

BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES MEETING
THURSDAY, MAY 7, 2020, 7:00 P.M.
BRIDGEWATER TOWNSHIP HALL
10990 CLINTON RD, MANCHESTER, MI 48158

AGENDA

- I. CALL TO ORDER / ESTABLISH QUORUM / PLEDGE ALLEGIANCE
- II. CITIZEN PARTICIPATION
- III. APPROVAL OF BOARD MEETING MINUTES – APRIL 2, 2020
- IV. REVIEW AND APPROVE AGENDA
- V. NEW BUSINESS
 - A. Approval of Claims Listing for April 1, 2020 through April 30, 2020
 - B. Reduction in Revenue Sharing Discussion
 - C. Proposed Ballot Language for Millage Proposal
 - D. 2020 Local Road Projects
 - E. Request for Approval to Host RTM Run Manchester 5K/10K
 - F. Request for Deferral of Payment of Sewer Connection Fees for Bridgewater Commons
- VI. REPORTS & CORRESPONDANCE
 - A. Public Safety Report – Written report from Sheriff’s Department
 - B. Supervisor’s Report
 - C. Assessor’s Report
 - D. Clerk’s Report
 - E. Treasurer’s Report
 - F. Trustees’ Report
 - G. Zoning Administrator’s Report – Written report from Rodney Nanney
 - H. Broadband Task Force Report – April meeting cancelled
 - I. Planning Commission Report – April meeting cancelled
 - J. Farmland Preservation Board Report – April meeting cancelled
- VII. CITIZEN PARTICIPATION
- VIII. ADJOURNMENT

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

2-Apr-20 meeting called to order by Supervisor Fromhart at 7:05 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Faust; Trustee Fromhart; Trustee Oliver; Trustee Wharam

Absent: Trustee McQueer

Citizen attendance: 1

II. CITIZEN PARTICIPATION

- None

III. APPROVAL OF MINUTES

- Motion to approve the 5-Mar-19 meeting minutes as presented – Ms. Fromhart; support – Mr. Oliver

Roll call vote:

Trustee Faust – yes

Trustee Fromhart – yes

Trustee McQueer – absent

Trustee Oliver - yes

Trustee Wharam - yes

IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as amended – Ms. Fromhart; support – Mr. Wharam

- Roll call vote:

Trustee Faust – yes

Trustee Fromhart – yes

Trustee McQueer – absent

Trustee Oliver - yes

Trustee Wharam - yes

V. ESTABLISHING PROCEDURE FOR REMOTE ATTENDANCE

- Motion to approve resolution establishing procedure for remote attendance by township board members and members of the public at public meetings due to coronavirus pandemic resolution number 2020-09 – Ms. Fromhart; support – Mr. Oliver

- Roll call vote:

Trustee Faust – yes

Trustee Fromhart – yes

Trustee McQueer – absent

Trustee Oliver - yes

Trustee Wharam - yes

VI. NEW BUSINESS

A. Approval of Claims Listing

- Motion to approve disbursements of \$13,723.35 for general operations and \$6,656.48 for sewer operations; total expenditure of \$20,379.83 for the month of March – Ms. Fromhart; support – Mr. Oliver

- Roll call vote:

Trustee Faust – yes

Trustee Fromhart – yes

Trustee McQueer – absent

Trustee Oliver - yes

Trustee Wharam - yes

B. Michigan AgriBusiness Solutions Proposal for Biosolid Hauling

- Motion to accept the Michigan AgriBusiness Solutions Proposal for Biosolid Hauling – Ms. Fromhart; support – Mr. Oliver

- Roll call vote:

Trustee Faust – yes

Trustee Fromhart – yes

Trustee McQueer – absent

Trustee Oliver - yes

Trustee Wharam - yes

Bridgewater Township Board of Trustees Minutes

C. Jon Way 2020 Mowing Bid

- Motion to accept the Jon Way 2020 Mowing Bid – Mr. Oliver; support – Ms. Fromhart

Roll call vote:

Trustee Faust – yes

Trustee Fromhart – yes

Trustee McQueer – absent

Trustee Oliver - yes

Trustee Wharam - yes

D. 2020 Local Road Projects Discussion

- Will continue with two brine applications
- Fisk Road Project for ditch and berm

VII. REPORTS AND CORRESPONDENCE

A. Public Safety Report

- A written report from the sheriff is included in the board packet

B. Supervisor's Report

- See board packet

C. Assessor's Report

- No report was received from the assessor

D. Clerk's Report

- Need to repair outside front door closure and bathroom door lock
- WCRC looking for 2 commissioners
- Can get 75% reimbursement for expenses due to COVID-19

E. Treasurer's Report

- A written report from Ms. McQueer was submitted and is on record

F. Trustees' Report

- Trustee Faust
 - None
- Trustee Oliver
 - WWBA report

G. Zoning Administrator's Report

- A written report from Mr. Nanney is included in the board packet

H. Broadband Task Force Report

- Have not been meeting

I. Planning Commission

- There was no Planning Commission meeting in February due to COVID-19

J. Farmland Preservation Board Report

- No meeting in March

Bridgewater Township Board of Trustees Minutes

VIII. CITIZEN PARTICIPATION

- None

IX. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 7:54 p.m. – Ms. Fromhart; support – Mr. Oliver
- Roll call vote:

Trustee Faust – yes	Trustee Fromhart – yes	Trustee McQueer – absent
Trustee Oliver - yes	Trustee Wharam - yes	

DRAFT

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

5-Mar-20 meeting called to order by Supervisor Fromhart at 7:02 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Faust; Trustee Fromhart; Trustee McQueer; Trustee Oliver; Trustee Wharam

Absent: None

Citizen attendance: 5

II. CITIZEN PARTICIPATION

- Jacob Mann, expand race in Bridgewater Township on 1-Aug-20, adding 10K & 13.1 mile; don't need sheriff approval or permit due to size; no road closure; turn on Eisman, north of Bemis; about 500 people, most running 5K

III. APPROVAL OF MINUTES

- Motion to approve the 6-Feb-19 meeting minutes as presented – Ms. McQueer; support – Mr. Oliver; vote – unanimous

IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as presented – Mr. Faust; support – Mr. Oliver; vote – unanimous

V. PRESENTATION OF 2020-2021 FISCAL YEAR GENERAL FUND BUDGET

A. Public Hearing

- Open public hearing at 7:14
- No public comment
- Close public hearing at 7:15
- There was discussion with adjustments made accordingly

B. Township Officers Salary Resolutions

- Mr. Wharam objected to the lack of pay differential between the treasurer and clerk vs. the supervisor
- Ms. Fromhart said that a salary board will be formed next year
- Motion to approve supervisor's salary; resolution number 2020-03 – Mr. Oliver; support – Mr. Faust
 - Roll call vote:

Trustee Faust – yes	Trustee Fromhart – yes	Trustee McQueer – no
Trustee Oliver - yes	Trustee Wharam - no	
- Motion to approve clerk's salary; resolution number 2020-04 – Mr. Oliver; support – Mr. Faust
 - Roll call vote:

Trustee Faust – yes	Trustee Fromhart – yes	Trustee McQueer – no
Trustee Oliver - yes	Trustee Wharam - no	
- Motion to approve treasurer's salary; resolution number 2020-05 – Mr. Oliver; support – Mr. Faust; vote – unanimous
 - Roll call vote:

Trustee Faust – yes	Trustee Fromhart – yes	Trustee McQueer – abstain
Trustee Oliver - yes	Trustee Wharam - no	

Bridgewater Township Board of Trustees Minutes

- Motion to approve trustee's salary; resolution number 2020-06 as amended to \$2448 each – Ms. Fromhart; support – Mr. Wharam
 - Roll call vote:

Trustee Faust – yes	Trustee Fromhart – yes	Trustee McQueer – no
Trustee Oliver - yes	Trustee Wharam - no	

C. Compensation Increase for Appointed Officials

- Motion to approve increases for appointed officials – Mr. Oliver; support – Ms. McQueer; vote – unanimous

D. General Appropriations Act Resolution

- Ms. McQueer objected to the wording of Section 2 which gives the supervisor chief administrative officer duties
- Motion to approve general appropriations act; resolution number 2020-07 as amended– Mr. Faust; support –Mr. Oliver
 - Roll call vote:

Trustee Faust – yes	Trustee Fromhart – yes	Trustee McQueer – no
Trustee Oliver - yes	Trustee Wharam - yes	

E. Sewer Fund Budget

- Motion to approve the sewer fund budget as presented – Ms. McQueer; support – Mr. Oliver; vote – unanimous

VI. NEW BUSINESS

A. Approve Year-End General Fund Budget Amendments

- There was discussion about the budget amendments
- Motion to approve year-end general fund budget amendments as amended – Ms. McQueer; support – Mr. Oliver; vote – unanimous

B. MMLLPP Property Endorsement for Revised Property Values

- Motion to approve MMLLPP property endorsement for revised property and grinder pump values – Ms. McQueer; support – Mr. Oliver; vote – unanimous

C. Approval of Claims Listing

- Motion to approve disbursements of \$61,814.94 for general operations and \$16,413.18 for sewer operations; total expenditure of \$78,228.12 for the month of February – Ms. Fromhart; support – Mr. Oliver; vote – unanimous

D. Resolution in Opposition to House Bill 5229 and RTA Proposal

- Motion to approve resolution in opposition to House Bill 5229 and RTA proposal – Ms. McQueer; support – Mr. Oliver;
Roll call vote:

Trustee Faust – yes	Trustee Fromhart – yes	Trustee McQueer – yes
Trustee Oliver - yes	Trustee Wharam - yes	

Bridgewater Township Board of Trustees Minutes

E. Township Newsletter

- A township newsletter will be prepared for July tax mailing

F. Millage Discussion

- With fire costs increasing for both Clinton and Manchester, the board would like to add a tax for an operating millage of 1 mil on the November ballot
- The ballot wording will have to be worked out and approved by the township attorney

VII. REPORTS AND CORRESPONDENCE

A. Public Safety Report

- No report was received from the sheriff's department

B. Broadband Task Force Report

- The report is included in Board packet

C. Supervisor's Report

- See board packet plus:
 - Gerken Materials inspection
 - Bartlett Rd update
 - Bridgewater tile update
 - Received as-built plans for Bridgewater Commons
 - Sewer committee meeting
 - Consumer Energy wants to build solar & wind farms
 - Met with sheriff, they are hoping to get back to full staff
 - Board of commissioners
 - Broadband survey, good response
 - WCRC replaced 2 culverts
 - BoR meeting switched

D. Assessor's Report

- No report was received from the assessor

E. Clerk's Report

- Preparing for 1st of 3 elections this year
- Due to flu season, we will be sanitizing voting equipment as well as put hand sanitizer out for all
- The clerk does not appreciate that the supervisor calling out the clerk for NOT doing what he was NOT supposed to do
- Waiting for journal entries from the auditor, Ms. Fromhart is waiting for trial balance

F. Treasurer's Report

- A written report from Ms. McQueer was submitted and is on record

G. Trustees' Report

- Trustee Faust
 - Was present while tile being installed by sewer plant

Bridgewater Township Board of Trustees Minutes

- Trustee Oliver
 - Mr. Oliver and Mr. Faust should be compensated for working on sewer

H. Broadband Task Force Report

- The minutes included in Board packet

I. Zoning Administrator's Report

- A written report from Mr. Nanney is included in Board packet

J. Planning Commission

- The minutes is included in Board packet

K. Farmland Preservation Board Report

- No meeting in February

VIII. CITIZEN PARTICIPATION

- None

IX. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 9:17 p.m.

Bridgewater Township General Fund
Monthly Expenses
April 2020

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>	
Apr 20						
Bill	04/18/2020	9811	Beckett & Raeder	2253-01 · Due to Bridgewater Commons	\$ 435.00	Clerk: _____
Bill	04/18/2020	9811	Beckett & Raeder	2233 · Due to SMR-Crego/Peltcs	\$ 362.50	
Bill	04/01/2020	EFT	Cardmember Service	2050 · Comerica - Clerk/Treasurer	\$ 376.55	Treasurer: _____
Bill	04/27/2020	9812	Clayton and Mary Rider Assessing Service	-SPLIT-	\$ 1,825.00	
Bill	04/17/2020	EFT	Consumers Energy	5265728 · Maintenance & Utilities	\$ 61.25	
Bill	04/28/2020	EFT	Detroit Edison Company - Hall	5265728 · Maintenance & Utilities	\$ 38.45	
Bill	04/22/2020	EFT	Detroit Edison Company - Street Lights	5440852 · Street lighting	\$ 344.01	
Bill	04/23/2020	9813	Donald N. Pennington	-SPLIT-	\$ 1,788.75	
Bill	04/13/2020	EFT	Frontier	5265728 · Maintenance & Utilities	\$ 105.33	
Bill	04/30/2020	9814	I.T. Right	5173895 · Website Administrator	\$ 500.00	
Bill	04/30/2020	EFT	Paychex - fees	5215727 · Clerk supplies & expense	\$ 141.72	
Bill	04/30/2020	EFT	Paychex - payroll	-SPLIT-	\$ 5,603.37	
Bill	04/07/2020	9815	Susan Ahrens	5191727 · Election expense	\$ 40.54	
Bill	04/01/2020	9816	Village of Clinton	5339727 · Fire protection billing expense	\$ 6,825.00	
					<u>\$ 18,447.47</u>	
Apr 20						

Bridgewater Township Profit & Loss Budget vs. Actual April 2020 through March 2021

	Apr '20 - Mar 21	Budget	\$ Over Budget
Income			
4402 · Property tax - operation	6,252	0	6,252
4447 · Tax administration fee	850	0	850
4460 · Township permits	50	0	50
4574 · Revenue sharing	24,171	0	24,171
Total Income	<u>31,323</u>	<u>0</u>	<u>31,323</u>
Gross Profit	31,323	0	31,323
Expense			
5101000 · Township Board			
5101703 · Trustee salary	408	0	408
Total 5101000 · Township Board	408	0	408
5171000 · Supervisor			
5171703 · Supervisor Salary	1,327	0	1,327
5209000 · Assessor			
5209805 · Assessor Wages	1,725	0	1,725
Total 5209000 · Assessor	<u>1,725</u>	<u>0</u>	<u>1,725</u>
Total 5171000 · Supervisor	3,052	0	3,052
5173000 · Other General Government			
5173715 · Social Security	398	0	398
5173895 · Website Administrator	500	0	500
5173912 · Insurance & Bonds	-487	0	-487
Total 5173000 · Other General Government	<u>411</u>	<u>0</u>	<u>411</u>
5215700 · Clerk			
5191727 · Election expense	536	0	536
5215703 · Clerk salary	1,378	0	1,378
5215727 · Clerk supplies & expense	149	0	149
Total 5215700 · Clerk	<u>2,063</u>	<u>0</u>	<u>2,063</u>
5253700 · Treasurer			
5253703 · Treasurer salary	1,497	0	1,497
5253727 · Treasurer supplies & expenses	8	0	8
Total 5253700 · Treasurer	<u>1,505</u>	<u>0</u>	<u>1,505</u>
5265000 · Building & Grounds			
5265728 · Maintenance & Utilities	205	0	205
Total 5265000 · Building & Grounds	<u>205</u>	<u>0</u>	<u>205</u>
5301800 · Public Safety			
5339727 · Fire protection billing expense	6,825	0	6,825
Total 5301800 · Public Safety	<u>6,825</u>	<u>0</u>	<u>6,825</u>
5400700 · Planning & zoning			
5410726 · Zoning			
5410704 · Land Division Processing Fees	100	0	100
5410727 · Zoning ad.wage & expense	620	0	620
Total 5410726 · Zoning	<u>720</u>	<u>0</u>	<u>720</u>
Total 5400700 · Planning & zoning	720	0	720
5440000 · Public works			
5440852 · Street lighting	344	0	344
Total 5440000 · Public works	<u>344</u>	<u>0</u>	<u>344</u>

May 2, 2020
Accrual Basis

Bridgewater Township
Profit & Loss Budget vs. Actual
April 2020 through March 2021

	<u>Apr '20 - Mar 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
66900 · Reconciliation Discrepancies	-7	0	-7
Total Expense	<u>15,526</u>	<u>0</u>	<u>15,526</u>
Net Income	<u>15,797</u>	<u>0</u>	<u>15,797</u>

Bridgewater Township General Fund
Balance Sheet
As of May 31, 2020

May 2, 2020
Accrual Basis

	May 31, 20
ASSETS	
Current Assets	
Checking/Savings	
1002 · General Checking-Key Bank	76,672.04
1010 · General Savings-Key Bank	94,289.78
1016 · Bank of Ann Arbor 5yr	105,373.10
1017 · Old National 5 yr	116,192.90
Total Checking/Savings	392,527.82
Accounts Receivable	
1200 · Accounts Receivable	762.00
Total Accounts Receivable	762.00
Other Current Assets	
Prepaid Insurance	5,588.00
1081 · Due from Sewer Operations	100.00
1087 · Due from Dr. Samuels	-100.67
1201 · Accounts Receivable 2	1,590.00
Total Other Current Assets	7,177.33
Total Current Assets	400,467.15
Fixed Assets	
1600 · Buildings	98,329.35
1610 · Equipment	28,244.21
1620 · Land	70,863.09
1630 · Siding & Windows	17,049.00
1640 · Township Hall Improvements	54,079.30
1650 · Accumulated Depreciation	-95,648.85
Total Fixed Assets	172,916.10
TOTAL ASSETS	573,383.25
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	113.24
Total Accounts Payable	113.24
Other Current Liabilities	
2217 · Escrow Deposits Payable	
Edward Robinson-Special use per	2,048.75
Edward Robinson-ZBA Variance	532.50
2220 · Due to SMR-Elliott parcel	2,500.00
2233 · Due to SMR-Crego/Peltcs	1,434.16
2252 · Due Metro General Contractors	1,000.00
2253-01 · Due to Bridgewater Commons	485.00
2253-02 · Bridgewater Commons - Landscapi	5,000.00
2255 · Barbu Escrow	398.98
Total 2217 · Escrow Deposits Payable	13,399.39
Total Other Current Liabilities	13,399.39
Total Current Liabilities	13,512.63
Total Liabilities	13,512.63

Bridgewater Township General Fund
Balance Sheet
As of May 31, 2020

May 2, 2020
Accrual Basis

	<u>May 31, 20</u>
Equity	
3900 · Fund Balance	371,156.70
3940 · Invested in Capital Assets, Net	172,916.84
Net Income	<u>15,797.08</u>
Total Equity	<u>559,870.62</u>
TOTAL LIABILITIES & EQUITY	<u><u>573,383.25</u></u>

Bridgewater Township Sewer Operation

Monthly Expenses

March 31 through April 30, 2020

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>	
Mar 31 - Apr 30, 20	Bill	04/27/2020	EFT	DTE Energy	Electricity	\$1,656.92	Clerk: _____
	Bill	04/09/2020	EFT	Frontier	Phone Service	\$ 66.69	
	Bill	04/09/2020	1438	Haviland	Chemicals	\$ 280.50	Treasurer: _____
	Bill	03/31/2020	1439	USIC Locating Services, LLC	Miss Dig Locator Service	\$ 42.02	
	Bill	03/31/2020	1440	Village of Manchester	Plant Operator	\$2,857.00	
Mar 31 - Apr 30, 20						<u>\$4,903.13</u>	

May 2, 20
Accrual Basis

Bridgewater Township Sewer Operation Profit & Loss Budget vs. Actual April 1 through May 2, 2020

	Operation - Sewer			TOTAL		
	Apr 1 - May 2, 20	Budget	\$ Over Budget	Apr 1 - May 2, 20	Budget	\$ Over Budget
Ordinary Income/Expense						
Income						
Connection Fees						
Easement Fee	125.00	0.00	125.00	125.00	0.00	125.00
Grinder Pump Reimb + 10%	8,189.20	0.00	8,189.20	8,189.20	0.00	8,189.20
Inspection Fee	150.00	0.00	150.00	150.00	0.00	150.00
Tap Fee	44,029.90	0.00	44,029.90	44,029.90	0.00	44,029.90
Total Connection Fees	52,494.10	0.00	52,494.10	52,494.10	0.00	52,494.10
Operation Maintenance Income	17,600.00	0.00	17,600.00	17,600.00	0.00	17,600.00
Total Income	70,094.10	0.00	70,094.10	70,094.10	0.00	70,094.10
Gross Profit	70,094.10	0.00	70,094.10	70,094.10	0.00	70,094.10
Expense						
Treatment Plant						
Chemicals	280.50	0.00	280.50	280.50	0.00	280.50
Electricity	1,656.92	0.00	1,656.92	1,656.92	0.00	1,656.92
Phone Service	66.69	0.00	66.69	66.69	0.00	66.69
Total Treatment Plant	2,004.11	0.00	2,004.11	2,004.11	0.00	2,004.11
Total Expense	2,004.11	0.00	2,004.11	2,004.11	0.00	2,004.11
Net Ordinary Income	68,089.99	0.00	68,089.99	68,089.99	0.00	68,089.99
Net Income	68,089.99	0.00	68,089.99	68,089.99	0.00	68,089.99

Bridgewater Township Sewer Operation
Balance Sheet
As of May 31, 2020

May 2, 2020
Accrual Basis

	May 31, 20
ASSETS	
Current Assets	
Checking/Savings	
Key-Sewer O/M	
Capital Improvements Reserve	24,000.00
Key-Sewer O/M - Other	35,987.99
Total Key-Sewer O/M	59,987.99
Key Sewer O/M Saving	82,649.54
Key Sewer Retirement Checking	34,696.75
Total Checking/Savings	177,334.28
Accounts Receivable	
Accounts receivable	78,535.77
Total Accounts Receivable	78,535.77
Other Current Assets	
Due From Tax	11,986.30
Prepaid Insurance	1,379.00
Taxes Receivable Special Asst	6,164.90
Total Other Current Assets	19,530.20
Total Current Assets	275,400.25
Fixed Assets	
Accessory Building	53,320.02
Accumulated Depr - Access Bldg	-9,360.65
Equipment	95,107.77
Accumulated Depr - Equipment	-42,173.44
Sewer System Plant	1,966,444.05
Accumulated Depr - Sewer System	-680,061.78
Land	55,355.06
Total Fixed Assets	1,438,631.03
Other Assets	
Special Assessment Receivable	30,190.34
Total Other Assets	30,190.34
TOTAL ASSETS	1,744,221.62
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
*Accounts Payable	-643.73
Total Accounts Payable	-643.73
Other Current Liabilities	
2004 Bond Pmt Due in One Yr	-37,012.00
Total Other Current Liabilities	-37,012.00
Total Current Liabilities	-37,655.73
Total Liabilities	-37,655.73

Bridgewater Township Sewer Operation
Balance Sheet
As of May 31, 2020

May 2, 2020
Accrual Basis

	<u>May 31, 20</u>
Equity	
Invested in capital assets, net	1,317,951.48
Restricted for Debt Service	240,753.85
Unrestricted Funds (QB RE acct)	154,957.03
Net Income	68,214.99
	<hr/>
Total Equity	1,781,877.35
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TOTAL LIABILITIES & EQUITY	1,744,221.62
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Re: Proposed Millage Ballot Language

From: Frederick Lucas (lucas@lucaslawpc.com)

To: bridgewaterwpsupervisor@yahoo.com

Date: Thursday, April 23, 2020, 03:10 PM EDT

Yes, everyone is fine. Thank you for asking and I hope you and your family are also healthy and safe.

I have attached proposed ballot language which incorporates the renewal and increase in one proposal. This language makes it clear that what the Township is seeking is not a new tax but the restoration of a previously approved tax. While I understand that there is more than one way to approach this, (i.e. extra voted millage for fire) the question the board needs to consider is which approach will have the greatest chances for success at the election. On the one hand given the uncertain economic times, it might not be best to appear to be seeking a "new" tax. On the other hand, fire millages have proven successful in other communities but of course understand that if you were to style this as a fire millage, all funds collected would have to be allocated for services related to fire protection. Any questions, please call me at 517-446-4070.

On Thu, Apr 23, 2020 at 2:18 PM Laurie Fromhart <bridgewaterwpsupervisor@yahoo.com> wrote:

Hi Fred,

I hope you and your family are staying safe and healthy.

Please see attached proposed millage ballot language for your review.

The Board is considering a millage proposal for the November 3, 2020 election to make up for loss revenue due to the roll-back from the Headlee Amendment. I've discussed this with County Equalization Director Dick Steffans and MTA Staff Attorney Catherine Mulhaupt whom both have advised that we would have to request an extra-voted millage for either general operating purposes or for a specific purpose like fire, police, roads etc.

Our original millage is 1.1600 (county allocated non-expiring) which has been rolled back over the years to .8183 mills. Our expenses for fire services continue to increase and are taking up a good portion of our budget.

The .3417 proposed mill increase would bring us back up to the original mill of 1.1600 however its my understanding if approved by the voters it would still be subject to the Headlee roll-back each year. In the alternative I've proposed a .50 mill increase.

The Township Board will have to decide how much of a mill increase they want and for what purpose. I am planning on discussion at our May 7th meeting and hope to approve language at our June meeting. We don't meet in July and the deadline for ballot language is August 11th.

I've also attached the 2020 taxable value report and our L-4029.

Please advise.

Thanks,

Renewal of Original Voted Millage – Ballot Language as Recommended by Township Attorney:

Shall the allocated Bridgewater Township millage rate of 1.160 mills (\$1.16 per \$1,000 of taxable value), reduced to 0.8183 mills (\$0.8183 per \$1,000 of taxable value) by the required millage rollbacks, be increased up to 1.160 mills (\$1.16 per \$1,000 of taxable value) to the original allocated rate to recover that millage reduction for levy and distribution to Bridgewater Township for general operating purposes for a period of four (4) years, 2020 through 2023 inclusive, for general operating purposes, which 0.3417-mills increase will raise an estimated \$34,691.14 in the first year the millage is levied.

Yes No

Extra-Voted Millage – Ballot Language as recommended by MTA:

May be for general operating purposes or a specified purpose:

1. Proposed Millage for General Township Operating Purposes

Shall Bridgewater Township impose an increase of up to .3417 mills (\$.3417 per \$1,000 of taxable value) in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution and levy it for four (4) years, 2020 through 2023 inclusive, for general township operating purposes, which .3417 mills increase will raise an estimated \$34, 691.14 in the first year the millage is levied.

Yes No

2. Proposed Millage for Fire Services

Shall Bridgewater Township impose an increase of up to .3417 mills (\$.3417 per \$1,000 of taxable value) in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution and levy it for four (4) years, 2020 through 2023 inclusive, to maintain the township's contracted fire services, which .3417 mills increase will raise an estimated \$34, 691.14 in the first year the millage is levied.

Yes No

3. Proposed Millage for Fire Services

Shall Bridgewater Township impose an increase of up to .50 mills (\$.50 per \$1,000 of taxable value) in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution and levy it for four (4) years, 2020 through 2023 inclusive, to maintain the township's contracted fire services, which .50 mills increase will raise an estimated \$50,762.58 in the first year the millage is levied.

Yes No

2020 BRIDGEWATER TOWNSHIP AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 2020, by and between the Township Board of Bridgewater Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Bridgewater, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

1. Dust Control (497-17-108):

Work to include placement of two (2) solid applications of contract brine on all certified local gravel/limestone roads within the township, including an additional third pass on Kies Road between Austin Road and Clinton Road and on Allen Road between Hogan Road and Clinton Road. Estimated 167,340 gallons @ \$0.179 per gallon.

Estimated cost of contract brine: **\$ 29,953.86**

AGREEMENT SUMMARY

2020 LOCAL ROAD PROGRAM

Dust Control	\$ 29,953.86
Less WCRC Conventional Matching Funds	\$ 14,976.93

ESTIMATED AMOUNT TO BE PAID BY BRIDGEWATER TOWNSHIP
UNDER THIS AGREEMENT DURING 2020: **\$ 14,976.93**

FOR BRIDGEWATER TOWNSHIP:

Laurie Fromhart, Supervisor	Witness
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Tom Wharam, Clerk	Witness
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FOR WASHTENAW COUNTY ROAD COMMISSION:

Douglas E. Fuller, Chair	Witness
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Sheryl Soderholm Siddall, Managing Director	Witness
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2020 BRIDGEWATER TOWNSHIP SECOND AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 2020, by and between the Township Board of Bridgewater Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Bridgewater, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

1. **Fisk Road, Lima Center Road to McCollum Road:**

Work to include forestry operations, roadside berm removal, ditching, and associated project restoration.

Estimated project cost: **\$ 35,500.00**

AGREEMENT SUMMARY

2020 LOCAL ROAD PROGRAM

Fisk Road	\$ 35,500.00
Less WCRC Conventional Matching Funds	\$ 10,923.07
Less WCRC Drainage Matching Funds	\$ 6,826.93

ESTIMATED AMOUNT TO BE PAID BY BRIDGEWATER TOWNSHIP
UNDER THIS AGREEMENT DURING 2020:

\$ 17,750.00

FOR BRIDGEWATER TOWNSHIP:

Laurie Fromhart, Supervisor

Witness

Tom Wharam, Clerk

Witness

FOR WASHTENAW COUNTY ROAD COMMISSION:

Douglas E. Fuller, Chair

Witness

Sheryl Soderholm Siddall, Managing Director

Witness

RE: 2020 Local Road Program

From: Harmon, Jim (harmonj@wcroads.org)
To: bridgewaterwpsupervisor@yahoo.com
Cc: freemanr@wcroads.org; harrisk@wcroads.org
Date: Tuesday, April 14, 2020, 01:47 PM EDT

Hi Laurie,

Thank you for your email. We are grateful for the partnership and I look forward to receipt of the signed dust control agreement for two applications. As requested, I've drafted the 2nd Agreement for the Fisk Road drainage improvements. You will note that I've applied the remainder of the 2020 conventional matching funds and the maximum eligible amount of the 2020 drainage matching funds. This leaves a remaining balance of drainage matching funds of \$4,699.07. As you may recall, unused matching funds may be carried over to next year by written request and by assigning it to an eligible project.

With best regards,

Jim

James D. Harmon, P.E.

Director of Operations

Washtenaw County Road Commission
555 N. Zeeb Road, Ann Arbor, Michigan

Direct: (734) 327-6653 | Main: (734) 761-1500

wcroads.org | [Follow us on Facebook](#)

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From: Laurie Fromhart <bridgewaterwpsupervisor@yahoo.com>
Sent: Tuesday, April 14, 2020 11:24 AM

Re: Meeting Schedules

From: Daniella Kippnick (dkippnick@gmail.com)
To: bridgewaterwpsupervisor@yahoo.com
Cc: jcmann@mcs.k12.mi.us; mwest@mcs.k12.mi.us
Date: Saturday, May 2, 2020, 08:54 PM EDT

Hi Laurie,

I hope you and yours are well. Our coach and mentors trying to decide the best route for our fundraiser race this year. Regardless of if we try to hold it as planned, postpone to the fall, or postpone to next year, we would like to know if we have township approval to host. We cannot proceed with advertising or finish any details of our plans for the longer distance until we know if this is a possibility, or if it needs to be rerouted. The village gave us approval and said to check back in with them to confirm details closer to race date. We are hoping to gain the same support from the townships going forward. Thank you for your time and consideration!

Daniella Kippnick
Sent from my iPhone

> On May 2, 2020, at 5:37 PM, Laurie Fromhart <bridgewaterwpsupervisor@yahoo.com> wrote:
>

Manchester FIRST Robotics
Run Manchester Informational Packet

General Information:

- Third Annual Event
- August 1, 2020

Township Approval:

- Hosting
- Expansion

Changes from Past Races:

- Start and Finish Lines
- Business Communications and Marketing

Plan A: 5k/10k/10-Miler/Half-Marathon

- 5k
- 10k
- 10-Miler
- Half-Marathon

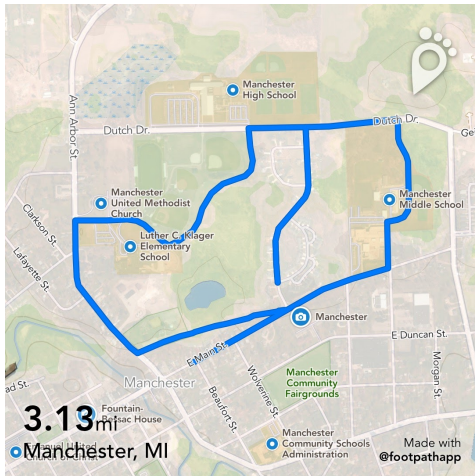
Plan B: 5k/10k

- Start and Finish Lines

Safety Precautions:

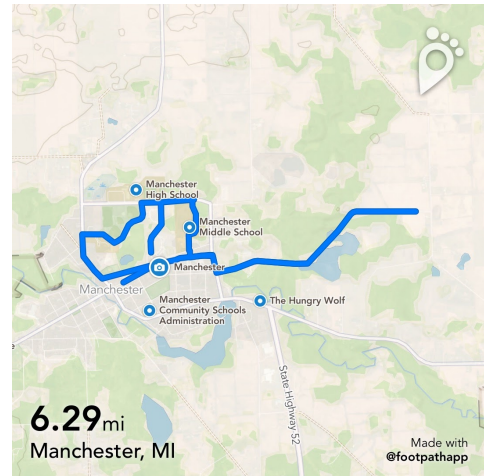
- Multiple Water and Gatorade Stations
- Usage of New Trail and Back Roads

Plan A: 5k/10k/10-Miler/Half-Marathon



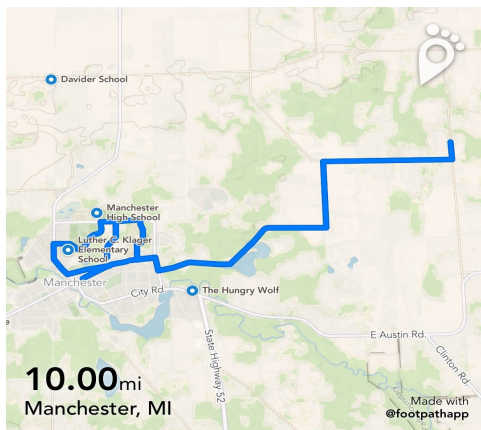
5k Draft:

This is also the draft map for Plan B - Start/finish in front of The Blacksmith Shop.



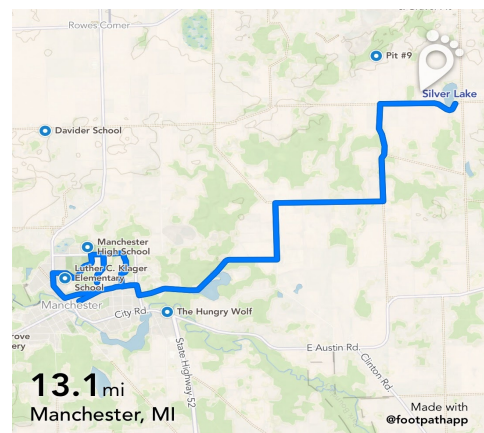
10k Draft:

Start in front of The Blacksmith Shop, take the new trail to Hibbard, follow Duncan to Schwab and turn back just before Neal. Finish with 5k.



10 Miler Draft:

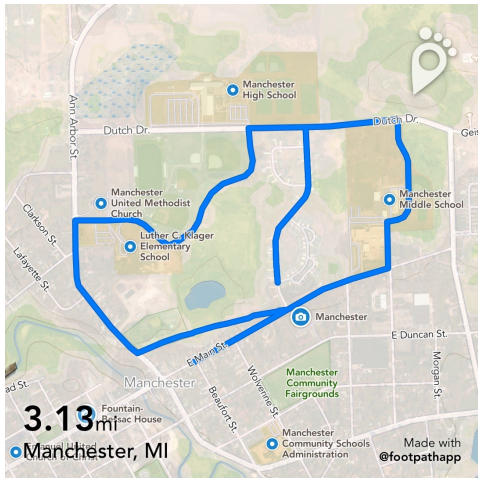
Start in front of The Blacksmith Shop, take the new trail to Hibbard, follow Duncan to Schwab, then Neal to Bemis, turn onto Eisman and run a little ways before turning back. Finish with the 5k loop.



Half-Marathon Draft:

Start in the front of The Blacksmith Shop, take the new trail to Hibbard, follow Duncan to Schwab, then Neal to Bemis. Run Eisman past the Apple Orchard and turn right onto a short section of Bethel Church, turning back near the lake. Finish with 5k.

Plan B: 5k/10k



5k Draft:

Start/finish in front of The Blacksmith Shop.
This is running the town loop.



10k Draft:

Start in front of The Blacksmith Shop, take the new trail to Hibbard follow Duncan to Schwab and turn back just before Neal. Finish with 5k.

Notes for Township

General Information:

- This is the Third Annual **Run Manchester** event hosted by The FIRST Robotics Teams of Manchester. We are on course to have this event on August 1, 2020, the traditional first Saturday in August.

Township Approval:

- We are seeking approval from the Township to host this event using Plans A or B. We have approval from the Village and are finalizing approval from Manchester, Bridgewater, and Freedom townships. We are also seeking approval for an expansion of our race - adding a 10-miler and half-marathon - on page 2 of your packets.

Changes from Past Races:

- We would like to move the start/finish line from the bridge to Main St in front of The Blacksmith Shop. It is a beautiful highlight of our town and would keep the 4-way stop open as well as Main St in front of the local businesses. We hope to have the registration and award pick up near the new boardwalk, another beautiful highlight of our town.
- Our teams would also like to collaborate with the local businesses in town soon to see how we can help promote them with this race. We want to see if they would like to have a sidewalk sale or other promotional options.

Plan A: 5k/10k/10-Miler/Half-Marathon

- 5k: The 5k would run the town loop including Chi-Bro trail.
- 10k: The 10k will turn back just before Neal.
- 10-Miler: The 10-miler would turn back on Eisman.
- Half-Marathon: The half marathon would go past the orchard, turn right on Bethel Church, and turn back near Silver Lake. All will finish with the 5k loop. This is an absolutely beautiful running route.

Plan B: 5k/10k

- Plan B is a 5k/10k staying within the village limits similar to previous years, but starting the race in front of The Blacksmith Shop to avoid shutting down the 4-way. This will also keep Main St open in front of local businesses. This is our backup plan.

Safety Precautions:

- Multiple Water and Gatorade Stations
- Many Volunteers on Course
- Usage of New Trail and Back Roads

Fwd: Bridgewater Commons

From: Ron Finkbeiner (ronf@teknology.net)
To: bridgewaterwpsupervisor@yahoo.com
Date: Saturday, May 2, 2020, 11:52 AM EDT

----- Forwarded Message -----

Subject:Bridgewater Commons
Date:Sat, 2 May 2020 11:50:00 -0400
From:Ron Finkbeiner <ronf@teknology.net>
To:ronf@teknology.net

To Laurie and township board

I would like to request for a waiver for the upfront connection fees for units 107 & 108 which are in the original 12 units of 2007. It seems approximately \$56000.00 up front is a lot of money to pay for something that will be paid when you sell the unit. We have already paid the sewer system more than \$200,000.00 after the units were sold and I don't believe there was a problem with us not paying.

Thank You for your consideration

Ron & Joann Finkbeiner



michigan municipal league liability and property pool

April 7, 2020

Ms. Laurie Fromhart
Township Supervisor
Bridgewater Township
10990 Clinton Road
Manchester, MI 48158

RE: Michigan Municipal League Liability and Property Pool Dividend Check

At the September 5, 2019, MML Liability & Property Pool Board of Directors meeting, the Board voted to return \$1.575 million in member equity to current members of the program who renew during 2020. Since the **Bridgewater Township** renewed with the Pool as of March 1, 2020, enclosed is the Township's check in the amount of \$487.

There are many advantages to being a Member of the MML Liability & Property Pool and this is one of them ... surplus is returned to MML Liability & Property Pool Members rather than to insurance company stockholders!

If you have any questions, please let me know. You can reach me at (248) 204-6137.

Sincerely,

Judith A. Thomson-Torosian, CPCU, CIC, ARM
Service and Sales Manager

Service Provider: Meadowbrooke Inc.

Loss Control & Member Services: PO Box 2054, Southfield, MI 48037-2054; (800) 482-2728;
Claims: 3196 Kraft Ave. SE, Suite 206, Grand Rapids, MI 49512-2066; (616) 942-0311; (800) 752-7477; Fax: 616-649-1796

www.mml.org

Update BVT

From: David Streeter (streeterd@washtenaw.org)

To: pratte@washtenaw.org; millers@washtenaw.org; fultsw@washtenaw.org; bridgewaterwpsupervisor@yahoo.com

Date: Monday, April 20, 2020, 08:25 AM EDT

A quick update on the Bridgewater Village Tile.

Last week, the crew completed installation of the main branch and branch #2. That leaves us with branch #1, upstream of the 2018 repair at Austin Rd. I believe the contractor plans to have the pipe installation completed within two weeks, weather dependent of course.

Any questions or concerns, please let me know.

Thanks

Dave Streeter

Sent from my iPhone

**Washtenaw County Road Commission
TOWNSHIP/STAFF REPORT**

For the period of March 30 thru April 12, 2020

Board Meeting Date: April 21, 2020

TOWNSHIP REPORT

MAINTENANCE

Scraping of gravel roads and patching of paved roads were performed throughout the county. In addition, the following maintenance activities were performed in individual townships:

ANN ARBOR TOWNSHIP

- Fallen Trees: Ford Road
- Limestone Patch – Country Club Road, Earhart Road, Englave Drive, Ford Road, E Huron River Drive Service Drive, Maple Road, Warren Road: 78.7 tons
- Shoulder Maintenance – Dixboro Road: 4.1 tons

AUGUSTA TOWNSHIP

- Cleaned Culvert – Willow Road
- Debris Removal – McKean Road
- Fallen Trees – Gooding Road, Whittaker Road
- Limestone Patch – Arkona Road, Bolla Road, Bunton Road, Fuller Road, Gooding Road, Hitchingham Road: 162 tons
- Shoulder Maintenance – McCrone Road, Stony Creek Road: 1.5 tons

BRIDGEWATER TOWNSHIP

- Debris Removal – Neblo Road
- Fallen Trees – Wilbur Road
- Gravel Patch – Arkona Road, Bemis Road, Ernst Road, Neblo Road, Sheridan Road, Willow Road: 27 tons
- Limestone Patch – Arkona Road, Bemis Road, Ernst Road, Hogan Road, Neblo Road, Willow Road: 64 tons
- Shoulder Maintenance – Austin Road, Clinton Road: 12 tons

DEXTER TOWNSHIP

- Gravel Patch – Glenbrook Road, Hankerd Road: 3 tons
- Shoulder Maintenance – Dexter-Pinckney Road, North Territorial Road: 3 tons

**Washtenaw County Road Commission
TOWNSHIP/STAFF REPORT**

For the period of April 13 thru April 26, 2020

Board Meeting Date: May 5, 2020

TOWNSHIP REPORT

MAINTENANCE

Scraping of gravel roads and patching of paved roads were performed throughout the county. In addition, the following maintenance activities were performed in individual townships:

ANN ARBOR TOWNSHIP

- Fallen Trees: Ford Road
- Limestone Patch – Country Club Road, Earhart Road, Englave Drive, Ford Road, E Huron River Drive Service Drive, Maple Road, Warren Road: 78.7 tons
- Shoulder Maintenance – Dixboro Road: 4.1 tons

AUGUSTA TOWNSHIP

- Cleaned Culvert – Willow Road
- Debris Removal – McKean Road
- Fallen Trees – Gooding Road, Whittaker Road
- Limestone Patch – Arkona Road, Bolla Road, Bunton Road, Fuller Road, Gooding Road, Hitchingham Road: 162 tons
- Shoulder Maintenance – McCrone Road, Stony Creek Road: 1.5 tons

BRIDGEWATER TOWNSHIP

- Debris Removal – Neblo Road
- Fallen Trees – Wilbur Road
- Gravel Patch – Arkona Road, Bemis Road, Ernst Road, Neblo Road, Sheridan Road, Willow Road: 27 tons
- Limestone Patch – Arkona Road, Bemis Road, Ernst Road, Hogan Road, Neblo Road, Willow Road: 64 tons
- Shoulder Maintenance – Austin Road, Clinton Road: 12 tons

DEXTER TOWNSHIP

- Gravel Patch – Glenbrook Road, Hankerd Road: 3 tons
- Shoulder Maintenance – Dexter-Pinckney Road, North Territorial Road: 3 tons

Bridgewater Township

Zoning Administrator Report

April 2020

During this month, the following applications were received, reviewed, and acted upon. Also included is a summary of ordinance enforcement and administration activities:

Zoning Compliance Certificates and Administrative Site Plan Approval:

1. **Zoning Compliance Certificate – Walendowski (11710 Hoelzer Rd., Cinton).** Application for zoning approval to construct a new 24-foot by 28-foot detached garage accessory structure in the side yard. Approved 3/16/2020. Revised location on the lot submitted as an amendment 4/3/2020. Approved.
2. **Zoning Compliance Certificate – Ernst (11910 Bemis Rd.).** Application for zoning approval to construct a new 40-foot by 80-foot agricultural building on a vacant lot on the north side of Bemis Rd. Approved.

Ordinance Enforcement:

3. **10902 Braun Rd., Manchester (Robinson) – unlawful business use in the AG (General Agriculture) District.** Ordinance enforcement activity associated with this unlawful business has been suspended pending Planning Commission review and action on the owner's special use permit/minor site plan application for approval of a "landscaping business" at this address, and Zoning Board of Appeals review and action on the owner's variance request for relief from the minimum 5.0-acre lot area requirement for this type of business in the AG (General Agriculture) zoning district. Both approvals would be necessary to allow Mr. Robinson to continue even a portion of his current business activities on the premises. Public hearings for both applications are anticipated to be set for a date in June.
4. **9175 Willow Rd. (Martin) – complaint about junk, debris, and outside storage of multiple vehicles and equipment.** The additional requested clean-up work has not yet been completed.

Ordinance Administration and Other Items of Interest:

5. **Complaint about loose farm animals on Hogan Rd.** As noted in my previous report, a group of domesticated guinea fowl, turkeys, and a mallard duck are creating a nuisance for some residents along a portion of Hogan Rd. In addition to the activities I noted last month, I have sent a courtesy notice to two additional landowners. No one has claimed them, but one of the property owners I contacted indicated that if the animals returned to their property he would attempt to corral them. Unfortunately, it now appears that these animals may no longer have an active owner. On a personal note, a friend of mine who is a farmer (not in the Township) heard the tale of these birds and told me she would happily take responsibility for them if they can be corralled.
6. **Telephone calls, and emails.** During the month, I received telephone calls and emails regarding zoning district classifications and zoning requirements for new homes and pole barns.

Respectfully submitted,

Rodney C. Nanney
Zoning Administrator

Complaints between neighbors 10902 - 10910 Braun Rd.

From: Rodney Nanney (rodney@buildingplace.net)
To: bridgewaterwpsupervisor@yahoo.com
Cc: bridgewaterwptreasurer@yahoo.com; bridgewaterwpclerk@yahoo.com
Date: Tuesday, April 14, 2020, 09:58 PM EDT

Laurie,

Yes, a fence permit was issued to Mr. West several months ago, which is still in effect. Mr. West had started the project, but due to delays in a friend being able to help he had not yet actually erected any fencing when I was last over there. I contacted Mr. West after receiving Ms. Robinson's complaint, and he confirmed to me that he is "following the approved permit plan exactly." I am planning to stop by to check on the status of the project again in a couple of weeks (after the fence is completed) to verify compliance with the approved permit.

Both Mr. Robinson and Mr. West have demanded copies of documentation from my office associated with the other party. I have directed both to file FOIA requests, and have sent both of them the request form and made sure they knew what to ask for. So far neither party has made a request that I am aware of. For your reference, I've attached a copy of the approved fence permit. If installed per the approved plan, the fence will conform to Ordinance requirements.

Regards,

Rodney C. Nanney
Zoning Administrator

On Tue, Apr 14, 2020 at 5:59 PM Laurie Fromhart <bridgewaterwpsupervisor@yahoo.com> wrote:

Rodney,

Did you issue a fence permit?

Laurie Fromhart
Bridgewater Township Supervisor
10990 Clinton Rd
Manchester, MI 48158
Cell: 734.223.2766
Email: bridgewaterwpsupervisor@yahoo.com

----- Forwarded message -----

From: **Rodney Nanney** <rodney@buildingplace.net>
Date: Sat, Apr 11, 2020 at 5:51 PM
Subject: Re: Easement
To: robinsont01@yahoo.com <robinsont01@yahoo.com>

Dear Traci Robinson:

If you would like a copy of the approved zoning permit Mr. West received for fencing improvements on his property, please file a Freedom of Information Act request with the Township Supervisor, who serves as the FOIA Coordinator for the Township. This is the same direction I gave to Mr. West when he recently requested copies of ordinance enforcement and application documentation associated with your property.

I have attached a copy of the form for your use. It is also available on the Township's website.

Regards,

Rodney C. Nanney
Zoning Administrator

On Sat, Apr 11, 2020 at 2:43 PM Traci Robinson <robinsont01@yahoo.com> wrote:

Our neighbor is currently putting up a fence blocking our access to our right to ingress and egress on our easement. I have done a lot of research and have found that he can not block our access. I am aware that the township has given a permit to put it. I am wondering if the township can do something about this before we all have to spend money on attorney and court fees?

Thanks

Traci Robinson

Ps, i can send you copies of laws that i have found if you want

[Sent from Yahoo Mail on Android](#)



ZoningPermit-West-10910BraunRd-newfence2019-11-14.pdf
808.6kB