

BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES MEETING
THURSDAY, MARCH 5, 2020, 7:00 P.M.
BRIDGEWATER TOWNSHIP HALL
10990 CLINTON RD, MANCHESTER, MI 48158

AGENDA

- I. CALL TO ORDER / ESTABLISH QUORUM / PLEDGE ALLEGIANCE
- II. CITIZEN PARTICIPATION
- III. APPROVAL OF BOARD MEETING MINUTES – FEBRUARY 6, 2020
- IV. REVIEW AND APPROVE AGENDA
- V. PRESENTATION OF 2020-2021 FISCAL YEAR GENERAL FUND BUDGET
 - A. Public Hearing
 - B. Township Officers Salary Resolutions
 - C. Compensation Increase for Appointed Officials
 - D. General Appropriations Act Resolution
 - E. Sewer Fund Budget
- VI. NEW BUSINESS
 - A. Approve Year-End General Fund Budget Amendments
 - B. MMLLPP Property Endorsement for Revised Property Values
 - C. Approval of Claims Listing for February 1, 2020 through February 29, 2020
 - D. Resolution in Opposition to House Bill 5229 and RTA Proposal
 - E. Township Newsletter
 - F. Millage Discussion
- VII. REPORTS & CORRESPONDANCE
 - A. Public Safety Report – Written report from Sheriff’s Department
 - B. Supervisor’s Report
 - C. Assessor’s Report
 - D. Clerk’s Report
 - E. Treasurer’s Report
 - F. Trustees’ Report
 - G. Broadband Task Force Report – Minutes included in Board packet
 - H. Zoning Administrator’s Report – Written report from Rodney Nanney
 - I. Planning Commission Report – Minutes included in Board packet
 - J. Farmland Preservation Board Report – No meeting in February
- VIII. CITIZEN PARTICIPATION
- IX. ADJOURNMENT

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

6-Feb-20 meeting called to order by Supervisor Fromhart at 7:00 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Faust; Trustee Fromhart; Trustee McQueer; Trustee Oliver; Trustee Wharam

Absent: None

Citizen attendance: 3

II. CITIZEN PARTICIPATION

- Something should be done re: meth lab on Braun Rd., far side of McCollum

III. APPROVAL OF MINUTES

- Motion to approve the 2-Jan-20 meeting minutes as amended – Ms. Fromhart; support – Ms. McQueer; vote – unanimous

IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as presented – Ms. McQueer; support – Mr. Oliver; vote – unanimous

V. NEW BUSINESS

A. River Raisin Watershed Council 2020 Membership Dues

- Motion to approve River Raisin Watershed Council 2020 Membership Dues of \$167.00 – Ms. McQueer; support – Mr. Faust; vote – unanimous

B. Approval of Claims Listing

- Motion to approve disbursements of \$18,763.62 for general operations and \$6,332.68 for sewer operations; total expenditure of \$25,096.30 for the month of January – Mr. Wharam; support – Mr. Faust; vote – unanimous

C. MMLLPP Renewal Proposal 3/1/2020

- Motion to approve MMLLPP Renewal Proposal – Mr. Wharam; support – Mr. Faust; vote – unanimous
- Should update grinder pump value

D. Board of Review Alternate Meeting Date Resolution

- Motion to approve Board of Review Alternate Meeting Date Resolution – Ms. McQueer; support – Mr. Oliver;
- Roll call vote:

Trustee Faust – yes

Trustee Fromhart – yes

Trustee McQueer – yes

Trustee Oliver - yes

Trustee Wharam - yes

E. Manchester District Library Board Representative Temporary Appointment

- Motion to accept Gerianna's resignation from Manchester District Library Board – Ms. McQueer; support – Mr. Oliver; vote – unanimous
- Motion to appoint Wayne Barnett as temporary designated representative to the Manchester District Library Board – Ms. Fromhart; support – Mr. Faust;

Roll call vote:

Trustee Faust – yes

Trustee Fromhart – yes

Trustee McQueer – yes

Trustee Oliver - yes

Trustee Wharam – yes

Bridgewater Township Board of Trustees Minutes

F. WWTP Equipment Purchase

- Dan Geyer suggested installation of the aeration tank pump before he retires; needs a tripod and chain fall for this operation
- Funds should be taken from the checking account
- Motion to approve WWTP Equipment Purchase for approximately \$1600– Ms. Fromhart; support – Ms. McQueer; vote – unanimous
- Motion to approve the aeration tank pump for approximately \$11,000– Ms. Fromhart; support – Mr. Oliver; vote – unanimous

G. 2020-2021 FY Budget Review

- Motion to set the public hearing date on the proposed general fund budget for 2020-2021 FY Budget Review for 5-Mar-20 – Ms. Fromhart; support –Mr. Wharam; vote – unanimous

VI. REPORTS AND CORRESPONDENCE

A. Public Safety Report

- A written report from the sheriff's department was submitted and is on record

B. Broadband Task Force Report

- Sent out survey

C. Supervisor's Report

- See board packet

D. Assessor's Report

- A written report from Ms. Rider was submitted and is on record

E. Clerk's Report

- Held elections committee meeting
- Preparing for 10-Mar election

F. Treasurer's Report

- A written report from Ms. McQueer was submitted and is on record

G. Trustees' Report

- Trustee Faust
 - Would like a note in the taxes to keep brush away from grinder pumps
 - Would like to hire vac-truck to clean out the valves on the lines
- Trustee Oliver
 - Gave Ms. Fromhart an audit from WWBC
 - Xela Pack has not paid people for 3 weeks

H. Zoning Administrator's Report

- A written report from Mr. Nanney was submitted and is on record

I. Planning Commission

- Minutes from the Planning Commission were submitted and are on record
- Have not heard back from Gerken Materials about plan updates or haul route improvements

Bridgewater Township Board of Trustees Minutes

J. Farmland Preservation Board Report

- Minutes from the Farmland Preservation Board were submitted and are on record

VII. CITIZEN PARTICIPATION

- None

VIII. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 9:18 p.m.

DRAFT

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

2-Jan-20 meeting called to order by Supervisor Fromhart at 7:02 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Fromhart; Trustee McQueer; Trustee Oliver; Trustee Wharam

Absent: Trustee Faust;

Citizen attendance: 6

II. CITIZEN PARTICIPATION

- None

III. APPROVAL OF MINUTES

- Motion to approve the 5-Dec-19 meeting minutes as amended – Ms. McQueer; support – Mr. Oliver; vote – unanimous

IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as presented – Ms. McQueer; support – Mr. Oliver; vote – unanimous

V. NEW BUSINESS

A. General Fund Budget Amendments

- Over budget in public works
- Motion to approve the following general fund budget amendments:
 - Road improvements increase \$20,006 to \$50,006
 - Drains at large increase \$4,295 to \$19,295
 - Contingencies increase \$500 to \$500– Mr. Oliver ; support – Mr. Wharam; vote – unanimous

B. Approval of Claims Listing

- Motion to approve disbursements of \$49,950.19 for general operations and \$13,630.89 for sewer operations; total expenditure of \$63,581.08 for the month of December – Ms. Fromhart; support – Mr. Oliver; vote – unanimous

C. Clinton Township Library/Manchester District Library Services Contract discussion

- There was a short discussion about getting a Headlee override on the Clinton Township residence only
- The taxes collected go to Manchester District Library, Manchester District Library is supposed to pass 50% of taxes collected in Clinton School District to Clinton Public Library ~~which is does not always happen currently~~
- This was cleared up by a discussion between Clinton Township Library and Manchester District Library representatives

D. Board of Review Guidelines for Poverty/Hardship Exemptions Resolution

- Motion to approve Board of Review guidelines for Poverty/Hardship exemptions resolution – Ms. McQueer ; support – Mr. Oliver;

Roll call vote:

Trustee Faust – absent

Trustee Fromhart – yes

Trustee McQueer – yes

Trustee Oliver - yes

Trustee Wharam - yes

VI. REPORTS AND CORRESPONDENCE

Bridgewater Township Board of Trustees Minutes

- A. Public Safety Report
 - No report was received from the sheriff's department
- B. Broadband Task Force Report
 - Surveys will be sent out soon
- C. Supervisor's Report
 - See board packet plus
 - Dan Geyer is retiring
- D. Assessor's Report
 - No report was received from the assessor
- E. Clerk's Report
 - Preparing for 3 elections this year; 10-Mar, 4-Aug & 3-Nov
- F. Treasurer's Report
 - A written report from Ms. McQueer was submitted and is on record
- G. Trustees' Report
 - Trustee Faust
 - absent
 - Trustee Oliver
 - Received a call from Mr. Robinson re: zoning compliance
 - Tom Peltz is now sole owner of Crego/Peltcs estate
- H. Zoning Administrator's Report
 - A written report from Mr. Nanney is included in Board packet
- I. Planning Commission
 - There were no minutes received from the Planning Commission
- J. Farmland Preservation Board Report
 - No meeting in December

VII. CITIZEN PARTICIPATION

- None

VIII. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 8:25 p.m.

Bridgewater Township
2020-2021 FY PROPOSED GENERAL FUND
BUDGET

	2nd Prior Year Actual	1st Prior Year Actual	Current Year Budget	Year to Date Actual	Proposed Estimated Budget
	March 31, 2018	March 31, 2019	2019-2020	April '19-Jan'20	2020 - 2021
Income					
4402 · Property tax - operation	72,575	76,861	79,400	41,748	81,070
4447 · Tax administration fee	29,617	30,987	29,000	22,750	32,900
4448 · Tax collection fees	5,461	2,417	3,500	1,370	3,000
4460 · Township permits	200	50	250	1,225	300
4465 · Land Division Fees	350	1,050	700	350	500
4574 · Revenue sharing	136,832	142,603	141,926	100,953	147,042 projected
4600 · Collection Fee - Sewer Fund	0	862	1,400	0	1,000
4601 · Fire charge collection	0	78	285	0	0
4665 · Interest Income	2,917	262	2,000	375	3,000
4672 · Other Income	341	325	1,000	530	500
4675 · Metro Auth.-restricted to roads	3,217	3,208	3,300	3,410	3,400
4690 · Mineral Extraction License Fees	238	0	0	0	0
Clean Up Day Grant	3,000	2,399	3,000	0	3,000
Clean Up Day Donation	0	63	100	80	100
4700 · Election Reimbursement	1,566	0	1,000	916	0
Total Income	256,314	261,165	266,861	173,707	275,812
	256,314	261,165	266,861	173,707	275,812
Expense					
5101000 · Township Board					
5101703 · Trustee salary	4,800	4,800	4,800	4,000	4,800
5101727 · Township supplies & expenses	810	194	300	649	800
5101770 · Conferences & Training	215	273	300	0	600
Total 5101000 · Township Board	5,825	5,267	5,400	4,649	6,200

Bridgewater Township
2020-2012 FY PROPOSED GENERAL FUND
BUDGET

	Actual	Actual	Budget	Actual	Budget
	March 31, 2018	March 31, 2019	2019-2020	April '19-Jan'20	2020 - 2021
5171000 - Supervisor					
5171703 - Supervisor Salary	15,607	15,607	15,607	13,006	15,920 2% inc
5171727 - Supervisor Expense	765	191	1,000	133	1,000
5209000 - Assessor					
5209705 - Board of Review expenses	1,311	1,233	1,500	1,343	1,600 \$25 inc. per me
5209805 - Assessor Wages	20,700	20,800	20,700	17,350	20,800
5209810 - Assessor Expense	2,519	3,739	2,800	1,655	2,800
Total 5209000 - Assessor	24,531	25,772	25,000	20,348	25,200
Total 5171000 - Supervisor	40,903	41,570	41,607	33,487	42,120
5173000 - Other General Government					
5173715 - Social Security	4,726	4,855	5,000	3,984	5,000
5173801 - Attorney & Consulting Expenses	5,904	1,493	5,000	253	4,500
5173802 - Audit fees	3,100	4,335	5,000	5,000	5,000
5173811 - Membership fees & dues	1,913	1,987	2,000	1,915	2,000
5173890 - Newsletter (non-recyc)	0	0	0	0	0
5173895 - Website Administrator	925	500	500	500	500
5173912 - Insurance & Bonds	5,004	4,986	5,500	5,891	6,000
Total 5173000 - Other General Government	21,572	18,156	23,000	17,543	23,000
5215700 - Clerk					
5173900 - Printing & publishing	539	401	600	194	800
5174810 - Deputy Clerk	1,364	1,034	1,000	897	1,600
5191727 - Election expense	2,395	3,361	1,000	1,649	6,500
5215703 - Clerk salary	16,214	16,214	16,214	13,512	16,539 2% inc.
5215727 - Clerk supplies & expense	3,157	2,187	3,200	2,524	3,200
Total 5215700 - Clerk	23,669	23,197	22,014	18,776	28,639
5253700 - Treasurer					
5253701 - Tax Collection Expense	1,844	2,248	2,500	63	2,500

Bridgewater Township
2020-2021 FY PROPOSED GENERAL FUND
BUDGET

	Actual	Actual	Budget	Actual	Budget	
	March 31, 2018	March 31, 2019	2019-2020	April '19-Jan'20	2020 - 2021	
5253703 · Treasurer salary	16,040	17,615	17,615	14,680	17,967	2% inc
5253704 · Deputy Treasurer Wages	954	1,122	1,000	957	1,600	
5253727 · Treasurer supplies & expenses	1,048	2,247	2,000	1,428	2,000	
Total 5253700 · Treasurer	19,886	23,232	23,115	17,128	24,067	
5265000 · Building & Grounds						
5265728 · Maintenance & Utilities	6,496	6,251	5,000	4,470	7,000	
5265925 · Cemetery care	2,478	2,227	2,500	2,414	2,500	
5265980 · Building improvement & equipmen	261	1,174	500	349	500	
Total 5265000 · Building & Grounds	9,236	9,652	8,000	7,233	10,000	
5301800 · Public Safety						
5339727 · Fire protection billing expense	56,234	72,220	69,700	50,689	65,000	
Total 5301800 · Public Safety	56,234	72,220	69,700	50,689	65,000	
5400700 · Planning & zoning						
5400701 · Planning						
5400727 · Planning comm. wage & expense	3,981	4,481	4,200	3,532	5,700	\$25 inc. per me
PC - Master Plan	0	0	500	0	500	
5400803 · Planning consultant - on-going	6,072	6,736	5,000	6,399	7,000	
5400806 FPB Consultant	0	480	2,000	705	1,000	
5411810 Conferences & Training	0	370	500	0	500	
Total 5400701 · Planning	10,052	12,067	12,200	10,636	14,700	
5410726 · Zoning						
5410704 · Land Division Processing Fees	1,600	1,525	1,700	1,250	1,700	
5410727 · Zoning ad.wage & expense	6,947	8,169	7,500	6,215	7,500	
5411727 Zoning Board of Appeals	375	498	325	0	400	\$25 inc. per me
Total 5410726 · Zoning	8,922	10,192	9,525	7,465	9,600	
Total 5400700 · Planning & zoning	18,974	22,259	21,725	18,101	24,300	

Bridgewater Township
2020-2021 FY PROPOSED GENERAL FUND
BUDGET

	Actual	Actual	Budget	Actual	Budget
	March 31, 2018	March 31, 2019	2019-2020	April '19-Jan'20	2020 - 2021
5440000 - Public works					
5440846 - Road Improvements	54,442	27,143	30,000	50,006	35,000
5440847 - Drains at large	4,171	7,592	15,000	19,295	10,000
5440849 Clean Up Day	3,206	2,399	3,000	1,901	2,986
5440852 - Street lighting	4,157	3,570	4,300	3,148	4,000
Total 5440000 - Public works	65,975	40,704	52,300	74,350	51,986
5500000 - Contingencies	0	0	0	500	500
Total Expense	262,273	256,257	266,861	242,456	275,812
	-5,959	4,908	0	-68,749	0

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES
A RESOLUTION TO ESTABLISH SUPERVISOR'S SALARY
RESOLUTION NUMBER 2020-03**

WHEREAS, the property owners of Bridgewater Township have elected a Board of Trustees consisting of a Supervisor, a Clerk, a Treasurer, and two Trustees; and,

WHEREAS, the Bridgewater Township Board of Trustees have been elected by the property owners of the Township to discharge the statutory duties inherent in those offices; and,

WHEREAS, the members of the Bridgewater Township Board of Trustees may be reasonably compensated for discharging those duties;

NOW, THEREFORE WE RESOLVE that the Bridgewater Township Supervisor's salary for 2020-2021 be established as \$15,920.

Motion made by Trustee _____ and seconded by Trustee _____ to adopt the above Resolution.

Upon roll-call vote, the following members voted:

AYE:
NAY:

ABSTAIN:
ABSENT:

Supervisor declared Resolution Number 2020-03 to establish the Bridgewater Township Supervisor's salary for 2020-2021 as \$15,920 duly adopted.

Certification:

I, Tom Wharam, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on March 5, 2020, the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Tom Wharam
Bridgewater Township Clerk

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES
A RESOLUTION TO ESTABLISH CLERK'S SALARY
RESOLUTION NUMBER 2020-04**

WHEREAS, the property owners of Bridgewater Township have elected a Board of Trustees consisting of a Supervisor, a Clerk, a Treasurer, and two Trustees; and,

WHEREAS, the Bridgewater Township Board of Trustees have been elected by the property owners of the Township to discharge the statutory duties inherent in those offices; and,

WHEREAS, the members of the Bridgewater Township Board of Trustees may be reasonably compensated for discharging those duties;

NOW, THEREFORE WE RESOLVE that the Bridgewater Township Clerk's salary for 2020-2021 be established as \$16,539.

Motion made by Trustee _____ and seconded by Trustee _____ to adopt the above Resolution.

Upon roll-call vote, the following members voted:

AYE:
NAY:

ABSTAIN:
ABSENT:

Supervisor declared Resolution Number 2020-04 to establish the Bridgewater Township Clerk's salary for 2020-2021 as \$16,539 duly adopted.

Certification:

I, Tom Wharam, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on March 5, 2020, the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Tom Wharam
Bridgewater Township Clerk

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES
A RESOLUTION TO ESTABLISH TREASURER'S SALARY
RESOLUTION NUMBER 2020-05**

WHEREAS, the property owners of Bridgewater Township have elected a Board of Trustees consisting of a Supervisor, a Clerk, a Treasurer, and two Trustees; and,

WHEREAS, the Bridgewater Township Board of Trustees have been elected by the property owners of the Township to discharge the statutory duties inherent in those offices; and,

WHEREAS, the members of the Bridgewater Township Board of Trustees may be reasonably compensated for discharging those duties;

NOW, THEREFORE WE RESOLVE that the Bridgewater Township Treasurer's salary for 2020-2021 be established as \$17,967.

Motion made by Trustee _____ and seconded by Trustee _____ to adopt the above Resolution.

Upon roll-call vote, the following members voted:

AYE:
NAY:

ABSTAIN:
ABSENT:

Supervisor declared Resolution Number 2020-05 to establish the Bridgewater Township Treasurer's salary for 2020-2021 as \$17,967 duly adopted.

Certification:

I, Tom Wharam, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on March 5, 2020, the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Tom Wharam
Bridgewater Township Clerk

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES
A RESOLUTION TO ESTABLISH TRUSTEES' SALARY
RESOLUTION NUMBER 2020-06**

WHEREAS, the property owners of Bridgewater Township have elected a Board of Trustees consisting of a Supervisor, a Clerk, a Treasurer, and two Trustees; and,

WHEREAS, the Bridgewater Township Board of Trustees have been elected by the property owners of the Township to discharge the statutory duties inherent in those offices; and,

WHEREAS, the members of the Bridgewater Township Board of Trustees may be reasonably compensated for discharging those duties;

NOW, THEREFORE WE RESOLVE that the Bridgewater Township Trustees' salary for 2020-2021 be established as \$4,800.

Motion made by Trustee _____ and seconded by Trustee _____ to adopt the above Resolution.

Upon roll-call vote, the following members voted:

AYE:
NAY:

ABSTAIN:
ABSENT:

Supervisor declared Resolution Number 2020-06 to establish the Bridgewater Township Trustees' salary for 2020-2021 as \$4,800 duly adopted.

Certification:

I, Tom Wharam, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on March 5, 2020, the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Tom Wharam
Bridgewater Township Clerk

**BRIDGEWATER TOWNSHIP
COMPENSATION CHART FOR ELECTED & APPOINTED OFFICIALS**

<u>Board/Commission</u>	<u>Proposed Rate</u>	
<u>Board of Review</u>		
Chair	\$ 350.00 year	\$25 increase
Member	\$ 325.00 year	\$25 increase
Training rate	\$ 11.00 per hour	\$1 increase
*Compensated annually		
 <u>Board of Trustees</u>		
Supervisor s	\$ 15,920.00	2% increase
Monthly compensation	\$ 1,326.67	
Clerk Salary	\$ 16,539.00	2% increase
Monthly compensation	\$ 1,378.25	
Treasurer Salary	\$ 17,967.00	2% increase
Monthly compensation	\$ 1,497.25	
Trustee Salary	\$ 2,400.00 each	
Monthly compensation	\$ 200.00 each	
*Salaries are approved by resolution annually		
 <u>Deputy Clerk</u>		
	\$ 12.00 per hour	\$1 increase
<u>Deputy Treasurer</u>		
	\$ 12.00 per hour	\$1 increase
Compensated Monthly		
 <u>Planning Commission</u>		
Chair	\$ 125.00 per mtg	\$25 increase
Secretary	\$ 125.00 per mtg	\$25 increase
Vice Chair	\$ 75.00 per mtg	\$25 increase
Member	\$ 75.00 per mtg	\$25 increase
*Compensated Quarterly		
 <u>Zoning Board of Appeals</u>		
Chair	\$ 150.00 per mtg	\$25 increase
Member	\$ 125.00	\$25 increase
 <u>Zoning Administrator</u>		
Annual Salary	\$ 7,500.00	
Monthly compensation	\$ 625.00	
 <u>Assessor</u>		
Annual Salary	\$ 20,700.00	
Monthly compensation	\$ 1,725.00	
Assessor Employee comp	\$ 100.00	
 <u>Sewer Billing Agent</u>		
	\$ 100.00 per month	

<u>Fire Billing Agent</u>	\$	15.00 per unit
<u>Paid per unit includes follow up letter & collections</u>		
<u>Designated Representative</u>	\$	50.00 removed from budget by previous adn
<u>Election Workers</u>		
Chair	\$	13.00 per hour
Co-Chair	\$	12.50 per hour
Inspector	\$	12.00 per hour
Mileage Reimbursement	\$	0.575 per mile per federal rate
Cleaning Hall	\$	25.00 per hour

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES
A RESOLUTION TO ADOPT GENERAL APPROPRIATIONS ACT
RESOLUTION NUMBER 2020-07**

A resolution to establish a General Appropriations Act for Bridgewater Township; to define the powers and duties of the Bridgewater Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Bridgewater Township resolves:

Section 1: Title

This resolution shall be known as the Bridgewater Township General Appropriations Act.

Section 2: Chief Administrative Officer

The Supervisor (or other designated official) shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Clerk (or other designated official) shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on February 12, 2020 and a public hearing on the proposed budget was held on March 5, 2020.

Section 5: Estimated Revenues

Estimated township general fund revenues for fiscal year 2020-2021, including an allocated millage of **.8183 mills**; and various miscellaneous revenues shall total \$275,812.

Section 6: Millage Levy

The Bridgewater Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to **.8183 mills** as authorized under state law and approved by the electorate.

Section 7: Estimated Expenditures

Estimated township general fund expenditures for fiscal year 2020-2021 for the various township activities (cost centers) are as follows:

510-1000	Township Board	\$ 6200.00
517-1000	Supervisor & Assessor	\$ 42,120.00
571-3000	Other General Government	\$ 23,000.00
521-5700	Clerk	\$ 28,639.00

525-3700	Treasurer	\$ 24,067
526-5000	Building & Grounds	\$ 10,000
530-1800	Public Safety	\$ 65,000
540-0700	Planning & Zoning	\$ 24,300
544-0000	Public Works	\$ 51,986
550-0000	Contingencies	\$ 500.00

For a total estimated expenditures of \$275,821.

Section 8: Adoption of Budget by Reference

The general fund budget of Bridgewater Township is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this Act.

Section 9: Adoption of Budget by Cost Center

The Board of Trustees of Bridgewater Township adopts the 2020-2021 fiscal year general fund budget by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

Section 10: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any town order for expenditures that exceed appropriations.

Section 11: Periodic Fiscal Reports

The fiscal officer shall transmit to the board at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations, including, but not limited to:

- a. a summary statement of the actual financial condition of the general fund at the end of the previous quarter (month);
- b. a summary statement showing the receipts and expenditures and encumbrances for the previous quarter (month) and for the current fiscal year to the end of the previous quarter (month);
- c. a detailed list of:
 - i. expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; the balance of estimated revenues to be collected in the then current fiscal year; and any revisions in revenue estimates resulting from collection experience to date.
 - ii. for each cost center: the amount appropriated; the amount charged to each

appropriation in the previous quarter (month) for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revisions in the estimate of expenditures.

Section 12: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 13: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 14: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in P.A. 621 (1978).

Section 15: Board Adoption

Motion made by _____, seconded by _____ to adopt the foregoing resolution.

Upon roll call vote, the following voted:

AYE:

ABSTAIN:

NAY:

ABSENT:

The Supervisor declared the motion carried and Resolution Number 2020-07 duly adopted.

Certification:

I, Tom Wharam, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on March 5, 2020 the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Tom Wharam
Bridgewater Township Clerk

Bridgewater Township Sewer Operation

	2nd Prior Year Actual <u>31-Mar-18</u>	1st Prior Year Actual <u>31-Mar-19</u>	Year to Date Actual <u>April '19 - Jan '20</u>	Proposed Estimated Budget <u>2020 - 2021</u>
Income				
Connection Fees - Easement	\$ 250.00		\$ 250.00	\$ -
Connection Fees-Grinder Pumps+10%	\$ 8,189.20		\$ 8,189.20	\$ -
Inspection Fees	\$ 150.00		\$ 150.00	\$ -
Tap Fees	\$ 44,029.90		\$ 44,029.90	\$ -
Grinder Pump Repair Reimbursement	\$ -	\$ -	\$ -	\$ -
Customer Finance Charge	\$ -	\$ 88.38		\$ -
Interest Income	\$ -			
Interest Income-Master Acct	\$ 6,763.10	\$ 149.10	\$ 151.46	\$ 150.00
Miscellaneous Income		\$ 190.32		
Operation Maintenance Income	\$ 101,200.00	\$ 101,900.00	\$ 86,700.00	\$ 101,500.00
Total Income	\$ 160,582.20	\$ 102,327.80	139,470.56	\$ 101,650.00
Expense				
Collection System				
Billing				
Billing Clerk	\$ 1,060.00	\$ 1,200.00	\$ 1,000.00	1,200.00
Office Supplies	\$ -	\$ -	\$ -	200.00
Total Billing	\$ 1,060.00	\$ 1,200.00	\$ 1,000.00	1,400.00
Forcemains -Flushing & Disposal	\$ -	\$ -	\$ -	1,000.00
Collection System Equip Repairs	\$ 2,454.97	\$ 1,255.00		3,000.00
Grinder Pump repairs	\$ 4,684.44	\$ 6,503.00	\$ 16,405.00	10,000.00

Bridgewater Township Sewer Operation

	31-Mar-18	31-Mar-19	April '19 - Jan '20	2020 - 2021
Miss Dig Locator Service	\$ 3,251.33	\$ 5,043.00	\$ 2,171.00	4,500.00
Total Collection System	\$ 10,390.74	\$ 12,801.00	\$ 19,576.00	19,900.00
Insurance	\$ 1,494.83	\$ 1,135.00		1,500.00
Legal & Professional				
Audit	\$ 1,500.00	\$ 1,550.00	\$ 1,300.00	1,500.00
Engineer	\$ 280.00		\$ -	1,000.00
Legal Fees	\$ -	\$ 30.00	\$ 165.00	500.00
Total Legal & Professional	\$ 1,780.00	\$ 1,580.00	1,465.00	3,000.00
Treatment Plant				
Building & Grounds Maintenance	\$ 3,635.00	\$ 1,915.00	1,635.00	2,500.00
Chemicals	\$ 4,113.30	\$ 3,426.00	3,179.00	4,500.00
Diesel Fuel/Propane	\$ 1,900.00	\$ 707.00	0.00	800.00
Electricity	\$ 14,177.63	\$ 19,243.00	14,604.00	20,000.00
Equipment Repairs	\$ -	\$ 3,697.00	1,352.00	4,000.00
Generator Maintenance Contract	\$ 933.83	\$ 934.00		1,000.00
NPDES Permit	\$ 2,350.00	\$ 1,950.00	1,950.00	2,000.00
Phone Service	\$ 498.27	\$ 507.00	443.00	600.00
Plant Operator	\$ 28,600.00	\$ 35,400.00	30,171.00	33,600.00
Sludge Handling & Disposal	\$ 3,797.85	\$ 3,175.00	4,616.00	4,500.00
Supplies	\$ 1,034.28	\$ 570.00		500.00
Total Treatment Plant	\$ 61,040.16	\$ 71,524.00	\$ 57,950.00	\$ 74,000.00
Total Expense	\$ 74,705.73	\$ 87,040.00	\$ 78,991.00	\$ 98,400.00
Net Income	\$ 85,876.47	\$ 15,287.80	\$ 60,479.56	\$ 3,250.00

Bridgewater Township Sewer Operation

31-Mar-18

31-Mar-19

April '19 - Jan '20

2020 - 2021

- * Budget does not include cost for new equipment as this is recorded as an asset on balance sheet and then depreciated.
- * Proposed budget does not include new sewer connections.

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL
Property Endorsement Schedule for the Bridgewater Township
as of 3/1/2020

Bridgewater Township
 10990 Clinton Rd.,
 Manchester, MI 48158

Policy #: MML001311827
 Effective From: 3/1/2020 to 3/1/2021

Michigan Municipal League Liability
 and Property Pool
 PO Box 2054
 Southfield, MI 48037-2054

STATUS	LIMITS	DEDUCTIBLE	VALUATION
<u>Location #2: 8820 Kaiser Rd., Saline, MI 48176</u>			
Building 1 - Wwtp W/pumps			
Change Building	\$2,114,872	\$250	Replacement Cost N/A
<u>Location #3: Various Throughout The Hamlet, Bridgewater, MI 48115</u>			
Building 1 - (80) Grinder Pumps Ea @ \$4,000			
Change Property In The Open	\$320,000	\$250	Replacement Cost N/A

This Endorsement Changes your Total Policy Property Limit to: \$2,664,485

This endorsement has generated an increase in your premium of \$1,733

All other Terms and Conditions remain the same.



michigan municipal league

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

P.O. Box 972067, Ypsilanti, Michigan 48197-0835
(248) 358-1100, (800) 482-2726

INVOICE

Bridgewater Township
10990 Clinton Rd.,
Manchester, MI 48158

Customer #: 5005840
Policy Term: 03/01/2020 - 03/01/2021
Invoice Date: 02/19/2020
Invoice #: 9242205

Payment Enclosed: \$ _____

PLEASE MAKE CHECKS PAYABLE TO MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

FOR PROPER CREDIT PLEASE DETACH THIS STUB AND RETURN WITH YOUR PAYMENT FOR THE TOTAL AMOUNT DUE

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL
P.O. Box 972067, Ypsilanti, Michigan 48197-0835
(248) 358-1100, (800) 482-2726

TRANSACTION EFFECTIVE DATE	POLICY NUMBER	DESCRIPTION	AMOUNT
03/01/2020	MML001311827	Pool Endorsement Premium Prop Sched Chgs	\$1,733
<div data-bbox="651 1018 1154 1209" data-label="Text" style="border: 1px solid black; background-color: #FF69B4; padding: 10px; border-radius: 10px;"> <p>Due Date is 30 days from the effective or invoice date, whichever is later.</p> </div>			
Total Amount Due			\$1,733

9242205

PREMIUM DUE ON EFFECTIVE DATE SHOWN ABOVE.
NO RECEIPT WILL BE SENT UNLESS REQUESTED.
There will be a 3% late charge on any invoices 30 days past due.

Revised Property Values for Bridgewater Township on their 3-1-20 Renewal

From: Judy Thomson-Torosian (judith.thomson-torosian@meadowbrook.com)

To: bridgewaterwpsupervisor@yahoo.com

Cc: bridgewaterwpclerk@yahoo.com

Date: Wednesday, February 19, 2020, 12:46 PM EST

Laurie: Attached is the Property endorsement increasing the Replacement Cost Value for the WWTP to \$2,114,872 and increasing the value and number of Grinder Pumps to 80 with a value of \$320,000. Also attached is Invoice Number 9242205 for the additional premium of \$1,733 for increasing these limits on the Township's renewal policy. Please pay this invoice with the original renewal invoice #9218205 for \$7,726 after approval at the next Township Board meeting.

Please let me know if you have any questions. Thank you.

Judy

Judith A. Thomson-Torosian, CPCU, CIC, ARM

Service and Sales Manager

MML Liability & Property Pool

MML Workers' Compensation Fund

Phone: (248) 204-6137

Right fax: (248) 648-7601 (call and let me know if you are sending me a fax because I will need to look for it)

E-mail: jthomson@meadowbrook.com

Equipment	\$28,244.21
Siding and Windows	\$17,049.00
Township Hall Improvements	\$54,079.30
Depreciation added back in	\$95,648.85
Total with Land Omitted	\$293,350.71

Location 2: Building 1 – WWTP -- \$2,114,872

Accessory Building --	\$53,320.02
Equipment --	\$95,107.77
Sewer System Plant --	<u>\$1,966,444.05</u>
TOTAL -- \$2,114,871.70 rounded to	<u>\$2,114,872.00</u>

Location 3: Building 1 -- Grinder Pumps: 86 x \$4,000 = \$344,000

New construction = pump, electric panel and tub for each = \$4,000 each
The Township has 78 pumps in use and 8 in reserve = 86 Total

The Township expects another invoice for this increase in Property values. When you return on Wednesday, please issue an endorsement and invoice so that I can send to Laurie for approval with the original invoice delivered today. Thank you.

Judy

Judith A. Thomson-Torosian, CPCU, CIC, ARM

Service and Sales Manager

MML Liability & Property Pool

Bridgewater Township General Fund
Monthly Expenses
January 24 through February 29, 2020

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>	
Jan 24 - Feb 29, 20							
	Bill	01/29/2020	9787	Calvin Messing	5209705 · Board of Review expenses	\$ 16.10	Clerk: _____
	Bill	02/01/2020	EFT	Cardmember Service	2050 · Comerica - Clerk/Treasurer	\$ 467.10	
	Bill	02/21/2020	9788	Clayton and Mary Rider Assessing Service	-SPLIT-	\$ 1,825.00	Treasurer: _____
	Bill	02/18/2020	EFT	Consumers Energy	5265728 · Maintenance & Utilities	\$ 74.60	
	Bill	02/28/2020	EFT	Detroit Edison Company - Hall	5265728 · Maintenance & Utilities	\$ 43.06	
	Bill	02/22/2020	9789	Donald N. Pennington	-SPLIT-	\$ 1,172.50	
	Bill	02/13/2020	EFT	Frontier	5265728 · Maintenance & Utilities	\$ 92.59	
	Bill	02/29/2020	9790	George Taylor	4465 · Land division fees	\$ 175.00	
	Bill	01/31/2020	9791	Green Meadows Lawncare	5265728 · Maintenance & Utilities	\$ 210.00	
	Bill	02/24/2020	9792	Manchester Township	5339727 · Fire protection billing expense	\$23,605.57	
	Bill	02/25/2020	9793	Michelle McQueer	5253727 · Treasurer supplies & expenses	\$ 1,095.04	
	Bill	02/25/2020	9794	Michelle McQueer	5253727 · Treasurer supplies & expenses	\$ 414.00	
	Bill	01/29/2020	9795	Michigan Election Resources	5191727 · Election expense	\$ 52.49	
	Bill	02/07/2020	9796	Michigan Municipal League	-SPLIT-	\$ 6,245.00	
	Bill	02/14/2020	9797	Mikan Corporation	-SPLIT-	\$ 117.94	
	Bill	01/31/2020	EFT	Paychex - payroll	-SPLIT-	\$ 5,378.94	
	Bill	02/28/2020	EFT	Paychex - payroll	-SPLIT-	\$ 6,298.28	
	Bill	02/22/2020	EFT	Staples	5209810 · Assessor Expense	\$ 67.99	
	Bill	02/06/2020	9798	Treemore Ecology	5400806 · Farmland PB Consultant	\$ 375.00	
Jan 24 - Feb 29, 20						<u>\$47,726.20</u>	

Bridgewater Township Profit & Loss Budget vs. Actual April 2019 through March 2020

	Apr '19 - Mar 20	Budget	\$ Over Budget
Income			
Clean-up Day Grant	0	3,000	-3,000
Clean Up Donation	80	100	-20
4402 · Property tax - operation	41,748	79,400	-37,652
4410 · Property Tax Adjustments	-73	0	-73
4447 · Tax administration fee	22,750	29,000	-6,250
4448 · Tax collection fees	1,370	3,500	-2,130
4460 · Township permits	1,225	250	975
4465 · Land division fees	175	700	-525
4574 · Revenue sharing	100,953	141,926	-40,973
4600 · Collection Fee-Sewer Fund	0	1,400	-1,400
4601 · Fire charge collection	0	285	-285
4665 · Interest Income	398	2,000	-1,602
4666 · Ordinance fines (from County)	100		
4672 · Other Income	430	1,000	-570
4675 · Metro Auth.-restricted to roads	3,410	3,300	110
4700 · Election Reimbursement	916	1,000	-84
Total Income	173,481	266,861	-93,380
Gross Profit	173,481	266,861	-93,380
Expense			
5101000 · Township Board			
5101703 · Trustee salary	4,400	4,800	-400
5101727 · Township supplies & expenses	649	300	349
5101770 · Conferences & Training	0	300	-300
Total 5101000 · Township Board	5,049	5,400	-351
5171000 · Supervisor			
5171703 · Supervisor Salary	14,306	15,607	-1,301
5171727 · Supervisor Expense	162	1,000	-838
5209000 · Assessor			
5209705 · Board of Review expenses	1,509	1,500	9
5209805 · Assessor Wages	19,075	20,700	-1,625
5209810 · Assessor Expense	2,412	2,800	-388
Total 5209000 · Assessor	22,996	25,000	-2,004
Total 5171000 · Supervisor	37,464	41,607	-4,143
5173000 · Other General Government			
5173715 · Social Security	4,431	5,000	-569
5173801 · Attorney & Consulting Expenses	253	5,000	-4,748
5173802 · Audit fees	5,000	5,000	0
5173811 · Membership fees & dues	1,915	2,000	-85
5173895 · Website Administrator	500	500	0
5173912 · Insurance & Bonds	5,891	5,500	391
Total 5173000 · Other General Government	17,990	23,000	-5,010
5215700 · Clerk			
5173900 · Printing & publishing	194	600	-406
5174810 · Deputy Clerk	1,535	1,000	535
5191727 · Election expense	2,058	1,000	1,058
5215703 · Clerk salary	14,863	16,214	-1,351
5215727 · Clerk supplies & expense	2,808	3,200	-392
Total 5215700 · Clerk	21,458	22,014	-556
5253700 · Treasurer			
5253701 · Tax Collection Expense	63	2,500	-2,437
5253703 · Treasurer salary	16,147	17,615	-1,468
5253704 · Deputy Treasurer Wages	1,100	1,000	100
5253727 · Treasurer supplies & expenses	2,957	2,000	957
Total 5253700 · Treasurer	20,268	23,115	-2,847

Feb 29, 2020
 Accrual Basis

Bridgewater Township Profit & Loss Budget vs. Actual April 2019 through March 2020

	Apr '19 - Mar 20	Budget	\$ Over Budget
5265000 · Building & Grounds			
5265728 · Maintenance & Utilities	4,891	5,000	-109
5265925 · Cemetery care	2,414	2,500	-86
5265980 · Building improvement & equipmen	349	500	-151
Total 5265000 · Building & Grounds	7,654	8,000	-346
5301800 · Public Safety			
5339727 · Fire protection billing expense	74,295	69,700	4,595
Total 5301800 · Public Safety	74,295	69,700	4,595
5400700 · Planning & zoning			
5400701 · Planning			
5400727 · Planning comm. wage & expense	3,832	4,200	-368
5400802 · Master Plan	0	500	-500
5400803 · Planning consultant - on-going	6,824	5,000	1,824
5400806 · Farmland PB Consultant	1,080	2,000	-920
5411810 · Conferences & Training	0	500	-500
Total 5400701 · Planning	11,736	12,200	-464
5410726 · Zoning			
5410704 · Land Division Processing Fees	1,350	1,700	-350
5410727 · Zoning ad.wage & expense	6,835	7,500	-665
5411727 · Zon Bd of Appeals Expense	0	325	-325
Total 5410726 · Zoning	8,185	9,525	-1,340
Total 5400700 · Planning & zoning	19,921	21,725	-1,804
5440000 · Public works			
5440846 · Road Improvements	50,006	50,006	0
5440847 · Drains at large	19,295	19,295	-0
5440849 · Clean-up Day	1,901	3,000	-1,099
5440852 · Street lighting	3,499	4,300	-801
Total 5440000 · Public works	74,701	76,601	-1,900
5500000 · Contingencies	500	500	0
Total Expense	279,300	291,662	-12,363
Net Income	-105,818	-24,801	-81,017

Bridgewater Township General Fund
Balance Sheet
As of February 29, 2020

Feb 29, 2020
Accrual Basis

	Feb 29, 20
ASSETS	
Current Assets	
Checking/Savings	
1002 · General Checking-Key Bank	8,644.25
1010 · General Savings-Key Bank	94,259.39
1016 · Bank of Ann Arbor 5yr	102,139.40
1017 · Old National 5 yr	109,637.70
Total Checking/Savings	314,680.74
Accounts Receivable	
1200 · Accounts Receivable	762.00
Total Accounts Receivable	762.00
Other Current Assets	
Prepaid Insurance	5,588.00
1081 · Due from Sewer Operations	118.50
1087 · Due from Dr. Samuels	2,232.92
1201 · Accounts Receivable 2	2,930.00
Total Other Current Assets	10,869.42
Total Current Assets	326,312.16
Fixed Assets	
1600 · Buildings	98,329.35
1610 · Equipment	28,244.21
1620 · Land	70,863.09
1630 · Siding & Windows	17,049.00
1640 · Township Hall Improvements	54,079.30
1650 · Accumulated Depreciation	-95,648.85
Total Fixed Assets	172,916.10
TOTAL ASSETS	499,228.26
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
2050 · Comerica - Clerk/Treasurer	1,243.64
Total Credit Cards	1,243.64
Other Current Liabilities	
2217 · Escrow Deposits Payable	
2220 · Due to SMR-Elliott parcel	2,500.00
2233 · Due to SMR-Crego/Peltcs	2,086.66
2252 · Due Metro General Contractors	1,000.00
2253-01 · Due to Bridgewater Commons	1,355.00
2253-02 · Bridgewater Commons - Landscapi	5,000.00
2255 · Barbu Escrow	398.98
Total 2217 · Escrow Deposits Payable	12,340.64
Total Other Current Liabilities	12,340.64
Total Current Liabilities	13,584.28
Total Liabilities	13,584.28
Equity	
3900 · Fund Balance	418,194.29
3940 · Invested in Capital Assets, Net	172,916.84
Net Income	-105,467.15
Total Equity	485,643.98
TOTAL LIABILITIES & EQUITY	499,228.26

Bridgewater Township Sewer Operation Monthly Expenses January 24 through February 29, 2020

Jan 24 - Feb 29, 20	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>	
	Bill	02/10/2020	1423	Corrigan Oil Company	Diesel Fuel/Propane	\$ 141.52	Clerk: _____
	Bill	02/03/2020	1424	Cummins Bridgeway, LLC	Generator Maintenance Contract	\$ 968.36	
	Bill	02/27/2020	EFT	DTE Energy	Electricity	\$ 1,649.15	Treasurer: _____
	Bill	01/27/2020	1425	Faust Sand & Gravel, Inc.	Grinder Pump repairs	\$ 290.00	
	Bill	02/10/2020	EFT	Frontier	Phone Service	\$ 67.57	
	Bill	01/24/2020	1426	Haviland	-SPLIT-	\$ 901.50	
	Bill	02/22/2020	1427	Laurie Fromhart	Legal Fees	\$ 30.00	
	Bill	02/07/2020	1428	Michigan Municipal League	Insurance	\$ 1,481.00	
	Bill	02/19/2020	1428	Michigan Municipal League	Insurance	\$ 1,733.00	
	Bill	02/11/2020	1429	Michigan Pump Sales	-SPLIT-	\$ 4,236.54	
	Bill	01/24/2020	1430	USABlueBook	Equipment Repairs	\$ 1,835.68	
	Bill	01/31/2020	1431	USIC Locating Services, LLC	Miss Dig Locator Service	\$ 21.86	
	Bill	02/29/2020	1432	Village of Manchester	Plant Operator	\$ 3,057.00	
Jan 24 - Feb 29, 20						<u>\$16,413.18</u>	

**Bridgewater Township Sewer Operation
Profit & Loss Budget vs. Actual
April 2019 through February 2020**

Feb 29, 20

Accrual Basis

	Bond - Sewer		Operation - Sewer		TOTAL	
	Apr '19 - Feb 20	Budget	Apr '19 - Feb 20	Budget	Apr '19 - Feb 20	Budget
Ordinary Income/Expense						
Income						
Connection Fees						
Easement Fee	0.00		250.00	0.00	250.00	0.00
Grinder Pump Reimb + 10%	0.00		8,189.20	0.00	8,189.20	0.00
Inspection Fee	0.00		150.00	0.00	150.00	0.00
Tap Fee	0.00		44,029.90	0.00	44,029.90	0.00
Total Connection Fees	0.00		52,619.10	0.00	52,619.10	0.00
Interest Income Master Account						
Interest Income Checking	0.00		162.16	100.00	162.16	100.00
Total Interest Income Master Account	0.00		162.16	100.00	162.16	100.00
Operation Maintenance Income	0.00		95,600.00	100,100.00	95,600.00	100,100.00
Special Assessment Revenue	22,248.45	7,975.00	0.00	0.00	22,248.45	7,975.00
Total Income	22,248.45	7,975.00	148,381.26	100,200.00	170,629.71	108,175.00
Gross Profit	22,248.45	7,975.00	148,381.26	100,200.00	170,629.71	108,175.00
Expense						
Bank Service Charges	25.20		0.00		25.20	0.00
Collection System						
Billing						
Billing Clerk	0.00		1,100.00	1,100.00	1,100.00	1,100.00
Office Supplies	0.00		0.00	200.00	0.00	200.00
Total Billing	0.00		1,100.00	1,300.00	1,100.00	1,300.00
Collection System Equip Repairs	0.00		0.00	5,000.00	0.00	5,000.00
Forcemains -Flushing & Disposal	0.00		0.00	1,000.00	0.00	1,000.00
Grinder Pump repairs	0.00		21,507.54	5,000.00	21,507.54	5,000.00
Miss Dig Locator Service	0.00		2,192.89	4,000.00	2,192.89	4,000.00
New Grinders	0.00		217.50	0.00	217.50	0.00
Total Collection System	0.00		25,017.93	16,300.00	25,017.93	16,300.00
Insurance	0.00		3,214.00	1,200.00	3,214.00	1,200.00
Legal & Professional						
Accounting	300.00		0.00		300.00	0.00
Audit	490.00		1,300.00	1,500.00	1,790.00	1,500.00
Engineer	0.00		0.00	2,000.00	0.00	2,000.00
Legal Fees	0.00		195.00	500.00	195.00	500.00
Total Legal & Professional	790.00		1,495.00	4,000.00	2,285.00	4,000.00
Miscellaneous Expense	0.00		7,718.00	0.00	7,718.00	0.00
Treatment Plant						
Building & Grounds Maintenance	0.00		1,635.00	2,000.00	1,635.00	2,000.00
Chemicals	0.00		4,080.35	6,000.00	4,080.35	6,000.00
Diesel Fuel/Propane	0.00		141.52	0.00	141.52	0.00
Electricity	0.00		18,081.34	15,500.00	18,081.34	15,500.00
Equipment Repairs	0.00		3,187.19	8,697.32	3,187.19	8,697.32
Generator Maintenance Contract	0.00		968.36	1,000.00	968.36	1,000.00
NPDES Permit	0.00		1,950.00	2,000.00	1,950.00	2,000.00
Phone Service	0.00		510.86	500.00	510.86	500.00
Plant Operator	0.00		33,228.00	36,000.00	33,228.00	36,000.00

Feb 29, 20

Accrual Basis

**Bridgewater Township Sewer Operation
Profit & Loss Budget vs. Actual
April 2019 through February 2020**

	Bond - Sewer		Operation - Sewer		TOTAL	
	Apr '19 - Feb 20	Budget	Apr '19 - Feb 20	Budget	Apr '19 - Feb 20	Budget
Sludge Handling & Disposal	0.00		4,616.93	4,000.00	4,616.93	4,000.00
Supplies	0.00		601.97	500.00	601.97	500.00
Total Treatment Plant	0.00		69,001.52	76,197.32	69,001.52	76,197.32
Total Expense	815.20	0.00	106,446.45	97,697.32	107,261.65	97,697.32
Net Ordinary Income	21,433.25	7,975.00	41,934.81	2,502.68	63,368.06	10,477.68
Other Income/Expense						
Other Expense						
Contingencies/Reserves	0.00		0.00	6,000.00	0.00	6,000.00
Washtenaw Cty Debt Svc						
Interest	0.00	1,500.00	0.00		0.00	1,500.00
Principal	0.00	108,000.00	0.00	0.00	0.00	108,000.00
Washtenaw Cty Debt Svc - Other	3,083.88		0.00		3,083.88	0.00
Total Washtenaw Cty Debt Svc	3,083.88	109,500.00	0.00	0.00	3,083.88	109,500.00
Total Other Expense	3,083.88	109,500.00	0.00	6,000.00	3,083.88	115,500.00
Net Other Income	-3,083.88	-109,500.00	0.00	-6,000.00	-3,083.88	-115,500.00
Net Income	18,349.37	-101,525.00	41,934.81	-3,497.32	60,284.18	-105,022.32

Bridgewater Township Sewer Operation
Balance Sheet
As of February 29, 2020

Feb 29, 2020
Accrual Basis

	Feb 29, 20
ASSETS	
Current Assets	
Checking/Savings	
Key-Sewer O/M	
Capital Improvements Reserve	24,000.00
Key-Sewer O/M - Other	36,447.60
Total Key-Sewer O/M	60,447.60
Key Sewer O/M Saving	52,523.69
Key Sewer Retirement Checking	23,345.50
Total Checking/Savings	136,316.79
Accounts Receivable	
Accounts receivable	40,926.22
Total Accounts Receivable	40,926.22
Other Current Assets	
Due From Tax	7,150.56
Prepaid Insurance	1,379.00
Taxes Receivable Special Asst	6,164.90
Total Other Current Assets	14,694.46
Total Current Assets	191,937.47
Fixed Assets	
Accessory Building	53,320.02
Accumulated Depr - Access Bldg	-9,360.65
Equipment	95,107.77
Accumulated Depr - Equipment	-42,173.44
Sewer System Plant	1,966,444.05
Accumulated Depr - Sewer System	-680,061.78
Land	55,355.06
Total Fixed Assets	1,438,631.03
Other Assets	
Special Assessment Receivable	65,990.34
Total Other Assets	65,990.34
TOTAL ASSETS	1,696,558.84
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
*Accounts Payable	-1,654.33
Total Accounts Payable	-1,654.33
Other Current Liabilities	
Due to General Fund	1,250.00
Total Other Current Liabilities	1,250.00
Total Current Liabilities	-404.33
Total Liabilities	-404.33

Bridgewater Township Sewer Operation

Balance Sheet

As of February 29, 2020

Feb 29, 2020
Accrual Basis

	<u>Feb 29, 20</u>
Equity	
Invested in capital assets, net	1,317,951.48
Restricted for Debt Service	240,753.85
Unrestricted Funds (QB RE acct)	77,973.66
Net Income	60,284.18
	<hr/>
Total Equity	1,696,963.17
	<hr/>
TOTAL LIABILITIES & EQUITY	1,696,558.84
	<hr/> <hr/>

BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES
RESOLUTION IN OPPOSITION TO HB 5229 AND THE RTA PROPOSAL
RESOLUTION NUMBER 2020-08

WHEREAS, the Regional Transit Authority (the “RTA”) was initiated in 2012 to manage and secure transportation resources, significantly enhance mobility options, improve quality of life for residents, and increase economic viability for the region consisting of: the City of Detroit, Wayne County, Macomb County, Oakland County and Washtenaw County.

WHEREAS, the current RTA effort which will be made possible by HB 5229 will fractionalize the existing RTA region by exempting Macomb County, whose County Executive and residents resoundingly rejected the RTA plan in 2016.

WHEREAS, the RTA’s vision is to create a region with sufficient and secure funding to support enhanced public transportation options that will ensure accessibility; satisfy the integrated mobility needs of the community; and promote livable, healthy, and sustainable growth becomes more difficult with the passage of HB 5229 and the exemption of Macomb County.

WHEREAS, the RTA’s primary role will be to link communities where gaps in service exist with the AAATA, DDOT, and SMART bus systems.

WHEREAS, the RTA plan is unlikely to provide any discernable benefit for residents of most of the Washtenaw County Townships.

WHEREAS, if the RTA and the Washtenaw County Board of Commissioners decides 1.5 mills will not generate adequate tax revenue, due to Macomb County’s exemption, HB 5229 will allow the RTA millage to be increased up to 5 mills.

WHEREAS, at 5 mills for 20-years with a 3% growth factor, the total RTA tax contribution for affected Townships skyrockets with no discernible benefit to the Township tax payers.

WHEREAS, RTA and County Officials have refused to confirm whether RTA transportation funds will or will not be diverted to buy down a balloon loan for the QLINE rail on Woodward Avenue, or diverted to pay off unfunded Pension and OPEB liabilities for AAATA, SMART, and DDOT transportation authorities.

WHEREAS, the RTA General Manager went on record to state that the intent of the RTA is not to combine services with AAATA, SMART, or DDOT for purposes of improving operational efficiencies or achieving cost reductions.

WHEREAS, HB 5229 will enable the RTA to proceed without an established millage rate, without a definitive transportation / infrastructure plan, without a specific list of associated costs and without a viable long-term operational business plan.

NOW THEREFORE BE IT RESOLVED, the Bridgewater Township Board of Trustees vehemently oppose HB 5229 and the current RTA millage plan, because based upon available

information, there is not expected to be a tangible return on the Township's millage investment, if the ballot question were to pass, and

BE IT FURTHER RESOLVED, the Bridgewater Township Board of Trustees implore the members of the House of Representatives to not support HB 5229 unless an opt-out clause be added which would allow any of the Washtenaw County Townships that are not expected to receive any direct benefit from the RTA plan to be exempt from the millage, or alternatively, to allow the residents of the Townships the right to vote on an RTA opt-in or opt-out option, and

BE IT FINALLY RESOLVED, a copy of this resolution will be forwarded to the following: Washtenaw County Executive, the elected County Commissioner Representatives, the Governor, State Senators, State Representatives, State Transportation Committee, Michigan Townships Association, SEMCOG Executive Director and Executive Director of the RTA.

Motion made by Trustee _____ and seconded by Trustee _____ to adopt the above Resolution.

Upon roll-call vote, the following members voted:

AYE:

ABSTAIN:

NAY:

ABSENT:

Supervisor declared Resolution Number 2020-08 in Opposition to HB 5229 and the RTA Proposal duly adopted.

Certification:

I, Tom Wharam, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on March 5, 2020, the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Tom Wharam
Bridgewater Township Clerk

MTA opposes bill to initiate transit funding without opt out

A bill to change the process for joint endeavors between local units of government under the Municipal Partnership Act (MPA) is currently before the House.

[House Bill 5229](#), sponsored by Rep. Jason Sheppard (R-Bedford Twp.), is specifically intended to allow a funding mechanism—up to five mills—for a regional transit proposal for Oakland, Wayne and Washtenaw Counties to expand public transit in that region.

HB 5229, unlike legislation enacted in 2012 creating the Regional Transit Authority Act, does not provide the opportunity for a local unit of government to opt out of participation in the authority. Thus, MTA currently opposes the bill without the ability for a local unit to opt out. Many townships in the proposed region have shared that without such a provision, their residents would receive little or no benefit from the service.

In 2012, the Regional Transit Authority Act was passed to cover four counties in southeast Michigan—Oakland, Macomb, Wayne and Washtenaw. However, in 2016, when the millage question was put to a vote in each county, electors in Wayne and Washtenaw Counties approved the question, while the electors in Oakland and Macomb Counties defeated the proposal—with the voters in Macomb County defeating by an overwhelming margin. As a result of that vote, Macomb County has indicated they do not wish to participate in a regional transit authority.

Under HB 5229, any mills approved for joint endeavors established under the act would not count toward the local unit's constitutional or statutory tax rate. The authorization for any millage in the joint endeavor would still have to be approved by the electors.

The bill also provides that if a joint authority levied a tax, up to five mills, for public transit services, the contract providing the joint endeavor would have to include the method by which the public transit services will be provided. The funds collected under this joint endeavor could be used for purposes related to transportation and would not be subject to capture.

The MPA currently allows contracts for joint endeavors that include public improvements (such as purchases, or constructing, improving, repairing, enlarging or extending a public improvement) or the repayment of revenue bonds.

The bill is currently before the full House for consideration. MTA will continue to share updates on the bill.

House Bill 5229 and the Regional Transit Authority Plan

From: Pat Kittle (pkittle@indtwp.com)

To: bstumbo@ytown.org; supervisor@agustatownship.org; ctellas@twp-york.org; craigmaier2@gmail.com; dsweidmayer@yahoo.com; gary@salem-mi.org; mtwp_supervisor@sbcglobal.net; supervisor@dextertownship.org; godekj@twp-lodi.org; salinetownship@gmail.com; jkingsley@twp.webster.mi.us; kenschwartz@superior-twp.org; bridgewaterwpsupervisor@yahoo.com; jknowles@sciotownship.org; supervisor@pittsfield-mi.gov; marckeezer@gmail.com; chockley@northfieldmi.gov; moran@aatwp.org; sharonsupervisor@gmail.com; supervisor@sylvan-township.org; supervisor@sumptertwp.org; kmcnamara@vanburen-mi.org; supervisor@plymouthtwp.org; nix@twp.northville.mi.us; tskobylarz@redfordtwp.com

Cc: bpearson@addisontwp.org; cbarnett@oriontownship.org; cwalls@springfield-twp.us; dscott@commercetwp.com; dianne@rosetownship.com; supervisor@milfordtownship.com; supervisor@royaloaktwp.com; gwall@twp.waterford.mi.us; supervisor@hollytownship.org; jdolan@lyontwp.org; jfjuntunen@gmail.com; kthurman@brandontownship.us; lcole@indtwp.com; lsavoie@bloomfieldtwp.org; mbailey@oaklandtownship.org; pkittle@indtwp.com; phil48025@gmail.com; rick.hamill@highlandtwp.org; rkowall@whitelaketwp.com; supervisor@grovelandtownship.net; skaplan@wbtownship.org; bdunn@oxfordtownship.org

Date: Monday, January 27, 2020, 03:53 PM EST

Washtenaw County and Wayne County Township Supervisors:

Oakland County Township Supervisors unanimously agreed that House Bill 5229 with no opt-out clause and the Regional Transit Authority (RTA) plan that currently exists is nothing more than a money grab.

I've attached the Oakland County Association of Township Supervisors (OCATS) Resolution in Opposition of House Bill 5229 and the RTA Proposal. If you don't want at tax with ZERO benefit, you may want to take a look at this and run the numbers for your community. If you like it, great. If you don't like it, you should contact your County Executives, State Representatives, State Senators and Speaker of the House.

Patrick J. Kittle

Township Supervisor

Charter Township of Independence

6483 Waldon Center Drive

Clarkston, MI 48346

248-625-5111 ext. 213

pkittle@indtwp.com

Bridgewater Village Tile update

From: David Streeter (streeterd@washtenaw.org)

To: pratte@washtenaw.org; millers@washtenaw.org; fultsw@washtenaw.org; bridgewater twps supervisor@yahoo.com

Date: Friday, February 28, 2020, 09:24 AM EST

Good morning,

A quick update on Bridgewater Village Tile:

The highlighted areas of the attached map are complete. The downstream portion of pipe was connected to the existing tile last week just north of structure #2. A few days were lost this week due to snow. Materials and pipe are being staged today in preparation of next week. To date, the repair has covered approximately 1,600 feet of 36" & 30" pipe, along with 7 structures.

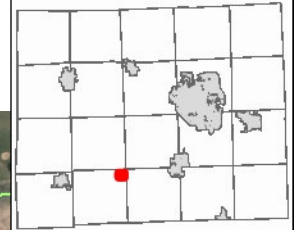
Any questions or concerns, please let me know.

Thanks,

Dave



BVT updated 2-28-2020.pdf
936.4kB



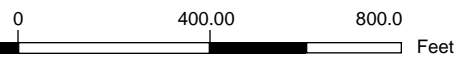
Legend

- * IDEP Inspection
- ▲ End Section
- Control Structure
 - ◆ Riser Pipe
 - ◆ Pump Station
 - ◆ Dam/Weir
 - ◆ Discharge Structure
 - ◆ Swirl Tank
 - ◆ DEQ Dam
- Detention
- County Drains
- Lot and Units
- Quarter Sections
- Sections
- + Railroad
- 2015 Aerial

THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6662.

The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

NOTE: Parcels may not be to scale.
2/28/2020



Notes

February 20, 2020

Laurie Fromhart
Bridgewater Township
10900 Clinton Road
Manchester, MI 48158

Regarding: Bridgewater Commons – As-Built Plan Review #2

Ms. Fromhart,

We have reviewed the as-built plans dated February 11, 2020 received by our office on February 11, 2020. The following comments shall be addressed prior to accepting the as-built plans, including items red-lined on the attached plan set:

- Sheet 5, CT3:
 - As-built information shall be provided on the outlet control structure (see red-lines)
 - Confirm that the invert elevation called out at Austin Road is an as-built elevation (see red-lines)
- Sheet 6, CT4:
 - As-built information shall be provided for the pipe connecting the two ponds (see red-lines)

Please revise the as-built plans and submit 1 PDF copy for review and approval. If there are any questions regarding this letter, please feel free to contact me at (734) 239-6610.

Thank you,



Kristofer Enlow, P.E.
Principal

cc: Ron Finkbeiner, via e-mail
Zaki Abdelaziz, D & M Site, Inc., via e-mail

Beckett & Raeder, Inc.
535 West William, Suite 101
Ann Arbor, MI 48103

Petoskey Office
113 Howard St.
Petoskey, MI 49770

Traverse City Office
148 East Front Street, Suite 207
Traverse City, MI 49684

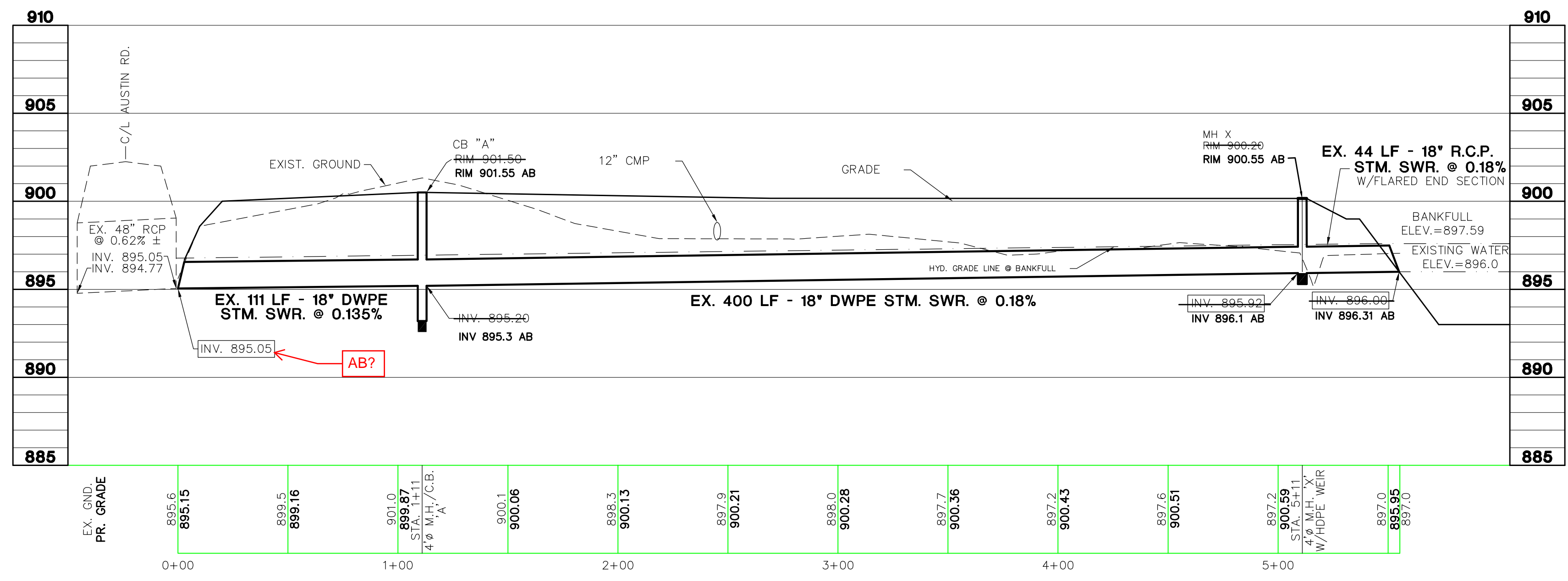
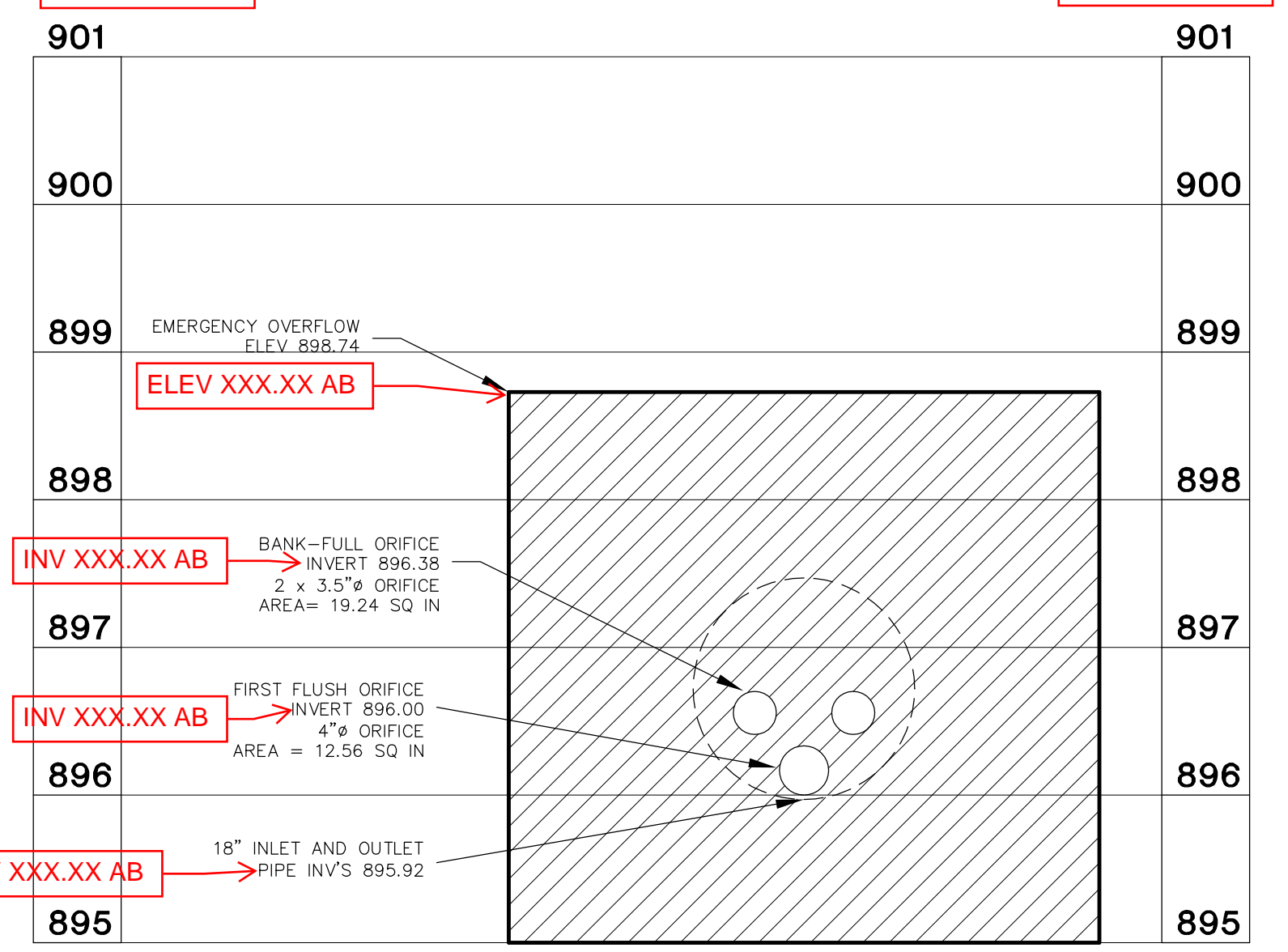
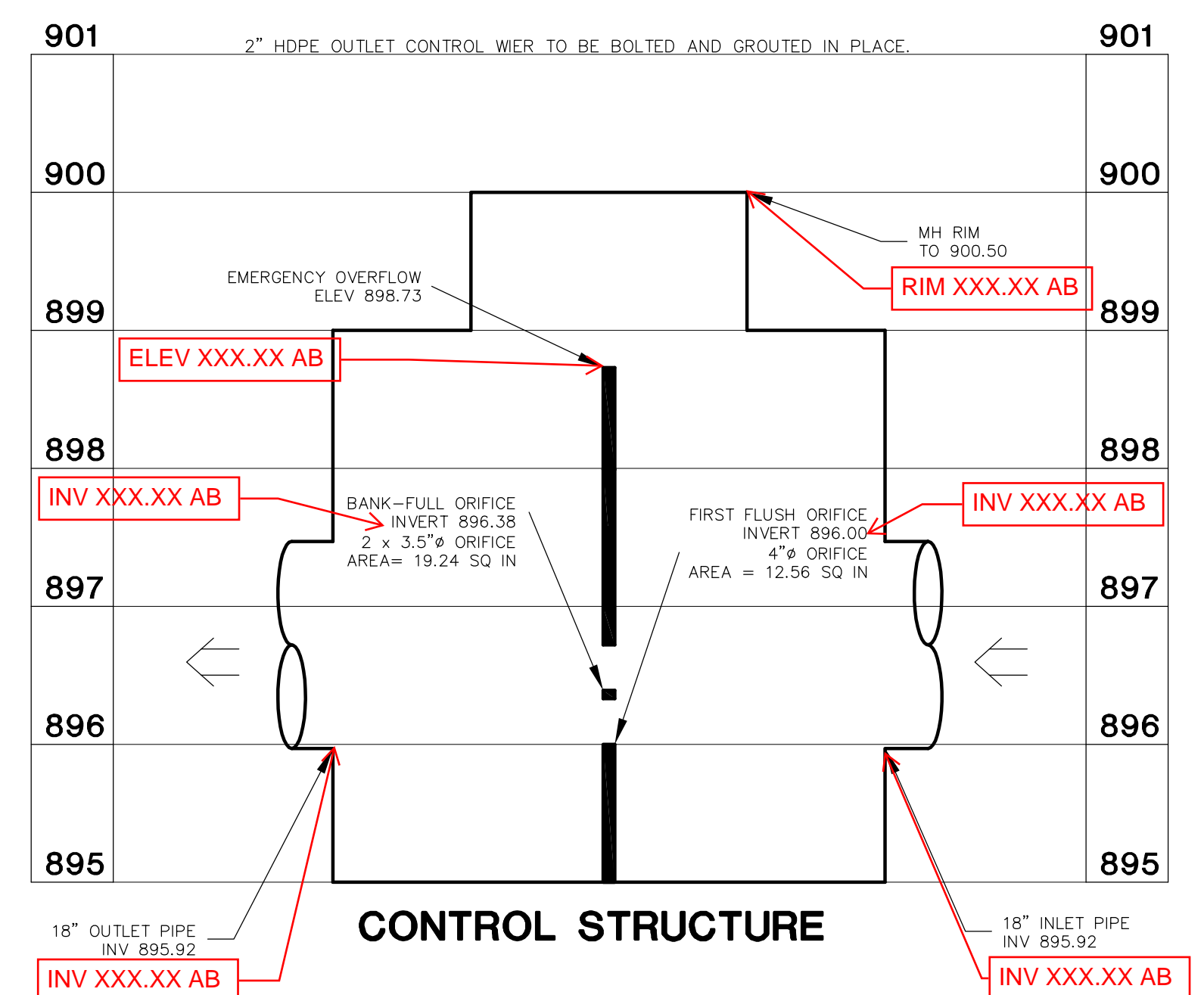
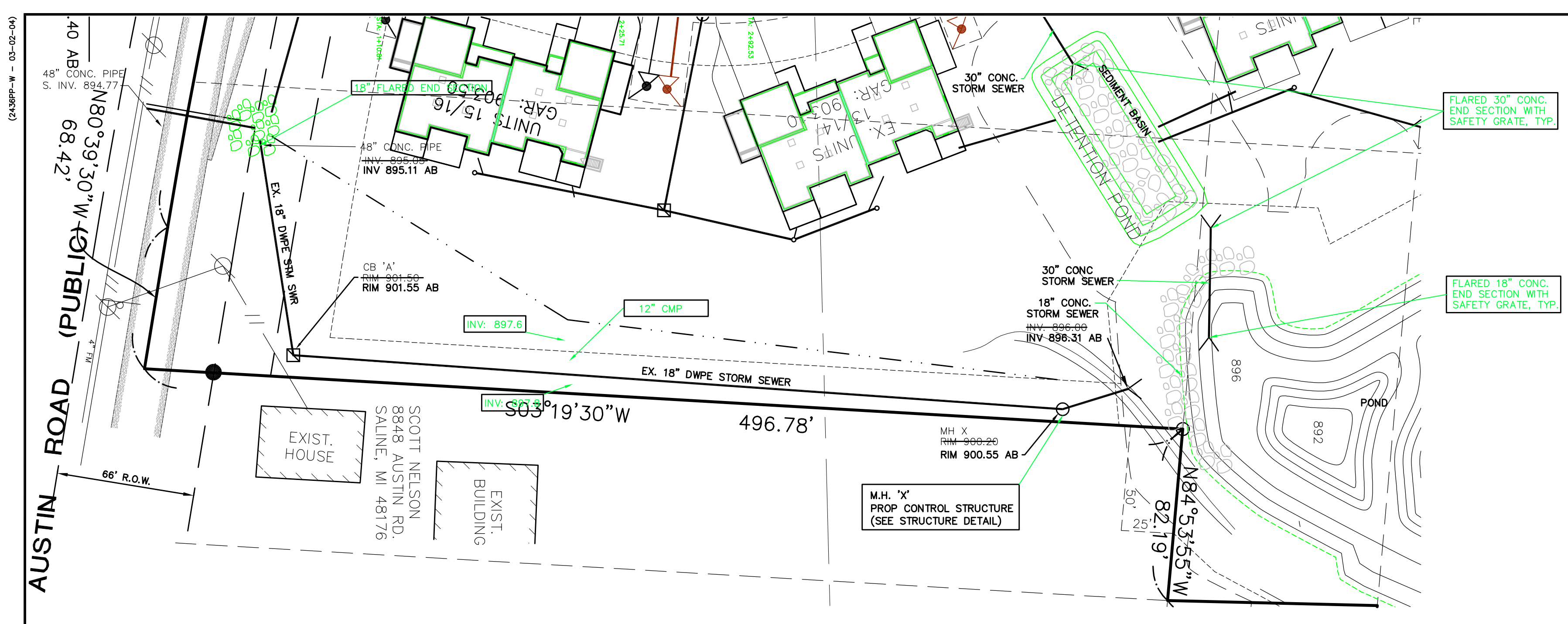
Toledo
419.242.3428 ph

734 663.2622 ph
734 663.6759 fx

231 347.2523 ph
231 347.2524 fx

231 933.8400 ph
231 944.1709 fx

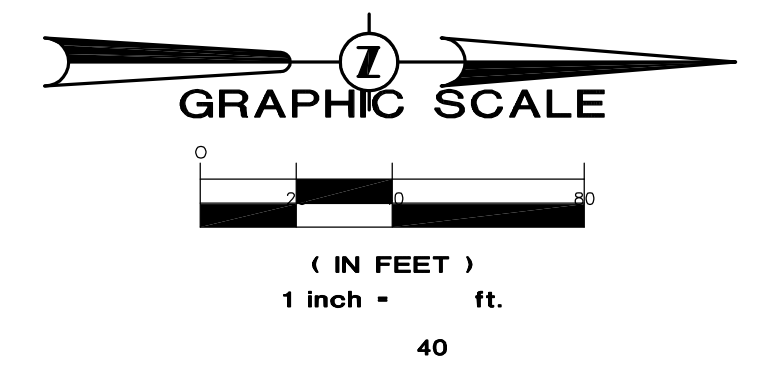
240899-M - 03-03-20-04



**STORM SEWER OUTLET
STA. 0+00 TO 5+55.33**

- STORM SEWER CONSTRUCTION NOTES**
- THE CONTRACTOR SHALL CALL "MISS DIG" (1-800-482-7171) 3 WORKING DAYS PRIOR TO ANY EXCAVATION TO VERIFY EXISTING UNDERGROUND UTILITIES.
 - THE EXISTING UTILITIES SHOWN ON THESE PLANS HAVE BEEN DRAWN IN ACCORDANCE WITH THE INFORMATION PROVIDED. ALL UTILITIES SHALL BE FIELD LOCATED BY THE CONTRACTOR PRIOR TO CROSSING. ANY CONFLICTS SHALL BE BROUGHT TO THE ATTENTION OF THE ENGINEER.
 - DURING THE LIFE OF THE PROJECT, THE CONTRACTOR SHALL CONFORM TO ACT No. 401, PUBLIC ACTS OF 1994, RELATIVE TO THE SOIL EROSION AND SEDIMENTATION CONTROL ACT.
 - CLEANUP SHALL INCLUDE DEBRIS REMOVAL, ROUGH GRADING, MINIMUM 4" TOPSOIL PLACEMENT, SEEDING, AND FERTILIZING OVER ALL AREAS DISTURBED BY THE CONTRACTOR'S OPERATIONS.
 - ALL MANHOLE, CATCHBASIN AND INLET STRUCTURES SHALL BE PRECAST CONCRETE, CONSTRUCTED IN PLACE, POURED IN PLACE. STRUCTURES SHALL ONLY BE ALLOWED UPON AUTHORIZATION FROM THE ENGINEER.
 - ALL CATCHBASIN LEADS SHALL BE CONSTRUCTED OF 10" PVC (SDR-35), UNLESS OTHERWISE SPECIFIED. ALL CATCHBASIN LEADS SHALL BE INSTALLED AT THE INVERT ELEVATIONS SHOWN ON THE PLANS UNLESS ADJUSTED IN THE FIELD UPON AUTHORIZATION FROM THE ENGINEER.
 - RIM AND INVERT ELEVATIONS FOR REARLOT DRAINAGE CATCHBASINS SHALL BE AS SHOWN UNLESS ADJUSTED IN THE FIELD UPON AUTHORIZATION FROM THE ENGINEER.
 - CATCHBASINS IN ROAD RIGHT-OF-WAY SHALL BE 3' DIA. PRECAST CONCRETE AND CATCHBASINS IN REARLOT DRAINAGE AREAS SHALL BE 2' DIA. DWPE, UNLESS OTHERWISE SPECIFIED BY THE ENGINEER.
 - ALL REARLOT/SUMP DRAINAGE RUNS SHALL BE 6" OR 8" PVC (SDR-35). ALL INDEPENDENT SUMP RUNS SHALL BE 4" SCH 40 PVC, UNLESS OTHERWISE NOTED ON PLANS.
 - MANHOLE BOTTOM FILLETS SHALL BE POURED WITH 3000 PSI CONCRETE. FLOW CHANNELS SHALL BE CONSTRUCTED AT UNIFORM GRADE WITH SMOOTH RADIUS.
 - THE CONTRACTOR SHALL PERFORM INTERNAL TELEVISION INSPECTION OF ALL MAIN LINE STORM SEWER CONSTRUCTED UNDER THE CONTRACT TO VERIFY THAT ALL SUCH SEWERS HAVE BEEN CONSTRUCTED TO THE LINE AND GRADE AS REQUIRED ON THE PLAN.
 - STATIONING IS ALONG THE CENTERLINE OF ROAD. STATIONING MAY NOT SHOW TRUE LENGTH OF PIPE.

LEGEND	
	MONUMENT / SECTION CORNER
	FOUND PROPERTY IRON
	SET PROPERTY IRON
	EXISTING CATCHBASIN
	PROPOSED CATCHBASIN
	EXISTING MANHOLE/CATCHBASIN
	PROPOSED MANHOLE/CATCHBASIN
	EXISTING MANHOLE
	PROPOSED MANHOLE
	EXISTING HYDRANT
	PROPOSED HYDRANT
	EXISTING VALVE
	PROPOSED VALVE
	EXISTING SANITARY SEWER
	PROPOSED SANITARY SEWER
	EXISTING STORM SEWER
	PROPOSED STORM SEWER
	EXISTING WATERMAIN
	PROPOSED WATERMAIN
	EXISTING FENCE LINE
	UNDERGROUND ELECTRIC LINE
	UNDERGROUND GAS LINE
	UNDERGROUND TELEPHONE LINE
	UNDERGROUND CABLE T.V. LINE
	OVERHEAD ELECTRICAL WIRES
	EXISTING MAILBOX / NEWSPAPER BOX
	EXISTING SIGN
	EXISTING DECIDUOUS TREES
	EXISTING CONIFEROUS TREES
	EXISTING UTILITY POWER POLE w/LIGHT
	EXISTING UTILITY POWER POLE w/TRANSFORMER
	EXISTING TELEPHONE RISER
	EXISTING TRANSFORMER PAD



REVISED FOR ROAD CONSTRUCTION	10/19/06
REVISED	02-11-20
AS-BUILT PLANS	01-13-20

BRIDGEWATER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN

**STORM SEWER
PLAN AND PROFILE
BRIDGEWATER COMMONS**

OUTLET TO POND

D&M SITE INC.
Surveying • Inspection • Testing • Engineering

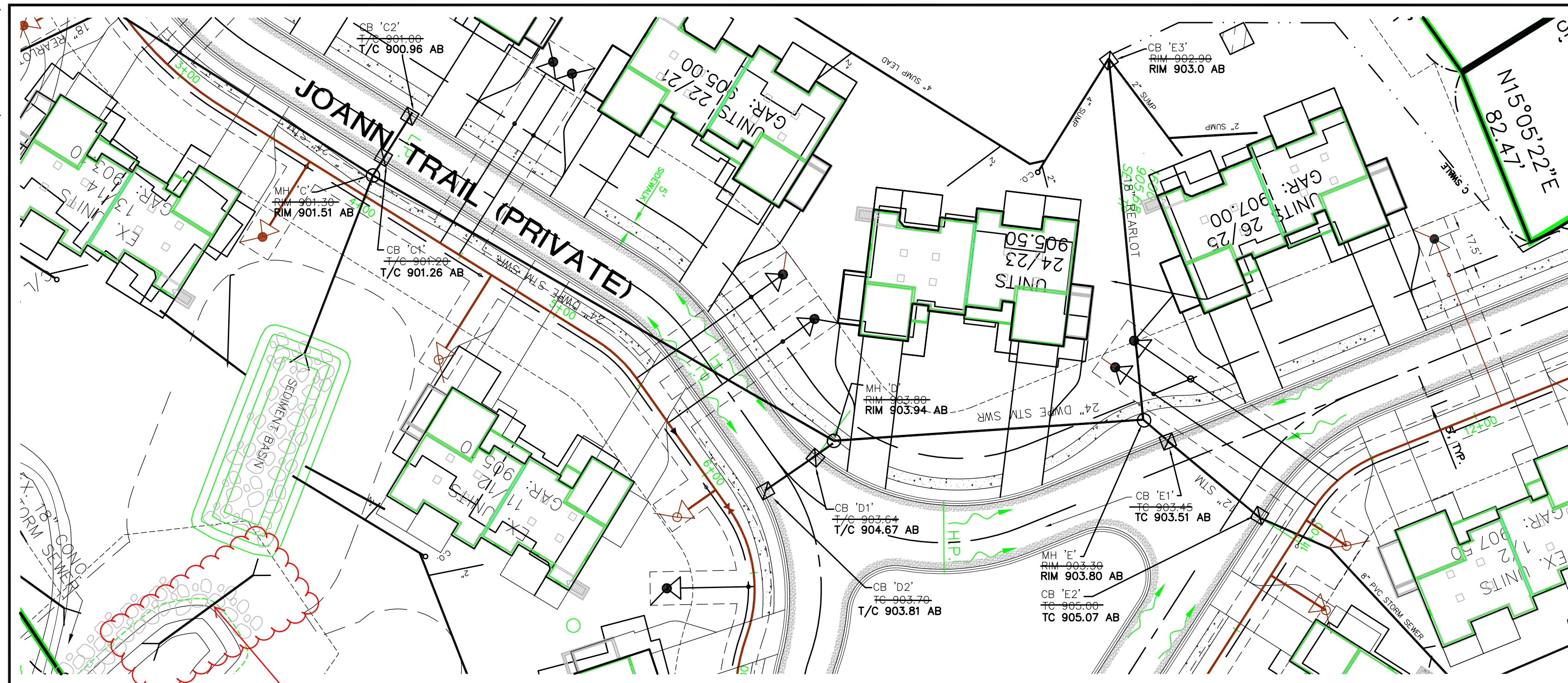
401 BALSAM STREET PO BOX 159, CARROLLTON, MICHIGAN 48724
PHONE (989) 752-6500 • FAX (989) 752-6600

PROJECT MGR: JDM	STANDARDS RC-STM	CT3
DESIGNED BY: RPW/LG	SHEET 5 OF 6	
DRAWN BY: LG	CADD FILE 2721CT3	2016.052
SCALE: 1"=40' 1"=5'		

D AND M SITE
NOT PUBLISHED - ALL RIGHTS RESERVED.

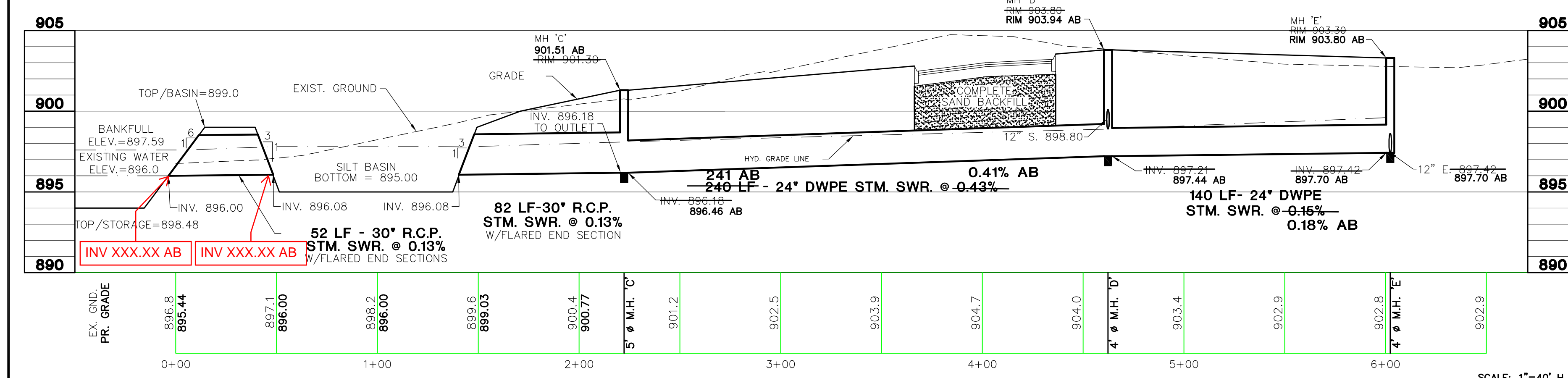
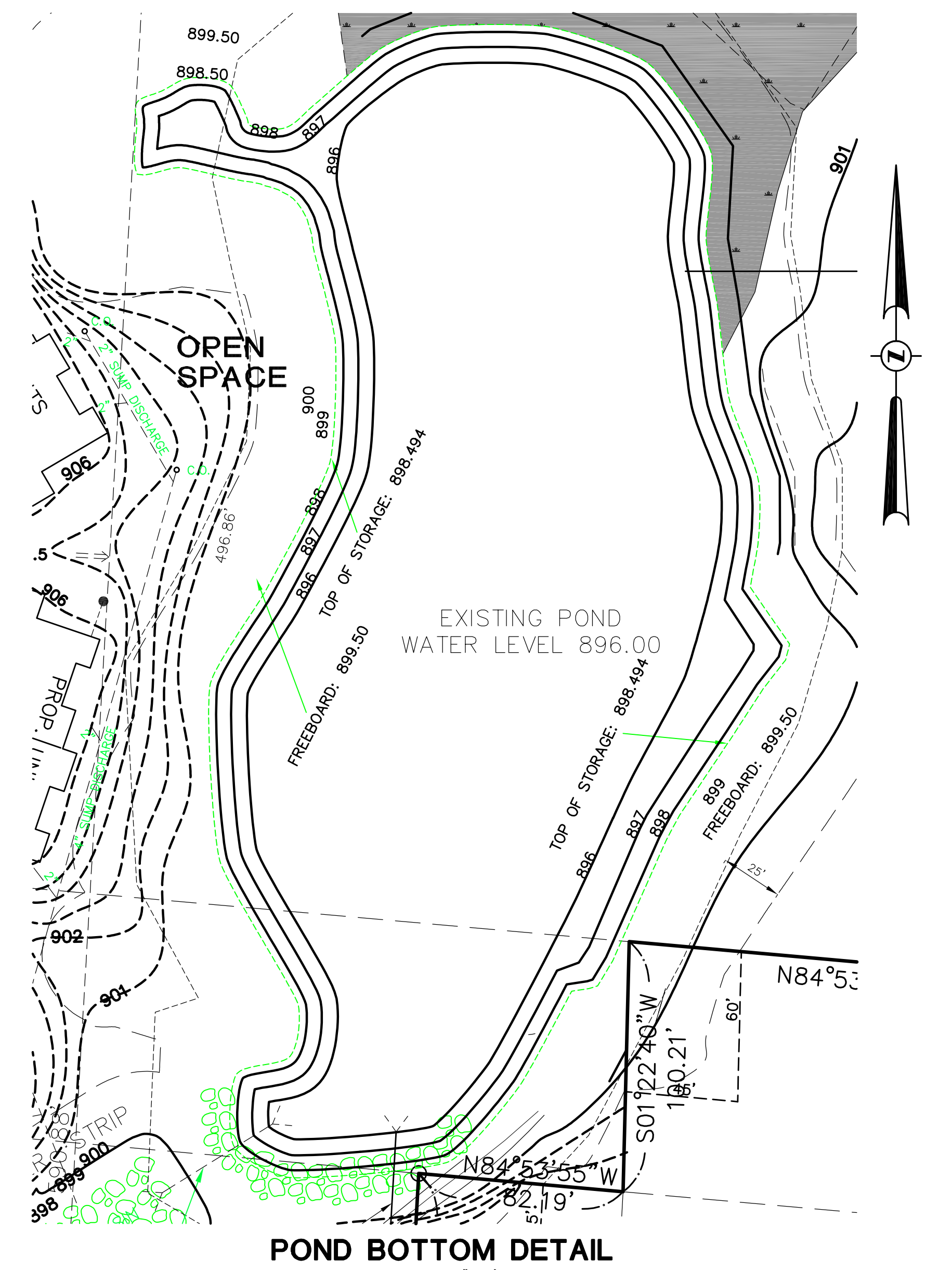
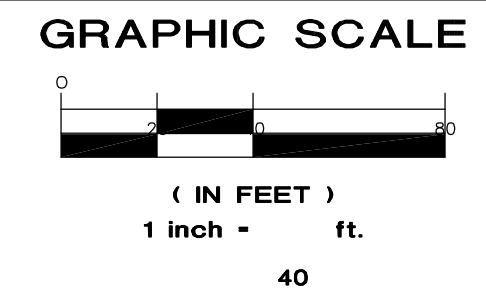
**3 WORKING DAYS |
BEFORE YOU DIG
CALL MISS DIG.
1-800-482-7171
(TOLL FREE)**

15-02-04

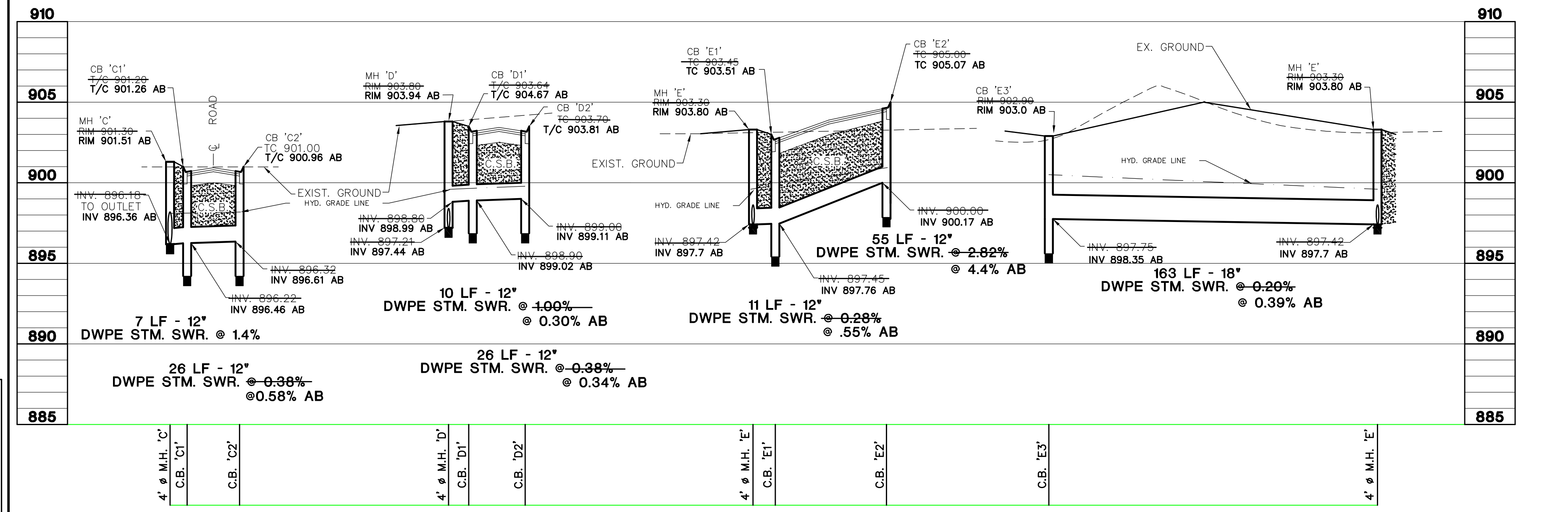


Pipe should connect the two ponds.

LEGEND	
○	MONUMENT / SECTION CORNER
○	FOUND PROPERTY IRON
○	SET PROPERTY IRON
○	EXISTING CATCHBASIN
○	PROPOSED CATCHBASIN
○	EXISTING MANHOLE/CATCHBASIN
○	PROPOSED MANHOLE/CATCHBASIN
○	EXISTING MANHOLE
○	PROPOSED MANHOLE
○	EXISTING HYDRANT
○	PROPOSED HYDRANT
○	EXISTING VALVE
○	PROPOSED VALVE
○	EXISTING SANITARY SEWER
○	PROPOSED SANITARY SEWER
○	EXISTING STORM SEWER
○	PROPOSED STORM SEWER
○	EXISTING WATERMAIN
○	PROPOSED WATERMAIN
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○	UNDERGROUND ELECTRIC LINE
○	UNDERGROUND GAS LINE
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○	EXISTING CONIFEROUS TREES
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○	EXISTING UTILITY POWER POLE w/LIGHT
○	EXISTING UTILITY POLE w/TRANSFORMER
○	EXISTING TELEPHONE RISER
○	EXISTING TRANSFORMER PAD



STORM SEWER DETENTION STA. 0+00 TO 6+70.31



- STORM SEWER CONSTRUCTION NOTES**
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3 WORKING DAYS | BEFORE YOU DIG CALL MISS DIG.
 1-800-482-7171 (TOLL FREE)

REVISED FOR ROAD CONSTRUCTION 10/19/06
 REVISED 02-11-20
 AS-BUILT PLANS 01-13-20

BRIDGEWATER TOWNSHIP
 WASHTENAW COUNTY, MICHIGAN
STORM SEWER PLAN AND PROFILE
 BRIDGEWATER COMMONS
 FROM POND THROUGH SYSTEM

D&M SITE INC.
 Surveying · Inspection · Testing · Engineering
 401 BALSAM STREET PO BOX 159, CARROLLTON, MICHIGAN 48724
 PHONE (989) 752-6500 • FAX (989) 752-6600

PROJECT MGR: JDM	STANDARDS: RC-STM	CT4
DESIGNED BY: RPW	SHEET: 6 OF 6	
DRAWN BY: JES/LG/RPW	CADD FILE: 2016-052	2016.052

D AND M SITE NOT PUBLISHED. ALL RIGHTS RESERVED.

February 26, 2020

Laurie Fromhart
Bridgewater Township
10900 Clinton Road
Manchester, MI 48158

Regarding: Bridgewater Commons – As-Built Plan Review #3


initiative

Ms. Fromhart,

We have reviewed the as-built plans dated February 11, 2020 received by our office on February 21, 2020. The as-built plans meet the close out requirements for the Bridgewater Commons project.

We request that the applicant submit a hard copy as-built plan to Township Hall for official approval and for final records. If there are any questions regarding this letter, please feel free to contact me at (734) 239-6610.

Thank you,



Kristofer Enlow, P.E.
Principal

cc: Ron Finkbeiner, via e-mail
Zaki Abdelaziz, D & M Site, Inc., via e-mail

Beckett & Raeder, Inc.
535 West William, Suite 101
Ann Arbor, MI 48103

Petoskey Office
113 Howard St.
Petoskey, MI 49770

Traverse City Office
148 East Front Street, Suite 207
Traverse City, MI 49684

Toledo
419.242.3428 ph

734 663.2622 ph
734 663.6759 fx

231 347.2523 ph
231 347.2524 fx

231 933.8400 ph
231 944.1709 fx

Michigan Township **INSIGHTS**

Weekly News and Information from the Michigan Townships Association | February 21, 2020

[MTA Capital Conference](#) | [Sand & gravel mining](#) | [Joint AVCB](#) | [FOIA requests](#) | [Critical incident services](#) | [QAAP assessments](#) | [Lobbying ballot initiative](#) | [Tax exemption bill](#) | [Millage request/rollback bulletin](#) | [PILT roll](#)

LEGISLATIVE UPDATE

MTA's 2020 Capital Conference is next week!

You can [still register](#) to join MTA for a day of discussions, workshops and insights this upcoming Wednesday, February 26 at the Lansing Center. With the approaching elections and Michigan's importance in it, the 2020 MTA Capital Conference is an opportunity to hear first-hand the priorities of the Michigan Legislature and administration during what will be an impactful year. MTA Government Relations staff will break down the issues and challenges, and how you can influence emerging issues. Once we receive your registration, your legislators will be invited to join you for lunch. Don't miss this opportunity to stay up to date and meet with your state legislators!



MTA testifies in opposition to controversial sand and gravel mining bill

MTA testified against [Senate Bill 431](#), sponsored by Sen. Adam Hollier (D-Detroit), this week during the third hearing of the Senate Transportation & Infrastructure Committee. The bill proposes to remove a local government zoning authority and oversight capability on sand and gravel mining operations in their jurisdiction. MTA Executive Director Neil Sheridan testified that "the legislation impacts more than 1,240 townships, plus more than 700 communities. If we pass this bill, there will be no local control, and effectively, no state oversight as well." MTA's Government Relations Director Judy Allen said, "What exists in current law allows for a working relationship between our member



MTA QUICK LINKS

[Members-only Website](#)
[Answer Center](#)
[Training](#)
[Advocacy](#)
[Classifieds](#)
[Podcast](#)
[Blog](#)
[Community Connection](#)
[Webcasts](#)
[Store](#)
[Publications Catalog](#)
[Township Governance Academy](#)
[Allied Service Providers](#)
[NATaT](#)

UPCOMING

MTA EVENTS

[**MTA Capital Conference](#)
[**What the Board Needs to Know...](#)
[**Assessor's Renewal Course](#)
[**Cemetery Management](#)
[**Fundamentals of Assessment & Taxation](#)
[**Legal Institute for Township Attorneys](#)
[**2020 MTA Annual Educational Conference & Expo](#)

ALLIED SERVICE PROVIDERS



townships and the mining industry. We are very concerned with the authority that would be removed under SB 431 as it creates a one-size fits all approach for all communities across the state." Over the course of the third hearing, those testifying against the bill pointed out numerous problems and concerns with the bill, including loss of local authority over hauling routes, high decibel levels and minimum setbacks and berming near residential properties, and the limited financial assurance reclamation requirement of \$1,500 per acre maximum. MTA has shared with all the committee members recommendations for possible amendments to the bill, including the establishment of time periods for a complete application and action by local unit of government on an application. Additional amendments offered include the consideration of the environmental impact and the impact on historic buildings that are on the national register. No additional testimony is expected to be taken by the committee before it considers amendments or action on the bill. **MTA urges members to contact their [state senator](#) to oppose SB 431. [Talking points](#) are available, as well as a recent [Township Focus](#) cover story on this local preemption bill. MTA will continue to update members on any action.**

Bill would allow county or joint AVCB

Township clerks could join a joint absent voter counting board (AVCB) under MTA-supported legislation that passed the House this week. [House Bill 5141](#), sponsored by Rep. Julie Calley (R-Portland), is permissive and would allow municipal clerks to join a joint absent voter counting board with a county clerk or one or more municipal clerks. The measure would require a written agreement at least 74 days before an election, and the township clerk or an authorized representative must be present at the combined AVCB on election day. MTA worked with the sponsor to include amendments, including the ability to terminate an agreement by providing 84 days' written notice to the other clerks if the agreement covers more than one election.

Proposed changes to FOIA requests

Townships would see changes around Freedom of Information Act (FOIA) requests under two House bills that recently passed and are headed to the Governor. [House Bill 4445](#), sponsored by Rep. Brandt Iden (R-Oshtemo Twp.), would state public records be provided to a requestor on any form of non-paper physical media and in the actual and most reasonably economical cost of the non-paper physical media. It also permits a public body to charge the requestor for any form of non-paper physical media used. [HB 4468](#), sponsored by Rep. Steven Johnson (R-Wayland), would permit a requestor to request the response be emailed. MTA worked to ensure that if a township does not have the capability to email the response, this provision would not apply.

Critical incident stress management



[* Asphalt Materials, Inc.](#)

[* Bauckham, Sparks, Thall, Seeber & Kaufman, PC](#)

[* Consumers Energy](#)

[*DTE Energy](#)

[* Fahey Schultz Burzych Rhodes PLC](#)

[* Foster, Swift, Collins & Smith, P.C.](#)

[* ITC Holdings Corp.](#)

[* Rosati, Schultz, Joppich & Amtsbuechler, P.C.](#)

[* Ted Hartleb Agency](#)

[* Mika Meyers, PLC](#)



**Washtenaw County Road Commission
TOWNSHIP/STAFF REPORT**

For the period of January 27 thru February 9, 2020

Board Meeting Date: February 18, 2020

TOWNSHIP REPORT

MAINTENANCE

Scraping of gravel roads and patching of paved roads were performed throughout the county. In addition, the following maintenance activities were performed in individual townships:

ANN ARBOR TOWNSHIP

- Limestone Patch – Earhart Road, Maple Road, Stein Road, Warren Road: 91 tons

AUGUSTA TOWNSHIP

- Culvert Replacement – Torrey Road
- Drainage and Backslopes – Pitman Road
- Limestone Patch – Talladay Road: 10 tons
- Repair Sinkhole – Torrey Road

BRIDGEWATER TOWNSHIP

- Boom Mow – Burmeister Road, Fisk Road, Klager Road, Lima Center Road
- Fallen Trees – Burmeister Road, Wallace Road
- Limestone Patch – Eisman Road, Fisk Road, Lima Center Road, Sheridan Road: 31 tons
- Roadside Debris – Austin Road

DEXTER TOWNSHIP

- Limestone Patch – Fleming Road, Island Lake Road, N Lake Road, Waterloo Road, Wylie Road: 86 tons

FREEDOM TOWNSHIP

- Fallen Trees – Haab Road, Waters Road
- Gravel Patch – Ellsworth Road, Kothe Road, Schmitz Road, Schneider Road, Waters Road: 53 tons
- Limestone Patch – Ellsworth Road, Kothe Road, Schmitz Road, Schneider Road, Waters Road: 73 tons

LIMA TOWNSHIP

- Limestone Patch – Dancer Road, Fletcher Road, McKinley Road, Sager Road, Trinkle Road, Waltrous Road: 140 tons

**Washtenaw County Road Commission
TOWNSHIP/STAFF REPORT**

For the period of February 10 thru February 23, 2020

Board Meeting Date: March 3, 2020

TOWNSHIP REPORT

MAINTENANCE

Scraping of gravel roads and patching of paved roads were performed throughout the county. In addition, the following maintenance activities were performed in individual townships:

ANN ARBOR TOWNSHIP

- Limestone Patch – Judd Road, Macey Road, Maple Road, Pitman Road: 27 tons
- Repaired Washout – Plymouth Road

AUGUSTA TOWNSHIP

- Limestone Patch – Liss Road, Talladay Road, Tuttle Hill Road: 90 tons
- Roadside Debris – Judd Road

BRIDGEWATER TOWNSHIP

- Boom Mow – Fisk Road, Willow Road
- Cut Trees – Clinton Road, Sheridan Road, Willow Road
- Fallen Trees – Austin Road
- Limestone Patch – Eisman Road, Lima Center Road, Sharon Valley Road, Sheridan Road, Wilbur Road: 25 tons

DEXTER TOWNSHIP

- Gravel Patch – Colby Road: 6 tons
- Limestone Patch – Dancer Road, Colby Road, North Lake Road: 29 tons

FREEDOM TOWNSHIP

- Fallen Trees – Bethel Church Road, Esch Road

LIMA TOWNSHIP

- Limestone Patch – Trinkle Road: 45 tons

LODI TOWNSHIP

- Limestone Patch – Bethel Church Road, Dell Road, Ellsworth Road, Noble Road, Saline Waterworks Road, Textile Road, Waters Road, Zeeb Road: 111 tons



Washtenaw County Broadband Task Force

Established by the Washtenaw County Board of Commissioners

Working to Achieve Countywide Broadband Equity by 2022



Meeting Agenda

Thursday, January 9, 2020

8:00 – 9:00 A.M.

Chelsea District Library, McKune Room
221 S. Main Street, Chelsea, MI 48118

I. Call to Order | Introductions

The meeting was called to order by Chair Fuller at 8:00 a.m

Present:

Scott Rakestraw	Chelsea District Library
Sue Waters	Resident, Webster Township
John Kingsley	Webster Township
Barb Fuller	Chair/Sharon Township
Jack Knowles	Scio Township
Mike Compton	Dexter Township
Don Stein	Bridgewater Township (via tx)
Shannon Beeman	County Commissioner (via tx)
Jason Maciejewski	County Commissioner (via tx)
Melanie Bell	Michigan Broadband (via tx)
Kyle Mazurek	Comcast
Ben Fineman	Vice Chair/Michigan Broadband
Lisa Moutinho	Staff Support/Manchester Township

II. Public Comment

There was no public comment

III. Approval of Meeting Minutes

A. December 5, 2019

Motion, approval as presented-Kingsley, Second- Knowles
Unanimous approval

IV. Approval of Agenda

Motion, approval as presented- Knowles, Second-Kingsley
Unanimous approval

V. Action Items

No Action Items

VI. Workgroup Updates

A. Survey status update

Ben updated the group on the survey-

- On track to be mailed on 1/21 with a response deadline of 2/15
- Had to adapt printing – KCI was not able to meet the scantron criteria
- Survey Systems will be printing and mailing as they have an existing relationship with Merit and can work collaboratively to ensure accuracy of print
- Lisa to email group copy of survey and letter from Commissioners Beeman and Maciejewski
- Media package will go to township supervisors and members of the task force and will also include:
 - A website created by Merit
 - NPR Advertising
 - Press release
 - Paid social media posts
 - Quality 16
- Township package will include:
 - Flyers for posting
 - Social media posts
 - Newsletter verbiage
- The group discussed the importance of the consistency in the messaging across all townships – Lisa asked Merit to stress using the suggested script when sending materials to townships
- Should any surveys be returned with tax payments, contact Lisa, she will pick up
- Survey is tailored so no internet = complete & return paper form, some internet (hotspot, cell phone, etc = online completion)
- The survey will walk people through their speed test

B. Grant application/process

- USDA Grant released in December with a application deadline of 3/16/20
- This is earlier than expected
- Given timelines to accomplish a grant application (securing a vendor, pre-engineering, county process, etc) this deadline cannot be met and we will not be applying for this grant
- Barb, Ben and Lisa met with County's CFO, Kelly Belknap and she is supportive and willing to help us as we work through the steps and timeline necessary to meet a grant deadline in early 2021
- Lisa developed a draft timeline (emailed to group)
- Some considerations for the grant
 - Match required – how to secure these funds
 - Who will be the grant applicant?
 - Could we form a township authority?
 - How will we do this? Craig may be able to get some information and will provide at February meeting.
 - Public/private partnership?
- A question was asked about what townships will be applying for the grant – the consultant will help us to make that determination

- VII. Report of the Chair
A. Formal appointment of members – February 5 BOC meeting
List of members reviewed by committee – discussion on county’s adherence to IRS directive of \$25 stipend for non-elected officials. Lisa will speak to corporation counsel to determine which members are eligible for stipend and work with those individuals to complete necessary paperwork.
- VIII. Next Steps | Deliverables
Mike Compton: Dexter Township has an Internet Task Force and is willing to help with any data entry necessary (from the survey)

Ben asked that a future agenda provide time for a conversation/education on 5G and satellite technology.
- IX. Announcements
A discussion on the delay of the State of Michigan Connecting Communities Grant – no one knew the reason for the delay (November, 2019 to March 2020)

There does seem to be some movement underfoot in Washington DC for better data collection on the levels of service in our rural communities.

Melanie was at the CES in Las Vegas and said there was lots of talk about 5G – FCC Commissioners were talking about needing to serve the underserved. Which led to conversation about 5G and our topography that may not permit its use in Washtenaw County. Sue has been following 5G for a while and has compiled information she will send to Lisa – Lisa will then forward to the group.

Star Link is another emerging possibility – but also not necessarily the solution to our rural broadband challenges.
- X. Adjournment
The meeting adjourned at 8:53 a.m.
Maier/Knowles

NEXT MEETING:

Thursday, February 13, 2020
Chelsea District Library, McKune Room

Bridgewater Township

Zoning Administrator Report

February 2020

During this month, the following applications were received, reviewed, and acted upon. Also included is a summary of ordinance enforcement and administration activities:

Zoning Compliance Certificates and Administrative Site Plan Approval:

None this month

Ordinance Administration and Other Items of Interest:

1. **Telephone calls, and emails.** During the month, I received telephone calls and emails regarding addressing, lot splits, zoning district classifications for several parcels, and zoning requirements for new homes and pole barns. I also received an email request for information about requirements for establishing a “tiny house”/recreational vehicle park/campground development on a large (80+ acre) parcel in the Township. The owner did not want to share the specific parcel number, but I was able to confirm that the project could potentially be developed in the General Agriculture (AG) zoning district as an RV Park/Campground, subject to special use permit and site plan approval from the Township and approval of necessary commercial septic and well systems from the Washtenaw County Environmental Health Division. I encouraged the owner to come to a Planning Commission meeting to make a presentation about what they would like to do.

I also responded to a call about potential construction work without permits on a vacant lot. It is my understanding that the Washtenaw County Road Commission and Water Resources Commissioner’s Office may already be aware of potential violations of their requirements related to work done within the Austin Road right-of-way and a county drain easement. The driveway/access improvement work did not require any approval from my office, but I did provide the owner with zoning permit and addressing applications for any new construction.

Ordinance Enforcement:

2. **12208 West Michigan Ave. (New Place Properties, LLC) – complaint about junk, debris, and dilapidated building.** I received another complaint regarding the dilapidated former motel building at the intersection of W. Michigan Ave. and W. Willow Rd. near the Rustic Glen Golf Course. This site continues to be an attractive nuisance in the neighborhood. The complaint also noted the growing pattern of dumping on the property, including old tires and garbage. I contacted one of the owners, who agreed to remove the debris. A follow up site visit is planned.
3. **8844 W. Willow Rd. (Lupascu) – complaint about property condition.** I received a complaint about the general condition of this property located north of the intersection of W. Michigan Ave. and W. Willow Rd. near the Rustic Glen Golf Course. This site has been the subject of previous enforcement actions related to an unlawful trucking operation. The owner substantially cleaned up the property and was able to demonstrate to my satisfaction that he is operating a commercial beekeeping business on this parcel, which is a lawful agricultural use. When I visited the site, no new ordinance violations were observed.

4. **9175 Willow Rd. (Martin) – complaint about junk, debris, and outside storage of multiple vehicles and equipment.** During a recent site visit, I noted that, while some work has been done, the site is still occupied by multiple trucks, vehicles, junk, and extensive outside storage of what appears to be equipment associated with a contractor business. The owner confirmed during a follow up telephone conversation that he has not yet completed the clean-up work, and asked for some additional time to do so. He also confirmed again that his business activities on the parcel are limited to a home office, and that he will relocate vehicles and equipment to his off-site business facility (which is not in the Township). Another follow up site visit is planned.
5. **10902 Braun Rd., Manchester (Robinson) – unlawful business use in the AG (General Agriculture) District.** Pending relocation of the business away from the property by 5/19/2020.

I understand that this item came up for discussion during the February Township Board meeting, and in particular that accusations of unethical behavior on my part were raised by a member of the Robinson family.

I have had a consistent policy as Zoning Administrator of relying primarily on email and letters when providing Zoning Ordinance information and communicating with residents and property owners with regards to Township ordinance violations. Even when I communicate something in person or over the phone, it is my preference to follow up with a letter or email where possible to reiterate the information. The reason for this practice is to provide a solid and clear written record, both for me and for the person with whom I am corresponding. This is also the reason why my zoning administration reports often contain a substantial amount of detail, especially on enforcement matters.

I have compiled the record of my correspondence, which is attached to this report to demonstrate exactly how, what, and when I communicated with the Robinson family regarding complaints and ordinance violations associated with their property on Braun Rd. **Where I communicated something verbally to Mr. or Mrs. Robinson or their attorney, I did not deviate in any way from what is included in the attached correspondence.** In no case did I act in an unethical manner, or in any manner that would violate my responsibilities as Zoning Administrator or my obligations as a professional land use planner under the American Institute of Certified Planners Code of Ethics.

Respectfully submitted,

Rodney C. Nanney
Zoning Administrator

Re: Braun Rd property

2 messages

Traci Robinson <robinsont01@yahoo.com>

Thu, Nov 21, 2019 at 8:41 PM

Reply-To: "robinsont01@yahoo.com" <robinsont01@yahoo.com>

To: Rodney Nanney <rodney@buildingplace.net>

Thank you. We very much appreciate all the work you have done on this. I do have a couple more questions though. First, i have been researching state laws about easements and from what i understand "the owner of the property cannot take steps that unreasonably interfere with the beneficiary's enjoyment of the easement" and the "owner of the easement cannot materially increase the burden of the fee holder or impose new and additional burdens". So my question for this is will the township help enforce the state laws or should we talk to an attorney? And my second thing, which should have maybe been my first, is what did the owner have to say about us? For 16 years we never had a problem with him, he was invited to neighborhood parties and was always friendly. For some reason now he is out to get us worked up. Im not sure if there is something medically going on that changed his demeanor or if we did something? Either way im sure he had something or things to say against us and we would appreciate it if you could let us know if we are violating any township ordinances and if we are we will do what we need to fix them.

Thank you again

Traci Robinson

On Tuesday, November 19, 2019, 08:54:01 AM EST, Rodney Nanney <rodney@buildingplace.net> wrote:

Traci,

The fence is proposed to be installed along the east side of the shared driveway and along the part of the west side of the shared driveway that is adjacent to your neighbor's lot at 10980 Braun Rd. The fence ordinance does not regulate whether it is a seasonal or a permanent installation.

Regards,

Rodney C. Nanney
Zoning Administrator

On Sun, Nov 17, 2019 at 3:25 AM Traci Robinson <robinsont01@yahoo.com> wrote:

Thank you for contacting him. To clarify, is the snow fence going up on the shared driveway or his lot? And is that just for the winter?

Thanks again,

Traci

Sent from Yahoo Mail on Android

On Sat, Nov 16, 2019 at 10:28 PM, Rodney Nanney <rodney@buildingplace.net> wrote:

Traci,

Yes I have. I've also been in contact with the owner. He has agreed to remove the cinder blocks. He also applied for and received a zoning permit to install some snow fencing along portions of his east property line, and along the portion of his west property line adjacent to your neighbor's lot at 10980 Braun Rd. When he is done, there will be no cinder blocks or fencing between your lot and the shared driveway.

The timing of these changes depends somewhat on the weather, as it often does this time of year. As long as it cooperates, he has committed to removing the cinder blocks within the next 30 days. I have also discussed the

vehicles parked on his property with Mr. West. He has also committed to taking care of them as well, but that may take longer to complete.

Regards,

Rodney C. Nanney
Zoning Administrator
(734) 483-2271
rodney@buildingplace.net

On Sat, Nov 16, 2019 at 10:15 PM Traci Robinson <robinsont01@yahoo.com> wrote:

Hi. I was wondering if you had the chance to come out to see what's going on yet?

Thanks

Traci

Sent from Yahoo Mail on Android

On Mon, Nov 4, 2019 at 3:49 PM, Traci Robinson
<robinsont01@yahoo.com> wrote:

I, Traci Robinson, owner of [10902 Braun Rd Manchester, MI](#), give permission to Bridgewater Township personal to come onto my easement and personal property for the purpose of taking pictures of our neighbors property for the reported complaint.

Thank you

Traci Robinson

[10902 Braun Rd](#)

[Manchester, MI 48158](#)

[734 216 2365](#)

Robinsont01@yahoo.com

Rodney Nanney <rodney@buildingplace.net>
To: "robinsont01@yahoo.com" <robinsont01@yahoo.com>

Mon, Nov 25, 2019 at 12:58 PM

Traci,

I can offer the same advice I gave to Mr. West with regards to the shared driveway: I would recommend that you consult with an attorney with experience in real estate matters. Easement access is a private matter between the property owners. Mr. West owns the land upon which the shared driveway is located, with the terms of the easement governing its use.

Yes, Mr. West has made a complaint with the Township regarding an ongoing business use of your land and pole barn that is in violation of Zoning Ordinance requirements and the approved zoning permit for the pole barn constructed earlier this year. A notice of violation was sent to you late last week via regular U.S. mail (copy attached). You are welcome to call me with any questions at (734) 483-2271.

Regards,

Rodney C. Nanney
Zoning Administrator
(734) 483-2271
rodney@buildingplace.net

[Quoted text hidden]

2 attachments

 **10902 Braun Rd unlawfulbusiness 2019-11-21.pdf**
97K

 **Section 5-306 Landscape Operations.pdf**
40K

BRIDGEWATER TOWNSHIP

Rodney C. Nanney
Zoning Administrator
10990 Clinton Road
Manchester, MI 48158

November 21, 2019

Edward or Traci Robinson
10902 Braun Rd.
Manchester, MI 48158

Notice of Violation: Unlawful landscape business operation at 10902 Braun Rd. in the AG (General Agriculture) District. (parcel #Q-17-15-400-009)

Dear Edward and Traci Robinson:

This letter is intended make you aware of a complaint my office recently received regarding the operation of a landscaping and lawn care business on the above-listed lot. Please be aware that business activity on a residential lot is strictly limited by the requirements of the Township Zoning Ordinance, including Section 5.306 (Landscape Businesses...). Landscaping operations and lawn care businesses are an allowable land use in the AG zoning district, subject to the conditions listed in Section 5.306 (attached), and subject to special use permit approval from the Planning Commission. Per Section 5.306.5.a., a minimum of five (5) acres of land is required for this use.

A preliminary search of Township records found no documentation of any previous special use permit approval. I would also note that, when you secured a zoning permit earlier this year for a new pole barn on your lot, the permit was granted only for residential storage of "family vehicles and household items." There was no mention of an existing or planned business operation on your application. Business activities associated with operation of the (state licensed) Bridgewater Fertilization Company on this lot are in violation of the following sections of the Township Zoning Ordinance No. 67:

- Section 1.05 (Compliance Required);
- Section 2.201 (Principal Uses and Special Land Uses);
- Section 4.02 (Table of Permitted Uses by District);
- Section 5.306 (Landscape Operations and Snowplow Businesses); and
- Section 8.02 (Site Plan Approval Required).

Please take action by December 31, 2019 to cease all unlawful business activity on this lot.

Please note that Section 1.13 (Violations) of the Zoning Ordinance does authorize my office to grant a limited extension of additional time (up to 180 days) to resolve a violation, upon written request and acceptance of a corrective action plan and timeline for completion.

You also have the option to apply for the required special use permit and variance to the minimum lot area requirement to be able to lawfully operate the business on the lot. If you elect to pursue this option, please contact me for more information and copies of the application forms, additional ordinance information, and review fee details you will need.

Copies of Township ordinances are available on the Township's website at <http://twp-bridgewater.org>. Paper copies of the Zoning Ordinance can also be found at the Clinton, Saline, and Manchester public libraries in the reference section. **Please be aware that failure to take prompt action to correct the ordinance violation may expose you as the property owners to any or all of the potential civil penalties and enforcement remedies available under the Township's ordinances.**

Please contact me with any questions at (734) 483-2271, or via email at Rodney@BuildingPlace.net.

Respectfully submitted,

Rodney C. Nanney
Zoning Administrator

additional information and forms

2 messages

Rodney Nanney <rodney@buildingplace.net>
To: Traci Robinson <robinsont01@yahoo.com>

Mon, Nov 25, 2019 at 4:38 PM

Traci,

This email is in response to your husband's phone call today. I've attached copies of the special use permit and variance application forms, along with the associated ordinance requirements for each application.

Please note that the Township Board requires the following review fee/escrow deposit for these applications:

1. **Special use permit application with a minor site plan: \$2,750.00**
2. **Variance application for a business: \$1,000.00**

These are considered to be refundable escrow deposits, so any portion of the funds that is not needed to cover the Township's costs for processing of the application, publication/ mailing/posting of public hearing notices, and necessary professional consultant reviews (planner, attorney) will be returned at the conclusion of the application review process.

As I discussed on the phone, I would recommend that you take this information and my initial notice of violation and discuss this with an attorney that has experience with zoning, easements, and real estate matters. I am happy to answer questions about the ordinance requirements and application review processes, but I cannot provide legal advice or tell you which way the Planning Commission or Board of Appeals would decide. The attorney should be able to help you understand your options and whether it would be better to seek these approvals or pursue moving the business to a location that is properly zoned for it.

Regards,

Rodney C. Nanney
Zoning Administrator
(734) 483-2271
rodney@buildingplace.net

2 attachments

 **Zoning Board of Appeals Application - Bridgewater Twp.pdf**
227K

 **Special Use Application - Bridgewater Twp.pdf**
270K

Traci Robinson <robinsont01@yahoo.com>
To: Rodney Nanney <rodney@buildingplace.net>

Tue, Dec 3, 2019 at 4:41 PM

Thank you for all this. We do have an appointment with a lawyer but i was wondering if the ordinances for having a business were they same when we build the original pole barn around Nov 2001? If not could you please send me a copy of those that applied at that time?

Thank you
Traci Robinson

[Quoted text hidden]

former and current ordinances are consistent

1 message

Building Place <rodney@buildingplace.net>
To: Traci Robinson <robinsont01@yahoo.com>

Tue, Dec 3, 2019 at 6:42 PM

Dear Traci Robinson:

The zoning ordinance in effect in 2007 (the first year on record in Lansing for your state business license) and the current Zoning Ordinance are consistent in the requirements that apply to your property and business activities. Both ordinances allow a limited scope of landscape maintenance business activity on a rural residential lot in the AG zoning district, subject to a public hearing, special use permit approval, and the minimum five acre requirement.

The Clerk can provide historical records further back if you file a Freedom of Information Act (FOIA) request, but it will not change the requirements that apply.

Regards,

Rodney C. Nanney
Zoning Administrator

On Dec 3, 2019, at 4:41 PM, Traci Robinson <robinsont01@yahoo.com> wrote:

Thank you for all this. We do have an appointment with a lawyer but i was wondering if the ordinances for having a business were they same when we build the original pole barn around Nov 2001? If not could you please send me a copy of those that applied at that time?

Thank you
Traci Robinson

Brandon M. Biggs, Esquire
Shareholder
BBiggs@BiggsGunst.com
3830 Packard Road, Suite 240
Ann Arbor, Michigan 48108
Telephone: 734-263-2320
Facsimile: 734-263-2323
www.BiggsGunst.com



December 24, 2019

Via: Email – Rodney@BuildingPlace.net

Bridgewater Township
Attn: Rodney Nanney
10990 Clinton Road
Manchester, MI 48158

Re: Notice of Violation at 10902 Braun Road, Manchester, MI 48158

Dear Mr. Nanney,

This firm represents Edward and Traci Robinson regarding the Notice of Violation dated November 21, 2019 that the Robinsons have received. At this time the Robinsons are requesting an extension of 180 days so that my clients may find a suitable location for their landscaping business. The landscaping business will be off of the property located at 10902 Braun Road, Manchester, MI 48158 by May 19, 2020.

Should you have any questions or concerns please do not hesitate to contact me. I look forward to working with you to resolve this matter.

Respectfully,

BIGGS & GUNST P.C.

Brandon M. Biggs

Notice of Violation at 10902 Braun Road, Manchester, MI 48158

Rodney Nanney <rodney@buildingplace.net>
To: Brandon Biggs <bbiggs@biggsgunst.com>

Tue, Dec 24, 2019 at 11:15 AM

Mr. Biggs,

I have received your letter. Please accept this email as confirmation that the timeline for correction of the violation is acceptable. Please make it clear to your client that the Zoning Ordinance does not allow me to extend the deadline beyond 5/19/2020.

Please keep me informed on at least a monthly basis with progress towards the goal of complete removal of the business activity from the property. A short email is fine - what I am looking for are updates such as the securing of different premises and other interim changes that may reduce the scope of unlawful business activity on this lot. The Twp. Board appreciates receiving these updates as part of my monthly report.

Also, when the business has been fully relocated off-site, please contact my office to schedule a final zoning inspection. All I will need to do is walk-through the property - probably only the pole barn - to confirm that the business activity has been removed.

Regards,

Rodney C. Nanney
Zoning Administrator
(734) 483-2271
rodney@buildingplace.net

On Tue, Dec 24, 2019 at 9:09 AM Reception Biggsgunst <reception@biggsgunst.com> wrote:

Dear Mr. Nanney,

Please see the attached correspondence from Mr. Biggs in the above referenced matter.

Respectfully,



**3830 Packard Road, Suite 240
Ann Arbor, Michigan 48108**

**Telephone: (734) 263-2320
Toll Free: (844) 4-BIG-GUNS
Fax: (734) 263-2323
reception@biggsgunst.com
www.biggsgunst.com**

Robinson - 10902 Braun Road

2 messages

Rodney Nanney <rodney@buildingplace.net>
To: Brandon Biggs <bbiggs@biggsgunst.com>

Thu, Jan 2, 2020 at 12:40 PM

Mr. Biggs,

I recently received a telephone call regarding excessive barking coming from one or more dogs left in a fenced outdoor dog run during overnight hours (1-2 am, I'm told). The noise was loud enough and for a long enough period of time to awaken a neighbor's son.

The Township does not have an ordinance related to barking dogs (except where the number of dogs would require approval as a kennel). However, this is a common call I receive. I have found in most cases that, due to the quirks of noise propagation, the dog owner cannot hear (or does not notice) the noise inside their house, and has no idea of the adverse impacts on their neighbor. I have also found in nearly every case that a simple notification like this one results in quick action to resolve the problem and make sure that the dog is no longer a nuisance going forward. I hope that will be the case here. Sometimes it is as simple as relocating the dog elsewhere on the lot or changing the habit of the owner that is creating the barking issue.

If you would, please make your client aware of the problem and ask them to take action to correct it.

Thanks,

Rodney C. Nanney
Zoning Administrator
(734) 483-2271
rodney@buildingplace.net

Brandon Biggs <bbiggs@biggsgunst.com>
To: Rodney Nanney <rodney@buildingplace.net>

Thu, Jan 2, 2020 at 3:10 PM

Good Afternoon Mr. Nanney,

Thank you for your email. I have contacted the Robinson's about this issue and I am sure that it will not be a problem in the future. Have a great day and a very happy new year.

Sincerely,
Brandon Biggs
[Quoted text hidden]

--

Brandon M. Biggs, Esquire
Shareholder



BRIDGEWATER TOWNSHIP PLANNING COMMISSION MEETING
MONDAY 7 PM January 13th, 2020
BRIDGEWATER TOWNSHIP HALL 10990 CLINTON RD.

Meeting Minutes

I. CALL TO ORDER

Horney@ 7:04

II. ROLL CALL

Horney, Messing, Baetens, McQueer present, Iwanicki absent. Quorum complete

III. REVIEW AND APPROVE AGEND

Approved as amended, motioned by Horney Second by Messing. Vote Yea/all

IV. APPROVAL OF MINUTES

Approved as presented, amended by Horney, Second by Messing. Vote Yea/all

V. CITIZEN PARTICIPATION

None

VI. PUBLIC HEARING

None

VII. OLD BUSINESS

A. Gerken Materials

Discussion involving new conceptual planes. Horney talking about concerns with the new plan.

B. Melissa Appold/ Landscaping school

None

C. Zoning ordinance review/update

Discussion involving the current zoning of the Hamlet, short-term transient rentals (AirBNB), commercial kennels.

VIII. NEW BUSINESS

None

IX. COMMUNICATIONS

Zoning Administrator report on file.

Trustee reported minutes on file.

X. INFORMATIONAL ITEMS

None

XI. PUBLIC COMMENT

None

XII. ADJOURNMENT

Horney motioned to close the meeting, Messing second 8:51, Vote Horney, Messing, Baetens, YEA

Next meeting is Monday March 16th at 7:00 pm

DRAFT