

## Bridgewater Township Board of Trustees Minutes

### I. CALL TO ORDER

1-Jun-17 meeting called to order by Supervisor Fromhart at 7:01 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Board attendance: Supervisor Fromhart; Treasurer McQueer; ~~Trustee Faust~~; Trustee Oliver; Clerk Wharam

Citizen attendance: 9

### II. CITIZEN PARTICIPATION

- None

### III. APPROVAL OF MINUTES

Motion to approve the 4-May-17 meeting minutes as amended – Mr. Oliver; support – Ms. McQueer;

Vote – unanimous

### IV. REVIEW AND APPROVE AGENDA

Motion to approve the agenda as amended – Mr. Oliver; support – Ms. McQueer; Vote – unanimous

### V. UNFINISHED BUSINESS

#### A. Website Design Development

- I.T. Right Proposal – BS&A backed
- JCM Media Group Proposal – hosting a concern
- Revise Government Website Proposal – preferred previously
- The Shumaker Technology Group Proposal – looks good

Motion to hire I.T. Right as the township web site provider – Mr. Oliver; support – Ms. McQueer;

Vote: Unanimous

### VI. NEW BUSINESS

#### A. Financials, Approve Disbursements from 1-May-17 through 31-May-17

- Motion to approve disbursements of \$15,103.99 for sewer operations and \$17,341.70 for general operations for a total of \$32,445.69 – Mr. Oliver; support – Mr. Wharam; vote – unanimous
- Hold check for Fred Lucas to verify contract agreement with Dale Behnke
- Hold check for Kennedy Industries until verify pump has arrived

#### B. Resolution to Apply for Grant for the Purchase of New Voting Equipment

Motion to approve Resolution Number 2017-08 to apply for a state grant for the purchase a new voting system – Ms. McQueer; support – Mr. Oliver; Vote: Unanimous

#### C. HAVA Grant Agreement – Voting System Hardware, Firmware & Software

Motion to approve the HAVA Grant Agreement – Ms. McQueer; support – Mr. Oliver; Vote: Unanimous

#### D. Response to MDEQ re: SESC Program

Motion to pursue the legislative change to allow municipalities to use an agency formed by an interlocal agreement as its Municipal Enforcing Agency; Fred Lucas will draft a letter to DEQ – Mr. Oliver; support – Mr. Wharam; Vote: Unanimous

#### E. Medical Marijuana Facilities Licensing Act Discussion – Presentation by Mr. Benjamin Joffe

- Mr. Joffe reviewed the five separate licenses and financial benefits
- A citizen would like to grow and process marijuana for its oils

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- Should be add an ordinance to the August board meeting

### F. Ordinance 54 amendment

Motion to approve the amendment to section 11.6 of Ordinance 54 – Mr. Oliver; support – Ms. Fromhart;

Vote:

David Faust – Not present      Laurie Fromhart – yes      Michelle McQueer – yes  
Geoffrey Oliver – yes      Tom Wharam – yes

Ordinance to take effect 30 days after adoption

### G. Washtenaw County Immigration Resolutions

- Put a motion on the August agenda to review

### H. Stantec’s Scope of Services for GSM Annual Inspection & Review of Annual Report

- Ms. McQueer would like an annual report moving forward; not reviewing the old data
- Talked about ways to share the data between Stantec and GSM Materials so the cost is kept in line
- Will be on the agenda for August

## VII. REPORTS AND CORRESPONDENCE

### A. Public Safety Report

- The sheriff’s office report was received and is on file

### B. Supervisor’s Report

- Letter from WC re: Bridgewater Commons; issues with wells; bond payable to Bridgewater Township for completion road; need revised plans for phase II
- Baker propane quote; action item for August
- Motion to make the Manchester Mirror the paper of record – Ms. Fromhart; support – Ms. McQueer; vote – unanimous
- No update on Bemis Rd; should be the end of summer

### C. Clerk’s Report

- 90 day review for period for WC Waste Plan started 5-May
- While at accountant, found multiple mistakes from early last year
- Will be returning to accountant to look for more opportunities
- Still have missing checks from last Fiscal Year
- With warm weather and fruit flies coming, suggest that people remove the food waste generated while eating at the hall

### D. Treasurer’s Report

- Ms. McQueer submitted a written report to the board and it is on record
- Settlements are done
- Motion to approve a not to exceed expense of \$5500 for the audit cost in lieu of the engagement letter– Mr. Oliver; support – Ms. Fromhart; vote - unanimous

### E. Trustees’ Report

- Trustee Faust:
  - Not present

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- Trustee Oliver:
  - Talked to WCRC re: ditch and berm projects for the township

### **F. Assessor's Report**

- Mary Rider submitted a written report to the board and it is on record

### **G. Zoning Administrator's Report**

- Rodney Nanney submitted a written report to the board and it is on record

### **H. Planning Commission**

- Elected offices; set meeting dates; approved Bridgewater Tavern site plan

## **VIII. CITIZEN PARTICIPATION**

- None

## **IX. ADJOURNMENT**

Supervisor Fromhart adjourned the meeting at 9:29 p.m.