

BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES MEETING
THURSDAY, MARCH 4, 2021, 7:00 P.M.
BRIDGEWATER TOWNSHIP HALL
10990 CLINTON RD, MANCHESTER, MI 48158
VIA ELECTRONIC REMOTE ACCESS

AGENDA

- I. CALL TO ORDER / ESTABLISH QUORUM / PLEDGE ALLEGIANCE
- II. CITIZEN PARTICIPATION
- III. APPROVAL OF BOARD MEETING MINUTES – FEBRUARY 4, 2021
- IV. REVIEW AND APPROVE AGENDA
- V. UNFINISHED BUSINESS
 - A. Gerken Materials Inc. Reclamation Bond Evaluation - Update
- VI. PRESENTATION OF 2021-2022 FY GENERAL FUND BUDGET
 - A. Public Hearing
 - B. Township Officers Salary Resolutions
 - C. General Appropriations Act Resolution
 - D. Sewer Fund Budget
- VII. NEW BUSINESS
 - A. Approve Year-End General Fund Budget Amendments
 - B. Approval of Claims Listing for February 1, 2021 through February 28, 2021
 - C. Gerken Materials Inc. 2020 Annual Report – Beckett & Raeder Mining Review
 - D. Board of Review Guidelines for Poverty/Hardship Exemptions Resolution - Updated
 - E. Appointment of Douglas Parr as SESC Inspector & Plan Reviewer
 - F. Manchester First Robotics Run Manchester 2021 Proposal
- VIII. REPORTS & CORRESPONDANCE
 - A. Public Safety Report – Written report from Sheriff’s Department
 - B. Supervisor’s Report
 - C. Assessor’s Report
 - D. Clerk’s Report
 - E. Treasurer’s Report
 - F. Trustees’ Report
 - G. Broadband Task Force Report – Minutes included in Board packet
 - H. Zoning Administrator’s Report – Written report from Rodney Nanney
 - I. Planning Commission Report – Minutes included in Board packet
 - J. Farmland Preservation Board Report – No meeting in February
- IX. CITIZEN PARTICIPATION
- X. ADJOURNMENT

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

4-Feb-21 meeting called to order by Supervisor Fromhart at 7:08 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Faust; Trustee Fromhart; Trustee McQueer; Trustee Oliver; Trustee Ahrens

Absent: None

Citizen attendance: 3

II. CITIZEN PARTICIPATION

- None

III. APPROVAL OF MINUTES

- Motion to approve the 7-Jan-21 meeting minutes as amended – Ms. Faust; support – Mr. Oliver; vote – unanimous.

IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as presented – Mr. Oliver; support – Mr. Faust; vote – unanimous.

V. UNFINISHED BUSINESS

Gerken Material Inc. Reclamation Bond Evaluation- Update – Progressing.

VI. NEW BUSINESS

A. Approval of Claims Listing

- Motion to approve disbursements of \$21,884.73 for general operations and \$6,737.89 for sewer operations; total expenditure of \$28,622.62 for the month of January – Mr. Oliver; support – Mr. Faust; vote – unanimous.

B. MMLLPP Renewal Proposal 3/1/2021

- Motion to approve MMLLPP Renewal Proposal – Mr. Oliver; support – Ms. Ahrens; vote – unanimous.

C. 2021-2022 FY Budget Review

- Motion to set the public hearing date on the proposed general fund budget for 2021-2022 FY Budget Review for 4-Mar-21 – Ms. Fromhart; support – Mr. Oliver; vote – unanimous.
- Discussed ordinance to create a salary commission, agreed to present one next month.

VII. REPORTS AND CORRESPONDENCE

A. Public Safety Report

- A written report from the sheriff's department was submitted and is on record

B. Broadband Task Force Report

- No Report

C. Supervisor's Report

- See board packet.
- March BOR
 - 02-08-21 9-12p.m. & 1-4p.m.
 - 02-09-21 1-4p.m. & 6-9p.m.

Bridgewater Township Board of Trustees Minutes

D. Assessor's Report

- A written report from Ms. Rider was submitted and is on record

E. Clerk's Report

- Completed audit for State.
- Preparing for cleanup day.

F. Treasurer's Report

- A written report from Ms. Ahrens was submitted and is on record.

G. Trustees' Report

- Trustee Faust
- None
- Trustee Oliver
- None

H. Zoning Administrator's Report

- A written report from Mr. Nanney was submitted and is on record

I. Planning Commission

- Minutes from the Planning Commission were submitted and are on record.

J. Farmland Preservation Board Report

- No Quorum

VIII. CITIZEN PARTICIPATION

- None

IX. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 8:30p.m.

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

7-Jan-21 meeting called to order by Supervisor Fromhart at 7:05 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Faust; Trustee Fromhart; Trustee McQueer; Trustee Oliver; Trustee Ahrens

Absent: N/A

Citizen attendance: 0

II. CITIZEN PARTICIPATION

- None

III. APPROVAL OF MINUTES

- Motion to approve the meeting minutes as amended of 3-Dec-21– Mr. Fromhart; support – Mr. Oliver; vote – unanimous.

IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as presented – Mr. Faust; support – Mr. McQueer; vote – unanimous

V. UNFINISHED BUSINESS

A. Gerken Materials Inc. Reclamation Bond Evaluation

Discussed follow up with potential options to be discussed with Gerken Materials.

- Continuation with current bond amount
- Possible 3rd party recommendations

VI. NEW BUSINESS

A. River Raisin Watershed Council 2021 Membership dues

- Motion to approve \$167.00 for RRWC FY 2021 Membership Dues – Ms. Fromhart; support – Mr. Faust; vote – unanimous

B. Approval of Claims Listing

- Motion to approve disbursements of \$10,035.43 for general operations and \$7,965.97 for sewer operations; total expenditure of \$18,001.40 for the month of December – Mr. Fromhart; support – Mr. Faust; vote – unanimous

C. Board of Review Poverty/Hardship Exemptions Resolution

- Motion to approve 2021 Poverty/Hardship Exemption Resolution as presented – Ms. McQueer; support – Ms. Ahrens; vote – unanimous

VII. REPORTS AND CORRESPONDENCE

A. Public Safety Report

- A written report from the sheriff is included in the board packet

B. Supervisor's Report

- See board packet
- No signed contract from Hanson Trust

C. Assessor's Report

Bridgewater Township Board of Trustees Minutes

- None

D. Clerk's Report

- Discussed the Statewide Limited Audit for November 2020 election.
- Making plans to confirm QVF voter rolls.

E. Treasurer's Report

- Reported on Winter 2020 tax collection.

F. Trustees' Report

- Trustee Faust
 - Reported both units 107 & 108 at the Bridgewater Condominiums are now connected.
- Trustee Oliver
 - Reported on updates from WWCC

G. Zoning Administrator's Report

- A written report from Mr. Nanney is included in the board packet

H. Broadband Task Force Report

- None

I. Planning Commission

- No meeting was held due to COVID-19 restrictions.

J. Farmland Preservation Board Report

- None

VIII. CITIZEN PARTICIPATION

- A citizen commented on how well the elections were run None

IX. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 8:58 p.m.

BRIDGEWATER TOWNSHIP FY 2021-2022 GENERAL FUND PROPOSED BUDGET

	2nd Prior Year Actual	1st Prior Year Actual	Current Year Budget	Year to Date Actual	Proposed Estimated Budget	
	31-Mar-19	31-Mar-20	2020-2021	Apr 20 - Jan 21	2021 - 2022	
Income						
Clean-up Day Grant	\$ 2,399.00	\$ -	\$ 3,000.00	\$ 1,527.00	\$ 2,500.00	
Clean Up Donation	\$ 63.00	\$ 80.00	\$ 100.00	\$ 107.00	\$ 100.00	
4402 · Property tax - operation	\$ 76,861.00	\$ 79,408.00	\$ 81,070.00	\$ 36,035.00	\$ 82,000.00	
4447 · Tax administration fee	\$ 30,987.00	\$ 31,055.00	\$ 32,900.00	\$ 19,587.00	\$ 33,500.00	
4448 · Tax collection fees	\$ 2,417.00	\$ 3,555.00	\$ 4,500.00	\$ 3,355.00	\$ 3,500.00	
4460 · Township permits	\$ 50.00	\$ 1,050.00	\$ 300.00	\$ 500.00	\$ 500.00	
4465 · Land division fees	\$ 1,050.00	\$ 350.00	\$ 500.00	\$ 350.00	\$ 600.00	
4574 · Revenue sharing	\$ 142,603.00	\$ 150,008.00	\$ 147,042.00	\$ 125,658.00	\$ 151,577.00	4.9% inc
4600 · Collection Fee-Sewer Fund	\$ 862.00	\$ -	\$ 1,000.00		\$ 1,000.00	
4405 Fire Millage	\$ 78.00	\$ -	\$ -	\$ 2,629.00	\$ 50,763.00	
4665 · Interest Income	\$ 262.00	\$ 428.00	\$ 3,500.00	\$ 48.00	\$ 300.00	
4672 · Other Income	\$ 325.00	\$ 100.00	\$ 500.00	\$ -	\$ 200.00	
4675 · Metro Auth.-restricted to roads	\$ 3,208.00	\$ 3,410.00	\$ 3,400.00	\$ 3,739.00	\$ 3,800.00	
4700 · Election Reimbursement	\$ -	\$ 897.00	\$ -	\$ -	\$ -	
Total Income	\$ 261,165.00	\$ 270,341.00	\$ 277,812.00	\$ 193,535.00	\$ 330,340.00	
Gross Profit	\$ 261,165.00	\$ 270,341.00	\$ 277,812.00	\$ 193,535.00	\$ 330,340.00	
Expense						
5101000 · Township Board						
5101703 · Trustee salary	\$ 4,800.00	\$ 4,398.00	\$ 4,896.00	\$ 4,080.00	\$ 4,896.00	
5101727 · Township supplies & expenses	\$ 194.00	\$ 933.00	\$ 800.00	\$ -	\$ 684.00	
5101770 · Conferences & Training	\$ 273.00	\$ -	\$ 600.00	\$ -	\$ 500.00	
Total 5101000 · Township Board	\$ 5,267.00	\$ 5,331.00	\$ 6,296.00	\$ 4,080.00	\$ 6,080.00	
5171000 · Supervisor						
5171703 · Supervisor Salary	\$ 15,607.00	\$ 15,607.00	\$ 15,920.00	\$ 13,267.00	\$ 15,920.00	
5171727 · Supervisor Expense	\$ 191.00	\$ 216.00	\$ 1,000.00	\$ 86.00	\$ 1,000.00	

5209000 · Assessor						
5209705 · Board of Review expenses	\$ 1,233.00	\$ 1,582.00	\$ 1,600.00	\$ 1,075.00	\$ 1,700.00	
5209805 · Assessor Wages	\$ 20,800.00	\$ 20,800.00	\$ 20,800.00	\$ 17,350.00	\$ 22,800.00	contract yr
5209810 · Assessor Expense	\$ 3,739.00	\$ 2,331.00	\$ 2,800.00	\$ 1,469.00	\$ 2,800.00	
Total 5209000 · Assessor	<u>\$ 25,772.00</u>	<u>\$ 24,713.00</u>	<u>\$ 25,200.00</u>	<u>\$ 19,894.00</u>	<u>\$ 27,300.00</u>	
Total 5171000 · Supervisor	<u>\$ 41,570.00</u>	<u>\$ 40,536.00</u>	<u>\$ 42,120.00</u>	<u>\$ 33,247.00</u>	<u>\$ 44,220.00</u>	

5173000 · Other General Government						
5173715 · Social Security	\$ 4,855.00	\$ 4,789.00	\$ 5,000.00	\$ 3,771.00	\$ 5,000.00	
5173801 · Attorney & Consulting Expenses	\$ 1,493.00	\$ 253.00	\$ 4,500.00	\$ 938.00	\$ 2,000.00	
5173802 · Audit fees	\$ 4,335.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	
5173811 · Membership fees & dues	\$ 1,987.00	\$ 2,082.00	\$ 2,000.00	\$ 2,082.00	\$ 2,100.00	
5173895 · Website Administrator	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	
5173912 · Insurance & Bonds	\$ 4,986.00	\$ 5,881.00	\$ 6,000.00	\$ 5,259.00	\$ 6,500.00	
Total 5173000 · Other General Government	<u>\$ 18,156.00</u>	<u>\$ 18,505.00</u>	<u>\$ 23,000.00</u>	<u>\$ 17,550.00</u>	<u>\$ 21,100.00</u>	

5215700 · Clerk						
5173900 · Printing & publishing	\$ 401.00	\$ 194.00	\$ 800.00	\$ 495.00	\$ 400.00	
5174810 · Deputy Clerk	\$ 1,034.00	\$ 1,535.00	\$ 1,600.00	\$ 3,619.00	\$ 1,600.00	
5191727 · Election expense	\$ 3,361.00	\$ 3,721.00	\$ 6,500.00	\$ 4,891.00	\$ 2,000.00	
5215703 · Clerk salary	\$ 16,214.00	\$ 16,214.00	\$ 16,539.00	\$ 13,783.00	\$ 16,539.00	
5215727 · Clerk supplies & expense	\$ 2,187.00	\$ 3,063.00	\$ 3,200.00	\$ 2,483.00	\$ 3,200.00	
Total 5215700 · Clerk	<u>\$ 23,197.00</u>	<u>\$ 24,727.00</u>	<u>\$ 28,639.00</u>	<u>\$ 25,271.00</u>	<u>\$ 23,739.00</u>	

5253700 · Treasurer						
5253701 · Tax Collection Expense	\$ 2,248.00	\$ 1,749.00	\$ 2,500.00	\$ 1,655.00	\$ 2,500.00	
5253703 · Treasurer salary	\$ 17,615.00	\$ 17,615.00	\$ 17,967.00	\$ 14,973.00	\$ 17,967.00	
5253704 · Deputy Treasurer Wages	\$ 1,122.00	\$ 1,161.00	\$ 1,600.00	\$ 906.00	\$ 1,600.00	
5253727 · Treasurer supplies & expenses	\$ 2,247.00	\$ 1,543.00	\$ 2,000.00	\$ 331.00	\$ 2,000.00	
Total 5253700 · Treasurer	<u>\$ 23,232.00</u>	<u>\$ 22,068.00</u>	<u>\$ 24,067.00</u>	<u>\$ 17,865.00</u>	<u>\$ 24,067.00</u>	

5265000 · Building & Grounds						
5265728 · Maintenance & Utilities	\$ 6,251.00	\$ 5,789.00	\$ 7,000.00	\$ 5,035.00	\$ 7,000.00	
5265925 · Cemetery care	\$ 2,227.00	\$ 2,414.00	\$ 2,500.00	\$ 2,305.00	\$ 2,500.00	

5265980 · Building improvement & equipmen	\$ 1,174.00	\$ 385.00	\$ 500.00	\$ 1,084.00	\$ 1,000.00
Total 5265000 · Building & Grounds	\$ 9,652.00	\$ 8,588.00	\$ 10,000.00	\$ 8,424.00	\$ 10,500.00
5301800 · Public Safety					
5339727 · Fire protection billing expense	\$ 72,220.00	\$ 74,295.00	\$ 66,904.00	\$ 44,475.00	\$ 75,000.00
Total 5301800 · Public Safety	\$ 72,220.00	\$ 74,295.00	\$ 66,904.00	\$ 44,475.00	\$ 75,000.00
5400700 · Planning & zoning					
5400701 · Planning					
5400727 · Planning comm. wage & expense	\$ 4,481.00	\$ 4,162.00	\$ 5,700.00	\$ 1,400.00	\$ 5,700.00
5400802 · Master Plan		\$ -	\$ 500.00	\$ -	\$ -
5400803 · Planning consultant - on-going	\$ 6,736.00	\$ 6,824.00	\$ 7,000.00	\$ 3,145.00	\$ 7,000.00
5400806 · Farmland PB Consultant	\$ 480.00	\$ 1,080.00	\$ 1,000.00	\$ -	\$ -
5411810 · Conferences & Training	\$ 370.00	\$ -	\$ 500.00	\$ -	\$ 1,000.00
Total 5400701 · Planning	\$ 12,067.00	\$ 12,066.00	\$ 14,700.00	\$ 4,545.00	\$ 13,700.00
5410726 · Zoning					
5410704 · Land Division Processing Fees	\$ 1,525.00	\$ 1,450.00	\$ 1,700.00	\$ 1,125.00	\$ 1,700.00
5410727 · Zoning ad.wage & expense	\$ 8,169.00	\$ 7,455.00	\$ 7,500.00	\$ 6,200.00	\$ 7,500.00
5411727 · Zon Bd of Appeals Expense	\$ 498.00	\$ -	\$ 400.00	\$ -	\$ 400.00
Total 5410726 · Zoning	\$ 10,192.00	\$ 8,905.00	\$ 9,600.00	\$ 7,325.00	\$ 9,600.00
Total 5400700 · Planning & zoning	\$ 22,259.00	\$ 20,971.00	\$ 24,300.00	\$ 11,870.00	\$ 23,300.00
5440000 · Public works					
5440846 · Road Improvements	\$ 27,143.00	\$ 50,006.00	\$ 35,000.00	\$ 16,831.00	\$ 40,000.00
5440847 · Drains at large	\$ 7,592.00	\$ 19,295.00	\$ 10,000.00	\$ -	\$ 54,834.00
5440849 · Clean-up Day	\$ 2,399.00	\$ 1,901.00	\$ 2,986.00	\$ 1,969.00	\$ 2,500.00
5440852 · Street lighting	\$ 3,570.00	\$ 3,843.00	\$ 4,000.00	\$ 3,977.00	\$ 4,500.00
Total 5440000 · Public works	\$ 40,704.00	\$ 75,045.00	\$ 51,986.00	\$ 22,777.00	\$ 101,834.00
5500000 · Contingencies	\$ -	\$ 500.00	\$ 500.00	\$ -	\$ 500.00
Total Expense	\$ 256,257.00	\$ 290,566.00	\$ 277,812.00	\$ 185,559.00	\$ 330,340.00
Net Income	\$ 4,908.00	\$ (20,225.00)	\$ -	\$ 7,976.00	\$ -

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES
A RESOLUTION TO ESTABLISH SUPERVISOR'S SALARY
RESOLUTION NUMBER 2021-02**

WHEREAS, the property owners of Bridgewater Township have elected a Board of Trustees consisting of a Supervisor, a Clerk, a Treasurer, and two Trustees; and,

WHEREAS, the Bridgewater Township Board of Trustees have been elected by the property owners of the Township to discharge the statutory duties inherent in those offices; and,

WHEREAS, the members of the Bridgewater Township Board of Trustees may be reasonably compensated for discharging those duties;

NOW, THEREFORE WE RESOLVE that the Bridgewater Township Supervisor's salary for 2021-2022 be established as \$15,920.

Motion made by Trustee _____ and seconded by Trustee _____ to adopt the above Resolution.

Upon roll-call vote, the following members voted:

AYE:
NAY:

ABSTAIN:
ABSENT:

Supervisor declared Resolution Number 2021-02 to establish the Bridgewater Township Supervisor's salary for 2021-2022 as \$15,920 duly adopted.

Certification:

I, Michelle McQueer, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on March 4, 2021, the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Michelle McQueer
Bridgewater Township Clerk

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES
A RESOLUTION TO ESTABLISH CLERK'S SALARY
RESOLUTION NUMBER 2021-03**

WHEREAS, the property owners of Bridgewater Township have elected a Board of Trustees consisting of a Supervisor, a Clerk, a Treasurer, and two Trustees; and,

WHEREAS, the Bridgewater Township Board of Trustees have been elected by the property owners of the Township to discharge the statutory duties inherent in those offices; and,

WHEREAS, the members of the Bridgewater Township Board of Trustees may be reasonably compensated for discharging those duties;

NOW, THEREFORE WE RESOLVE that the Bridgewater Township Clerk's salary for 2021-2022 be established as \$16,539.

Motion made by Trustee _____ and seconded by Trustee _____ to adopt the above Resolution.

Upon roll-call vote, the following members voted:

AYE:
NAY:

ABSTAIN:
ABSENT:

Supervisor declared Resolution Number 2021-03 to establish the Bridgewater Township Clerk's salary for 2021-2022 as \$16,539 duly adopted.

Certification:

I, Michelle McQueer, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on March 4, 2021, the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Michelle McQueer
Bridgewater Township Clerk

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES
A RESOLUTION TO ESTABLISH TREASURER'S SALARY
RESOLUTION NUMBER 2021-04**

WHEREAS, the property owners of Bridgewater Township have elected a Board of Trustees consisting of a Supervisor, a Clerk, a Treasurer, and two Trustees; and,

WHEREAS, the Bridgewater Township Board of Trustees have been elected by the property owners of the Township to discharge the statutory duties inherent in those offices; and,

WHEREAS, the members of the Bridgewater Township Board of Trustees may be reasonably compensated for discharging those duties;

NOW, THEREFORE WE RESOLVE that the Bridgewater Township Treasurer's salary for 2021-2022 be established as \$17,967.

Motion made by Trustee _____ and seconded by Trustee _____ to adopt the above Resolution.

Upon roll-call vote, the following members voted:

AYE:
NAY:

ABSTAIN:
ABSENT:

Supervisor declared Resolution Number 2021-04 to establish the Bridgewater Township Treasurer's salary for 2021-2022 as \$17,967 duly adopted.

Certification:

I, Michelle McQueer, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on March 4, 2021, the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Michelle McQueer
Bridgewater Township Clerk

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES
A RESOLUTION TO ESTABLISH TRUSTEES' SALARY
RESOLUTION NUMBER 2021-05**

WHEREAS, the property owners of Bridgewater Township have elected a Board of Trustees consisting of a Supervisor, a Clerk, a Treasurer, and two Trustees; and,

WHEREAS, the Bridgewater Township Board of Trustees have been elected by the property owners of the Township to discharge the statutory duties inherent in those offices; and,

WHEREAS, the members of the Bridgewater Township Board of Trustees may be reasonably compensated for discharging those duties;

NOW, THEREFORE WE RESOLVE that the Bridgewater Township Trustees' salary for 2021-2022 be established as \$4,896.

Motion made by Trustee _____ and seconded by Trustee _____ to adopt the above Resolution.

Upon roll-call vote, the following members voted:

AYE:
NAY:

ABSTAIN:
ABSENT:

Supervisor declared Resolution Number 2021-05 to establish the Bridgewater Township Trustees' salary for 2021-2022 as \$4,896 duly adopted.

Certification:

I, Michelle McQueer, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on March 4, 2021, the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Michelle McQueer
Bridgewater Township Clerk

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES
A RESOLUTION TO ADOPT GENERAL APPROPRIATIONS ACT
RESOLUTION NUMBER 2021-06**

A resolution to establish a General Appropriations Act for Bridgewater Township; to define the powers and duties of the Bridgewater Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Bridgewater Township resolves:

Section 1: Title

This resolution shall be known as the Bridgewater Township General Appropriations Act.

Section 2: Chief Administrative Officer

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on February 15, 2021 and a public hearing on the proposed budget was held on March 4, 2021.

Section 5: Estimated Revenues

Estimated township general fund revenues for fiscal year 2021-2022, including an allocated millage of **1.31830 mills**; and various miscellaneous revenues shall total \$330,340.00.

Section 6: Millage Levy

The Bridgewater Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to **1.31830 mills** as authorized under state law and approved by the electorate.

Section 7: Estimated Expenditures

Estimated township general fund expenditures for fiscal year 2021-2021 for the various township activities (cost centers) are as follows:

510-1000	Township Board	\$ 6080.00
517-1000	Supervisor & Assessor	\$ 44,220.00
571-3000	Other General Government	\$ 21,100.00
521-5700	Clerk	\$ 23,739.00

525-3700	Treasurer	\$ 24,067
526-5000	Building & Grounds	\$ 10,500
530-1800	Public Safety	\$ 75,000
540-0700	Planning & Zoning	\$ 23,300
544-0000	Public Works	\$ 101,834.00
550-0000	Contingencies	\$ 500.00

For total estimated expenditures of \$330,340.00.

Section 8: Adoption of Budget by Reference

The general fund budget of Bridgewater Township is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this Act.

Section 9: Adoption of Budget by Cost Center

The Board of Trustees of Bridgewater Township adopts the 2021-2022 fiscal year general fund budget by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

Section 10: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any town order for expenditures that exceed appropriations.

Section 11: Periodic Fiscal Reports

The fiscal officer shall transmit to the board at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations, including, but not limited to:

- a. a summary statement of the actual financial condition of the general fund at the end of the previous quarter (month);
- b. a summary statement showing the receipts and expenditures and encumbrances for the previous quarter (month) and for the current fiscal year to the end of the previous quarter (month);
- c. a detailed list of:
 - i. expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; the balance of estimated revenues to be collected in the then current fiscal year; and any revisions in revenue estimates resulting from collection experience to date.
 - ii. for each cost center: the amount appropriated; the amount charged to each

appropriation in the previous quarter (month) for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revisions in the estimate of expenditures.

Section 12: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 13: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 14: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in P.A. 621 (1978).

Section 15: Board Adoption

Motion made by _____, seconded by _____ to adopt the foregoing resolution.

Upon roll call vote, the following voted:

AYE:

ABSTAIN:

NAY:

ABSENT:

The Supervisor declared the motion carried and Resolution Number 2021-06 duly adopted.

Certification:

I, Michelle McQueer, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on March 4, 2021 the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Michelle McQueer
Bridgewater Township Clerk

Bridgewater Township Sewer Operation Profit & Loss Budget vs. Actual April 2016 through March 2017

	2nd Prior Year Actual	1st Prior Year Actual	Current Year Budget	Year to Date Actual	Proposed Estimated Budget
	31-Mar-19	31-Mar-20	2020 -2021	Apr '20 - Feb 21	2021 -2022
Income					
Connection Fees - Easement		\$ 250.00		\$ 125.00	
Connection Fees-Grinder Pumps+10%		\$ 8,189.20		\$ 8,189.20	
Inspection Fees		\$ 150.00		\$ 150.00	
Tap Fees		\$ 44,029.90		\$ 44,029.90	\$ -
Grinder Pump Repair Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -
Customer Finance Charge	\$ 88.38				\$ -
Interest Income					
Interest Income-Master Acct	\$ 149.10	\$ 178.46	\$ 150.00	\$ 37.44	\$ 150.00
Miscellaneous Income	\$ 190.32				
Operation Maintenance Income	\$ 101,900.00	\$ 104,200.00	\$ 101,500.00	\$ 94,610.00	\$ 100,000.00
Special Assessment Payoff					
Special Assessment Revenue					
Total Income	\$ 102,327.80	\$ 156,997.56	101,650.00	147,141.54	\$ 100,150.00
Expense					
Collection System					
Billing					
Billing Clerk	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 700.00	1,200.00
Office Supplies	\$ 150.00	\$ 208.50	\$ 200.00	\$ -	200.00
Total Billing	\$ 1,350.00	\$ 1,408.50	\$ 1,400.00	\$ 700.00	1,400.00
Forcemains -Flushing & Disposal	\$ -	\$ -	\$ 1,000.00	\$ -	1,000.00
Collection System Equip Repairs	\$ 1,255.00		\$ 3,000.00	\$ -	3,500.00
Grinder Pump repairs	\$ 6,503.00	\$ 21,797.54	\$ 10,000.00	\$ 8,154.89	10,000.00
Miss Dig Locator Service	\$ 5,043.00	\$ 2,234.91	\$ 4,500.00	\$ 2,004.82	3,000.00
New Grinders		\$ 217.50			

Bridgewater Township Sewer Operation Profit & Loss Budget vs. Actual

April 2016 through March 2017

		31-Mar-19	31-Mar-20	2020 -2021	Apr '20 - Feb 21	2021 -2022
Total Collection System	\$	14,151.00	\$ 25,658.45	\$ 19,900.00	\$ 10,859.71	18,900.00
Insurance	\$	1,135.00	\$ 3,214.00	\$ 1,500.00	\$ 1,379.00	3,300.00
Legal & Professional						
Audit	\$	1,550.00	\$ 1,300.00	\$ 1,500.00	\$ 1,300.00	1,500.00
Engineer				\$ 1,000.00	\$ -	250.00
Legal Fees	\$	30.00	\$ 195.00	\$ 500.00		250.00
Total Legal & Professional	\$	1,580.00	\$ 1,495.00	3,000.00	1,300.00	2,000.00
Miscellaneous Expense			\$ 7,718.00			
New Equipment			\$ 1,835.68			
Treatment Plant						
Building & Grounds Maintenance	\$	2,125.00	\$ 1,635.00	2,500.00	1,989.75	2,500.00
Chemicals	\$	3,523.00	\$ 4,782.60	4,500.00	4,995.89	6,000.00
Diesel Fuel/Propane	\$	707.00	\$ 289.95	800.00	733.09	800.00
Electricity	\$	19,243.00	\$ 19,817.20	20,000.00	16,909.21	20,000.00
Equipment Repairs	\$	3,697.00	\$ 1,351.51	4,000.00	2,918.46	3,050.00
Generator Maintenance Contract	\$	934.00	\$ 968.36	1,000.00	973.70	1,000.00
NPDES Permit	\$	1,950.00	\$ 1,950.00	2,000.00	2,395.20	2,400.00
Phone Service	\$	507.00	\$ 577.55	600.00	877.70	900.00
Plant Operator	\$	35,400.00	\$ 38,942.00	33,600.00	25,767.28	34,300.00
Sludge Handling & Disposal	\$	3,175.00	\$ 4,616.93	4,500.00	750.00	4,500.00
Supplies	\$	570.00	\$ 601.97	500.00	108.18	500.00
Total Treatment Plant	\$	71,831.00	\$ 75,533.07	\$ 74,000.00	\$ 58,418.46	\$ 75,950.00
 Total Expense	 \$	 88,697.00	 \$ 115,454.20	 \$ 98,400.00	 \$ 71,957.17	 \$ 100,150.00
 Net Income	 \$	 13,630.80	 \$ 41,543.36	 \$ 3,250.00	 \$ 75,184.37	 \$ -

Bridgewater Township Sewer Operation
Profit & Loss Budget vs. Actual
April 2016 through March 2017

<u>31-Mar-19</u>	<u>31-Mar-20</u>	<u>2020 -2021</u>	<u>Apr '20 - Feb 21</u>	<u>2021 -2022</u>
------------------	------------------	-------------------	-------------------------	-------------------

Budget does not include new sewer connections.

* Budget does not include cost for new equipment as this is recorded as an asset on balance sheet and then depreciated.

* Budget does not include depreciation expense

Bridgewater Township

Profit & Loss Budget vs. Actual

April 2020 through March 2021

	2020 - 2021				
	Year End				
	Apr '20 - Feb 21	Budget	\$ Over Budget	Adjustment	Amended Budget
Clean-up Day Grant	\$ 1,527.00	\$ 3,000.00	\$ (1,473.00)	\$ (1,473.00)	\$ 1,527.00
Clean Up Donation	\$ 107.00	\$ 100.00	\$ 7.00	\$ 7.00	\$ 107.00
4402 · Property tax - operation	\$ 67,623.00	\$ 81,070.00	\$ (13,447.00)	\$ -	\$ 81,070.00
4405 · Property tax - fire millage	\$ 9,637.00			\$ 5,363.00	\$ 15,000.00
4447 · Tax administration fee	\$ 25,144.00	\$ 32,900.00	\$ (7,756.00)	\$ -	\$ 32,900.00
4448 · Tax collection fees	\$ 3,405.00	\$ 4,500.00	\$ (1,095.00)	\$ -	\$ 4,500.00
4460 · Township permits	\$ 500.00	\$ 300.00	\$ 200.00	\$ 200.00	\$ 500.00
4465 · Land division fees	\$ 350.00	\$ 500.00	\$ (150.00)	\$ -	\$ 500.00
4574 · Revenue sharing	\$ 125,658.00	\$ 147,042.00	\$ (21,384.00)	\$ -	\$ 147,042.00
4600 · Collection Fee-Sewer Fund	\$ -	\$ 1,000.00	\$ (1,000.00)	\$ -	\$ 1,000.00
4665 · Interest Income	\$ 58.00	\$ 3,500.00	\$ (3,442.00)	\$ -	\$ 3,500.00
4672 · Other Income	\$ -	\$ 500.00	\$ (500.00)	\$ (500.00)	\$ -
4675 · Metro Auth.-restricted to roads	\$ 3,739.00	\$ 3,400.00	\$ 339.00	\$ 339.00	\$ 3,739.00
	<u>\$ 237,748.00</u>	<u>\$ 277,812.00</u>	<u>\$ (40,064.00)</u>	<u>\$ 3,936.00</u>	<u>\$ 291,385.00</u>
	\$ 237,748.00	\$ 277,812.00	\$ (40,064.00)	\$ 3,936.00	\$ 291,385.00
5101000 · Township Board					
5101703 · Trustee salary	\$ 4,488.00	\$ 4,896.00	\$ (408.00)	\$ -	\$ 4,896.00
5101727 · Township supplies & expenses	\$ 159.00	\$ 800.00	\$ (641.00)	\$ -	\$ 800.00
5101770 · Conferences & Training	\$ -	\$ 600.00	\$ (600.00)	\$ (600.00)	\$ -
Total 5101000 · Township Board	<u>\$ 4,647.00</u>	<u>\$ 6,296.00</u>	<u>\$ (1,649.00)</u>	<u>\$ (600.00)</u>	<u>\$ 5,696.00</u>
5171000 · Supervisor					
5171703 · Supervisor Salary	\$ 14,593.00	\$ 15,920.00	\$ (1,327.00)	\$ -	\$ 15,920.00
5171727 · Supervisor Expense	\$ 86.00	\$ 1,000.00	\$ (914.00)	\$ (500.00)	\$ 500.00
5209000 · Assessor					
5209705 · Board of Review expenses	\$ 1,075.00	\$ 1,600.00	\$ (525.00)	\$ -	\$ 1,600.00
5209805 · Assessor Wages	\$ 19,075.00	\$ 20,800.00	\$ (1,725.00)	\$ -	\$ 20,800.00
5209810 · Assessor Expense	\$ 1,525.00	\$ 2,800.00	\$ (1,275.00)	\$ -	\$ 2,800.00
Total 5209000 · Assessor	<u>\$ 21,675.00</u>	<u>\$ 25,200.00</u>	<u>\$ (3,525.00)</u>	<u>\$ -</u>	<u>\$ 25,200.00</u>

Bridgewater Township

Profit & Loss Budget vs. Actual

April 2020 through March 2021

	Year End				
	Apr '20 - Feb 21	Budget	\$ Over Budget	Adjustment	Amended Budget
Total 5171000 · Supervisor	\$ 36,354.00	\$ 42,120.00	\$ (5,766.00)	\$ (500.00)	\$ 41,620.00
5173000 · Other General Government					
5173715 · Social Security	\$ 4,153.00	\$ 5,000.00	\$ (847.00)	\$ -	\$ 5,000.00
5173801 · Attorney & Consulting Expenses	\$ 938.00	\$ 4,500.00	\$ (3,562.00)	\$ (2,000.00)	\$ 2,500.00
5173802 · Audit fees	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
5173811 · Membership fees & dues	\$ 2,082.00	\$ 2,000.00	\$ 82.00	\$ 82.00	\$ 2,082.00
5173895 · Website Administrator	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ 500.00
5173912 · Insurance & Bonds	\$ 5,259.00	\$ 6,000.00	\$ (741.00)	\$ (741.00)	\$ 5,259.00
Total 5173000 · Other General Government	\$ 17,932.00	\$ 23,000.00	\$ (5,068.00)	\$ (2,659.00)	\$ 20,341.00
5215700 · Clerk					
5173900 · Printing & publishing	\$ 495.00	\$ 800.00	\$ (305.00)		\$ 800.00
5174810 · Deputy Clerk	\$ 3,619.00	\$ 1,600.00	\$ 2,019.00	\$ 2,019.00	\$ 3,619.00
5191727 · Election expense	\$ 4,324.00	\$ 6,500.00	\$ (2,176.00)	\$ (2,176.00)	\$ 4,324.00
5215703 · Clerk salary	\$ 15,161.00	\$ 16,539.00	\$ (1,378.00)	\$ -	\$ 16,539.00
5215727 · Clerk supplies & expense	\$ 3,443.00	\$ 3,200.00	\$ 243.00	\$ 500.00	\$ 3,700.00
Total 5215700 · Clerk	\$ 27,042.00	\$ 28,639.00	\$ (1,597.00)	\$ 343.00	\$ 28,982.00
5253700 · Treasurer					
5253701 · Tax Collection Expense	\$ 1,655.00	\$ 2,500.00	\$ (845.00)	\$ -	\$ 2,500.00
5253703 · Treasurer salary	\$ 16,470.00	\$ 17,967.00	\$ (1,497.00)	\$ -	\$ 17,967.00
5253704 · Deputy Treasurer Wages	\$ 906.00	\$ 1,600.00	\$ (694.00)	\$ -	\$ 1,600.00
5253727 · Treasurer supplies & expenses	\$ 1,319.00	\$ 2,000.00	\$ (681.00)	\$ -	\$ 2,000.00
Total 5253700 · Treasurer	\$ 20,350.00	\$ 24,067.00	\$ (3,717.00)	\$ -	\$ 24,067.00
5265000 · Building & Grounds					
5265728 · Maintenance & Utilities	\$ 6,042.00	\$ 7,000.00	\$ (958.00)	\$ 1,000.00	\$ 8,000.00
5265925 · Cemetery care	\$ 2,305.00	\$ 2,500.00	\$ (195.00)	\$ (195.00)	\$ 2,305.00
5265980 · Building improvement & equipmen	\$ 1,084.00	\$ 500.00	\$ 584.00	\$ 700.00	\$ 1,200.00
Total 5265000 · Building & Grounds	\$ 9,431.00	\$ 10,000.00	\$ (569.00)	\$ 1,505.00	\$ 11,505.00
5301800 · Public Safety					
5339727 · Fire protection billing expense	\$ 44,475.00	\$ 66,904.00	\$ (22,429.00)	\$ -	\$ 66,904.00
Total 5301800 · Public Safety	\$ 44,475.00	\$ 66,904.00	\$ (22,429.00)	\$ -	\$ 66,904.00
5400700 · Planning & zoning					
5400701 · Planning					

Bridgewater Township Profit & Loss Budget vs. Actual April 2020 through March 2021

	Year End				
	Apr '20 - Feb 21	Budget	\$ Over Budget	Adjustment	Amended Budget
5400727 · Planning comm. wage & expense	\$ 1,675.00	\$ 5,700.00	\$ (4,025.00)	\$ (2,700.00)	\$ 3,000.00
5400801 · PC Attorney Fees	\$ -	\$ 500.00	\$ (500.00)	\$ (500.00)	\$ -
5400803 · Planning consultant - on-going	\$ 3,804.00	\$ 7,000.00	\$ (3,196.00)	\$ (2,000.00)	\$ 5,000.00
5400806 · Farmland PB Consultant	\$ -	\$ 1,000.00	\$ (1,000.00)	\$ (1,000.00)	\$ -
5411810 · Conferences & Training	\$ -	\$ 500.00	\$ (500.00)	\$ -	\$ 500.00
Total 5400701 · Planning	\$ 5,479.00	\$ 14,700.00	\$ (9,221.00)	\$ (6,200.00)	\$ 8,500.00
5410726 · Zoning					
5410704 · Land Division Processing Fees	\$ 1,225.00	\$ 1,700.00	\$ (475.00)		\$ 1,700.00
5410727 · Zoning ad.wage & expense	\$ 6,820.00	\$ 7,500.00	\$ (680.00)	\$ -	\$ 7,500.00
5411727 · Zon Bd of Appeals Expense	\$ -	\$ 400.00	\$ (400.00)	\$ (400.00)	\$ -
Total 5410726 · Zoning	\$ 8,045.00	\$ 9,600.00	\$ (1,555.00)	\$ (400.00)	\$ 9,200.00
Total 5400700 · Planning & zoning	\$ 13,524.00	\$ 24,300.00	\$ (10,776.00)	\$ (6,600.00)	\$ 17,700.00
5440000 · Public works					
5440846 · Road Improvements	\$ 16,831.00	\$ 35,000.00	\$ (18,169.00)	\$ (18,169.00)	\$ 16,831.00
5440847 · Drains at large	\$ -	\$ 10,000.00	\$ (10,000.00)	\$ (10,000.00)	\$ -
5440849 · Clean-up Day	\$ 1,969.00	\$ 2,986.00	\$ (1,017.00)	\$ (1,017.00)	\$ 1,986.00
5440852 · Street lighting	\$ 4,356.00	\$ 4,000.00	\$ 356.00	\$ 1,000.00	\$ 5,000.00
Total 5440000 · Public works	\$ 23,156.00	\$ 51,986.00	\$ (28,830.00)	\$ (28,186.00)	\$ 23,817.00
5500000 · Contingencies	\$ -	\$ 500.00	\$ (500.00)	\$ (500.00)	\$ 500.00
	\$ 196,911.00	\$ 277,812.00	\$ (80,901.00)	\$ (37,197.00)	\$ 241,132.00
	\$ 40,837.00	\$ -	\$ 40,837.00	\$ -	\$ 50,253.00

Bridgewater Township General Fund Monthly Expenses

February 2021

Type	Date	Num	Split	Amount
Feb 21				
Bill	02/28/2021	9896	Amy Ahrens	5253727 · Tre
Bill	02/28/2021	ETF	Cardmember Service	2050 · Comeri
Bill	02/28/2021	9897	Clayton and Mary Rider Assessing Service	-SPLIT-
Bill	02/28/2021	ETF	Consumers Energy	5265728 · Mai
Bill	02/28/2021	ETF	Detroit Edison Company - Hall	5265728 · Mai
Bill	02/28/2021	ETF	Detroit Edison Company - Street Lights	5440852 · Stre
Bill	02/28/2021	9898	Donald N. Pennington	-SPLIT-
Bill	02/28/2021	ETF	Frontier	5265728 · Mai
Bill	02/28/2021	9899	Laurie Fromhart	5101727 · Tov
Bill	02/28/2021	9900	Michelle McQueer	5253727 · Tre
Bill	02/28/2021	ETF	Paychex - fees	5215727 · Cle
Bill	02/28/2021	ETF	Paychex - payroll	-SPLIT-

Feb 21

CLERK

TREASURER

Bridgewater Township General Fund
Monthly Expenses
February 2021

257.42
1,068.60
1,880.38
80.98
48.00
379.71
1,278.75
107.79
158.89
731.40
393.80
5,366.54
11,752.26

Bridgewater Township
Profit & Loss Budget vs. Actual
April 2020 through March 2021

	<u>Apr '20 - Feb 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
Clean-up Day Grant	\$ 1,527.00	\$ 3,000.00	\$ (1,473.00)
Clean Up Donation	\$ 107.00	\$ 100.00	\$ 7.00
4402 · Property tax - operation	\$ 67,623.00	\$ 81,070.00	\$ (13,447.00)
4405 · Property tax - fire millage	\$ 9,637.00		
4447 · Tax administration fee	\$ 25,144.00	\$ 32,900.00	\$ (7,756.00)
4448 · Tax collection fees	\$ 3,405.00	\$ 4,500.00	\$ (1,095.00)
4460 · Township permits	\$ 500.00	\$ 300.00	\$ 200.00
4465 · Land division fees	\$ 350.00	\$ 500.00	\$ (150.00)
4574 · Revenue sharing	\$ 125,658.00	\$ 147,042.00	\$ (21,384.00)
4600 · Collection Fee-Sewer Fund	\$ -	\$ 1,000.00	\$ (1,000.00)
4665 · Interest Income	\$ 58.00	\$ 3,500.00	\$ (3,442.00)
4672 · Other Income	\$ -	\$ 500.00	\$ (500.00)
4675 · Metro Auth.-restricted to roads	\$ 3,739.00	\$ 3,400.00	\$ 339.00
Total Income	<u>\$ 237,748.00</u>	<u>\$ 277,812.00</u>	<u>\$ (40,064.00)</u>
Gross Profit	\$ 237,748.00	\$ 277,812.00	\$ (40,064.00)
Expense			
5101000 · Township Board			
5101703 · Trustee salary	\$ 4,488.00	\$ 4,896.00	\$ (408.00)
5101727 · Township supplies & expenses	\$ 159.00	\$ 800.00	\$ (641.00)
5101770 · Conferences & Training	\$ -	\$ 600.00	\$ (600.00)
Total 5101000 · Township Board	<u>\$ 4,647.00</u>	<u>\$ 6,296.00</u>	<u>\$ (1,649.00)</u>
5171000 · Supervisor			
5171703 · Supervisor Salary	\$ 14,593.00	\$ 15,920.00	\$ (1,327.00)
5171727 · Supervisor Expense	\$ 86.00	\$ 1,000.00	\$ (914.00)
5209000 · Assessor			
5209705 · Board of Review expenses	\$ 1,075.00	\$ 1,600.00	\$ (525.00)
5209805 · Assessor Wages	\$ 19,075.00	\$ 20,800.00	\$ (1,725.00)
5209810 · Assessor Expense	\$ 1,525.00	\$ 2,800.00	\$ (1,275.00)
Total 5209000 · Assessor	<u>\$ 21,675.00</u>	<u>\$ 25,200.00</u>	<u>\$ (3,525.00)</u>

Bridgewater Township
Profit & Loss Budget vs. Actual
April 2020 through March 2021

	<u>Apr '20 - Feb 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Total 5171000 · Supervisor	\$ 36,354.00	\$ 42,120.00	\$ (5,766.00)
5173000 · Other General Government			
5173715 · Social Security	\$ 4,153.00	\$ 5,000.00	\$ (847.00)
5173801 · Attorney & Consulting Expenses	\$ 938.00	\$ 4,500.00	\$ (3,562.00)
5173802 · Audit fees	\$ 5,000.00	\$ 5,000.00	\$ -
5173811 · Membership fees & dues	\$ 2,082.00	\$ 2,000.00	\$ 82.00
5173895 · Website Administrator	\$ 500.00	\$ 500.00	\$ -
5173912 · Insurance & Bonds	\$ 5,259.00	\$ 6,000.00	\$ (741.00)
Total 5173000 · Other General Government	\$ 17,932.00	\$ 23,000.00	\$ (5,068.00)
5215700 · Clerk			
5173900 · Printing & publishing	\$ 495.00	\$ 800.00	\$ (305.00)
5174810 · Deputy Clerk	\$ 3,619.00	\$ 1,600.00	\$ 2,019.00
5191727 · Election expense	\$ 4,324.00	\$ 6,500.00	\$ (2,176.00)
5215703 · Clerk salary	\$ 15,161.00	\$ 16,539.00	\$ (1,378.00)
5215727 · Clerk supplies & expense	\$ 3,443.00	\$ 3,200.00	\$ 243.00
Total 5215700 · Clerk	\$ 27,042.00	\$ 28,639.00	\$ (1,597.00)
5253700 · Treasurer			
5253701 · Tax Collection Expense	\$ 1,655.00	\$ 2,500.00	\$ (845.00)
5253703 · Treasurer salary	\$ 16,470.00	\$ 17,967.00	\$ (1,497.00)
5253704 · Deputy Treasurer Wages	\$ 906.00	\$ 1,600.00	\$ (694.00)
5253727 · Treasurer supplies & expenses	\$ 1,319.00	\$ 2,000.00	\$ (681.00)
Total 5253700 · Treasurer	\$ 20,350.00	\$ 24,067.00	\$ (3,717.00)
5265000 · Building & Grounds			
5265728 · Maintenance & Utilities	\$ 6,042.00	\$ 7,000.00	\$ (958.00)
5265925 · Cemetery care	\$ 2,305.00	\$ 2,500.00	\$ (195.00)
5265980 · Building improvement & equipmer	\$ 1,084.00	\$ 500.00	\$ 584.00
Total 5265000 · Building & Grounds	\$ 9,431.00	\$ 10,000.00	\$ (569.00)
5301800 · Public Safety			
5339727 · Fire protection billing expense	\$ 44,475.00	\$ 66,904.00	\$ (22,429.00)
Total 5301800 · Public Safety	\$ 44,475.00	\$ 66,904.00	\$ (22,429.00)
5400700 · Planning & zoning			
5400701 · Planning			

Bridgewater Township
Profit & Loss Budget vs. Actual
 April 2020 through March 2021

	<u>Apr '20 - Feb 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
5400727 · Planning comm. wage & expe	\$ 1,675.00	\$ 5,700.00	\$ (4,025.00)
5400801 · PC Attorney Fees	\$ -	\$ 500.00	\$ (500.00)
5400803 · Planning consultant - on-goin	\$ 3,804.00	\$ 7,000.00	\$ (3,196.00)
5400806 · Farmland PB Consultant	\$ -	\$ 1,000.00	\$ (1,000.00)
5411810 · Conferences & Training	\$ -	\$ 500.00	\$ (500.00)
Total 5400701 · Planning	\$ 5,479.00	\$ 14,700.00	\$ (9,221.00)
5410726 · Zoning			
5410704 · Land Division Processing Fee	\$ 1,225.00	\$ 1,700.00	\$ (475.00)
5410727 · Zoning ad.wage & expense	\$ 6,820.00	\$ 7,500.00	\$ (680.00)
5411727 · Zon Bd of Appeals Expense	\$ -	\$ 400.00	\$ (400.00)
Total 5410726 · Zoning	\$ 8,045.00	\$ 9,600.00	\$ (1,555.00)
Total 5400700 · Planning & zoning	\$ 13,524.00	\$ 24,300.00	\$ (10,776.00)
5440000 · Public works			
5440846 · Road Improvements	\$ 16,831.00	\$ 35,000.00	\$ (18,169.00)
5440847 · Drains at large	\$ -	\$ 10,000.00	\$ (10,000.00)
5440849 · Clean-up Day	\$ 1,969.00	\$ 2,986.00	\$ (1,017.00)
5440852 · Street lighting	\$ 4,356.00	\$ 4,000.00	\$ 356.00
Total 5440000 · Public works	\$ 23,156.00	\$ 51,986.00	\$ (28,830.00)
5500000 · Contingencies	\$ -	\$ 500.00	\$ (500.00)
Total Expense	\$ 196,911.00	\$ 277,812.00	\$ (80,901.00)
Net Income	\$ 40,837.00	\$ -	\$ 40,837.00

Bridgewater Township General Fund
Balance Sheet
As of February 28, 2021

Feb 26, 2021
Accrual Basis

	Feb 28, 21
ASSETS	
Current Assets	
Checking/Savings	
1002 · General Checking-Key Bank	93,862.94
1010 · General Savings-Key Bank	94,329.22
1016 · Bank of Ann Arbor 5yr	103,665.96
1017 · Old National 5 yr	113,811.78
Total Checking/Savings	405,669.90
Accounts Receivable	
1200 · Accounts Receivable	762.00
Total Accounts Receivable	762.00
Other Current Assets	
1034 · Tax Receivable-PPT	-32.61
1050 · Current Year Tx Roll Receivable	
1090 · Due from County - Settlement	-2,971.78
1050 · Current Year Tx Roll Receivable - Other	-1,162.15
Total 1050 · Current Year Tx Roll Receivable	-4,133.93
1081 · Due from Sewer Operations	-871.47
1087 · Due from Dr. Samuels	-100.67
1201 · Accounts Receivable 2	1,590.00
Total Other Current Assets	-3,548.68
Total Current Assets	402,883.22
Fixed Assets	
1600 · Buildings	98,329.35
1610 · Equipment	28,244.21
1620 · Land	70,863.09
1630 · Siding & Windows	17,049.00
1640 · Township Hall Improvements	54,079.30
1650 · Accumulated Depreciation	-95,648.85
Total Fixed Assets	172,916.10
TOTAL ASSETS	575,799.32
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
2050 · Comerica - Clerk/Treasurer	-1,447.77
Total Credit Cards	-1,447.77
Other Current Liabilities	
2100 · Payroll Liabilities	-377.79
2217 · Escrow Deposits Payable	
2220 · Due to SMR-Elliott parcel	2,500.00
2233 · Due to SMR-Crego/Peltcs	-7,909.51
2252 · Due Metro General Contractors	1,000.00
2253-01 · Due to Bridgewater Commons	50.00
2253-02 · Bridgewater Commons - Landscapi	2,000.00
2255 · Barbu Escrow	-688.52
Total 2217 · Escrow Deposits Payable	-3,048.03
Total Other Current Liabilities	-3,425.82
Total Current Liabilities	-4,873.59
Total Liabilities	-4,873.59

Bridgewater Township General Fund
Balance Sheet
As of February 28, 2021

Feb 26, 2021
Accrual Basis

	<u>Feb 28, 21</u>
Equity	
3900 · Fund Balance	366,738.44
3940 · Invested in Capital Assets, Net	172,916.84
Net Income	41,017.63
	<hr/>
Total Equity	580,672.91
	<hr/>
TOTAL LIABILITIES & EQUITY	575,799.32
	<hr/> <hr/>

Bridgewater Township Sewer Operation

Monthly Expenses

January 29 - 31, 2021

Type	Date	Num	Split	Amount	
Feb 2021					
Bill	02/28/2021	ETF	DTE Energy	Electricity	1,694.05
Bill	02/28/2021	ETF	Frontier	Phone Service	69.29
Bill	02/28/2021	1499	RJ Welding	Repair	440.00
Bill	02/28/2021	1500	Village of Manchester	Plant Operator	2,911.28
Feb 2021				<u><u>5,114.62</u></u>	

Clerk

Treasurer

**Bridgewater Township Sewer Operation
Profit & Loss Budget vs. Actual
April 1, 2020 through February 26, 2021**

	<u>Apr 1, '20 - Feb 26, 21</u>	<u>Budget</u>
Ordinary Income/Expense		
Income		
Connection Fees		
Easement Fee	125.00	0.00
Grinder Pump Reimb + 10%	8,189.20	0.00
Inspection Fee	150.00	0.00
Tap Fee	44,029.90	0.00
Total Connection Fees	<u>52,494.10</u>	<u>0.00</u>
Interest Income Master Account		
Interest Income Checking	37.44	0.00
Interest Income Master Account - Other	0.00	150.00
Total Interest Income Master Account	<u>37.44</u>	<u>150.00</u>
Operation Maintenance Income	<u>94,610.00</u>	<u>101,500.00</u>
Total Income	<u>147,141.54</u>	<u>101,650.00</u>
Gross Profit	147,141.54	101,650.00
Expense		
Collection System		
Billing		
Billing Clerk	700.00	1,200.00
Office Supplies	0.00	200.00
Total Billing	<u>700.00</u>	<u>1,400.00</u>
Collection System Equip Repairs	0.00	3,000.00
Depreciation	8,380.00	0.00
Forcemains -Flushing & Disposal	0.00	1,000.00
Grinder Pump repairs	8,154.89	10,000.00
Miss Dig Locator Service	2,004.82	4,500.00
Total Collection System	<u>19,239.71</u>	<u>19,900.00</u>
Insurance	1,379.00	1,500.00
Legal & Professional		
Audit	1,300.00	1,500.00
Engineer	0.00	1,000.00
Legal Fees	0.00	500.00
Total Legal & Professional	<u>1,300.00</u>	<u>3,000.00</u>
Treatment Plant		
Building & Grounds Maintenance	1,989.75	2,500.00
Chemicals	4,995.89	4,500.00
Diesel Fuel/Propane	733.09	800.00
Electricity	16,909.21	20,000.00
Equipment Repairs	2,918.46	4,000.00
Generator Maintenance Contract	973.70	1,000.00
NPDES Permit	2,395.20	2,000.00
Phone Service	877.70	600.00
Plant Operator	25,767.28	33,600.00
Sludge Handling & Disposal	750.00	4,500.00

Bridgewater Township Sewer Operation
Profit & Loss Budget vs. Actual
April 1, 2020 through February 26, 2021

	<u>Apr 1, '20 - Feb 26, 21</u>	<u>Budget</u>
Supplies	108.18	500.00
Total Treatment Plant	58,418.46	74,000.00
Total Expense	80,337.17	98,400.00
Net Ordinary Income	66,804.37	3,250.00
Net Income	<u>66,804.37</u>	<u>3,250.00</u>

February 26, 2021

Laurie Fromhart
Bridgewater Township
10900 Clinton Road
Manchester, MI 48158

Regarding: Gerken Materials – Crego-Peltcs
2020 Annual Mining Review


initiative

Ms. Fromhart,

We have reviewed the annual report from Gerken Materials, Inc. (GMI) located at 13500 Allen Road, dated January 31, 2021. A site visit was conducted on February 22, 2021. The annual report was reviewed in accordance with Ordinance Number 59, regulating the extraction of sand, gravel, and other earthen materials.

Natural Resources Management, LLC submitted information on behalf of Gerken Materials, Inc. (GMI) regarding their annual report. This information included:

A. *Tonnage of sand, gravel, and other materials removed from the extraction site during the permit year.*

Gerken Materials, Inc. (GMI) has estimated that 290,000 tons of material were removed from the site during the 2020 calendar year. This is a 6% increase from 2019.

Based on our review of the aerial survey in conjunction with our site visit and discussions with the owners, this amount appears to be accurate.

B. *Description of restoration activities undertaken during the year.*

Gerken Materials, Inc. (GMI) has estimated the creation of approximately 2.3 acres of open water in 2019. This is a decrease from 4.1 acres in 2019.

Based on our review of the aerial survey in conjunction with our site visit and discussions with the owners, this amount appears to be accurate.

Beckett & Raeder, Inc.
535 West William, Suite 101
Ann Arbor, MI 48103

Petoskey Office
113 Howard St.
Petoskey, MI 49770

Traverse City Office
148 East Front St., Suite 207
Traverse City, MI 49684

Toledo
419.242.3428 ph

734 663.2622 ph
734 663.6759 fx

231 347.2523 ph
231 347.2524 fx

231 649.1065 ph
231 944.1709 fx



C. Description of landscaping activities undertaken during the year.

Gerken Materials, Inc. (GMI) indicated that no restoration has taken place other than stockpiling overburden and topsoil. During the inspection, it was noted that a berm was constructed along the west property line with material from the northwest part of the site.

No landscape restoration has taken place.

D. Acres of land restored during the year, including a map of restored areas.

Gerken Materials, Inc. (GMI) indicated that 2.3 acres of open water was created during 2020. This is a decrease from 4.1 acres in 2019.

Based on our review of the aerial survey in conjunction with our site visit and discussions with the owners, this amount appears to be accurate. We have one comment:

- The applicant shall verify the total disturbed area on the Crego Peltcs property. The plans scale to 43.1 acres but the plans indicate 41.4 acres.

E. Total acres of disturbed land (not restored) at the end of the year, including processing plant area, unseeded berms and slopes, unrestored areas, unrestored shorelines, areas stripped of topsoil, and water areas where active extraction is occurring.

Gerken Materials, Inc. (GMI) indicated 41.4 acres of disturbed area during 2020. This is a decrease of 7% from 2019.

F. Monitoring well records and any domestic well records, certified by a registered engineer, geologist, or hydrogeologist, regarding ground water elevations and chemical analysis of the water.

Gerken Materials, Inc. (GMI) provided an Annual Groundwater Sampling Report dated January 30, 2021. We offer the following comments:

- Figure 1, the Groundwater Elevation Evaluation Chart, is missing from the report. The data is presented in Table 1.



initiative

- There were several significant groundwater level change should be “Red Flagged” in the report. MW-7, MW-8, MW-8a, PZ-4, PZ-6, and PZ-8 all had groundwater fluctuations exceeding four feet. Past data should be included to confirm that these fluctuations are not abnormal.
- It should be noted that there was an increase in “Nitrogen as Ammonia”, at MW-3, which was detected at 40 mg/L which much higher than any previous detection. It is recommended that this be re-tested.
- Groundwater testing in two well tested positive for total coliform: 12111 Hogan Road and 13712 Willow Road. It is suggested that these well be shocked and a follow up test be performed.

G. A lake bottom contour map.

Gerken Materials, Inc. (GMI) provided a lake bottom contour map.

The contour map could not be verified without a separate survey; however, the slopes and depths are typical for the operations on site.

H. A statement regarding planned extraction and restoration activities for the upcoming year.

Gerken Materials, Inc. (GMI)’s statement includes using the floating dredge to mine the Crego Peltcs lake. Mining is scheduled to continue in phases 3, 4, and 5 of the Peltcs Lake.

- It was noted during our site inspection that some mining had occurred on the west end of the site. If any planned extraction is to continue in this area, it should be reflected in the report.

I. A statement regarding conformance to the approved extraction operations and reclamation plans, and compliance with required Federal, State, and County regulations:

Gerken Materials, Inc. (GMI) provided their statement within their documents. The amount of topsoil stockpiled along the southside of the access road and the northern and northwestern portions of the property is 235,000 cubic yards. The amount of topsoil estimated at site remains at 52,500 cubic yards. This is more than the needed amount for reclamation (estimated at 12,900 cubic yards for 6-inches of

topsoil over 16 acres). The excess material will need to be removed prior to final reclamation.

- J. A list of all equipment that is located on and used at the site, whether temporary or permanent, together with a statement of the dollar value of each piece of said equipment.*

Gerken Materials, Inc. (GMI) provided a statement that included one feed bin, one clam Damon suction dredge with associated pipe, one boat used to access the suction dredge, one generator, one water wheel, and one dragline.

- The associated dollar amounts of this equipment should be provided.

- K. Aerial photograph of the entire site taken after extraction operations for the year have ceased.*

Gerken Materials, Inc. (GMI) provided the aerial photograph.

Based on our site visit, the aerial photograph is consistent with operations.

- L. Written evidence that financial guaranties and liability insurance required pursuant to the ordinance and in full force for a period of not less than twelve months from the date of the annual report.*

- An updated surety bond will need to be sent to the Township, when received by the applicant for \$165,600.
- An insurance certificate is on file with an expiration date of March 15, 2021. The insurance certificate should be included with the annual report package.

- M. Applicable permits and/or reports required from other governmental agencies, including, but not limited to, information required within the Washtenaw County Pollution Prevention Regulations Act of 1992.*

Gerken Materials, Inc. (GMI) has indicated that all applicable permits are on file and current.



The information provided includes a copy of most of the active permits including:

- EGLE COC Permit No. MIS510495: Expires April 1, 2025
- EGLE COC Permit No. GW1540050: Expires April 1, 2025
- EGLE Part 301 Permit No. WRP02773 v.1: Expires February 7, 2025
- EGLE COC Permit No. MIG490262: Expired April 1, 2020
- An updated Bridgewater Township SESC Permit (for gravel extraction) shall be submitted.

N. Provide an annual statement regarding conformance to the approved extraction operations and reclamation plans, as well as compliance with all required federal, state, and county regulations.

Gerken Materials, Inc. (GMI) has indicated that they are in conformance with all licenses.

They appear to be in conformance with all licenses.

O. Provide a description of any complaints received during the prior calendar year and the procedures used to resolve the complaints.

Gerken Materials, Inc. (GMI) has indicated that they are unaware of any complaints from the previous calendar year.

During the inspection, our office was made aware of a noise complaint from a residence located northwest of the mining facility, near the corner of Willow Road and Hogan Road. It should be noted that a noise study is required to occur this season when the mining operation is active.

P. Miscellaneous Ordinance Requirements

- During the inspection, it was noted that several pieces of equipment and miscellaneous materials are being stored near the southeast part of the site. It is recommended that materials that are unrelated to the mining operations be removed. For items that remain, they should be stored and organized in a neat manner.

We recommend that the requested revisions and additional information be submitted to supplement the annual report to fully meet the Township's Ordinance. If there are any questions regarding this review, please feel free to contact me at (734) 239-6610.

Thank you,



Kristofer Enlow, P.E.
Principal



initiative

cc: Laurie Fromhart, Bridgewater Township Supervisor, via e-mail
Ross Mellgren – NRM, Natural Resources Management, LLC, via e-mail

**BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES
BOARD OF REVIEW GUIDELINES
FOR POVERTY/HARDSHIP EXEMPTIONS
RESOLUTION NUMBER 2021-07**

WHEREAS, the General Property Tax Act, MCL 211.7u, states that the homestead of persons who, in the judgment of the supervisor and the board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under the General Property Tax Act; and

WHEREAS, a township board is required by MCL 211.7u to adopt guidelines for the poverty exemption;

NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u, that Bridgewater Township, Washtenaw County, adopts the following guidelines for the supervisor and board of review to implement.

The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household.

To be eligible for exemption under this section, a person must do all of the following on an annual basis:

1. Own and occupy as a principal residence the property for which an exemption is requested. The person shall affirm this ownership and occupancy status in writing by filing a form prescribed by the state tax commission with the local assessing unit.
2. File a claim with the board of review on a form prescribed by the state tax commission and provided by the local assessing unit, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year, and an affidavit in a form prescribed by the state tax commission may be accepted in place of the federal or state income tax return.
3. Produce a valid driver's license or other form of identification if requested by the supervisor or board of review.
4. Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if required by the supervisor and board of review.
5. Meet the federal poverty income guidelines as defined and determined annually by the United States Office of Management and Budget.

The federal poverty guidelines as of 12-31-2020:

Size of Family Unit	Poverty Guidelines
1	\$12,760
2	\$17,240
3	\$21,720
4	\$26,200
5	\$30,680
6	\$35,160
7	\$39,640
8	\$44,120
For each additional person	\$4,480

- Meet additional eligibility requirements as determined by the township board, including: in addition to being at or below the federal poverty guideline for income, an applicant may own up to \$250,000 in real and personal property.

BE IT ALSO RESOLVED that the board of review shall follow the above-stated policy and federal guidelines in granting or denying an exemption.

The foregoing resolution offered by Trustee _____ and supported by Trustee _____.

Upon roll-call vote, the following members voted:

AYE:
NAY:

ABSTAIN:
ABSENT:

The Supervisor declared the motion passed and Resolution 2021-07 duly adopted.

Certification:

I, Michelle McQueer, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on March 4, 2021 the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Michelle McQueer
Bridgewater Township Clerk

SESC program

From: Western Washtenaw Construction Authority (wwcabuild@gmail.com)

To: bridgewaterwpsupervisor@yahoo.com; llinde0922@aol.com; jschaible@vil-manchester.org; rmilkey@twp-manchester.org

Date: Friday, February 26, 2021, 10:13 AM EST

Hello Everyone,

Having passed my exams for soil erosion plan review and SESC inspector. Since Dale Behnke's resignation I, (Douglas Parr) will be the interim for the SESC program for your jurisdictions.

Your board by resolution will have to appoint the new person in charge of plan review and inspections for your jurisdictions and also notify D.E.Q. of the new appointment. If you have any questions, please contact me.

Certification number

Storm Water (Inspector) # C- 21895
Plan Review # 02999

Regards,

Douglas Parr
Building Official

--

Tammy Koteles

Administrative Assistant

Western Washtenaw Construction Authority

Ph: 734-428-7001

Fx: 734-428-1849

Our office hours are M,W, F 8:00 a.m. - 1:00 p.m.



Virus-free. www.avg.com

Run Manchester Race Expansion

From: JACOB MANN (jcmann@mcs.k12.mi.us)
To: bridgewaterwpclerk@yahoo.com; bridgewaterwpsupervisor@yahoo.com
Cc: dkippnick@gmail.com; mwest@mcs.k12.mi.us
Date: Saturday, February 20, 2021, 11:49 AM EST

Good Morning,

I am Jacob Mann, a member of the Robotics Teams of Manchester (RTM). I hope you all are staying well and healthy. For the past few years, the RTM has organized the 5k and 10k race held traditionally in the summer, called Run Manchester. As the COVID-19 pandemic continued to spread, we had to cancel last year's event. But with the new year, and some details on how to take appropriate precautions, we are working to make Run Manchester as safe as possible for all participants, volunteers, runners, and the community.

As of right now, the 2021 race is on and we would like to officially post the expanded race, pending your approval. As we were planning last year, we are still looking to expand our race into some back roads in the townships of Manchester, Freedom, and Bridgewater that are low traffic and frequented by local runners as they are beautiful running routes. We are seeking permission from the Village and surrounding townships to move forward with the further planning of this highly praised community event.

Here is some information about our proposed expansion of the race: This event consists of 5k, 10k, 10-mile, and half marathon races starting in front of The Blacksmith Shop to avoid crossing and closing the 4-way intersection. The longer distances would be out and back into the townships. Please see the maps in the proposal attached. This provides a different view on course for runners enjoyment, keeps the race on quiet back roads, and is safer to manage. This is an absolutely beautiful running route.

I hope the details in the attached proposal and the race maps help. We are asking permission to be on the March 4th Meeting Agenda (if possible), so we can move forward in planning. Please feel free to contact myself or our coach/mentors, Mr. Mark West and Mrs. Daniella Kippnick if you have any questions or concerns.

We look forward to working with you all,

Jacob Mann
Member, Robotics Teams of Manchester
jcmann@mcs.k12.mi.us

Mark West
Coach, Robotics Teams of Manchester
mwest@mcs.k12.mi.us

Daniella Kippnick
Mentor, Robotics Teams of Manchester
(734) 657-2722
dkippnick@gmail.com

Attached is the 2021 Run Manchester Expansion Proposal

CONFIDENTIALITY NOTICE: *This email message (including any attachments) is for the sole use of the intended recipient(s) and may contain confidential information covered under the Family Educational Rights & Privacy Act (FERPA). If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this message (including any attachments) is strictly prohibited. If you have received this message in error, please destroy all copies of the original message (including attachments) and notify me immediately by reply email message or by telephone at 734-428-9711, Thank you!*



2021 Run Manchester Proposal.pdf
838kB

Manchester FIRST Robotics RUN MANCHESTER 2021 Proposal

General Information:

- Annual Summer Event (2020 was cancelled due to COVID-19)
- Traditional First Saturday in August- Saturday, August 7, 2021

Approval from Townships and Village:

- Hosting
- Expanded Course

Changes from Past Races:

- Safer Start and Finish Lines
- Course Expansion
- Expanded Safety Precautions
- Business Communications and Marketing

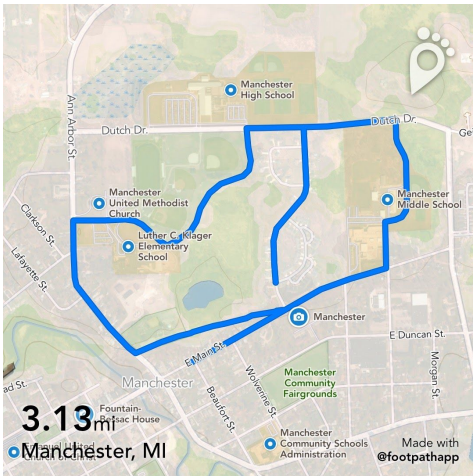
Plan A: 5k/10k/10-Miler/Half-Marathon

- 5k - Village
- 10k - Village, Manchester Township, Bridgewater Township
- 10-Miler - Village, Manchester Township, Bridgewater Township, FreedomTownship
- Half-Marathon - Village, Manchester Township, Bridgewater Township, FreedomTownship

Plan B: 5k/10k

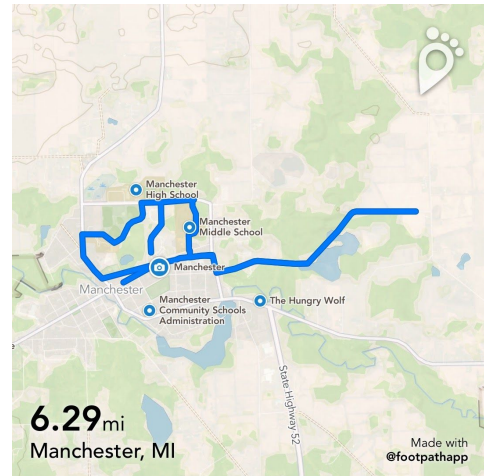
- 5k - Village
- 10k - Village

Plan A: 5k/10k/10-Miler/Half-Marathon



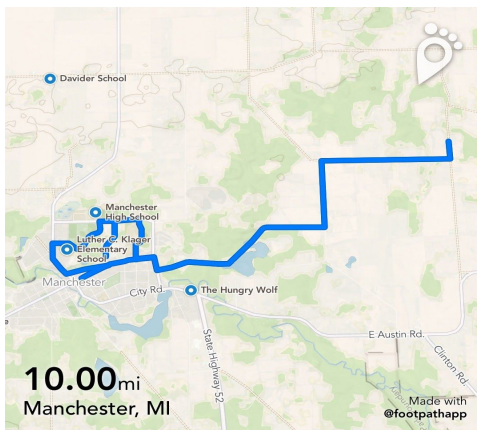
5k Draft:

This is also the draft map for Plan B - Start/finish in front of The Blacksmith Shop.



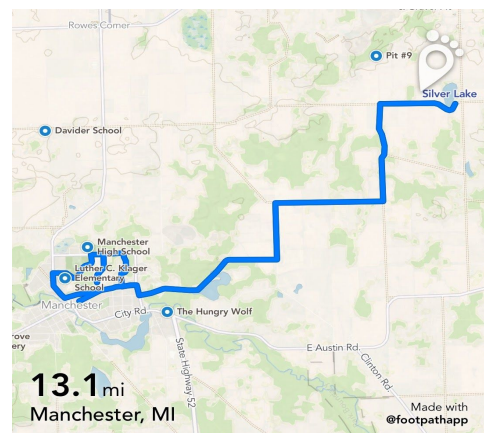
10k Draft:

Start in front of The Blacksmith Shop, take the new trail to Hibbard, follow Duncan to Schwab and turn back just before Neal. Finish with 5k.



10 Miler Draft:

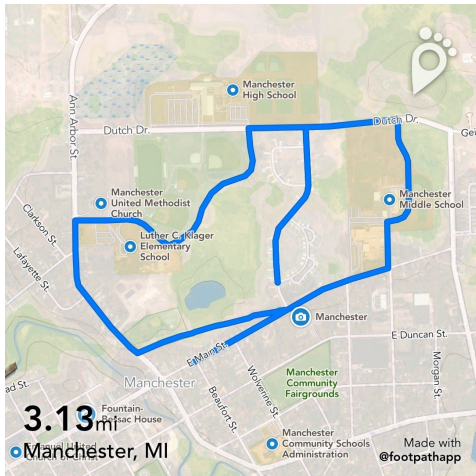
Start in front of The Blacksmith Shop, take the new trail to Hibbard, follow Duncan to Schwab, then Neal to Bemis, turn onto Eisman and run a little ways before turning back. Finish with the 5k loop.



Half-Marathon Draft:

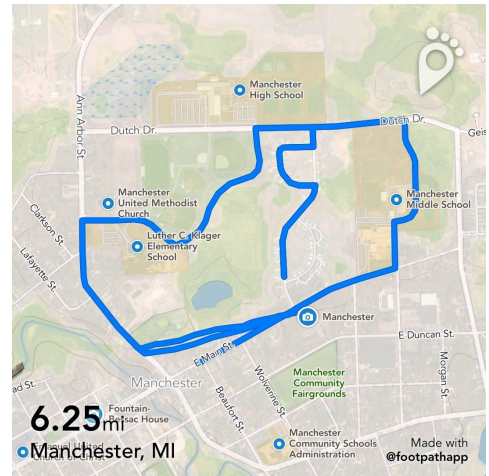
Start in the front of The Blacksmith Shop, take the new trail to Hibbard, follow Duncan to Schwab, then Neal to Bemis. Run Eisman past the Apple Orchard and turn right onto a short section of Bethel Church, turning back near the lake. Finish with 5k.

Plan B: 5k/10k



5k Draft:

Start/finish in front of The Blacksmith Shop.
This is running the town loop.



10k Draft:

Start in front of The Blacksmith Shop, take the new trail to Hibbard follow Duncan to Schwab and turn back just before Neal. Finish with 5k.

Notes for Village and Townships

General Information:

- We are planning and seeking approval for the **Run Manchester** event hosted by the FIRST Robotics Teams of Manchester. Our goal is to host this event at 8:00 a.m. on August 7, 2021. For well over a decade, it has been an annual tradition to hold this race the first Saturday in August (exception years due to COVID-19 and bridge construction).
- We would like to expand the race route. This will provide more options for runners. This will also provide a better experience for the runners as it highlights more of our communities beautiful country roads.

Village and Townships Approval:

- We are seeking approval from the Village of Manchester, Manchester Township, Bridgewater Township, and Freedom Township to host this event in order to use Plan A. Plan B, our back-up plan, will require approval from only the Village of Manchester.
- The team was finalizing approval with 3 of the 4 boards in 2020, just before the stay home order took effect in March. Late spring, we decided to cancel the 2020 race, as did most races, due to safety concerns for our team members, runners, and the local community.
- In 2020, we verified proof of appropriate insurance for our team's fundraising race. We also obtained confirmation from the county commissioner and our insurance that we do not need sherriff support on the county back roads. We worked with the sheriff and Village and understood that there would be some sheriff support on the east side of the 4-way in the Village, this would be less than required in previous years due to our modified and safer start line. We will provide the same information and hope for continued community support in 2021.
- We are happy to answer any questions and hope to obtain approval from all of the boards as soon as possible so we can start officially promoting the race, contacting businesses, finalizing details, and making the appropriate financial commitments.
- If safety concerns and timeline allows, we would also like to host a free kids mile run, as well as another kids activity, such as a self-guided scavenger hunt packet that includes promoting local businesses.

COVID-19 Safety and General Race Safety Precautions:

- We plan to hold the event in-person with a modified open start time. Some races in the fall successfully utilized the chip-timed run by having a 30 minute window to start your race. This avoids any crowds at the start line. We do not plan to hold an award ceremony; results will be posted online. We will also have a safer packet pickup. If it is unsafe to hold the race in-person in August 2021, we plan to move the race virtual. We are also exploring options of an alternate fall date if there are safety concerns (perhaps Sunday, Oct 3rd).
- If required, we will ensure COVID-19 health screening forms are submitted by participants prior to packet pickup and race start.
- We will encourage runners to bring their own hydration. We will provide information in race communications about the various options available.
- Multiple water and Gatorade stations will be set up with cups farther apart than normal. Workers will stand farther back to keep a distance from runners.
- Workers will use disposable gloves to collect any cups that are not properly disposed of.
- Many race signs and masked volunteers will be on the course, especially at curves or turns on the road.
- Usage of new trails and the beautiful local back roads allow runners to spread out and maintain appropriate safe distances.

Changes from Past Races:

- We would like to move the start/finish line from the bridge to Main St in front of The Blacksmith Shop. It is a beautiful highlight of our town and will make the race safer and less of an inconvenience by keeping the 4-way stop open as well as easy access to Main St in front of the local businesses. We hope to have the registration and award pick up near the new boardwalk, another beautiful highlight of our town.
- Our teams would like to collaborate with the local businesses in town soon to see how we can help promote them with this race. We would like to make the businesses aware of our race date and time in case they would like to have a sidewalk sale, or include items such as coupons or other promotionals in the race packet.

Plan A: 5k/10k/10-Miler/Half-Marathon

- 5k: The 5k would run the town loop including Chi-Bro trail.
- 10k: The 10k will turn back just before Neal.
- 10-Miler: The 10-miler would turn back on Eisman.
- Half-Marathon: The half marathon would continue past the orchard, turn right on Bethel Church, and turn back near Silver Lake.
- All races will finish with the 5k loop. This is an absolutely beautiful running route.

Plan B: 5k/10k

- Plan B is a 5k/10k entirely within the village limits similar to previous years. A change is starting the race in front of The Blacksmith Shop to avoid shutting down the 4-way and to keep Main St open in front of local businesses. This plan B is our backup plan in case we cannot obtain timely approval from the three townships.

STATE OF MICHIGAN
DEPARTMENT OF LICENSING & REGULATORY AFFAIRS
MICHIGAN ADMINISTRATIVE HEARING SYSTEM
MICHIGAN TAX TRIBUNAL

HANSEN FARM LAND TRUST,

MOAHR Docket No. 19-002233

Petitioner,

v

TOWNSHIP OF BRIDGEWATER,

Respondent.

Jack L. Van Coevering (P40874)
FOSTER SWIFT COLLINS & SMITH, P.C.
Attorneys for Petitioner
1700 East Beltline Avenue NE, Suite 200
Grand Rapids, MI 49525
(616) 726-2221
jvancoevering@fosterswift.com

Mary Selover-Rider, Assessor
Bridgewater Township
Representative for Respondent
10990 Clinton Road
Manchester, MI 48158
(517) 980-6819
bridgewaterwpassessor@yahoo.com

STIPULATION FOR SUBSTITUTION OF REPRESENTATIVE

IT IS HEREBY STIPULATED AND AGREED by and between the parties hereto, that the law firm of Foster Swift Collins & Smith, P.C. be substituted as counsel for and on behalf of Petitioner, Hansen Farm Land Trust, in this action and the law firm of DiPietro & Day, PC shall no longer be counsel of record for Petitioner.

Respectfully submitted,

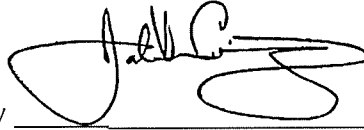
DIPIETRO & DAY, PC

Dated: February 29, 2021

By


John R. Day (P31730)
557 Main Street
Belleville, MI 48111
(734-697-3800
contact_us@dipietroandday.com

FOSTER SWIFT COLLINS & SMITH, P.C.



By _____

Jack L. Van Coevering (P40874)
Attorneys for Petitioner
1700 East Beltline NE, Suite 200
Grand Rapids, MI 49525
(616) 726-2221
jvancoevering@fosterswift.com

Dated: February 23, 2021

99999:JVANCOEV:5325022-1

BRIDGEWATER TOWNSHIP
PLANNING COMMISSION MEETING

Monday February 15, 2021

BRIDGEWATER TOWNSHIP HALL
10990 CLINTON RD.

MINUTES

- I. CALL TO ORDER – Meeting called to order at 7:01 PM
- II. ROLL CALL AND DETERMINATION OF A QUORUM – Present (electronic):
Horney (in Bridgewater), Messing (in Bridgewater), Barbu (in Bridgewater), Oliver (in
Bridgewater). Iwanicki absent.
- III. REVIEW AND APPROVE AGENDA – Moved Horney, second Messing.
Approved by unanimous voice vote.
- IV. APPROVAL OF MINUTES – Moved Horney, second Oliver. Approved by unani-
mous voice vote.
 - A. January 28, 2021 Planning Commission meeting
- V. CITIZEN PARTICIPATION - None
- VI. PUBLIC HEARINGS - None
None Scheduled
- VII. OLD BUSINESS
 - A. Industrial solar (PV) generation – There was discussion around whether to
restrict the % of a leased area that could be used for the actual solar facility.
There was agreement that this was not necessary, that it could be dealt with in
the Special Land Use Permit. There was discussion around the proposed
boundaries of areas where commercial scale solar installations would be
permitted. Mr. Nanney explained the rationale behind the suggestions. There
was discussion around the need for a performance bond and how regulation of
that should be structured. There was discussion around whether on-site battery

storage should be permitted and the possible hazards associated with such storage.

- B. Ordinance review - There was discussion around amendments to Section 11.40 of the zoning ordinance dealing with wind energy. There was agreement that the ordinance should be amended to exclude commercial scale wind energy installations in the township.

Mr. Nanney will revise the industrial solar proposed ordinance to reflect the changes discussed for consideration at the next meeting of the PC. He will also prepare a proposed amendment to Section 11.40 of the zoning ordinance to exclude commercial scale wind energy installations in the township

VIII. NEW BUSINESS - None

IX. COMMUNICATIONS

- A. Zoning Administrators Report – Mr. Nanney noted that Bridgewater Commons has reported completion of the landscaping required in the site plan. This will be confirmed in the Spring when he can tell if all plantings are alive. His report is on file.
- B. Trustees Report – None

- X. INFORMATIONAL ITEMS – Mr. Horney confirmed that there is money available for training for PC members. Such training will likely be online for the foreseeable future.

XI. PUBLIC COMMENT - None

- XII ADJOURNMENT – Moved to adjourn Horney, support Oliver. Meeting adjourned at 8:56 PM by unanimous voice vote.



Washtenaw County Broadband Task Force
 Established by the Washtenaw County Board of Commissioners
 Working to Achieve Countywide Broadband Equity by 2022



VIRTUAL Meeting Minutes

Thursday, December 17, 2020
 8:00 – 9:00 A.M.

I. Call to Order | Introductions / Roll Call

The meeting was called to order by Chair Fuller at 8:11 am

Present:

Barb Fuller	Chair of the Broadband Task Force
Ben Fineman	Vice-Chair of the Broadband Task Force
Shannon Beeman	District 3 County Commissioner
Jason Maciejewski	District 1 County Commissioner
Melanie Bell	Library Representative
Kyle Mazurek	Comcast, Industry Representative
Diane O’Connell	Ann Arbor Township
Don Stein	Bridgewater Township
Valisa Bristle	Freedom Township
Lisa Moutinho	Manchester Township
Amanda Nimke-Ballard	Sylvan Township
John Kingsley	Webster Township
Karen Nolte	Dexter Township

Members of the Public

Greg Dill	Washtenaw County Administrator
Diane Ratkovich	Dexter Township Supervisor
Ken Dignan	Northfield Township Supervisor
Lamar Weir	Congresswoman Debbie Dingell’s Office
Ken Ascher	
Justin Heinze	

II. Approval of the Agenda

Fuller: Add ‘B’ Comcast CMIC under Item V: Updates and Workgroup Progress Reports

Motion as amended by Bell/Supported by O’Connel. Unanimously approved.

III. Approval of November 19, 2020 Meeting Minutes

Motion by Bell/Supported by Nimke-Ballad. Unanimously approved.

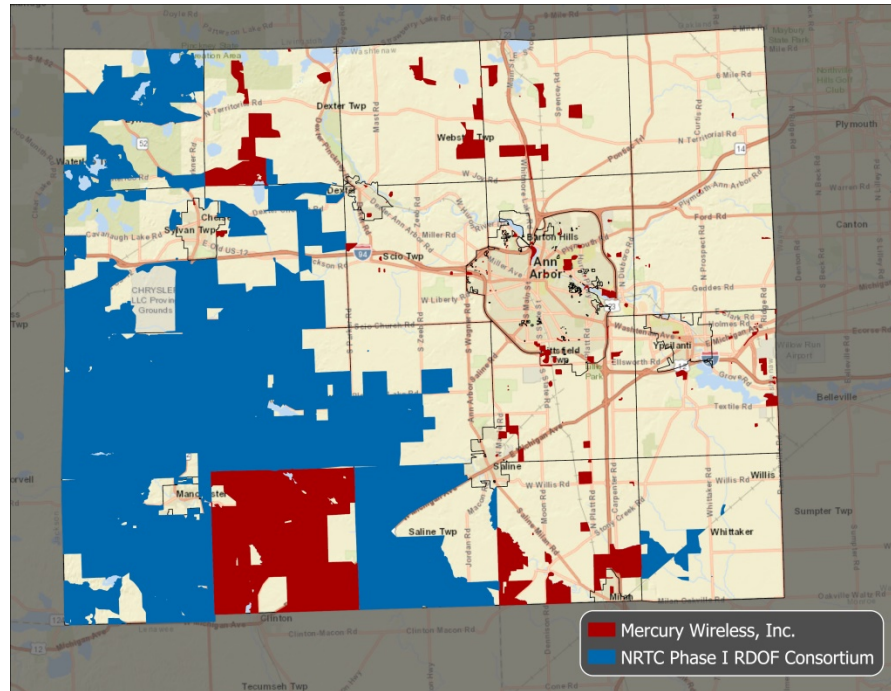
IV. Special **RDOF Award Update** – Ziggy Rivkin-Fish, CTC Technology (Rural Digital Opportunity Fund)

<https://www.fcc.gov/reports-research/maps/r dof-phase-i-dec-2020/>

RDOF is the successor to the ‘Connect America Fund Phase II’ aka CAF II

RDOF Update (cont.)

- Unusually competitive this time around
- Almost every eligible area in the country was bid on
- NRTC (National Rural Telecom Consortium) a consortium of co-operatives and Mercury Wireless were awarded funding for Washtenaw County



- January 2021 There is a ‘quiet’ period until the end of January 2020 during which we won’t know which NRTC cooperative was awarded funding for Washtenaw County
- February 2021
 - Feb 15 awardees prove funding has been secured for capital expenditures
 - Disclosure of which NRTC cooperative received funding for Washtenaw County
- June 2021
 - Final project details submitted to FCC
- February 2021 to June 2022
 - FCC reviews final project details and issues final project approvals
 - Clock starts for performance of deliverables
 - Provider has to the end of the 6th year to complete project
 - Milestones must be met in order to receive payments
 - End of 3rd year – 40% of entire awarded area must be completed
 - End of 4th year – 60% completed
 - End of 5th year – 80% completed
 - End of 6th year – 100% complete
- Funding is operational, not capital
\$370,000 per year over 10 years to RDOF awardees

Note:SpaceX was awarded funding for large swaths of the country and is deploying Starlink satellite internet; Elon Musk, CEO.

Ben Fineman

- The impact of this award cannot be understated; the Broadband Task Force has been working towards this for several years.
- There are 8,000 un/underserved properties in the county, 6,600 will be served when the RDOF projects are completed.
- Residents may expect that all awarded areas will be fully operational by the summer of 2027 or 2028. Timeline is not ideal, but outcome is incredible.
- Thanked the group for their work.
- Depending on the eventual cooperative that is awarded the work in Washtenaw County, the fact that we have an anchor in Lyndon Township should serve us well with this project.

Barb Fuller

- Thanked the Board of County Commissioners and the County Administrator for recognizing that broadband expansion was an important initiative and supported our efforts.
- Barb thanked CTC, Ziggy and Dave for their collaboration and their diligence in monitoring the RDOF process.

Greg Dill, Washtenaw County Administrator, thanked the Broadband Task Force members for their work, especially County Commissioner Jason Maciejewski.

Note: RDOF map shows parts of Lyndon Township being eligible and part of the awarded area. The FCC map used for the RDOF auction reflects outdated information. In fact, Lyndon Township has completed their high speed fiber network build-out and has achieved 100% coverage for their residents.

V. Updates and Workgroup Progress Reports

A. Back to School Hotspots

Barb Fuller updated the group on the Back to School hotspot program.

The 7 targeted township locations are up and running. Having a bit of funding left, Sharon Township will be receiving \$1500 towards the purchase and installation of a telescoping antenna at the township hall and Sylvan Township will receive a \$1500 allocation towards the deployment of a cellular hotspot to augment the parking lot WiFi access currently provided by a hotspot from the Chelsea District Library.

B. Comcast CMIC 2.0 (Connecting Michigan Communities)

Kyle Mazurek, Comcast Manager of External Affairs

- CMIC 1.0 provisional grant to cover parts of Dexter Township was successfully challenged by another provider who claimed coverage in Comcast's proposed build-out. As a result of that challenge, the award was withdrawn.
- CMIC 1.5 On 11/23/20, Comcast received a provisional grant award to cover parts of Manchester Township. There is a challenge period until 1/25/21, with final awards announced in March 2021. The \$2.5M award would be inclusive of 192 homes and 4 businesses.

- CMIC 2.0 application period is from 11/2/20 through 1/4/21
Provisional awards will be announced in March 2021.
Final awards in June of 2021.

Comcast is seeking funding for parts of Ann Arbor Township, Lima
Lima Township, Scio Township and Lodi Township. Kyle is soliciting
letters of support from these townships and well as from County
Commissioners Beeman and Maciejewski.

Commissioner Jason Maciejewski asked about the CMIC 1.0 funding for
Dexter Township. Kyle noted that Comcast's application was challenged
and did not receive final approval. He's optimistic that unserved areas in
Dexter Township will be eligible for future grant opportunities. During the
challenge period, it may be helpful to dispute the data utilized to
determine an area's eligibility.

Ben Fineman thanked Kyle for his continued efforts to improve
Washtenaw County's broadband connectivity.

VI. Action Items

- A. Approve 2021 BBTF Meeting Dates
3rd Thursday, 8:00am-9:00am Zoom format
Jan 21, Feb 18, March 18, April 15, May 20, June 17,
July 15, Aug 19, Sept 16, Oct 21, Nov 18, Dec

Motion to approve 2021 meeting schedule, Stein. Supported by Bell
Unanimous approval

VII. New Business No new business

VIII. Old Business A. Hotspots maps: BBTF web site and state-wide

Melanie announced she is working to add the BBTF hotspots to Michigan's
Connected Nation Wireless map that is available online.

<https://cngis.maps.arcgis.com/apps/webappviewer/index.html?id=0d69accbb5ff422a82eccc2c9101b69d>

IX. BBTF Member and Township Broadband Committee Updates

- Valisa Bristle, Freedom Township Clerk, announced that people are beginning to
use Freedom Township's parking lot WiFi. She asked Ben how long it took Lyndon
Township to complete their high speed fiber build and fully connect their residents.
Ben answered that it took about 3 years, start to finish, to connect 912 homes.

- Diane Ratkovich, Dexter Township Supervisor introduced herself and said she's
looking forward to working with the group.

X. Public Comment No public comment

XI. Announcements

- Barb asked members to share their telephone numbers with Lisa so she may prepare a contact list.
- Barb has extra hotspot signs. Contact her if you need one.

XII. Adjournment

Motion to adjourn – Bell. Supported by Kingsley Unanimously approved.
Meeting adjourned at 9:12 am

NEXT MEETING: January 21, 2021 @ 8:00-9:00AM – Zoom format

DRAFT