

BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES MEETING
THURSDAY, APRIL 2, 2020, 7:00 P.M.
BRIDGEWATER TOWNSHIP HALL
10990 CLINTON RD, MANCHESTER, MI 48158

AGENDA

- I. CALL TO ORDER / ESTABLISH QUORUM / PLEDGE ALLEGIANCE
- II. CITIZEN PARTICIPATION
- III. APPROVAL OF BOARD MEETING MINUTES – MARCH 5, 2020
- IV. REVIEW AND APPROVE AGENDA
- V. NEW BUSINESS
 - A. Approval of Claims Listing for March 1, 2020 through March 31, 2020
 - B. Michigan AgriBusiness Solutions Proposal for Biosolid Hauling
 - C. Jon Way 2020 Mowing Bid
 - D. 2020 Local Road Projects Discussion
- VI. REPORTS & CORRESPONDANCE
 - A. Public Safety Report – Written report from Sheriff’s Department
 - B. Supervisor’s Report
 - C. Assessor’s Report
 - D. Clerk’s Report
 - E. Treasurer’s Report
 - F. Trustees’ Report
 - G. Zoning Administrator’s Report – Written report from Rodney Nanney
 - H. Broadband Task Force Report – Minutes included in Board packet
 - I. Planning Commission Report – No Meeting in March
 - J. Farmland Preservation Board Report – No meeting in March
- VII. CITIZEN PARTICIPATION
- VIII. ADJOURNMENT

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

5-Mar-20 meeting called to order by Supervisor Fromhart at 7:02 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Faust; Trustee Fromhart; Trustee McQueer; Trustee Oliver; Trustee Wharam

Absent: None

Citizen attendance: 5

II. CITIZEN PARTICIPATION

- Jacob Mann, expand race in Bridgewater Township on 1-Aug-20, adding 10K & 13.1 mile; don't need sheriff approval or permit due to size; no road closure; turn on Eisman, north of Bemis; about 500 people, most running 5K

III. APPROVAL OF MINUTES

- Motion to approve the 6-Feb-19 meeting minutes as presented – Ms. McQueer; support – Mr. Oliver; vote – unanimous

IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as presented – Mr. Faust; support – Mr. Oliver; vote – unanimous

V. PRESENTATION OF 2020-2021 FISCAL YEAR GENERAL FUND BUDGET

A. Public Hearing

- Open public hearing at 7:14
- No public comment
- Close public hearing at 7:15
- There was discussion with adjustments made accordingly

B. Township Officers Salary Resolutions

- Mr. Wharam objected to the lack of pay differential between the treasurer and clerk vs. the supervisor
- Ms. Fromhart said that a salary board will be formed next year
- Motion to approve supervisor's salary; resolution number 2020-03 – Mr. Oliver; support – Mr. Faust
 - Roll call vote:

Trustee Faust – yes	Trustee Fromhart – yes	Trustee McQueer – no
Trustee Oliver – yes	Trustee Wharam – no	
- Motion to approve clerk's salary; resolution number 2020-04 – Mr. Oliver; support – Mr. Faust
 - Roll call vote:

Trustee Faust – yes	Trustee Fromhart – yes	Trustee McQueer – no
Trustee Oliver – yes	Trustee Wharam – no	
- Motion to approve treasurer's salary; resolution number 2020-05 – Mr. Oliver; support – Mr. Faust; vote – unanimous
 - Roll call vote:

Trustee Faust – yes	Trustee Fromhart – yes	Trustee McQueer – abstain
Trustee Oliver – yes	Trustee Wharam – no	

Bridgewater Township Board of Trustees Minutes

- Motion to approve trustee's salary; resolution number 2020-06 as amended to \$2448 each – Ms. Fromhart; support – Mr. Wharam
 - Roll call vote:

Trustee Faust – yes	Trustee Fromhart – yes	Trustee McQueer – no
Trustee Oliver - yes	Trustee Wharam - no	

C. Compensation Increase for Appointed Officials

- Motion to approve increases for appointed officials – Mr. Oliver; support – Ms. McQueer; vote – unanimous

D. General Appropriations Act Resolution

- Ms. McQueer objected to the wording of Section 2 which gives the supervisor chief administrative officer duties
- Motion to approve general appropriations act; resolution number 2020-07 as amended– Mr. Faust; support –Mr. Oliver
 - Roll call vote:

Trustee Faust – yes	Trustee Fromhart – yes	Trustee McQueer – no
Trustee Oliver - yes	Trustee Wharam - yes	

E. Sewer Fund Budget

- Motion to approve the sewer fund budget as presented – Ms. McQueer; support – Mr. Oliver; vote – unanimous

VI. NEW BUSINESS

A. Approve Year-End General Fund Budget Amendments

- There was discussion about the budget amendments
- Motion to approve year-end general fund budget amendments as amended – Ms. McQueer; support – Mr. Oliver; vote – unanimous

B. MMLLPP Property Endorsement for Revised Property Values

- Motion to approve MMLLPP property endorsement for revised property and grinder pump values – Ms. McQueer; support – Mr. Oliver; vote – unanimous

C. Approval of Claims Listing

- Motion to approve disbursements of \$61,814.94 for general operations and \$16,413.18 for sewer operations; total expenditure of \$78,228.12 for the month of February – Ms. Fromhart; support – Mr. Oliver; vote – unanimous

D. Resolution in Opposition to House Bill 5229 and RTA Proposal

- Motion to approve resolution in opposition to House Bill 5229 and RTA proposal – Ms. McQueer; support – Mr. Oliver;
Roll call vote:

Trustee Faust – yes	Trustee Fromhart – yes	Trustee McQueer – yes
Trustee Oliver - yes	Trustee Wharam - yes	

Bridgewater Township Board of Trustees Minutes

E. Township Newsletter

- A township newsletter will be prepared for July tax mailing

F. Millage Discussion

- With fire costs increasing for both Clinton and Manchester, the board would like to add a tax for an operating millage of 1 mil on the November ballot
- The ballot wording will have to be worked out and approved by the township attorney

VII. REPORTS AND CORRESPONDENCE

A. Public Safety Report

- No report was received from the sheriff's department

B. Broadband Task Force Report

- The report is included in Board packet

C. Supervisor's Report

- See board packet plus:
 - Gerken Materials inspection
 - Bartlett Rd update
 - Bridgewater tile update
 - Received as-built plans for Bridgewater Commons
 - Sewer committee meeting
 - Consumer Energy wants to build solar & wind farms
 - Met with sheriff, they are hoping to get back to full staff
 - Board of commissioners
 - Broadband survey, good response
 - WCRC replaced 2 culverts
 - BoR meeting switched

D. Assessor's Report

- No report was received from the assessor

E. Clerk's Report

- Preparing for 1st of 3 elections this year
- Due to flu season, we will be sanitizing voting equipment as well as put hand sanitizer out for all
- The clerk does not appreciate that the supervisor calling out the clerk for NOT doing what he was NOT supposed to do
- Waiting for journal entries from the auditor, Ms. Fromhart is waiting for trial balance

F. Treasurer's Report

- A written report from Ms. McQueer was submitted and is on record

G. Trustees' Report

- Trustee Faust
 - Was present while tile being installed by sewer plant

Bridgewater Township Board of Trustees Minutes

- Trustee Oliver
 - Mr. Oliver and Mr. Faust should be compensated for working on sewer

H. Broadband Task Force Report

- The minutes included in Board packet

I. Zoning Administrator's Report

- A written report from Mr. Nanney is included in Board packet

J. Planning Commission

- The minutes is included in Board packet

K. Farmland Preservation Board Report

- No meeting in February

VIII. CITIZEN PARTICIPATION

- None

IX. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 9:17 p.m.

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

6-Feb-20 meeting called to order by Supervisor Fromhart at 7:00 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Faust; Trustee Fromhart; Trustee McQueer; Trustee Oliver; Trustee Wharam

Absent: None

Citizen attendance: 3

II. CITIZEN PARTICIPATION

- Something should be done re: meth lab on Braun Rd., far side of McCollum

III. APPROVAL OF MINUTES

- Motion to approve the 2-Jan-20 meeting minutes as amended – Ms. Fromhart; support – Ms. McQueer; vote – unanimous

IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as presented – Ms. McQueer; support – Mr. Oliver; vote – unanimous

V. NEW BUSINESS

A. River Raisin Watershed Council 2020 Membership Dues

- Motion to approve River Raisin Watershed Council 2020 Membership Dues of \$167.00 – Ms. McQueer; support – Mr. Faust; vote – unanimous

B. Approval of Claims Listing

- Motion to approve disbursements of \$18,763.62 for general operations and \$6,332.68 for sewer operations; total expenditure of \$25,096.30 for the month of January – Mr. Wharam; support – Mr. Faust; vote – unanimous

C. MMLLPP Renewal Proposal 3/1/2020

- Motion to approve MMLLPP Renewal Proposal – Mr. Wharam; support – Mr. Faust; vote – unanimous
- Should update grinder pump value

D. Board of Review Alternate Meeting Date Resolution

- Motion to approve Board of Review Alternate Meeting Date Resolution – Ms. McQueer; support – Mr. Oliver;

Roll call vote:

Trustee Faust – yes

Trustee Fromhart – yes

Trustee McQueer – yes

Trustee Oliver - yes

Trustee Wharam - yes

E. Manchester District Library Board Representative Temporary Appointment

- Motion to accept Gerianna's resignation from Manchester District Library Board – Ms. McQueer; support – Mr. Oliver; vote – unanimous
- Motion to appoint Wayne Barnett as temporary designated representative to the Manchester District Library Board – Ms. Fromhart; support – Mr. Faust;

Roll call vote:

Trustee Faust – yes

Trustee Fromhart – yes

Trustee McQueer – yes

Trustee Oliver - yes

Trustee Wharam – yes

Bridgewater Township Board of Trustees Minutes

F. WWTP Equipment Purchase

- Dan Geyer suggested installation of the aeration tank pump before he retires; needs a tripod and chain fall for this operation
- Funds should be taken from the checking account
- Motion to approve WWTP Equipment Purchase for approximately \$1600– Ms. Fromhart; support – Ms. McQueer; vote – unanimous
- Motion to approve the aeration tank pump for approximately \$11,000– Ms. Fromhart; support – Mr. Oliver; vote – unanimous

G. 2020-2021 FY Budget Review

- Motion to set the public hearing date on the proposed general fund budget for 2020-2021 FY Budget Review for 5-Mar-20 – Ms. Fromhart; support –Mr. Wharam; vote – unanimous

VI. REPORTS AND CORRESPONDENCE

A. Public Safety Report

- A written report from the sheriff's department was submitted and is on record

B. Broadband Task Force Report

- Sent out survey

C. Supervisor's Report

- See board packet

D. Assessor's Report

- A written report from Ms. Rider was submitted and is on record

E. Clerk's Report

- Held elections committee meeting
- Preparing for 10-Mar election

F. Treasurer's Report

- A written report from Ms. McQueer was submitted and is on record

G. Trustees' Report

- Trustee Faust
 - Would like a note in the taxes to keep brush away from grinder pumps
 - Would like to hire vac-truck to clean out the valves on the lines
- Trustee Oliver
 - Gave Ms. Fromhart an audit from WWBC
 - Xela Pack has not paid people for 3 weeks

H. Zoning Administrator's Report

- A written report from Mr. Nanney was submitted and is on record

I. Planning Commission

- Minutes from the Planning Commission were submitted and are on record
- Have not heard back from Gerken Materials about plan updates or haul route improvements

Bridgewater Township Board of Trustees Minutes

J. Farmland Preservation Board Report

- Minutes from the Farmland Preservation Board were submitted and are on record

VII. CITIZEN PARTICIPATION

- None

VIII. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 9:18 p.m.

APPROVED

Bridgewater Township General Fund
Monthly Expenses
March 2020

Type	Date	Num	Name	Split	Amount
Mar 20					
Bill	03/10/2020	9800	Aaron Helber	5191727 · Election expense	\$ 26.45
Bill	03/04/2020	9801	Beckett & Raeder	2233 · Due to SMR-Crego/Peltcs	\$ 290.00
Bill	03/04/2020	9801	Beckett & Raeder	2253-01 · Due to Bridgewater Commons	\$ 435.00
Bill	03/10/2020	9802	Brittany McQueer	5191727 · Election expense	\$ 18.40
Bill	03/10/2020	9803	Calvin Messing	5191727 · Election expense	\$ 24.15
Bill	03/01/2020	EFT	Cardmember Service	2050 · Comerica - Clerk/Treasurer	\$ 1,355.16
Bill	03/21/2020	9804	Clayton and Mary Rider Assessing Service	-SPLIT-	\$ 1,825.00
Bill	03/19/2020	EFT	Consumers Energy	5265728 · Maintenance & Utilities	\$ 80.80
Bill	03/30/2020	EFT	Detroit Edison Company - Hall	5265728 · Maintenance & Utilities	\$ 42.66
Bill	03/02/2020	EFT	Detroit Edison Company - Street Lights	5440852 · Street lighting	\$ 351.27
Bill	03/24/2020	EFT	Detroit Edison Company - Street Lights	5440852 · Street lighting	\$ 344.26
Bill	03/24/2020	9805	Donald N. Pennington	5410727 · Zoning ad.wage & expense	\$ 620.00
Bill	03/15/2020	EFT	Frontier	5265728 · Maintenance & Utilities	\$ 105.33
Bill	03/10/2020	9806	Green Meadows Lawncare	5265728 · Maintenance & Utilities	\$ 595.00
Bill	03/10/2020	9807	Michelle McNutt	4700 · Election Reimbursement	\$ 18.40
Bill	03/31/2020	EFT	Paychex - fees	5215727 · Clerk supplies & expense	\$ 173.04
Bill	03/31/2020	EFT	Paychex - payroll	-SPLIT-	\$ 6,297.98
Bill	03/22/2020	9808	Printing Systems, Inc.	-SPLIT-	\$ 603.14
Bill	03/03/2020	9809	River Raisin Watershed Council	5173811 · Membership fees & dues	\$ 167.00
Bill	03/23/2020	EFT	Staples	-SPLIT-	\$ 275.31
Bill	03/07/2020	9810	Susan Ahrens	5265728 · Maintenance & Utilities	\$ 75.00
Mar 20					<u>\$13,723.35</u>

Clerk: _____

Treasurer: _____

Mar 27, 2020
Accrual Basis

Bridgewater Township Profit & Loss Budget vs. Actual April 2019 through March 2020

	Apr '19 - Mar 20	Budget	\$ Over Budget
Income			
Clean-up Day Grant	0	3,000	-3,000
Clean Up Donation	80	100	-20
4402 · Property tax - operation	69,249	79,400	-10,151
4447 · Tax administration fee	29,633	29,000	633
4448 · Tax collection fees	2,375	3,500	-1,125
4460 · Township permits	1,050	250	800
4465 · Land division fees	350	700	-350
4574 · Revenue sharing	125,837	141,926	-16,089
4600 · Collection Fee-Sewer Fund	0	1,400	-1,400
4601 · Fire charge collection	0	285	-285
4665 · Interest Income	3,544	2,000	1,544
4672 · Other Income	100	1,000	-900
4675 · Metro Auth.-restricted to roads	3,410	3,300	110
4700 · Election Reimbursement	897	1,000	-103
Total Income	236,526	266,861	-30,335
Gross Profit	236,526	266,861	-30,335
Expense			
5101000 · Township Board			
5101703 · Trustee salary	4,539	4,800	-261
5101727 · Township supplies & expenses	649	300	349
5101770 · Conferences & Training	0	300	-300
Total 5101000 · Township Board	5,188	5,400	-212
5171000 · Supervisor			
5171703 · Supervisor Salary	15,607	15,607	0
5171727 · Supervisor Expense	217	1,000	-783
5209000 · Assessor			
5209705 · Board of Review expenses	1,582	1,500	82
5209805 · Assessor Wages	20,800	20,700	100
5209810 · Assessor Expense	2,331	2,800	-469
Total 5209000 · Assessor	24,712	25,000	-288
Total 5171000 · Supervisor	40,536	41,607	-1,071
5173000 · Other General Government			
5173715 · Social Security	4,789	5,000	-211
5173801 · Attorney & Consulting Expenses	253	5,000	-4,748
5173802 · Audit fees	5,000	5,000	0
5173811 · Membership fees & dues	2,082	2,000	82
5173895 · Website Administrator	500	500	0
5173912 · Insurance & Bonds	5,881	5,500	381
Total 5173000 · Other General Government	18,505	23,000	-4,495
5215700 · Clerk			
5173900 · Printing & publishing	194	600	-406
5174810 · Deputy Clerk	1,535	1,000	535
5191727 · Election expense	3,721	1,000	2,721
5215703 · Clerk salary	16,214	16,214	0
5215727 · Clerk supplies & expense	2,989	3,200	-211
Total 5215700 · Clerk	24,653	22,014	2,639
5253700 · Treasurer			
5253701 · Tax Collection Expense	1,749	2,500	-751
5253703 · Treasurer salary	17,615	17,615	0
5253704 · Deputy Treasurer Wages	1,161	1,000	161
5253727 · Treasurer supplies & expenses	1,469	2,000	-531
Total 5253700 · Treasurer	21,995	23,115	-1,121

Mar 27, 2020
 Accrual Basis

Bridgewater Township Profit & Loss Budget vs. Actual April 2019 through March 2020

	Apr '19 - Mar 20	Budget	\$ Over Budget
5265000 · Building & Grounds			
5265728 · Maintenance & Utilities	5,789	5,000	789
5265925 · Cemetery care	2,414	2,500	-86
5265980 · Building improvement & equipmen	381	500	-119
Total 5265000 · Building & Grounds	8,584	8,000	584
5301800 · Public Safety			
5339727 · Fire protection billing expense	74,295	69,700	4,595
Total 5301800 · Public Safety	74,295	69,700	4,595
5400700 · Planning & zoning			
5400701 · Planning			
5400727 · Planning comm. wage & expense	3,832	4,200	-368
5400802 · Master Plan	0	500	-500
5400803 · Planning consultant - on-going	6,824	5,000	1,824
5400806 · Farmland PB Consultant	1,080	2,000	-920
5411810 · Conferences & Training	0	500	-500
Total 5400701 · Planning	11,736	12,200	-464
5410726 · Zoning			
5410704 · Land Division Processing Fees	1,450	1,700	-250
5410727 · Zoning ad.wage & expense	7,455	7,500	-45
5411727 · Zon Bd of Appeals Expense	0	325	-325
Total 5410726 · Zoning	8,905	9,525	-620
Total 5400700 · Planning & zoning	20,641	21,725	-1,084
5440000 · Public works			
5440846 · Road Improvements	50,006	50,006	0
5440847 · Drains at large	19,295	19,295	-0
5440849 · Clean-up Day	1,901	3,000	-1,099
5440852 · Street lighting	3,843	4,300	-457
Total 5440000 · Public works	75,045	76,601	-1,556
5500000 · Contingencies	500	500	0
Total Expense	289,941	291,662	-1,721
Net Income	-53,416	-24,801	-28,614

Bridgewater Township General Fund

Balance Sheet

As of March 31, 2020

Mar 27, 2020
Accrual Basis

	Mar 31, 20
ASSETS	
Current Assets	
Checking/Savings	
1002 · General Checking-Key Bank	55,312.79
1010 · General Savings-Key Bank	94,278.06
1016 · Bank of Ann Arbor 5yr	105,373.10
1017 · Old National 5 yr	116,192.90
Total Checking/Savings	371,156.85
Accounts Receivable	
1200 · Accounts Receivable	762.00
Total Accounts Receivable	762.00
Other Current Assets	
Prepaid Insurance	5,588.00
1081 · Due from Sewer Operations	1,558.50
1087 · Due from Dr. Samuels	2,232.92
1201 · Accounts Receivable 2	1,590.00
Total Other Current Assets	10,969.42
Total Current Assets	382,888.27
Fixed Assets	
1600 · Buildings	98,329.35
1610 · Equipment	28,244.21
1620 · Land	70,863.09
1630 · Siding & Windows	17,049.00
1640 · Township Hall Improvements	54,079.30
1650 · Accumulated Depreciation	-95,648.85
Total Fixed Assets	172,916.10
TOTAL ASSETS	555,804.37
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
2050 · Comerica - Clerk/Treasurer	-168.70
Total Credit Cards	-168.70
Other Current Liabilities	
2217 · Escrow Deposits Payable	
2220 · Due to SMR-Elliott parcel	2,500.00
2233 · Due to SMR-Crego/Peltcs	1,796.66
2252 · Due Metro General Contractors	1,000.00
2253-01 · Due to Bridgewater Commons	920.00
2253-02 · Bridgewater Commons - Landscapi	5,000.00
2255 · Barbu Escrow	398.98
Total 2217 · Escrow Deposits Payable	11,615.64
Total Other Current Liabilities	11,615.64
Total Current Liabilities	11,446.94
Total Liabilities	11,446.94
Equity	
3900 · Fund Balance	424,856.13
3940 · Invested in Capital Assets, Net	172,916.84
Net Income	-53,415.54
Total Equity	544,357.43
TOTAL LIABILITIES & EQUITY	555,804.37

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>	
Mar 20						
Bill	03/02/2020	1434	Baker's Propane, Inc.	Diesel Fuel/Propane	\$ 148.43	Clerk: _____
Bill	03/28/2020	1435	Bridgewater Township	Due to General Fund	\$1,558.50	
Bill	03/27/2020	EFT	DTE Energy	Electricity	\$1,735.86	Treasurer: _____
Bill	03/05/2020	1436	Faust Sand & Gravel, Inc.	Grinder Pump repairs	\$ 290.00	
Bill	03/11/2020	EFT	Frontier	Phone Service	\$ 66.69	
Bill	03/27/2020	1437	Village of Manchester	Plant Operator	\$3,057.00	
Mar 20					<u>6856.48</u>	

**Bridgewater Township Sewer Operation
Profit & Loss Budget vs. Actual
April 1, 2019 through March 27, 2020**

Mar 27, 20

Accrual Basis

	Bond - Sewer		Operation - Sewer		TOTAL	
	Apr 1, '19 - Mar 27, 20	Budget	Apr 1, '19 - Mar 27, 20	Budget	Apr 1, '19 - Mar 27, 20	Budget
Ordinary Income/Expense						
Income						
Connection Fees						
Easement Fee	0.00	0.00	250.00	0.00	250.00	0.00
Grinder Pump Reimb + 10%	0.00	0.00	8,189.20	0.00	8,189.20	0.00
Inspection Fee	0.00	0.00	150.00	0.00	150.00	0.00
Tap Fee	0.00	0.00	44,029.90	0.00	44,029.90	0.00
Total Connection Fees	0.00	0.00	52,619.10	0.00	52,619.10	0.00
Interest Income Master Account						
Interest Income Checking	0.00	0.00	172.17	100.00	172.17	100.00
Total Interest Income Master Account	0.00	0.00	172.17	100.00	172.17	100.00
Operation Maintenance Income	0.00	0.00	104,200.00	100,100.00	104,200.00	100,100.00
Special Assessment Revenue	36,450.54	8,606.45	0.00	0.00	36,450.54	8,606.45
Total Income	36,450.54	8,606.45	156,991.27	100,200.00	193,441.81	108,806.45
Gross Profit	36,450.54	8,606.45	156,991.27	100,200.00	193,441.81	108,806.45
Expense						
Bank Service Charges	25.20	0.00	0.00	0.00	25.20	0.00
Collection System						
Billing						
Billing Clerk	0.00	0.00	1,200.00	1,187.10	1,200.00	1,187.10
Office Supplies	0.00	0.00	208.50	200.00	208.50	200.00
Total Billing	0.00	0.00	1,408.50	1,387.10	1,408.50	1,387.10
Collection System Equip Repairs	0.00	0.00	0.00	5,000.00	0.00	5,000.00
Depreciation	0.00	0.00	0.00	54,404.13	0.00	54,404.13
Forcemains -Flushing & Disposal	0.00	0.00	0.00	1,000.00	0.00	1,000.00
Grinder Pump repairs	0.00	0.00	21,797.54	5,000.00	21,797.54	5,000.00
Miss Dig Locator Service	0.00	0.00	2,192.89	4,000.00	2,192.89	4,000.00
New Grinders	0.00	0.00	217.50	0.00	217.50	0.00
Total Collection System	0.00	0.00	25,616.43	70,791.23	25,616.43	70,791.23
Insurance	0.00	0.00	3,214.00	1,200.00	3,214.00	1,200.00
Legal & Professional						
Accounting	300.00	0.00	0.00	0.00	300.00	0.00
Audit	490.00	0.00	1,300.00	1,500.00	1,790.00	1,500.00
Engineer	0.00	0.00	0.00	2,000.00	0.00	2,000.00
Legal Fees	0.00	0.00	195.00	500.00	195.00	500.00
Total Legal & Professional	790.00	0.00	1,495.00	4,000.00	2,285.00	4,000.00
Miscellaneous Expense	0.00	0.00	7,718.00	0.00	7,718.00	0.00
Treatment Plant						
Building & Grounds Maintenance	0.00	0.00	1,635.00	2,000.00	1,635.00	2,000.00
Chemicals	0.00	0.00	4,781.60	6,000.00	4,781.60	6,000.00
Diesel Fuel/Propane	0.00	0.00	289.95	0.00	289.95	0.00
Electricity	0.00	0.00	19,817.20	15,500.00	19,817.20	15,500.00
Equipment Repairs	0.00	0.00	3,187.19	8,697.32	3,187.19	8,697.32
Generator Maintenance Contract	0.00	0.00	968.36	1,000.00	968.36	1,000.00
NPDES Permit	0.00	0.00	1,950.00	2,000.00	1,950.00	2,000.00
Phone Service	0.00	0.00	577.55	500.00	577.55	500.00
Plant Operator	0.00	0.00	36,285.00	36,000.00	36,285.00	36,000.00

Mar 27, 20

Accrual Basis

**Bridgewater Township Sewer Operation
Profit & Loss Budget vs. Actual
April 1, 2019 through March 27, 2020**

	Bond - Sewer		Operation - Sewer		TOTAL	
	Apr 1, '19 - Mar 27, 20	Budget	Apr 1, '19 - Mar 27, 20	Budget	Apr 1, '19 - Mar 27, 20	Budget
Sludge Handling & Disposal	0.00	0.00	4,616.93	4,000.00	4,616.93	4,000.00
Supplies	0.00	0.00	601.97	500.00	601.97	500.00
Total Treatment Plant	0.00	0.00	74,710.75	76,197.32	74,710.75	76,197.32
Total Expense	815.20	0.00	112,754.18	152,188.55	113,569.38	152,188.55
Net Ordinary Income	35,635.34	8,606.45	44,237.09	-51,988.55	79,872.43	-43,382.10
Other Income/Expense						
Other Expense						
Contingencies/Reserves	0.00	0.00	0.00	6,000.00	0.00	6,000.00
Washtenaw Cty Debt Svc						
Interest	0.00	3,035.08	0.00	0.00	0.00	3,035.08
Principal	0.00	108,000.00	0.00	0.00	0.00	108,000.00
Washtenaw Cty Debt Svc - Other	3,083.88	0.00	0.00	0.00	3,083.88	0.00
Total Washtenaw Cty Debt Svc	3,083.88	111,035.08	0.00	0.00	3,083.88	111,035.08
Total Other Expense	3,083.88	111,035.08	0.00	6,000.00	3,083.88	117,035.08
Net Other Income	-3,083.88	-111,035.08	0.00	-6,000.00	-3,083.88	-117,035.08
Net Income	32,551.46	-102,428.63	44,237.09	-57,988.55	76,788.55	-160,417.18

Bridgewater Township Sewer Operation

Balance Sheet

As of March 31, 2020

Mar 27, 2020
Accrual Basis

	Mar 31, 20
ASSETS	
Current Assets	
Checking/Savings	
Key-Sewer O/M	
Capital Improvements Reserve	24,000.00
Key-Sewer O/M - Other	32,291.12
Total Key-Sewer O/M	56,291.12
Key Sewer O/M Saving	54,933.70
Key Sewer Retirement Checking	34,696.75
Total Checking/Savings	145,921.57
Accounts Receivable	
Accounts receivable	44,426.22
Total Accounts Receivable	44,426.22
Other Current Assets	
Due From Tax	11,986.30
Prepaid Insurance	1,379.00
Taxes Receivable Special Asst	6,164.90
Total Other Current Assets	19,530.20
Total Current Assets	209,877.99
Fixed Assets	
Accessory Building	53,320.02
Accumulated Depr - Access Bldg	-9,360.65
Equipment	95,107.77
Accumulated Depr - Equipment	-42,173.44
Sewer System Plant	1,966,444.05
Accumulated Depr - Sewer System	-680,061.78
Land	55,355.06
Total Fixed Assets	1,438,631.03
Other Assets	
Special Assessment Receivable	30,190.34
Total Other Assets	30,190.34
TOTAL ASSETS	1,678,699.36
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
*Accounts Payable	-644.73
Total Accounts Payable	-644.73
Other Current Liabilities	
2004 Bond Pmt Due in One Yr	-37,012.00
Total Other Current Liabilities	-37,012.00
Total Current Liabilities	-37,656.73
Total Liabilities	-37,656.73

Bridgewater Township Sewer Operation

Balance Sheet

As of March 31, 2020

Mar 27, 2020
Accrual Basis

	<u>Mar 31, 20</u>
Equity	
Invested in capital assets, net	1,317,951.48
Restricted for Debt Service	240,753.85
Unrestricted Funds (QB RE acct)	80,862.21
Net Income	76,788.55
	<hr/>
Total Equity	1,716,356.09
	<hr/>
TOTAL LIABILITIES & EQUITY	1,678,699.36
	<hr/> <hr/>



Michigan AgriBusiness Solutions, LLC

“The trusted partner in biosolids management”

March 18, 2020

Mr. Tom Thompson
Bridgewater WWTP
8820 Kaiser rd.
Saline, Mi. 48176

RE: Proposal for Biosolid Hauling Bridgewater WWTP

Please do not hesitate to contact me at ken@michagbusiness.net or 989-439-6685 should you have any questions or concerns.

Regards,

Ken Wegener
General Manager
Michigan AgriBusiness Solutions, LLC.

Bid Proposal

Scope Description

Hauling and land application of approximately 33,000 gallons of biosolids.

Price Per Gallon

2020	\$0.0867
2021	\$0.0884
2022	\$0.0902



Michigan AgriBusiness Solutions, LLC

“The trusted partner in biosolids management”

Fuel Surcharge Adjustment:

All Agreement Prices shall be adjusted monthly for a fuel surcharge ("Fuel Surcharge Adjustment") to reflect any increased change in diesel fuel prices, in accordance with the table below, if the cost of retail on-highway diesel fuel (Department of Energy, Energy Information Administration Midwest is at, or exceeds, \$3.00 per gallon (Base Price).

The Fuel Surcharge Adjustment will be based on the following chart and the Retail On-Highway Diesel Price - Midwest as published by the U.S. Department of Energy's Energy Information Administration for Midwest and will be applied to the then current fixed or unit fee, as applicable. The Fuel Surcharge Adjustment will be no more than once a calendar month beginning with the second calendar month following the Commencement of Services and shall be adjusted as of the first day of each month. Fuel Surcharge Adjustment will then be applied as follows:

Base Price = \$3.01 / Gallon

For each \$0.05/gallon increase thereafter add 0.5%

Diesel Price \$/Gallon – Note	Fuel Surcharge Adjustment %
\$3.00 (Base Price)	None
\$3.01 - \$3.049	0.5%
\$3.05 - \$3.099	1.0%
\$3.10 - \$3.140	1.5%

Note 1 – Fuel Rate based on DOE EIA monthly retail on-highway diesel prices Midwest

Sampling Requirements and Costs

Sampling \$750.00 per haul

2020
LOCAL ROAD PROGRAM
BRIDGEWATER TOWNSHIP



COMMISSIONERS
DOUGLAS E. FULLER
CHAIR
BARBARA RYAN FULLER
VICE-CHAIR
RODRICK K. GREEN
MEMBER

**WASHTENAW COUNTY
BOARD OF COUNTY ROAD COMMISSIONERS**

555 NORTH ZEEB ROAD
ANN ARBOR, MICHIGAN 48103
WWW.WCROADS.ORG
TELEPHONE (734) 761-1500
FAX (734) 761-3737

SHERYL SODERHOLM SIDDALL, P.E.
MANAGING DIRECTOR

MATTHEW F. MACDONELL, P.E.
DIRECTOR OF ENGINEERING
COUNTY HIGHWAY ENGINEER

JAMES D. HARMON, P.E.
DIRECTOR OF OPERATIONS

DANIEL D. ACKERMAN
DIRECTOR OF FINANCE & IT

May 7, 2020

Dear Bridgewater Township Board of Trustees:

On behalf of everyone at the Washtenaw County Road Commission, I would like to thank you for your continued investments in the county local road system. We are pleased to provide you with our 2020 Annual Local Road Funding Program. For the third year in a row, our board has increased the total amount of conventional matching funds to \$1.1 million and maintained the \$200,000 drainage matching program.

This year's road booklet includes...

- Details on the 2020 Local Road Program and matching fund allocations
- Quote for 2020 proposed dust control program
- List of proposed local road projects with cost estimates
- County-wide map of 2020 primary road projects
- County-wide map of the draft 2021 – 2024 road millage project plan

Please note, we need your written commitment to this year's Local Road Program by **Friday, May 15, 2020**, if not sooner, to obligate allocated matching funds. Your timely response and participation are essential to the successful completion of this year's program.

As you know, 2020 marks the end of the four-year, 0.5 mill millage overwhelmingly passed by voters in 2016. This millage has allowed us to make significant progress on our primary road system across Washtenaw County, but there is still much work to do. We held three meetings with township officials last fall to get feedback on a draft project plan that has now been presented to the Board of County Commissioners (BOC)'s Roads Funding Subcommittee. The subcommittee has recommended placing a restoration and renewal of the four-year millage on the August 2020 ballot. The BOC will review this request in the coming weeks. We will provide you more information on this process as the year progresses.

We look forward to talking more about this year's road program and more during our annual meeting. If you have any immediate concerns, please feel free to contact me at (734) 327-6687 or Jim Harmon, director of operations, at (734) 327-6653.

Sincerely,

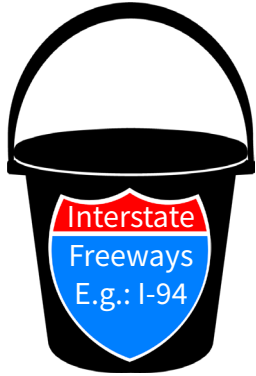
Sheryl Soderholm Siddall, P.E
Managing Director

The 5 Buckets of Michigan Road Funding

Inspired by Lew Kidder, a passionate supporter of Washtenaw County roads

Michigan road construction is funded by a patchwork of federal, state and local taxpayer dollars. Funds are distributed through the federal fuel tax, state fuel tax, license and registration fees. In some areas of the state, a small portion of property taxes, collected through millages, helps fund roads.

Once collected, this money is invested in the road system based on the type of road, summarized with the “5 buckets” below. For more information, visit wcroads.org or call (734) 761-1500.



Purpose: Connect states

Responsible Agency:

Michigan Department of Transportation (MDOT)

Funding Sources

- Federal Highway Trust Fund
- Michigan Transportation Fund (MTF) - state portion



Purpose: Connect counties

Responsible Agency:

Michigan Department of Transportation (MDOT)

Funding Source:

Michigan Transportation Fund (MTF) - state portion



Purpose: Connect local communities

Responsible Agency: County road commission

Funding Source: Michigan Transportation Fund (MTF) - county portion

Supplemental Funding Options

- Federal and state grants
- County-wide millage



Purpose: Connect homes and businesses to cities and villages

Responsible Agencies: County road commission and township government

Funding Sources

- WCRC's annual local road matching program
- Township funds

Supplemental Funding Options

- Township-wide millage
- Township-wide SAD*



Purpose: Provide access to people who live or work there

Responsible Agencies: County road commission and township government

Funding Sources

- WCRC's annual local road matching program
- Township funds

Supplemental Funding Option

- Neighborhood SAD*

*Special Assessment District (SAD)- an area where a majority of property owners agree to tax themselves in exchange for a service, such as road work, over and above routine maintenance. Townships can initiate a township-wide SAD or a neighborhood SAD. Residents may petition for a neighborhood SAD.



WASHTENAW COUNTY ROAD COMMISSION
2020 LOCAL MATCHING PROGRAM

The Washtenaw County Road Commission is anticipating it will receive \$28,500,000 in Michigan Transportation Fund (MTF) revenues for 2019. The Road Commission is anticipating increased MTF revenues in 2020 for a total budgeted amount of \$31,000,000.

The Road Commission has recognized that local road funds are inadequate to maintain the 1,060 centerline miles of local roads in Washtenaw County; the Road Commission has historically transferred funds from the Primary Road Fund to the Local Road Fund, even though this transfer severely limits maintenance activity on our primary road system.

A summary of our 2020 budget as approved by the Board of Road Commissioners at its regular meeting on December 3, 2019 (RC19-403) is provided as follows.

2020 Road Commission Budget

Revenues

Michigan Transportation Fund	\$ 31,000,000
Federal/ State Funds	\$ 22,766,000
Trunkline Maintenance	\$ 3,200,000
Township Contributions	\$ 4,488,000
Other Contributions	\$ 6,071,000
Miscellaneous Income	<u>\$ 1,759,000</u>
Total	\$ 69,284,000

Expenditures

Administration	\$ 1,376,000
Operations	\$ 10,042,000
Engineering	\$ 3,430,000
Non-Departmental	\$ 8,936,000
Debt Service	\$ 2,454,000
Road Improvement Program	<u>\$ 43,187,000</u>
Total	\$ 69,424,000

Matching Funds

The Road Commission has assigned a total of \$1,100,000 for 2020 for the conventional Local Road Matching Program, which is consistent with the 2019 program. This consists of a countywide allocation of \$930,769 for matching programs on local roads in all twenty townships based on the distribution formula used by the Michigan Department of Transportation to allocate local road funds to the 83 counties of Michigan. In addition to this, recognizing the fact that the urban local roads receive a higher allocation of Michigan Transportation Funds, \$169,231 is allocated based on the amount of urban local miles within eligible townships. Ann Arbor, Augusta, Dexter, Lima, Lodi, Northfield, Pittsfield, Salem, Saline, Scio, Superior, Sylvan, Webster, York and Ypsilanti Townships are within the urban area and are eligible for these additional matching funds.

The Road Commission has allocated \$200,000 for the 2020 Drainage Matching Program for local uncurbed, non-subdivision roads. The Road Commission continues to recognize the need for directing more resources towards improving the drainage along our local roads. The drainage matching program is in addition to the conventional local road matching program available to the Townships. Some of the key features of drainage matching program include:

- Funding distribution is based on the total uncurbed, non-subdivision local road centerline mileage for each township
- Eligible work activities are limited to uncurbed, non-subdivision local roads
- Eligible work activities include roadside berm removal, ditch establishment & restoration, small culvert installation, rehabilitation or replacement.

Replacement of local road culverts and bridges that require permits from the Michigan Department of Environment, Great Lakes, and Energy and/or the Washtenaw County Water Resources Commissioner's Office will be funded by the Road Commission at no greater than 50% of total cost. This funding source is separate from the conventional and other drainage matching funds identified herein and will be applied on a case-by-case basis in partnership with interested townships by formal, written agreement.

TOWNSHIP	2020 CONVENTIONAL LOCAL ROAD MATCHING PROGRAM	2019 CONVENTIONAL LOCAL ROAD MATCHING PROGRAM	2020 DRAINAGE MATCHING PROGRAM	2019 DRAINAGE MATCHING PROGRAM
Salem	\$36,140	\$36,124	\$10,535	\$10,493
Northfield	55,015	54,991	13,847	13,732
Webster	38,676	39,087	11,787	11,792
Dexter	35,260	35,244	7,008	6,932
Lyndon	26,403	26,388	10,629	10,048
Sylvan	29,247	29,231	11,096	11,489
Lima	33,998	33,979	12,804	12,745
Scio	82,322	82,298	7,131	7,157
Ann Arbor	23,275	23,267	3,782	3,833
Superior	69,128	69,103	9,753	8,793
Ypsilanti	229,618	229,559	4,412	5,924
Pittsfield	151,202	151,163	4,894	4,669
Lodi	49,778	49,755	12,664	12,879
Freedom	29,884	29,864	13,618	13,684
Sharon	22,986	22,972	9,939	9,971
Manchester	31,514	31,495	13,091	13,176
Bridgewater	25,900	25,883	11,526	11,481
Saline	20,920	20,908	8,217	8,125
York	60,038	60,015	8,615	8,521
Augusta	<u>48,695</u>	<u>48,672</u>	<u>14,652</u>	<u>14,554</u>
	\$1,100,000	\$1,100,000	\$200,000	\$200,000

*Totals do not equal sum of individual allocations due to rounding

The WCRC Matching Program is subject to the following conditions:

a) Township Assistance

In order to allow local road improvements to proceed in a timely manner, townships are asked to assist Road Commission personnel in acquiring necessary tree removal and grading permits, holding public hearings and coordinating any necessary property owner contacts.

b) Project Overruns

Road Commission staff will provide an estimated cost for each individual project to be included within the agreement between the township and the Road Commission. If, prior to beginning an individual project, it is determined that the original cost estimate will not cover project costs, the Road Commission will notify the township to determine, if the township desires to proceed with the project with a reduced scope or an additional funding commitment. Budgets are closely monitored on each project and every effort is made to avoid overruns. Any unexpected project cost overrun shall be taken from any unexpended funds remaining in that township's total township agreement. If the overrun exceeds the total township agreement, the Road Commission may bill the township up to an additional 10 percent of the total agreement amount with the township. At the township's option, such overruns can be taken from the following years matching funds.

c) Billing Procedures

As has been the practice for the past several years, the first 40 percent of the total Matching Program for construction and heavy maintenance projects will be due in June or 30 days from receipt of the first invoice. A second 40 percent will be due in August or 30 days from receipt of the second invoice. A final billing will be due in December or 30 days from receipt of final invoice. Any credits due townships will be returned at the time of final billing or credited to the following year, as determined by the township. The above billing methods apply only to those projects considered to be construction and heavy maintenance and does not apply to dust control which will be billed at cost to the date at time of billing. Standard fringe and overhead rates will be applied as defined by PA 51 of 1951, as amended.

d) Primary Road Matching

Any township board may, at their option, request that a part or all of their allocated matching WCRC funds, along with an equal amount of township funds, be used on a Primary Road Project within their township boundaries.

e) Reallocation of Funds

Any township that has not notified the WCRC of their intent to use matching funds **on or before Friday, May 15, 2020** will forfeit the 2020 allocated matching money. The WCRC will determine the amount of unused matching funds and reallocate these funds to primary road maintenance.

f) Dust Control

Conventional matching funds can be used for dust control only for solid applications (spot or skip spraying is ineligible).

g) Local Matching Fund Carryover

If a township determines that they desire to carry over the funds allocated for a given year into the following year, the township must provide written notification to the Road Commission that they are requesting this carryover, and identify an eligible project for which the funds will be held. The Road Commission carry-over fund will be preserved for one year. Beyond this point the funds will be reallocated as stated in Paragraph e. The carryover option allows the township to accumulate the funds that are allocated with the previous year allocation; in other words, the carry over funds cannot exceed the previous year's allocation.



2019 Township Expenditures and Contributions

Township	Construction/Capacity Improvement (\$)	Preservation/Structural Improvement (\$)	Total (\$)	Township Contributions* (\$)
ANN ARBOR	191,386.62	650,484.45	841,871.07	232,861.86
AUGUSTA	21,963.60	637,949.50	659,913.10	145,470.20
BRIDGEWATER	274,071.16	274,071.16	274,071.16	64,606.27
DEXTER		309,880.98	309,880.98	150,361.13
FREEDOM		342,472.64	342,472.64	39,090.21
LIMA	1,723.98	319,400.36	321,124.34	171,532.88
LODI	2,853.45	2,226,480.11	2,229,333.56	196,081.52
LYNDON	623,869.45	53,529.50	677,398.95	32,872.13
MANCHESTER		430,354.74	430,354.74	38,747.24
NORTHFIELD		173,379.10	173,379.10	91,657.21
PITTSFIELD	3,142,624.42	5,889,111.41	9,031,735.83	2,601,981.46
SALEM	3,187,960.88	511,866.03	3,699,826.91	3,283,601.74
SALINE	34,677.53	470,143.54	504,821.07	149,038.37
SCIO	4,566,307.92	862,731.33	5,429,039.25	20,383.42
SHARON		2,073,268.44	2,073,268.44	98,669.40
SUPERIOR		868,313.65	868,313.65	168,491.31
SYLVAN		185,756.15	185,756.15	26,114.52
WEBSTER		1,279,845.06	1,279,845.06	198,297.44
YORK	16,729.73	3,593,950.57	3,610,680.30	205,541.92
YPSILANTI	308,660.50	1,992,420.93	2,301,081.43	1,147,957.87
Totals	\$12,098,758.08	\$23,145,409.65	\$35,244,167.73	\$9,063,358.10

Construction/Capacity Improvements - Construction of a new road where no road previously existed, and/or the addition of lanes to an existing roadway, increasing the capacity of a highway to accommodate a specific part of traffic, widening lanes of one lane width or more, adding turn lanes more than 1/2 mile in length.

Preservation/Structural Improvements - The improvement of an existing road or street by correcting the grades, drainage structures, width, alignment, or surface in various ways. Rebuilding existing bridges or grade separations and the repair of such structures. Installing traffic signs and/or signals in new locations or replacing existing signals.

*The Township Contributions Totals and Funds expended for Construction and Preservation amount may not balance. The Township Contributions list all funds contributed by each township and will balance back to the amount reported on the Statement of Revenues, Line 74, Township Contributions, of the Act 51 Report.

The total funds expended are for construction and preservation only. They do not contain funds expended for Routine Preventative Maintenance.

WASHTENAW COUNTY ROAD COMMISSION

2020 DUST CONTROL

MATERIAL

COST/GALLON APPLIED

CONTRACT BRINE

\$0.179

BRIDGEWATER TOWNSHIP

40.68 miles certified local gravel roads

(Recommended application rate – 2,000 gallons per mile)

Two Solid Applications

167,340 gallons = \$ 29,953.86

Three Solid Applications

251,010 gallons = \$44,930.79

Includes an additional third pass wide on Kies, Austin to Clinton
Includes an additional third pass wide on Allen, Hogan to Clinton

For Information Only

2019 Use: 159,962 gallons Contract Brine
(2 solid applications)

BRIDGEWATER TOWNSHIP

PROPOSED 2020 LOCAL ROAD PROJECTS

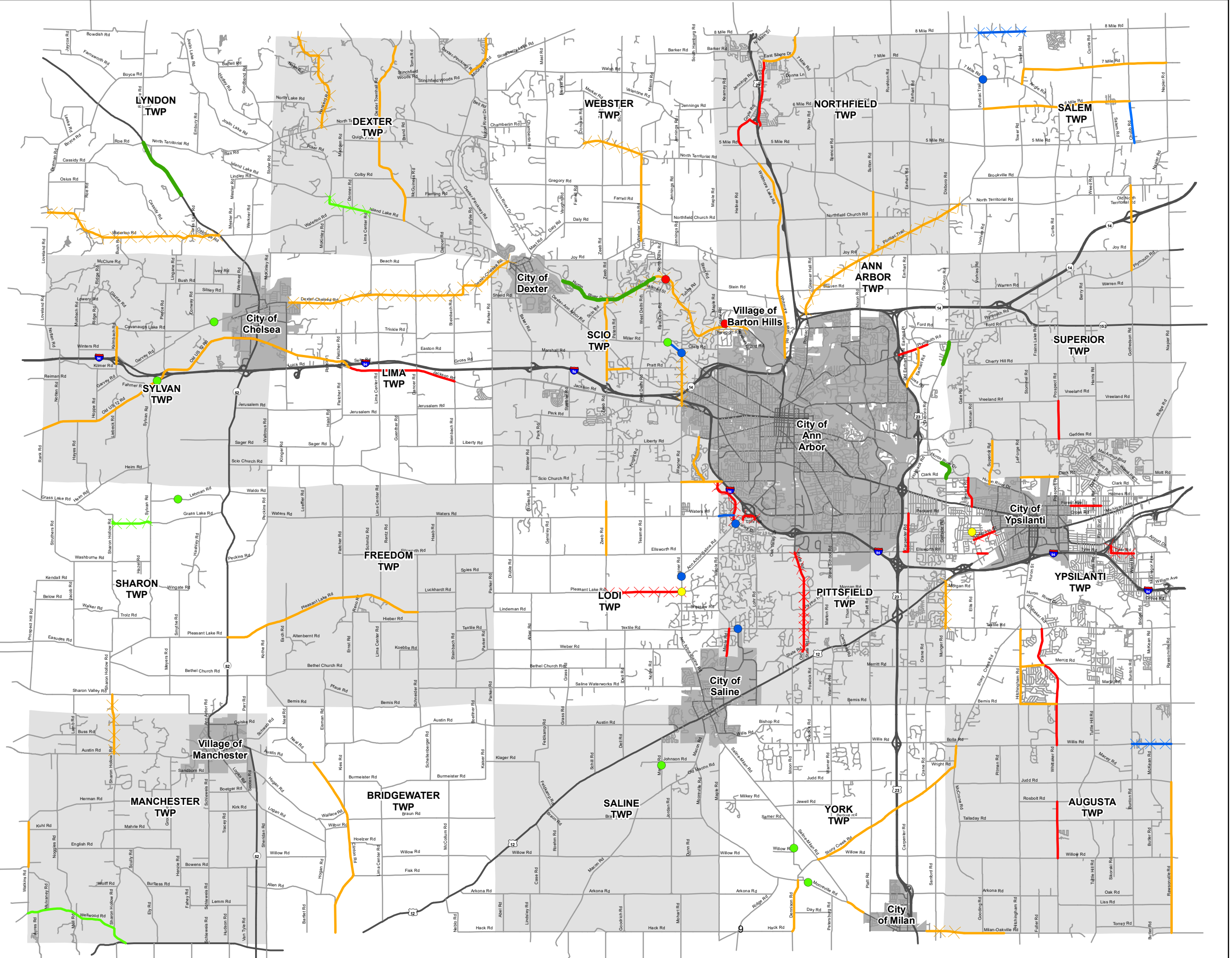
- FISK ROAD, LIMA CENTER ROAD TO MCCOLLUM ROAD
Work to include forestry operations, roadside berm removal, ditching, and associated project restoration.
Estimated project cost: \$ 35,500
- HACK ROAD, NEBLO ROAD TO SALINE TOWNSHIP LINE
Work to include shaping the existing surface, the application of 6" (C.I.P.) of 22a gravel (approximately 3,900 tons) with associated dust control and project restoration.
Estimated project cost: \$ 65,200
- WILLOW ROAD, HOGAN ROAD TO SHERIDAN ROAD
Work to include shaping the existing surface, the application of 6" (C.I.P.) of 23a limestone (approximately 5,800 tons) with associated dust control and project restoration.
Estimated project cost: \$ 122,300
- LOGAN ROAD, SHERIDAN ROAD TO HOGAN ROAD
Work to include shaping the existing surface, the application of 6" (C.I.P.) of 23a limestone (approximately 6,500 tons) with associated dust control and project restoration.
Estimated project cost: \$ 137,000
- HOGAN ROAD, SHERIDAN ROAD TO LOGAN ROAD
Work to include shaping the existing surface, the application of 8" (C.I.P.) of 23a limestone (approximately 7,450 tons) with associated dust control and project restoration.
Estimated project cost: \$ 157,000



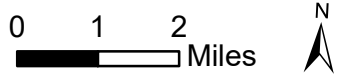
2020 Road & Bridge Improvement Projects

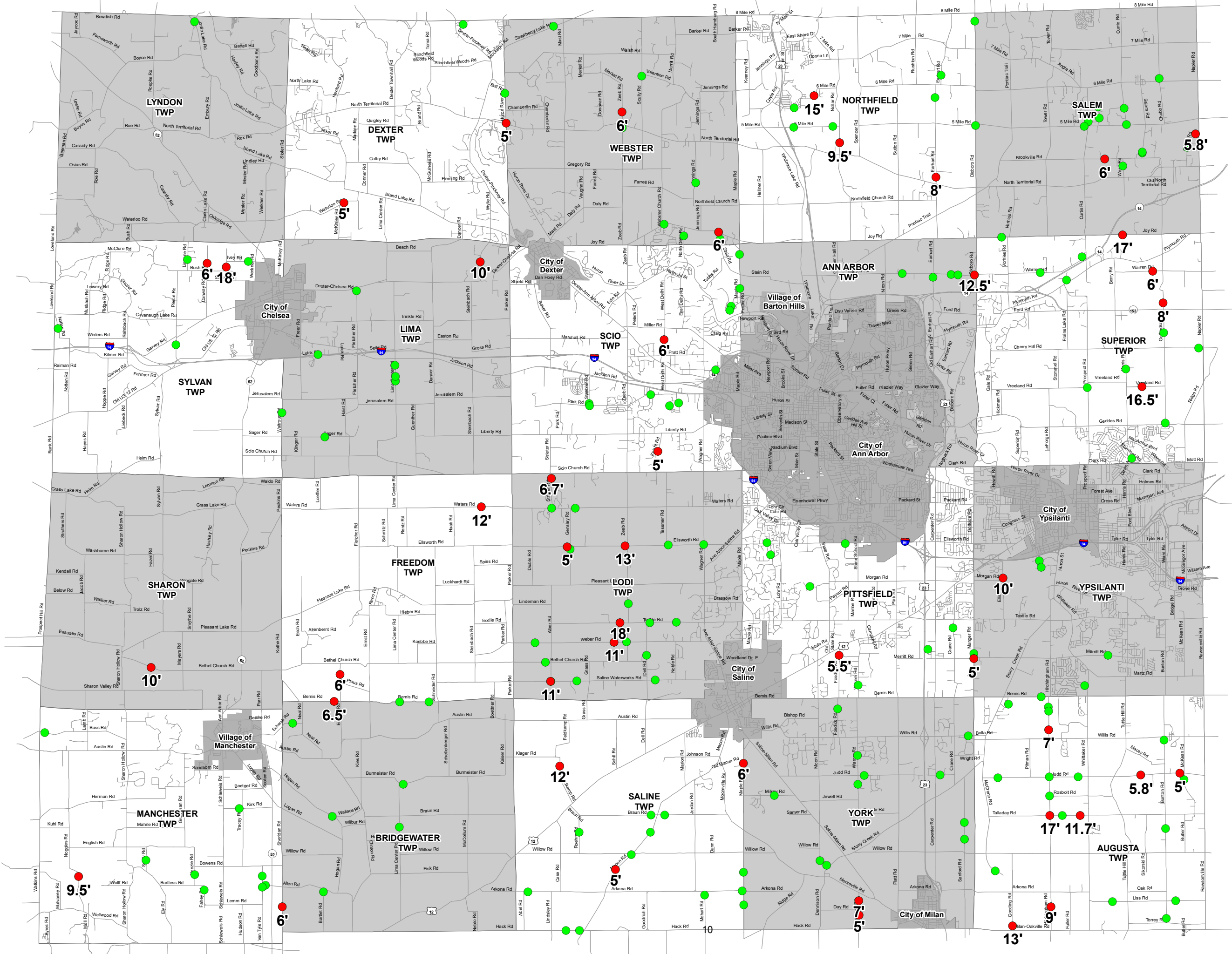
Legend - Project Type

- XXX Millage Project
- Mill/Overlay
- Pulverize/Overlay or Reconstruct
- Chipseal
- Non-Motorized Path
- Limestone Overlay
- Bridge/Culvert Project
- Intersection Project
- Safety Project



Printed: March, 2020





**Local Road Culverts
5' to 20'**

- Fair to Good Condition
- Poor Condition

Note: Does not include bridges on local roads that are 20' and greater in span.



Washtenaw County Millage Projects 2021-2024

Road and Non-Motorized Projects

DRAFT

Road Projects

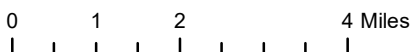
- 2021 (Green line)
- 2022 (Red line)
- 2023 (Yellow line)
- 2024 (Blue line)

● Road Intersection Project

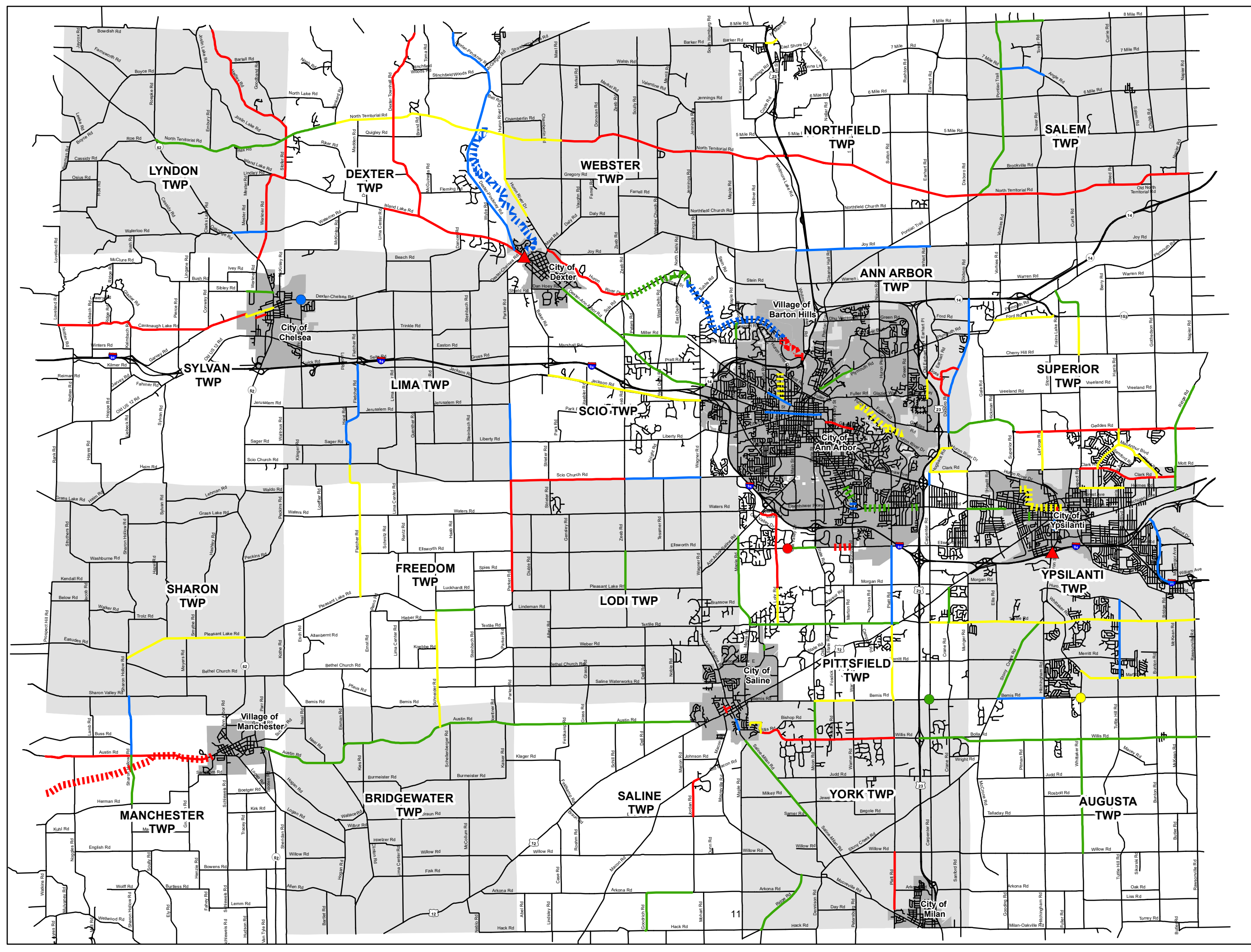
Non-Motorized Projects

- 2021 (Green dashed line)
- 2022 (Red dashed line)
- 2023 (Yellow dashed line)
- 2024 (Blue dashed line)

▲ Non-Motorized Project



Updated: February 13, 2020



Community Resources



Office Hours

During the spring, fall and winter, our office hours are Monday – Friday, 7 a.m. – 3:30 p.m., and we can be reached at (734) 761-1500 or by visiting our main office at 555 N. Zeeb Road. During the summer, we switch our office hours to Monday – Thursday, 6 a.m. – 4:30 p.m.

If you or a constituent ever need to report a road emergency after our regular business hours, such as a tree across the road, missing stop sign, etc., we have contracted with Emergent Health Partners to receive these after-hours calls and our crews will respond 24/7. Emergent Health Partners can be reached at (734) 477-6721.

WCRC Website wcroads.org

We post advisories for closures, lane restrictions, and road reopenings on the front page of our website. In addition, there are many pages dedicated to frequently asked questions, including about our winter maintenance work. We also provide a current projects interactive map and project list on our website.

Email Alerts

WCRC Weekly Road Work Schedule

Every week during construction season, we distribute a weekly road work schedule (typically April – November). This schedule is also posted on our website: wcroads.org/weekly-road-work-update/

Township-specific Road Advisories

Whenever there is road work on a county road with a major impact on traffic, we will post a road advisory about the work on our website. In addition, this advisory is emailed out to a township distribution list. Anyone can subscribe to receive alerts for one or all townships in Washtenaw County.

Township officials have already been added to your township distribution lists. If you have not been receiving these alerts, please contact Emily Kizer, communications manager, kizere@wcroads.org.

Please help us spread the work by encouraging constituents to subscribe to these alerts, wcroads.org/residents/subscribe-to-road-updates/.

WCRC Fix It App

We also have a free work request app that can be downloaded for Apple or Android mobile phones – WCRC Fix It. With WCRC Fix It, the public can submit work requests directly to the appropriate WCRC staff member. Once submitted, the requestor can follow the progress of their request through our work system. Last year, we received about 5,300 requests through this system.

Social Media

WCRC has both a Facebook page (WashtenawRoads) and a Twitter page (@washtenawroads). These pages are updated regularly with road-related posts including road closures, project announcements, and winter plowing updates.

2020 Bridgewater Township Agreement - Dust Control

From: Harmon, Jim (harmonj@wcroads.org)

To: bridgewaterwpsupervisor@yahoo.com

Cc: bridgewaterwpclerk@yahoo.com; lobbestaelt@wcroads.org; freemanr@wcroads.org; harrisk@wcroads.org

Date: Wednesday, March 18, 2020, 11:28 AM EDT

Laurie,

Based upon our conversations last year, we have prepared two options for your consideration for this season. One agreement is consistent with your past selection of two brine applications. The other agreement includes three applications. We have acquired additional equipment to allow us to extend dust control services, if desired. Of course, an increase in brining financially competes with other needed local road investments.

With best regards,

Jim

James D. Harmon, P.E.

Director of Operations

Washtenaw County Road Commission

555 N. Zeeb Road, Ann Arbor, Michigan

Direct: (734) 327-6653 | Main: (734) 761-1500

wcroads.org | [Follow us on Facebook](#)

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2020_Bridgewater Township First Agreement Three Apps.pdf
80.5kB



2020_Bridgewater Township First Agreement Two Apps.pdf

2020 BRIDGEWATER TOWNSHIP AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 2020, by and between the Township Board of Bridgewater Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Bridgewater, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

1. Dust Control (497-17-108):

Work to include placement of two (2) solid applications of contract brine on all certified local gravel/limestone roads within the township, including an additional third pass on Kies Road between Austin Road and Clinton Road and on Allen Road between Hogan Road and Clinton Road. Estimated 167,340 gallons @ \$0.179 per gallon.

Estimated cost of contract brine: **\$ 29,953.86**

AGREEMENT SUMMARY

2020 LOCAL ROAD PROGRAM

Dust Control	\$ 29,953.86
Less WCRC Conventional Matching Funds	\$ 14,976.93

ESTIMATED AMOUNT TO BE PAID BY BRIDGEWATER TOWNSHIP
UNDER THIS AGREEMENT DURING 2020: **\$ 14,976.93**

FOR BRIDGEWATER TOWNSHIP:

Laurie Fromhart, Supervisor

Witness

Tom Wharam, Clerk

Witness

FOR WASHTENAW COUNTY ROAD COMMISSION:

Douglas E. Fuller, Chair

Witness

Sheryl Soderholm Siddall, Managing Director

Witness

2020 BRIDGEWATER TOWNSHIP AGREEMENT

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WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Bridgewater, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

1. Dust Control (497-17-108):

Work to include placement of three (3) solid applications of contract brine on all certified local gravel/limestone roads within the township, including an additional third pass on Kies Road between Austin Road and Clinton Road and on Allen Road between Hogan Road and Clinton Road. Estimated 251,010 gallons @ \$0.179 per gallon.

Estimated cost of contract brine: **\$ 44,930.79**

AGREEMENT SUMMARY

2020 LOCAL ROAD PROGRAM

Dust Control \$ 44,930.79

Less WCRC Conventional Matching Funds \$ 22,465.40

ESTIMATED AMOUNT TO BE PAID BY BRIDGEWATER TOWNSHIP
UNDER THIS AGREEMENT DURING 2020:

\$ 22,465.40

FOR BRIDGEWATER TOWNSHIP:

Laurie Fromhart, Supervisor

Witness

Tom Wharam, Clerk

Witness

FOR WASHTENAW COUNTY ROAD COMMISSION:

Douglas E. Fuller, Chair

Witness

Sheryl Soderholm Siddall, Managing Director

Witness

Bridgewater Village Tile Update

From: David Streeter (streeterd@washtenaw.org)

To: millers@washtenaw.org; bridgewaterwpsupervisor@yahoo.com; fultsw@washtenaw.org; pratte@washtenaw.org

Date: Friday, March 20, 2020, 02:45 PM EDT

Installation on the south side of Austin Rd has been completed. Finish grade and additional site work is still needed, but both branches of BVT are now connected underneath Austin Rd. Monday may be used to finish up some areas surrounding structures, aside from that, work on the north side of Austin Rd will begin. It's anticipated that the west branch, through Hennes property, will be completed first.

Any questions or concerns , please let me know.

Thanks

Dave Streeter

Sent from my iPhone

RE: Operation Millage Rate

From: Catherine Mullhaupt (catherine@michigantownships.org)
To: bridgewaterwpsupervisor@yahoo.com
Cc: cindy@michigantownships.org; michael@michigantownships.org
Date: Friday, March 13, 2020, 11:17 AM EDT

Laurie:

The township's allocated millage is still allocated at the countywide level, just not through a county allocation board. Apparently it was approved by the voters in the past to go to a "fixed" allocation. So to actually have that millage return to its original rate, there would have to be another countywide allocation ballot question, not an individual township ballot question. (See the link to the language of that ballot question in the excerpt below.)

Instead the township could go for a township extra-voted millage question for general operating purposes, or for specific purposes (sometimes more palatable to the voters) with the intention of freeing up general operating funds that currently fund those specific purposes.

See my attached presentations and Millage Packet.

Here is an excerpt from the newly revised "little red book" (*Authorities & Responsibilities of Michigan Townships—shipping today*) on allocated millage:

Township millage rates

General law townships and charter townships must take different approaches to property taxes.

General law township tax limitations

The Michigan Constitution limits the total millage rate levied by all taxing entities within a general law township to 15 mills. This 15-mill levy may be increased to not more than 18 mills within a county by a vote of the electors within that county. This separate tax limitation vote establishes millage limits for the county and for general law townships within that county. Debt obligations are not counted toward the tax limitations. (Article IX, Section 6)

Allocated millage (general operating)

Allocated millage is unrestricted general operating revenue that the township board may use for any lawful purpose—along with revenue sharing, it is the “Monopoly™ bank” that each general law township board starts with to provide mandated and other township services.

Charter townships are not included in allocated millage.

A general law township is authorized by statute to levy a minimum of one mill “allocated millage” for general operating purposes. (MCL 211.211(4)) This millage is subject to the Headlee rollback.

This minimum general operating millage is allocated to townships by the county allocation process in one of two ways by the Property Tax Limitation Act, Public Act 62 of 1933, MCL 211.201, et seq.:

1. Allocated by fixed (“pegged”) millage established by vote of the electors: The allocated millage (separate tax limitation) may be established by the electors, up to an 18-mill limit. (The ballot question for this vote is submitted by the county board of commissioners to the county clerk for a countywide ballot, according to [MCL 211.205g](#).) As of 2003, 73 Michigan counties had fixed allocated millages. (MCLs [211.204a](#) to [211.205l](#))
2. Allocated by county allocation board: A county allocation board annually establishes allocated tax rates up to a 15-mill limit. As of 2003, 10 counties had allocation boards. (MCLs 211.208 to 211.217a) General law townships must submit their budgets to the county allocation board for the allocation of millage in competition with the (non-charter) county, intermediate school district, community college district organized after April 15, 1957, and, where applicable, the public library commission in a first-class school district. (MCL 211.211)

Catherine A. Mullhaupt, Staff Attorney
Member Information Services
Michigan Townships Association
(517) 321-6467 Fax: (517) 321-8908
Email: catherine@michigantownships.org

To help ensure that you receive emails from us, please be sure to add "michigantownships.org" to your email "Allow" list. MTA Member Information Services staff are regularly available Monday through Friday, 8 a.m. to 5 p.m., to answer your questions.

The information contained in this email is provided solely for a general informational purpose and should not be interpreted as legal advice. MTA encourages township officials to consult with their legal counsel on questions of law. MTA reserves the right to distribute this information.

From: Laurie Fromhart <bridgewaterwpsupervisor@yahoo.com>
Sent: Thursday, March 12, 2020 9:37 AM
To: Catherine Mullhaupt <catherine@michigantownships.org>
Subject: Re: Operation Millage Rate

Barlett Road Meeting

From: McCulloch, Mark (mccullochm@wcroads.org)

To: david.horney@tetrattech.com; bridgewaterwpsupervisor@yahoo.com; mandy@gerkenpaving.com; kenlow@bria2.com

Cc: macdonellm@wcroads.org

Date: Sunday, March 22, 2020, 07:44 PM EDT

To all –

Management of WCRC is understandably discouraging employee contact with others and practice social distancing whenever possible during the Covid-19 period. I am 'parking' this meeting two weeks out as a reminder to myself to reschedule once state restrictions have suspended. Thanks for your understanding.

Mark

 Untitled
2.7kB

FW: mtwp_supervisor@sbcglobal.net huelh.acres@plantpioneer.com

From: gm.lawncare (gm.lawncare@yahoo.com)

To: bridgewaterwpsupervisor@yahoo.com

Date: Monday, March 16, 2020, 11:14 AM EDT

Sent from my Sprint Samsung Galaxy S7.

----- Original message -----

From: Western Washtenaw Construction Authority <wwcabuild@gmail.com>

Date: 3/16/20 11:05 AM (GMT-05:00)

To: Martin Way <mwhd51@yahoo.com>, dsweidmayer <dsweidmayer@yahoo.com>, "gm.lawncare" <gm.lawncare@yahoo.com>

Subject: mtwp_supervisor@sbcglobal.net huelh.acres@plantpioneer.com

Good Afternoon Board Members,

We are notifying you to let you know that we have put into effect for the time being of closing our office to the public with office staff still reporting and at this time. We have halted all inspections in occupied residential homes and occupied businesses. Only new construction projects requests are currently being accepted at this time but subject to change.

Any application processing can be handled through our email wwcabuild@gmail.com. and all fees will be collected via the phone by credit card. If anyone has or questions or needs to speak to someone they can leave a message on our machine.

Thank you for your services and support.

--

Tammy Koteles

Administrative Assistant

Western Washtenaw Construction Authority

Ph: 734-428-7001

Fx: 734-428-1849

SHERYL SODERHOLM SIDDALL, P.E.
MANAGING DIRECTOR
COUNTY HIGHWAY ENGINEER

**WASHTENAW COUNTY
BOARD OF COUNTY ROAD COMMISSIONERS**

555 NORTH ZEEB ROAD
ANN ARBOR, MICHIGAN 48103
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TELEPHONE (734) 761-1500
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MATTHEW F. MACDONELL, P.E.
DIRECTOR OF ENGINEERING

JAMES D. HARMON, P.E.
DIRECTOR OF OPERATIONS

DANIEL D. ACKERMAN
DIRECTOR OF FINANCE & IT

COMMISSIONERS
DOUGLAS E. FULLER
CHAIR

BARBARA RYAN FULLER
VICE-CHAIR

RODRICK K. GREEN
MEMBER

March 27, 2020

Frontier Communications
Kathy Anderson (e-mail)
101 E. 2nd Street.
Davison, MI. 48423

RE: Boettner Road, PN 244069, Application #16628

Dear Ms. Anderson:

We have completed our review of the plan for the proposed fiber, poles and handholes installation along Boettner & Austin Roads dated 09/05/19 received 02/12/20 and offer the following comments:

- Indicate whether this is a direct buried fiber line or fiber buried in innerduct and the size of the fiber and innerduct.
- Provide a picture or drawing of the pole and all the equipment to be placed on the pole.
- The plan as printed is not to scale. Provide the plan set in a 1=50 scale or larger.
- Are you placing a handhole or cabinet? If placing a cabinet, please provide detailed dimensions and method of installation including the foundation size.
- We assume the dark bold line is the new installation. Why does it have noted BFO 48 Dead?
- Pole spacing can not be determined until we receive a properly scaled plan set. Any new poles must be set in line with the existing pole line.

Please resubmit **3** sets of revised plans using application number 16628 including the original plan date and revision date on the plan with your re-submittal.

Thank you for your cooperation. If you have any questions concerning this matter I may be contacted at (734) 327-6690 or posegayj@wcroads.org.

Sincerely,



John D. Posegay
Permit Coordinator/Weighmaster

Cc: Mark McCulloch (email)
Gary Streight (email)
Angie Borrego (email)
Freedom TWP (email)
Bridgewater TWP (email)
File

RE: Boettner Rd. 2444069, application #16628

From: Spina, Mark (mark.spina@ftr.com)

To: posegayj@wcroads.org; kathy.anderson@ftr.com; kevin.j.nelson@ftr.com

Cc: mccullochm@wcroads.org; purdyl@wcroads.org; streightg@wcroads.org; robin.williams@ftr.com; vlbristle@yahoo.com; bridgewaterwpsupervisor@yahoo.com

Date: Friday, March 27, 2020, 06:58 PM EDT

John,

Per your letter please see our response below.

- All buried fiber to be bores as specified on prints. Prints show leaders off fiber showing fiber to be placed is 48.
- No equipment is to be placed on this order.
- Drawings 1-4 are in 1"=100' scale. Also I suggests looking at station footages shown on prints.
- Project is placing hand holes.
- BFO 48 DEAD= Buried Fiber Optic, 48 fibers, Dead is for our records.
- Drawing shows station footages. New poles are being set in existing lead.

I ask that a signed permit be returned in a timely manner. Thank you for your prompt attention!

Mark T. Spina

Outside Plant Engineering

Frontier Communications

mark.spina@ftr.com

Office: 517-265-0648

Mobile: 517-366-8548

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<http://www.Facebook.com/FrontierMidwest>

Follow us:

<http://www.Twitter.com/FrontierMidwest>

From: Posegay, John <posegayj@wcroads.org>

Sent: Friday, March 27, 2020 5:03 PM

To: Spina, Mark <mark.spina@ftr.com>; Anderson, Kathryn <kathy.anderson@ftr.com>

Request for Letter of Support for WCCD

From: Megan DeLeeuw (megan.deleeuw@macd.org)

To: kaffeedan@yahoo.com

Cc: bridgewaterwpsupervisor@yahoo.com

Date: Tuesday, March 10, 2020, 11:02 AM EDT

Dear Mr. McQueer,

The Washtenaw County Conservation District (WCCD) is local agency of State government, educating and assisting residents and landowners with the conservation and management of natural resources in Washtenaw County. The District was organized in 1948, and is overseen by a 5-member, locally elected Board of Directors.

For over seven decades, the WCCD has served Washtenaw County residents by assisting residents with identifying natural resource concerns, connecting to conservation education and resources, and receiving technical assistance. The WCCD received financial support from the State of Michigan until general support for Michigan Conservation Districts was cut in 2008. Since that time, the WCCD has scaled back resource distributions, educational efforts and technical assistance due to limited staffing.

In the past several years, many conservation districts across the State of Michigan are turning to the residents that they directly serve and asking for their support. These counties are passing millages to support continued conservation work. The WCCD would like to build on and expand our programs and services to meet the evolving needs of our residents and landowners. The WCCD is requesting that the County Commissioners pass a resolution to place a ballot question on the 2020 August primary ballot to provide a source of general funding for the WCCD.

The WCCD's work directly assists residents and landowners with the resources, education and technical assistance they need to implement conservation on the ground. We are requesting to be placed on the ballot for a variety of critical reasons:

- o **Residents need help with managing their natural resources.** WCCD can fill a technical assistance niche. Funding cuts to MSUE have led to lack of access to professionals who can answer critical resource concern questions. WCCD has the technical expertise, if properly funded, to assist landowners directly with their questions.
- o **There is momentum to expand conservation work** across the County. The County Commissioners have committed to end carbon emissions in 15 years and need landowners and residents to assist with this effort.
- o **Washtenaw County values land preservation:** The County has had a nationally-recognized effort to preserve land and mitigate urban sprawl. Many landowners enrolled or wishing to enroll in these programs are also in great need of the resources, education and technical assistance that the WCCD offers.
- o **Land preservation alone isn't enough.** Washtenaw County residents have spent millions in the past 30 years to preserve rural natural areas and agricultural lands. Preserving these properties is critically important to the ethic and culture of our county. Helping landowners to better understand their landscapes, manage and conserve natural resources is critical to the health of our County.

The Board of Directors and I are requesting the support of Bridgewater Township by submitting a request to the Washtenaw County Commissioners that they pass a resolution to place a .019 mill (\$0.19 per \$1,000 of taxable value) on behalf of the WCCD on the August 4, 2020 ballot. Placing a millage question on the ballot would allow Washtenaw residents **the choice** to support expanded Conservation work across the County.

- o Cost would be \$1.90 per year for assessed property value of \$100,000
- o 6-year term
- o Would bring in estimated \$316,000 per year for the District

We have so far received letters of support from the Washtenaw County Farm Bureau, Washtenaw County Sierra Club, Wild Ones, Washtenaw County Food Policy Council, and many, many residents. Again, we are requesting

support for the work of the WCCD in order to have a millage placed on the ballot. We are asking for the Washtenaw County Board of Commissioners to pass a resolution on April 1st in order to allow for time to finalize the language before the ballot deadline on May 5th. If you should have any questions about the District and how a proposed millage would serve Washtenaw County, please contact me at your convenience.

Sincerely,

--

Megan DeLeeuw
District Manager

7203 Jackson Rd / Ann Arbor / MI / 48103
Office: (734) 761.6721, ext. 5



Washtenaw millage ballot language draft.docx
13.2kB

PROPOSED RESOLUTION

WASHTENAW COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING MILLAGE ELECTION FOR
COUNTY CONSERVATION DISTRICT
MILLAGE PROPOSAL AND CERTIFYING BALLOT LANGUAGE**

WHEREAS, the WASHTENAW Conservation District Board of Directors has requested that the County Board of Commissioners seek to have the voters of WASHTENAW County approve a millage of .019 of one (1) mill to fund the operation of the WASHTENAW Conservation District, including programs to assist residents in the protection, enhancement, and restoration of natural resources, increase climate resiliency and sustainability, within the County of WASHTENAW; and

WHEREAS, the Board of Commissioners for the County of WASHTENAW seeks to have the voters of the County determine whether or not they desire to raise funds for the purpose of funding the operation of the WASHTENAW Conservation District by authorizing a millage rate of .019 of one (1) mill for a period of six (6) years, 2020 through 2026, inclusive.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the following proposal be submitted to the qualified voters of the County of WASHTENAW at the Primary Election to be held in said County on Tuesday, August 4, 2020:

**COUNTY CONSERVATION DISTRICT
MILLAGE PROPOSAL**

For the sole purpose of funding the operation of the WASHTENAW Conservation District, including programs to assist residents in the protection of surface and groundwater quality, increasing wildlife habitat, woodlot management, reforestation and tree planting, invasive species removal and soil erosion reduction, and providing conservation resources, education and assistance to residents, and strengthening the local food system by promoting sustainable agricultural practices throughout the County of WASHTENAW, shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of WASHTENAW, Michigan, be increased, and shall the County be authorized to levy, up to 0.019 mill (\$0.019 per \$1,000 of Taxable Value) for a period of six (6) years, 2020 through 2026, inclusive?

If approved and levied in full, this millage will raise an estimated \$316,057 funding the operation of the WASHTENAW Conservation District in the first calendar year of the levy based on taxable value.

YES

NO

2. Said proposition shall be stated on the ballots to be prepared and distributed in the matter provided by law.
3. All Public Officials of the County of WASHTENAW, State of Michigan, and all Governmental units thereof, within such time as shall be required by law, be and are directed to perform all acts which shall be necessary to be performed in order to submit the above stated proposition to the duly qualified voters of said County at the Election to be held in said County on Tuesday, August 4, 2020.
4. It is further ordered that a certified copy of said proposition be filed with the County Clerk as required by law.

Ayes

Nayes

Absent

**Washtenaw County Road Commission
TOWNSHIP/STAFF REPORT**

For the period of February 24 thru March 8, 2020

Board Meeting Date: March 3, 2020

TOWNSHIP REPORT

MAINTENANCE

Scraping of gravel roads and patching of paved roads were performed throughout the county. In addition, the following maintenance activities were performed in individual townships:

ANN ARBOR TOWNSHIP

- Limestone Patch – Country Club Road, Joy Road, Maple Road: 60 tons
- Roadside Debris – Dixboro Road

AUGUSTA TOWNSHIP

- Drainage and Backslopes – Pitman Road, Stony Creek Road, Willis Road
- Limestone Patch – Hitchingham Road, Judd Road, Liss Road, Pitman Road, Talladay Road, Tuttle Hill Road: 240 tons
- Roadside Debris – Talladay Road

BRIDGEWATER TOWNSHIP

- Limestone Patch – Bemis Road, Fisk Road, Lima Center Road, Logan Road, Schellenberger Road, Sheridan Road, Wilbur Road: 102 tons

DEXTER TOWNSHIP

- Cut Bleeders – Wylie Road
- Limestone Patch – Brand Road, Fleming Road, McGuinness Road, McKinley Road, Orchard Road, Winston Road, Wylie Road: 134 tons

FREEDOM TOWNSHIP

- Culvert Replacement – Bemis Road
- Limestone Patch – Eisman Road, Ellsworth Road, Kothe Road, Lima Center Road, Saline Waterworks Road, Spies Road, Steinbach Road, Waters Road: 67.5 tons
- Repaired Mailbox – Ruby Street

LIMA TOWNSHIP

- Fallen Trees: Dexter-Chelsea Road
- Gravel Patch – Lima Center Road: 7 tons
- Limestone Patch – Dancer Road, Easton Road, Fletcher Road, Jerusalem Road, Lima Center Road, McKinley Road, Wylie Road: 167 tons
- Remove Debris – Dexter-Chelsea Road

Bridgewater Township

Zoning Administrator Report

March 2020

During this month, the following applications were received, reviewed, and acted upon. Also included is a summary of ordinance enforcement and administration activities:

Zoning Compliance Certificates and Administrative Site Plan Approval:

1. **Administrative Site Plan Action – Bridgewater Commons (Ron Finkbeiner).** Request for approval of the Bridgewater Commons Building and Grading Plan sheet dated 2/11/2020 as a site plan amendment, which was submitted to my office via email in response to a request from the Twp. Engineer to provide a plan sheet for site plan approval that accurately depicts the revised condominium unit numbering scheme as recorded in the property records for each unit. This amendment was needed because of inconsistencies that occurred in the numbering of units over the extended time period of the development and several amendments to the Exhibit B condominium documents under the terms of the state Condominium Act.

I found that this site plan amendment met the Section 8.02C (Administrative Approval) eligibility criteria as an incidental change that does not alter the site design or building layout from that depicted on the approved final site plan for the development. Approved.

2. **Zoning Compliance Certificate – Walendowski (11710 Hoelzer Rd., Cinton).** Application for zoning approval to construct a new 24-foot by 28-foot detached garage accessory structure in the side yard. Approved.
3. **Zoning Compliance Certificate – McBee/Rathburn (10001 E. Austin Rd., Saline).** Application for zoning approval to construct a new 2,976 square-foot single-family dwelling and attached garage on this legal nonconforming lot per the requirements of Section 16.05 (Nonconforming Lots), along with a new residential driveway to E. Austin Rd. and to an existing pole barn. Approved 3/24/2020. Revised house plan and adjusted location on the lot submitted as an amendment 3/25/2020. Approved.

Addressing Requests and Other Administrative Actions:

4. **Addressing – McBee/Rathburn (Parcel Q-17-02-300-017, East Austin Road).** Request for addressing of a 12.97-acre parcel on the south side of E. Austin Rd. east of Schellenberger Rd. Approved as 10001 East Austin Rd. A minor addressing deviation was noted regarding the change in the name of the road from “E. Austin Rd.” to “Austin Rd.” immediately to the east of this parcel (east of the quarter-section line), without alteration to the numbering scheme.

Ordinance Enforcement:

5. **10902 Braun Rd., Manchester (Robinson) – unlawful business use in the AG (General Agriculture) District.** The owner had, through his attorney, previously confirmed in writing back in December that he would complete the relocation of all unlawful business activity from the property by 5/19/2020. However, on March 19, 2020 I received word from the Twp. Clerk that Mr. Robinson had requested information about fees for special use permit and variance applications. He subsequently submitted a special use permit/minor site plan application for approval of a “landscaping business” at this address, along with a variance request for relief from the minimum 5.0-acre lot area requirement for this type of business in the AG (General Agriculture) zoning district.

As you know, Governor Whitmer has responded to the ongoing COVID19 virus outbreak with a series of executive actions to limit public gatherings while also relaxing some Open Meetings Act requirements to allow electronic meetings via video or telephone conferencing systems with proper notice and opportunities for full public participation. This is a rapidly changing situation that will impact the required public hearings for these applications, which are currently under review for completeness in accordance with Zoning Ordinance requirements. The hearing for each application will need to be scheduled in consultation with the Twp. Clerk and the chairpersons of the Planning Commission and Zoning Board of Appeals, and in accordance with applicable state laws and any executive orders in effect at the time.

Both approvals would be necessary to allow Mr. Robinson to continue even a portion of his current Bridgewater Fertilization Company's business activities on the premises. I would also note that, consistent with past practice, Ordinance enforcement activity associated with this unlawful business has been suspended pending any final decisions by the Planning Commission and Zoning Board of Appeals related to these applications.

6. **9175 Willow Rd. (Martin) – complaint about junk, debris, and outside storage of multiple vehicles and equipment.** The additional requested clean-up work is in process. A follow up site visit is planned for early April to confirm completion.
7. **McBee/Rathburn (Parcel Q-17-02-300-017, East Austin Road) – call about potential construction work without permits on a vacant lot.** A letter to the property owner resulted in a prompt follow up from Mr. Rathburn, who has a purchase agreement in place to buy the parcel. After being informed of the permit requirements, Mr. Rathburn took prompt action to apply for necessary permits, both from my office and from the Washtenaw County Road Commission and Water Resources Commissioner's Office for work done within the Austin Road right-of-way and a county drain easement.

Ordinance Administration and Other Items of Interest:

8. **Complaint about loose farm animals on Hogan Rd.** On March 24, 2020, I received a request from the Twp. Supervisor to follow up about a complaint of a group of domesticated guinea fowl, turkeys, and a mallard duck that are loose in the neighborhood and creating a nuisance for some residents. Although the Township does not have a local animal control ordinance, I have occasionally been able to help resolve other situations like this involving nuisance animals. Unfortunately, after checking with residents for whom I have contact information, visiting the area to look from the road for properties with coops or enclosures for fowl, and then following up with the complainant, I was not able to locate the owner of these animals. I recommended to the complainant that they contact a service that traps and removes nuisance animals if the problem continues.
9. **Telephone calls, and emails.** During the month, I received telephone calls and emails regarding addressing, lot splits, private solar panel installations, zoning district classifications, and zoning requirements for new homes, fences, porches, and pole barns.

Respectfully submitted,

Rodney C. Nanney
Zoning Administrator