

AGENDA
BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES

Date March 5, 2015 7:00 p.m.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

CITIZEN PARTICIPATION

Public Comment: Any person shall be permitted to address a meeting of the Township Board.

Public comment shall be carried out in accordance with following board rules and procedures:

1. Comments shall be directed to the board, with questions directed to the chair.
2. Any person wishing to address the board shall state his or her name and address.
3. Persons may address the board on matters that are relevant to Township government issues.
4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board member's questions. The chair shall control the amount of time each person shall be allowed to speak.

APPROVE MINUTES: February 5, 2015 Regular Meeting

REVIEW AND APPROVE AGENDA

ROAD COMMISSION PRESENTATION

PUBLIC-SAFETY REPORT

PUBLIC HEARING: General Fund and WWTP Budgets

REPORTS & CORRESPONDANCE

1. Treasurer's Report
2. Clerk's Report
3. Supervisor's Report
4. Trustees' Reports
5. Written Reports: Zoning Administrator Report, Assessor Report, Planning-Commission Minutes

REGULAR AGENDA

1. Financials, Approve Disbursements
2. Review/Approval General Fund 2015-2016 Budget
3. Review/Approval WWTP 2015-2016 Budget
4. Urban County Executive Committee 2015 Plan
5. Discussion Zoning Administrator Duties

CITIZEN PARTICIPATION

ADJOURN

Upcoming Meetings and Events:

Township Planning Commission: March 9, 2015, Bridgewater Township Hall, 7:00 p.m.

Township Board of Trustees: April 2, 2015 Bridgewater Township Hall, 7:00 p.m.

Southwest Washtenaw Council of Governments: TBA, 7:30 p.m.

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
THURSDAY, JANUARY 8, 2015**

I. CALL TO ORDER

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:04 p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer and Trustees David Faust and Geoffrey Oliver.

Attendance: 3

II. CITIZEN PARTICIPATION

Lou Kidder member of the Washtenaw County Board of Commissioners Roads Funding Subcommittee reported the subcommittee is working a 10 year plan for improvements to primary roads and presented the Township Board with a memorandum asking for the Township's input and advice to aid in preparation of the plan. Kidder asked the Board to consider their priority for scheduling work on the Township's primary roads; if there are any primary roads that the Township would like upgraded to pavement and any special circumstances that the Township would like the subcommittee to consider.

III. APPROVAL OF MINUTES

Smith moved to approve the December 4, 2014 meeting minutes. Oliver seconded the motion which was adopted unanimously.

IV. REVIEW AND APPROVE AGENDA

Fromhart moved to approve the agenda as amended adding Rustic Glen Golf Club Michigan Tax Tribunal Appeal and Manchester District Library Appointment under Priority Business. Faust seconded the motion which was adopted unanimously.

Public Safety Report

The Sheriff's Department submitted a written report to the Board on the law enforcement activities for the month of November 2014.

V. REPORTS AND CORRESPONDANCE

A. Treasurer's Report

McQueer submitted a written report to the Board.

B. Clerk's Report

Fromhart reported a state-wide election is scheduled for May 5th for voters to consider an increase in the sales tax for road improvements. Fromhart also reported she completed the Township's insurance renewal application; received and distributed Holy Ascension Monastery's site plan application to the Township planner and planning commissioners; registered Board of Review members for advanced training; attended the Manchester District Library Board meeting with the Supervisor and Treasurer regarding the contract with Clinton Township Library, and made various updates to the Township's website including posting updated forms on the assessor's webpage. Fromhart also noted she will be preparing a list of all approved special land uses and is holding office hours on Tuesdays from 1:00 p.m. to 4:00 p.m.

C. Supervisor's Report

Smith reported on the status of the WWTP and that he and Tetra Tech has have given up on trying to make it operate as designed and noted the plant operator Dan Geyer is running the plant the way he used to. Smith also reported the plant had a rough month with approximately 20 permit failures.

D. Trustees' Report

Oliver reported he attended the WWCA meeting on December 17th and noted the authority is doing well financially with a current surplus of \$54,000. Oliver also reported the WWCA will be issuing soil erosion and sediment control permits for the proposed natural gas pipeline. Faust reported Derek Niethammer who owns property in the sewer special assessment district wants to build a house and connect to the sewer system.

E. Written Reports

Board packets included reports from the Assessor, Zoning Administrator, and Planning Commission.

VI. PRIORITY BUSINESS

A. Raisin River Watershed Council Membership Dues

Smith moved to approve the River Raisin Watershed Council 2015 membership dues in the amount of \$167. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

B. General Fund Budget Amendment

Fromhart moved to approve the budget amendment to adjust other income-fund balances and road improvements line items in the amount of \$10,306 dated January 8, 2015. McQueer seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

C. Financials, Approve Disbursements from December 5, 2014 – January 8, 2015

Smith moved to pay the monthly bills from the general and sewer funds in the total amount of \$41,805.27. Faust seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

D. Discussion Bridgewater Township Government, Zoning Administrator

Smith reported he requested a proposal from the Township's planner Rodney Nanney for the Board to consider for zoning administration services. The Board briefly reviewed and discussed Nanney's proposal for contracted services. Oliver reported Dale Behnke is also interested in the position. The Board discussed their options and the pros and cons of contracting versus hiring someone as an employee. The consensus of the Board was that they were open to both options but that the position should be posted in the local newspaper of record. McQueer moved to post the position for Zoning Administrator in the Manchester Enterprise/Washtenaw Now and to allow the Supervisor to serve as interim Zoning Administrator. Fromhart seconded the motion which was adopted unanimously.

E. Resolution: Meeting Dates 2015-2016

Fromhart moved to approve Resolution 01-08-15 to adopt the regular Board of Trustees meeting dates for fiscal year 2015 through 2016. McQueer seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

F. Resolution: Poverty/Hardship Exemptions

Fromhart moved to approve Resolution 01-08-15A approving the 2015 Board of Review Guidelines for Poverty/Hardship Exemptions. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

G. Budget Review 2015-2016

Smith asked if Board members had any special request for the 2015-2016 fiscal year budget. Fromhart requested that \$2000 be budget for election expense for the May 5th election and the probable presidential primary election in February. Smith reported he would like the Board to consider a budget to convert the Township's street lights to LED.

H. Rustic Glen Golf Club Michigan Tax Tribunal Appeal

The Board reviewed and discussed the proposed settlement offered by Rustic Glen Golf Club. **McQueer moved to reject the stipulation offered by Rustic Glen Golf Course. Oliver seconded the motion which was adopted unanimously.**

I. MDL Appointment

Fromhart moved to appoint Gerianna Cooley-Howard to the Manchester District Library Board for a 4 year term ending December 31, 2018. Smith seconded the motion which was adopted unanimously.

VII. CITIZEN PARTICIPATION

There were no public comments.

VIII. ADJOURNMENT

McQueer moved to adjourn the meeting at 8:53 p.m.

Respectfully submitted,
Laurie Fromhart
Bridgewater Township Clerk

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
THURSDAY, FEBRUARY 5, 2015**

I. CALL TO ORDER

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:00 p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer and Trustees David Faust and Geoffrey Oliver.

Attendance: 5

II. CITIZEN PARTICIPATION

A resident asked if the Township was still interested in broadcasting Board meetings and reported another hunting blind is on the Ervin-Stucki Preserve. A resident reported he will be holding a children's conservation educational program on his property and asked if he needed any permits from the Township.

III. APPROVAL OF MINUTES

Smith moved to approve the January 8, 2015 meeting minutes as amended. Faust seconded the motion which was adopted unanimously.

IV. REVIEW AND APPROVE AGENDA

McQueer moved to approve the agenda as presented. Oliver seconded the motion which was adopted unanimously.

Public Safety Report

The Sheriff's Department submitted a written report to the Board on the law enforcement activities for the month of January 2015.

V. REPORTS AND CORRESPONDANCE

A. Treasurer's Report

McQueer submitted a written report to the Board.

B. Clerk's Report

Fromhart submitted a written report to the Board regarding the mishandling of two recent FOIA requests by the Township attorney and Township supervisor in violation of the Township's FOIA policy and the FOIA. Fromhart reported the zoning administrator position's was published in the Manchester Enterprise and posted on the Township website. Fromhart also reported she is waiting on reports from OHM regarding GS Materials inspection and annual report; has begun work on the public hearing notices for the PSP District zoning map amendment and list of special land uses; is preparing for the May 5th election, and would like permission to work with the Township planner to update application forms so they are in line with the Township's new zoning ordinance. Fromhart also noted she requested a copy of communication from the Reach Law Firm addressed to the Township supervisor that was date stamped by her deputy clerk on December 17th.

C. Supervisor's Report

Smith reported Rover Pipeline announced they reached a capacity agreement with Vector Pipeline that eliminates a portion of Rover's route through Michigan. The capacity arrangement with Vector eliminates the

need for Rover to build its pipeline through Michigan's Shiawassee, Genesee, Lapeer, Oakland, St. Clair, and Macomb Counties. Through this agreement, Rover will eliminate 110 miles of pipeline through Michigan, and will eliminate the Canadian portion entirely.

D. Trustees' Report

Faust reported he and Oliver inspected the Township roads and just about all of them need berm and tree removal, and ditching.

E. Written Reports

Board packets included reports from the Assessor, Zoning Administrator, and Planning Commission. Smith reported on three complaints he received regarding property on Michigan Avenue.

VI. PRIORITY BUSINESS

A. Approve Disbursements from January 9, 2015 – February 5, 2015

Oliver moved to pay the monthly disbursements from the general and sewer funds in the amount of \$18,112.32. Smith seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

B. Nomination of Steve Wahl to Board of Review

McQueer moved to appoint Steve Wahl to the Board of Review for a 2 year term ending December 31, 2016. Fromhart seconded the motion which was adopted unanimously. Fromhart administered the oath of office to Wahl.

C. Salary Resolutions

Fromhart moved to adopt resolution 02-05-15 to establish the trustees' salary at \$4800 for the 2015-2016 fiscal year. McQueer seconded the motion. The Board discussed the salaries of the Supervisor, Clerk and Treasurer. Fromhart reported there has been no increase in pay for the Board in approximately 10 years and asked for a 3% raise in the Clerk's salary. Smith and McQueer indicated they would not support an increase in pay for this Board because they recognized the compensation when they took office. Oliver proposed a 2% increase in salary for the supervisor, treasurer and clerk positions. The Board discussed the option of creating a compensation commission to review the Board's salary and make a recommendation regarding compensation. Roll Call Vote: Faust abstain, Fromhart yes, McQueer yes, Oliver abstain, Smith yes. Motion passed. McQueer moved to adopt resolution 02-05-15A to establish the Clerk's salary at \$15,896 for fiscal year 2015-2016. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart abstain, McQueer yes, Oliver yes, Smith yes. Motion passed. Faust moved to adopt resolution 02-05-15B to establish the Treasurer's salary at \$17,270 for fiscal year 2015-2016. Fromhart seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer abstain, Oliver yes, Smith yes. Motion passed. Oliver moved to adopt resolution 02-05-15C to establish the Supervisor's salary at \$15,301 for fiscal year 2015-2016. McQueer seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith abstain. Motion passed. Oliver moved to raise the Clerk's, Treasurer's and Supervisor's salary by 2%. Faust seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer no, Oliver yes, Smith no. Motion passed.

D. Tetra-Tech Agreement

Smith reported the proposed amendment to the Tetra Tech settlement agreement involves modifications to the clarifiers that will slope them to the RAZ pumps which will be moved to the middle of the bottom of the clarifiers. Smith reported the modifications are in line with what the plant operator wanted to do since 2007. Smith presented Tetra Tech's preliminary drawings of the roof demolition plan, roof plan, and tank plan, noting additional items still need to be addressed. Smith reported the Township will have to file an application with

2015
ANNUAL MEETING
BRIDGEWATER TOWNSHIP



COMMISSIONERS
DOUGLAS E. FULLER
CHAIR
BARBARA RYAN FULLER
VICE-CHAIR
WILLIAM MCFARLANE
MEMBER

WASHTENAW COUNTY
BOARD OF COUNTY ROAD COMMISSIONERS
555 NORTH ZEEB ROAD
ANN ARBOR, MICHIGAN 48103
WWW.WCROADS.ORG

ROY D. TOWNSEND, P.E.
MANAGING DIRECTOR
SHERYL SODERHOLM SIDDALL, P.E.
DIRECTOR OF ENGINEERING
COUNTY HIGHWAY ENGINEER
JAMES D. HARMON, P.E.
DIRECTOR OF OPERATIONS
TELEPHONE (734) 761-1500
FAX (734) 761-3737

Dear Bridgewater Board of Trustees:

We would like to thank all the Townships for last year's support in assisting the Road Commission complete numerous successful road improvement projects. Without your assistance most of the local road improvements would not have been possible. We are also pleased to provide Bridgewater Township Officials with our 2015 Annual Local Road Program. In addition, we have included a few other updates on our activities and major project initiatives in your Township.

Our Annual Meeting Booklet includes cost summaries of 2014 expenditures in your township. Also, to assist townships in determining the level of local road improvements that you are willing to entertain, we have provided the following items.

1. 2015 Local Road Program and Matching Fund Allocations
2. A Summary of 2014 Maintenance and Project Activities
3. Proposed 2015 Local Road Projects and Dust Control Program
4. 2015 Road & Bridge Improvement Projects
5. PA 283 Projects for 2015
6. Governor Snyder's Road Funding Ballot Proposal

Please note **May 22** is the commitment due date for this year's 2015 Local Road Program. Your timely response and participation is essential to successfully accomplish this year's program.

We annually look forward to this opportunity to discuss common issues with the Township Officials and your citizens as we seek solutions to the challenges that we face. If you have any immediate concerns related to the attached information, please feel free to contact me at 327-6662 or our Directions of Operations, Jim Harmon at 327-6653.

Very truly yours,

Roy D. Townsend

Roy D. Townsend, P.E.
Managing Director

RDT:amw

WASHTENAW COUNTY ROAD COMMISSION
2015 LOCAL MATCHING PROGRAM

The Washtenaw County Road Commission is anticipating it will receive \$17,450,000 in Michigan Transportation Fund (MTF) revenues for 2014. The Road Commission is anticipating the same amount of MTF revenues for 2015.

The Road Commission has recognized that local road funds are inadequate to maintain the 1,064 centerline miles of local roads in Washtenaw County; the Road Commission has historically transferred funds from the Primary Road Fund to the Local Road Fund, even though this transfer severely limits maintenance activity on our primary road system.

A summary of our 2015 budget as approved by the Board of Road Commissioners at its regular meeting on December 2, 2014 (RC14-416) is provided as follows.

2015 Road Commission Budget

Revenues

Michigan Transportation Fund	\$ 17,450,000
Federal/ State Funds	\$ 8,846,000
Trunkline Maintenance	\$ 2,328,000
Township Contributions	\$ 4,318,000
Other Contributions	\$ 4,710,000
Miscellaneous Income	<u>\$ 2,240,000</u>
Total	\$ 39,892,000

Expenditures

Administration	\$ 935,000
Operations	\$ 8,519,000
Engineering	\$ 2,622,000
Non-Departmental	\$ 6,212,000
Debt Service	\$ 1,137,000
Road Improvement Program	<u>\$ 21,816,000</u>
Total	\$ 41,240,000

Matching Funds

The Road Commission has allocated a total of \$500,000 in 2015 for the conventional Local Road Matching Program. This consists of a countywide allocation of \$423,077 for matching programs on local roads in all twenty townships based on the distribution formula used by the Michigan Department of Transportation to allocate local road funds to the 83 counties of Michigan. In addition to this, recognizing the fact that the urban local roads receive a higher allocation of Michigan Transportation Funds, \$76,923 is allocated based on the amount of urban local miles within eligible townships. Ann Arbor, Augusta, Dexter, Lima, Lodi, Northfield, Pittsfield, Salem, Saline, Scio, Superior, Sylvan, Webster, York and Ypsilanti Townships are within the urban area and are eligible for these additional matching funds.

The Road Commission has allocated \$200,000 for the 2015 Drainage Matching Program for local uncurbed, non-subdivision roads. The Road Commission has recognized the need for directing more resources towards improving the drainage along our local roads. The drainage

matching program is in addition to the conventional local road matching program available to the Townships. Some of the key features of drainage matching program include:

- Funding distribution is based on the total uncurbed, non-subdivision local road centerline mileage for each township
- Eligible work activities are limited to uncurbed, non-subdivision local roads
- Eligible work activities include roadside berm removal, ditch establishment & restoration, large culvert or bridge replacement

TOWNSHIP	2014 CONVENTIONAL LOCAL ROAD MATCHING PROGRAM	2015 CONVENTIONAL LOCAL ROAD MATCHING PROGRAM	2014 DRAINAGE MATCHING PROGRAM	2015 DRAINAGE MATCHING PROGRAM
Salem	\$ 16,398	\$ 16,373	\$ 10,493	\$ 10,493
Northfield	24,697	24,916	13,732	13,732
Webster	17,940	17,714	11,792	11,792
Dexter	15,999	15,974	6,932	6,932
Lyndon	11,950	11,956	10,048	10,048
Sylvan	13,756	13,731	11,489	11,489
Lima	14,676	15,393	12,745	12,745
Scio	38,179	37,857	7,157	7,157
Ann Arbor	10,817	10,759	3,833	3,833
Superior	31,568	31,537	8,793	8,793
Ypsilanti	104,924	104,199	5,924	5,924
Pittsfield	68,644	68,504	4,669	4,669
Lodi	22,704	22,538	12,879	12,879
Freedom	13,519	13,526	13,684	13,684
Sharon	10,401	10,406	9,971	9,971
Manchester	14,261	14,268	13,176	13,176
Bridgewater	11,719	11,725	11,481	11,481
Saline	9,515	9,471	8,125	8,125
York	27,261	27,101	8,521	8,521
Augusta	21,071	22,054	14,554	14,554
	\$ 500,000	\$ 500,000	\$ 200,000	\$ 200,000

* Totals do not equal sum of individual allocations, because of rounding

The WCRC Matching Program is subject to the following conditions:

(a) Township Assistance

In order to allow local road improvements to proceed in a timely manner, townships are asked to assist Road Commission personnel in acquiring necessary tree removal and grading permits, holding public hearings and coordinating any necessary citizen contacts.

(b) Project Overruns

Road Commission staff will provide an estimated cost for each individual project to be included within the agreement between the township and the Road Commission. If, prior to beginning an individual project, it is determined that the original cost estimate will not cover project costs, the Road Commission will notify the township to determine, if the

township desires to proceed with the project with a reduced scope or an additional funding commitment. Budgets are closely monitored on each project and every effort is made to avoid overruns. Any unexpected project cost overrun shall be taken from any unexpended funds remaining in that township's total township agreement. If the overrun exceeds the total township agreement, the Road Commission may bill the township up to an additional 10 percent of the total agreement amount with the township. At the township's option, such overruns can be taken from the following years matching funds.

(c) Billing Procedures

As has been the practice for the past several years, the first 40 percent of the total Matching Program for construction and heavy maintenance projects will be due in June or 30 days from receipt of the first invoice. A second 40 percent will be due in August or 30 days from receipt of the second invoice. A final billing will be due in December or 30 days from receipt of final invoice. Any credits due townships will be returned at the time of final billing or credited to the following year, as determined by the township. The above billing methods apply only to those projects considered to be construction and heavy maintenance and does not apply to those projects considered routine maintenance such as dust control, street sweeping, etc. These will be billed at cost to the date at time of billing.

(d) Administrative Fee

In addition to direct costs, the Washtenaw County Road Commission will charge an 8% administrative fee on all township improvement projects on local roads. The overhead charge is intended to cover costs not directly attributable to the individual project. The administrative fee is not charged for seasonal dust control or work performed by non-road commission crews.

(e) Primary Road Matching

Any township board may, at their option, request that a part or all of their allocated matching WCRC funds, along with an equal amount of township funds, be used on a Primary Road Project within their township boundaries.

(f) Reallocation of Funds

Any township that has not notified the WCRC of their intent to utilize matching funds by May 22, 2015 will forfeit all rights to the use of the matching money. The WCRC will determine the amount of unused matching funds and reallocate these funds to primary road maintenance.

(g) Local Road and Bridge Planning /Engineering Projects

The Road Commission provides planning and engineering services for local road and bridge projects. If the township requests the Road Commission to provide these services, the township is expected to enter into an agreement with the Road Commission to reimburse the Commission for 50% of the cost for these services. Depending on the scope of the project and the amount of matching funds available to a township, these services may be eligible for the matching program.

The Road Commission recognizes that local road bridges are vital assets that require significant resources to maintain and replace. This program fosters a cooperative approach with the Townships, as we partner to renovate or replace deficient bridges.

The Road Commission will continue to provide routine maintenance service and the federally mandated biennial inspections at our expense. Also, we will continue to seek federal grant funding to assist with any major renovation or replacement costs. All costs beyond the grant amounts for major renovation or replacement costs on local bridge projects will be shared equally with the townships. Available local matching funds can be utilized to cover 50% the townships share of a local road bridge project costs.

(h) Shoulder Paving

If a local road is to be paved, the Road Commission will pay the cost of paving the shoulders when it is feasible. The Road Commission has agreed to assume this cost because of the enhanced safety for vehicles and non-motorized travel and reduced maintenance costs inherent in paved shoulders. This provision will not apply to subdivision streets.

(i) Dust Control

Conventional matching funds can be used for dust control only for solid applications.

(j) Local Matching Fund Carryover

If a township determines that they desire to carry over the funds allocated for a given year into the following year, the township must provide written notification to the Road Commission that they are requesting this carryover, and identify an eligible project for which the funds will be held. The Road Commission carry-over fund will be preserved for one year. Beyond this point the funds will be reallocated as stated in Paragraph f. The carryover option allows the township to accumulate the funds that are allocated with the previous year allocation; in other words, the carry over funds cannot exceed the previous year's allocation.

BRIDGEWATER TOWNSHIP 2014 ACTIVITIES

LOCATION	PROJECT	WCRC COST	TOWNSHIP COST	TOTAL COST
PRIMARY				
Maintenance	Roads	\$ 95,524.13		\$ 95,524.13
Maintenance	Winter	51,666.11		51,666.11
Maintenance	Traffic	5,424.37		5,424.37
* Austin Road @ Eisman Road	Intersection Realignment	233,527.89		233,527.89
* Austin Rd, Clinton Rd to M-52	Safety Project	329,309.73		329,309.73
* Clinton Rd, Austin Rd to County Line	Mill and Overlay	285,000.00		285,000.00
Schneider Rd, Austin Rd to Twp Line	Chipseal	12,292.13		12,292.13
Clinton Rd @ 10185 Clinton Rd	Crossroad Culvert	5,135.67		5,135.67
Clinton Rd @ Burmeister Rd	Crossroad Culvert	8,003.86		8,003.86
Clinton Rd 500' n/City limits	Crossroad Culvert	9,126.87		9,126.87
Clinton Rd @ Kies Rd	Crossroad Culvert	6,245.44		6,245.44
Clinton Rd 300' n/Burmeister Rd	Crossroad Culvert	5,942.21		5,942.21
Kaiser Rd, 700' n/Burmeister Rd	Crossroad Culvert	3,266.12		3,266.12
Clinton Rd 1/2 mi. n/Kies Rd	Crossroad Culvert	6,103.19		6,103.19
Austin Rd @ 13360 Austin Rd	Crossroad Culvert	8,377.66		8,377.66
		<u>1,064,945.38</u>		<u>1,064,945.38</u>

* Federal Aid

BRIDGEWATER TOWNSHIP 2014 ACTIVITIES

LOCATION	PROJECT	WCRC COST	TOWNSHIP COST	TOTAL COST
LOCAL				
Maintenance	Roads	\$ 134,887.41		\$ 134,887.41
Maintenance	Winter	38,634.63		38,634.63
Maintenance	Traffic	5,188.22		5,188.22
Local Road	Dust Control	29,931.84	9,511.50	39,443.34
Township Wide Drainage Improvements	Drainage	30,794.19	30,794.19	61,588.38
		<u>\$ 239,436.29</u>		<u>\$ 279,741.98</u>

BRIDGEWATER TOWNSHIP

PROPOSED 2015 LOCAL ROAD PROJECTS

- **FISKE ROAD, WILLOW ROAD, SCHWAB ROAD, WILBUR ROAD**
Work to include ditching and roadside berm removal on Fiske Road, Willow Road, Schwab Road and Wilbur Road.
Estimated project cost: \$25,500

- **TOWNSHIP WIDE GRAVEL**
Work to include the application of a 22a gravel surface on gravel-surfaced local roads with associated dust control on various local roads within the township. Locations to be determined by the Township Supervisor (or designee) and District Foreman. Estimated cost of \$12.51 per ton includes all labor, equipment and material costs.
The township may establish a “not to exceed” cost.

- **TOWNSHIP WIDE LIMESTONE**
Work to include the application of a 23a limestone surface on limestone-surfaced local roads with associated dust control on various local roads within the township. Locations to be determined by the Township Supervisor (or designee) and District Foreman. Estimated cost of \$17.01 per ton includes all labor, equipment and material costs.
The township may establish a “not to exceed” cost.

WASHTENAW COUNTY ROAD COMMISSION
2015 DUST CONTROL MATERIAL OPTIONS

<u>MATERIAL</u>	<u>COST/GALLON APPLIED</u>
Contract Brine	\$0.1310
Calcium Chloride	\$0.58

BRIDGEWATER TOWNSHIP OPTIONS

38.68 miles certified local gravel roads

Contract Brine

(Recommended application rate – 2,000 gallons per mile)

Two Solid Applications	163,960 gallons = \$ 21,478.76
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Calcium Chloride

(Recommended application rate – 2,000 gallons per mile)

Two Solid Applications	163,960 gallons = \$ 95,096.80
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Includes an additional third pass wide on Kies, Austin to Clinton
Includes an additional third pass wide on Allen, Hogan to Clinton

For Information Only

2014 Use: 149,200 gallons Contract Brine
(2 solid applications)

LEGEND

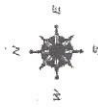
- COUNTY LINE
- CORPORATE LIMITS
- STATE TRUNKLINE
- COUNTY PRIMARY
- COUNTY LOCAL
- ADJACENT COUNTY
- CITY OR VILLAGE STREET

PRIMARY ROAD SYSTEM IS 21.40 MILES
 LOCAL ROAD SYSTEM IS 40.23 MILES

I HEREBY CERTIFY THAT THE ROADS SHOWN HEREON BY SYMBOL OR IN RED AS PRIMARY ROADS AND THOSE SHOWN HEREON BY SYMBOL OR IN GREEN AS LOCAL ROADS ARE IN USE AND ARE UNDER THE JURISDICTION OF THE COUNTY ROAD COMMISSION.

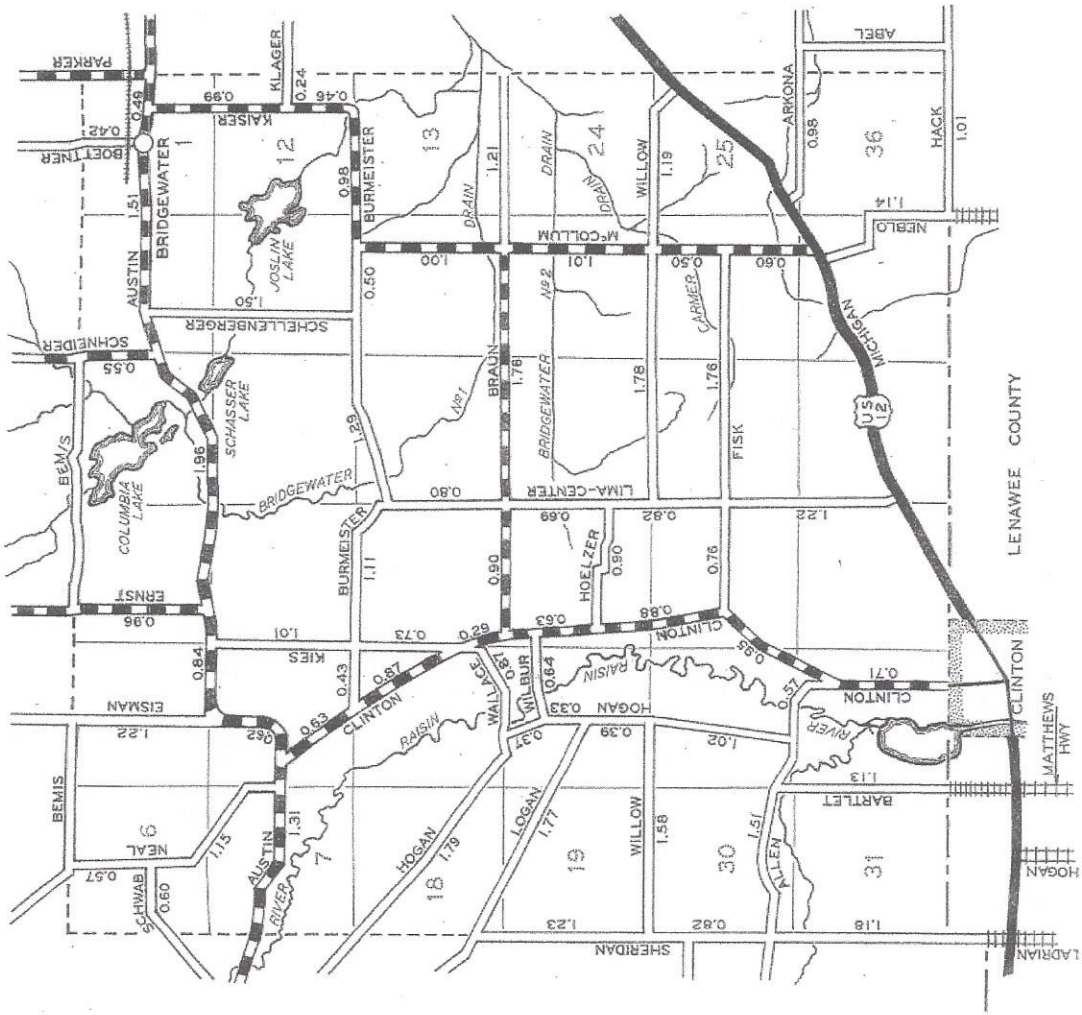
CHAIRMAN _____ DATE _____

BRIDGEWATER



SCALE 0 1/2 1 MILE
 One Inch Equals 3000 FT.

Prepared by
 R.E.G.



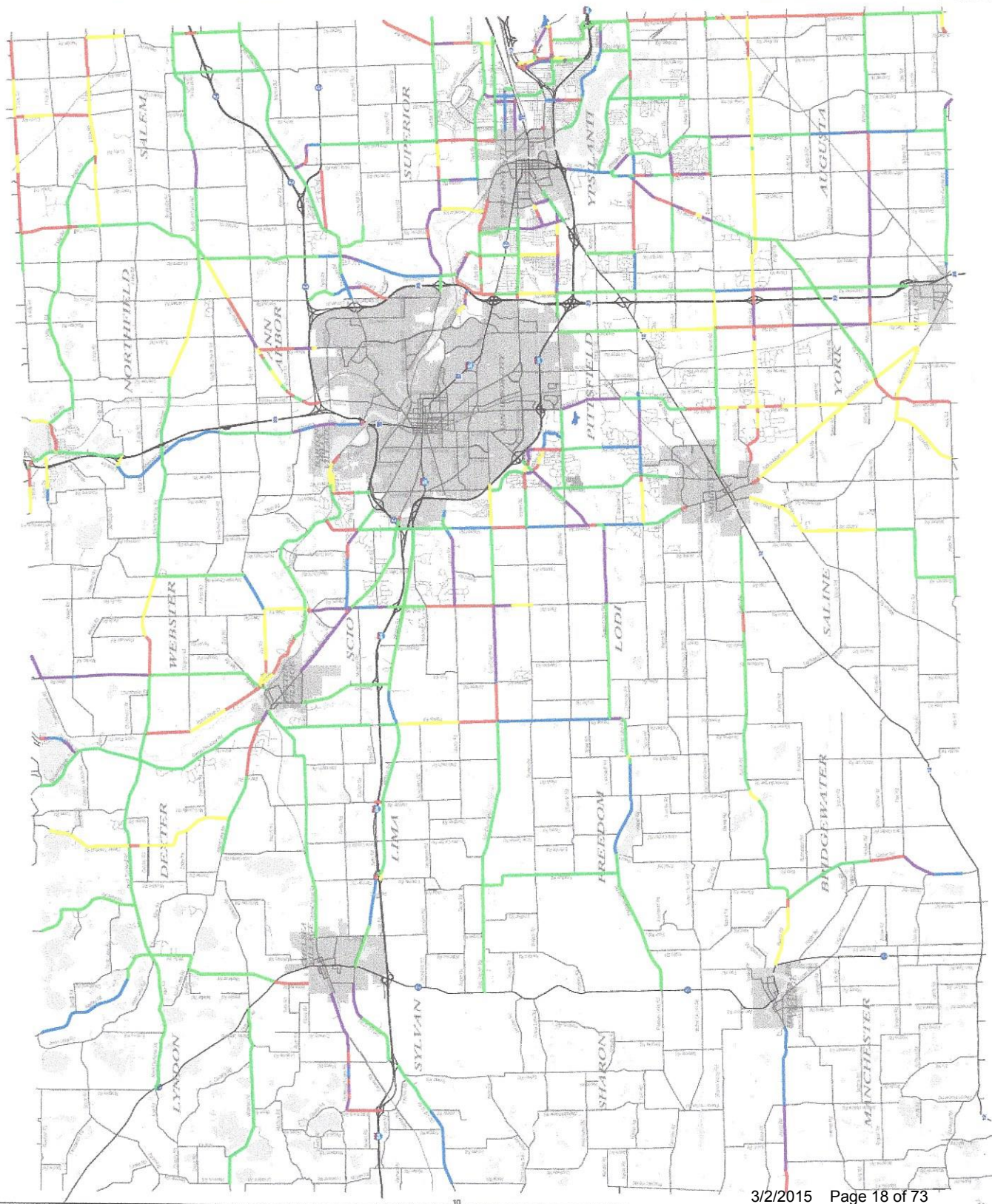
LENAWEE COUNTY

Federal Aid
Eligible Paved Roads
Washtenaw County
Road Commission



2014 Pavement Surface
Evaluations and Ratings
(PASER)

- 10 - New construction
- 9 - Like new condition, recent seal for no distress
- 8 - Occasional surface cracks, all standards met
- 7 - High speed/edge, temporary cracks (1/2" max), no raveling
- 6 - Distressing, rutting, potholes, cracking, rutting, raveling
- 5 - Distressing, rutting, potholes, cracking, rutting, raveling, edge cracking
- 4 - Distressing, rutting, potholes, cracking, rutting, raveling, edge cracking, edge cracking
- 3 - Distressing, rutting, potholes, cracking, rutting, raveling, edge cracking, edge cracking
- 2 - Distressing, rutting, potholes, cracking, rutting, raveling, edge cracking, edge cracking
- 1 - Severe distress, rutting, potholes, cracking, rutting, raveling, edge cracking, edge cracking



**Federal Aid
Eligible Paved Roads
Washtenaw County
Road Commission**

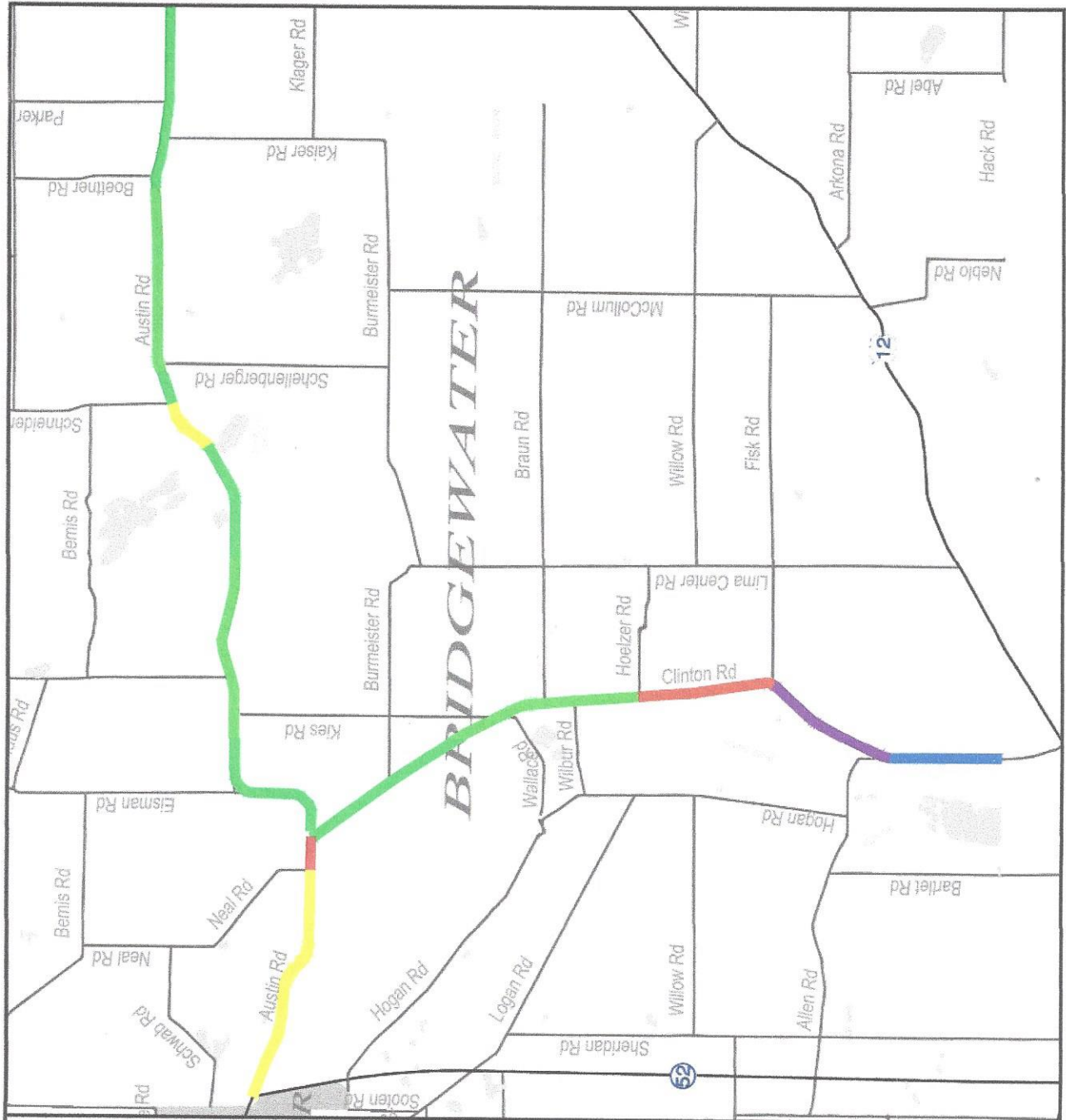


Not to Scale

**2014 Pavement Surface
Evaluations and Ratings
(PASER)**

- █ Crack Seal - PASER Rating 6-9
- █ Sealcoat - PASER Rating 5
- █ Overlay - PASER Rating 4
- █ Mill/Overlay - PASER Rating 3
- █ Reconstruct - PASER Rating 1-2

Bridgewater Township



Date: 30Jan2015
Note: 2014 Fed. Aid Ratings

**Washtenaw County
Road Commission**

**2013 PASER Ratings
Paved Local Roads &
Non-Federal Aid Roads**



Not to Scale

**2013 Pavement Surface
Evaluations and Ratings
(PASER)**

- █ Crack Seal - PASER Rating 6-8 0.00 miles
- █ Sealcoat - PASER Rating 5 0.00 miles
- █ Overlay - PASER Rating 4 0.00 miles
- █ Mill/Overlay - PASER Rating 3 0.54 miles
- █ Reconstruct - PASER Rating 1-2 0.52 miles

Total miles: 1.06 miles

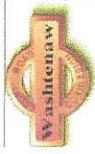
Bridgewater Township

Date: 05Feb2015
Note: 2013 PASER Ratings



Planned Capital Investments - Michigan Transportation Fund Obligations

Project Name	Planning Area	Project Limits	Project Type	Year	Total MTF Cost (1,000's)	Total Project Cost (1,000's)
Asset Mgmt/GIS	WCRC	Countywide	GIS/Mapping	2015-2019	\$50	\$50
Equipment/Fleet	WCRC	Countywide	Equipment	2015-2019	\$1,625	\$1,625
Facility and Grounds	WCRC Property	Countywide	Facility & Grounds	2015-2019	\$375	\$375
Northeast Service Center	WCRC Property	Northeast Service Center	Site Civil Design	2015	\$100	\$100
Overlay Program	Countywide	Countywide	Resurface	2015-2019	\$0	\$0
Primary Limestone/Gravel	Countywide	Countywide	Resurface	2015-2019	\$250	\$250
Sealcoat Program	Countywide	Countywide	Resurface	2015-2019	\$1,500	\$1,500
Primary Bridge Program	Countywide	Countywide	Bridge	2015-2019	\$450	\$450
Austin Road Bridge	Saline	Over Saline River	Bridge - Replace	2015	\$200	\$1,150
Austin Road Bridge	Saline	Over Bauer Drain	Bridge - Replace	2015	\$170	\$558
Dixboro Road Bridge	Ann Arbor	Over Huron River	Bridge - Preserve Deck	2015	\$103	\$592
North Territorial Road Bridge	Dexter	Over Huron River	Bridge - Preserve Deck	2015	\$47	\$270
Wagner Road Culvert	Lodi	Over Unnamed Tributary	Bridge - Replace	2015	\$115	\$460
Willow Road Bridge	Augusta	Over Buck Creek	Bridge - Replace	2015	\$250	\$250
Zeeb Road Bridge	Scio	Over Huron River	Bridge - Preserve Deck	2015	\$40	\$230
Jerusalem Road Bridge	Lima	Over Mill Creek	Bridge - Preserve Deck	2016	\$46	\$189
Maple Road Bridge	Saline/York	Over Saline River	Bridge - Preserve Deck	2016	\$37	\$156
McGregor Road Bridge	Dexter	Over Portage Lake Outlet	Bridge - Replace	2016	\$538	\$2,239
Mooreville Road Bridge	York	Over Saline River	Bridge - Preserve Deck	2016	\$49	\$206
Wiard Road Bridge	Ypsilanti	Over Tyler Road	Bridge Removal	2016	\$1,251	\$2,500
Limestone Program - PA 283	Countywide	Countywide	Resurface	2015	\$0	\$80
HMA Resurfacing Program - PA 283	Countywide	Countywide	Resurface	2015	\$0	\$2,735
Sealcoat Program - PA 283	Countywide	Countywide	Resurface	2015	\$0	\$1,370
Pavement Preservation STL	Countywide	Countywide	Resurface	2015-2019	\$336	\$1,682
Pavement Preservation STU	Countywide	Countywide	Resurface	2015-2019	\$531	\$2,657
Pavement Preservation TEDF-D	Countywide	Countywide	Resurface	2015-2019	\$181	\$912
Resurfacing 3R STL	Countywide	Countywide	Resurface	2015-2019	\$275	\$1,377
Resurfacing 3R STU	Countywide	Countywide	Resurface	2015-2019	\$662	\$3,314
Resurfacing 3R TEDF-D	Countywide	Countywide	Resurface	2015-2019	\$205	\$1,024
Hewitt Road	Ypsilanti	Michigan Ave to Packard Rd	Resurface	2015	\$153	\$706
Huron River Drive/Superior Road	Ypsilanti	Hewitt Rd to Cornell St	Resurface	2015	\$122	\$562
Huron Road	Ypsilanti	Huron River Drive to I-94	Signal Upgrade	2015	\$0	\$449
Island Lake Road	Dexter	At Wylie Road	Safety - Hillcut	2015	\$88	\$403
Jennings Road	Webster	N. Territorial Rd to Twp Line	Pave Gravel Rd	2015	\$300	\$900
North Delhi Road	Scio	Huron River Dr to Eastgate Dr	Pave Gravel Rd	2015	\$0	\$700
Old US-12	City of Chelsea	M-52 to Freer Rd	Resurface	2015	\$114	\$374
Plymouth Road	Superior	At Curtis Road	Safety - Turn Lanes	2015	\$53	\$242
Plymouth Road	Superior	At Ford Road	Safety - Turn Lanes/Signal	2015	\$113	\$518
Scio Township SAD	Scio	Various Roads in Scio Twp	Resurface	2015	\$0	\$2,500
Textile Intersections	Ypsilanti	Stony Creek and Hitchingham	Safety	2015	\$0	\$900
Traffic Calming Program	Countywide	Various Locations	Safety	2015	\$0	\$500
Ann Arbor-Saline Road	Lodi	At Textile	Safety - Intersection	2016	\$125	\$625
Huron Road/Whittaker Road	Ypsilanti	Stony Creek Rd to I-94	Resurface	2016	\$125	\$625
Liberty Road	Scio	Park Rd to Stag's Leap Ln	Drainage, Limestone	2016	\$0	\$700
Prospect Road	Superior/Ypsilanti	Holmes Rd to Geddes Rd	Resurface	2016	\$50	\$250
Rawsonville Road	Augusta	Willow Rd to Talladay Rd	Resurface	2016	\$0	\$625
Textile Road	Lodi	Ann Arbor-Saline Rd to Maple Rd	Resurface	2016	\$100	\$500
Whittaker Road	Ypsilanti	At Merritt Rd	Safety - Roundabout	2016	\$669	\$1,569
Carpenter Road	York/Pittsfield	Judd Rd to Textile Rd	Resurface	2017	\$125	\$625
Harris Road	Ypsilanti	Michigan Ave to Holmes Rd	Reconstruct	2017	\$1,175	\$1,875
Rawsonville Road	Augusta	Talladay Rd to Judd Rd	Resurface	2017	\$0	\$400
Willis Road	Augusta	Hitchingham Rd to Whittaker Rd	Safety	2017	\$355	\$900
State Road	Pittsfield	Morgan Rd to Ellsworth Rd	Preliminary Engineering	2018	\$0	\$250
				Totals	\$13,053	\$45,999



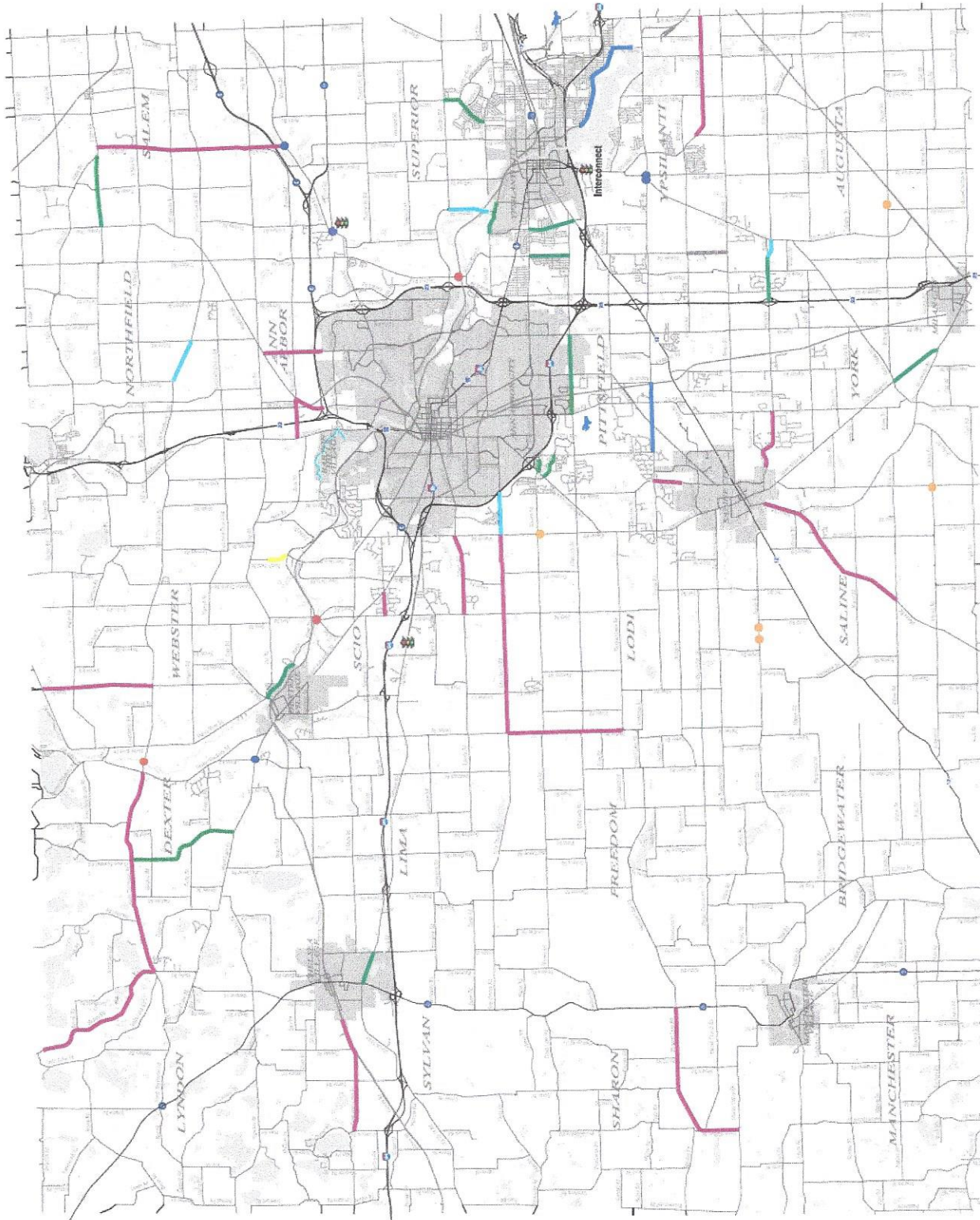
2015 Road & Bridge Improvement Projects



Legend - Proposed Projects

- Reconstruction
- Mill/Overlay
- Pulverized/Overlay
- Chipseal
- Non-Materialized Path
- Limestone Overlay
- Bridge/Culvert Replacement
- Bridge Deck Maintenance
- Intersection Project
- Signal Improvement

Date: 02/20/2015

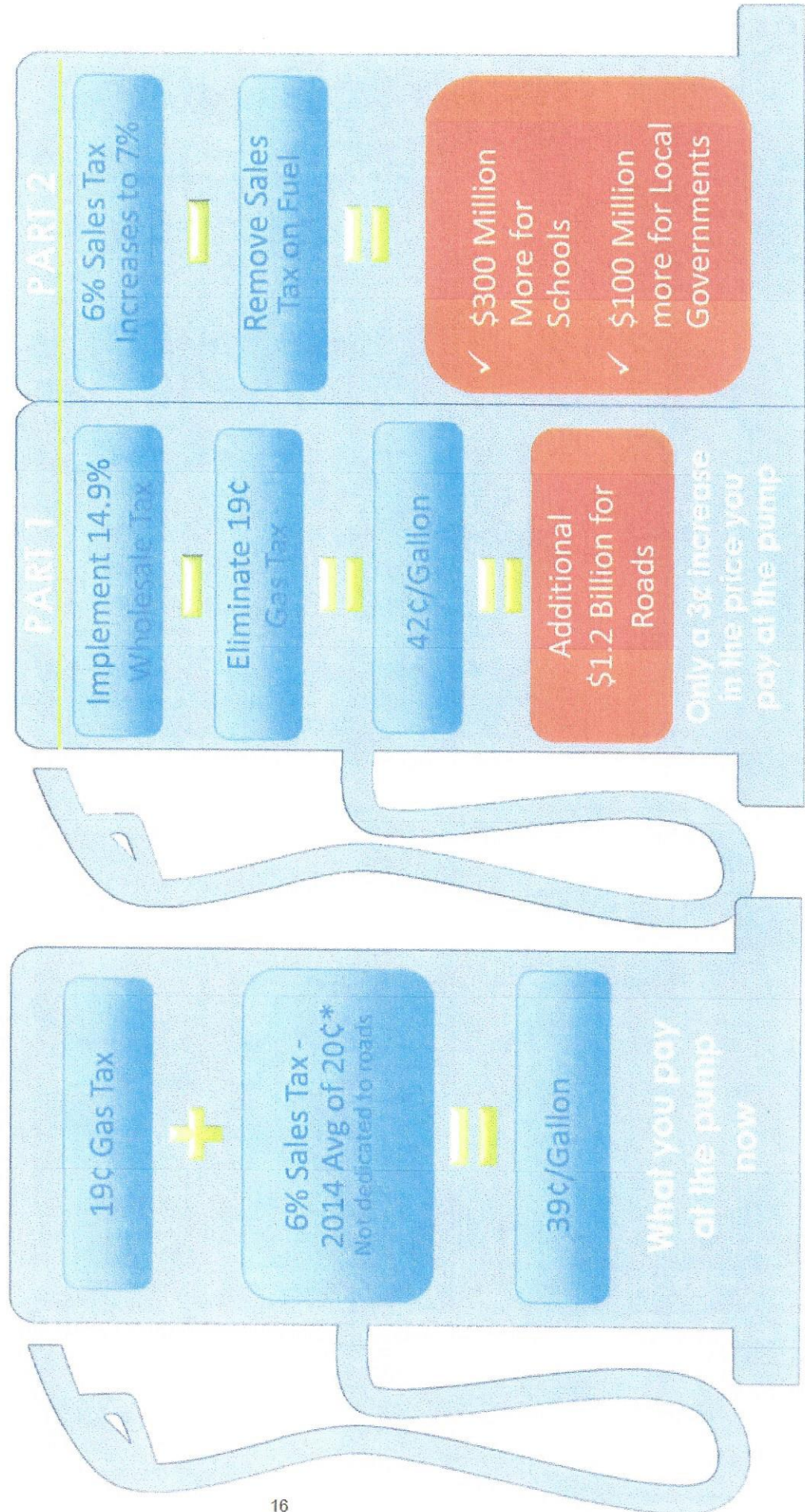


Road	WCC Dist	Note	Project Limits	Type of Work	Length (miles)	Est. Cost	Est. Cost-0.5	TaxRev/0.50	
Scio Church Road	1	A-3	Wagner to I-94	Pulverize & Overlay	1.00	\$ 200,000			
North Territorial Road	1		Hadley to Dexter Pinckney	Sealcoat	5.00	\$ 125,000			
Dexter Townhall Road	1		Quigley to North Territorial	Mill & Overlay	0.50	\$ 75,000			
Huron River Drive	1		Mast to Dexter-Huron Metropark	Mill & Overlay	1.50	\$ 225,000			
Hadley Road	1		North Territorial to county line	Chipseal & Fog Seal	3.80	\$ 130,000			
Scio Church Road	1	A-3	Wagner to Parker	Sealcoat	5.00	\$ 62,500			
Liberty Road	1		Zeab to Waqner	Sealcoat	2.00	\$ 50,000			
Pratt Road	1		Zeab to Dexter - Ann Arbor	Wedge & Dbl Sealcoat	0.60	\$ 40,000			
Cavanagh Lake Road	1		Kalmbach to Chelsea city limits	Wedge & Sealcoat	3.00	\$ 75,000	\$ 982,500	\$ 1,000,000	
					22.40				
North Territorial Road	2		Spencer to Sutton	Pulverize & Overlay	1.00	\$ 300,000			
Superior	2		Huron River Drive to Geddes	Pulverize/Mill & Overlay	1.00	\$ 280,000			
Mast Road	2		North Territorial to county line	Sealcoat	3.00	\$ 75,000			
MacArthur Blvd	2	A-6	Clark to Harris	Mill & Overlay	0.90	\$ 70,000			
Nixon Road	2		Joy to Ann Arbor city limits	Sealcoat	1.30	\$ 32,500			
Warren Road	2		Whitmore Lake Rd to Pontiac Trail	Sealcoat	1.00	\$ 25,000			
Pontiac Trail	2		M14/US23 to Warren	Sealcoat	0.70	\$ 17,500			
Curtis Road	2		Plymouth to Six Mile	Double Sealcoat	5.00	\$ 220,000			
Harris Road	2		MacArthur to Geddes	Mill & Overlay	0.40	\$ 60,000	\$ 1,080,000	\$ 1,080,000	
					14.30				
Willis Road	3		US23 to Bolla	Mill & Overlay	1.00	\$ 150,000			
Willis Road	3		Moon to Saline city line	Wedge & Sealcoat	1.50	\$ 60,000			
Macon/Jordan Road	3		Willow to Saline city line	Sealcoat	3.60	\$ 90,000			
Scio Church Road	3	A-1	Wagner to I-94	Pulverize & Overlay	1.00	\$ 100,000			
Parker Road	3		Pleasant Lake to Scio Church	Sealcoat	3.00	\$ 75,000			
Pleasant Lake Road	3		M32 to Sharon Hollow	Sealcoat	3.20	\$ 80,000			
Sharon Hollow Road	3		Pleasant Lake to Sharon Valley	Wedge & Sealcoat	1.00	\$ 35,000			
Scio Church Road	3	A-1	Wagner to Parker	Sealcoat	5.00	\$ 62,500	\$ 652,500	\$ 660,000	
					19.30				
Golfside Road	4	A-5,6	Ellsworth to Packard	Mill & Overlay	1.00	\$ 100,000			
Oak Valley Drive	4		Lohr to Ann Arbor-Saline	Remove pvmt & resurface	0.70	\$ 400,000			
Maple Road	4		Textile to Saline city line	Sealcoat & drainage	1.00	\$ 40,000			
Ellsworth Road	4	B-0.33	State Road to Platt	Mill & Overlay w/ bike lanes	2.00	\$ 250,000			
Munger Road	4	A-5,6	Bemis to Merritt	6" limestone	1.00	\$ 40,000	\$ 830,000	\$ 800,000	
					5.70				
MacArthur Blvd	5 & 6	A-2	Clark to Harris	Mill & Overlay	0.90	\$ 135,000			
Munger Road	5 & 6	A-4	Bemis to Merritt	6" limestone	1.00	\$ 40,000			
Golfside Road	5 & 6	A-4	Ellsworth to Packard	Mill & Overlay	1.00	\$ 100,000			
New Meadow	5 & 6		Willowbridge to Big Pine	Remove pvmt & resurface	0.50	\$ 200,000			
Willis Road	5 & 6		Bolla to Stony Creek	Pulverize & Overlay	0.30	\$ 90,000			
Martz Road	5 & 6		Rawsonville to Whittaker	Sealcoat	3.00	\$ 75,000	\$ 640,000	\$ 620,000	
					6.70				
City of Ann Arbor									
Ellsworth Road	7, 8 & 9		State Street to Platt	Mill & Overlay w/ bike lanes	2.0	\$ 600,000			
Eisenhower	7, 8 & 9		AA-Saline to Boardwalk	Mill & Fill	1.4	\$ 580,000			
State Street	7, 8 & 9		Eisenhower to I-94	Mill & Fill	0.3	\$ 350,000			
Packard	7, 8 & 9		State Street to Stadium Blvd	Mill & Fill w/bike lanes	0.9	\$ 360,000			
Newport	7, 8 & 9		Miller to Sunset	Mill & Fill w/bike lanes	0.6	\$ 200,000			
Huron River Dr	7, 8 & 9		City Limits to Bird Rd	Mill & Overlay	0.7	\$ 120,000			
Huron Pkwy	7, 8 & 9		Plymouth to Hubbard	Mill & Fill	0.5	\$ 280,000			
					Total	6.43	\$ 2,420,000		
City of Chelsea									
Congdon Street	1		W. Summit to Lincoln St	Reconstruct w/ sidewalks and ADA ramps		\$ 113,000			
City of Milan									
North Street	3		First to Michigan Ave	Reconstruct w/ sidewalks and ADA ramps		\$ 45,000			
City of Saline									
North Harris	3		Michigan Ave (US-12) to Wallace	Resurfacing/reconstruction w/ sidewalk and ADA ramps		\$ 204,000			
City of Ypsilanti									
Adams Street	6		Pearl to Cross	Reconstruct w/ sidewalk repairs and ADA ramps		\$ 145,000			
Village of Barton Hills									
Whitmore Lake Road	2		AA City Limits north one mile	Resurfacing		\$ 20,000			
Stein Road			Whitmore Lake west one mile	Resurfacing		\$ 8,000			
					Total	\$ 28,000			
Village of Dexter									
Central Street	1		Main to 5th St.	Mill & Overlay		\$ 30,000			
Huron Street			Mast to Broad	Mill & Overlay		\$ 20,000			
2nd Street			Hudson to Central	Mill & Overlay		\$ 20,000			
Forest Street			Broad to Kensington	Pulverize & Overlay		\$ 20,000			
Grand Street			Broad to Kensington	Pulverize & Overlay		\$ 20,000			
					Total	\$ 110,000			
Village of Manchester									
Woodland Way	3		Entire Street	Chipseal & Fog Seal		\$ 14,000			
Glenwood Circle			Entire Street	Chipseal & Fog Seal		\$ 7,000			
Riverbend			Clarkston to River	Chipseal & Fog Seal		\$ 10,000			
					Total	\$ 31,000			
Totals					15	74.83	\$ 4,185,000	\$ 3,096,000	\$ 7,256,000

2015 Ballot Proposal

TODAY

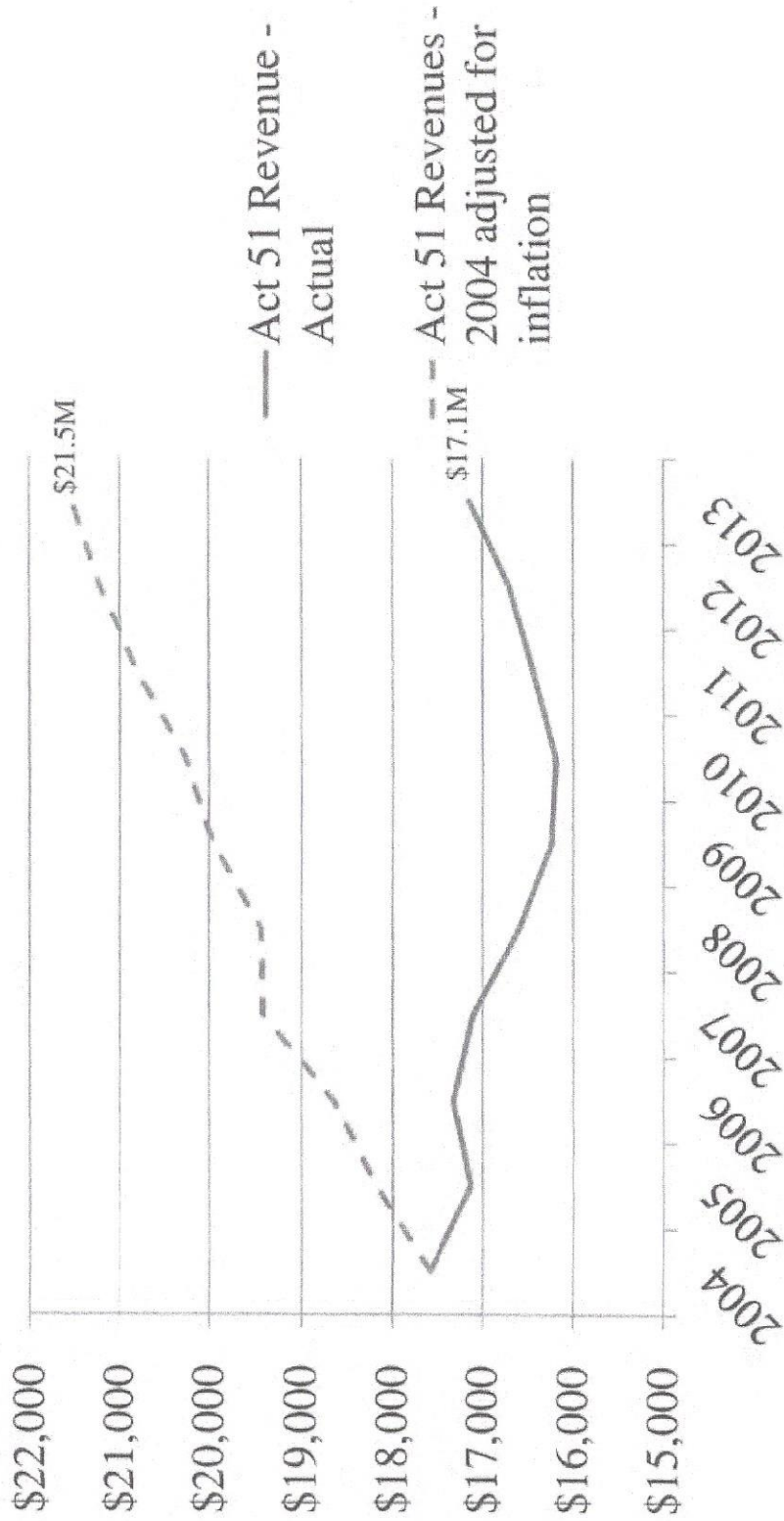
OCTOBER 1, 2015



*Based on wholesale price of \$3.33/gal

Washtenaw County Road Commission

Act 51 Revenue – Actual Compared to Inflationary Level
 Years Ended December 31, 2004 through 2013



TOWNSHIP CONTRIBUTION SUMMARY 2011 - 2014

TOWNSHIP	TOTAL 2011	TOTAL 2012	TOTAL 2013	TOTAL 2014	4 Year Average
ANN ARBOR	\$ 49,000	\$ 54,000	\$ 122,000	\$ 224,919	\$ 75,000.00
AUGUSTA	\$ 97,000	\$ 202,000	\$ 203,000	\$ 192,169	\$ 167,333.33
BRIDGEWATER	\$ 32,000	\$ 34,000	\$ -	\$ 40,306	\$ 22,000.00
DEXTER	\$ 90,000	\$ 105,000	\$ 82,000	\$ 536,784	\$ 92,333.33
FREEDOM	\$ 42,000	\$ 45,000	\$ 57,000	\$ 31,716	\$ 48,000.00
LIMA	\$ 47,000	\$ 51,000	\$ 70,000	\$ 117,285	\$ 56,000.00
LODI	\$ 150,000	\$ 415,000	\$ 141,000	\$ 483,502	\$ 235,333.33
LYNDON	\$ 20,000	\$ 23,000	\$ 16,000	\$ 45,285	\$ 19,666.67
MANCHESTER	\$ 100,000	\$ 128,000	\$ 47,000	\$ 64,246	\$ 91,666.67
NORTHFIELD	\$ 42,000	\$ 62,000	\$ 84,000	\$ 93,195	\$ 62,666.67
PITTSFIELD	\$ 183,000	\$ 792,000	\$ 393,000	\$ 880,819	\$ 456,000.00
SALEM	\$ 173,000	\$ 296,000	\$ 1,042,000	\$ 459,327	\$ 503,666.67
SALINE	\$ 101,000	\$ 92,000	\$ 110,000	\$ 143,066	\$ 101,000.00
SCIO	\$ 471,000	\$ 1,245,000	\$ 833,000	\$ 1,108,452	\$ 849,666.67
SHARON	\$ 54,000	\$ 34,000	\$ 20,000	\$ 14,755	\$ 36,000.00
SUPERIOR	\$ 161,000	\$ 280,000	\$ 322,000	\$ 324,001	\$ 254,333.33
SYLVAN	\$ 17,000	\$ 10,000	\$ 8,000	\$ 26,852	\$ 11,666.67
WEBSTER	\$ 135,000	\$ 153,000	\$ 89,000	\$ 16,019	\$ 125,666.67
YORK	\$ 26,000	\$ 34,000	\$ 108,000	\$ 418,883	\$ 56,000.00
YPSILANTI	\$ 1,190,000	\$ 4,970,000	\$ 2,794,000	\$ 2,510,384	\$ 2,984,666.67
	\$ 3,180,000	\$ 9,025,000	\$ 6,541,000	\$ 7,731,963	\$ 6,619,490.83

Three year avg. 2012 - 2014 \$ 7,765,988

the MDEQ for a Part 41 permit and recommended that OHM provide the Township with an independent review of Tetra Tech's proposed modifications. Fromhart noted the Township's expert engineer Boss Engineering had recommended modifications to the clarifiers and installation of post-treatment aeration, final effluent filter and automated mixer controls. Fromhart recommended the second paragraph under recitals be stricken because she never received an executed copy of the amended settlement agreement that the Board approved on October 2, 2014. Fromhart stated she believes the amended agreement was never executed by Tetra Tech and this should have been communicated to the Board and expressed concern for lack of transparency by the supervisor's office. **McQueer moved to accept the January 2015 Amendment to the Tetra Tech Settlement Agreement as amended striking the sentence "The parties amended that agreement at this September 12, 2014 meeting." under Recitals. Smith seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.** McQueer commented she thinks the Supervisor has done an outstanding job at finding a resolution to a long term problem that had no real foreseeable solution and thanked him for all his efforts.

E. Budget Presentation 2015-2016

The Board reviewed the proposed general fund and WWTP budgets for fiscal year 2015-2016 and made adjustments to the following line items: other income, revenue sharing, election reimbursement, supervisor's salary, assessor wages, clerk's salary and supplies and expenses, election expense, treasurer's salary, maintenance & utilities, land division fees, and street lighting for the general fund and operation and maintenance income, and billing other for the WWTP budget. **Fromhart moved to set a public hearing on the proposed 2015-2016 fiscal year general fund and WWTP budgets as amended for March 5, 2015 at 7:00 p.m. McQueer seconded the motion which was adopted unanimously.**

F. Discussion: Zoning Administrator Position

Fromhart reported she learned from Behnke that the WWCA offers zoning administration services and asked Behnke to submit a proposal to the Board. The Board reviewed and discussed the WWCA's proposal for zoning administration services. The Board was in favor of contracting with the WWCA with the understanding that it would not include ordinance enforcement such as junk cars and blight etc., and that the Township would have to handle ordinance enforcement in house. The Board recognized the Township would see significant savings by contracting with WWCA since the Township does not cover its' costs for zoning administration from Township zoning compliance fees. The Board had some questions regarding the WWCA's proposal and decided to defer a decision until their March meeting for further information. The supervisor agreed to follow up with Behnke regarding a termination clause and handling of other zoning applications like special land uses and site plan reviews and associated fees.

VII. CITIZEN PARTICIPATION

A resident complimented the Board on their work on the Master Plan and expressed concerned that the Township attorney and Township supervisor didn't understand the FOIA laws.

VIII. ADJOURNMENT

Smith moved to adjourn the meeting at 9:27 p.m. Oliver seconded the motion which was adopted unanimously.

Respectfully submitted,
Laurie Fromhart
Bridgewater Township Clerk



WASHTENAW COUNTY OFFICE OF THE SHERIFF



February 6, 2015

Ron Smith
Bridgewater Township Supervisor
10990 Clinton Rd
Manchester, MI 48158

Dear Mr. Smith,

Attached you will find the January report for service provided by the Washtenaw County Sheriff's Office to Bridgewater Township. The report shows specific information, with comparison to previous years, for time spent by position, traffic enforcement, total calls for service (including MSP), and deputies under contract from other jurisdictions responding into Bridgewater Township.

In Summary, Bridgewater Township had 25 calls for service for the month of January. Of the 25 calls the Michigan State Police responded to 12. The Sheriff Office responded to 4 calls, 9 calls were administratively cleared this month with no police response. In general these calls are typically: BOL's (Be on the Lookout), ambulance requests transferred to Huron Valley Ambulance, cancelation of call due to other resolution, example, alarm company cancels due to home owner request.

Please contact me at marocom@ewashtenaw.org or 734-994-8109 if you should need further information or clarification or wish to have this information in electronic form.

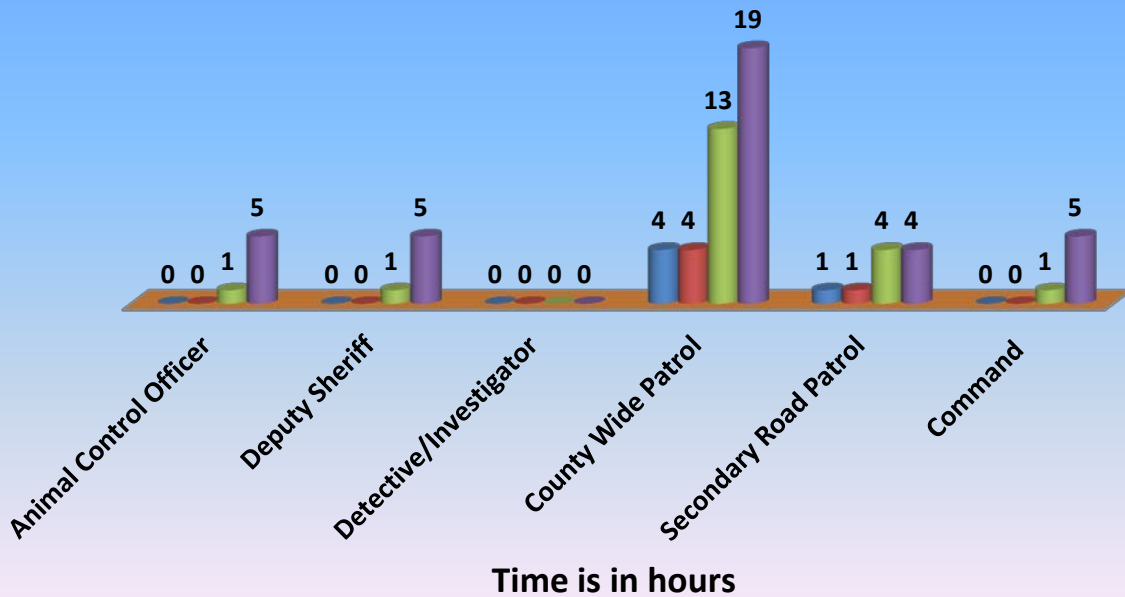
Respectfully,

Michael Marocco
Lieutenant Western Operations

Sheriff Activity by Position

Time spent in Bridgewater Township

■ Jan 2015 ■ YTD 2015 ■ YTD 2014 ■ YTD 2013



Animal Control Officer: County funded animal control officer responding to complaints involving domestic animals or wild animals that have been domesticated.

Deputy Sheriff: Deputies under contract by another jurisdiction who perform law enforcement duties in non-contract areas.

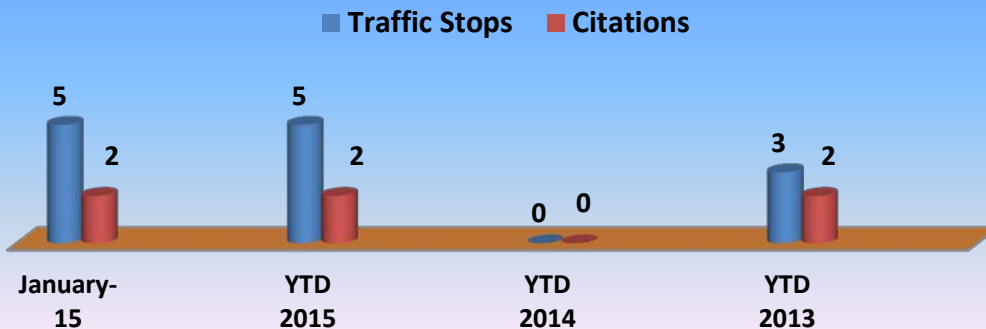
Detective/Investigator: County Funded detectives/investigators who have additional training, experience, and equipment to perform higher level law enforcement duties.

County Wide Patrol: County funded county wide road patrol deputies who primarily perform law enforcement duties in non-contracting areas.

Secondary Road Patrol: A partially funded grant to provide traffic enforcement on secondary roads throughout the County. Respond to and investigate traffic related incidents on secondary roads. On call investigators for serious injury and fatal motor vehicle crashes.

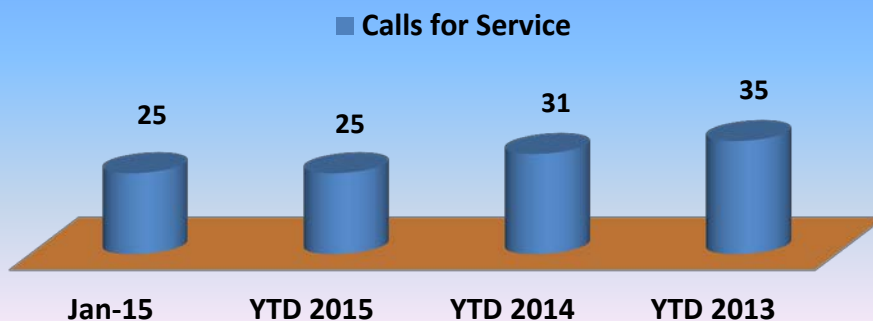
Command: Road patrol sergeants who supervise the above staff. Manages on duty staffing and coordinated on scene police response.

Traffic Enforcement--Bridgewater Township



Bridgewater Township Calls for Service

Includes WCSO & MSP



Contract Deputies into Bridgewater Township

Manchester-Lodi Deputies



2015-2016 Bridgewater Township Proposed General Fund Budget

	2014-2015	Proposed 2015-2016
Income		
4672 · Other Income	250.00	1,000.00
4402 · Property tax - operation	68,000.00	70,040.00
4447 · Tax administration fee	25,000.00	26,000.00
4448 · Tax collection fees	3,500.00	3,500.00
4460 · Township permits	1,500.00	1,500.00
4465 · Land division fees	400.00	400.00
4574 · Revenue sharing	125,263.00	128,833.00
4601 · Fire charge collection	2,100.00	2,000.00
4665 · Interest Income	400.00	600.00
4671 · Other Income - Fund Balances	30,000.00	0.00
4675 · Metro Auth.-restricted to roads	3,000.00	3,000.00
4690 · Mineral Extraction License Fees	1,000.00	1,000.00
4700 · Election Reimbursement	1,000.00	2,500.00
Total Income	261,413.00	240,373.00
Expense		
5101000 · Township Board		
510173 Trustee Salary	4,800.00	4,800.00
5101727 · Township supplies & expenses	600.00	600.00
5101770 · Conferences & Training	750.00	750.00
5102703 · Designated rep	0.00	0.00
Total 5101000 · Township Board	6,150.00	6,150.00
5171000 · Supervisor		
5171703 · Supervisor Salary	15,301.00	15,301.00
5171727 · Supervisor Expense	500.00	500.00
SUB Total 5171000 · Supervisor	15,801.00	15,801.00
5209000 · Assessor		
5209705 · Board of Review expenses	1,500.00	1,500.00
5209805 · Assessor	18,622.00	20,700.00
5209810 · Assessor Expense	3,075.00	3,000.00
Total 5209000 · Assessor	23,197.00	25,200.00
Total 5171000 · Supervisor	38,998.00	41,001.00
5173000 · Other General Government		
5173715 · Social Security	5,400.00	5,400.00
5173801 · Attorney & Consulting Expenses	5,000.00	3,000.00
5173802 · Audit fees	3,500.00	4,000.00
5173811 · Membership fees & dues	2,000.00	2,000.00
5173890 · Newsletter (non-recyc)	300.00	0.00
5173895 · Website Administrator	500.00	500.00
5173912 · Insurance & Bonds	5,500.00	5,500.00
5173955 · Miscellaneous	200.00	200.00
5174800 · Bank Fees	0.00	0.00
5174810 · Township Personnel	0.00	0.00
Total 5173000 · Other General Government	22,400.00	20,600.00

	2014-2015	2015-2016
5215700 · Clerk		
5215703 · Clerk salary	15,869.00	15,896.00
Deputy Clerk	1,600.00	1,600.00
5215727 · Clerk supplies & expense	3,200.00	3,200.00
5173900 · Printing & publishing	1,000.00	1,000.00
Sub Total 5215700 · Clerk	21,669.00	21,696.00
5191700 · Elections		
5191727 · Election expense	5,000.00	2,500.00
5191700 · Elections	5,000.00	2,500.00
Total 5215700 · Clerk	26,669.00	24,196.00
5253700 · Treasurer		
5253703 · Treasurer salary	17,270.00	17,270.00
Deputy Treasurer	1,000.00	1,000.00
5253727 · Treasurer supplies & expenses	2,000.00	2,000.00
Tax Collection Expense	3,000.00	3,000.00
Total 5253700 · Treasurer	23,270.00	23,270.00
5265000 · Building & Grounds		
5265728 · Maintenance & Utilities	4,500.00	6,000.00
5265925 · Cemetery care	200.00	200.00
5265980 · Building improvement & equipment	5,000.00	5,000.00
Total 5265000 · Building & Grounds	9,700.00	11,200.00
5301800 · Public Safety		
5301810 · Police services - County	0.00	0.00
5301811 · Police substation - Manchester	0.00	0.00
CERT Program	500.00	0.00
Neighbor Watch Program	500.00	0.00
5339727 · Fire protection billing expense	55,000.00	50,000.00
Total 5301800 · Public Safety	56,000.00	50,000.00
5400700 · Planning & zoning		
5400701 · Planning		
5400802 · Master Plan	3,000.00	500.00
5400727 · Planning comm. wage & expense	4,000.00	4,000.00
5400801 · PC Attorney Fees	1,000.00	500.00
5400803 · Planning consultant - on-going	10,000.00	10,000.00
Total 5400701 · Planning	18,000.00	15,000.00
5410726 · Zoning		
5410704 · Land Division Processing Fees	1,200.00	1,500.00
5410727 · Zoning ad.wage & expense	7,500.00	1,000.00
5411727 · Zon Bd of Appeals Expense	350.00	0.00
Total 5410726 · Zoning	9,050.00	2,500.00
Total 5400700 · Planning & zoning	27,050.00	17,500.00
5440000 · Public works		
5440846 · Road Improvements	30,000.00	30,000.00
5440847 · Drains at large	12,000.00	10,000.00
5440852 · Street lighting	3,000.00	3,200.00
Total 5440000 · Public works	45,000.00	43,200.00
Total Expense	255,237.00	237,117.00

5500000 · Contingencies	6,176.00	3,256.00
Net Income	0.00	0.00

2014-2015 WWTP Proposed Budget														
									2014-2015		Proposed 2015-2016			
									Operation	Assessment	Operation	Assessment		
Ordinary Income/Expense														
Income														
	Interest Income Master Account									0.00	0.00			
	Interest Income Checking									0.00	0.00			
	Total Interest Income Master Account									0.00	0.00			
	Customer Finance Charge									2,500.00		2,500.00		
	Operation Maintenance Income									111,600.00		98,420.00		
	Special Assessment Revenue										54,574.00		53,500.00	
	Connection Fees									27,000.00				
	Debt Retirement Fund Transfer										2,263.00		0.00	
	Total Income									141,100.00	56,837.00	100,920.00	53,500.00	
	Gross Profit									141,100.00	56,837.00	100,920.00	53,500.00	
Expense														
	New Equipment/Capital Improvement									20,000.00		10,000.00		
	Loan Payment									0.00				
	Legal & Professional													
		Legal Fees								2,000.00		2,000.00		
		Audit								1,500.00		1,650.00		
		Engineer								1,500.00		1,500.00		
		Total Legal & Professional								5,000.00		5,150.00	0.00	
		Miscellaneous Expense								25.00		25.00		
		Insurance								1,200.00		1,300.00		
		Collection System												
		Billing												
			Billing Other							100.00		0.00		
			Billing Clerk							624.00		624.00		
			Office Supplies							400.00		200.00		
			Total Billing							1,124.00		824.00	0.00	
			Forcemains -Flushing &							500.00		500.00	0.00	
			Easemnet & Insepction							1,000.00		1,000.00	0.00	
			System/Grinder Pump							10,000.00		10,000.00	0.00	
			Total Collection System							12,624.00		12,324.00	0.00	

		Treatment Plant							
		Building & Grounds			2,000.00			2,000.00	
		Chemicals			4,000.00			4,000.00	
		Diesel Fuel/Propane			1,000.00			1,000.00	
		Electricity			15,000.00			15,000.00	
		Equipment Repairs			5,000.00			7,500.00	
		Generator Maintenance			1,000.00			1,200.00	
		NPDES Permit			2,000.00			2,000.00	
		Phone Service			375.00			400.00	
		Plant Operator			31,200.00			31,200.00	
		Sludge Handling & Disposal			3,500.00			3,500.00	
		Supplies			300.00			300.00	
		Total Treatment Plant			65,375.00			68,100.00	0.00
		Total Expense			104,224.00		0.00	96,899.00	0.00
Net Ordinary Income									
					141,100.00		56,837.00	100,920.00	53,500.00
					Proposed 2014-2015		Proposed 2015-2016		
					Operation	Assessment	Operation	Assessment	
Other Income/Expense									
		Other Income							
		Other Int Income - UBT Debt						0.00	
		Total Other Income			0.00	0.00		0.00	0.00
		Debt Service							
		Washtenaw Cty Debt Svc				48,000.00			40,000.00
		Agent Fees				0.00			
		Interest				8,837.00			7,500.00
		Accounting				0.00			
		Washtenaw Cty Debt Svc -				0.00			
		Total Washtenaw Cty Debt Svc			0.00	56,837.00		0.00	47,500.00
		Operations Reserve							
		Total Other Expense			0.00	56,837.00			47,500.00
Net Other Income					0.00			0.00	0.00
		Debt Retirement Fund Transfer				0.00			
		Contingencies/Reserve			36,876.00	0.00		4,021.00	6,000.00
Net Income					0.00	0.00		0.00	0.00

I. 12-Jan-15 meeting called to order 7:00 P.M. by Cal Messing

II. Roll Call

Cal Messing	Dave Horney	Mark Iwanicki
Ron Smith	Tom Wharam	

III. Citizen Participation

- None

IV. Review and Approve Agenda

- Motion to approve the agenda as presented – Mark Iwanicki
- Second to motion – Tom Wharam
- Vote – unanimous

V. Approval of Minutes

- Motion to approve minutes from 8-Dec-14 as presented – Cal Messing
- Second to motion - Mark Iwanicki
- Vote – unanimous

VI. Public Hearings

- None

VII. Old Business

A. Monastery site plan review

- Rodney Nanney walked through the Preliminary Site Plan Report
- Rodney Nanney talked about the deficiencies in the site plan
- Rodney Nanney talked about the process for a site plan review and how to update the documents for the site plan review
- Cal Messing asked about the steeple; Rodney Nanney said it is 100’ tall, need to added setback of twenty foot.
- Rodney Nanney said that the Special Land Use would have to be revisited due to the additional cemetery plots. Stefena Romanov said that they did not need or want the additional plots and they would modify the site plan.
- Rodney Nanney told Arexki Mekhldi (Architect) to call him if he had questions and to mail the updated site plans to him
- Motion to postpone action on the preliminary site plan review – Mark Iwanicki
- Second to motion - Cal Messing
- Vote – unanimous

VIII. New Business

A. Election of officers

- Cal Messing opened the floor to nominations
- Cal Messing nominated Dave Horney for chair
- Second to motion - Mark Iwanicki
- Roll call Vote – Cal Messing– yes ~~Dave Horney~~
Mark Iwanicki – yes Ron Smith – yes Tom Wharam- yes

Bridgewater Township Planning Commission Minutes - Approved

- None

XI. Public Comment

- Rodney Nanney talked about the new laws that have been passed in the state legislature affecting townships in Michigan

XII. Adjournment

- Next planning commission meeting is 9-Feb-15 at 7:00 P.M.
- Motion to adjourn – Cal Messing
- Second to motion – Mark Iwanicki
- Vote – unanimous

Meeting adjourned at 8:23 P.M.

APPROVED

I. 9-Feb-15 meeting called to order 7:00 P.M. by Dave Horney

II. Roll Call

Cal Messing	Dave Horney	Mark Iwanicki
Ron Smith	Tom Wharam	

III. Citizen Participation

- None

IV. Review and Approve Agenda

- Motion to approve the agenda as presented – Dave Horney
- Second to motion – Mark Iwanicki
- Vote – unanimous

V. Approval of Minutes

- Motion to approve minutes from 12-Jan-15 as presented – Dave Horney
- Second to motion - Cal Messing
- Vote – unanimous

VI. Public Hearings

- None

VII. Old Business

A. Monastery site plan review

- Rodney Nanney went through his report and the changes needed for the final site plan
- Now have just 271 plots, less than allowed in the SLU
- The chapel meets the zoning ordinance now since it is placed a little farther back from the road frontage
- A cemetery maintenance plan is still needed, it is best practice to place it on the final site plan so it will be on one document
- The boundary adjustment is needed before the final site plan approval
- Stefena Romanov asked about the boundary adjustment. Ron Smith said she should talk to Mary Rider. Ron Smith and Stefena Romanov will meet on Thursday at 10:30 AM with Mary Rider. Ron Smith gave Stefena Romanov the appropriate forms
- Rodney Nanney explained that both property owners need to apply for the boundary adjustment. The Holy Ascension Monastery needs permission to apply to make the change. This changes the property descriptions so both Bridgewater Township and Washtenaw County must be notified
- Parking and landscaping are sufficient, there is deferred parking, OHM recommended handicap access be in final site plan
- Approval should include mention of engineer and consultant reports
- Arexki Mekhldi (Architect) asked about the retention pond. Rodney Nanney said that he should talk to Washtenaw County Resource Commission about what needs to be retained. Dave Horney said that the use swails or rain gardens in place of a pond may be allowed
- There is no flood plain to be concerned with
- Stefena Romanov asked about the next steps; Rodney Nanney said that if the plan is approved, the Holy Ascension Monastery can start to talk to the county, get the boundary adjustment, could get

Bridgewater Township Planning Commission Minutes - Draft

final site plan ready and then get the building permits

- Stefena Romanov needs a letter with the official Bridgewater Township letterhead stating that the site plan is being approved
- **Dave Horney will put the motion onto an email and forward it to Ron Smith**
- Discussion:
- Cal asked about the boundary adjustment. Is a land division and transfer of the property
- **Motion to approve the preliminary site plan for the Holy Ascension Monastery Cemetery and Chapel with the condition that the township planner and the township engineer comments from their respective reports be addressed by the applicant on the final site plan – Dave Horney**
- **Second to motion - Mark Iwanicki**
- **Vote – unanimous**
- **Roll Call**

Cal Messing – yes	Dave Horney – yes	Mark Iwanicki - yes
Ron Smith - yes	Tom Wharam - yes	
- Motion passes

B. PSP re-zoning update

- Rodney Nanney said the at the cemetery on Schellenberger is part of a farm which is zoned agricultural
- Laurie Fromhart is working on the mailing of the notices for the public hearing on 13-Apr-15
- The rezoning allows for not having the need for a SLU for a cemetery
- This does not alter the tax status
- Cal Messing asked about the two parcels associated with the monastery; Rodney Nanney stated that the boundaries need to be adjusted to match the county GSA maps

VIII. New Business

A. Update forms for clerk/update fees

- Ron Smith gave a little history of the fee schedule
- The non-refundable fee needs to reflect the fixed cost of the service provided by the township
- The escrow deposit is to cover the variable costs of the service provided by the township
- There was discussion about the non-refundable fees vs. the escrow deposit
- Ron Smith talked about what some of the other townships are doing. He commented that this was not the best way to get the process correct
- **Motion to create a subcommittee to review and come up with new fee schedule – Dave Horney**
- **Second to motion - Mark Iwanicki**
- **Vote – unanimous**
- **Ron Smith and Cal Messing will gather information and review it with Rodney Nanney**
- The forms need to be updated to match the new zoning ordinance
- Rodney Nanney will review the forms to determine the amount of changes needed

B. Budget for 2015

- Ron put together a preliminary budget
- Budgeted amount for 2014-2015 fiscal year was \$18,000. Have spent to date \$12,723. Fiscal year is April 1st through Mar 31
- Estimate that \$2,000 will be spent this year
- Propose \$15,000 for 2015-2016 fiscal year

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- Motion to recommend the proposed budget for the planning commission – Dave Horney
- Second to motion – Tom Wharam
- Vote – unanimous

C. Zoning administrator update

- Ron Smith gave a summary of the events of the zoning administrator
- Ron Smith proposed to the board not replace the zoning administrator
- Ron Smith is currently fulfilling the zoning administrator's duties
- There was discussion about the need for building permits, zoning permits
- There was discussion about how to enforce the zoning ordinance

IX. Communications

A. Report from Zoning Administrator – Ron Smith

- A report was provided and is on record

B. Report on 2-Feb-15 Board of Trustees meeting – Ron Smith

- The minutes were sent out to Planning Commission members and are on record

X. Informational Items

- Ron Smith made a copy of all of the current forms for the planning commissioner's review
- Rodney Nanney reported out on the state laws that effect township planning that have been passed in the last month

XI. Public Comment

- None

XII. Adjournment

- Next planning commission meeting is 9-Mar-15 at 7:00 P.M.
- Motion to adjourn – Tom Wharam
- Second to motion – Mark Iwanicki
- Vote – unanimous

Meeting adjourned at 9:04 P.M.

2015-2016 Bridgewater Township Proposed General Fund Budget

	2014-2015	Proposed 2015-2016
Income		
4672 · Other Income	250.00	1,000.00
4402 · Property tax - operation	68,000.00	70,040.00
4447 · Tax administration fee	25,000.00	26,000.00
4448 · Tax collection fees	3,500.00	3,500.00
4460 · Township permits	1,500.00	1,500.00
4465 · Land division fees	400.00	400.00
4574 · Revenue sharing	125,263.00	128,833.00
4601 · Fire charge collection	2,100.00	2,000.00
4665 · Interest Income	400.00	600.00
4671 · Other Income - Fund Balances	30,000.00	0.00
4675 · Metro Auth.-restricted to roads	3,000.00	3,000.00
4690 · Mineral Extraction License Fees	1,000.00	1,000.00
4700 · Election Reimbursement	1,000.00	2,500.00
Total Income	261,413.00	240,373.00
Expense		
5101000 · Township Board		
510173 Trustee Salary	4,800.00	4,800.00
5101727 · Township supplies & expenses	600.00	600.00
5101770 · Conferences & Training	750.00	750.00
5102703 · Designated rep	0.00	0.00
Total 5101000 · Township Board	6,150.00	6,150.00
5171000 · Supervisor		
5171703 · Supervisor Salary	15,301.00	15,301.00
5171727 · Supervisor Expense	500.00	500.00
SUB Total 5171000 · Supervisor	15,801.00	15,801.00
5209000 · Assessor		
5209705 · Board of Review expenses	1,500.00	1,500.00
5209805 · Assessor	18,622.00	20,700.00
5209810 · Assessor Expense	3,075.00	3,000.00
Total 5209000 · Assessor	23,197.00	25,200.00
Total 5171000 · Supervisor	38,998.00	41,001.00
5173000 · Other General Government		
5173715 · Social Security	5,400.00	5,400.00
5173801 · Attorney & Consulting Expenses	5,000.00	3,000.00
5173802 · Audit fees	3,500.00	4,000.00
5173811 · Membership fees & dues	2,000.00	2,000.00
5173890 · Newsletter (non-recyc)	300.00	0.00
5173895 · Website Administrator	500.00	500.00
5173912 · Insurance & Bonds	5,500.00	5,500.00
5173955 · Miscellaneous	200.00	200.00
5174800 · Bank Fees	0.00	0.00
5174810 · Township Personnel	0.00	0.00
Total 5173000 · Other General Government	22,400.00	20,600.00

	2014-2015	2015-2016
5215700 · Clerk		
5215703 · Clerk salary	15,869.00	15,896.00
Deputy Clerk	1,600.00	1,600.00
5215727 · Clerk supplies & expense	3,200.00	3,200.00
5173900 · Printing & publishing	1,000.00	1,000.00
Sub Total 5215700 · Clerk	21,669.00	21,696.00
5191700 · Elections		
5191727 · Election expense	5,000.00	2,500.00
5191700 · Elections	5,000.00	2,500.00
Total 5215700 · Clerk	26,669.00	24,196.00
5253700 · Treasurer		
5253703 · Treasurer salary	17,270.00	17,270.00
Deputy Treasurer	1,000.00	1,000.00
5253727 · Treasurer supplies & expenses	2,000.00	2,000.00
Tax Collection Expense	3,000.00	3,000.00
Total 5253700 · Treasurer	23,270.00	23,270.00
5265000 · Building & Grounds		
5265728 · Maintenance & Utilities	4,500.00	6,000.00
5265925 · Cemetery care	200.00	200.00
5265980 · Building improvement & equipment	5,000.00	5,000.00
Total 5265000 · Building & Grounds	9,700.00	11,200.00
5301800 · Public Safety		
5301810 · Police services - County	0.00	0.00
5301811 · Police substation - Manchester	0.00	0.00
CERT Program	500.00	0.00
Neighbor Watch Program	500.00	0.00
5339727 · Fire protection billing expense	55,000.00	50,000.00
Total 5301800 · Public Safety	56,000.00	50,000.00
5400700 · Planning & zoning		
5400701 · Planning		
5400802 · Master Plan	3,000.00	500.00
5400727 · Planning comm. wage & expense	4,000.00	4,000.00
5400801 · PC Attorney Fees	1,000.00	500.00
5400803 · Planning consultant - on-going	10,000.00	10,000.00
Total 5400701 · Planning	18,000.00	15,000.00
5410726 · Zoning		
5410704 · Land Division Processing Fees	1,200.00	1,500.00
5410727 · Zoning ad.wage & expense	7,500.00	1,000.00
5411727 · Zon Bd of Appeals Expense	350.00	0.00
Total 5410726 · Zoning	9,050.00	2,500.00
Total 5400700 · Planning & zoning	27,050.00	17,500.00
5440000 · Public works		
5440846 · Road Improvements	30,000.00	30,000.00
5440847 · Drains at large	12,000.00	10,000.00
5440852 · Street lighting	3,000.00	3,200.00
Total 5440000 · Public works	45,000.00	43,200.00
Total Expense	255,237.00	237,117.00

5500000 · Contingencies	6,176.00	3,256.00
Net Income	0.00	0.00

		Treatment Plant							
		Building & Grounds			2,000.00			2,000.00	
		Chemicals			4,000.00			4,000.00	
		Diesel Fuel/Propane			1,000.00			1,000.00	
		Electricity			15,000.00			15,000.00	
		Equipment Repairs			5,000.00			7,500.00	
		Generator Maintenance			1,000.00			1,200.00	
		NPDES Permit			2,000.00			2,000.00	
		Phone Service			375.00			400.00	
		Plant Operator			31,200.00			31,200.00	
		Sludge Handling & Disposal			3,500.00			3,500.00	
		Supplies			300.00			300.00	
		Total Treatment Plant			65,375.00			68,100.00	0.00
		Total Expense			104,224.00		0.00	96,899.00	0.00
Net Ordinary Income									
					141,100.00		56,837.00	100,920.00	53,500.00
					Proposed 2014-2015		Proposed 2015-2016		
					Operation	Assessment	Operation	Assessment	
Other Income/Expense									
		Other Income							
		Other Int Income - UBT Debt						0.00	
		Total Other Income			0.00	0.00		0.00	0.00
		Debt Service							
		Washtenaw Cty Debt Svc				48,000.00			40,000.00
		Agent Fees				0.00			
		Interest				8,837.00			7,500.00
		Accounting				0.00			
		Washtenaw Cty Debt Svc -				0.00			
		Total Washtenaw Cty Debt Svc			0.00	56,837.00		0.00	47,500.00
		Operations Reserve							
		Total Other Expense			0.00	56,837.00			47,500.00
Net Other Income					0.00			0.00	0.00
		Debt Retirement Fund Transfer				0.00			
		Contingencies/Reserve			36,876.00	0.00		4,021.00	6,000.00
Net Income					0.00	0.00		0.00	0.00

Type	Date	Num	Name	Split	Amount
Check	02/06/2015	autopay	Paychex	5215727 · Clerk supplies & expense	-285.00
Check	02/13/2015	autopay	Frontier	5265728 · Maintenance & Utilities	-89.67
Check	02/13/2015	autopay	Detroit Edison Company - 67-069A	5440852 · Street lighting	-291.54
Check	02/13/2015	autopay	Consumers Energy	5265728 · Maintenance & Utilities	-108.26
Check	02/23/2015	online	Staples	5215727 · Clerk supplies & expense	-19.49
Check	03/01/2015	autopay	Cardmember Service	2050 · Comerica - Clerk/Treasurer	-128.93
Check	03/02/2015	autopay	Detroit Edison Company	5265728 · Maintenance & Utilities	-41.46
Check	03/05/2015	9140	Michigan Municipal League	Prepaid Insurance	-5,238.00
Check	03/05/2015	9141	Green Meadows Lawncare	snow plow services	-382.25
Check	03/05/2015	9142	21st Century Media - Michigan	printing & publishing	-269.38
Check	03/05/2015	9143	Manchester Township	5339727 · Fire protection billing expense	-3,736.38
Check	03/05/2015	9144	Western Washtenaw Construction Authority	5101727 · Township supplies & expenses	-106.80
Check	03/05/2015	9145	Lucas & Baker	legal services	-125.00
Check	03/05/2015	9146	Cash	5101727 · Township supplies & expenses	-42.27
Check	03/05/2015	9147	Calvin Messing	5209705 · Board of Review expenses	-105.09
Check	03/05/2015	9148	Steven Wahl	5209705 · Board of Review expenses	-30.51
Check	03/05/2015	online	Paychex	Feb 2015 payroll	-5,158.50
Check	03/05/2015	9149	Clayton or Mary Rider	assessing services	-1,875.03
					<u>-18,033.56</u>

	Apr 1, '14 - Mar 5, 15	Budget	\$ Over Budget
Income			
4402 · Property tax - operation	57,344	68,000	-10,656
4447 · Tax administration fee	23,921	25,000	-1,079
4448 · Tax collection fees	3,525	3,500	25
4460 · Township permits	5,698	1,500	4,198
4465 · Land division fees	575	400	175
4574 · Revenue sharing	106,102	125,263	-19,161
4601 · Fire charge collection	1,935	2,100	-165
4665 · Interest Income	336	400	-64
4671 · Other Income - Fund Balances	40,306	40,306	0
4672 · Other Income	1,371	250	1,121
4675 · Metro Auth.-restricted to roads	2,755	3,000	-245
4690 · Mineral Extraction License Fees	1,000	1,000	0
4700 · Election Reimbursement	96	0	96
Total Income	244,964	270,719	-25,755
Gross Profit	244,964	270,719	-25,755
Expense			
5101000 · Township Board			
5101703 · Trustee salary	4,400	4,800	-400
5101727 · Township supplies & expenses	570	600	-30
5101770 · Conferences & Training	198	750	-552
Total 5101000 · Township Board	5,168	6,150	-982
5171000 · Supervisor			
5171703 · Supervisor Salary	14,026	15,301	-1,275
5171727 · Supervisor Expense	32	500	-468
5209000 · Assessor			
5209705 · Board of Review expenses	1,519	1,500	19
5209805 · Assessor	18,900	18,622	278
5209810 · Assessor Expense	1,437	3,075	-1,638
Total 5209000 · Assessor	21,856	23,197	-1,341
Total 5171000 · Supervisor	35,914	38,998	-3,084
5173000 · Other General Government			
5173715 · Social Security	4,594	5,400	-806
5173801 · Attorney & Consulting Expenses	1,006	5,000	-3,994
5173802 · Audit fees	3,700	3,500	200
5173811 · Membership fees & dues	1,927	2,000	-73
5173890 · Newsletter (non-recyc)	0	300	-300
5173895 · Website Administrator	275	500	-225
5173912 · Insurance & Bonds	5,344	5,500	-156

	Apr 1, '14 - Mar 5, 15	Budget	\$ Over Budget
5173955 · Miscellaneous	0	200	-200
5174800 · Bank Fees	8	0	8
Total 5173000 · Other General Government	16,854	22,400	-5,546
5215700 · Clerk			
5173900 · Printing & publishing	713	1,000	-287
5174810 · Deputy Clerk	1,490	1,600	-110
5191727 · Election expense	4,142	5,000	-858
5215703 · Clerk salary	14,571	15,896	-1,325
5215727 · Clerk supplies & expense	2,981	3,200	-219
Total 5215700 · Clerk	23,897	26,696	-2,799
5253700 · Treasurer			
5253701 · Tax Collection Expense	1,286	3,000	-1,714
5253703 · Treasurer salary	15,831	17,270	-1,439
5253704 · Deputy Treasurer Wages	327	1,000	-673
5253727 · Treasurer supplies & expenses	1,338	2,000	-662
Total 5253700 · Treasurer	18,782	23,270	-4,488
5265000 · Building & Grounds			
5265728 · Maintenance & Utilities	6,734	4,500	2,234
5265925 · Cemetery care	47	200	-153
5265980 · Building improvement & equipmen	2,070	5,000	-2,930
Total 5265000 · Building & Grounds	8,851	9,700	-849
5301800 · Public Safety			
5301812 · CERT & Neighborhood Watch	0	1,000	-1,000
5339727 · Fire protection billing expense	36,305	55,000	-18,695
Total 5301800 · Public Safety	36,305	56,000	-19,695
5400700 · Planning & zoning			
5400701 · Planning			
5400727 · Planning comm. wage & expense	2,232	4,000	-1,768
5400801 · PC Attorney Fees	0	1,000	-1,000
5400802 · Master Plan	4,528	3,000	1,528
5400803 · Planning consultant - on-going	5,963	10,000	-4,037
Total 5400701 · Planning	12,723	18,000	-5,277
5410726 · Zoning			
5410704 · Land Division Processing Fees	1,250	1,200	50
5410727 · Zoning ad.wage & expense	5,570	7,500	-1,930
5411727 · Zon Bd of Appeals Expense	0	350	-350
Total 5410726 · Zoning	6,820	9,050	-2,230

	<u>Apr 1, '14 - Mar 5, 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Total 5400700 · Planning & zoning	19,543	27,050	-7,507
5440000 · Public works			
5440846 · Road Improvements	40,306	40,306	0
5440847 · Drains at large	5,672	12,000	-6,328
5440852 · Street lighting	2,915	3,000	-85
Total 5440000 · Public works	<u>48,893</u>	<u>55,306</u>	<u>-6,413</u>
5500000 · Contingencies	<u>0</u>	<u>5,149</u>	<u>-5,149</u>
Total Expense	<u>214,207</u>	<u>270,719</u>	<u>-56,512</u>
Net Income	<u><u>30,757</u></u>	<u><u>0</u></u>	<u><u>30,757</u></u>

Type	Date	Num	Name	Split	Amount
Check	02/09/2015	autopay	Frontier	Phone Service	-37.66
Check	02/27/2015	autopay	DTE Energy	Electricity	-1,375.69
Check	03/05/2015	1105	MML Liability Property Pool	Prepaid Insurance	-1,228.00
Check	03/05/2015	1106	Village of Manchester	Plant Operator	-2,600.00
Check	03/05/2015	1107	Lucas & Baker	legal services	-500.00
					<u>-5,741.35</u>

	Bond - Sewer		
	Apr 1, '14 - Mar 5, 15	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Connection Fees			
Easement Fee	0.00	0.00	0.00
Grinder Pump Reimb + 10%	0.00	0.00	0.00
Inspection Fee	0.00	0.00	0.00
Tap Fee	0.00	0.00	0.00
Total Connection Fees	0.00	0.00	0.00
Customer Finance Charge	0.00	0.00	0.00
Interest Income Master Account			
Interest Income Checking	0.00	0.00	0.00
Total Interest Income Master Account	0.00	0.00	0.00
Operation Maintenance Income	0.00	0.00	0.00
Special Assessment Payoff	5,878.73	0.00	5,878.73
Special Assessment Revenue	38,604.83	54,574.00	-15,969.17
Total Income	44,483.56	54,574.00	-10,090.44
Gross Profit	44,483.56	54,574.00	-10,090.44
Expense			
Bank Service Charges	0.00	0.00	0.00
Collection System			
Billing			
Billing Clerk	0.00	0.00	0.00
Billing Other	0.00	0.00	0.00
Office Supplies	0.00	0.00	0.00
Total Billing	0.00	0.00	0.00
Forcemains -Flushing & Disposal	0.00	0.00	0.00
Grinder Pump repairs	0.00	0.00	0.00
Total Collection System	0.00	0.00	0.00
Insurance	0.00	0.00	0.00
Legal & Professional			
Audit	0.00	0.00	0.00
Engineer	0.00	0.00	0.00
Legal Fees	0.00	0.00	0.00
Total Legal & Professional	0.00	0.00	0.00
Miscellaneous Expense	0.00	0.00	0.00
New Equipment	0.00	0.00	0.00
Treatment Plant			

Bond - Sewer

	Apr 1, '14 - Mar 5, 15	Budget	\$ Over Budget
Building & Grounds Maintenance	0.00	0.00	0.00
Chemicals	0.00	0.00	0.00
Diesel Fuel/Propane	0.00	0.00	0.00
Electricity	0.00	0.00	0.00
Equipment Repairs	0.00	0.00	0.00
Generator Maintenance Contract	0.00	0.00	0.00
NPDES Permit	0.00	0.00	0.00
Phone Service	0.00	0.00	0.00
Plant Operator	0.00	0.00	0.00
Sludge Handling & Disposal	0.00	0.00	0.00
Supplies	0.00	0.00	0.00
Total Treatment Plant	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Ordinary Income	44,483.56	54,574.00	-10,090.44
Other Income/Expense			
Other Income			
Due From County Del Tax/SA Roll	4,644.64		
O/M Fund Transfer	57,755.00		
Debt Retirement Fund Transfer	96,717.33	2,263.00	94,454.33
Total Other Income	<u>159,116.97</u>	<u>2,263.00</u>	<u>156,853.97</u>
Other Expense			
Washtenaw Cty Debt Svc			
Interest	8,836.67	8,837.00	-0.33
Principal	148,000.00	48,000.00	100,000.00
Total Washtenaw Cty Debt Svc	<u>156,836.67</u>	<u>56,837.00</u>	<u>99,999.67</u>
Total Other Expense	<u>156,836.67</u>	<u>56,837.00</u>	<u>99,999.67</u>
Net Other Income	<u>2,280.30</u>	<u>-54,574.00</u>	<u>56,854.30</u>
Net Income	<u><u>46,763.86</u></u>	<u><u>0.00</u></u>	<u><u>46,763.86</u></u>

	Operation - Sewer		
	Apr 1, '14 - Mar 5, 15	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Connection Fees			
Easement Fee	125.00	500.00	-375.00
Grinder Pump Reimb + 10%	4,094.60	4,000.00	94.60
Inspection Fee	75.00	500.00	-425.00
Tap Fee	11,845.00	23,000.00	-11,155.00
Total Connection Fees	16,139.60	28,000.00	-11,860.40
Customer Finance Charge	2,318.72	2,500.00	-181.28
Interest Income Master Account			
Interest Income Checking	9.23	0.00	9.23
Total Interest Income Master Account	9.23	0.00	9.23
Operation Maintenance Income	107,714.00	111,600.00	-3,886.00
Special Assessment Payoff	0.00	0.00	0.00
Special Assessment Revenue	0.00	0.00	0.00
Total Income	126,181.55	142,100.00	-15,918.45
Gross Profit	126,181.55	142,100.00	-15,918.45
Expense			
Bank Service Charges	10.00	0.00	10.00
Collection System			
Billing			
Billing Clerk	572.00	624.00	-52.00
Billing Other	0.00	100.00	-100.00
Office Supplies	96.34	400.00	-303.66
Total Billing	668.34	1,124.00	-455.66
Forcemains -Flushing & Disposal	725.00	500.00	225.00
Grinder Pump repairs	7,574.64	10,000.00	-2,425.36
Total Collection System	8,967.98	11,624.00	-2,656.02
Insurance	1,168.00	1,200.00	-32.00
Legal & Professional			
Audit	1,500.00	1,500.00	0.00
Engineer	1,415.00	1,500.00	-85.00
Legal Fees	1,492.50	2,000.00	-507.50
Total Legal & Professional	4,407.50	5,000.00	-592.50
Miscellaneous Expense	0.00	25.00	-25.00
New Equipment	303.90	20,000.00	-19,696.10
Treatment Plant			

Operation - Sewer

	Apr 1, '14 - Mar 5, 15	Budget	\$ Over Budget
Building & Grounds Maintenance	1,501.27	2,000.00	-498.73
Chemicals	3,329.55	4,000.00	-670.45
Diesel Fuel/Propane	367.51	1,000.00	-632.49
Electricity	13,066.69	15,000.00	-1,933.31
Equipment Repairs	7,919.32	5,000.00	2,919.32
Generator Maintenance Contract	1,148.46	1,000.00	148.46
NPDES Permit	1,950.00	2,000.00	-50.00
Phone Service	417.19	375.00	42.19
Plant Operator	28,600.00	31,200.00	-2,600.00
Sludge Handling & Disposal	2,472.80	3,500.00	-1,027.20
Supplies	0.00	300.00	-300.00
Total Treatment Plant	<u>60,772.79</u>	<u>65,375.00</u>	<u>-4,602.21</u>
Total Expense	<u>75,630.17</u>	<u>103,224.00</u>	<u>-27,593.83</u>
Net Ordinary Income	50,551.38	38,876.00	11,675.38
Other Income/Expense			
Other Income			
Due From County Del Tax/SA Roll			
O/M Fund Transfer			
Debt Retirement Fund Transfer	0.00	0.00	0.00
Total Other Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Other Expense			
Washtenaw Cty Debt Svc			
Interest	0.00	0.00	0.00
Principal	0.00	0.00	0.00
Total Washtenaw Cty Debt Svc	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Other Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Other Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Income	<u><u>50,551.38</u></u>	<u><u>38,876.00</u></u>	<u><u>11,675.38</u></u>

Ordinary Income/Expense

Income

Connection Fees

Easement Fee

Grinder Pump Reimb + 10%

Inspection Fee

Tap Fee

\$57,755 of \$69,600 transferred to debt

Total Connection Fees

Customer Finance Charge

Interest Income Master Account

Interest Income Checking

Total Interest Income Master Account

Operation Maintenance Income

Special Assessment Payoff

Special Assessment Revenue

Total Income

Gross Profit

Expense

Bank Service Charges

Collection System

Billing

Billing Clerk

Billing Other

Office Supplies

Total Billing

Forcemains -Flushing & Disposal

Grinder Pump repairs

Total Collection System

Insurance

Legal & Professional

Audit

Engineer

Legal Fees

Total Legal & Professional

Miscellaneous Expense

New Equipment

Treatment Plant

Building & Grounds Maintenance
Chemicals
Diesel Fuel/Propane
Electricity
Equipment Repairs
Generator Maintenance Contract
NPDES Permit
Phone Service
Plant Operator
Sludge Handling & Disposal
Supplies
Total Treatment Plant

Total Expense

Net Ordinary Income

Other Income/Expense

Other Income

Due From County Del Tax/SA Roll

O/M Fund Transfer

Debt Retirement Fund Transfer

Total Other Income

Other Expense

Washtenaw Cty Debt Svc

Interest

Principal

Total Washtenaw Cty Debt Svc

Total Other Expense

Net Other Income

Net Income

WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE MEETING

Tuesday, February 24, 2015 1:30pm- 3:30pm

Washtenaw County Learning Resource Center (LRC) Room B

AGENDA

- I. **Public Comment**
- II. **Announcements**
 - A. Fair Housing Center Breakfast – March 25
 - B. Sub-Recipient Monitoring
- III. **Minutes**
 - A. 1/27/15 Meeting Minutes – Review & Approval (**ACTION**)
- IV. **General Administration**
 - A. Summary of 2015 DRAFT Action Plan
 - B. Public Hearing for 2015 DRAFT Action Plan
 - C. Public Hearing for 2013 and 2014 Substantial Amendments
 - D. New Meeting Location for Urban County (**ACTION**)
 - E. US-23 Environmental Assessment (Discussion)
- V. **Adjournment**

Next Meeting: Tuesday March 24, 2015, 1:30 – 3:30pm, location TBD



WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE (UCEC) MEETING
Tuesday, February 24, 2015 1:30pm- 3:30pm

AGENDA SUMMARY

Fair Housing Center Breakfast – March 25

The Fair Housing Center of Southeastern Michigan is holding their annual Fair Housing Breakfast on March 25th at 8:30am at the Dahlmann Campus Inn in Ann Arbor. See attached poster for more information.

The Urban County purchased four tickets for the event. Please email Stephen Wade if you are interested in attending. We can purchase more tickets if there is demand.

The keynote speaker is Jason Reece from the Kirwan Center at Ohio State University. He is one of the national leaders in fair housing and equity policy and mapping. OCED is working with him on putting together an equity index/map for Washtenaw County.

Sub-Recipient Monitoring

As part of receiving HUD Entitlement Funding, it is required that OCED periodically monitor its sub-recipients. OCED will be monitoring its sub-recipients over the next few years to ensure compliance with CDBG and HOME regulations. Beginning in March, a number of sub-recipients will be receiving a letter from OCED stating that monitoring is occurring and requesting CDBG and HOME documentation. OCED will staff review the documentation and send a follow up a letter summarizing the review and articulating any potential recommendations to improve compliance procedures.

Existing sub-recipients include the Ann Arbor Housing Commission, Ypsilanti Housing Commission, Habitat for Humanity of Huron Valley, Avalon Housing, City of Ann Arbor, City of Ypsilanti, Pittsfield Township, Ypsilanti Township, Michigan Ability Partners, Superior Township.

Summary of DRAFT FY2015 Action Plan

2015 CDBG Funding

A summary of the 2015 Planned CDBG Activities is included in the agenda packet. Please note that the Action Plan summary in the agenda packet reflects the final HUD allocation number. The DRAFT Action Plan online still reflects the estimated HUD allocation.

Single Family Rehabilitation is 10% of CDBG plus unallocated funding. Single Family Rehabilitation Service Delivery is 8%. Priority Projects are 10%. Human Services are 15%. CDBG Administration is 2%. The infrastructure projects are based on jurisdictional allocations and were recommended by the local units of government.

2015 HOME RFP Funding Recommendations

A request for proposals (RFP) was issued to interested parties and the public to solicit proposals for the investment of Urban County funds in affordable housing projects in December of 2014 with proposals due on January 20th of 2015. Based on estimate of \$866,608 of HOME funds are awarded based upon this RFP process. We received proposals requesting project funding of over \$937,500.

Upon submission of proposals, a committee of Community and Economic Development staff reviewed the proposals, and scored each proposal utilizing the evaluation. A summary of this scoring is provided in the attached table. The following is a summary of the proposals, presented from the highest to lowest ranked, based on this scoring effort to date:

1. Ypsilanti-Washtenaw Housing Corporation – Rental Development – Parkridge Homes

The Ypsilanti Housing Commission (YHC) requested \$500,000 in HOME funds to support the redevelopment of the Parkridge Ypsilanti Housing Commission site into a newly configured Parkridge Homes development. The proposed

project results in the demolition of existing units and new construction of 86 units in duplex and townhome configurations and includes a new on-site community center.

The proposed project intends to apply a model to convert traditional public housing properties by leveraging private investment to provide necessary capital improvements and investments to improve the inventory, quality and sustainability of affordable units. The proposed development includes 8 barrier free units, helping disabled people live in a supportive physical environment. 26 units targeted to households below 30% of AMI, with the remaining units targeted to households at or below 50% of AMI.

Based on funds available, staff recommends funding this project at \$500,000 in 2015 HOME Funds. This amount is in addition to the 2014 funding award of \$415,000 for a total of \$915,000. Our funding contributions are 3% of the total development costs and support redevelopment of 86 units of affordable housing. Redeveloping these public housing units will have a profound impact on the quality of affordable units in the Housing Commission's portfolio.

2. Habitat for Humanity of Huron Valley – Downpayment Assistance to Homebuyers

Habitat for Humanity has requested an award of \$495,000. The request would provide an estimated \$16,500 in down payment assistance per homebuyer and a \$1,500 per unit developer fee for 30 households within County HOME eligible areas, an estimated project period of two years. Typical homebuyers are between 30-60% of AMI.

Staff recommends partial funding of this proposal to support an estimated 15 household units. This would result in an award of \$201,500, comprised of a combination of 2014 and 2015 HOME funds. The reduced funding from the request is based new HOME regulations that results in less down payment assistance predictability and the presence of existing contracts with the agency for similar funding (from 2015 RFP award). In addition, Habitat has \$543,000 in current contracts to support affordable housing.

3. Avalon Housing – Rental Rehabilitation - Arbordale Apartments

In 2014, Avalon Housing received \$415,000 for the rehabilitation of Arbordale Apartments, located in the City of Ann Arbor. Arbordale Apartments were constructed in 1957 and were rehabbed in 1999. Many of the building systems and components are nearing the end of useful life. The proposed project will rehabilitate the 39 affordable rental units, bringing them to high function and quality, and extending the ensured affordability. 12 of the units will be targeted to households with special needs, including homeless and chronically homeless persons, persons with addiction to alcohol and drugs, persons with chronic mental illness, persons with a long history of housing instability and evictions, and persons with other disabilities. These same units will be targeted to households at or below 30% of AMI and remaining units are targeted to households at or below 50% of AMI.

Avalon Housing submitted documentation to be considered a Community Housing Development Organization (CHDO). The proposed materials demonstrate compliance with CHDO requirements and accordingly, award of funds to this project will meet the Urban County requirement of designating 15% of all HOME funds to CHDO-sponsored projects. Based on funds available and CHDO project funding requirements, staff recommends funding this project at \$415,000 from 2013, 2014 and 2015 HOME sources to provide significant support for the project while minimizing any risk to the viability of overall project budget and funding. This action does not provide additional 2015 HOME funding to Avalon. It spreads the 2014 HOME funding over multiple years.

Additionally, as a CHDO project, staff recommends award of the HOME CHDO operating set-aside of an estimated \$43,330 to support implementation of this project and the ongoing viability of this CHDO agency.

These recommendations are reflected in the draft 2015 Action Plan that is included for Urban County Executive Committee Consideration. The Action Plan reflects approximately 5% on each project to provide project delivery support for that program/project. The funding recommendations represent actual proposed contract amounts to agencies. The Habitat project includes recommended funding from 2014 HOME funds. Staff will bring amendment to the 2014 Annual Action Plan to the March 24th meeting for action concurrent to the 2015 Annual Action Plan.

OCED staff asks the UCEC to review the proposed recommendations, address questions, and identify any additional information needs. UCEC action on the 2015 Annual Action Plan, inclusive of HOME project funding recommendations, will be requested at the March 24th UCEC Meeting.

Public Hearing for DRAFT 2015 FY2015 Action Plan

Pursuant to U.S. Department of Housing & Urban Development regulations, notice is hereby given by the Washtenaw County Office of Community and Economic Development that three public hearings will be held to solicit citizen input on the Draft Washtenaw Urban County 2015-16 Annual Action Plan. The Annual Action Plan identifies the specific projects and programs that the County intends to implement with CDBG, HOME and ESG funding during the period July 1, 2015 – June 30, 2016.

Beginning on February 12, 2015, residents and interested parties can obtain the draft plan by contacting Stephen Wade at (734) 544-3056 or wades@ewashtenaw.org, by downloading the plans from www.ewashtenaw.org/oced, or by [clicking here](#).

These hearings invite participation and/or written comments on the draft plan from any person having an interest, or their duly appointed representative, in the following Urban County jurisdictions: City of Ann Arbor, City of Saline, City of Ypsilanti, Ann Arbor Township, Bridgewater Township, Dexter Township, Lima Township, Manchester Township, Northfield Township, Pittsfield Township, Salem Township, Saline Township, Scio Township, Superior Township, Webster Township, York Township, Ypsilanti Township and Augusta Township. The public hearings will be held on:

Tuesday, February 24, 2015 at 1:30pm

Urban County Executive Committee Meeting
Learning Resource Center
4135 Washtenaw Avenue
Room B
Ann Arbor, MI 48107

Thursday, March 12, 2015 at 6:30pm

City of Ann Arbor Housing and Human Services Advisory Board
200 N. Main St.
Lower Level Conference Room
Ann Arbor, MI 48104

Wednesday, March 18, 2015 at 6:30pm

Washtenaw County Board of Commissioners Meeting
Washtenaw County Administration Building
Board of Commissioners Chamber
220 N. Main
Ann Arbor, MI 48104

A public comment period for the draft plan will begin on February 12, 2015 and end March 19, 2015. If you would like to submit comments or request additional information, contact Stephen Wade at wades@ewashtenaw.org or (734) 544-3056.

Public Hearing for FY2013 and FY2014 Substantial Amendments

Pursuant to U.S. Department of Housing & Urban Development regulations, notice is hereby given by the Washtenaw County Office of Community and Economic Development that one public hearing will be held to solicit citizen input on the Substantial Amendments to Washtenaw Urban County FY2013 and FY2014 Action Plans.

Habitat for Humanity of Huron Valley was awarded \$420,000 in HOME Funds (FY2013 and FY2014) for the Down Payment Assistance (DPA) program. Due to HUD regulatory changes, the DPA program is limited to the affordability gap

analysis of the specific transaction. The eligible buyer receives enough funding to fill the gap and the result is less subsidy/per transaction. Based on these factors, Habitat has a surplus of DPA funds to assist current buyers in their pipeline.

Habitat met with OCED staff and requested to switch the \$420,000 in DPA to the Acquisition, Development Resale (ADR) program. The County's ADR program provides up to \$37,500 in direct subsidy plus a 20% developer fee (\$7,500 - max). Utilizing the ADR program, Habitat would acquire a minimum of 9 homes, over an 18-month period, to purchase, rehabilitate and resell qualified buyers.

HUD expects grantees to develop housing with partners who have pre-determined buyers. HUD also requires that each unit is sold to an income-eligible buyer within 9 months of completion. To meet these requirements, Habitat provided documentation of eligible buyers on their waitlist and evidence of active recruitment efforts. Habitat will enter into lease-purchase agreements with eligible tenants/homebuyers for each unit not sold during the required period. Lastly, to encourage Habitat to find qualified buyers, OCED retains 50% of the developer fee until the unit is sold to an eligible buyer.

According to the Washtenaw Urban Citizen Participation Plan, a substantial amendment is defined as the addition of a new program or activity that has not been funded in the previous three program years or any change that is great than 20% of the fiscal year entitlement. Substantial amendments must provide a public comment period of no less than 30 days.

A public comment period for the Substantial Amendments will begin on February 12, 2015 and end March 19, 2015. If you would like to submit comments or request additional information, contact Stephen Wade at wades@ewashtenaw.org or (734) 544-3056.

This hearing invites participation and/or written comments on the Substantial Amendments from any person having an interest, or their duly appointed representative, in the following Urban County jurisdictions: City of Ann Arbor, City of Saline, City of Ypsilanti, Ann Arbor Township, Bridgewater Township, Dexter Township, Lima Township, Manchester Township, Northfield Township, Pittsfield Township, Salem Township, Saline Township, Scio Township, Superior Township, Webster Township, York Township, Ypsilanti Township, Augusta Township, and the Village of Manchester. The public hearing will be held on:

Tuesday, February 24, 2015 at 1:30pm

Urban County Executive Committee Meeting
Learning Resource Center
4135 Washtenaw Avenue
Room B
Ann Arbor, MI 48107

New Meeting Location for Urban County

Washtenaw County is scheduled to rehabilitate the LRC from mid-March through mid-July. The Urban County needs to find a new meeting location. The new location should have sufficient space, car parking and transit access, public access without going through security, and technology for making presentations.

The two County facilities that are possibilities are 200 N. Main, lower level conference room in Ann Arbor and OCED offices on the second floor of 415 W. Michigan Ave in Ypsilanti.

Motion: The UCEC approves 415 W. Michigan Ave, Ypsilanti as the new location for Urban County meetings beginning in March 2015.

US-23 Environmental Assessment (Discussion)

The Michigan Department of Transportation (MDOT) recently released an Environmental Assessment (EA) for US-23 Improvements.

Here is the project overview.

“In 2016-17, the Michigan Department of Transportation (MDOT) is proposing to make improvements to the busy US-23 corridor from the US-23/M-14 west interchange north to Silver Lake Road. The proposed work, which is being evaluated through an Environment Assessment study (EA), includes:

- Pavement repairs, including upgrading the median shoulder along US-23 between US-23/M-14 and Silver Lake Road;
- Bridge replacement at 6 Mile Road, 8 Mile Road and N. Territorial Road;
- Bridge repair at Joy Road and Warren Road;
- Ramp upgrades at N. Territorial Road, 6 Mile Road, 8 Mile Road and at M-36; and
- Installation of additional Intelligent Transportation System (ITS) hardware, including cameras and electronic message boards.

As part of the project, MDOT is proposing to put in place an active traffic management system along US-23 between US-23/M-14 west interchange and M-36 as a way to use innovative technology to manage peak-hour congestion. This system would utilize the upgraded median shoulders on US-23 to help improve traffic flow and increase safety along the corridor. Lane control signs would let drivers know when the system is active. The system would be monitored by MDOT’s Statewide Transportation Operations Center (STOC), through the use of expanded ITS technology and with assistance by the Freeway Courtesy Patrol (FCP).”

http://michigan.gov/mdot/0,4616,7-151-9621_11058-316825--,00.html

Here is an excerpt from the EA regarding their preferred alternative – Active Travel Management (ATM).

“This Alternative includes all the elements listed in the TSM Alternative, six crash investigation sites (CIS) and an active traffic management (ATM) system. The ATM includes dynamic shoulder use from the west US-23/M-14 interchange to south of the M-36 interchange, to relieve the directional peak period traffic congestion. The southbound (SB) shoulders will only be open to traffic during the typical AM peak period of 6:30 – 9AM. The northbound (NB) shoulders will only be open to traffic during the typical PM peak period of 3:30 – 7PM. The shoulders will be restricted to passenger vehicles and light-duty trucks. The shoulders will also be available for traffic diversion in the event of mainline incidents; such as, collisions, mechanical breakdowns, or when traffic meets congestion thresholds during off-peak hours due to special event traffic or seasonal fluctuations. This Alternative requires the reconfiguration of the 8 Mile Road interchange along with its bridge replacement due to the widening of the US-23 bridges over the railroad to accommodate the dynamic shoulder use configuration. It also requires the widening of the US-23 bridges over Barker Road to accommodate the dynamic shoulder use configuration.”

Public comment is open through March 17, 2015.

OCED staff will be writing a letter indicating the inconsistency of the MDOT recommendations with County adopted plans. This letter will be from the director of OCED, who is charged with carrying out existing plans. The letter is not on behalf of the Board of Commissioners (BOC) or any other local elected officials.

While peak hour congestion on US-23 is a problem, numerous studies have shown that adding more lanes or capacity to a road creates more traffic and congestion. Instead, creating more housing opportunities near jobs with transportation choices better supports many County adopted plans.

For example, the recommendations from the recently published and adopted “Housing Affordability and Economic Equity Analysis” are inconsistent with the MDOT recommendations. Transportation infrastructure investments are relevant to housing affordability and economic equity because transportation costs are the second largest item in a household’s budget, after housing costs. The report’s recommendations are to grow demand by working and college-educated households to live and reinvest in Ypsilanti, and to grow the supply of affordable non-student rental housing in Ann Arbor and Pittsfield. One of the tools for achieving these recommendations is to create a capital improvements plan that is geared towards quality of life urban amenities such as parks, plazas, transportation amenities including pedestrian facilities, bike lanes, new transit stops, etc. By investing in increasing road capacity and not these types of transportation amenities, households will have less money available for housing since their transportation costs will

increase as they spend more time driving and more money on car ownership (gas, insurance, maintenance, depreciating asset, etc.). Another tool identified in the plan is to develop more robust transit options including expanded bus services and potential BRT or light rail on major corridors as well as the creation of a complete network of walking and biking facilities. There are many potential transit and network investments that would better advance the recommendations of the “Housing Affordability and Economic Equity Analysis”.

OCED staff is informing the UCEC about this letter because the UCEC invests heavily in transportation infrastructure.

Additional Information

If you have any questions on any of the information included in this summary, or would like additional information, please contact Stephen Wade at (734) 544-3056 or wades@ewashtenaw.org.

FAIR HOUSING BREAKFAST

with
Jason Reece



Fair Housing Center
of Southeastern Michigan

23RD Anniversary

Wednesday, March 25, 2015

You are invited to attend:

A Fair Housing Breakfast with Jason Reece Wednesday, March 25th, 8:30 - 10:30 AM

Please join us at our [2nd Annual Fair Housing Breakfast](#) in downtown Ann Arbor. This event helps support our mission to end discrimination in housing and public accommodations and promote accessible, integrated communities.

We are delighted to have Jason Reece as our guest speaker. Jason is the Director of Research for the Kirwan Institute. His work focuses on issues related to community development, social equity in planning, civic engagement, and health equity.

The event is geared toward housing industry professionals (Realtors, apartment managers/owners, mortgage lenders, insurance brokers, attorneys, and other housing professionals), policy makers, and educators, but everyone is welcome.

Tickets available on [EventBrite](#).

Individual tickets are \$75 for members of the FHC, and \$50 for non-members. Tickets can be purchased on [EventBrite](#), or by sending in a check made out to the Fair Housing Center to PO BOX 7825, Ann Arbor, MI 48107, by March 19th.

Interested in Sponsorship? Want to check your membership status or [become a member now](#)? Visit our website at www.fhcmichigan.org, or contact Kristen at 1-877-979-FAIR, kcuhran@fhcmichigan.org.

View pictures from the [2014 Breakfast](#) in our 2014 newsletter.

The Fair Housing Center of Southeastern Michigan is a 501(c)3 nonprofit organization in good standing with the Internal Revenue Service. In accordance with IRS rules, we estimate that \$26.00 of each \$50.00 ticket and \$51.00 of each \$75.00 ticket is a tax-deductible contribution that directly benefits the FHC. \$24.00 of the price is the value of the meal served at the event.



WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE MEETING

Tuesday, January 27, 2015 1:30pm- 3:30pm
Washtenaw County Learning Resource Center (LRC)

Meeting Minutes

Members in Attendance: Ron Smith, Bridgewater Township; Mandy Grewal, Pittsfield Township; Ken Schwartz, Superior Township; Brenda Stumbo and Karen Lovejoy Roe, Ypsilanti Township; Yousef Rabhi, Washtenaw County; Linda TerHaar, City of Saline; Howard Fink, Northfield Township; Julie Grand and Chuck Warpehoski, City of Ann Arbor; Michael Moran, Ann Arbor Township; Cath Howard, Augusta Township; Harley Rider, Dexter Township

Communities Absent: Lima Township, Manchester Township, Salem Township, Saline Township, Scio Township, Webster Township, Village of Manchester, York Township, City of Ypsilanti

Staff Present: Brett Lenart, Stephen Wade, Mary Jo Callan

Meeting called to order: 1:37pm

I. Public Comments

There were no public comments.

II. Announcements

Lenart described the Washtenaw County Housing Affordability and Economic Equity Analysis. The report was released in January and presented to the Urban County in December. Staff will be providing a resolution to the Urban County in February to adopt the findings and recommendations of the report.

Lenart announced that the Point-In-Time (PIT) count was going to be happening on Wednesday. That is an annual effort to count all the homeless people in Washtenaw County. It is important for understanding the scale of the problem and for creating policies to end homelessness.

Callan told the Urban County about Washtenaw County receiving the Continuum of Care (CoC) award to help the Ann Arbor Housing Commission and Avalon provide permanent supportive housing. Supervisor Stumbo asked if those units were going to be in Ann Arbor. Callan said yes. Supervisor Moran asked for the definition of chronic homelessness. Wendy from Avalon said there are a couple of definitions. One of them is being homeless for a full year.

Urban County members introduced themselves for the sake of new members.

III. Minutes

Supervisor Grewal moved (support: Councilmember TerHaar) to approve the December 16, 2014 meeting minutes and the motion carried unanimously.

IV. General Administration

A. Habitat for Humanity program change

Wade summarized the Habitat for Humanity proposal program changes and substantial amendment process. There were no comments. The substantial amendment process will follow the 30-day comment period as the FY2015 Action Plan.

B. FY2015 Allocation Estimates

Wade summarized the FY2015 Action Plan timeline including public comment period, draft publication, and final vote. He also summarized how the annual allocation estimates are calculated.

Lenart noted that instead of the normal 15% for single family rehab, it is only 10% this year. There have been a higher number of projects but they came in at a lower cost. OCED is projecting a decline in the overall amount. Also, Augusta Township is new, while Manchester Village will be exiting the Urban County.

Trustee Howard asked how Augusta Township can access the funding.

Lenart said residents can go through OCED's intake process.

Supervisor Stumbo said that there are LMI areas in August Township.

Lenart said that both Salem Township and Northfield Township did surveys to qualify specific areas as LMI. He also said that staff needed estimates from jurisdictions about their projects by the end of next week to put in the draft Action Plan. The Community Development Needs form is important for justification to HUD about why specific projects were selected. The form helps identify community development needs and data supporting those identified needs.

Supervisor Stumbo asked if this is separate from Priority Projects. Lenart said yes.

Councilmember Grand asked how specific the form needed to be.

Callan encouraged members to be broad and inclusive so that they can address as many needs as possible.

Lenart asked the form to be submitted by the end of the week.

C. FY2015 Priority Projects

Wade described the different priority projects and the staff recommendations.

Supervisor Moran said that he thought Washtenaw Avenue sidewalk was the only priority project. *He offered a motion (support: Supervisor Schwartz) to only support the priority project.*

Manager Fink asked how we can expand priority projects to include smaller and more rural jurisdictions.

Supervisor Stumbo said that at the least meeting there was talk about how the Habitat for Humanity project was of regional significance.

Supervisor Smith supports the Habitat for Humanity project and thinks home ownership is very important.

Councilmember Warpehoski asked if the staff proposal is basically dividing funding between Ypsilanti Township's local allocation and the priority project. Staff said yes.

Lenart said staff made an early estimate that it will cost about \$850,000 to complete the sidewalk network on Washtenaw Avenue in Ypsilanti Township.

Supervisor Schwartz said that the Washtenaw Avenue sidewalk project is important but he would defer to Ypsilanti Township's wishes.

Supervisor Stumbo said that at the last Urban County she thought people agreed that Habitat for Humanity is good for the whole community. She wants to look for other funding for the sidewalk.

Commissioner Rabhi said that there was lots of discussion at the last Urban County meeting.

Councilmember Warpehoski offered an amendment to change the Ypsilanti Township sidewalk proposal (support: Supervisor Grewal) and move back to the staff recommendation.

Supervisor Moran doesn't think the Habitat for Humanity project meets the priority project criteria.

Councilmember Warpehoski withdrew his amendment.

Supervisor Stumbo asked why Habitat for Humanity was not regionally significant.

Commissioner Rabhi called for a vote on the motion on the table.

The motion to only approve the Washtenaw avenue sidewalk as the priority project failed by a voice vote.

Councilmember Warpehoski proposed to support the staff recommendation for priority projects (support: Supervisor Stumbo).

Councilmember Grand thinks the sidewalk project is important.

Supervisor Rider offered an amendment to add \$10,000 for community gardens.

Warpehoski asked if we were already at the full budget for priority projects.

Callan said that the Habitat proposal does have regional significance as it was a key recommendation out of the Housing Affordability study and other reports. Community gardens are important but would be more regionally significant if they were part of a group or system.

Manager Fink said that it is hard for rural communities to have regionally significant projects.

Councilmember TerHaar said that Saline's project was shifted to a different funding stream. It is very hard to determine eligibility. If the eligibility for community gardens is more difficult, maybe the timing isn't quite right.

Supervisor Grewal noted that the staff report says that staff is still validating eligibility.

Supervisor Rider withdrew his amendment.

Commissioner Rabhi appreciated Supervisor Moran bringing up his concerns about priority projects. The Urban County may need to re-write the specific definition of priority projects. He doesn't think it should be a competition for local projects.

Supervisor Smith doesn't think it is a problem to deviate from initial goals. He supports other jurisdictions because there aren't many poor households in his township.

Supervisor Schwartz noted that this was a good discussion. He thinks regional significance is really important. It is the Urban County, not the rural county.

Commissioner Rabhi said that the Urban County does represent rural townships. The path forward is one of collaboration.

Councilmember Warpehoski asked if the Habitat for Humanity is of regional significance. By supporting that project, it would mean \$40,000 less for Ann Arbor. He recognizes neighborhood stabilization as being important to Ann Arbor. Food security could become regionally significant with more detail.

Callan said that rural communities are important to Urban County. She thinks the Habitat proposal is regionally significant. Staff will continue to work with Manager Fink on a food proposal.

Trustee Howard said that she used to live in the City of Ypsilanti. She understands that everyone is committed to the place they represent. She is happy to hear people speak passionately for their communities.

Manager Fink agrees that the community garden project is not quite ready. As the Urban County thinks about regional significance, it should think a bit more broadly to include rural communities. It will be a challenge to support smaller projects.

Commissioner Rabhi called for a vote on Councilmember Warpehoski's motion. It passed unanimously.

D. Collect Non-Housing Community Development Needs Forms

This was discussed earlier in the meeting.

V. Adjournment

Meeting adjourned: 3:08 p.m.

DRAFT

Washtenaw Urban County 2015-16 Planned Activities DRAFT

2015-16 Allocations (Estimated)

Community Development Block Grant (CDBG)	\$	1,846,994
HOME Investment Partnership Program (HOME)	\$	866,608
Emergency Solutions Grant (ESG)	\$	163,362
TOTAL	\$	2,876,964

Community Development Block Grant (CDBG)

Activity	Agency	Jurisdiction	Allocation
Single Family Rehabilitation	OCED	All	\$ 252,245
Single Family Rehabilitation Service Delivery	OCED	All	\$ 147,760
Priority Project - Sidewalk Improvements	Pittsfield Township	Pittsfield Township	\$ 77,800
Priority Project - Energy Efficiency Improvements	Habitat for Humanity	Ypsilanti Township	\$ 106,899
Community Based Development Organization (CBDO)		City of Ann Arbor	\$ 100,000
Saline Area Social Service Building Improvements	Saline Area Social Service, Inc.	City of Saline	\$ 40,000
ADA Ramps	City of Ypsilanti	City of Ypsilanti	\$ 50,000
Demolition	City of Ypsilanti	City of Ypsilanti	\$ 7,646
Affordable Housing	City of Ann Arbor	City of Ann Arbor	\$ 181,038
Park Improvements	City of Ann Arbor	City of Ann Arbor	\$ 5,000
Washtenaw Avenue Sidewalk Improvements	Ypsilanti Township	Ypsilanti Township	\$ 60,258
Park Improvements	Ypsilanti Township	Ypsilanti Township	\$ 45,000
Sidewalk Improvements	Northfield Township	Northfield Township	\$ 12,202
Ypsilanti Township Community Center	Ypsilanti Township	Ypsilanti Township	\$ 31,355
Road Improvements - Panama	Superior Township	Superior Township	\$ 21,743
Washtenaw Avenue Sidewalk Improvements	Pittsfield Township	Pittsfield Township	\$ 61,600
Human Services		All	\$ 277,049
CDBG Administration	OCED	All	\$ 369,399
TOTAL			\$ 1,846,994

HOME Investment Partnership Program (HOME)

Activity	Agency	Jurisdiction	Allocation
HOME RFP	Owner, Rental, Cooperative		\$ 616,447
CHDO	Owner, Rental		\$ 127,500
CHDO Operating			\$ 36,000
HOME Administration	OCED	All	\$ 86,661
TOTAL			\$ 866,608

Emergency Solutions Grant (ESG)

Activity	Agency	Jurisdiction	Allocation
Homeless Prevention, Shelter & Rapid Re-Housing	OCED	All	\$ 151,927
ESG Administration	OCED	All	\$ 11,435
TOTAL			\$ 163,362

Scoring - Rental	Org. Status	CHDO Status	Prof. Qualific.	Popul. Target.	Financial	Impl. Proc.	Green Const.	Quality of Life	Prop. Mgmt. Plan.	Support. Svcs. On-site	Buyer Educ. Plan	Collaboration	Affirmative Marketing	CHDO Ops Unit points	Total Score	Maximum Score	% of Total Score	# of Units	HOME Price per Unit	Request	2015 HOME	Project Delivery Costs	Total Budget	Percent of HOME funds of total project	
Ypsilanti-Washtenaw Housing Corporation	16	N/A	24	12	33	25	22	8	9	15	N/A	N/A	N/A	N/A	164	245	67%	86	\$5,814	\$ 500,000	\$ 500,000	\$ 25,000	\$ 525,000	\$ 16,450,119	3%
Habitat For Humanity	4	N/A	18	N/A	17	26	21	N/A	N/A	N/A	14	16	5	N/A	121	200	61%	30	\$16,500	\$ 495,000	\$ 71,500	\$ 3,575	\$ 75,075	\$ 3,938,475	13%
Avalon Housing -CHDO Operating	N/A	15	15	N/A	N/A	N/A	N/A	N/A	20	N/A	N/A	N/A	N/A	41	91	N/A	N/A	N/A	\$ 42,500	\$ 43,330	-	\$ 43,330	\$ 122,658	35%	

NOTICE OF PUBLIC HEARINGS

Public Hearings on Washtenaw Urban County Draft 2015-16 Annual Action Plan

Pursuant to U.S. Department of Housing & Urban Development regulations, notice is hereby given by the Washtenaw County Office of Community and Economic Development that three public hearings will be held to solicit citizen input on the Draft Washtenaw Urban County 2015-16 Annual Action Plan. The Annual Action Plan identifies the specific projects and programs that the County intends to implement with CDBG, HOME and ESG funding during the period July 1, 2015 – June 30, 2016.

Beginning on February 12, 2015, residents and interested parties can obtain the draft plan by contacting Stephen Wade at (734) 544-3056 or wades@ewashtenaw.org or by downloading the plans from www.ewashtenaw.org/oced.

These hearings invite participation and/or written comments on the draft plan from any person having an interest, or their duly appointed representative, in the following Urban County jurisdictions: City of Ann Arbor, City of Saline, City of Ypsilanti, Ann Arbor Township, Bridgewater Township, Dexter Township, Lima Township, Manchester Township, Northfield Township, Pittsfield Township, Salem Township, Saline Township, Scio Township, Superior Township, Webster Township, York Township, Ypsilanti Township and Augusta Township. The public hearings will be held on:

Tuesday, February 24, 2015 at 1:30pm

Urban County Executive Committee Meeting
Learning Resource Center
4135 Washtenaw Avenue
Room B
Ann Arbor, MI 48107

Thursday, March 12, 2015 at 6:30pm

City of Ann Arbor Housing and Human Services Advisory Board
200 N. Main St.
Lower Level Conference Room
Ann Arbor, MI 48104

Wednesday, March 18, 2015 at 6:30pm

Washtenaw County Board of Commissioners Meeting
Washtenaw County Administration Building
Board of Commissioners Chamber
220 N. Main
Ann Arbor, MI 48104

A public comment period for the draft plan will begin on February 12, 2015 and end March 19, 2015. If you would like to submit comments or request additional information, contact Stephen Wade at wades@ewashtenaw.org or (734) 544-3056.

Mary Jo Callan, Director
Office of Community and Economic Development

The County of Washtenaw will provide the necessary auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seven (7) days notice to the County of Washtenaw. Individuals with disabilities requiring auxiliary aids or services should contact the County of Washtenaw by writing or calling the following: Human Resources; 220 North Main Street; P.O. Box 8645; Ann Arbor, Michigan 48107-8645. Phone (734) 994.2410, TDD (734) 994.1733.

NOTICE OF PUBLIC HEARING

Public Hearing on Substantial Amendments to Washtenaw Urban County FY2013 and FY2014 Action Plans

Pursuant to U.S. Department of Housing & Urban Development regulations, notice is hereby given by the Washtenaw County Office of Community and Economic Development that one public hearing will be held to solicit citizen input on the Substantial Amendments to Washtenaw Urban County FY2013 and FY2014 Action Plans.

Habitat for Humanity of Huron Valley was awarded \$420,000 in HOME Funds (FY2013 and FY2014) for the Down Payment Assistance (DPA) program. Due to HUD regulatory changes, the DPA program is limited to the affordability gap analysis of the specific transaction. The eligible buyer receives enough funding to fill the gap and the result is less subsidy/per transaction. Based on these factors, Habitat has a surplus of DPA funds to assist current buyers in their pipeline.

Habitat met with OCED staff and requested to switch the \$420,000 in DPA to the Acquisition, Development Resale (ADR) program. The County's ADR program provides up to \$37,500 in direct subsidy plus a 20% developer fee (\$7,500 - max). Utilizing the ADR program, Habitat would acquire a minimum of 9 homes, over an 18-month period, to purchase, rehabilitate and resell qualified buyers.

HUD expects grantees to develop housing with partners who have pre-determined buyers. HUD also requires that each unit is sold to an income-eligible buyer within 9 months of completion. To meet these requirements, Habitat provided documentation of eligible buyers on their waitlist and evidence of active recruitment efforts. Habitat will enter into lease-purchase agreements with eligible tenants/homebuyers for each unit not sold during the required period. Lastly, to encourage Habitat to find qualified buyers, OCED retains 50% of the developer fee until the unit is sold to an eligible buyer.

According to the Washtenaw Urban Citizen Participation Plan, a substantial amendment is defined as the addition of a new program or activity that has not been funded in the previous three program years or any change that is great than 20% of the fiscal year entitlement. Substantial amendments must provide a public comment period of no less than 30 days.

A public comment period for the Substantial Amendments will begin on February 12, 2015 and end March 19, 2015. If you would like to submit comments or request additional information, contact Stephen Wade at wades@ewashtenaw.org or (734) 544-3056.

This hearing invites participation and/or written comments on the Substantial Amendments from any person having an interest, or their duly appointed representative, in the following Urban County jurisdictions: City of Ann Arbor, City of Saline, City of Ypsilanti, Ann Arbor Township, Bridgewater Township, Dexter Township, Lima Township, Manchester Township, Northfield Township, Pittsfield Township, Salem Township, Saline Township, Scio Township, Superior Township, Webster Township, York Township, Ypsilanti Township, Augusta Township, and the Village of Manchester. The public hearing will be held on:

Tuesday, February 24, 2015 at 1:30pm
Urban County Executive Committee Meeting
Learning Resource Center
4135 Washtenaw Avenue
Room B
Ann Arbor, MI 48107

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