

BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES MEETING
THURSDAY, MARCH 3, 2022, 7:00 P.M.
BRIDGEWATER TOWNSHIP HALL
10990 CLINTON RD, MANCHESTER, MI 48158

AGENDA

- I. CALL TO ORDER / ESTABLISH QUORUM / PLEDGE ALLEGIANCE
- II. CITIZEN PARTICIPATION
- III. APPROVAL OF BOARD MEETING MINUTES – FEBRUARY 3, 2022
- IV. REVIEW AND APPROVE AGENDA
- V. PRESENTATION OF 2022-2023 FY GENERAL FUND BUDGET
 - A. Public Hearing
 - B. Township Officers Salary Resolutions
 - C. General Appropriations Act Resolution
 - D. Sewer Fund Budget
- VI. NEW BUSINESS
 - A. Approve Year-End General Fund Budget Amendments
 - B. Approval of Claims Listing for February 1, 2022 through February 28, 2022
 - C. Gerken Materials Inc. 2021 Annual Report – Beckett & Raeder Mining Review
 - D. ZBA Appointment – Planning Commission Representative
 - E. BVTD Follow-Up Discussion
 - F. ARPA Funds Final Rule
- VII. REPORTS & CORRESPONDANCE
 - A. Public Safety Report – Written report from Sheriff’s Department
 - B. Supervisor’s Report
 - C. Assessor’s Report
 - D. Clerk’s Report
 - E. Treasurer’s Report
 - F. Trustees’ Report
 - G. Broadband Task Force Report
 - H. Zoning Administrator’s Report – Written report from Rodney Nanney
 - I. Planning Commission Report – Minutes included in Board packet
 - J. Farmland Preservation Board Report – No meeting in February
- VIII. CITIZEN PARTICIPATION
- IX. ADJOURNMENT

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

3-Feb-22 meeting called to order by Supervisor Fromhart at 7:14 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Faust; Trustee Fromhart; Trustee Oliver; Trustee Ahrens

Absent: Trustee McQueer

Citizen attendance: 0

II. CITIZEN PARTICIPATION

- None

III. APPROVAL OF MINUTES

- Motion to approve the 6-Jan-22 meeting minutes as amended – Ms. Ahrens; support – Mr. Faust; vote – unanimous.

IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as amended, adding item I -Tile Drain Discussion. – Ms. Fromhart; support – Mr. Oliver; vote – unanimous.

V. NEW BUSINESS

A. Zoning Administration and Ordinance Enforcement Services Discussion

- Board had a lengthy discussion regarding our Zoning Administrator authorities and what the Boards expectations are. Supervisor said she would convey the expectations from the board to the Zoning Administrator.

B. WCRC Final Billing

- Board discussed the final payment for Logan Road. They agreed that the project was not completed. Board agreed to hold the final payment for the project until it is completed.

C. Approval of Claims Listing for January 1, 2022, through January 31, 2022

- Motion to approve disbursements of \$38,320.84 for general operations and \$8,226.77 for sewer operations; total expenditure of \$46,547.61 for the month of January – Mr. Oliver; support – Ms. Fromhart; vote – unanimous

D. Resolution Honoring Cal Messing

- Motion to approve Resolution 2022-02 – Ms. Fromhart; support – Mr. Faust.
- Roll call vote – Ms. Ahrens -yes, Mr. Faust- yes, Ms. Fromhart- yes, Mr. Oliver – yes, Ms. McQueer- absent

E. 2022 Run Manchester Proposal

- Motion to approve 2022 Manchester Run, Proposal contingent on liability insurance – Ms. Fromhart; support – Mr. Oliver; vote – unanimous.

F. MMLLPP 2022 Renewal- 3/1/2022

- Motion to approve MMLLPP 2022 renewal for \$9,578.00 – Mr. Oliver: support – Mr. Faust.

G. Sewer Connection Application Procedures Discussion

Bridgewater Township Board of Trustees Minutes

- Supervisor Fromhart discussed with the Board that the Sewer Connection Application Procedures Board discussed procedures for the Sewer connection. Supervisor will forward the connection form to Tammy at the WWCA. Supervisor also discussed the Sewer Connection fee needing review. She will forward review request to our Township Engineer.

H. 2022-2023 FY General Fund Budget Review – Set Public Hearing

- Motion to set the public hearing date on the proposed general fund budget for 2021-2022 FY Budget Review for 3-Mar-22 – Ms. Fromhart; support –Ms. Ahrens; vote – unanimous.

I. Tile Drain Discussion

- Discussed payment schedule and computation of cost for the Bridgewater Village Drain (BVT). Board determined the Drain Commission should not hold the contingent funds for 8 years. Supervisor Fromhart will follow up with the County Treasurer and the Drain Commissioner.

VI. REPORTS AND CORRESPONDENCE

A. Public Safety Report

- A written report from the sheriff's department was submitted and is on record

B. Broadband Task Force Report

- No Report

C. Supervisor's Report

- See board packet.

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D. Assessor's Report

- A written report from Ms. Rider was submitted and is on record

E. Clerk's Report

- Absent

F. Treasurer's Report

- None

G. Trustees' Report

- Trustee Faust
- Motion to approve purchase of 2 grinder pump replacements and 2 complete grinder pump systems for new connections – Ms. Fromhart; support – Mr. Oliver; vote – unanimous.

- Trustee Oliver

- None

H. Zoning Administrator's Report

- A written report from Mr. Nanney was submitted and is on record

I. Planning Commission

- Minutes from the Planning Commission were submitted and are on record.

Bridgewater Township Board of Trustees Minutes

J. Farmland Preservation Board Report

- No Meeting

VII. CITIZEN PARTICIPATION

- None

VIII. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 9:38p.m.

DRAFT

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

6-Jan-22 meeting called to order by Supervisor Fromhart at 7:23 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Faust; Trustee Fromhart; Trustee McQueer; Trustee Ahrens

Absent: Trustee Oliver.

Citizen attendance: 0

II. CITIZEN PARTICIPATION

- None

III. APPROVAL OF MINUTES

- Motion to approve the meeting minutes as amended of 2-Dec-22– Mr. Fromhart; support – Ms. Ahrens; vote – unanimous.

IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as amended, removing item VI. -C – Ms. Fromhart; support – Ms. Ahrens; vote – unanimous

V. UNFINISHED BUSINESS

A. WCCD PILOT PROGRAM – Follow-Up Discussion

- Motion to approve participation in the Pilot project and accept the Bridgewater Community Survey as presented. – Mr. Fromhart; support – Ms. McQueer; vote – unanimous.

VI. NEW BUSINESS

A. River Raisin Watershed Council 2022 Membership dues

- Motion to approve \$167.00 for RRWC FY 2022 Membership Dues – Ms. McQueer; support – Ms. Ahrens; vote – unanimous

B. Approval of Claims Listing

- Motion to approve disbursements of \$19,147.73 for general operations and \$10,978.59 for sewer operations; total expenditure of \$30,126.32 for the month of December – Mr. Fromhart; support – Mr. Faust; vote – unanimous

C. Board of Review Poverty/Hardship Exemptions Resolution

- Motion to approve 2022 Poverty/Hardship Exemption Resolution as presented – Ms. McQueer; support – Ms. Ahrens; vote – roll call - YES; Ahrens, Faust, Fromhart and McQueer.

D. Conversion of Street Lights to LED – DTE Budget Letter

- Motion to accept the proposal to replace 18 streetlights with new LED bulbs, at a cost of \$4,379.00 – Ms. Fromhart; support Ms. Ahrens; vote – unanimous

E. Township Photos/Maps – Harry Cross

- Motion to accept donation of photo from Harry Cross – Ms. Fromhart; support Ms. Ahrens; vote - unanimous

Bridgewater Township Board of Trustees Minutes

VII. REPORTS AND CORRESPONDENCE

A. Public Safety Report

- A written report from the sheriff is included in the board packet

B. Supervisor's Report

- See board packet
- No signed contract from Hanson Trust

C. Assessor's Report

- None

D. Clerk's Report

- Still working to clean up QVF voter rolls.
- We received \$2,500 grant from County for Cleanup day 2021.

E. Treasurer's Report

- Reported on Winter 2021 tax collection.

F. Trustees' Report

- Trustee Faust
 - Reported on new building at Bridgewater Commons.
- Trustee Oliver
- Absent

G. Zoning Administrator's Report

- A written report from Mr. Nanney is included in the board packet

H. Broadband Task Force Report

- None

I. Planning Commission

- A written report from Mr. Nanney is included in the board packet
- PC minutes included in board packet.

J. Farmland Preservation Board Report

- None

VIII. CITIZEN PARTICIPATION

- None

IX. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 9:05p.m.

	2nd Prior Year Actual 31-Mar-20	1st Prior Year Actual 31-Mar-21	Current Year Budget 2021-2022	Year to Date Actual Apr 21 - Jan 22	Proposed Estimated Budget 2022-2023	
Income						
Clean-up Day Grant	\$ -	\$ 1,527.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	
Clean Up Donation	\$ 80.00	\$ 107.00	\$ 100.00	\$ 222.00	\$ 150.00	
4402 · Property tax - operation	\$ 79,408.00	\$ 87,820.00	\$ 82,000.00	\$ 48,013.00	\$ 90,500.00	?
4447 · Tax administration fee	\$ 31,055.00	\$ 34,248.00	\$ 33,500.00	\$ 24,959.00	\$ 35,500.00	
4448 · Tax collection fees	\$ 3,555.00	\$ 3,405.00	\$ 3,500.00	\$ 200.00	\$ 3,600.00	
4460 · Township permits	\$ 1,050.00	\$ 550.00	\$ 500.00	\$ 150.00	\$ 500.00	
4465 · Land division fees	\$ 350.00	\$ 525.00	\$ 600.00	\$ 525.00	\$ 600.00	
4574 · Revenue sharing	\$ 150,008.00	\$ 150,941.00	\$ 151,577.00	\$ 112,678.00	\$ 154,959.00	-3.10%
4600 · Collection Fee-Sewer Fund	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	
4405 Fire Millage	\$ -	\$ 50,705.00	\$ 50,763.00	\$ 26,080.00	\$ 50,800.00	
4665 · Interest Income	\$ 428.00	\$ 68.00	\$ 300.00	\$ 41.00	\$ 300.00	
4672 · Other Income	\$ 100.00	\$ -	\$ 200.00	\$ -	\$ 100.00	
4675 · Metro Auth.-restricted to roads	\$ 3,410.00	\$ 3,739.00	\$ 3,800.00	\$ 3,636.00	\$ 3,800.00	
4700 · Election Reimbursement	\$ 897.00	\$ -	\$ -	\$ 598.00	\$ 800.00	
Total Income	\$ 270,341.00	\$ 333,635.00	\$ 330,340.00	\$ 219,602.00	\$ 344,109.00	
Gross Profit	\$ 270,341.00	\$ 333,635.00	\$ 333,635.00	\$ 219,602.00	\$ 344,109.00	
Expense						
5101000 · Township Board						
5101703 · Trustee salary	\$ 4,398.00	\$ 4,896.00	\$ 4,896.00	\$ 3,592.00	\$ 4,994.00	2%inc
5101727 · Township supplies & expenses	\$ 933.00	\$ 159.00	\$ 684.00	\$ 264.00	\$ 500.00	
5101770 · Conferences & Training	\$ -	\$ -	\$ 500.00	\$ -	\$ 500.00	
Total 5101000 · Township Board	\$ 5,331.00	\$ 5,055.00	\$ 6,080.00	\$ 3,856.00	\$ 5,994.00	
5171000 · Supervisor						
5171703 · Supervisor Salary	\$ 15,607.00	\$ 15,920.00	\$ 15,920.00	\$ 12,338.00	\$ 18,674.00	2%inc
5171727 · Supervisor Expense	\$ 216.00	\$ 86.00	\$ 1,000.00	\$ 444.00	\$ 1,000.00	

5209000 · Assessor					
5209705 · Board of Review expenses	\$ 1,582.00	\$ 1,097.00	\$ 1,700.00	\$ 1,000.00	\$ 1,300.00
5209805 · Assessor Wages	\$ 20,800.00	\$ 20,800.00	\$ 22,800.00	\$ 16,792.00	\$ 22,800.00
5209810 · Assessor Expense	\$ 2,331.00	\$ 1,555.00	\$ 2,800.00	\$ 2,239.00	\$ 2,500.00
Total 5209000 · Assessor	<u>\$ 24,713.00</u>	<u>\$ 23,452.00</u>	<u>\$ 27,300.00</u>	<u>\$ 20,031.00</u>	<u>\$ 26,600.00</u>
Total 5171000 · Supervisor	<u>\$ 40,536.00</u>	<u>\$ 39,458.00</u>	<u>\$ 44,220.00</u>	<u>\$ 32,813.00</u>	<u>\$ 46,274.00</u>

5173000 · Other General Government					
5173715 · Social Security	\$ 4,789.00	\$ 4,141.00	\$ 5,000.00	\$ 3,749.00	\$ 5,000.00
5173801 · Attorney & Consulting Expenses	\$ 253.00	\$ 900.00	\$ 2,000.00	\$ 1,255.00	\$ 1,500.00
5173802 · Audit fees	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 6,000.00
5173811 · Membership fees & dues	\$ 2,082.00	\$ 2,082.00	\$ 2,100.00	\$ 2,180.00	\$ 2,300.00
5173895 · Website Administrator	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
5173912 · Insurance & Bonds	\$ 5,881.00	\$ 5,259.00	\$ 6,500.00	\$ 6,432.00	\$ 7,000.00
Total 5173000 · Other General Government	<u>\$ 18,505.00</u>	<u>\$ 17,882.00</u>	<u>\$ 21,100.00</u>	<u>\$ 19,116.00</u>	<u>\$ 22,300.00</u>

5215700 · Clerk					
5173900 · Printing & publishing	\$ 194.00	\$ 496.00	\$ 400.00	\$ 333.00	\$ 500.00
5174810 · Deputy Clerk	\$ 1,535.00	\$ 3,619.00	\$ 1,600.00	\$ 630.00	\$ 1,600.00
5191727 · Election expense	\$ 3,721.00	\$ 4,324.00	\$ 2,000.00	\$ 208.00	\$ 5,000.00
5215703 · Clerk salary	\$ 16,214.00	\$ 16,539.00	\$ 16,539.00	\$ 12,818.00	\$ 19,400.00
5215727 · Clerk supplies & expense	\$ 3,063.00	\$ 3,018.00	\$ 3,200.00	\$ 3,049.00	\$ 3,200.00
Total 5215700 · Clerk	<u>\$ 24,727.00</u>	<u>\$ 27,996.00</u>	<u>\$ 23,739.00</u>	<u>\$ 17,038.00</u>	<u>\$ 29,700.00</u>

5253700 · Treasurer					
5253701 · Tax Collection Expense	\$ 1,749.00	\$ 1,655.00	\$ 2,500.00	\$ 2,887.00	\$ 2,500.00
5253703 · Treasurer salary	\$ 17,615.00	\$ 17,967.00	\$ 17,967.00	\$ 13,924.00	\$ 21,075.00
5253704 · Deputy Treasurer Wages	\$ 1,161.00	\$ 906.00	\$ 1,600.00	\$ 300.00	\$ 1,600.00
5253727 · Treasurer supplies & expenses	\$ 1,543.00	\$ 1,319.00	\$ 2,000.00	\$ 1,821.00	\$ 2,000.00
Total 5253700 · Treasurer	<u>\$ 22,068.00</u>	<u>\$ 21,847.00</u>	<u>\$ 24,067.00</u>	<u>\$ 18,932.00</u>	<u>\$ 27,175.00</u>

5265000 · Building & Grounds					
5265728 · Maintenance & Utilities	\$ 5,789.00	\$ 6,424.00	\$ 7,000.00	\$ 5,195.00	\$ 7,500.00
5265925 · Cemetery care	\$ 2,414.00	\$ 2,305.00	\$ 2,500.00	\$ 2,595.00	\$ 2,700.00

5265980 · Building improvement & equipmen	\$ 385.00	\$ 1,084.00	\$ 1,000.00	\$ -	\$ 5,000.00
Total 5265000 · Building & Grounds	\$ 8,588.00	\$ 9,813.00	\$ 10,500.00	\$ 7,790.00	\$ 15,200.00
5301800 · Public Safety					
5339727 · Fire protection billing expense	\$ 74,295.00	\$ 67,805.00	\$ 75,000.00	\$ 68,044.00	\$ 75,000.00
Total 5301800 · Public Safety	\$ 74,295.00	\$ 67,805.00	\$ 75,000.00	\$ 68,044.00	\$ 75,000.00
5400700 · Planning & zoning					
5400701 · Planning					
5400727 · Planning comm. wage & expense	\$ 4,162.00	\$ 1,750.00	\$ 5,700.00	\$ 3,848.00	\$ 5,500.00
5400802 · Master Plan	\$ -				
5400803 · Planning consultant - on-going	\$ 6,824.00	\$ 4,293.00	\$ 7,000.00	\$ 4,335.00	\$ 7,000.00
5400806 · Farmland PB Consultant	\$ 1,080.00				\$ -
5411810 · Conferences & Training	\$ -		\$ 1,000.00	\$ -	\$ 1,000.00
Total 5400701 · Planning	\$ 12,066.00	\$ 6,043.00	\$ 13,700.00	\$ 8,183.00	\$ 13,500.00
5410726 · Zoning					
5410704 · Land Division Processing Fees	\$ 1,450.00	\$ 1,325.00	\$ 1,700.00	\$ 1,275.00	\$ 1,500.00
5410727 · Zoning ad.wage & expense	\$ 7,455.00	\$ 7,440.00	\$ 7,500.00	\$ 5,644.00	\$ 7,500.00
5411727 · Zon Bd of Appeals Expense	\$ -		\$ 400.00	\$ -	\$ 500.00
Total 5410726 · Zoning	\$ 8,905.00	\$ 8,765.00	\$ 9,600.00	\$ 6,919.00	\$ 9,500.00
Total 5400700 · Planning & zoning	\$ 20,971.00	\$ 14,808.00	\$ 23,300.00	\$ 15,102.00	\$ 23,000.00
5440000 · Public works					
5440846 · Road Improvements	\$ 50,006.00	\$ 16,832.00	\$ 40,000.00	\$ 39,166.00	\$ 47,000.00
5440847 · Drains at large	\$ 19,295.00		\$ 54,834.00	\$ 54,834.00	\$ 40,000.00
5440849 · Clean-up Day	\$ 1,901.00	\$ 1,969.00	\$ 2,500.00	\$ 3,117.00	\$ 3,000.00
5440852 · Street lighting	\$ 3,843.00	\$ 4,277.00	\$ 4,500.00	\$ 3,240.00	\$ 8,966.00
Total 5440000 · Public works	\$ 75,045.00	\$ 23,078.00	\$ 101,834.00	\$ 100,357.00	\$ 98,966.00
5500000 · Contingencies	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00
Total Expense	\$ 290,566.00	\$ 227,742.00	\$ 330,340.00	\$ 283,048.00	\$ 344,109.00
Net Income	\$ (20,225.00)	\$ 105,893.00		\$ (63,446.00)	\$ -

**BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES
A RESOLUTION TO ESTABLISH SUPERVISOR’S SALARY
RESOLUTION NUMBER 2022-03**

WHEREAS, the property owners of Bridgewater Township have elected a Board of Trustees consisting of a Supervisor, a Clerk, a Treasurer, and two Trustees; and,

WHEREAS, the Bridgewater Township Board of Trustees have been elected by the property owners of the Township to discharge the statutory duties inherent in those offices; and,

WHEREAS, the members of the Bridgewater Township Board of Trustees may be reasonably compensated for discharging those duties; and,

WHEREAS, the Bridgewater Township Board of Trustees established the creation of an ad-hoc Compensation Committee to determine the salary of each township elected official; and,

WHEREAS, the Bridgewater Township Compensation Committee recommended a 15% increase in the Supervisor’s salary for the 2021-2022 fiscal year, with a 2% annual increase thereafter;

NOW, THEREFORE WE RESOLVE that the Bridgewater Township Supervisor’s salary for the 2022-2023 fiscal year be increase by 2% from \$18,308 to \$18,674.

Motion made by Trustee _____ and seconded by Trustee _____ to adopt the above Resolution.

Upon roll-call vote, the following members voted:

AYE:
NAY:

ABSTAIN:
ABSENT:

Supervisor declared Resolution Number 2022-03 to establish the Bridgewater Township Supervisor’s salary for the 2022-2023 fiscal year as \$18,674 duly adopted.

Certification:

I, Michelle McQueer, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on March 3, 2022, the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Michelle McQueer
Bridgewater Township Clerk

**BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES
A RESOLUTION TO ESTABLISH CLERK'S SALARY
RESOLUTION NUMBER 2022-04**

WHEREAS, the property owners of Bridgewater Township have elected a Board of Trustees consisting of a Supervisor, a Clerk, a Treasurer, and two Trustees; and,

WHEREAS, the Bridgewater Township Board of Trustees have been elected by the property owners of the Township to discharge the statutory duties inherent in those offices; and,

WHEREAS, the members of the Bridgewater Township Board of Trustees may be reasonably compensated for discharging those duties;

WHEREAS, the Bridgewater Township Board of Trustees established the creation of an ad-hoc Compensation Committee to determine the salary of each township elected official; and,

WHEREAS, the Bridgewater Township Compensation Committee recommended a 15% increase in the Clerk's salary for the 2021-2022 fiscal year, with a 2% annual increase thereafter;

NOW, THEREFORE WE RESOLVE that the Bridgewater Township Clerk's salary for the 2022-2023 fiscal year be increased by 2% from \$19,020 to \$19,400.

Motion made by Trustee _____ and seconded by Trustee _____ to adopt the above Resolution.

Upon roll-call vote, the following members voted:

AYE:	ABSTAIN:
NAY:	ABSENT:

Supervisor declared Resolution Number 2022-04 to establish the Bridgewater Township Clerk's salary for the 2022-2023 fiscal year as \$19,400 duly adopted.

Certification:

I, Michelle McQueer, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on March 3, 2022, the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Michelle McQueer
Bridgewater Township Clerk

**BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES
A RESOLUTION TO ESTABLISH TREASURER’S SALARY
RESOLUTION NUMBER 2022-05**

WHEREAS, the property owners of Bridgewater Township have elected a Board of Trustees consisting of a Supervisor, a Clerk, a Treasurer, and two Trustees; and,

WHEREAS, the Bridgewater Township Board of Trustees have been elected by the property owners of the Township to discharge the statutory duties inherent in those offices; and,

WHEREAS, the members of the Bridgewater Township Board of Trustees may be reasonably compensated for discharging those duties;

WHEREAS, the Bridgewater Township Board of Trustees established the creation of an ad-hoc Compensation Committee to determine the salary of each township elected official; and,

WHEREAS, the Bridgewater Township Compensation Committee recommended a 15% increase in the Treasurer’s salary for the 2021-2022 fiscal year, with a 2% annual increase thereafter;

NOW, THEREFORE WE RESOLVE that the Bridgewater Township Treasurer’s salary for the 2022-2023 fiscal year be increased by 2% from \$20,662 to \$21,075.

Motion made by Trustee _____ and seconded by Trustee _____ to adopt the above Resolution.

Upon roll-call vote, the following members voted:

AYE:
NAY:

ABSTAIN:
ABSENT:

Supervisor declared Resolution Number 2022-05 to establish the Bridgewater Township Treasurer’s salary for the 2022-2023 fiscal year as \$21,075 duly adopted.

Certification:

I, Michelle McQueer, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on March 3, 2022, the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Michelle McQueer
Bridgewater Township Clerk

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES
A RESOLUTION TO ESTABLISH TRUSTEES' SALARY
RESOLUTION NUMBER 2022-06**

WHEREAS, the property owners of Bridgewater Township have elected a Board of Trustees consisting of a Supervisor, a Clerk, a Treasurer, and two Trustees; and,

WHEREAS, the Bridgewater Township Board of Trustees have been elected by the property owners of the Township to discharge the statutory duties inherent in those offices; and,

WHEREAS, the members of the Bridgewater Township Board of Trustees may be reasonably compensated for discharging those duties;

WHEREAS, the Bridgewater Township Board of Trustees established the creation of an ad-hoc Compensation Committee to determine the salary of each township elected official; and,

WHEREAS, the Bridgewater Township Compensation Committee recommended a 2% increase in the Trustees' salary for the 2022-2023 fiscal year, with a 2% annual increase thereafter;

NOW, THEREFORE WE RESOLVE that the Bridgewater Township Trustees' salary for 2022-2023 be increased by 2% from \$4896 to \$4994.

Motion made by Trustee _____ and seconded by Trustee _____ to adopt the above Resolution.

Upon roll-call vote, the following members voted:

AYE:
NAY:

ABSTAIN:
ABSENT:

Supervisor declared Resolution Number 2022-06 to establish the Bridgewater Township Trustees' salary for 2022-2023 as \$4,994 duly adopted.

Certification:

I, Michelle McQueer, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on March 3, 2022, the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Michelle McQueer
Bridgewater Township Clerk

BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES
A RESOLUTION TO ADOPT GENERAL APPROPRIATIONS ACT
RESOLUTION NUMBER 2022-07

A resolution to establish a General Appropriations Act for Bridgewater Township; to define the powers and duties of the Bridgewater Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Bridgewater Township resolves:

Section 1: Title

This resolution shall be known as the Bridgewater Township General Appropriations Act.

Section 2: Chief Administrative Officer

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on February 21, 2022 and a public hearing on the proposed budget was held on March 3, 2022.

Section 5: Estimated Revenues

Estimated township general fund revenues for fiscal year 2022-2023, including an allocated millage of **1.31830 mills**; and various miscellaneous revenues shall total \$344,109.00.

Section 6: Millage Levy

The Bridgewater Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to **1.31830 mills** as authorized under state law and approved by the electorate.

Section 7: Estimated Expenditures

Estimated township general fund expenditures for fiscal year 2022-2023 for the various township activities (cost centers) are as follows:

510-1000	Township Board	\$ 5,994
517-1000	Supervisor & Assessor	\$ 46,274
571-3000	Other General Government	\$ 22,300
521-5700	Clerk	\$ 29,700

525-3700	Treasurer	\$ 27,175
526-5000	Building & Grounds	\$ 15,200
530-1800	Public Safety	\$ 75,000
540-0700	Planning & Zoning	\$ 23,000
544-0000	Public Works	\$ 98,966
550-0000	Contingencies	\$ 500.00

For total estimated expenditures of \$344,109.00.

Section 8: Adoption of Budget by Reference

The general fund budget of Bridgewater Township is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this Act.

Section 9: Adoption of Budget by Cost Center

The Board of Trustees of Bridgewater Township adopts the 2022-2023 fiscal year general fund budget by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

Section 10: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any town order for expenditures that exceed appropriations.

Section 11: Periodic Fiscal Reports

The fiscal officer shall transmit to the board at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations, including, but not limited to:

- a. a summary statement of the actual financial condition of the general fund at the end of the previous quarter (month);
- b. a summary statement showing the receipts and expenditures and encumbrances for the previous quarter (month) and for the current fiscal year to the end of the previous quarter (month);
- c. a detailed list of:
 - i. expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; the balance of estimated revenues to be collected in the then current fiscal year; and any revisions in revenue estimates resulting from collection experience to date.
 - ii. for each cost center: the amount appropriated; the amount charged to each

appropriation in the previous quarter (month) for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revisions in the estimate of expenditures.

Section 12: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 13: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 14: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in P.A. 621 (1978).

Section 15: Board Adoption

Motion made by _____, seconded by _____ to adopt the foregoing resolution.

Upon roll call vote, the following voted:

AYE:

ABSTAIN:

NAY:

ABSENT:

The Supervisor declared the motion carried and Resolution Number 2022-07 duly adopted.

Certification:

I, Michelle McQueer, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on March 3, 2022 the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Michelle McQueer
Bridgewater Township Clerk

Bridgewater Township Sewer Operation Profit & Loss Budget vs. Actual April 2016 through March 2017

	1st Prior Year Actual	1st Prior Year Actual	Current Year Budget	Year to Date Actual	Proposed Estimated Budget
	31-Mar-20	31-Mar-21	2021-2022	Apr. 21 - Jan 22	2022-2023
Income					
Connection Fees - Easement	\$ 250.00	\$ 250.00			
Connection Fees-Grinder Pumps+10%	\$ 8,189.20	\$ 8,189.20			
Inspection Fees	\$ 150.00	\$ 150.00			
Tap Fees	\$ 44,029.90	\$ 44,029.90			\$ -
Grinder Pump Repair Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -
Customer Finance Charge					\$ -
Interest Income					
Interest Income-Master Acct	\$ 178.46	\$ 45.78	\$ 150.00	\$ 38.86	\$ 100.00
Miscellaneous Income					
Operation Maintenance Income	\$ 104,200.00	\$ 102,800.00	\$ 100,000.00	\$ 81,900.00	\$ 100,000.00
Special Assessment Payoff					
Special Assessment Revenue					
Total Income	\$ 156,997.56	\$ 155,464.88	100,150.00	81,938.86	\$ 100,100.00
Expense					
Collection System					
Billing					
Billing Clerk	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00		1,200.00
Office Supplies	\$ 208.50		\$ 200.00	\$ -	100.00
Total Billing	\$ 1,408.50	\$ 1,200.00	\$ 1,400.00	\$ -	1,300.00
Forcemains -Flushing & Disposal	\$ -	\$ -	\$ 1,000.00	\$ -	500.00
Collection System Equip Repairs		\$ 11,817.00	\$ 3,500.00	\$ 6,613.44	2,000.00
Grinder Pump repairs	\$ 21,797.54	\$ 8,154.89	\$ 10,000.00	\$ 6,998.06	10,000.00
Miss Dig Locator Service	\$ 2,234.91	\$ 2,004.82	\$ 3,000.00	\$ 6,129.81	2,500.00
New Grinders	\$ 217.50				

Bridgewater Township Sewer Operation Profit & Loss Budget vs. Actual

April 2016 through March 2017

	31-Mar-20	31-Mar-21	2021-2022	Apr. 21 - Jan 22	2022-2023
Total Collection System	\$ 25,658.45	\$ 23,176.71	\$ 18,900.00	\$ 19,741.31	16,300.00
Insurance	\$ 3,214.00	\$ 4,203.00	\$ 3,300.00		3,500.00
Legal & Professional					
Audit	\$ 1,300.00	\$ 1,300.00	\$ 1,500.00	\$ 1,300.00	1,500.00
Engineer			\$ 250.00	\$ -	
Legal Fees	\$ 195.00		\$ 250.00		
Total Legal & Professional	\$ 1,495.00	\$ 1,300.00	2,000.00	1,300.00	1,500.00
Miscellaneous Expense	\$ 7,718.00				
New Equipment	\$ 1,835.68				
Treatment Plant		2861.1		3,856.82	
Building & Grounds Maintenance	\$ 1,635.00	\$ 2,109.75	2,500.00	2,291.25	2,500.00
Chemicals	\$ 4,782.60	\$ 6,040.53	6,000.00	2,772.00	5,000.00
Diesel Fuel/Propane	\$ 289.95	\$ 733.09	800.00	684.49	500.00
Electricity	\$ 19,817.20	\$ 20,727.97	20,000.00	16,398.46	22,000.00
Equipment Repairs	\$ 1,351.51	\$ 5,727.46	3,050.00	4,878.52	5,000.00
Generator Maintenance Contract	\$ 968.36	\$ 973.70	1,000.00		1,000.00
NPDES Permit	\$ 1,950.00	\$ 2,395.20	2,400.00	2,376.82	2,400.00
Phone Service	\$ 577.55	\$ 1,016.34	900.00	627.60	700.00
Plant Operator	\$ 38,942.00	\$ 31,644.12	34,300.00	23,331.10	34,950.00
Sludge Handling & Disposal	\$ 4,616.93	\$ 750.00	4,500.00		4,500.00
Supplies	\$ 601.97	\$ 184.68	500.00	89.45	250.00
Total Treatment Plant	\$ 75,533.07	\$ 72,302.84	\$ 75,950.00	\$ 57,306.51	\$ 78,800.00
Total Expense	\$ 115,454.20	\$ 100,982.55	\$ 100,150.00	\$ 78,347.82	\$ 100,100.00
Net Income	\$ 41,543.36	\$ 54,482.33	\$ -	\$ 3,591.04	\$ -

Bridgewater Township General Fund
Monthly Expenses
 February 2022

Type	Date	Name	Amount
Feb 22			
Bill	02/28/2022	Cardmember Service -SPLIT-	399.11
Bill	02/28/2022	Clayton and Mary Rider Assessing Service -SPLIT-	1,991.67
Bill	02/28/2022	Consumers Energy 5265728 · Maintenance & Utilities	113.28
Bill	02/28/2022	Detroit Edison Company - Hall 5265728 · Maintenance & Utilities	54.37
Bill	02/28/2022	Detroit Edison Company - Street Lights 5440852 · Street lighting	384.48
Bill	02/28/2022	Donald N. Pennington -SPLIT-	981.25
Bill	02/28/2022	Frontier 5265728 · Maintenance & Utilities	188.32
Bill	02/28/2022	Konica Minolta 5265980 · Building improvement & equipmen	16.92
Bill	02/28/2022	Lucas Law, PC 5173801 · Attorney & Consulting Expenses	40.00
Bill	02/28/2022	Manchester Township 5339727 · Fire protection billing expense	19,329.25
Bill	02/28/2022	Michigan Municipal League Prepaid Insurance	6,543.00
Bill	02/25/2022	Michigan Municipal League 5173912 · Insurance & Bonds	15.00
Bill	02/28/2022	Neff Trucking & Contracting Inc. 5265728 · Maintenance & Utilities	690.00
Bill	02/28/2022	Paychex - fees 5215727 · Clerk supplies & expense	172.85
Bill	02/28/2022	Paychex - payroll -SPLIT-	6,090.29
Bill	02/28/2022	Staples -SPLIT-	254.59
Feb 22			<u>37,264.38</u>

Clerk

Treasurer

Bridgewater Township Profit & Loss Budget vs. Actual April 2021 through March 2022

	Apr '21 - Mar 22	Budget	\$ Over Budget
Income			
Clean-up Day Grant	2,500	2,500	0
Clean Up Donation	222	100	122
4402 · Property tax - operation	55,499	82,000	-26,501
4405 · Property tax - fire millage	30,655	50,763	-20,108
4410 · Property Tax Adjustments	20		
4447 · Tax administration fee	26,914	33,500	-6,586
4448 · Tax collection fees	3,423	3,500	-78
4460 · Township permits	150	500	-350
4465 · Land division fees	525	600	-75
4574 · Revenue sharing	142,967	151,577	-8,610
4600 · Collection Fee-Sewer Fund	0	1,000	-1,000
4665 · Interest Income	49	300	-251
4672 · Other Income	0	200	-200
4675 · Metro Auth.-restricted to roads	3,636	3,800	-164
4700 · Election Reimbursement	598		
Total Income	267,158	330,340	-63,182
Gross Profit	267,158	330,340	-63,182
Expense			
5101000 · Township Board			
5101703 · Trustee salary	4,408	4,896	-488
5101727 · Township supplies & expenses	317	684	-367
5101770 · Conferences & Training	0	500	-500
Total 5101000 · Township Board	4,724	6,080	-1,356
5171000 · Supervisor			
5171703 · Supervisor Salary	15,389	15,920	-531
5171727 · Supervisor Expense	444	1,000	-556
5209000 · Assessor			
5209705 · Board of Review expenses	1,259	1,700	-441
5209805 · Assessor Wages	20,575	22,800	-2,225
5209810 · Assessor Expense	2,494	2,800	-306
Total 5209000 · Assessor	24,328	27,300	-2,972
Total 5171000 · Supervisor	40,161	44,220	-4,059
5173000 · Other General Government			
5173715 · Social Security	4,598	5,000	-402
5173801 · Attorney & Consulting Expenses	1,295	2,000	-705
5173802 · Audit fees	5,000	5,000	0
5173811 · Membership fees & dues	2,180	2,100	80
5173895 · Website Administrator	500	500	0
5173912 · Insurance & Bonds	7,065	6,500	565
5173955 · Miscellaneous	50		
5174800 · Bank Fees	0		
Total 5173000 · Other General Government	20,688	21,100	-412
5215700 · Clerk			
5173900 · Printing & publishing	333	400	-67
5174810 · Deputy Clerk	822	1,600	-778
5191727 · Election expense	208	2,000	-1,792
5215703 · Clerk salary	15,988	16,539	-551
5215727 · Clerk supplies & expense	3,914	3,200	714
Total 5215700 · Clerk	21,265	23,739	-2,474

Bridgewater Township Profit & Loss Budget vs. Actual April 2021 through March 2022

	Apr '21 - Mar 22	Budget	\$ Over Budget
5253700 · Treasurer			
5253701 · Tax Collection Expense	2,887	2,500	387
5253703 · Treasurer salary	17,368	17,967	-599
5253704 · Deputy Treasurer Wages	300	1,600	-1,300
5253727 · Treasurer supplies & expenses	1,899	2,000	-101
Total 5253700 · Treasurer	22,454	24,067	-1,613
5265000 · Building & Grounds			
5265728 · Maintenance & Utilities	6,936	7,000	-64
5265925 · Cemetery care	2,595	2,500	95
5265980 · Building improvement & equipmen	31	1,000	-969
Total 5265000 · Building & Grounds	9,562	10,500	-938
5301800 · Public Safety			
5339727 · Fire protection billing expense	94,539	75,000	19,539
Total 5301800 · Public Safety	94,539	75,000	19,539
5400700 · Planning & zoning			
5400701 · Planning			
5400727 · Planning comm. wage & expense	4,023	5,700	-1,677
5400803 · Planning consultant - on-going	5,440	7,000	-1,560
5411810 · Conferences & Training	0	1,000	-1,000
Total 5400701 · Planning	9,463	13,700	-4,237
5410726 · Zoning			
5410704 · Land Division Processing Fees	1,475	1,700	-225
5410727 · Zoning ad.wage & expense	6,884	7,500	-616
5411727 · Zon Bd of Appeals Expense	0	400	-400
Total 5410726 · Zoning	8,359	9,600	-1,241
Total 5400700 · Planning & zoning	17,822	23,300	-5,478
5440000 · Public works			
5440846 · Road Improvements	59,708	40,000	19,708
5440847 · Drains at large	54,834	54,834	-0
5440849 · Clean-up Day	3,117	2,500	617
5440852 · Street lighting	4,008	4,500	-492
Total 5440000 · Public works	121,667	101,834	19,833
5500000 · Contingencies	0	500	-500
Total Expense	352,881	330,340	22,541
Net Income	-85,723	0	-85,723

Bridgewater Township General Fund

Balance Sheet

As of March 31, 2022

Feb 25, 2022
Accrual Basis

	Mar 31, 22
ASSETS	
Current Assets	
Checking/Savings	
1002 · General Checking-Key Bank	112,452.03
1010 · General Savings-Key Bank	174,385.60
1016 · Bank of Ann Arbor 5yr	103,665.96
1017 · Old National 5 yr	113,811.78
Total Checking/Savings	504,315.37
Accounts Receivable	
1200 · Accounts Receivable	1,776.58
Total Accounts Receivable	1,776.58
Other Current Assets	
Prepaid Insurance	6,543.00
1081 · Due from Sewer Operations	-100.00
1085 · Due From Tax Fund	-2,210.00
1087 · Due from Dr. Samuels	-100.67
1201 · Accounts Receivable 2	1,590.00
Total Other Current Assets	5,722.33
Total Current Assets	511,814.28
Fixed Assets	
1600 · Buildings	98,329.35
1610 · Equipment	28,244.21
1620 · Land	70,863.09
1630 · Siding & Windows	17,049.00
1640 · Township Hall Improvements	54,079.30
1650 · Accumulated Depreciation	-95,648.85
Total Fixed Assets	172,916.10
TOTAL ASSETS	684,730.38
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	29,265.89
Total Accounts Payable	29,265.89
Credit Cards	
2050 · Comerica - Clerk/Treasurer	-2,498.36
Total Credit Cards	-2,498.36
Other Current Liabilities	
2100 · Payroll Liabilities	-755.58
2217 · Escrow Deposits Payable	
2220 · Due to SMR-Elliott parcel	2,500.00
2233 · Due to SMR-Crego/Peltcs	1,001.25
2252 · Due Metro General Contractors	1,000.00
2253-01 · Due to Bridgewater Commons	485.00
2259 · Rustic Glen Golf Club	2,622.50
Total 2217 · Escrow Deposits Payable	7,608.75
Total Other Current Liabilities	6,853.17
Total Current Liabilities	33,620.70

Bridgewater Township General Fund
Balance Sheet
As of March 31, 2022

Feb 25, 2022
Accrual Basis

	<u>Mar 31, 22</u>
Long Term Liabilities	
2900 · Deferred revenue-ARPA	90,590.50
Total Long Term Liabilities	<u>90,590.50</u>
Total Liabilities	124,211.20
Equity	
3900 · Fund Balance	473,325.53
3940 · Invested in Capital Assets, Net	172,916.84
Net Income	<u>-85,723.19</u>
Total Equity	<u>560,519.18</u>
TOTAL LIABILITIES & EQUITY	<u><u>684,730.38</u></u>

Bridgewater Township Sewer Operation
Monthly Expenses
February 2022

<u>Type</u>	<u>Date</u>	<u>Name</u>		<u>Amount</u>
Feb 22				
Bill	02/28/2022	Baker's Propane, Inc.	Diesel Fuel/Propane	518.00
Bill	02/28/2022	Corrigan Oil Company	Diesel Fuel/Propane	176.20
Bill	02/28/2022	DTE Energy	Electricity	1,684.30
Bill	02/28/2022	Faust Sand & Gravel, Inc.	-SPLIT-	480.00
Bill	02/28/2022	Frontier	Phone Service	68.18
Bill	02/28/2022	Michigan Municipal League	Prepaid Insurance	3,235.00
Bill	02/28/2022	USABlueBook	Miss Dig Locator Service	69.57
Bill	02/28/2022	Village of Manchester	-SPLIT-	5,863.22
Feb 22				<u><u>12,094.47</u></u>

Bridgewater Township Sewer Operation
Profit & Loss Budget vs. Actual
 April 1, 2021 through February 25, 2022

	<u>Apr 1, '21 - Feb 25, 22</u>	<u>Budget</u>
Ordinary Income/Expense		
Income		
Interest Income Master Account		
Interest Income Checking	44.72	0.00
Total Interest Income Master Account	44.72	0.00
Operation Maintenance Income	91,410.00	0.00
Total Income	91,454.72	0.00
Gross Profit	91,454.72	0.00
Expense		
Collection System		
Collection System Equip Repairs	9,860.44	0.00
Grinder Pump repairs	4,481.06	0.00
Miss Dig Locator Service	6,245.76	0.00
Total Collection System	20,587.26	0.00
Legal & Professional		
Audit	1,300.00	0.00
Total Legal & Professional	1,300.00	0.00
Treatment Plant		
Building & Grounds Maintenance	2,755.78	0.00
Chemicals	3,679.50	0.00
Diesel Fuel/Propane	684.49	0.00
Electricity	18,107.79	0.00
Equipment Repairs	4,878.52	0.00
NPDES Permit	2,376.82	0.00
Phone Service	695.78	0.00
Plant Operator	26,242.38	0.00
Supplies	89.45	0.00
Treatment Plant - Other	3,856.82	0.00
Total Treatment Plant	63,367.33	0.00
Total Expense	85,254.59	0.00
Net Ordinary Income	6,200.13	0.00
Net Income	6,200.13	0.00

Bridgewater Township Sewer Operation
Balance Sheet
As of February 28, 2022

Feb 25, 2022
Accrual Basis

	Feb 28, 22
ASSETS	
Current Assets	
Checking/Savings	
Key-Sewer O/M	
Capital Improvements Reserve	36,000.00
Key-Sewer O/M - Other	50,131.89
Total Key-Sewer O/M	86,131.89
Key Sewer O/M Saving	180,123.28
Total Checking/Savings	266,255.17
Accounts Receivable	
Accounts receivable	-965.00
Total Accounts Receivable	-965.00
Other Current Assets	
Due From Tax	11,919.10
Taxes Receivable Special Asst	12,685.04
Total Other Current Assets	24,604.14
Total Current Assets	289,894.31
Fixed Assets	
Accessory Building	51,987.02
Accumulated Depr - Access Bldg	-10,693.65
Equipment	101,752.20
Accumulated Depr - Equipment	-70,599.44
Sewer System Plant	1,966,444.05
Accumulated Depr - Sewer System	-778,383.78
Land	55,355.06
Total Fixed Assets	1,315,861.46
Other Assets	
Special Assessment Receivable	8,331.24
Total Other Assets	8,331.24
TOTAL ASSETS	1,614,087.01
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Due to General Fund	-1,320.00
Total Other Current Liabilities	-1,320.00
Total Current Liabilities	-1,320.00
Total Liabilities	-1,320.00
Equity	
Invested in capital assets, net	1,315,661.00
Unrestricted Funds (QB RE acct)	300,219.42
Net Income	-473.41
Total Equity	1,615,407.01
TOTAL LIABILITIES & EQUITY	1,614,087.01

February 24, 2022

Laurie Fromhart
Bridgewater Township
10900 Clinton Road
Manchester, MI 48158

Regarding: Gerken Materials – Crego-Peltcs
2021 Annual Mining Review



Ms. Fromhart,

We have reviewed the annual report from Gerken Materials, Inc. (GMI) located at 13500 Allen Road, dated January 28, 2022. A site visit was conducted on February 21, 2022. The annual report was reviewed in accordance with Ordinance Number 59, regulating the extraction of sand, gravel, and other earthen materials.

Natural Resources Management, LLC submitted information on behalf of Gerken Materials, Inc. (GMI) regarding their annual report. This information included:

A. *Tonnage of sand, gravel, and other materials removed from the extraction site during the permit year.*

Gerken Materials, Inc. (GMI) has estimated that 406,000 tons of material were removed from the site during the 2021 calendar year. This is a 40% increase from 2020.

Based on our review of the aerial survey in conjunction with our site visit and discussions with the owners, this amount appears to be accurate.

B. *Description of restoration activities undertaken during the year.*

Gerken Materials, Inc. (GMI) has estimated the creation of approximately 4.4 acres of open water in 2021. This is an increase from 2.3 acres in 2020.

Based on our review of the aerial survey in conjunction with our site visit and discussions with the owners, this amount appears to be accurate.

Beckett & Raeder, Inc.
535 West William, Suite 101
Ann Arbor, MI 48103

Petoskey Office
113 Howard St.
Petoskey, MI 49770

Traverse City Office
148 East Front St., Suite 207
Traverse City, MI 49684

Toledo
419.242.3428 ph

734 663.2622 ph
734 663.6759 fx

231 347.2523 ph
231 347.2524 fx

231 649.1065 ph
231 944.1709 fx



C. Description of landscaping activities undertaken during the year.

Gerken Materials, Inc. (GMI) indicated that no restoration has taken place other than stockpiling overburden and topsoil. During the inspection, it was mentioned that restoration activities could begin in upcoming season beginning at the southeast portion for the site.

No landscape restoration has taken place.

D. Acres of land restored during the year, including a map of restored areas.

Gerken Materials, Inc. (GMI) indicated that 4.4 acres of open water was created during 2021. This is an increase from 2.3 acres in 2020.

Based on our review of the aerial survey in conjunction with our site visit, this amount appears to be accurate.

E. Total acres of disturbed land (not restored) at the end of the year, including processing plant area, unseeded berms and slopes, unrestored areas, unrestored shorelines, areas stripped of topsoil, and water areas where active extraction is occurring.

Gerken Materials, Inc. (GMI) indicated 39.6 acres of disturbed area during 2021. This is a decrease of 4% from 2020.

F. Monitoring well records and any domestic well records, certified by a registered engineer, geologist, or hydrogeologist, regarding ground water elevations and chemical analysis of the water.

Gerken Materials, Inc. (GMI) provided an Annual Groundwater Sampling Report dated December 21, 2021. We offer the following comments:

- Monitoring Well #12 was damaged but was repaired (three months of data is missing due to damage)
- Groundwater testing in seven wells tested positive for total coliform:
 - o 13712 Willow Road (tested positive last year)
 - o 13702 Willow Road



initiative

- 12483 Hogan Road
- 13500 Willow Road
- 18734 Allen Road
- 11720 Hogan Road
- 12527 Hogan Road
- Follow up tests were performed on all of the above wells except 12527 Hogan Road. Follow up positive total coliform tests included three wells:
 - 13720 Willow Road
 - 12483 Hogan Road
 - 13734 Allen Road

G. A lake bottom contour map.

Gerken Materials, Inc. (GMI) provided a lake bottom contour map.

The contour map could not be verified without a separate survey; however, the slopes and depths are typical for the operations on site.

H. A statement regarding planned extraction and restoration activities for the upcoming year.

Gerken Materials, Inc. (GMI)'s statement includes using the floating suction dredge to mine the Peltcs lake. Mining is scheduled to continue in phases 3, 4, and 5 of the Peltcs Lake.

I. A statement regarding conformance to the approved extraction operations and reclamation plans, and compliance with required Federal, State, and County regulations:

Gerken Materials, Inc. (GMI) provided their statement within their documents, which is the same as the previous year. The amount of topsoil stockpiled along the southside of the access road and the northern and northwestern portions of the property is 235,000 cubic yards. The amount of topsoil estimated at site remains at 52,500 cubic yards. This is more than the needed amount for reclamation (estimated at 12,900 cubic yards for 6-inches of topsoil over 16 acres). The excess material will need to be removed prior to final reclamation.



initiative

- J. *A list of all equipment that is located on and used at the site, whether temporary or permanent, together with a statement of the dollar value of each piece of said equipment.*

Gerken Materials, Inc. (GMI) provided a statement that included one feed bin with a conveyor, one Damon suction dredge with associated pipe, one boat used to access the suction dredge, one generator, and one water wheel. The associated dollar amount for these items have been included.

- K. *Aerial photograph of the entire site taken after extraction operations for the year have ceased.*

Gerken Materials, Inc. (GMI) provided the aerial photograph.

Based on our site visit, the aerial photograph is consistent with operations.

- L. *Written evidence that financial guaranties and liability insurance required pursuant to the ordinance and in full force for a period of not less than twelve months from the date of the annual report.*

- The applicant has requested a reduction of the surety bond. Note that this bond is based on the disturbed acreage of 39.6 acres (not 29 acres, there is a typo in the letter). The bond amount would be \$158,400 noting \$4,000 per acre for 39.6 acres of disturbed area.
- An insurance certificate is on file with an expiration date of March 15, 2022. An updated insurance certificate should be included with the annual report package.

- M. *Applicable permits and/or reports required from other governmental agencies, including, but not limited to, information required within the Washtenaw County Pollution Prevention Regulations Act of 1992.*

Gerken Materials, Inc. (GMI) has indicated that all applicable permits are on file and current.

The information provided includes a copy of most of the active permits including:

- Bridgewater Township SESC Permit P21-425: Expires October 8, 2022
Previous copies of permits are on file:
- EGLE COC Permit No. MIS510495: Expires April 1, 2025
- EGLE COC Permit No. GW1540050: Expires April 1, 2025
- EGLE Part 301 Permit No. WRP02773 v.1: Expires February 7, 2025

N. Provide an annual statement regarding conformance to the approved extraction operations and reclamation plans, as well as compliance with all required federal, state, and county regulations.

Gerken Materials, Inc. (GMI) has indicated that they are in conformance with all licenses.

They appear to be in conformance with all licenses.

O. Provide a description of any complaints received during the prior calendar year and the procedures used to resolve the complaints.

Gerken Materials, Inc. (GMI) has indicated that they are unaware of any complaints from the previous calendar year. However, our office has been made aware of a noise complaint from a residence located northwest of the mining facility, near the corner of Willow Road and Hogan Road. It should be noted that a noise study conducted on April 27, 2021 (report dated June 22, 2021) which generally concluded that noise levels per below acceptable levels per ordinance.

GMI has indicated that they will be adding insulation to the enclosure doors of the dredge to reduced noise. In addition, GMI and the Planning Commission are currently reviewing options for increasing berms heights in areas where they are less than the maximum height limits.

P. Miscellaneous Ordinance Requirements

We have no additional ordinance requirements.

We recommend that the requested revisions and additional information be submitted to supplement the annual report to fully meet the Township's Ordinance. If there are any questions regarding this review, please feel free to contact me at (734) 239-6610.



initiative

Thank you,



Kristofer Enlow, P.E.
Principal

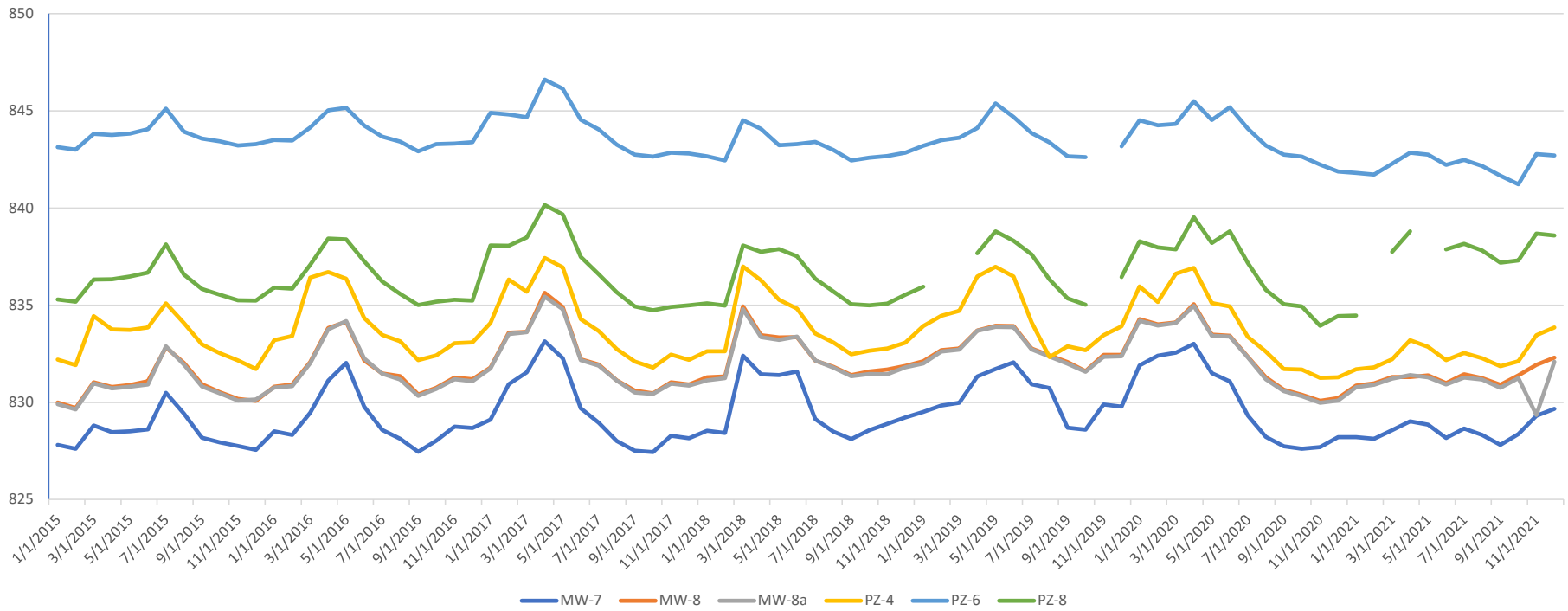
cc: Michelle McQueer, Bridgewater Township Clerk, via e-mail
Amy Ahrens, Bridgewater Township Treasurer, via e-mail
Chip Tokar – NRM, Natural Resources Management, LLC, via e-mail
Alyssa Grell – NRM, Natural Resources Management, LLC, via e-mail



initiative



Groundwater Elevation Summary



WASHTENAW COUNTY
Original Assessment Roll

Project:9747 BVT DEBT

Parcel Number	Owner Name	Assessed Acres	Desc Acres	Percent	Assessment\$
81	WASHTENAW COUNTY	0.0000	0.0000	0.0000	17,632.75
81 - Roads	WASHTENAW COUNTY ROAD COMMISSION	0.0000	0.0000	0.0000	17,632.75
N	TOWNSHIP OF FREEDOM	0.0000	0.0000	0.0000	23,700.29
Q	BRIDGEWATER TOWNSHIP	0.0000	0.0000	29.1345	253,470.15
R	TOWNSHIP OF SALINE	0.0000	0.0000	0.0000	2,189.00
N -14-35-400-010	BRISTLE MARCUS SALINE WATERWORKS RD MANCHESTER, MI 48158	36.8400	36.8400	0.6674	5,806.75
N -14-36-300-001	KUEBLER DUANE & DARLENE TRUST SALINE WATERWORKS RD SALINE, MI 48176	55.5800	55.5800	0.8969	7,802.69
N -14-36-300-006	KUEBLER DUANE & DARLENE TRUST SALINE WATERWORKS RD SALINE, MI 48176	12.4600	12.4600	0.8302	7,222.46
N -14-36-300-007	NEWELL, CHARLES & AMY 7900 BOETTNER RD BRIDGEWATER, MI 48115	7.5700	7.5700	0.4527	3,938.61
N -14-36-300-008	KUEBLER DUANE & DARLENE TRUST 9399 SALINE WATERWORKS RD MANCHESTER, MI 48158	60.0000	60.0000	1.7945	15,612.11
Q -17-01-100-003	ELMER DAVID & KIMBERELY 8359 BOETTNER RD SALINE, MI 48176	0.2500	0.2500	0.3708	3,225.66
Q -17-01-100-005	FINKEBIENER R/NESLON S 8409 BOETTNER RD BRIDGEWATER, MI 48115	0.1700	0.1700	0.3594	3,126.98
Q -17-01-100-009	MCQUEER BRITTANY 8994 AUSTIN RD SALINE, MI 48176	0.3200	0.3200	0.3868	3,365.57
Q -17-01-100-015	HENES LARRY E & HENES PATTI TRUST KAISER RD SALINE, MI 48176	4.9600	4.9600	0.7352	6,396.46
Q -17-01-100-016	RAETZEL PAUL & DATHERINE 8360 PARKER ROAD SALINE, MI 48176	4.0000	4.0000	0.6564	5,710.88
Q -17-01-100-017	RONCOLI PETER M & INGEBORG (TRUST) 8272 PARKER RD SALINE, MI 48176	2.0900	2.0900	0.4996	4,346.87
Q -17-01-100-018	WIREMAN SHANNON L & JOHN P 8262 PARKER RD SALINE, MI 48176	1.3200	1.3200	0.4364	3,796.98
Q -17-01-100-021	HENES LARRY E & HENES PATTI TRUST PARKER RD SALINE, MI 48176	5.0000	5.0000	0.7385	6,425.03
Q -17-01-100-024	HENES LARRY E & HENES PATTI TRUST 8383 KAISER RD SALINE, MI 48176	1.6700	1.6700	0.4652	4,046.93
Q -17-01-100-028	FREY TIMOTHY A & NANCY L 8430 KAISER RD SALINE, MI 48176	1.3700	1.3700	0.4405	3,832.68
Q -17-01-100-029	SHEATS DENNIS P 8421 KAISER RD & 8425 BRIDGEWATER, MI 48115	9.4800	9.4800	1.1063	9,624.39
Q -17-01-100-031	ROEHM PROPERTIES LLC 8423 BOETTNER RD BRIDGEWATER, MI 48115	0.6100	0.6100	0.3986	3,467.82

WASHTENAW COUNTY
Original Assessment Roll

Project:9747		BVT DEBT				
Q -17-01-100-032	FRITTS GARY 8222 PARKER RD SALINE, MI 48176	3.8600	3.8600	0.6449	5,610.90	
Q -17-01-100-036	PETROCK KELLY S & MALISSA 8208 PARKER RD SALINE, MI 48176	10.0200	10.0200	0.3597	3,129.58	
Q -17-01-100-037	ABBATIELLO ELIZABETH K BOETTNER RD SALINE, MI 48176	10.0100	10.0100	0.7392	6,430.90	
Q -17-01-100-038	ABBATIELLO ELIZABETH 8159 BOETTNER RD SALINE, MI 48176	22.0000	22.0000	0.6609	5,749.74	
Q -17-01-100-041	SABHARWAL S & HENDRICK D & OLIN D 8395 KAISER RD SALINE, MI 48176	2.3300	2.3300	0.5193	4,518.26	
Q -17-01-100-042	FINKBEINER BRIAN & MARY 8249 BOETTNER RD SALINE, MI 48176	10.2700	10.2700	0.7496	6,521.44	
Q -17-01-100-044	BRIDGEWATER COMMONS DEVELOPMENT LLC JOANN TR BRIDGEWATER, MI 48115	3.4800	3.4800	0.6137	5,339.53	
Q -17-01-100-046	BRIDGEWATER COMMONS DEVELOPMENT LLC JOANN TR BRIDGEWATER, MI 48115	1.1800	1.1800	0.4249	3,697.00	
Q -17-01-100-047	BRIDGEWATER COMMONS DEVELOPMENT LLC 8910 AUSTIN RD BRIDGEWATER, MI 48115	3.0500	3.0500	0.7264	6,319.53	
Q -17-01-101-001	MAXEY ROSE & JOHN KOSMALSKI TRUST 116 JOANN TR SALINE, MI 48176	0.0000	0.0000	0.4139	3,600.99	
Q -17-01-101-002	LUCKHARDT KAREN TRUST 115 JOANN TR BRIDGEWATER, MI 48115	0.0000	0.0000	0.4140	3,602.17	
Q -17-01-101-003	SPENSLEY CHRISTINA M 114 JOANN TR SALINE, MI 48176	0.0000	0.0000	0.4139	3,600.97	
Q -17-01-101-004	MILLER THOMAS M & ANNMARIE D 113 JOANN TR SALINE, MI 48176	0.0000	0.0000	0.4140	3,602.16	
Q -17-01-101-005	BRITNELL CHARLES I & KAREN J & KURT 112 JOANN TR SALINE, MI 48176	0.0000	0.0000	0.4139	3,600.99	
Q -17-01-101-006	BREWER MARTIN A & JANICE 111 JOANN TR SALINE, MI 48176	0.0000	0.0000	0.4140	3,602.17	
Q -17-01-101-007	FULCHER-RATHBURN LINDA 110 JOANN TR SALINE, MI 48176	0.0000	0.0000	0.4139	3,600.99	
Q -17-01-101-008	BRIDGEWATER COMMONS DEVELOPMENT LLC 109 JOANN TR SALINE, MI 48176	0.0000	0.0000	0.4140	3,602.17	
Q -17-01-101-009	HARPER MICHAEL & KAREN 108 JOANN TR SALINE, MI 48176	0.0000	0.0000	0.4139	3,600.99	
Q -17-01-101-010	BINDER JANET ANN 107 JOANN TR SALINE, MI 48176	0.0000	0.0000	0.4140	3,602.17	
Q -17-01-101-011	LEUTHEUSER ROGER & DEBRA 106 JOANN TR SALINE, MI 48176	0.0000	0.0000	0.4139	3,600.99	
Q -17-01-101-012	CHRISTENSEN FAMIL TRUST 105 JOANN TR SALINE, MI 48176	0.0000	0.0000	0.4140	3,602.17	
Q -17-01-102-013	BROOKSHIRE KEVIN & TERESA 104 JOANN TR SALINE, MI 48176	0.0000	0.0000	0.4139	3,600.99	
Q -17-01-102-014	WHITE MICHAEL 103 JOANN TR SALINE, MI 48176	0.0000	0.0000	0.4140	3,602.17	

WASHTENAW COUNTY
Original Assessment Roll

Project:9747		BVT DEBT				
Q -17-01-102-015	BRIDGEWATER COMMONS DEVELOPMENT LLC 102 JOANN TR SALINE, MI 48176	0.0000	0.0000	0.4139		3,600.99
Q -17-01-102-016	BRIDGEWATER COMMONS DEVELOPMENT LLC 101 JOANN TR SALINE, MI 48176	0.0000	0.0000	0.4140		3,602.17
Q -17-01-200-003	HOUSTON DONALD 9480 AUSTIN RD SALINE, MI 48176	0.8700	0.8700	0.3995		3,475.61
Q -17-01-200-004	SCAMPA ANTHONY PATRICK 9264 AUSTIN RD SALINE, MI 48176	7.0000	7.0000	0.9027		7,853.32
Q -17-01-200-005	BATTEN PAUL 9234 AUSTIN RD SALINE, MI 48176	1.0000	1.0000	0.4102		3,568.45
Q -17-01-200-006	WEIDMAYER MARK 9196 AUSTIN RD SALINE, MI 48176	2.4800	2.4800	0.6728		5,853.71
Q -17-01-200-007	WEIDMAYER MARK A TRUST 9168 AUSTIN RD SALINE, MI 48176	0.6700	0.6700	0.3831		3,332.78
Q -17-01-200-008	BURGHARDT JENNA 9148 AUSTIN RD SALINE, MI 48176	0.8300	0.8300	0.3962		3,447.05
Q -17-01-200-009	BALDWIN ERIN & WARWINKSY JONATHAN 9128 AUSTIN RD SALINE, MI 48176	0.8300	0.8300	0.3962		3,447.05
Q -17-01-200-010	BUSHA GARY 9108 AUSTIN RD SALINE, MI 48176	0.7500	0.7500	0.3896		3,389.91
Q -17-01-200-011	TATMAN MATTHEW 9088 AUSTIN RD BRIDGEWATER, MI 48115	0.3700	0.3700	0.3552		3,089.97
Q -17-01-200-012	CALM SEAS ENTERPRISE LLC 9066 AUSTIN RD BRIDGEWATER, MI 48115	0.6600	0.6600	0.4143		3,604.16
Q -17-01-200-013	MCNUTT MICHELLE JEAN 9048 AUSTIN RD BRIDGEWATER, MI 48115	0.3600	0.3600	0.3576		3,111.40
Q -17-01-200-016	SJ NELSON LLC 8400 BOETTNER RD BRIDGEWATER, MI 48115	1.2700	1.2700	0.5096		4,433.54
Q -17-01-200-020	LUCKHARDT EARL M & CONNIE 8340 BOETTNER RD BRIDGEWATER, MI 48115	0.1700	0.1700	0.3420		2,975.71
Q -17-01-200-022	BRIDGEWATER TOWNSHIP BOETTNER RD BRIDGEWATER, MI 48115	2.8500	2.8500	0.0000		0.00
Q -17-01-200-028	GENTILE ALISEO 8278 BOETTNER RD SALINE, MI 48176	0.6900	0.6900	0.3855		3,354.21
Q -17-01-200-029	HORNEY DAVID & DEBORAH 8254 BOETTNER RD SALINE, MI 48176	0.3300	0.3300	0.3552		3,089.97
Q -17-01-200-030	FINKIEWICZ STARLA J 8232 BOETTNER RD SALINE, MI 48176	0.3500	0.3500	0.3568		3,104.26
Q -17-01-200-032	SJ NELSON LLC 8424 BOETTNER RD BRIDGEWATER, MI 48115	0.1500	0.1500	0.3477		3,024.73
Q -17-01-200-033	KUEBLER DUANE & DARLENE (TRUST) BOETTNER RD BRIDGEWATER, MI 48115	37.6900	37.6900	1.3096		11,393.89
Q -17-01-200-034	BRIDGEWATER ENTERPRISES LLC BOETTNER RD BRIDGEWATER, MI 48115	3.0000	3.0000	0.7199		6,262.72
Q -17-01-200-035	GENTILE ALISEO 8300 BOETTNER RD CLINTON, MI 49236	3.7300	3.7300	0.7499		6,524.03

WASHTENAW COUNTY
Original Assessment Roll

Project:9747		BVT DEBT				
Q -17-01-200-036	BRIDGEWATER ENTERPRISES LLC 8370 BOETTNER RD BRIDGEWATER, MI 48115	4.0100	4.0100	0.9784	8,512.28	
Q -17-01-200-037	SPENSLEY LAND COMPANY LLC 8452 BOETTNER RD BRIDGEWATER, MI 48115	0.0000	0.0000	0.3973	3,456.46	
Q -17-01-300-001	JEDELE AMY & CLELAND DESTINY 9485 AUSTIN SALINE, MI 48176	1.0000	1.0000	0.4102	3,568.45	
Q -17-01-300-002	BRIDGEWATER ASSOCIATES LLC 9319 AUSTIN RD SALINE, MI 48176	91.0000	91.0000	3.3704	29,322.79	
Q -17-01-300-004	GUENTHER BETTY 9205 AUSTIN RD SALINE, MI 48176	1.0000	1.0000	0.4102	3,568.45	
Q -17-01-300-005	GUENTHER BETTY 9173 AUSTIN RD SALINE, MI 48176	1.0000	1.0000	0.4102	3,568.45	
Q -17-01-300-006	CRAVENS JAMES & DEEDRA M 9161 AUSTIN RD SALINE, MI 48176	0.2900	0.2900	0.3519	3,061.41	
Q -17-01-300-007	POET ERIC N & KAREN L 9149 AUSTIN RD SALINE, MI 48176	0.2900	0.2900	0.3519	3,061.41	
Q -17-01-300-008	THOMPSON GUY B 9137 AUSTIN RD SALINE, MI 48176	0.2900	0.2900	0.3519	3,061.41	
Q -17-01-300-009	VANDYK JASON LEE 9123 E AUSTIN RD SALINE, MI 48176	0.4100	0.4100	0.3617	3,146.92	
Q -17-01-300-010	GUENTHER NANCY & GUENTHER MATTHEW 9009 AUSTIN RD SALINE, MI 48176	2.6500	2.6500	0.5456	4,746.79	
Q -17-01-300-011	FLYNN DONALD & JENNIFER 9015 AUSTIN RD SALINE, MI 48176	1.0000	1.0000	0.4102	3,568.45	
Q -17-01-300-012	JK-PK PROPERTIES LLC 9045 E AUSTIN RD BRIDGEWATER, MI 48115	1.4600	1.4600	0.5658	4,922.08	
Q -17-01-300-013	BRIDGEWATER ASSOCIATES LLC AUSTIN RD SALINE, MI 48176	57.4100	57.4100	4.8778	42,436.94	
Q -17-01-400-001	ROBERSON SCOTT G 8535 AUSTIN RD SALINE, MI 48176	1.0000	1.0000	0.4102	3,568.45	
Q -17-01-400-002	SHEATS MICHAEL R 8539 AUSTIN RD SALINE, MI 48176	20.8200	20.8200	0.4593	3,995.98	
Q -17-01-400-003	LUCKHARDT LANCE E 8575 AUSTIN RD SALINE, MI 48176	0.6100	0.6100	0.3782	3,289.93	
Q -17-01-400-004	NAEBECK BRADLEY 8591 AUSTIN RD SALINE, MI 48176	0.6300	0.6300	0.3798	3,304.22	
Q -17-01-400-005	GREAVES LUCAS P 8615 AUSTIN RD SALINE, MI 48176	0.6300	0.6300	0.3798	3,304.22	
Q -17-01-400-006	WINKLER DOUGLAS A & LINDSAY C 8639 AUSTIN RD SALINE, MI 48176	0.6300	0.6300	0.3798	3,304.22	
Q -17-01-400-007	ROSOLOWSKI JOHN & DUNAWAY TRACY 8663 AUSTIN RD SALINE, MI 48176	0.6300	0.6300	0.3798	3,304.22	
Q -17-01-400-010	MILKEY STEVE 8595 KAISER RD SALINE, MI 48176	0.1200	0.1200	0.3379	2,940.00	
Q -17-01-400-011	KLAGER EARL KAISER RD SALINE, MI 48176	36.0000	36.0000	0.6272	5,457.04	

WASHTENAW COUNTY
Original Assessment Roll

Project:9747	BVT DEBT				
Q -17-01-400-012	ARNOWITZ ROSANNE 8661 KAISER RD SALINE, MI 48176	1.0000	1.0000	0.3761	3,272.23
Q -17-01-400-015	ROOD, DANIEL & NADINE 8903 AUSTIN RD SALINE, MI 48176	1.0000	1.0000	0.4102	3,568.45
Q -17-01-400-016	WILD RONALD E & JOYCE A REV TRUST 8935 AUSTIN RD SALINE, MI 48176	1.0000	1.0000	0.4102	3,568.45
Q -17-01-400-017	MATTINSON KYLE GARY 8957 AUSTIN RD SALINE, MI 48176	6.7500	6.7500	0.8822	7,674.78
Q -17-01-400-018	SUMMERS ANDREW CARL & EVA BRYN 8991 AUSTIN RD SALINE, MI 48176	1.0000	1.0000	0.4102	3,568.45
Q -17-01-400-019	SELL TERRENCE & CHRISTINE 9001 AUSTIN RD SALINE, MI 48176	0.2500	0.2500	0.3486	3,032.84
Q -17-01-400-020	NELSON SCOTT 8848 AUSTIN RD SALINE, MI 48176	0.9500	0.9500	0.4061	3,532.74
Q -17-01-400-021	ST JOHN'S CHURCH 8824 AUSTIN RD BRIDGEWATER, MI 48115	1.8900	1.8900	0.4832	4,204.04
Q -17-01-400-022	LERMA KRISTY 8780 AUSTIN RD SALINE, MI 48176	1.5000	1.5000	0.4512	3,925.52
Q -17-01-400-024	WILD RUTHANN MILEY 8580 AUSTIN RD SALINE, MI 48176	2.0000	2.0000	0.4923	4,282.59
Q -17-01-400-029	NIETHAMMER DEREK 8710 KAISER RD SALINE, MI 48176	10.0100	10.0100	1.1498	10,002.89
Q -17-01-400-030	FREY DOUGLAS K KAISER RD	10.0100	10.0100	1.1498	10,002.89
Q -17-01-400-032	BRIDGEWATER ASSOCIATES LLC KAISER RD MANCHESTER, MI 48158	16.8200	16.8200	1.7088	14,866.21
Q -17-01-400-033	SIMONS DUANE CHARLES 8444 PARKER RD SALINE, MI 48176	5.9000	5.9000	0.8124	7,067.76
Q -17-01-400-034	ST JOHNS EV. LUTHERAN CHURCH 8805 AUSTIN RD BRIDGEWATER, MI 48115	20.1900	20.1900	1.6444	14,306.58
Q -17-01-400-035	FREY DOUG KAISER RD	5.0100	5.0100	0.7393	6,432.17
Q -17-01-400-036	BRIDGEWATER TOWNSHIP-SEWER 8820 KAISER RD SALINE, MI 48176	5.0000	5.0000	0.0000	0.00
Q -17-02-100-002	H & H FARM LLC 9880 AUSTIN RD SALINE, MI 48176	0.0000	0.0000	4.3339	37,705.36
Q -17-02-400-004	JONES KEVIN 9575 AUSTIN RD SALINE, MI 48176	6.9500	6.9500	0.5735	4,989.57
Q -17-12-100-002	BRIDGEWATER ASSOCIATES LLC KAISER RD MANCHESTER, MI 48158	49.0600	49.0600	1.4545	12,654.42
Q -17-12-200-001	BRIDGEWATER ASSOCIATES LLC KAISER RD SALINE, MI 48176	15.1800	15.1800	0.3907	3,398.79
R -18-06-200-004	HAEUSSLER BRUCE A TRUST AUSTIN RD SALINE, MI 48176	10.7200	10.7200	0.3842	3,342.76
R -18-06-200-005	MARTIN LOUIS & MARY ANN 8370 AUSTIN RD SALINE, MI 48176	3.1200	3.1200	0.5033	4,378.60

WASHTENAW COUNTY
Original Assessment Roll

Project:9747	BVT DEBT				
R -18-06-300-004	HAEUSSLER MILDRED A LIVING TRUST AUSTIN RD SALINE, MI 48176	26.0000	26.0000	0.3740	3,253.72
Project Totals:		760.1300	760.1300	100.0000	931,154.79

Parcel Count: 115

*** DRAIN SPECIAL ASSESSMENT ROLL CERTIFICATION ***

Drain: 9747 BVT DEBT
County: WASHTENAW COUNTY

I HEREBY CERTIFY, That the above and foregoing is the "Drain Special Assessment Roll" for the Drain referenced above in the applicable Township, City, Village or applicable entity, in the State of Michigan. I have entered herein a correct description of all the tracts, parcels and subdivisions of land benefited by said Drain, as provided by law. Furthermore, I have placed opposite each description the amount of the percent, heretofore determined upon by me, also the amount of the percent apportioned to the indicated Township, City, Village or entity at large, if applicable.

Given under my hand, on this date: 02/22/2022



EVAN PRATT

Water Resources Commissioner of WASHTENAW COUNTY

Bridgewater Township
 Washtenaw County Drain Commission - BVT Debt SAD Assessment

			Potential Refund
<u>Original SAD Roll:</u>			89.27% 10.73%
Washtenaw County	17,632.75 **	15,740.76	1,891.99
Wash County Road Comm	17,632.75 **	15,740.76	1,891.99
Freedom Township	23,700.29 **	21,157.25	2,543.04
Saline Township	2,189.00 **	1,954.12	234.88
Bridgewater Township	253,470.15	226,272.80	27,197.35
110 individual parcels	616,529.85	550,376.20	66,153.65
Total SAD	<u>931,154.79</u>	<u>831,241.88</u>	<u>99,912.91</u>
Less: Prepaid assessments**	<u>61,154.79</u>		
Remaining Principal Financed	<u><u>870,000.00</u></u>		

Total Project Cost	831,264.00	89.27%
Contingency (not spent)	<u>99,890.79</u>	
	<u>931,154.79</u>	

Avg homeowner assessed approx.	3,600.00	
Potential overpayment over 10 yrs	386.28	
Potential annual overpayment	38.63	
Avg Bridgewater parcels assessed	5,604.82	(616529.85 / 110 parcels)
Potential overpayment over 10 yrs	601.40	
Potential annual overpayment	60.14	

RE: [EXTERNAL]Fw: BVTD Assessment

From: Rana Emmons (rana@pslz.com)

To: bridgewaterwpsupervisor@yahoo.com

Date: Tuesday, February 22, 2022, 12:37 PM EST

Hi Laurie,

I ran some numbers in the attached worksheet to see what the potential refund could be. It calculates out that the contingency is approx. 10.73% of the total assessment.

Bridgewater Township is basically overpaying by \$27,000 over 10 years and the average property owner is overpaying \$600 over 10 years (or about \$60 a year).

From the Drain Commission's perspective, I can see where it's probably an administrative nightmare if they had to redo these assessments, and it may be their policy that they don't do a calculation on refunds until the assessment has run its course (they have assessed and collected the entire 10 years). It's also probably not much money to them.

Respectfully, it's not up to you or me to say that \$40 or \$60 per household isn't a lot of money, but hopefully seeing the numbers puts your mind to rest that it's probably not an onerous burden to the homeowners, as I don't think the Drain Commission will take this up again until the end of the 10 year assessment. But please know I am on board if you'd like to pursue this further with the County. I will assist you in any way I can.

Please let me know if you have questions.

Thanks,

Rana

From: Laurie Fromhart <bridgewaterwpsupervisor@yahoo.com>
Sent: Tuesday, February 22, 2022 9:43 AM
To: Rana Emmons <rana@pslz.com>
Subject: [EXTERNAL]Fw: BVTD Assessment

Final rule simplifies, broadens township use of ARPA funds

Townships' ability to put American Rescue Plan Act (ARPA) dollars to use in their communities was clarified—and greatly broadened and simplified—under the final rule announced by the U.S. Department of Treasury in early January.

More than 98% of Michigan townships applied to access their allocation of State and Local Fiscal Recovery Funds (SLFRF) through ARPA, which allows millions of dollars to flow into local communities. In total, **townships will receive more than \$500 million in federal coronavirus relief money.** All townships have received their first “tranche” (portion) of the funds from the Michigan Department of Treasury. The second tranche will be distributed by Treasury “no later than 12 months after delivery of the first half of the allocation.” In addition, as nonentitlement units of government (NEUs)—municipalities less than 50,000 in population, so all but eight of Michigan’s largest townships—most townships also have received or will receive a supplemental, equitable disbursement of those funds that had been allocated to NEUs that declined or did not request the funding.

For months, local officials have been wondering and considering—and MTA has fielded questions on—exactly how townships can put these funds to use. And **we finally have the answers.**

New ‘standard allowance’ makes it easy

Under the final rule, there remain four broad spending categories under which townships may spend their ARPA dollars. Perhaps the greatest (and surely most appreciated) change is in the “Revenue Loss” category—a new “standard allowance,” up to \$10 million, that townships (and all recipients) can elect to take to use the funds for “government services.” Previously, most general government services or projects could only be funded if the township could project or demonstrate “revenue loss” as defined in the ARPA and prior interim final rule. Now, under the final rule, **recipients that select the new “standard allowance may use that amount—in many cases their full award—for government services, with streamlined reporting requirement,”** without having to demonstrate any “revenue loss.”

Because all but one Michigan township has an allocation less than \$10 million, this means that **your township can elect to use its full allocation for general township services, projects**



and uses. We know that most townships have wanted clear guidance, and to be able to use their ARPA funds for “normal” Michigan township needs—that may or may not have any connection with the COVID pandemic. This new \$10 million “standard allowance” allows just that.

During a Q&A webinar that MTA hosted shortly after the final rule was released (which you can watch on www.michigantownships.org/covidrelief.asp), participants filled the question-and-answer feed with questions about whether various expenditures were allowable uses under ARPA. As long as the expenditure is lawful for townships and not prohibited by ARPA, the simple answer is, yes. There is no way that we can list every possible use for ARPA funds. However, among the most frequent uses cited during the Q&A and asked of MTA—which would be considered allowable uses under ARPA—are:

- Township hall and facility construction, renovations and expansions
- Township facility equipment, systems and upgrades, including ventilation, security systems and features, parking lot paving, etc.
- Emergency services vehicles, and purchases for public safety departments such as personal protection equipment and turnout gear
- Cemetery maintenance or expansion
- Township maintenance vehicles
- Parks and recreation facilities, maintenance, expansion, etc.
- Computer equipment
- Road projects
- Recycling services
- Outdoor lighting
- Election equipment, including ballot dropboxes
- Feasibility studies
- Matching funds for non-federal programs

The key concept to remember is that, like all township expenditures, your **ARPA funds must be used for an expenditure that is lawful for townships** under state statute. If it is not a lawful expenditure for your township (that is expressly stated or fairly implied by Michigan law), you cannot spend your ARPA funds on it. This can be confusing, as information from U.S. Treasury is broad guidance for the entire nation, and what is lawful in one state may not be lawful in another. As a result, the U.S. Treasury guidance lists certain allowable expenditures, such as assistance to small businesses or donations to nonprofit organizations, that are not allowable for Michigan townships. To help guide our member townships, **MTA has created a Michigan-specific ARPA uses resource**, which is available on our ARPA webpage.

As MTA Staff Attorney Catherine Mullhaupt explained lawful expenditures during the MTA Q&A, “It’s like ‘Simon Says,’ the old playground game,” she said. “Can you find where ‘Simon Says’ in state statute that townships may spend money?” You can find additional guidance on lawful expenditures for townships via the “Index of Topics” under



The final rule has brought greater clarity for how townships can use American Rescue Plan funds, including for “government services.” Townships can now turn to the question of how to best put the relief dollars to use in their community.

the “Answer Center” on the member side of www.michigan-townships.org. Townships should also discuss any questions on whether an expenditure is lawful with their legal counsel. (It is also important to note that ARPA does specifically prohibit some uses for the funds, including contributions to rainy day funds and pensions. We explore prohibitions on ARPA uses further on page 22.)

Using the standard allocation option, your township will not need to prove “revenue loss” to use the funds for government services under the “revenue loss” category. This change means that townships no longer need to use the revenue loss calculators and complex calculations to determine revenue loss over a four-year period. If your township chooses not to use the standard allocation and would like to use the calculators to project revenue loss, you may still do so (calculators are available on MTA’s ARPA webpage).

In addition, we continue to hear from townships that they do not believe that their township has lost revenue due to the pandemic. For ARPA purposes, it is assumed that all communities have experienced or will experience revenue loss as a result of the ongoing COVID-19 public health crisis. **With the new standard allocation option, you do not need to prove revenue loss, and can simply put the dollars to use in your community.**

As Mullhaupt stated during the MTA Q&A, “This makes life easier.”

Additional uses under the final rule

While “revenue loss” may be a likely category under which many townships use their ARPA funding, due to its new simplified nature under the final rule, townships can, and may choose to, also use their funds under the three additional broad allowable use categories. Changes in the final rule streamline and broaden these categories as well.

1) COVID-19 eligible expenditures or negative economic impact

Expenditures under this category must be in response to COVID-19 itself, or to the consequences of economic disruptions that are a result of or exacerbated by the pandemic. This can include purchases personal protective equipment, installing or upgrading township facility ventilation systems, improved sanitation, or reconfiguring workspaces, for example.

The final rule broadened this use to note that municipalities can pay expenses of providing paid sick and paid family and medical leave to township employees to enable compliance with COVID-19 public health precautions, such as if an individual or their family member is in quarantine or sick with COVID. Note that a township is not required to offer this, but it is now an option and can be paid for with ARPA funds.

This use category also now allows communities to restore and bolster public sector staff capacity, for those communities that had to furlough or let staff go, or left positions unfilled. While the interim final rule had indicated the funds could be used to restore employment to pre-pandemic levels, under the final rule, funds can be used to hire up to 7.5% above the “pre-pandemic baseline.” In addition, it can be used to fund employees who experienced pay reductions, for maintaining current compensation levels to prevent layoffs and for worker retention incentives, including pay increases.

2) Premium pay for essential employees

Township essential workers were—and continue to be—critical in keeping our communities safe, and ensuring ongoing local services and operations throughout the pandemic. ARPA allows townships to offer premium pay to these workers—but there had been questions about just who was eligible to receive such payments. The final rule both streamlines and offers clarity on options for providing premium pay, by broadening which workers are eligible while maintaining a focus on lower-income and frontline essential workers.

The final rule shares three qualifiers to help determine which type of worker qualifies for premium pay:

- 1) Eligible workers are those in critical infrastructure sectors.
- 2) Essential work involves regular **in-person** interactions or physical handling of items handled by others.
- 3) Pay must respond to worker needs and serve workers who earn at or below 150% of their state or county’s average annual wage and are not exempt from the

Fair Labor Standards Act (FLSA) overtime rules. A township may also provide written justification for how the premium pay meets worker needs.

In its overview of the final rule, **U.S. Treasury provided a non-exhaustive list of various sectors that include workers eligible for premium pay**, including:

- ✓ local government workforce
- ✓ emergency response
- ✓ elections

Elections was newly added under the final rule, and helps to answer a frequent question received by MTA as to whether election workers qualify for premium pay. We can now definitively say, yes. (Note that this would be considered additional compensation and be counted toward tax-withholding thresholds for election worker pay.)

Beyond the listing provided in the overview, the “chief executive (or equivalent)” of the township may designate additional non-public sectors as critical so long as doing so is necessary to protecting the health and wellbeing of the residents, according to the overview. It is our opinion, that under this provision, that the chief executive or equivalent would be referring to the township supervisor or a fully authorized superintendent in a charter township. Any expenditure would still have to be approved by the township board. It should also be noted that elected and appointed officials **cannot** receive premium pay, as they are exempt from overtime under the FLSA. MTA has additional guidance about premium pay, and how your township can make decisions on who receives it, on our ARPA webpage.

The pay can be flexibly awarded up to \$13 per hour in installments, or a lump sum, to hourly, part-time or salaried/non-hourly workers. The pay can be provided retroactively for work performed at any time since the start of the pandemic.

3) Water, Sewer and Broadband Infrastructure

While townships that wish to spend all or a portion of their ARPA funding on specific infrastructure projects may do so under the “standard allocation” option, some may also elect to do so under the final allowable uses category for “necessary investments” in water, sewer and broadband infrastructure. As noted in the final rule, changes significantly broaden eligible broadband infrastructure investments to address challenges with broadband access, affordability and reliability, and adds additional eligible water and sewer infrastructure investments, including a broad range of lead remediation and stormwater management projects. The final rule also eliminated a previous requirement in the interim final rule that projects be unlikely to be made using private sources of funds. This is significant for Michigan townships because Michigan law emphasizes some private sector partnerships in providing broadband.

The pandemic further highlighted the need for access to high-speed broadband internet for work, education, civic participation and healthcare—and the lack of access in many areas throughout our state and country. Many townships may be interested in using their funds to invest in broadband infrastructure, to help boost access at township facilities and increase cybersecurity, among others. Under the final rule,

Key resources to read and review

As townships consider how to use their American Rescue Plan Act (ARPA) funds, and look ahead toward the April 30 deadline for the first “Projects and Expenditures” report (see page 22 for more on reporting), there are resources, guides and webinars that can help prepare your township and answer questions. You can find each of the resources below on MTA's ARPA webpage, www.michigantownships.org/covidrelief.asp.

MTA resources

- MTA Fact Sheet: “How Can Townships Use American Rescue Plan Act Funds?”
- “MTA Q&A” webinar, Your Questions Answered on Final ARPA Rule

U.S. Treasury resources

- Project Expenditure and Report User Guide
- Non-Entitlement Unit Supporting Documents User Guide
- Compliance and Reporting Guidance
- Final Rule Overview
- Final Rule
- Project and Expenditure Report webinar
- Account Creation and Login webinar
- User Roles webinar



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Coalition seeks statewide transformational change

MTA is part of the statewide Coalition for a Strong and Prosperous Michigan, comprised of 40 organizations and individuals supporting a comprehensive proposal to leverage the state's nearly \$6 billion in unrestricted federal American Rescue Plan Act (ARPA) funding.

From *Rescue to Prosperity: A Roadmap to Michigan's Future* (www.miroadmap.com) presents a roadmap to invest the ARPA resources. The plan is designed to revive and strengthen the state's economy, make Michigan attractive for talent, and support thriving communities now and into the future.

The plan focuses the state's ARPA resources in a coordinated fashion across five key areas: infrastructure, fiscal health, thriving communities, public health and safety, and a strong economy. Recognizing the tremendous need for direct investment across multiple sectors, the goal is to maximize the one-time ARPA dollars while leveraging other resources to amplify and sustain future returns to help build a path forward for Michigan residents, businesses and communities. And given the fact that many communities will receive limited ARPA funds, limiting match requirements in multiple areas is also recommended.

The coalition represents a diverse mix of businesses, government organizations, local elected leaders and statewide associations. The aim is to advance a plan detailing the most impactful and strategic ways to invest Michigan's ARPA funding for future growth and prosperity. The coalition presents a bold vision to build Michigan's future that capitalizes on the economic value of thriving communities, advances equity, builds community wealth, supports entrepreneurship, prioritizes the need for talent, and spurs business development.

MTA, along with other coalition members, is working with the Legislature and administration as they appropriate the federal funds through various supplemental appropriations. We encourage our members to seek support from your legislators to maximize investment of these one-time funds and provide transformational change for our communities across the state.



when designing a broadband project, recipients must identify an eligible area for investment (such as an area with lack of access to reliable or affordable high-speed broadband), and ensure the project meets high-speed technical standards. There are additional requirements to address the affordability needs of low-income consumers in accessing broadband networks funded by the ARPA funds.

A note about Qualified Census Tracts—ARPA also allows some additional flexibility in funding uses for communities that are part of a Qualified Census Tract (QCTs), to help provide assistance to vulnerable communities, including low-income populations, that may have been disproportionately impacted by the pandemic. A listing of townships with QCTs is available on www.michigantownships.org/covidrelief.asp.

What you *can't* use the funds on

As noted previously, there are some restrictions on the use of ARPA funds, even though they are lawful expenditures for townships. Because they are expressly prohibited by the act, **townships cannot spend the funds on the following:**

- contributions to rainy day funds and similar financial reserves that constitute savings for future spending needs
- to offset a reduction in taxes
- debt service or replenishing financial reserves
- funding retirement plans or other post-employment benefits
- payment of settlements or judgement
- matching funds to federal funding

Up next: reporting

The first "Project and Expenditure Report" deadline remains April 30, 2022. Under the final rule, NEUs and seven of Michigan's "metropolitan city" recipient townships must file one report per year through Dec. 31, 2026 (one Michigan "metropolitan city" township with an allocation more than \$10 million must file quarterly; the interim final rule had required all metropolitan cities to file reports quarterly). The first report period will cover March 3, 2021, through March 31, 2022. Subsequent annual reports will cover the calendar year, and continue to have an April 30 deadline.

U.S. Treasury has released a new "Project and Expenditure Report User Guide" that outlines detailed information on submitting the report via Treasury's online portal (which is separate and different than the state Treasury portal townships used to apply for the funds). Because federal reporting is likely new to many townships, **all townships are urged to begin preparing now**, including reviewing the user guide and designating the person or people responsible for completing the reports and necessary information. The user guide notes that three roles—account administrator, point of contact and authorized representative—are needed for

reporting, but the township can choose to appoint one person for all three roles or designate individuals for multiple roles. Each person designated for reporting roles must complete necessary registrations at login.gov (if your township does not already have an ID.me account), which allows the designated individual(s) to access the reporting portal.

The reporting user guide, which you can view and download from www.michigantownships.org/covidrelief.asp, includes step-by-step images and instructions to walk you through the reporting system. **Your township should act now to:**

- ✓ designate the individual (or individuals) now who will be responsible for the reporting
- ✓ review the user guide and other resources
- ✓ complete the necessary registrations

Some key things to keep in mind as the reporting deadline nears:

- **You do not need to know by April 30 how your township intends to spend your ARPA allocation.** According to the new guidance document, if your township has not incurred any obligations or expenditures for the funds, “Recipients should submit a report showing no (\$0) obligations or expenditures have yet been incurred.”
- Regardless of whether your township has made any decisions about its ARPA allocations, **all townships must complete the reporting by the April 30 deadline.**
- If your township opts to choose the “standard allowance” option under the “Revenue Loss” category of uses, you can indicate this in the reporting. You will then be asked whether any funds were used to make a deposit into a pension fund (which is prohibited) and to provide an explanation of how the funds, if any, were allocated to government services.
- For the first report *only*, townships must submit a copy of budget documents for how they calculated their top-line budget during the initial application process, along with copies of the signed Awards and Conditions and Title VI documents included with the application materials.

If a township has expended any funds by March 31, you will need to complete additional information, depending on the expenditure category, project, completion status, etc. As explained in the user guide, the information required varies by the expenditure categories (for example, revenue loss or premium pay). While the guidance does not provide a great detail about the narrative a township must provide when funds are expended, it does provide an example for the description of “government services” under the revenue loss category, which is a fairly brief description. The guidance reads, “For example, a recipient with \$100 in revenue replacement funds available could indicate that \$50 were used for personnel costs and \$50 were used for pay-go building of sidewalk infrastructure.”

IMPORTANT: Your township’s SAM.gov registration must be active for the reporting, and the SAM.gov registration must be renewed annually. This is free of charge; townships do not need to pay a fee for this registration.

Townships may wish to work with their auditor or a certified public accountant on the federal reporting requirement. A listing of firms available to work with townships appears below. ARPA funds can be used to cover any costs for legal or auditor consultants that assist with your township reporting. Watch our publications, website and social media for any additional reporting resources as they become available.

Recording, audits and record-keeping

By the end of 2021, all NEUs had received or were in the process of receiving their first ARPA allocation from the state Department of Treasury. As those funds are received, it is important that townships understand how to record the amount, which is outlined in Michigan Department of Treasury Numbered Letter 2021-3. According to the number letter, **townships should use the revenue account 528—Other Federal Grants of the Uniform Charter of Accounts for recording the receipt of the funding.** The letter then notes, that “It is acceptable to point off this account if desired.”

When this revenue would be recorded depends on several items for each township, including fiscal year-end and when the grant has been officially executed. No funds may be accrued back to a fiscal year that ended before March 11, 2021, the date ARPA became law. No revenue may be recorded until both of the following occur: 1) an award has been executed and 2) eligible expenditures are incurred. Townships should record these transactions (both revenues and expenditures) within the funds that applicable expenditures were incurred. “ARPA funds are restricted based on the nature of the applicable fund,” the letter noted.

Auditor and CPA firms available to assist with ARPA reporting

Baird, Cotter and Bishop, PC, Cadillac
231-775-9789 | tmulder@bcbcpa.com
www.bcbcpa.com

Plante Moran, Ann Arbor
734-302-6901 | arpaquestions@plantemoran.com
www.plantemoran.com

Schulze Oswald Miller & Edwards, PC, Alpena
989-354-8707 | kristy@somecpa.com
www.somecpa.com

Siegfried Crandall, Grand Rapids
800-876-0979 | dveldhuizen@scpro.net
www.siegfriedcrandall.com

Walker, Fluke & Sheldon, PLC, Hastings
269-945-9452 | rsprague@wfscpas.com
www.wfscpas.com

Yeo & Yeo, PC, Saginaw
989-793-9830 | jamriv@yeoandyeo.com
www.yeoandyeo.com

cover story

Refer to the letter, available on both MTA's ARPA page and www.michigan.gov/arpa, for examples of fund-based financial statement journal entries, including when funds are received and expenditures are incurred or when expenditures are not incurred.

Audits—While NEU funds are received through the state, they are “pass-through” federal grant dollars and may be subject to the Single Audit Act, which is a comprehensive audit of all the township's federal financial assistance programs. However, this special compliance audit of the use of the funds, and the internal controls over those expenditures, is required when a township expends more than \$750,000 in total federal funds. The majority of allocations for NEU townships are less than this amount, and would not be subject to audit.

Record-keeping—According to a National Association of Towns and Townships *Special Report on Eligible Uses of American Rescue Plan Funds*, financial records and supporting documents must be kept for five years after all funds are expended.

Take your time

While the ARPA final rule does not take effect until April 1, U.S. Treasury has indicated that any funds used while the interim final rule is in effect are in compliance, and that recipients can take advantage of the final rule flexibility prior to its effective date.

ARPA funds continue to represent an opportunity for townships to put the dollars to use in a way that will best benefit their community. So, **while the final rule greatly simplified how townships can use the money, there is still no need to rush to a decision.** The original timeframe for obligation and spending remains: the money must be “obligated” by the end of 2024, and fully spent by the end of 2026. Funds can be used for costs incurred from March 3, 2021, through Dec. 31, 2024 (premium pay can be retroactive to Jan. 27, 2020). If a township does not expend all of its ARPA funds by Dec. 31, 2026, it must return them to the federal government. However, with the \$10 million standard allocation option, we see no reason that all townships cannot put their full funding to use by that time.

These decisions must be made through your township's usual budget process, but you can also take it one step further and garner public input and broadly consider how this once-in-a-lifetime funding can be best put to use in your township. You do not have to act quickly. Townships can take time to assess the areas of greatest need, acquire input from residents and other stakeholders, and act on projects and services that can have an impactful effect on your community.

We know that questions will remain as townships continue to make decisions and work their way through the reporting process. MTA will continue to provide insights, advice and updates on how to do just that, as townships continue to lead and serve in the pandemic recovery.

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ALLIED SERVICE PROVIDER MTA

Townships share their plans for ARPA dollars

While townships still have plenty of time to make decisions for their American Rescue Plan Act (ARPA) dollars, we know that many have been considering how to best put the funds to use in their community. Here are some of their ideas.

We are planning to upgrade our audio-visual system to stream meetings, modify our hall to have a dedicated area for our absent voter counting board, and maybe use some for roads.

—Supervisor **James Schwantes**,
Centerville Township (Leelanau Co.)

Dexter Township (Washtenaw Co.) recently added long-term capital planning to their budget process and the supervisor is proposing use of ARPA funds for capital improvements to sewer, broadband and open space land preservation.

—**Colleen M. Coogan**, CPA, CPFO

Our township is a mix of suburban and rural properties. We sent an invitation to every taxpayer to come to our regular January board meeting, and had a place on the agenda for anyone to offer their suggestions, or send in suggestions by letter, email or phone call. This was well received and we had some good ideas come from our citizens. Here is a list of what we are planning on doing with our funds: 1) Purchase property and develop next to the township hall by adding a mile-long hiking trail and dog park. 2) Develop a parking area on township-owned property by the Flat River for the community to use while kayaking/canoeing down the river. 3) Put in pickleball and basketball courts. 4) Add to our existing playground area. 5) Work with the county road commission to improve roads in the township.

—Supervisor **Darcia Kelley**,
Eureka Charter Township (Montcalm Co.)

We should have wireless broadband covering most of the rural portion of our township by June. We have locations under lease, contracts lined up and two towers purchased and delivered from Texas. As soon as the weather breaks, we will be putting them up.

—**Jim Chapman**, Supervisor
Green Charter Township
(Mecosta Co.)

Michigan community leaders are all investigating the best way to use the funds. Our township is no exception and there are competing ideas on the best long-term investment. We are looking at allocating some of this money toward offsetting electricity costs of several of the utility bills of assets such as the

township hall, fire station, ambulance, etc. We have a wastewater collection system comprised of 17 lift stations that use about \$2,500 per month in electric power. We are looking at allocating some of this money toward solar panels to produce renewable electric power and reduce carbon footprints as a long-term investment and significant economic and positive impact on the environment.

This is a once-in-a-lifetime opportunity to make investments that benefit current and future township residents.

—Planning Commissioner **Mike Mroczek**,
Ontwa Township (Cass Co.)

Sturgis Township is considering spending ARPA funds on the following for 2022: 1) Shared purchase of an ambulance with two other townships to assure our residents of adequate emergency services. 2) Security system upgrades, including cameras to monitor our building inside and out, and to allow our treasurer to remotely unlock the inside door to allow residents to come in to pay taxes. Cameras will also monitor our dropbox. 3) Pay for local road upgrades as recommended by our road commission. We hope that our county commission may join in a cost-sharing program (utilizing some of their ARPA funds) to assist in the project. 4) Again in hopes of working with our county commission, bridge gaps on broadband coverage between the township's two providers.

—Clerk **Michael A. Bobalik**,
Sturgis Township (St. Joseph Co.)

Township communication is the most important issue for us. We bought an exterior sign to communicate with our township residents and it seems to be working. A notice about a board meeting, normally ignored by the public, brought in one more person on a frigid, awful night. As for the balance of the monies, it is sitting in the bank.

—Clerk **Penny Nelson**
Springdale Township (Manistee Co.)

Our #1 issue is, always has been, our failing roads. Our small, poor township just doesn't have the funds to make much-needed improvements. Many of our gravel roads need total rebuilding, and some sections of road are even dangerous. I really can't think of

anything more important, at this point.

—**Kelly Key**, Trustee
Walker Township (Cheboygan Co.)

We are going to put our funds into broadband internet. We are fortunate that a local company just purchased rights in our township from a Rural Digital Opportunity Fund auction to cover approximately a quarter of the township and is working with us to piggyback on their new lines to fill in a few gaps.

—Supervisor **Kim Heisler**,
Ingersoll Township (Midland Co.)

We have considered property and a new building. Presently, we have no parking or storage, and no room for expansion, social distancing or elections. We also have shared offices, the police department renting a space and are sharing with village. Purchasing property would accommodate the township, assessor, police department, and allow room for election workers and voters.

—Supervisor **Jeff Mitchell**,
Springport Township (Jackson Co.)

My township has purchased the old elementary school and it is being turned into a true community center. Our local food pantry, and the village and township offices are moving into the center. We have great ideas and goals: a cooling and warming center, a place to go when you have no electricity. The list is growing by leaps and bounds. I have a huge room that I will be using for voters, with a separate in and out door, a waiting room where folks will be able to fill out the form and be 6 feet apart. Thanks, government, for monies to start this project, as well as a new equipment for the fire department.

—Clerk **Fran Beldo**,
Maple Grove Township (Manistee Co.)

Our township hall is over 100 years old and is grossly inadequate for today's needs. We have minimal parking and lack space during elections, board of review, etc. Gilmore Township tentatively intends to use the funds to expand parking and the township hall. However, we will not begin this project until the second payment is received in 2022.

—Supervisor **Steve Lasher**,
Gilmore Township (Isabella Co.)



QUOTATION		
DATE	NUMBER	PAGE
2/4/2022	0044122	1 of 2

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(2) FLYGT MINICAS SEAL FAIL/HIGH TEMP RELAY.
(2) MODIFY PUMP TO ACCOMODATE EXISTING GUIDE RAIL SYSTEM (BRACKET PROVIDED BY CUSTOMER).

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REPLACEMENT ABS PUMP
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(1) FLYGT DP GATEWAY FPG 414.
(1) FLYGT HMI FOP 315.
(1) MODIFY PUMP TO ACCOMODATE EXISTING GUIDE RAIL SYSTEM (BRACKET PROVIDED BY CUSTOMER).

NET PRICE INCLUDING FREIGHT, BUT NO TAXES: \$ 16,955.00

REPLACEMENT FLYGT 3102 PUMP
(2) FLYGT EXPLOSION PROOF SUBMERSIBLE SEWAGE PUMP WITH CONCERTOR TECHNOLOGY MODEL NS 3102.070-463 RATED FOR 5 HP, 460V, 3PH WITH 4" THREADED DISCHARGE AND 50' MOTOR AND SENSOR CABLE. PUMPS EQUIPPED WITH SEAL FAIL/HIGH TEMP CABLE.
(1) FLYGT MINICAS SEAL FAIL/HIGH TEMP RELAY.

NET PRICE INCLUDING FREIGHT, BUT NO TAXES: \$ 23,755.00

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(1) FLYGT FLANGE KIT
(1) FLYGT AIR INLET PIPE (5 METERS)
(1) FLYGT U-TUBE
(1) STAINLESS STEEL CHAIN ASSEMBLY WITH GRIP EYE & QUICK LINK (20' LENGTH)

NET PRICE INCLUDING FREIGHT BUT NO TAXES: \$ 13,770.00

QUOTATION		
DATE	NUMBER	PAGE
2/4/2022	0044122	2 of 2

QTY	DESCRIPTION
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FIELD SERVICE STARTUP IS BASED ON A TIME AND MATERIAL BASIS RATES ARE BELOW:

MONDAY THRU FRIDAY 7:00AM-3:00PM: \$135.00/HR
 MONDAY THRU FRIDAY 3:00PM-7:00AM: \$202.50/HR
 SATURDAYS (ALL HOURS): \$202.50/HR
 SUNDAYS AND HOLIDAYS (ALL HOURS): \$270.00/HR
 EMERGENCIES 8:00PM - 6:00AM - ALL DAYS \$270.00/HR
 DRIVE TIME: PER ABOVE RATES
 TRAVEL: \$1.50/MILE
 MEALS: \$75.00/DAY (WHEN OVERNIGHT STAY IS REQUIRED)
 LODGING: COST + 15% (WHEN OVERNIGHT STAY IS REQUIRED)

CUSTOMER TO CONFIRM AT BEFORE PURCHASE OF ANY EQUIPMENT

- EXISTING CABLE O.D. OR CONDUIT SIZE
- EXISTING WET WELL DIAMETERS
- EXISTING HATCH DIMENSIONS
- EXISTING PUMP DISCHARGE SIZES
- EXISTING PANEL PICTURES WITH OVERLOAD INFORMATION

DELIVERY: APPROXIMATELY 14 - 16 WEEKS AFTER RECEIPT OF ORDER.

WE DO NOT INCLUDE:

INSTALLATION,
 SITE WORK, CONCRETE, ANCHOR BOLTS, PIPING, VALVES, COVER, STARTERS, CONTROLS, CONDUIT, WIRING, JUNCTION
 BOXES OR START-UP UNLESS LISTED ABOVE.

WE APPRECIATE THIS OPPORTUNITY TO QUOTE AND LOOK FORWARD TO BEING OF FUTURE SERVICE.

SINCERELY,

TOM KILGORE

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 4/2019) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

**QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3%
CHARGE NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL. PAYMENT TERMS: NET 30**

Bridgewater Township

Zoning Administrator Report

February 2022

During this period, the following applications were received, reviewed, and acted upon. Also included is a summary of ordinance enforcement and administration activities:

Zoning Compliance Certificates and Administrative Site Plan Approval:

None this month.

Addressing Assignments and Administrative Determinations:

None this month.

Ordinance Enforcement:

No new complaints were received during the month.

Ordinance Administration and Other Items of Interest:

1. **Potential AT&T cell tower project on Willow Rd.** At my suggestion, a remote meeting was held on 2/11/2022 with representatives from the development team for a potential AT&T cell tower project on Willow Road to answer questions about Zoning Ordinance requirements, development options, and evaluation of alternatives to provide consistent telephone and high-speed data coverage for the Township. The developer indicated that they had mailed in an application, which was not received. I subsequently learned that it had been sent to an incorrect address.

The developer and AT&T are currently evaluating options to bring their project into compliance with Section 11.38 (Wireless Communication Facilities) requirements (their initial proposal would have included a request for variance approvals) and have indicated that they will correctly submit their updated application to the Clerk when it is complete.

2. **Boundary adjustment proposal, 9066/9088 Austin Rd.** I received a request from the Twp. Assessor to evaluate a boundary adjustment/zoning district line question in the Hamlet, and to provide direction to the Assessor and to the lot owners for how their boundary adjustment proposal would be reviewed from a zoning perspective. The lot owners will need to apply for a boundary adjustment approval from the Assessor to move the lot line a bit eastward to bring the driveway easement area into the expanded residential lot boundaries. Certified surveys of both lots showing the existing and proposed boundaries and legal descriptions would be required as part of the application. Here is a summary of my determinations:
 - a. *The boundary adjustment would involve about 20 feet of the commercial lot, which would be enough to eliminate the existing lot width nonconformity (and the off-site driveway issue) associated with the residential lot at 9088 Austin Rd.*
 - b. *Recently adopted amendments to reduce the C (Local Commercial) District's minimum lot width and lot area standards would allow for a modest reduction of the lot width and lot area of the commercial lot at 9066 Austin Rd. without creating a nonconformity.*
 - c. *Section 2.205.E. (Rules for Interpretation) includes provisions which appear to potentially allow for the zoning district line to follow along with a modest boundary adjustment between these two parcels. One of the options would require a Zoning*

Board of Appeals "interpretation" action, but two others (E.2. & E.7.) would appear to allow for an administrative determination to allow the zoning line to follow a modest boundary adjustment. A formal determination on this issue would be made when a boundary adjustment application is reviewed for zoning compliance.

- d. Overall, it is my opinion that the proposed boundary adjustment would benefit the Township by eliminating existing nonconforming conditions on the lots.*
3. **Request to mediate a neighbor dispute.** I received several phone calls involving a neighbor-neighbor dispute related to lawn mowing. The neighbor that contacted me expected that I would be able to come out and mark the location of the lot boundary between them. I respectfully declined and recommended that a surveyor be hired to mark the line.
 4. **Other telephone calls and emails.** During this period, I also received telephone calls and emails regarding requests for zoning district information and Zoning Ordinance standards for fences, land divisions, and shed/pole barn construction.

Respectfully submitted,

Rodney C. Nanney
Zoning Administrator

BRIDGEWATER TOWNSHIP
 PLANNING COMMISSION MEETING
 MONDAY 7 PM FEBRUARY 21, 2022
 AGENDA

I. CALL TO ORDER	Horney call to order at 7:01 pm
II. ROLL CALL AND DETERMINATION OF A QUORUM.	Members Present: Horney, Oliver, Iwanicki, Barbu, Barr. Others present: Rodney Nanney, Zoning Administrator; ??? Township Engineer
III. REVIEW AND APPROVE AGENDA –	Moved by Horney, 2 nd Oliver. CARRIED. AGENDA APPROVED.
IV. APPROVAL OF MINUTES, January 10, 2021 Planning Commission Meeting	Discussion of whether transfer of monastery property needed to be added to agenda. No motion. Nanney to follow-up with contacts to inform of obligations as per site plan. Moved by Horney, 2 nd Oliver. CARRIED. MINUTES APPROVED.
V. CITIZEN PARTICIPATION	No public comment.
VI. PUBLIC HEARINGS – Raising agricultural animals in hamlet (R-3). Proposed changes to existing ordinance	7:14 pm Horney moves to close township meeting and open public hearing. Aye: Oliver, Barbu, Horney, Barr, Iwanicki No: None MOTION CARRIED.
	Comments were received from two individuals residing in the Bridgewater Hamlet, requesting a change to allow their daughter/granddaughter to raise lambs and participate in a lamb club. The grandmother, Becky Bush, 9108 Austin Rd said that she had spoken with the neighbors and they had verbally given their okay. No other public comments regarding the change to raising agricultural animals. No public comments for the medical marijuana language change to align with state requirements. Commission members and Nanney all noted that they had not received any type of communication from the public regarding either of these issues. 7:25 pm – Moved to close public hearing by Horney. 2 nd by Oliver Aye: Oliver, Barbu, Horney, Barr, Iwanicki No: None MOTION CARRIED.
	Motion to send proposed changes to existing ordinances for animal limitations in Bridgewater Hamlet and Medical Marijuana language to Board for approval. Moved by Oliver, 2 nd by Barr Aye: Oliver, Barbu, Horney, Barr, Iwanicki No: None MOTION CARRIED.
VII. OLD BUSINESS	

<p>A. Master Plan discussion (sections 1-4)</p>	<p>General Discussion of Master Plan Held. There was a statement by Nanney that the 2020 census information is generally regarded as flawed. General discussion about population growth was held, and it was stated that the Township had been at just over 1,600 residents since 2000. Impacts and limitations on population growth were discussed including COVID, internet access, soil suitability for septic tanks. It was considered that the demographic information in Chapters 1-4 be split from the Master Plan so that it could be updated separately, but no motion was given. Horney asked the members to read and review Chapters 5 and 6 for the next meeting.</p>
<p>B. Gravel pit noise/berm extension (annual report)</p>	<p>A general discussion was held and it was determined that at this time, no formal township action is needed. The berm heights are currently within the range permitted, and have some room to be increased within the current Use Permit. Nanney recommended that the Township provide a letter to the gravel pit with the Township position. MOTION: to recommend to the Board that the direction that the gravel pit is going (insulation on gearbox and motors) as well as increasing the berm height within the Use Permit in order to address the noise issue is acceptable to the Township, and already within the Gravel Pit's approved Plan, so no action from the Township is required. Moved by Barbu, 2nd by Oliver. MOTION CARRIED.</p>
<p>C. Zoning ordinances within agricultural areas</p>	<p>Discussion that this topic can be tabled for the time being, but may be further reviewed within the Master Plan.</p>
<p>VIII. NEW BUSINESS</p>	
<p>A. Annual report to trustees</p>	<p>Horney stated he will be developing a report to be provided to the Trustees.</p>
<p>B. Appointment to ZBA</p>	<p>Barbu volunteered to sit on the ZBA. MOTION: Nominate Barbu to ZBA Moved by Oliver, 2nd by Horney. Aye: Oliver, Barbu, Horney, Barr, Iwanicki No: None MOTION CARRIED.</p>
<p>IX. COMMUNICATIONS</p>	
<p>A. Zoning Administrators Report B. Trustees Report</p>	
<p>X. INFORMATIONAL ITEMS Next meeting March 21st, 2022.</p>	<p>Horney advised the members that time sheets may be filled out quarterly.</p>
<p>XI. PUBLIC COMMENT</p>	<p>NO further public comment</p>
<p>XII ADJOURNMENT</p>	<p>9:09 pm Motion to adjourn by Horney. 2nd by Oliver. MOTION CARRIED.</p>