

AGENDA
BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES
March 6, 2014 7:00 p.m.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

CITIZEN PARTICIPATION

Public Comment: Any person shall be permitted to address a meeting of the Township Board.
Public comment shall be carried out in accordance with following board rules and procedures:

1. Comments shall be directed to the board, with questions directed to the chair.
2. Any person wishing to address the board shall state his or her name and address.
3. Persons may address the board on matters that are relevant to Township government issues.
4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board member's questions. The chair shall control the amount of time each person shall be allowed to speak.

APPROVE MINUTES: February 6, 2014 Regular Meeting

REVIEW AND APPROVE AGENDA

PUBLIC-SAFETY REPORT

PUBLIC HEARING: General Fund and WWTP Budgets

REPORTS & CORRESPONDANCE

1. Treasurer's Report
2. Clerk's Report
3. Supervisor's Report
4. Trustees' Reports
5. Written Reports: Zoning Administrator Report, Assessor Report, Planning-Commission Minutes

REGULAR AGENDA

1. James Miller, Manchester District Library
2. Livestream Status and Update
3. FOIA- Reports
4. Resolution: Washtenaw County Road Commission
5. Annual Salary Resolutions
6. WWTP Rate Change Resolution
7. Adopt General Fund and WWTP Budgets
8. General Fund Budget Amendment
9. Financials, Approve Disbursements

CITIZEN PARTICIPATION

ADJOURN

Upcoming Meetings and Events:

Township Planning Commission: March 10, 2014, Bridgewater Township Hall, 7:00 p.m.

Township Board of Trustees: April 3, 2014, Bridgewater Township Hall, 7:00 p.m.

Southwest **Washtenaw Council of Governments: TBA, 7:30 p.m.**

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
THURSDAY, JANUARY 2, 2014**

I. CALL TO ORDER

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:00 p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer and Trustees David Faust and Wes Cowden.

Also Present: Township Constable Michael Meeks and Ecology Commissioner Grant Howard.

Attendance: 0

II. CITIZEN PARTICIPATION

Grant Howard requested an update on the Dindoffer NAPP Nomination and expressed concern that the Board may be considering opening up the Riverbend Preserve Consent Judgment to include the Dindoffer property to connect trails. Howard also expressed concerned that the Board may have changed its position regarding opposition to trails in the Township.

Smith responded to Howard's concerns stating there is nothing legal in front of us and that he notified the Planning Commission the same day that this was out there.

III. APPROVAL OF MINUTES

Cowden moved to approve the December 5, 2013 meeting minutes as drafted. McQueer seconded the motion which was adopted unanimously.

IV. REVIEW AND APPROVE AGENDA

McQueer moved to approve the agenda as amended with the addition of #8 WWCA Proposed Fee Schedule Increase. Smith seconded the motion which was adopted unanimously.

Public Safety Report

No report. Smith reported the November report was so inaccurate he didn't forward it on to the Board. Smith also reported that SWWCOG discussed the inaccurate sheriff reports at their last meeting and reported the problem to Commissioner Ping.

V. REPORTS AND CORRESPONDANCE

A. Treasurer's Report

McQueer submitted a written report to the Board regarding winter tax collection. McQueer also reported two veteran exemption cases and one hardship case resulted in a refund of summer taxes due to December Board of Review action.

B. Clerk's Report

Fromhart reported on the County Clerk's December 11th meeting, website updates, WCRC second preliminary review letter of the Riverbend Preserve, WCPARC Master Plan for planned greenways, Board of Review training registration, purchase of new shovel for town hall, and new boardroom tables.

C. Supervisor's Report

Smith reported he discovered the Township leases 5 acres of land to the Vershum family that has been in effect since 2002 and renews automatically unless either party decides to terminate 20 days in advance of the renewal term. Smith noted the Township receives no money for the lease and the Board may want to consider putting it out for bid to make it available to other farmers. Smith agreed to follow up with Vershum's first before the Board made any decision. Smith reported Tetra Tech will be performing another hydrology test of the sewer plant on January 6th and a follow up meeting is scheduled for January 20th to discuss the basis of design and hydrology of the plant. Smith also reported he received a letter from WCPARC Director Bob Tetens regarding acquisition of the Dindoffer property and noted the County would be required to go through the Planning Commission's review process for approval by following the Township's procedures, rules and regulations.

D. Trustees' Report

Faust reported on a couple of recent break-ins in the area and Cowden reported on the December 9th Planning Commission meeting.

E. Written Reports

Board packets included reports from the Assessor, Zoning Administrator, and Planning Commission.

VI. PRIORITY BUSINESS

A. Approve Disbursements from December 6, 2013 – January 2, 2014

Fromhart requested board approval for the recent purchase of 3 new grinder pumps. **Smith moved to approve the purchase of 3 new grinder pumps and electrical units from Dubois-Cooper in the amount of \$11,058. Cowden seconded the motion. Roll Call Vote: Cowden yes, Faust yes, Fromhart yes, McQueer yes, Smith yes. Motion passed. Smith moved to approve the monthly disbursements from the general and sewer funds in the total amount of \$29,044.99. Faust seconded the motion. Roll Call Vote: Cowden yes, Faust yes, Fromhart yes, McQueer yes, Smith yes. Motion passed.**

B. Nomination of Dan McQueer to ZBA

Smith recommended the appointment of Dan McQueer to fill the current vacancy on the ZBA. **Smith moved to accept the Supervisor's nomination of Dan McQueer to the Zoning Board of Appeals. McQueer seconded the motion which was adopted unanimously.**

C. Approval of Snow Removal Bid

Smith reported Green Meadows withdrew their bid that the Board approved last month because their schedule was filled for the year and that McQueer received the current bid from Felip's M&D Auto Service Inc. Fromhart reported T&N Service recently plowed the town hall and sewer plant but did not put in a bid because they can't service the Bridgewater Depot before 7 a.m. **McQueer moved to approve Felip's M&D Auto Service, Inc. snow removal bid as presented. Cowden seconded the motion. Roll Call Vote: Cowden yes, Faust yes, Fromhart yes, McQueer yes, Smith yes. Motion passed.**

D. Road Committee

Smith reported the Board needs a recommendation from the Road Committee regarding brining of Township roads so it can be added to next year's fiscal budget. Smith also reported Faust and Wharam terms have expired and recommended renewing their terms. **Fromhart moved to reappoint Dave Faust and Tom Wharam to the Road Committee for 3 year terms ending December 2016. McQueer seconded the motion which was adopted unanimously.**

E. Sewer Committee

Smith reported the sewer committee hasn't been active in a while and needs to meet to address inspection of manholes, valve boxes, air relief structures, and flushing of the main line to Henes. Smith noted current

members are only himself and Dave Faust.

F. Joint Board of Trustees & Planning Commission Workshop

Smith reminded Board members of the joint workshop meeting scheduled for January 13th at 6:00 p.m. Smith noted hard copies of the proposed draft master plan were mailed to all board and commission members.

G. Budget 2014-2015 Overview

Smith reported he will be presenting the proposed budget for 2014-2015 next month. Smith noted it appears the Township could handle a reduction in the monthly fees for operation and maintenance for the sewer plant. McQueer reported she would like to bring a proposal to the Board with cash flow projections to lower the monthly maintenance and operation fees by \$20. Smith indicated this is a possible change he may propose for next year's budget.

H. WWCA Proposed Fee Schedule Increase

Cowden presented the WWCA proposed fee schedule increase which will help balance the budget with an estimated increase of \$2500. Cowden requested Board approval. **Smith moved to accept the WWCA fee schedule increase as presented. McQueer seconded the motion which was adopted unanimously.**

VII. CITIZEN PARTICIPATION

There were no public comments.

VIII. ADJOURNMENT

Fromhart moved to adjourn the meeting at 8:53p.m. McQueer seconded the motion which was adopted unanimously.

Respectfully submitted,
Laurie Fromhart
Bridgewater Township Clerk

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
THURSDAY, FEBRUARY 6, 2014**

I. CALL TO ORDER

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:08 p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer and Trustees David Faust and Wes Cowden.

Attendance: 28

II. CITIZEN PARTICIPATION

Mark Wegner 13208 Abel Road read a statement into the record on behalf of a group of residents regarding a recent petition circulating in the Township.

Grant Howard 13214 Wallace Road stated he wanted to address the concerns about trails because of a previous statement made by the Board that a lot of concerns weren't raised by residents. Howard listed the following concerns: invasion of Bridgewater from the outside, public use increases liability for both township and adjacent property owners, taxes could increase, increase in crime, litter and vandalism, invasion of privacy and trespassing, noise and sight pollution, destruction of natural areas, increased load on our Township infrastructure and roadways, and the use of trails can be changed later.

Ryan Shankland 12779 Hogan Road stated he attended the last meeting when we opposed this but didn't personally speak then and felt the Board wasn't taking us seriously. Shankland stated when we come here we come in unity and he wanted to make his voice heard tonight that no means no and this is not what we want here.

Dan Kofahl 12836 Allen Road asked the Board to understand this is not what we want here and all of these are his concerns as well as his neighbors and he doesn't believe the Board took us seriously at the last meeting. Kofahl also asked how the Dindoffer property came about for nomination.

Kris Melcher 13210 Logan Road stated she doesn't think we can reiterate this enough and revisiting something that nobody wants is ridiculous and a waste of our time.

Linda Renner asked why the County wasn't turned down and why is it still pending.

John Wheeler 10525 Kies Road stated he came here in support of the petition and it was his understanding that a trail through Bridgewater to any extent is not what the people want.

John Dindoffer asked how the Dindoffer parcel affects the greenway project.

Supervisor Smith stated he would address the public's questions under his report and this will be on the agenda in the future. Smith noted the Board has been discussing this issue in his reports to the Board.

III. APPROVAL OF MINUTES

Cowden moved to approve the January 2, 2014 meeting minutes as amended. Smith seconded the motion which was adopted unanimously.

IV. REVIEW AND APPROVE AGENDA

Fromhart moved to amend the agenda to add the Township's Response to the County's December 10, 2013 letter under the regular agenda and to move reports down after the regular agenda. Motion failed for lack of support. **McQueer moved to approve the agenda as presented. Faust seconded the motion which was adopted unanimously.**

Public Safety Report – No report.

V. REPORTS AND CORRESPONDANCE

A. Treasurer's Report

McQueer thanked the public for attending the meeting tonight and stated nothing has been brought before the Board to vote on. McQueer indicated she supports the consent judgment and she has always been in opposition to connecting trails but is not opposed to preserves because our Township supports preservation and she doesn't believe we have a right to tell property owners not to engage in this type of activity. McQueer also stated she has no intentions of voting to connect trails or to open up the consent agreement. McQueer submitted a written report to the Board regarding banking, tax collection, WWTP billing, and investments.

B. Clerk's Report

Fromhart reported Manchester Schools has called for a special election on May 6, 2014 for an operating millage renewal and noted they have until February 25th to file the ballot language with the County Clerk. Fromhart reported Lucas finalized the easement language for H&H Farm LLC and the current easement of record only covers the initial parcel before the two parcels were combined. Fromhart reported on the application for sewer connection and that Dexter Township has offered the use of their webcam for a trial run at broadcasting the Board meetings. Fromhart reported she was unaware of the Supervisor's meeting with County Parks on January 22nd and that she met with the insurance agent regarding annual renewal of the Township's insurance policy on January 29th. Fromhart also reported the Board may need to find someone else to construct the railing for the hall and repair the public notice box.

C. Supervisor's Report

Smith reported the plant operator and Tetra Tech ran some tests on the pumps at WWTP and they are making progress towards an understanding that Xela Pack is not part of the problem. Smith reported they are going to explore the down side of the plant to see if it is built according to the as built drawings and that Tetra Tech recognizes the plant has serious flow problems. Smith also reported they have reached an engineering solution for the dissolved oxygen failures which is about 4 failures per year. Smith reported he met with County Parks because they were not aware there was a residence adjacent to the Dindoffer property. Smith indicated the Board asked him last month to respond to the County's December 10th letter informing them they have to adhere to the consent judgment but he has not sent an official letter yet. Smith stated he did contact the Township attorney and when he writes the letter he will have the Township attorney review it. Smith indicated he responded to the County verbally that the Board would never allow a trail to be connected to the Dindoffer parcel. Smith noted the only way a trail could be connected to the Riverbend Preserve is if the Board agrees to negotiate an amendment to the consent judgment to add in the Dindoffer property. Smith also explained how the Dindoffer property was nominated for consideration by NAPP.

D. Trustees' Report

Faust asked for Board approval to purchase 3 insulation kits for the grinder pumps due to grinder pumps

freezing up in the cold weather. Faust explained the reason some of the grinder pumps are freezing up may be due to low usage. **McQueer moved to approve the purchase of 3 insulation kits as a trial run to see if they work at \$70 each. Smith seconded the motion. Roll Call Vote: Cowden yes, Faust yes, Fromhart yes, McQueer yes, Smith yes. Motion passed.**

E. Written Reports

Board packets included reports from the Assessor, Zoning Administrator, and Planning Commission. Rider reported on the Audit of Minimum Assessing Requirements (AMAR) by the State of Michigan and noted the two areas that do not meet the requirements are the ECF study for commercial and industrial properties and reasons for land value adjustments. Rider noted the Township plans to have both of these deficiencies rectified by June 1, 2014. Rider also updated the Board on the status of the Steinbach and Rustic Glen tax tribunal cases and Board of Review training.

VI. PRIORITY BUSINESS

A. Approve Disbursements from January 3, 2014 – February 6, 2014

McQueer reported she met with the accountant to work on a couple of line items on the balance sheet and adjustments may need to be made by the auditor for this fiscal year to correct some discrepancies. Smith inquired about the possibility of having a credit card for the sewer plant for emergency equipment repairs. **Smith moved to approve the monthly disbursements from the general and sewer funds in the amount of \$24352.45. Cowden seconded the motion. Roll Call Vote: Cowden yes, Faust yes, Fromhart yes, McQueer yes, Smith yes. Motion passed.**

B. AMAR, Mary Rider

Smith noted this item was already addressed under the Assessor's report.

C. Poverty Guidelines Resolution

Fromhart moved to approve the resolution 02-06-14A Board of Review Guidelines for Poverty/Hardship Exemptions. McQueer seconded the motion. Roll Call Vote: Cowden yes, Faust yes, Fromhart yes, McQueer yes, Smith yes. Motion passed.

D. 2014-2015 Meeting Dates

Fromhart moved to approve resolution 02-06-14 to Adopt Regular Board of Trustees Meeting Dates for fiscal year 2014-2015. Faust seconded the motion. Roll Call Vote: Cowden yes, Faust yes, Fromhart yes, McQueer yes, Smith yes. Motion passed.

E. Ecology Commissioner

Smith explained he brought up the existence of this position because it is not statutory and he doesn't think the Township needs one and would like to eliminate the position. Smith noted those serving on the Planning Commission and agencies like the MDEQ give us plenty of advice on these issues. Smith moved to remove the Ecology Commissioner position from the Township organization. Cowden asked Howard to explain his job description before the Board voted. Howard explained the history of his position and his job description and that he serves as technician and responds at the request of the Township. Cowden stated he can't vote on this because this is new to him and he didn't know what the Ecology Commissioner did before tonight. McQueer stated the position of Ecology Commissioner doesn't hold any kind of authority and although she supports what Howard does she can't support him in that position because she doesn't feel they have an inclusive relationship. The motion failed for lack of support.

F. 2014-2015 Budget Presentation

The Board reviewed and discussed the proposed general and sewer funds budgets for fiscal year 2014-2015. The Board adjusted line item amounts for mineral extraction license fees, election reimbursement, deputy clerk, election expense, and connection fees. Smith agreed to make the adjustments and send out updated draft budgets for the March meeting. The Board also discussed the proposed system for reserve funds and possibly adding them to the balance sheet. Fromhart noted the draft budgets will be posted on the Township's website and the budget public hearing notice for the March meeting will be published in Manchester Enterprise.

VII. CITIZEN PARTICIPATION

Dick Wegner thanked the Board for hearing us tonight. Wegner stated we don't want that trail to go through but he believes the Board feels the same way so maybe they won't have to come here again.

Grant Howard commented he attended the January meeting and didn't hear that the Board was going to respond to the County and as far as he knows there is an open letter from December 10th that the Board hasn't answered. Howard questioned if the Board corresponds with the County shouldn't there be a policy or procedure requiring that it be documented.

Char Stewart asked if anyone from the Board would like to sign the petition.

VIII. ADJOURNMENT

Smith moved to adjourn the meeting at 9:55 p.m. Cowden seconded the motion which was adopted unanimously.

Respectfully submitted,
Laurie Fromhart
Bridgewater Township Clerk



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

February 7, 2014

Ron Smith
Bridgewater Township Supervisor
10990 Clinton Rd
Manchester, MI 48158

Dear Mr. Smith,

Attached you will find the January report shows specific information, with comparison to previous years, for time spent by position, traffic enforcement, total calls for service (including MSP), and deputies under contract for other jurisdictions responding into Bridgewater Township. Additionally, I have attached a report showing where calls for service have occurred, a report showing the number of calls for service by hour of the day, and a report showing number of calls for service by day of the week.

In summary, Bridgewater Township had 19 calls for service for the month of January, of which 17 were handled by the Sheriff's Office. During this month deputies made no traffic stops which resulted in no citations. Deputies made an aggravated assault arrest in the 10100 block of Willis Road. Deputies are investigating a home invasion which occurred in the 300 Block of English Oak Lane, at this time suspect(s) have not been identified.

Please contact me at trester@ewashtenaw.org or 734-994-8109 if you should need further information or clarification.

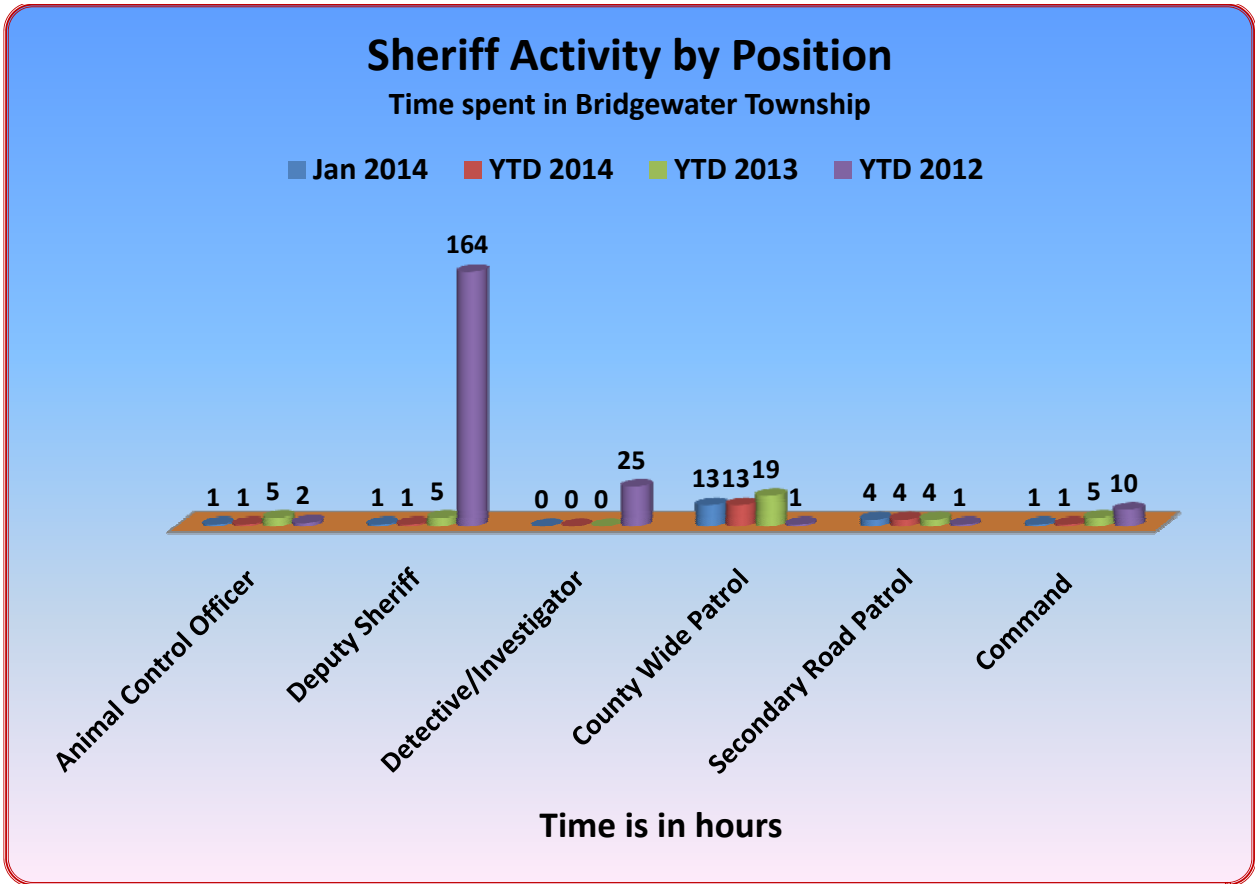
Respectfully,

Mike Trester
Lieutenant Western Operations



Washtenaw County Sheriff's Office

Bridgewater Township Services—January 2014



Animal Control Officer: County funded animal control officer responding to complaints involving domestic animals or wild animals that have been domesticated.

Deputy Sheriff: Deputies under contract by another jurisdiction who perform law enforcement duties in non-contract areas.

Detective/Investigator: County Funded detectives/investigators who have additional training, experience, and equipment to perform higher level law enforcement duties.

County Wide Patrol: County funded county wide road patrol deputies who primarily perform law enforcement duties in non-contracting areas.

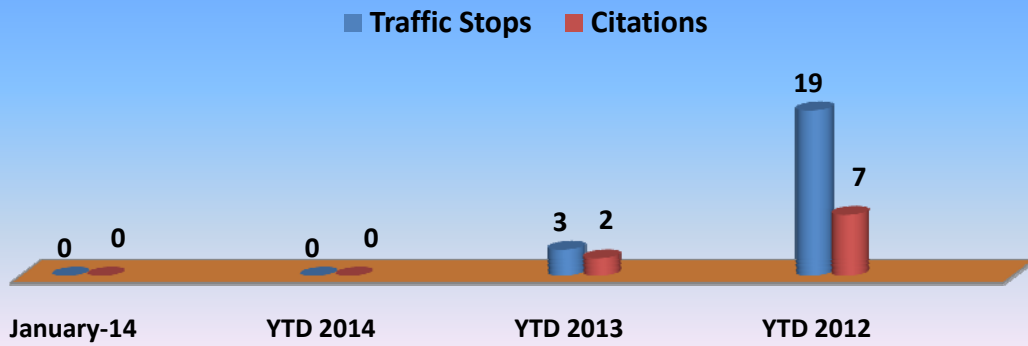
Secondary Road Patrol: A partially funded grant to provide traffic enforcement on secondary roads throughout the County. Respond to and investigate traffic related incidents on secondary roads. On call investigators for serious injury and fatal motor vehicle crashes.

Command: Road patrol sergeants who supervise the above staff. Manages on duty staffing and coordinated on scene police response.



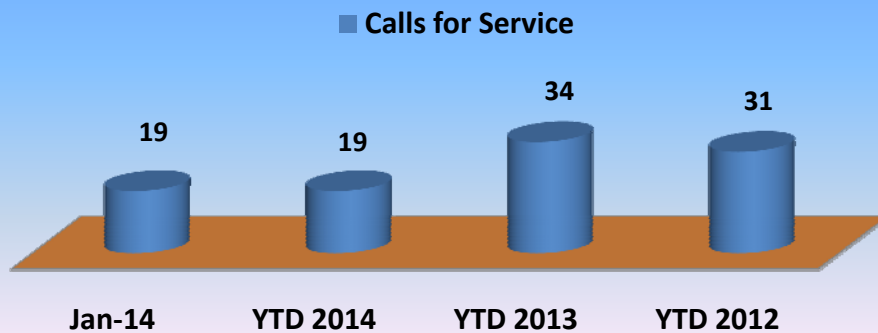
Washtenaw County Sheriff's Office
Bridgewater Township Services—January 2014

Traffic Enforcement--Bridgewater Township



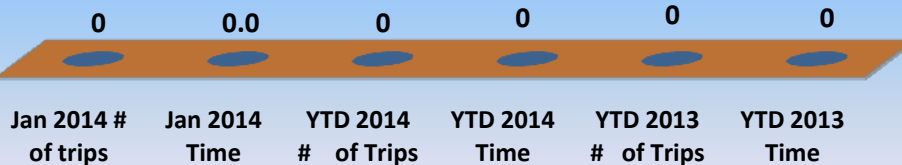
Bridgewater Township Calls for Service

Includes WCSO & MSP



Contract Deputies into Bridgewater Township

■ Manchester-Lodi Deputies



Time is in hours

Bridgewater Township Planning Commission Minutes – Approved

I. 13-Jan-14 meeting called to order 6:04 P.M. by Cal Messing

II. Roll Call

~~Wes Cowden~~ Cal Messing ~~Dave Horney~~
Mark Iwanicki Tom Wharam

III. Joint Work Session

- There was a joint work session with Trustees for the Bridgewater Township Master Plan
- Minutes were taken by Laurie Fromhart

IV. 13-Jan-14 meeting called to order 8:23 P.M. by Dave Horney

V. Roll Call

Wes Cowden Cal Messing Dave Horney
Mark Iwanicki Tom Wharam

VI. Citizen Participation

- None

VII. Review and Approve Agenda

- Motion to accept the agenda as amended – Mark Iwanicki
- Second to motion – Tom Wharam
- Vote – unanimous

VIII. Approval of Minutes

- Motion to approve minutes from 9-Dec-13 as corrected – Dave Horney
- Second to motion - Cal Messing
- Vote – unanimous

IX. Public Hearings

- None

X. Old Business

A. Kosmalski SLU

- Outstanding items: inspection and sidewalk for handicap access

B. Holy Ascension Cemetery

- Rodney Nanney received call from Mark Davis asking about the details needed for the site plan
- No updates as of yet

C. Master Plan Review

- The draft master plan shows the updates to the document
- Review the document for future discussion
- Need to look at the last two sections

Bridgewater Township Planning Commission Minutes – Approved

XI. New Business

A. Vision session with hamlet residents (February)

- ~~Michelle Konakoffe~~ Michelle McQueer will contact church and Mr. Kosmalski for space in middle to end of March on a Saturday afternoon
- All planning commission members should plan on attending
- Date, time and location will be determined later

XII. Communications

A. Report from Zoning Administrator – Carl Macomber

- No report was provided
- Rodney Nanney talked about AT&T wanting to replace an existing cell tower

B. Report on 7-Nov-13 Board of Trustees meeting – Wes Cowden

- Wes Cowden reported on the highlights of the Board of Trustees meeting
- Laurie Fromhart sent out draft minutes to all members
- The minutes are on record

XIII. Informational Items

- WCPARC update
- Ron Smith says they must abide by the consent agreement

XIV. Public Comment

- None

XV. Adjournment

- Next meeting: 10-Feb-14 at 7:00 P.M.
- Motion to adjourn – Wes Cowden
- Second to motion – Tom Wharam
- Vote – unanimous

Meeting adjourned at 8:42 P.M.

I. 10-Feb-14 meeting called to order 7:02 P.M. by Dave Horney

II. Roll Call

Wes Cowden	Cal Messing	Dave Horney
Mark Iwanicki	Tom Wharam	

III. Citizen Participation

- None

IV. Review and Approve Agenda

- Motion to accept the agenda as amended – Dave Horney
- Second to motion – Tom Wharam
- Vote – unanimous

V. Approval of Minutes

- Motion to approve minutes from 13-Jan-13 as amended – Tom Wharam
- Second to motion - Mark Iwanicki
- Vote – unanimous

VI. Public Hearings

- None

VII. Old Business

A. Holy Ascension Cemetery - update

- Rodney Nanney gave copies of the ordinance to Mark Davis. Have not heard back from them yet.

B. Master Plan open house

- Rodney Nanney presented the materials that he had put together of what could be presented at the open house
- There was discussion of changes to the format and materials
- The open house will be Thursday 27-Mar-14 from 4:00 PM until 8:00 PM at the John Kosmalski's meeting facility
- People should plan on being there as much as possible
- Setup will start about 3:00 PM with cleanup until about 8:30 PM
- This will be an informal meeting with no planned presentations

C. Master Plan review

- There was further discussion of the master plan
- The draft document will be completed after comments are received from the open house
- The full draft document should be available for the May meeting

VIII. New Business

A. PC budget

- The Planning Commission budget decreased due to salary (less people, some people choosing to not be paid) and attorney fees

Bridgewater Township Planning Commission Minutes - Draft

- Motion to approve budget as presented by the Board of Trustees – Dave Horney
- Second to motion - Mark Iwanicki
- Vote – unanimous

B. PC annual report

- There was a review of the annual report that Dave Horney had prepared
- Motion to send to the Board of Trustees the Planning Commission Annual Report – Dave Horney
- Second to motion - Mark Iwanicki
- Vote – unanimous

IX. Communications

A. Report from Zoning Administrator – Carl Macomber

- No report was provided

B. Report on 6-Feb-14 Board of Trustees meeting – Wes Cowden

- Wes Cowden reported on the highlights of the Board of Trustees meeting
- Laurie Fromhart sent out draft minutes to all members. She will continue to do so.
- The minutes are on record

C. Dindoffer parcel/WCPRC

- There was discussion of what happened at the board meeting

X. Informational Items

- Rodney Nanney spoke on the Michigan Supreme court's ruling on medical marijuana
- Can regulate as a land use
- Currently marijuana does not fall under the Right to Farm Act
- The zoning ordinance will have to be updated accordingly

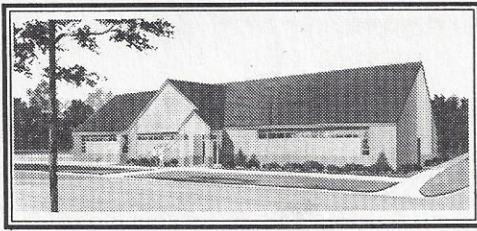
XI. Public Comment

- None

XII. Adjournment

- Next meeting: 10-Mar-14 at 7:00 P.M.
- Motion to adjourn – Mark Iwanicki
- Second to motion – Cal Messing
- Vote – unanimous

Meeting adjourned at 8:52 P.M.



CLINTON TOWNSHIP PUBLIC LIBRARY

February 22, 2014

Gary Seguin, President
Manchester District Library
912 City Road
Manchester, MI 48158

Dear Mr. Seguin:

The Library Services Contract that was made between the Manchester District Library and the Clinton Township Public Library is scheduled to end on May 31, 2015.

This agreement has been beneficial to the residents of Bridgewater and Manchester Townships and our library. In order to be proactive and minimize the uncertainty of a future contract, our board proposes that our contract be renewed for another 10 years. I have enclosed a copy of the current contract as a reminder of the contents.

If this is acceptable, I propose that we draw up a new contract with the dates revised and approve it without delay. If not, I propose that we bring our committees together to discuss revisions.

I have distributed copies of this letter to the Bridgewater and Manchester Township boards as notice of our discussion.

You may contact me at 734-827-4263 or Grace Strauss, our director, at 517-456-4141, if you have any questions.

Sincerely,

Rich Dewald
President
Clinton Township Library Board of Trustees

cc: James Miller, Director, Manchester District Library
Grace Strauss, Director, Clinton Township Public Library
Bridgewater Township Board
Manchester Township Board

Library Services Contract Between Manchester District Library and Clinton Township Public Library

AN AGREEMENT made _____, 2006, by and between Manchester District Library and Clinton Township Public Library (Township of Clinton, Lenawee County) for library service.

WHEREAS, the Manchester District Library and the Clinton Township Public Library each desire to provide additional reciprocal library service to the residents of their districts; and

WHEREAS, the parties enter this Agreement pursuant to the authority provided by the District Library Establishment Act, Act No. 24 of the Public Acts of 1989; and

WHEREAS, the parties have determined that entering into this Agreement is in the best interests of the health, safety and welfare of its residents.

THEREFORE, the parties agree as follows:

1. **Payment.** Manchester District Library agrees to pay Clinton Township Public Library an amount equal to 50% of the district wide millage collected by Manchester District Library from the portion of the Manchester District located within the Clinton School District in Bridgewater and Manchester Townships. The first payment shall be made on or before May 31, 2006. Subsequent payments shall be made annually on or before May 31.
2. **Library Services:** Manchester District Library agrees to provide library service to all residents of the Clinton Township Public Library who hold a valid Clinton Township Public Library card. Similarly, Clinton Township Public Library agrees to provide library service to all residents of the Manchester District Library who hold a valid Manchester District Library card. Library services include all services available to and provided in the same manner as residents of the respective Libraries.
3. **Liaison:** The Manchester District Library shall annually appoint a non-voting liaison to the Clinton Township Public Library Board. The Directors of both Libraries will collaborate to submit a list of candidates to the Manchester District Library Board before the Manchester District Library Annual Meeting. The liaison shall be a resident of either Bridgewater or Manchester Township residing in the Clinton Community School District. It is the responsibility of the liaison to attend the Annual Meetings of each library, May at Manchester District Library and December at Clinton Township Public Library, as well as any joint meeting between the two libraries, in order to address concerns that may be raised by Manchester District Library residents.
4. **Termination:** This Agreement shall become effective on the 1st day of May, 2006 and shall remain in force until May 31, 2015, unless this Agreement is terminated as provided below:

a. Either party hereto may terminate this Agreement at the end of its own Library's fiscal year by giving written notice to the other party at least three months prior to the end of the terminating Library's fiscal year.

b. Upon thirty days (30) written notice, the Manchester District Library shall also have the authority to terminate this Agreement if the Clinton Township Public Library shall form or become part of a district library.

5. **Refund.** If this Agreement is terminated, the Clinton Township Public Library shall refund to the Manchester District Library the prorated amount of the annual payment amount paid by the Manchester District Library for the portion of the then current year (June 1 to May 31) after the date of termination.

6. **Severability.** If any part of this Agreement is held to be invalid or unenforceable under the laws of any jurisdiction where this Agreement is to be performed or sought to be enforced, the remaining provisions shall be enforceable to the maximum extent permitted by law; provided, however, that such remaining provisions effectuate fully the intent of the parties as manifested herein.

Clinton Township Public Library Authority

Manchester District Library Authority

Richard Dewald, Board President

Richard Spring, Board President

Date

Date

Amy Shovels, Secretary

Linda McCombs, Secretary

Date

Date

John Stanowski
To 'Moran, Mike"Hafler, Pete'Me and 18 More...
Feb 14

Dear Township Supervisors:

The Washtenaw County Board of Commissioners recently appointed me to the sub-committee to review and make recommendations involving the Washtenaw County Road Commission's future.

As I understand, the subcommittee was created by the county board of commissioners, which has the authority to appoint the three road commissioners **but does not oversee the road commission's budget or allocation of funds.** The State legislation enacted last year opened the possibility of absorbing the road commission into county operations, which would give county commissioners direct control over funding and operations now administered by the road commission.

Currently, this subcommittee consists of seven members: four county commissioners and three township supervisors. Appointments to the subcommittee are as follows: Commissioners Alicia Ping, Conan Smith, Dan Smith, Rolland Sizemore, Supervisors Ken Schwartz, Pat Kelly, and me, John W. Stanowski.

The options on the table include:

- A. Leave the Washtenaw Road Commission under the direction and supervision of the three appointed road commissioners (status quo).
- B. Dissolve the Washtenaw County Road Commission and make it a department under the direction and supervision of the Washtenaw County Board of Commissioners, or
- C. Expand the three (3) member board of Commissioners to five (5) board members.

For more information of what has been discussed at the subcommittee's second meeting, I am attaching the following link for your consideration:

http://www.co.jackson.mi.us/docs/Feasibility_Study_County_Operation_of_Road_Commission_Aug2012.pdf

As your appointed township representative, I am asking each of you to discuss this matter with your Township Board and email your preferences with supporting statements by way of a resolution, a letter, or an email outlining your Township position.

Your preference statements should be mailed or emailed to the County Chair , Yousef Rabhi at 1255 Kensington Drive , Ann Arbor , MI. 48104, or email to rabhiy@ewashtenaw.org;

Sub chair, Alicia Ping at 307 North Harris, Saline , Michigan 48176 or email to pingad@ewashtenaw.org; and John Stanowski at 9449 Moon Road , Saline , Michigan 48176 or email to jstanowski@twp-york.org.

Our subcommittee will be meeting on March 1, 2014 for the purpose of collecting our thoughts and making a recommendation to the Washtenaw County Board of Commissioners. Your input is important and will be a valued consideration in making our final recommendation.

Respectfully your Township Representative,

John W. Stanowski, Supervisor

Charter Township of York

BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES
RESOLUTION 03-06-14
A RESOLUTION TO ESTABLISH TRUSTEES' SALARY

WHEREAS, the property owners of Bridgewater Township have elected a Board of Trustees consisting of a Supervisor, a Clerk, a Treasurer, and two Trustees; and,

WHEREAS, the Bridgewater Township Board of Trustees have been elected by the property owners of the Township to discharge the statutory duties inherent in those offices; and,

WHEREAS, the members of the Bridgewater Township Board of Trustees may be reasonably compensated for discharging those duties;

NOW, THEREFORE WE RESOLVE that the Bridgewater Township Trustees' salary for 2014- 2015 be established as \$4,800.

Motion made by Trustee _____ and seconded by Trustee _____

to adopt the above Resolution.

Upon roll-call vote, the following members voted

Yea: _____ ABSTAIN: _____

NAY: _____ ABSENT: _____

Supervisor declared Resolution 03-06-14 to establish the Bridgewater Township Trustees' salary for 2014-2015 as \$4,800 passed.

Certification:

I, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on March 6, 2014, the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Laurie Fromhart,
Bridgewater Township Clerk

BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES
RESOLUTION 03-06-14A
A RESOLUTION TO ESTABLISH CLERK'S SALARY

WHEREAS, the property owners of Bridgewater Township have elected a Board of Trustees consisting of a Supervisor, a Clerk, a Treasurer, and two Trustees; and,

WHEREAS, the Bridgewater Township Board of Trustees have been elected by the property owners of the Township to discharge the statutory duties inherent in those offices; and,

WHEREAS, the members of the Bridgewater Township Board of Trustees may be reasonably compensated for discharging those duties;

NOW, THEREFORE WE RESOLVE that the Bridgewater Township Clerk's salary for 2014-2015 be established as \$15,896.

Motion made by Trustee _____ and seconded by Trustee _____
to adopt the above Resolution.

Upon roll-call vote, the following members voted

YEA: _____ NAY: _____

ABSTAIN: _____ ABSENT: _____

Supervisor declared Resolution 03-06-14A to establish the Bridgewater Township Clerk's salary for 2014-2015 as \$15,896 passed.

Certification:

I, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on March 6, 2014, the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Laurie Fromhart,
Bridgewater Township Clerk

BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES
RESOLUTION 03-06-14B
A RESOLUTION TO ESTABLISH TREASURER'S SALARY

WHEREAS, the property owners of Bridgewater Township have elected a Board of Trustees consisting of a Supervisor, a Clerk, a Treasurer, and two Trustees; and,

WHEREAS, the Bridgewater Township Board of Trustees have been elected by the property owners of the Township to discharge the statutory duties inherent in those offices; and,

WHEREAS, the members of the Bridgewater Township Board of Trustees may be reasonably compensated for discharging those duties;

NOW, THEREFORE WE RESOLVE that the Bridgewater Township Treasurer's salary for 2014-2015 be established as \$17,270.

Motion made by Trustee _____ and seconded by

Trustee _____ to adopt the above Resolution.

Upon roll-call vote, the following members voted

YEA: _____ ABSTAIN: _____

NAY: _____ ABSENT: _____

Supervisor declared Resolution 03-06-14B to establish the Bridgewater Township Treasurer's salary for 2014-2015 as \$17,270 passed.

Certification:

I, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on March 6, 2014, the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Laurie Fromhart,
Bridgewater Township Clerk

BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES

RESOLUTION 03-06-14C

A RESOLUTION TO ESTABLISH SUPERVISOR'S SALARY

WHEREAS, the property owners of Bridgewater Township have elected a Board of Trustees consisting of a Supervisor, a Clerk, a Treasurer, and two Trustees; and,

WHEREAS, the Bridgewater Township Board of Trustees have been elected by the property owners of the Township to discharge the statutory duties inherent in those offices; and,

WHEREAS, the members of the Bridgewater Township Board of Trustees may be reasonably compensated for discharging those duties;

NOW, THEREFORE WE RESOLVE that the Bridgewater Township Supervisor's salary for 2014-2015 be established as \$15,301.

Motion made by Trustee _____ and seconded by

Trustee _____ to adopt the above Resolution.

Upon roll-call vote, the following members voted

YEA: _____ ABSTAIN: _____

NAY: _____ ABSENT: _____

Supervisor declared Resolution 03-06-14C to establish the Bridgewater Township Supervisor's salary for 2014-2015 as \$15,301 passed.

Certification:

I, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on March 6, 2014, the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Laurie Fromhart,
Bridgewater Township Clerk

**BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES
RESOLUTION NUMBER**

**TO AMEND MONTHLY SEWER RATE TO COVER
DECREASED OPERATION-AND-MAINTENANCE COSTS**

WHEREAS, Bridgewater Township's sewer operation-and-maintenance (O&M) costs have decreased over the past two years; and,

WHEREAS, the Township's number of sewer users has continued to increase; and,

WHEREAS, the Township has sought out many possible ways to reduce the sewer O&M costs; and,

WHEREAS, the Township's testing costs no longer contributes significantly to the O&M costs; and,

WHEREAS, the Michigan Department of Environmental Quality (MDEQ) has reduced its testing requirements for the Township; and,

WHEREAS, the cost of providing electricity to the sewer plant has decreased since the project began; and,

WHEREAS, the Township has increased the sewer users' rates since the sewer project began; and,

WHEREAS, the Bridgewater Township Board of Trustees' authority to amend the monthly sewer rate is given in its Sewer Use and Rate Ordinance, Sections 12.1-12.4, in order to ensure sufficiency of revenues;

NOW, THEREFORE WE RESOLVE that the Bridgewater Township Board of Trustees amend the monthly sewer rate to include a \$20.00 decrease in the Residential Equivalent Unit (REU) charge for all sewer users.

WE FURTHER RESOLVE that the Bridgewater Township Board of Trustees will continue to actively seek alternative cost-saving measures to reduce the overall cost of its sewer operation and maintenance.

Motion made by Trustee and seconded by Trustee to adopt the above resolution.

Upon roll-call vote, the following members voted

YEA:		ABSTAIN:	None
NAY:	None	ABSENT:	None

Supervisor Mull declared the resolution passed.

Certification:

I, the undersigned Clerk of Bridgewater Township, do certify that the above resolution is a true and complete copy of a resolution adopted at the regular meeting of the Bridgewater Township Board of Trustees held on the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Public Act 267 of 1976 as amended.

Laurie Fromhart
Bridgewater Township Clerk

Bridgewater Township

2014-2015 Bridgewater Township Proposed General Fund Budget

		2013-2014	2014-2015
Income			
4672	· Other Income	250.00	250.00
4402	· Property tax - operation	69,258.00	68,000.00
4447	· Tax administration fee	28,000.00	25,000.00
4448	· Tax collection fees	1,500.00	3,500.00
4460	· Township permits	1,500.00	1,500.00
4465	· Land division fees	400.00	400.00
4574	· Revenue sharing	123,000.00	125,263.00
4601	· Fire charge collection	2,100.00	2,100.00
4665	· Interest Income	600.00	400.00
4671	· Other Income - Fund Balances	-	30,000.00
4675	· Metro Auth.-restricted to roads	3,000.00	3,000.00
4690	· Mineral Extraction License Fees	2,000.00	1,000.00
4700	· Election Reimbursement	1,000.00	1,000.00
Total Income		232,608.00	261,413.00
Expense			
5101000 · Township Board			
5101703	· Trustee salary	4,800.00	4,800.00
5101727	· Township supplies & expenses	600.00	600.00
5101770	· Conferences & Training	750.00	750.00
5102703	· Designated rep	500.00	-
Total 5101000 · Township Board		6,650.00	6,150.00
5171000 · Supervisor			
5171703	· Supervisor Salary	15,301.00	15,301.00
5171727	· Supervisor Expense	500.00	500.00
SUB Total 5171000 · Supervisor			15,801.00
5209000 · Assessor			
5209705	· Board of Review expenses		1,500.00
5209805	· Assessor		18,622.00
5209810	· Assessor Expense		3,075.00
Total 5209000 · Assessor			23,197.00
Total 5171000 · Supervisor		15,801.00	38,998.00
5173000 · Other General Government			
5173715	· Social Security	5,400.00	5,400.00
5173801	· Attorney & Consulting Expenses	5,000.00	5,000.00
5173802	· Audit fees	3,500.00	3,500.00
5173811	· Membership fees & dues	2,000.00	2,000.00
5173890	· Newsletter (non-recyc)	600.00	300.00
5173895	· Website Administrator	500.00	500.00
5173900	· Printing & publishing	1,000.00	
5173912	· Insurance & Bonds	6,600.00	5,500.00
5173955	· Miscellaneous	200.00	200.00
5174800	· Bank Fees	650.00	-
5174810	· Township Personnel	1,600.00	-
Total 5173000 · Other General Government		27,050.00	22,400.00
5191700 · Elections			
5191727	· Election expense	1,000.00	-
Total 5191700 · Elections		1,000.00	-
5209000 · Assessor			
5209705	· Board of Review expenses	1,500.00	
5209805	· Assessor	18,622.00	
5209810	· Assessor Expense	3,075.00	
Total 5209000 · Assessor		23,197.00	

Bridgewater Township

2014-2015 Bridgewater Township Proposed General Fund Budget

		2013-2014	2014-2015
5215700 · Clerk			
	5215703 · Clerk salary	15,869.00	15,869.00
	Deputy Clerk	-	1,600.00
	5215727 · Clerk supplies & expense	3,200.00	3,200.00
	5173900 · Printing & publishing	-	1,000.00
Sub Total 5215700 · Clerk		19,069.00	21,669.00
5191700 · Elections			
	5191727 · Election expense	-	5,000.00
	5191700 · Elections	-	5,000.00
Total 5215700 · Clerk		19,069.00	26,669.00
5253700 · Treasurer			
	5253703 · Treasurer salary	17,270.00	17,270.00
	Deputy Treasurer	1,000.00	1,000.00
	5253727 · Treasurer supplies & expenses	5,000.00	2,000.00
	Tax Collection Expense	-	3,000.00
Total 5253700 · Treasurer		23,270.00	23,270.00
5265000 · Building & Grounds			
	5265728 · Maintenance & Utilities	4,500.00	4,500.00
	5265925 · Cemetery care	200.00	200.00
	5265980 · Building improvement & equipment	5,000.00	5,000.00
Total 5265000 · Building & Grounds		9,700.00	9,700.00
5301800 · Public Safety			
	5301810 · Police services - County	-	-
	5301811 · Police substation - Manchester	-	-
	CERT Program	500.00	500.00
	Neighbor Watch Program	500.00	500.00
	5339727 · Fire protection billing expense	60,000.00	55,000.00
Total 5301800 · Public Safety		61,000.00	56,000.00
5400700 · Planning & zoning			
	5400701 · Planning		
	5400802 · Master Plan	3,000.00	3,000.00
	5400727 · Planning comm. wage & expense	5,000.00	4,000.00
	5400801 · PC Attorney Fees	2,000.00	1,000.00
	5400803 · Planning consultant - on-going	10,000.00	10,000.00
	Total 5400701 · Planning	20,000.00	18,000.00
	5410726 · Zoning		
	5410704 · Land Division Processing Fees	1,200.00	1,200.00
	5410727 · Zoning ad.wage & expense	7,500.00	7,500.00
	5411727 · Zon Bd of Appeals Expense	350.00	350.00
	Total 5410726 · Zoning	9,050.00	9,050.00
Total 5400700 · Planning & zoning		29,050.00	27,050.00
5440000 · Public works			
	5440846 · Road Improvements	-	30,000.00
	5440847 · Drains at large	12,000.00	12,000.00
	5440852 · Street lighting	3,000.00	3,000.00
Total 5440000 · Public works		15,000.00	45,000.00
Total Expense			255,237.00
	5500000 · Contingencies	1,821.00	6,176.00
Total Expense		232,608.00	261,413.00
Net Income		-	-

Bridgewater Township

2014-2015 WWTP Proposed Budget

		2013-2014		Proposed 2014-2015	
		Operation	Assessment	Operation	Assessment
Ordinary Income/Expense					
Income					
	Interest Income Master Account	0.00	0.00	0.00	0.00
	Interest Income Checking	30.00	0.00	0.00	0.00
	Total Interest Income Master Account	30.00	0.00	0.00	0.00
	Customer Finance Charge	3,500.00	0.00	2,500.00	
	Operation Maintenance Income	109,000.00	0.00	111,600.00	
	Special Assessment Revenue	0.00	64,000.00		54,574.00
	Connection Fees			27,000.00	
	Debt Retirement Fund Transfer				2,263.00
	Total Income	112,530.00	64,000.00	141,100.00	56,837.00
Gross Profit		112,530.00	64,000.00	141,100.00	56,837.00
Expense					
	New Equipment/Capital Improvement	5,000.00	0.00	20,000.00	
	Loan Payment	0.00	0.00	0.00	
	Legal & Professional				
	Legal Fees	2,000.00	0.00	2,000.00	
	Audit	2,000.00	0.00	1,500.00	
	Engineer	2,000.00	0.00	1,500.00	
	Total Legal & Professional	6,000.00	0.00	5,000.00	
	Miscellaneous Expense	25.00	0.00	25.00	
	Insurance	1,200.00	0.00	1,200.00	
	Collection System				
	Billing				
	Billing Other	100.00	0.00	100.00	
	Billing Clerk	624.00	0.00	624.00	
	Office Supplies	600.00	0.00	400.00	
	Total Billing	1,324.00	0.00	1,124.00	
	Forcemains -Flushing & Disposal	500.00	0.00	500.00	
	Easemnet & Insepection			1,000.00	
	System/Grinder Pump Repair	5,500.00	0.00	10,000.00	
	Total Collection System	8,549.00	0.00	12,624.00	
	Treatment Plant				
	Building & Grounds Maintenance	2,000.00	0.00	2,000.00	
	Chemicals	4,000.00	0.00	4,000.00	
	Diesel Fuel/Propane	1,000.00	0.00	1,000.00	
	Electricity	18,000.00	0.00	15,000.00	
	Equipment Repairs	25,000.00	0.00	5,000.00	
	Generator Maintenance Contract	1,000.00	0.00	1,000.00	
	NPDES Permit	2,000.00	0.00	2,000.00	
	Phone Service	375.00	0.00	375.00	
	Plant Operator	31,200.00	0.00	31,200.00	
	Sludge Handling & Disposal	3,500.00	0.00	3,500.00	
	Supplies	300.00	0.00	300.00	
	Total Treatment Plant	88,375.00	0.00	65,375.00	
	Total Expense	109,149.00	0.00	104,224.00	0.00
Net Ordinary Income		3,381.00	64,000.00	36,876.00	56,837.00

Bridgewater Township

2014-2015 WWTP Proposed Budget

				2013-2014		Proposed 2014-2015	
				Operation	Assessment	Operation	Assessment
Other Income/Expense							
Other Income							
Other Int Income - UBT Debt				300.00	0.00		
Total Other Income				300.00	0.00	0.00	0.00
Debt Service							
Washtenaw Cty Debt Svc							48,000.00
Agent Fees				0.00	275.00		0.00
Interest				0.00	27,000.00		8,837.00
Accounting Charges				0.00	1,000.00		0.00
Washtenaw Cty Debt Svc - Other				0.00	65,000.00		0.00
Total Washtenaw Cty Debt Svc				0.00	93,275.00	0.00	56,837.00
Operations Reserve				3,981.00			
Total Other Expense				3,981.00	93,275.00	0.00	56,837.00
Net Other Income				(3,681.00)	(29,275.00)	36,876.00	
Debt Retirement Fund Transfer					29,275.00		0.00
Contingencies						(36,876.00)	0.00
Net Income				0.00	0.00	0.00	0.00

Bridgewater Township Sewer Operation
General Ledger
As of March 6, 2014

Type	Date	Num	Name	Split	Amount
Check	02/10/2014	autopay	Frontier	Phone Service	-36.94
Check	02/27/2014	autopay	DTE Energy	Electricity	-1,531.27
Check	03/06/2014	1044	Lucas & Baker	legal services	-231.25
Check	03/06/2014	1045	DuBois-Cooper Associates	Grinder Pump parts	-229.72
Check	03/06/2014	1046	G.E. Wacker Inc.	Diesel Fuel/Propane	-509.28
Check	03/06/2014	1047	Alexander Chemical Corporation	Chemicals	-858.50
Check	03/06/2014	1048	Village of Manchester	Plant Operator	-2,600.00
Check	03/06/2014	1049	Faust Sand & Gravel, INC.	Grinder Pump repairs	-5,648.64
Check	03/06/2014	1050	MML Liability Property Pool	Prepaid Insurance	-1,168.00
					<u>-12,813.60</u>

Bridgewater Township
Balance Sheet
As of March 6, 2014

Mar 6, 14

ASSETS

Current Assets

Checking/Savings

1002 · General Checking-Key Bank	28,177.63
1010 · General Savings-Key Bank	157,346.75
1012 · Money market account- Mi Commer	205,462.06
1015 · Petty Cash	50.00

Total Checking/Savings 391,036.44

Other Current Assets

Prepaid Insurance	5,145.00
1050 · Current Year Tx Roll Receivable	
1090 · Due from County - Settlement	-1,654.62
Total 1050 · Current Year Tx Roll Receivable	<u>-1,654.62</u>

1081 · Due from Sewer Operations 3,746.86

Total Other Current Assets 7,237.24

Total Current Assets 398,273.68

Fixed Assets

1650 · Accumulated Depreciation	-73,455.69
1640 · Township Hall Improvements	54,079.30
1630 · Siding & Windows	17,049.00
1620 · Land	70,863.09
1610 · Equipment	28,244.21
1600 · Buildings	98,329.35

Total Fixed Assets 195,109.26

TOTAL ASSETS 593,382.94

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2217 · Escrow Deposits Payable	
2220 · Due to SMR-Elliott parcel	2,500.00
2233 · SMR Escrow-Crego/Peltcs propert	5,000.00
Total 2217 · Escrow Deposits Payable	<u>7,500.00</u>

Total Other Current Liabilities 7,500.00

Total Current Liabilities 7,500.00

Total Liabilities 7,500.00

Bridgewater Township
Balance Sheet
As of March 6, 2014

Mar 6, 14

Equity

3940 - Invested in Capital Assets, Net	195,110.00
3930 - Emergency Services	34,256.00
3900 - Fund Balance	333,537.38
Net Income	<u>22,979.56</u>
Total Equity	<u>585,882.94</u>

TOTAL LIABILITIES & EQUITY

593,382.94

Bridgewater Township

Profit & Loss Budget vs. Actual

April 1, 2013 through March 6, 2014

	Apr 1, '13 - Mar 6, 14	Budget	\$ Over Budget
Income			
4672 · Other Income	1,117	250	867
4405 · Property tax - fire millage	884	0	884
4402 · Property tax - operation	59,496	69,258	-9,762
4404 · Property tax - police services	1,474	0	1,474
4410 · Property Tax Adjustments	117	0	117
4447 · Tax administration fee	25,014	28,000	-2,986
4448 · Tax collection fees	3,543	1,500	2,043
4460 · Township permits	1,985	1,500	485
4465 · Land division fees	175	400	-225
4574 · Revenue sharing	103,483	123,000	-19,517
4601 · Fire charge collection	1,785	2,100	-315
4665 · Interest Income	468	600	-132
4675 · Metro Auth.-restricted to roads	2,953	3,000	-47
4690 · Mineral Extraction License Fees	1,000	2,000	-1,000
4700 · Election Reimbursement	53	1,000	-947
Total Income	203,547	232,608	-29,061
Expense			
5101000 · Township Board			
5101703 · Trustee salary	4,400	4,800	-400
5101727 · Township supplies & expenses	1,728	600	1,128
5101770 · Conferences & Training	467	750	-283
5102703 · Designated rep	0	500	-500
Total 5101000 · Township Board	6,595	6,650	-55
5171000 · Supervisor			
5171703 · Supervisor Salary	14,026	15,301	-1,275
5171727 · Supervisor Expense	141	500	-359
Total 5171000 · Supervisor	14,167	15,801	-1,634
5173000 · Other General Government			
5173715 · Social Security	4,691	5,400	-709
5173801 · Attorney & Consulting Expenses	725	5,000	-4,275
5173802 · Audit fees	3,600	3,500	100
5173811 · Membership fees & dues	1,934	2,000	-66
5173890 · Newsletter (non-recyc)	0	600	-600
5173895 · Website Administrator	333	500	-167
5173900 · Printing & publishing	593	1,000	-407
5173912 · Insurance & Bonds	5,138	6,600	-1,462
5173955 · Miscellaneous	-182	200	-382
5174800 · Bank Fees	4	650	-646
5174810 · Township Personnel	1,232	1,600	-368
Total 5173000 · Other General Government	18,068	27,050	-8,982

Bridgewater Township
Profit & Loss Budget vs. Actual
April 1, 2013 through March 6, 2014

	<u>Apr 1, '13 - Mar 6, 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>
5191700 - Elections			
5191727 - Election expense	275	1,000	-725
Total 5191700 - Elections	<u>275</u>	<u>1,000</u>	<u>-725</u>
5209000 - Assessor			
5209705 - Board of Review expenses	1,719	1,500	219
5209805 - Assessor	18,564	18,622	-58
5209810 - Assessor Expense	3,818	3,075	743
Total 5209000 - Assessor	<u>24,101</u>	<u>23,197</u>	<u>904</u>
5215700 - Clerk			
5215703 - Clerk salary	14,571	15,896	-1,325
5215727 - Clerk supplies & expense	3,068	3,200	-132
Total 5215700 - Clerk	<u>17,639</u>	<u>19,096</u>	<u>-1,457</u>
5253700 - Treasurer			
5253703 - Treasurer salary	15,831	17,270	-1,439
5253704 - Deputy Treasurer Wages	380	1,000	-620
5253727 - Treasurer supplies & expenses	4,059	5,000	-941
Total 5253700 - Treasurer	<u>20,270</u>	<u>23,270</u>	<u>-3,000</u>
5265000 - Building & Grounds			
5265728 - Maintenance & Utilities	6,137	4,500	1,637
5265925 - Cemetery care	84	200	-116
5265980 - Building improvement & equipmen	1,834	5,000	-3,166
Total 5265000 - Building & Grounds	<u>8,055</u>	<u>9,700</u>	<u>-1,645</u>
5301800 - Public Safety			
5301812 - CERT & Neighborhood Watch	0	1,000	-1,000
5339727 - Fire protection billing expense	39,108	60,000	-20,892
Total 5301800 - Public Safety	<u>39,108</u>	<u>61,000</u>	<u>-21,892</u>
5400700 - Planning & zoning			
5400701 - Planning			
5400802 - Master Plan	6,451	3,000	3,451
5400727 - Planning comm. wage & expense	2,430	5,000	-2,570
5400801 - PC Attorney Fees	0	2,000	-2,000
5400803 - Planning consultant - on-going	8,325	10,000	-1,675
Total 5400701 - Planning	<u>17,206</u>	<u>20,000</u>	<u>-2,794</u>
5410726 - Zoning			
5410704 - Land Division Processing Fees	1,400	1,200	200
5410727 - Zoning ad.wage & expense	6,807	7,500	-693

Bridgewater Township
Profit & Loss Budget vs. Actual
 April 1, 2013 through March 6, 2014

	<u>Apr 1, '13 - Mar 6, 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>
5411727 · Zon Bd of Appeals Expense	0	350	-350
Total 5410726 · Zoning	8,207	9,050	-843
Total 5400700 · Planning & zoning	25,413	29,050	-3,637
5440000 · Public works			
5440847 · Drains at large	4,098	12,000	-7,902
5440852 · Street lighting	2,777	3,000	-223
Total 5440000 · Public works	6,875	15,000	-8,125
5500000 · Contingencies	0	1,794	-1,794
Total Expense	180,566	232,608	-52,042
Net Income	22,981	0	22,981

Bridgewater Township Sewer Operation
General Ledger
As of March 6, 2014

Type	Date	Num	Name	Split	Amount
Check	02/10/2014	autopay	Frontier	Phone Service	-36.94
Check	02/27/2014	autopay	DTE Energy	Electricity	-1,531.27
Check	03/06/2014	1044	Lucas & Baker	legal services	-231.25
Check	03/06/2014	1045	DuBois-Cooper Associates	Grinder Pump parts	-229.72
Check	03/06/2014	1046	G.E. Wacker Inc.	Diesel Fuel/Propane	-509.28
Check	03/06/2014	1047	Alexander Chemical Corporation	Chemicals	-858.50
Check	03/06/2014	1048	Village of Manchester	Plant Operator	-2,600.00
Check	03/06/2014	1049	Faust Sand & Gravel, INC.	Grinder Pump repairs	-5,648.64
Check	03/06/2014	1050	MML Liability Property Pool	Prepaid Insurance	-1,168.00
					<u>-12,813.60</u>

Bridgewater Township Sewer Operation

Balance Sheet

As of March 3, 2014

Mar 3, 14

ASSETS

Current Assets

Checking/Savings

Key Sewer Retirement Checking 69,647.47

Key-Sewer O/M 46,298.88

Total Checking/Savings 115,946.35

Accounts Receivable

Accounts receivable 24,598.75

Total Accounts Receivable 24,598.75

Other Current Assets

Current Year Tx Roll Receivable

Due from County Del Tax/SA Roll 2,532.12

Total Current Year Tx Roll Receivable 2,532.12

Due From Tax 3,252.59

Total Other Current Assets 5,784.71

Total Current Assets 146,329.81

Fixed Assets

Land 55,355.06

Equipment 22,950.25

Accessory Building 53,320.02

Sewer System Plant 1,966,444.05

Accumulated Depr - Equipment -3,582.34

Accumulated Depr - Access Bldg -5,095.00

Accumulated Depr - Sewer System -385,095.28

Total Fixed Assets 1,704,296.76

Other Assets

Special Assessment Receivable 349,270.00

Total Other Assets 349,270.00

TOTAL ASSETS 2,199,896.57

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

Due to General Fund 3,746.86

Total Other Current Liabilities 3,746.86

Total Current Liabilities 3,746.86

Bridgewater Township Sewer Operation

Balance Sheet

As of March 3, 2014

Mar 3, 14

Long Term Liabilities

2004 Bonds Wastewater Expansion 430,000.00

Total Long Term Liabilities 430,000.00

Total Liabilities 433,746.86

Equity

Restricted for Debt Service 531,573.90

Invested in capital assets, net 1,043,239.00

Unrestricted Funds (QB RE acct) 106,273.72

Net Income 85,063.09

Total Equity 1,766,149.71

TOTAL LIABILITIES & EQUITY 2,199,896.57

Bridgewater Township Sewer Operation Profit & Loss Budget vs. Actual

April 1, 2013 through March 6, 2014

	Bond - Sewer		
	Apr 1, '13 - Mar 6, 14	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Comerica Funds Transfer	52,485.76	52,485.76	0.00
Special Assessment Payoff	13,489.32	0.00	13,489.32
Other Int Income - UBT Debt	0.00	0.00	0.00
Interest Income Master Account			
Interest Income Checking	0.00	0.00	0.00
Total Interest Income Master Account	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Grinder Pump reimb + 10%	0.00	0.00	0.00
Connection Fees	0.00	0.00	0.00
Customer Finance Charge	0.00	0.00	0.00
Operation Maintenance Income	0.00	0.00	0.00
Special Assessment Revenue	61,531.06	64,000.00	-2,468.94
Total Income	<u>127,506.14</u>	<u>116,485.76</u>	<u>11,020.38</u>
Gross Profit	127,506.14	116,485.76	11,020.38
Expense			
New Equipment	0.00	0.00	0.00
Legal & Professional			
Legal Fees	0.00	0.00	0.00
Audit	0.00	0.00	0.00
Engineer	0.00	0.00	0.00
Total Legal & Professional	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Miscellaneous Expense	0.00	0.00	0.00
Insurance	0.00	0.00	0.00
Collection System			
Billing			
Billing Other	0.00	0.00	0.00
Billing Clerk	0.00	0.00	0.00
Office Supplies	0.00	0.00	0.00
Total Billing	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Forcemains -Flushing & Disposal	0.00	0.00	0.00
Grinder Pump repairs	0.00	0.00	0.00
Total Collection System	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Treatment Plant			
Building & Grounds Maintenance	0.00	0.00	0.00
Chemicals	0.00	0.00	0.00
Diesel Fuel/Propane	0.00	0.00	0.00
Electricity	0.00	0.00	0.00

Bridgewater Township Sewer Operation Profit & Loss Budget vs. Actual

April 1, 2013 through March 6, 2014

	Bond - Sewer		
	Apr 1, '13 - Mar 6, 14	Budget	\$ Over Budget
Equipment Repairs	0.00	0.00	0.00
Generator Maintenance Contract	0.00	0.00	0.00
NPDES Permit	0.00	0.00	0.00
Phone Service	0.00	0.00	0.00
Plant Operator	0.00	0.00	0.00
Sludge Handling & Disposal	0.00	0.00	0.00
Supplies	0.00	0.00	0.00
Total Treatment Plant	0.00	0.00	0.00
Total Expense	0.00	0.00	0.00
Net Ordinary Income	127,506.14	116,485.76	11,020.38
Other Income/Expense			
Other Income			
Due from County 2012 Settlement	11,290.73		
Debt Retirement Fund Transfer	182,341.25	29,275.00	153,066.25
Total Other Income	193,631.98	29,275.00	164,356.98
Other Expense			
Washtenaw Cty Debt Svc			
Agent Fees	112.50	275.00	-162.50
Principal	220,000.00	65,000.00	155,000.00
Interest	25,878.15	27,000.00	-1,121.85
Accounting Charges	1,000.00	1,000.00	0.00
Washtenaw Cty Debt Svc - Other	4,500.00	0.00	4,500.00
Total Washtenaw Cty Debt Svc	251,490.65	93,275.00	158,215.65
Total Other Expense	251,490.65	93,275.00	158,215.65
Net Other Income	-57,858.67	-64,000.00	6,141.33
Net Income	69,647.47	52,485.76	17,161.71

Bridgewater Township Sewer Operation Profit & Loss Budget vs. Actual

April 1, 2013 through March 6, 2014

	Operation - Sewer		
	Apr 1, '13 - Mar 6, 14	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Comerica Funds Transfer	0.00	0.00	0.00
Special Assessment Payoff	0.00	0.00	0.00
Other Int Income - UBT Debt	37.25	300.00	-262.75
Interest Income Master Account			
Interest Income Checking	0.53	30.00	-29.47
Total Interest Income Master Account	0.53	30.00	-29.47
Grinder Pump reimb + 10%	7,096.97	0.00	7,096.97
Connection Fees	125.00	0.00	125.00
Customer Finance Charge	3,500.01	3,500.00	0.01
Operation Maintenance Income	117,995.00	109,000.00	8,995.00
Special Assessment Revenue	0.00	0.00	0.00
Total Income	128,754.76	112,830.00	15,924.76
Gross Profit	128,754.76	112,830.00	15,924.76
Expense			
New Equipment	0.00	5,000.00	-5,000.00
Legal & Professional			
Legal Fees	262.50	2,000.00	-1,737.50
Audit	1,500.00	2,000.00	-500.00
Engineer	653.50	2,000.00	-1,346.50
Total Legal & Professional	2,416.00	6,000.00	-3,584.00
Miscellaneous Expense	0.00	25.00	-25.00
Insurance	1,153.00	1,200.00	-47.00
Collection System			
Billing			
Billing Other	37.80	100.00	-62.20
Billing Clerk	572.00	624.00	-52.00
Office Supplies	257.46	600.00	-342.54
Total Billing	867.26	1,324.00	-456.74
Forcemains -Flushing & Disposal	380.00	500.00	-120.00
Grinder Pump repairs	13,254.22	5,500.00	7,754.22
Total Collection System	14,501.48	7,324.00	7,177.48
Treatment Plant			
Building & Grounds Maintenance	1,675.00	2,000.00	-325.00
Chemicals	4,131.65	4,000.00	131.65
Diesel Fuel/Propane	841.00	1,000.00	-159.00
Electricity	12,577.53	18,000.00	-5,422.47

Bridgewater Township Sewer Operation Profit & Loss Budget vs. Actual

April 1, 2013 through March 6, 2014

	Operation - Sewer		
	Apr 1, '13 - Mar 6, 14	Budget	\$ Over Budget
Equipment Repairs	25,856.72	25,000.00	856.72
Generator Maintenance Contract	972.46	1,000.00	-27.54
NPDES Permit	1,950.00	2,000.00	-50.00
Phone Service	329.74	375.00	-45.26
Plant Operator	26,000.00	31,200.00	-5,200.00
Sludge Handling & Disposal	2,434.48	3,500.00	-1,065.52
Supplies	44.73	300.00	-255.27
Total Treatment Plant	76,813.31	88,375.00	-11,561.69
Total Expense	94,883.79	107,924.00	-13,040.21
Net Ordinary Income	33,870.97	4,906.00	28,964.97
Other Income/Expense			
Other Income			
Due from County 2012 Settlement			
Debt Retirement Fund Transfer	0.00	0.00	0.00
Total Other Income	0.00	0.00	0.00
Other Expense			
Washtenaw Cty Debt Svc			
Agent Fees	0.00	0.00	0.00
Principal	0.00	0.00	0.00
Interest	0.00	0.00	0.00
Accounting Charges	0.00	0.00	0.00
Washtenaw Cty Debt Svc - Other	0.00	0.00	0.00
Total Washtenaw Cty Debt Svc	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00
Net Income	33,870.97	4,906.00	28,964.97