baker A parcel. Tokar also reported forty to fifty tons of the soil that was covered in plastic on the Crego Peltcs parcel was tested and removed to a landfill that accepts petroleum contaminated material. Tokar indicated he will be providing a full report to the Board regarding the soil including test results. Smith reported the soil was removed before the Township could obtain a sample from an independent lab because he failed to notify GS Materials in writing of the Township's intent.

VII. CITIZEN PARTICIPATION

There were no public comments.

VIII. ADJOURNMENT

Smith moved to adjourn the meeting at 8:27 p.m.

Respectfully submitted,
Laurie Fromhart
Bridgewater Township Clerk



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

July 5, 2016

Ron Smith
Bridgewater Township Supervisor
10990 Clinton Rd
Manchester, MI 48158

Dear Mr. Smith,

Attached you will find the June report for service provided by the Washtenaw County Sheriff's Office to Bridgewater Township. The report shows specific information, with comparison to previous years, for time spent by position, traffic enforcement, total calls for service (including MSP), and deputies under contract from other jurisdictions responding into Bridgewater Township.

In Summary, Bridgewater Township had 34 calls for service for the month of June. Of the 34 calls the Michigan State Police responded to 10. The Sheriff Office responded to 5 calls, 19 calls were administratively cleared this month with no police response. In general these calls are typically: BOL's (Be on the Lookout), ambulance requests transferred to Huron Valley Ambulance, cancelation of call due to other resolution, example, alarm company cancels due to home owner request.

Please contact me at kingl@ewashtenaw.org or 734-994-8104 if you should need further information or clarification or wish to have this information in electronic form.

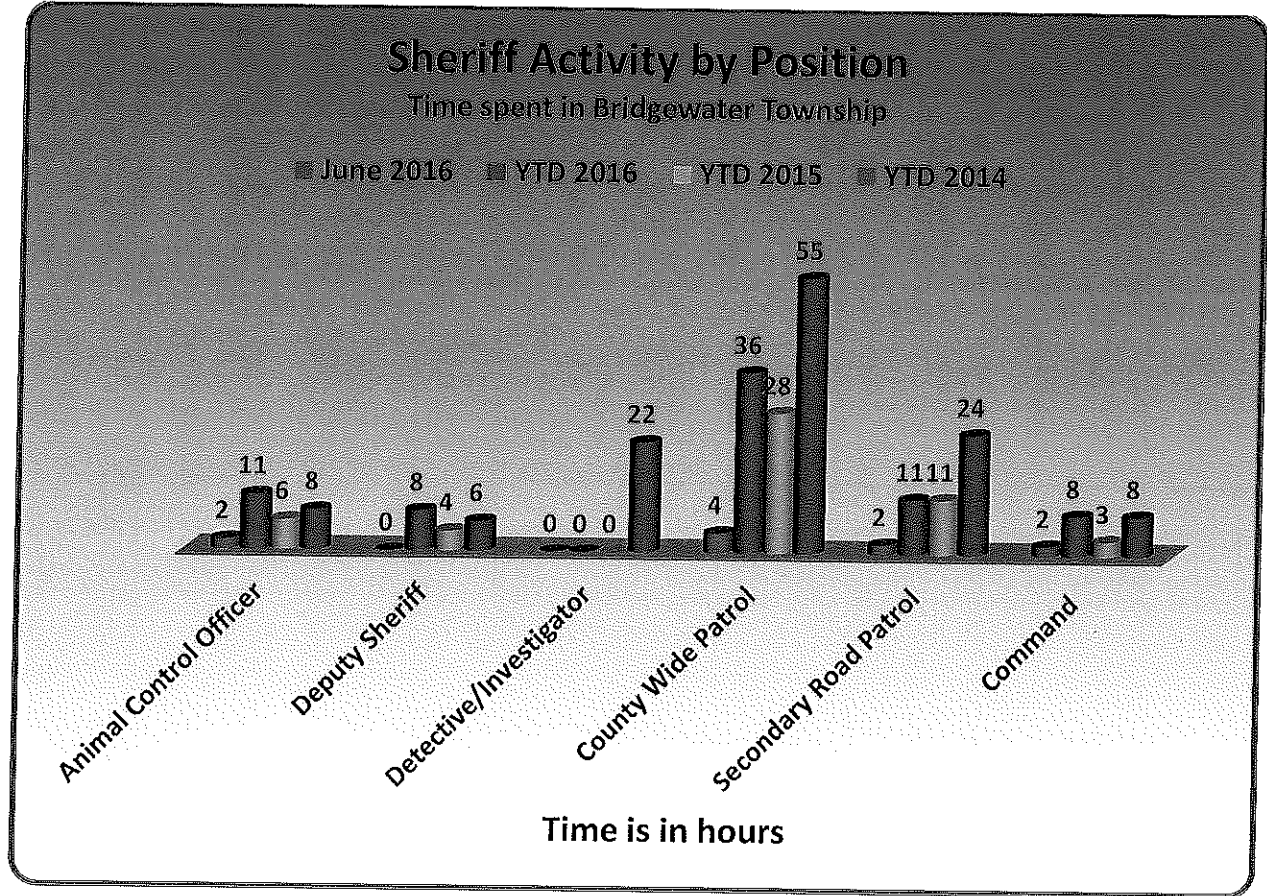
Respectfully,

Lisa King
Lieutenant Western Operations



Washtenaw County Sheriff's Office

Bridgewater Township Services—June 2016



Animal Control Officer: County funded animal control officer responding to complaints involving domestic animals or wild animals that have been domesticated.

Deputy Sheriff: Deputies under contract by another jurisdiction who perform law enforcement duties in non-contract areas.

Detective/Investigator: County Funded detectives/investigators who have additional training, experience, and equipment to perform higher level law enforcement duties.

County Wide Patrol: County funded county wide road patrol deputies who primarily perform law enforcement duties in non-contracting areas.

Secondary Road Patrol: A partially funded grant to provide traffic enforcement on secondary roads throughout the County. Respond to and investigate traffic related incidents on secondary roads. On call investigators for serious injury and fatal motor vehicle crashes.

Command: Road patrol sergeants who supervise the above staff. Manages on duty staffing and coordinated on scene police response.

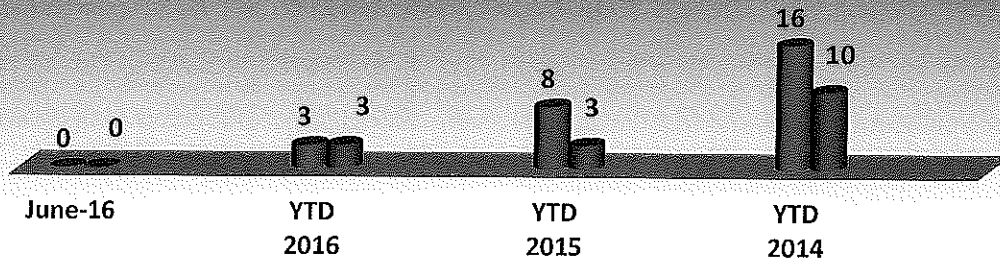


Washtenaw County Sheriff's Office

Bridgewater Township Services—June 2016

Traffic Enforcement--Bridgewater Township

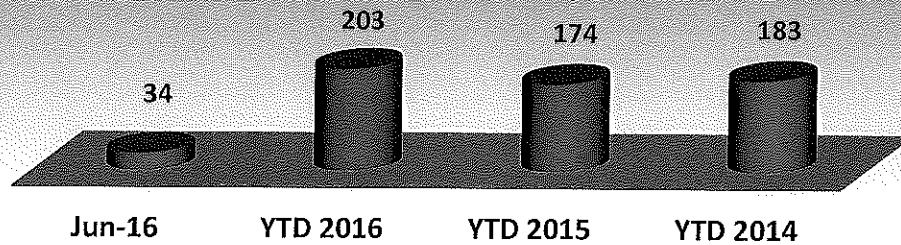
■ Traffic Stops ■ Citations



Bridgewater Township Calls for Service

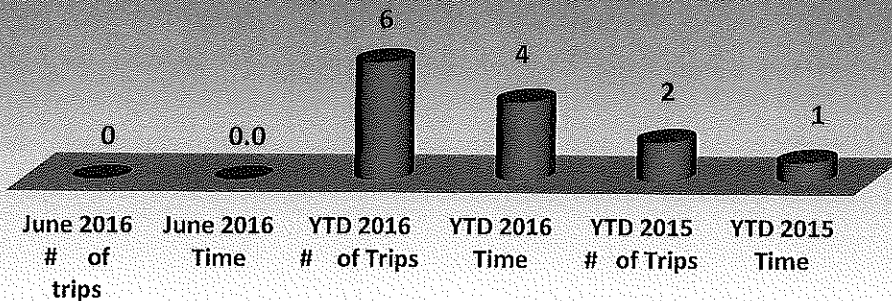
Includes WCSO & MSP

■ Calls for Service



Contract Deputies into Bridgewater Township

■ Manchester-Lodi Deputies



Time is in hours

Bridgewater Township

Zoning Administrator Report

July 2016

Prepared by: **Rodney C. Nanney, Zoning Administrator**

During this month, the following zoning compliance certificate applications were received, reviewed, and acted upon. Also included is a summary of other ordinance enforcement and administration-related activities:

Zoning Compliance Certificates:

1. **Zoning Compliance Certificate – Kevin & Cindy Ward (12674 Clinton Rd., Clinton).** Application for approval of a new 27' above-ground pool in the front yard. An administrative zoning permit is required for this accessory structure per Section 6.04 (Swimming Pools). Approved per revised plans on 7/13/2016.
2. **Zoning Compliance Certificate – Richard & Renee Casteels (9680 Schellenberger Rd., Manchester).** Application for approval of the construction of a new addition to the rear and side of an existing dwelling. Approved 7/14/2016.
3. **Zoning Compliance Certificate – Richard Krzyzaniak (8480 Ernst Rd., Manchester).** Application for approval of a new 12' x 16' pole barn for agricultural storage. Approved 7/14/2016.
4. **Zoning Compliance Certificate – Kevin Ernst & Amy Feldkamp (11941 Bemis Rd., Manchester).** Application for approval of a new 28' above-ground pool and a new pole barn the rear yard. After the owners successful completed the combination of two existing parcels into one new parcel, the zoning permit was approved on 7/21/2016.
5. **Zoning Compliance Certificate – Crown Castle (11485 Sheridan Rd., Manchester).** Application for approval of alterations to an existing cell tower (antennae upgrades/replacement). An administrative zoning permit is required for this activity per Section 11.38C (Type of Review Required). A plan for correction of ordinance deficiencies on the site related to screening is currently under review.

Ordinance enforcement, administration and other information:

6. **8844 Willow Rd. (Lupascu) – outdoor storage of semi-trucks and trailers in the AG District.** The property owners have received multiple notices regarding inoperable vehicles, junk, and semi-trucks/trailers unlawfully stored outside. No change from the June report.
7. **Private towers for wireless Internet and other purposes.** Mr. Aaron Enzer came to the July Planning Commission meeting to introduce a proposal for a wireless Internet tower at 9700 Burmeister Rd. In addition, Mr. Mark Sondeen attended the same meeting to discuss his proposal for a tall tower to provide adequate TV reception. Both proposed towers currently require a public hearing and special use permit approval. Mr. Enzer subsequently applied for special use approval, with a hearing scheduled for the August Planning Commission meeting. The Planning Commission also plans to include a review of the ordinance provisions for amateur radio and similar reception towers/antennae on the agenda.
8. **Telephone calls and emails.** Received several telephone calls and emails from residents, realtors, and property owners, seeking information regarding zoning requirements for a new fences and pole barns, and non-farm keeping of farm animals in the AG District.

Please contact me at (734) 483-2271 or via email at Rodney@BuildingPlace.net if you have any questions about this information. Thank you.

Respectfully submitted,

Rodney C. Nanney
Zoning Administrator

Bridgewater Township Planning Commission Minutes - Approved

I. 11-Jun-16 meeting called to order 7:05 P.M. by Dave Horney

II. Roll Call

Cal Messing	Dave Horney	Mark Iwanicki
Ron Smith	Tom Wharam	

III. Citizen Participation

- None

IV. Review and Approve Agenda

- Motion to approve the agenda as presented – Tom Wharam
- Second to motion – Dave Horney
- Vote – unanimous

V. Approval of Minutes

- Motion to approve minutes from 9-May-16 as corrected – Dave Horney
- Second to motion - Mark Iwanicki
- Vote – unanimous

VI. Public Hearings

- A. None

VII. Old Business

- A. None

VIII. New Business

A. Master Plan – status of implementation

- Rodney Nanney suggested that we review the Master Plan about once a year
- Ron Smith is concerned about the minimum parcel size; should do a study to view build out; has changed due to removal of flag lots and number of land divisions
- Could set up quarter-quarter for lots with X number of lots per quarter section
- Could raise the minimum lot size
- Ron Smith is concerned about the new federal fair housing law that allows anyone to live anywhere, regardless of income
- This has the potential to have Bridgewater Township grow quickly because people want to move away; the planning commission should look at how to address this in the master plan
- The planning commission should look at internet access for the township; there was talk of public and private towers as well as fiber optic cable
- The gravel roads cannot handle the additional traffic if get a large influx of people
- Rodney Nanney said that could set up different lot sizes based upon type of road
- Rodney Nanney explained a little bit about how the fair housing law works
- Rodney Nanney mentioned intersection improvements
- Rodney Nanney will put together a short list of tactics that we take for the future for next month

B. Training – session for July

- Rodney Nanney had sent out an article for all to review

Tom Wharam 7/10/16 7:23 AM

Deleted: 9-May-16

Bridgewater Township Planning Commission Minutes - Approved

- Rodney Nanney will set up a planning commissioner refresher course for July meeting

IX. Communications

A. Report from Zoning Administrator – Rodney Nanney

- A report was provided and is on record

B. Report on 5-Jun-16 Board of Trustees meeting – Ron Smith

- A report was provided and is on record

X. Informational Items

- None

XI. Public Comment

- None

XII. Adjournment

- Next planning commission meeting is 11-Jul-16 at 7:00 P.M.
- Motion to adjourn – Dave Horney
- Second to motion – Cal Messing
- Vote – unanimous

Meeting adjourned at 8:44 P.M.

APPROVED

Tom Wharam 7/10/16 7:23 AM

Deleted: 9-May-16

Meeting date: 11-Jun-16

Page 2 of 2

Bridgewater Township Planning Commission Minutes - Draft

I. 11-Jul-16 meeting called to order 7:05 P.M. by Dave Horney

II. Roll Call

Cal Messing	Dave Horney	Mark Iwanicki
Ron Smith	Tom Wharam	

III. Citizen Participation

- Aaron Enzer passed out documentation of the proposed internet service tower for his new office. The internet service is not up to par.
 - Would like to put up a 160' tower, is line of sight so must be above the tree line
 - Operation is under consent agreement, the township must allowed him to do what it takes to run his business
 - The tower would be at Burmeister Road location where the offices are located
 - There are two options for Mr. Enzer; use consent agreement (if Fred Lucas agrees that it is not a building or he could supply some additional information to get a special use permit
- Mark Sondeen corner of Ernst and Bemis wants to put up 50' tower with 10' mast for TV usage
 - Rodney Nanney said that ordinance allows 60' tower for amateur radio; 35' for reception antenna; could change the ordinance to allow 60' for all reception antenna
 - Tower height is mostly concerned to aesthetics
 - A Special Use Permit would be faster but would cost about \$1000; a change in the Zoning Ordinance would slower (about 3 month minimum with no cost)
 - Mark Sondeen is not willing to spend \$1000 so he will encourage the planning commission to change the zoning ordinance
- Both people could use a zoning variance

IV. Review and Approve Agenda

- Motion to approve the agenda as presented – Dave Horney
- Second to motion – Cal Messing
- Vote – unanimous

V. Approval of Minutes

- Motion to approve minutes from 13-Jun-16 as amended – Dave Horney
- Second to motion - Cal Messing
- Vote – unanimous

VI. Public Hearings

A. N/A

VII. Old Business

A. Training – Rodney's PowerPoint hints/tricks/tips session for PC members

- Rodney Nanney presented training on Planning Commission Basic Training; he also handed out copies of the training slides
- There was discussion of situations that have happened in the township and why

B. Discussion of tools/approaches to limiting density/development

- Postponed until next month

VIII. New Business

A. None

IX. Communications

A. Report from Zoning Administrator – Rodney Nanney

- A report was provided and is on record

B. Report on 7-Jun-16 Board of Trustees meeting – Ron Smith

- A report was provided and is on record

X. Informational Items

- None

XI. Public Comment

- Mark Sondeen asked about how to keep the ordinance change moving; Rodney Nanney will keep him informed

XII. Adjournment

- Next planning commission meeting is 8-Aug-16 at 7:00 P.M.
- Motion to adjourn – Dave Horney
- Second to motion – Cal Messing
- Vote – unanimous

Meeting adjourned at 9:08 P.M.

Type	Date	Num	Name	Split	Amount
Check	07/13/2016	autopay	Detroit Edison Company - 67-069A	5440852 · Street lighting	-309.43
Check	07/14/2016	autopay	Frontier	5265728 · Maintenance & Utilities	-94.19
Check	07/15/2016	autopay	Consumers Energy	5265728 · Maintenance & Utilities	-14.12
Check	07/29/2016	autopay	Detroit Edison Company	5265728 · Maintenance & Utilities	-59.60
Check	08/01/2016	autopay	Cardmember Service	2050 · Comerica - Clerk/Treasurer	-34.53
Check	08/04/2016	9322	Barbara Eversole	5265728 · Maintenance & Utilities	-60.00
Check	08/04/2016	9323	The Sun Times	Printing & Publishing	-215.00
Check	08/04/2016	9324	Donald N. Pennington	Planning Consultant & Zoning Admin	-1,737.50
Check	08/04/2016	9325	Mary Rider	Assessing Services	-1,975.00
Check	08/04/2016	9327	WCRC	Road Improvements	-15,534.03
Check	08/04/2016	9326	Philip R. Rubley, CPA	5173802 · Audit fees	-3,050.00
Check	08/04/2016	online	Paychex	Payroll	-5,155.57
					-28,238.97

	<u>Apr 1 - Aug 4, 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
4402 · Property tax - operation	7,605	70,040	-62,435
4447 · Tax administration fee	1,797	26,000	-24,203
4448 · Tax collection fees	3,230	3,500	-270
4460 · Township permits	2,175	1,500	675
4465 · Land division fees	275	0	275
4574 · Revenue sharing	39,570	127,547	-87,977
4601 · Fire charge collection	0	2,000	-2,000
4665 · Interest Income	43	1,500	-1,457
4672 · Other Income	911	2,000	-1,089
4675 · Metro Auth.-restricted to roads	3,312	2,000	1,312
4690 · Mineral Extraction License Fees	0	1,000	-1,000
4700 · Election Reimbursement	786	2,500	-1,714
Total Income	<u>59,704</u>	<u>239,587</u>	<u>-179,883</u>
Gross Profit	59,704	239,587	-179,883
Expense			
5101000 · Township Board			
5101703 · Trustee salary	1,600	4,800	-3,200
5101727 · Township supplies & expenses	97	600	-503
5101770 · Conferences & Training	0	750	-750
Total 5101000 · Township Board	<u>1,697</u>	<u>6,150</u>	<u>-4,453</u>
5171000 · Supervisor			
5171703 · Supervisor Salary	5,202	15,607	-10,405
5171727 · Supervisor Expense	0	1,000	-1,000
5209000 · Assessor			
5209705 · Board of Review expenses	40	1,500	-1,460
5209805 · Assessor Wages	6,900	20,700	-13,800
5209810 · Assessor Expense	337	4,000	-3,663
Total 5209000 · Assessor	<u>7,277</u>	<u>26,200</u>	<u>-18,923</u>
Total 5171000 · Supervisor	12,479	42,807	-30,328
5173000 · Other General Government			
5173715 · Social Security	1,492	5,400	-3,908
5173801 · Attorney & Consulting Expenses	0	5,000	-5,000
5173802 · Audit fees	3,050	1,000	2,050
5173803 · Board Transition Cost	0	1,000	-1,000
5173811 · Membership fees & dues	1,557	2,000	-443
5173890 · Newsletter (non-recyc)	0	250	-250
5173895 · Website Administrator	100	500	-400
5173912 · Insurance & Bonds	5,484	6,000	-516

	Apr 1 - Aug 4, 16	Budget	\$ Over Budget
5173955 · Miscellaneous	0	200	-200
5174800 · Bank Fees	138	0	138
Total 5173000 · Other General Government	11,821	21,350	-9,529
5215700 · Clerk			
5173900 · Printing & publishing	500	1,000	-500
5174810 · Deputy Clerk	281	1,000	-719
5191727 · Election expense	1,166	5,000	-3,834
5215703 · Clerk salary	5,405	16,214	-10,809
5215727 · Clerk supplies & expense	461	3,200	-2,739
Total 5215700 · Clerk	7,813	26,414	-18,601
5253700 · Treasurer			
5253701 · Tax Collection Expense	329	3,000	-2,671
5253703 · Treasurer salary	5,872	17,615	-11,743
5253704 · Deputy Treasurer Wages	193	1,000	-807
5253727 · Treasurer supplies & expenses	30	2,000	-1,970
Total 5253700 · Treasurer	6,424	23,615	-17,191
5265000 · Building & Grounds			
5265728 · Maintenance & Utilities	1,539	4,000	-2,461
5265925 · Cemetery care	1,211	4,000	-2,789
5265980 · Building improvement & equipmen	2,323	4,000	-1,677
Total 5265000 · Building & Grounds	5,073	12,000	-6,927
5301800 · Public Safety			
5339727 · Fire protection billing expense	26,779	50,000	-23,221
Total 5301800 · Public Safety	26,779	50,000	-23,221
5400700 · Planning & zoning			
5400701 · Planning			
5400727 · Planning comm. wage & expense	930	4,000	-3,070
5400801 · PC Attorney Fees	0	500	-500
5400803 · Planning consultant - on-going	2,738	6,000	-3,262
Total 5400701 · Planning	3,668	10,500	-6,832
5410726 · Zoning			
5410704 · Land Division Processing Fees	750	1,500	-750
5410727 · Zoning ad.wage & expense	2,300	7,500	-5,200
Total 5410726 · Zoning	3,050	9,000	-5,950
Total 5400700 · Planning & zoning	6,718	19,500	-12,782
5440000 · Public works			

	Apr 1 - Aug 4, 16	Budget	\$ Over Budget
5440846 · Road Improvements	15,534	30,000	-14,466
5440847 · Drains at large	0	4,000	-4,000
5440852 · Street lighting	1,220	3,200	-1,980
Total 5440000 · Public works	16,754	37,200	-20,446
5500000 · Contingencies	0	551	-551
Total Expense	95,558	239,587	-144,029
Net Income	-35,854	0	-35,854

Type	Date	Num	Name	Split	Amount
Check	07/11/2016	autopay	Frontier	Phone Service	-39.32
Check	07/28/2016	autopay	DTE Energy	Electricity	-1,176.40
Check	08/04/2016	1185	Daniel Geyer	Equipment Repairs	-26.97
Check	08/04/2016	1186	USIC Locating Services, LLC	Miss Dig Locator Service	-80.00
Check	08/04/2016	1187	Alexander Chemical Corporation	Chemicals	-619.00
Check	08/04/2016	1189	Philip Rubley, CPA	Audit	-1,500.00
Check	08/04/2016	1188	Village of Manchester	Plant Operator	-2,600.00
					<u>-6,041.69</u>

	Bond - Sewer		
	Apr 1 - Aug 4, 16	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Connection Fees			
Easement Fee	0.00	0.00	0.00
Grinder Pump Reimb + 10%	0.00	0.00	0.00
Inspection Fee	0.00	0.00	0.00
Total Connection Fees	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Customer Finance Charge	0.00	0.00	0.00
Interest Income Master Account			
Interest Income Checking	0.00	0.00	0.00
Total Interest Income Master Account	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Operation Maintenance Income	0.00	0.00	0.00
Special Assessment Payoff	4,240.75	0.00	4,240.75
Special Assessment Revenue	5,384.05	48,327.00	-42,942.95
Total Income	<u>9,624.80</u>	<u>48,327.00</u>	<u>-38,702.20</u>
Gross Profit	9,624.80	48,327.00	-38,702.20
Expense			
Collection System			
Billing			
Billing Clerk	0.00	0.00	0.00
Office Supplies	0.00	0.00	0.00
Total Billing	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Forcemains -Flushing & Disposal	0.00	0.00	0.00
Grinder Pump repairs	0.00	0.00	0.00
Miss Dig Locator Service	0.00	0.00	0.00
WWTP Operations Committee	0.00	0.00	0.00
Total Collection System	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Insurance	0.00	0.00	0.00
Legal & Professional			
Audit	0.00	0.00	0.00
Engineer	0.00	0.00	0.00
Legal Fees	0.00	0.00	0.00
Total Legal & Professional	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Miscellaneous Expense	0.00	0.00	0.00
New Equipment	0.00	0.00	0.00
Treatment Plant			
Building & Grounds Maintenance	0.00	0.00	0.00

Bond - Sewer

	<u>Apr 1 - Aug 4, 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Chemicals	0.00	0.00	0.00
Diesel Fuel/Propane	0.00	0.00	0.00
Electricity	0.00	0.00	0.00
Equipment Repairs	0.00	0.00	0.00
Generator Maintenance Contract	0.00	0.00	0.00
NPDES Permit	0.00	0.00	0.00
Phone Service	0.00	0.00	0.00
Plant Operator	0.00	0.00	0.00
Sludge Handling & Disposal	0.00	0.00	0.00
Supplies	0.00	0.00	0.00
Total Treatment Plant	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Ordinary Income	9,624.80	48,327.00	-38,702.20
Other Income/Expense			
Other Expense			
Contingencies/Reserves	0.00	7,894.00	-7,894.00
Washtenaw Cty Debt Svc			
Accounting Charges	0.00	100.00	-100.00
Agent Fees	0.00	500.00	-500.00
Interest	2,467.50	4,583.00	-2,115.50
Principal	35,250.00	35,250.00	0.00
Total Washtenaw Cty Debt Svc	<u>37,717.50</u>	<u>40,433.00</u>	<u>-2,715.50</u>
Total Other Expense	<u>37,717.50</u>	<u>48,327.00</u>	<u>-10,609.50</u>
Net Other Income	<u>-37,717.50</u>	<u>-48,327.00</u>	<u>10,609.50</u>
Net Income	<u><u>-28,092.70</u></u>	<u><u>0.00</u></u>	<u><u>-28,092.70</u></u>

	Operation - Sewer		
	Apr 1 - Aug 4, 16	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Connection Fees			
Easement Fee	250.00	0.00	250.00
Grinder Pump Reimb + 10%	8,566.00	0.00	8,566.00
Inspection Fee	150.00	0.00	150.00
Total Connection Fees	8,966.00	0.00	8,966.00
Customer Finance Charge	0.00	1,000.00	-1,000.00
Interest Income Master Account			
Interest Income Checking	17.12	0.00	17.12
Total Interest Income Master Account	17.12	0.00	17.12
Operation Maintenance Income	42,800.00	100,800.00	-58,000.00
Special Assessment Payoff	0.00	0.00	0.00
Special Assessment Revenue	0.00	0.00	0.00
Total Income	51,783.12	101,800.00	-50,016.88
Gross Profit	51,783.12	101,800.00	-50,016.88
Expense			
Collection System			
Billing			
Billing Clerk	208.00	1,200.00	-992.00
Office Supplies	0.00	200.00	-200.00
Total Billing	208.00	1,400.00	-1,192.00
Forcemains -Flushing & Disposal	0.00	1,000.00	-1,000.00
Grinder Pump repairs	1,824.70	10,000.00	-8,175.30
Miss Dig Locator Service	2,974.76	2,500.00	474.76
WWTP Operations Committee	0.00	1,200.00	-1,200.00
Total Collection System	5,007.46	16,100.00	-11,092.54
Insurance	1,097.64	1,300.00	-202.36
Legal & Professional			
Audit	0.00	150.00	-150.00
Engineer	1,905.00	1,500.00	405.00
Legal Fees	0.00	2,000.00	-2,000.00
Total Legal & Professional	1,905.00	3,650.00	-1,745.00
Miscellaneous Expense	0.00	25.00	-25.00
New Equipment	0.00	10,000.00	-10,000.00
Treatment Plant			
Building & Grounds Maintenance	605.00	2,000.00	-1,395.00

Operation - Sewer

	Apr 1 - Aug 4, 16	Budget	\$ Over Budget
Chemicals	2,426.00	4,000.00	-1,574.00
Diesel Fuel/Propane	0.00	1,000.00	-1,000.00
Electricity	5,015.88	15,000.00	-9,984.12
Equipment Repairs	562.97	7,500.00	-6,937.03
Generator Maintenance Contract	0.00	1,200.00	-1,200.00
NPDES Permit	0.00	2,000.00	-2,000.00
Phone Service	157.49	400.00	-242.51
Plant Operator	10,400.00	31,200.00	-20,800.00
Sludge Handling & Disposal	0.00	3,500.00	-3,500.00
Supplies	0.00	300.00	-300.00
Total Treatment Plant	19,167.34	68,100.00	-48,932.66
Total Expense	27,177.44	99,175.00	-71,997.56
Net Ordinary Income	24,605.68	2,625.00	21,980.68
Other Income/Expense			
Other Expense			
Contingencies/Reserves	0.00	2,625.00	-2,625.00
Washtenaw Cty Debt Svc			
Accounting Charges	0.00	0.00	0.00
Agent Fees	0.00	0.00	0.00
Interest	0.00	0.00	0.00
Principal	0.00	0.00	0.00
Total Washtenaw Cty Debt Svc	0.00	0.00	0.00
Total Other Expense	0.00	2,625.00	-2,625.00
Net Other Income	0.00	-2,625.00	2,625.00
Net Income	24,605.68	0.00	24,605.68

Bridgewater Township Fee Schedule

	NON-REFUNDABLE FEE	ESCROW DEPOSIT
BOARD OF APPEALS		
Appeal of Administrative Decision-Residential	\$325.00	
Appeal of Administrative Decision-Business	\$450.00	\$1,000.00
Variance-Individual Residential	\$325.00	
Variance-Business	\$450.00	\$1,000.00
REZONING-MAP CHANGES		
Pre-application Conference	\$500.00	\$1,000.00
All Commercial, Industrial, Subdivision, Condominium	\$1,000.00	\$3,000.00
All Others	\$1,000.00	\$2,500.00 per parcel for first 5 acres plus \$125.00 per acre over 5 acres
ZONING ORDINANCE TEXT CHANGES		
Pre-application Conference	\$500.00	\$1,000.00
Application fee	\$1,500.00	\$1,500.00
LAND DIVISION		
Land Division	\$175.00	
Additional per split (when submitted same time)	\$50.00	
Additional reviews (when surveys are incorrect)	\$100.00 plus \$25.00 per additional split	
Processing Boundary Adjustments	\$225.00	
SPECIAL MEETINGS-APPLICANT REQUEST		
Township Board	\$400.00	
Planning Commission	\$600.00	

	NON-REFUNDABLE FEE	ESCROW DEPOSIT
DEVELOPMENTAL - SPECIAL LAND USE APPLICATION (Medium and multiple density housing, subdivisions, mobile home parks, site condo projects, wireless communications towers, commercial development, mineral extraction and light industrial development)		
Pre-application Conference	\$1,000.00	\$2,000.00
Special Land Use Application	\$2,000.00	\$3,500.00 per parcel for first 10 acres plus \$125.00 per acre over 10 acres
Revisions to application within 6 months	\$750.00	
DEVELOPMENTAL - SITE PLAN APPLICATIONS (Medium and multiple density housing, subdivisions, mobile home parks, site condo projects, wireless communications towers, commercial development, mineral extraction and light industrial development. Applicants shall pay all direct costs associated with their application.)		
Preliminary site plan application/review	\$2,000.00	\$3,500.00 per parcel for first 10 acres plus \$125.00 per acre over 10 Acres
Final Site Plan application/review	\$1,500.00	\$1,500.00
Revisions to Site Plan within 6 months	\$750.00	
Certificate of Zoning Compliance All Developmental/Business applications	\$300.00	
RESIDENTIAL & OTHER NON-DEVELOPMENTAL		
Special Land Use Application	\$350.00*	
Certificate of Zoning Compliance (build, add, rebuild, garages/pole barns)	\$100.00	
Waiver of Zoning Compliance (reshingle, reside)		
Certificate of Zoning Compliance (Fencing non ag. & decks)	\$35.00	
Site Plan	\$100.00	
Ponds-Section 1228 of Zoning Ordinance- Bond Amount	\$1.00	

	NON-REFUNDABLE FEE	ESCROW DEPOSIT
*Plus consultant costs. In some cases, escrow funds must be deposited with the application to cover costs the Township incurs for consulting, such as, but not limited to: legal, engineering, planning and environmental assessment.		
NOTE: If any excavation, earth moving or construction is begun prior to obtaining required permits and certificates, applicable fees will be doubled.		
MINERAL-EXTRACTION OPERATIONS (effective April 13, 2004) (Refer to complete Mineral Extraction Fee Schedule for details)		
Pre-Application Fee	\$1,000.00	
Application Fee	\$1,000.00	\$5,000.00
First Annual License Fee	\$1,000.00	\$5,000.00
Annual License Fee	\$1,000.00	\$5,000.00
Renewal Fee	\$1,000.00	\$5,000.00
Variance Application Review Fee	\$1,000.00	\$5,000.00
Amendment Fee	\$1,000.00	\$5,000.00
Appeal Fee	\$1,000.00	\$1,000.00
Application Fee. The escrow is to cover estimated costs of the engineer, planner and for legal. Any costs in excess of the application escrow would be payable before issuance of the license. If costs are less than the escrow, the escrow		
PLANNED UNIT DEVELOPMENT (PUD)		
Pre-application conference (This fee must be paid in advance of each pre-application conference)	\$750.00	
Conceptual PUD Review	\$2,800.00	
Add		
Planning Consultant charge - Residential	\$225.00 plus \$1.00 unit	
Planning Consultant charge - Non-Residential	\$225.00 plus \$7.00 per 1,000 ft ² GFA, plus \$10.00/ acre if no buildings	

	NON-REFUNDABLE FEE	ESCROW DEPOSIT
Engineer review charge - Residential	\$7.00 per unit (\$375.00 minimum)	
Engineer review charge - Non- Residential	\$300.00 plus \$20.00 per acre	
This does not include the estimated charge for engineering drawings review for street and drainage plans, sanitary sewer plans & water system plans.)		
Final PUD Review	\$850.00	
Add:		
Planning Consultant charge - Residential	\$225.00 plus \$1.00 unit	
Planning Consultant charge - Non-Residential	\$225.00 plus \$7.00 per 1,000 ft ² GFA, plus \$10.00/ acre if no buildings	
Engineer review charge - Residential*	\$18.50 per unit (\$1050.00 min.)	
Engineer review charge - Non-residential*	\$300.00 plus \$20.00 per acre	
<p>*This does not include the estimated charge for engineering drawings review for street and drainage plans, sanitary sewer plans & water system plans.</p> <p>The conceptual PUD review fee includes the costs associated with attendance at one evening township meeting by township consultants. If attendance at more than one evening meeting is required, an additional fee of \$1,200 per meeting shall be paid.</p> <p>Application fees for rezoning requests and other planning and zoning activities are in addition to these fees GFA = gross floor area of structures</p>		
PRIVATE ROADS (Private Roads includes Extension to Existing Private Roads)		
Pre-application Conference	\$500.00	\$1,500.00
Application for Private Road	\$1,500.00	\$2,500.00
Application for Variance	\$1,500.00	\$1,500.00
Inspection Fees	\$500.00	\$1,500.00

	NON-REFUNDABLE FEE	ESCROW DEPOSIT
Review of Private Road Maintenance Agreement	\$250.00	
Plus consultant costs. In some cases, escrow funds must be deposited with the application to cover costs the Township incurs for consulting, such as, but not limited to legal, engineering, planning, and environmental assessment. NOTE: If any excavation, earth moving or construction is begun prior to obtaining required permits and certificates, applicable fees will be doubled.		
FREEDOM OF INFORMATION REQUESTS		
Duplication of records	\$0.25 per page	
Other duplication	Actual cost incurred	
Mailing Envelopes (small)	\$3.00	
Mailing Envelopes (large)	Actual cost incurred	
Hourly Labor Wage	\$13.00 per hour	
Hourly Wage is incurred when gathering information for viewing only.		
Deposit-If the anticipated charges for a requested record will exceed \$50.00, a good faith deposit of one half of the total anticipated charges shall be required.		
Waiver of Fees—If an individual submits an affidavit stating that he or she is receiving public assistance or is able to state facts showing inability to pay fees because of indigency, a copy of a public record shall be furnished without charge for the first \$20.00 of the fee for each request.		
OTHER FEES NOT LISTED ABOVE		
Addressing	\$50.00 per address	
Sign Permit	\$50.00 per sign	
Temporary Building or Dwelling removal deposit	\$100.00	\$1,000.00
Zoning Books	\$25.00 plus mailing fee \$5.00	
Design Standard	\$50.00 plus mailing fee \$5.00	
Master Plan	\$25.00 plus mailing fee \$5.00	

Adopted: 10-4-07; revised format: 04-26-10.