

**BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES MEETING
THURSDAY, JANUARY 2, 2020, 7:00 P.M.
BRIDGEWATER TOWNSHIP HALL
10990 CLINTON RD, MANCHESTER, MI 48158**

AGENDA

- I. CALL TO ORDER / ESTABLISH QUORUM / PLEDGE ALLEGIANCE
- II. CITIZEN PARTICIPATION
- III. APPROVAL OF BOARD MEETING MINUTES – DECEMBER 5, 2019
- IV. REVIEW AND APPROVE AGENDA
- V. NEW BUSINESS
 - A. Approve General Fund Budget Amendments
 - B. Approval of Claims Listing: December 1, 2019 through December 31, 2019
 - C. Clinton Township Library/Manchester District Library Services Contract Discussion
 - D. Board of Review Guidelines for Poverty/Hardship Exemptions Resolution
- VI. REPORTS & CORRESPONDANCE
 - A. Public Safety Report – Written report from Sheriff’s Department
 - B. Broadband Task Force Report
 - C. Supervisor’s Report
 - D. Assessor’s Report
 - E. Clerk’s Report
 - F. Treasurer’s Report
 - G. Trustees’ Report
 - H. Zoning Administrator’s Report – Written report from Rodney Nanney
 - I. Planning Commission Report
 - J. Farmland Preservation Board Report – No meeting in December
- VII. CITIZEN PARTICIPATION
- VIII. ADJOURNMENT

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

5-Dec-19 meeting called to order by Supervisor Fromhart at 7:06 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Faust; Trustee Fromhart; Trustee Oliver; Trustee McQueer; Trustee Wharam

Absent: None

Citizen attendance: 3

II. CITIZEN PARTICIPATION

- A citizen commented that the SB431 should be turn down

III. APPROVAL OF MINUTES

- Motion to approve the 7-Nov-19 meeting minutes as amended – Ms. McQueer; support – Mr. Oliver; vote – unanimous

IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as presented – Ms. McQueer; support – Mr. Faust; vote – unanimous

V. NEW BUSINESS

A. Financials & Approve Disbursements

- Motion to approve disbursements of \$21,746.13 for general operations and \$20,443.59 for sewer operations; total expenditure of \$42,189.72 for the month of – Mr. Oliver; support – Ms. Fromhart; vote – unanimous

B. Board of Review Policy

- Motion to approve the Board of Review policy - Ms. McQueer; support – Ms. Fromhart; vote – unanimous

C. Board of Trustees Regular Meeting Dates Resolution

- Motion to approve 2020 Board of Trustees Regular Meeting Dates Resolution – Ms. McQueer; support – Ms. Fromhart;

Roll call vote:

Trustee Faust – yes

Trustee Fromhart – yes

Trustee Oliver - yes

Trustee McQueer - yes

Trustee Wharam - yes

D. Board Appointments

- Motion to reappointment of Kathy Baetens to the Planning Commission for a 3-year term ending 31-Dec-22 - Mr. Wharam; support – Mr. Faust; vote – unanimous
- Motion to reappointment of David Horney to the Planning Commission for a 3-year term ending 31-Dec-22 - Mr. Wharam; support – Mr. Oliver; vote – unanimous
- Motion to reappointment of Calvin Messing to the Zoning Board of Appeals for a 3-year term ending 31-Dec-22 - Ms. McQueer; support – Ms. Fromhart; vote – unanimous
- Motion to reappointment of Marcella Scaturo to the Farmland Preservation Board for a 2-year term ending 31-Dec-21 – Mr. Wharam; support – Mr. Faust; vote – unanimous
- Motion to reappointment of David Faust to the Farmland Preservation Board for a term ending 20-Nov-20 - Ms. McQueer; support – Mr. Oliver; vote – unanimous

E. Senate Bill 431 Discussion and Proposed Resolution

Bridgewater Township Board of Trustees Minutes

- Takes away local control
- Motion to approve resolution 2019-12 in opposition to Senate Bill 431– Mr. Oliver; support –Ms. Fromhart;
Roll call vote:
Trustee Faust – yes Trustee Fromhart – yes Trustee Oliver - yes
Trustee McQueer - yes Trustee Wharam - yes

VI. REPORTS AND CORRESPONDENCE

A. Public Safety Report

- A written report from the sheriff’s department is included in Board packet

B. Supervisor’s Report

- See board packet plus
 - Request for recognition of Todd Buter
 - Motion to approve resolution 2019-13 to recognize and honor Todd Buter – Mr. Oliver; support - Ms. Fromhart
Roll call vote:
Trustee Faust – yes Trustee Fromhart – yes Trustee Oliver - yes
Trustee McQueer - yes Trustee Wharam - yes
 - Dumping at Riverbend Preserve
 - Waiting for Niethammer for easement
 - WCRC is working with Gerkin Materials to repair Bartlett Road
 - Letter from Washtenaw County Board of Commissioners re: WCRC Commissioners
 - SWCOG trying to restart meetings; Bridgewater to host 1st meeting
 - Bridgewater Tile Drain preconstruction meeting
 - Bridgewater Bank status

C. Assessor’s Report

- A written report from Ms. Rider was submitted and is on record

D. Clerk’s Report

- Prepping for 3 to 4 elections
- Met with Rana to create journal entries; need to meet again
- Copier fixed

E. Treasurer’s Report

- A written report from Ms. McQueer was submitted and is on record

F. Trustees’ Report

- Trustee Faust
 - None
- Trustee Oliver
 - Tom Peltz said that birds are out; trailer removed

G. Zoning Administrator’s Report

- A written report from Mr. Nanney is included in Board packet

Bridgewater Township Board of Trustees Minutes

H. Planning Commission

- The meeting minutes are included in Board packet

I. Farmland Preservation Board Report

- No meeting

VII. CITIZEN PARTICIPATION

- None

VIII. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 8:15 p.m.

DRAFT

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

7-Nov-19 meeting called to order by Supervisor Fromhart at 7:00 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Trustee Faust; Trustee Fromhart; Trustee Oliver; Trustee McQueer; Trustee Wharam

Absent: None

Citizen attendance: 5

II. CITIZEN PARTICIPATION

- Mr. Howard has submitted a conservation easement with Washtenaw County

III. APPROVAL OF MINUTES

- Motion to approve the 3-Oct-19 meeting minutes as presented – Ms. McQueer; support – Mr. Oliver; vote – unanimous

IV. REVIEW AND APPROVE AGENDA

- Motion to approve the agenda as amended – Mr. Oliver; support – Mr. Wharam; vote – unanimous

V. NEW BUSINESS

A. Financials & Approve Disbursements

- Motion to approve disbursements of \$21,713.30 for general operations and \$5,672.20 for sewer operations; total expenditure of \$27,385.50 for the month of October – Mr. Oliver; support – Ms. Fromhart; vote – unanimous

B. Acceptance of Audited Financial Report for Fiscal Year Ended March 31, 2019

- Motion to accept letter of acceptance from PSLZ LLP – Ms. McQueer; support – Ms. Fromhart; vote – unanimous

C. Green Meadows Lawn Care & Landscaping Inc. 2019-2020 Snow Removal Bid

- Motion to accept Green Meadows snow removal bid - Ms. McQueer; support – Ms. Fromhart; vote – 4 yes; 1 abstain

D. New Sewer Line Connection at 8710 Kaiser Road – Request for reimbursement of costs to locate sewer line – Derek Niethammer

- Mr. Niethammer presented the bills that were paid for the connection
- Ms. McQueer said that the township should only pay the additional cost of the line was not being in the easement
- The township lawyer, Mr. Lucas, will contact Tetra-Tech to flag the line and easement
- Motion to approve reimbursement of \$7,718.00 for finding the sewer line contingent on Neithammer's the township securing an easement for access of the sewer line – Ms. McQueer; support – Ms. Fromhart; vote - unanimous

E. WCRC commissioners a department under board of commissioners

- There was discussion about the effects of this happening
- Motion to support maintain the current structure of the WCRC – Ms. Fromhart; support – Ms. McQueer; vote

Trustee Faust – no

Trustee McQueer – yes;

Trustee Fromhart – yes

Trustee Wharam – yes

Trustee Oliver - yes;

Bridgewater Township Board of Trustees Minutes

F. Sewer Special Assessment payoff

- Ms. McQueer presented information about the townships ability to pay off the loan, an interest savings >= \$6,873.75
- Motion to approve payoff of the sewer special assessment loan through Washtenaw County of \$107,071.88 – Ms. McQueer; support – Mr. Oliver; vote - unanimous

VI. REPORTS AND CORRESPONDENCE

A. Public Safety Report

- A written report from the sheriff's department is included in Board packet

B. Broadband Task Force Report – Report from Don Stein

- Finalizing a survey to apply for grants for broadband infrastructure

C. Supervisor's Report

- See board packet plus
 - Washtenaw county treasurer will finance the entire Bridgewater Village Tile drain at 2.4% over ten years

D. Assessor's Report

- A written report from Ms. Rider was submitted and is on record

E. Clerk's Report

- Arkona Rd between US-12 and Abel Rd; Daytime road closures; 10/28 - 11/1
- Status on copier; Tom will call on removal
- Braun Rd between Clinton Rd and McCollum Rd; Daytime road closures; 11/8 - 11/22

F. Treasurer's Report

- A written report from Ms. McQueer was submitted and is on record

G. Trustees' Report

- Trustee Faust
 - None
- Trustee Oliver
 - WWCA - Soil erosion expert needed
 - 13225 Allen Rd - siding is ordered; birds gone in two weeks

H. Zoning Administrator's Report

- A written report from Mr. Nanney is included in Board packet

I. Planning Commission

- The meeting minutes will be sent out
- Ms. McQueer reported that the Blum farm was approved
- Gerken withdrew their application

Bridgewater Township Board of Trustees Minutes

J. Farmland Preservation Board Report

- The meeting minutes are included in Board packet

VII. CITIZEN PARTICIPATION

- Heide Otto asked for community sponsor for aerial photography of Washtenaw County

VIII. ADJOURNMENT

- Ms. Fromhart adjourned the meeting at 9:05 p.m.

APPROVED

Bridgewater Township General Fund
Monthly Expenses
December 2019

| <u>Type</u> | <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Split</u> | <u>Amount</u> | |
|---------------|-------------|------------|--|---|---------------------|------------------|
| Dec 19 | | | | | | |
| Bill | 12/01/2019 | EFT | Cardmember Service | 2050 · Comerica - Clerk/Treasurer | \$ 145.61 | Clerk: _____ |
| Bill | 12/20/2019 | 9773 | Clayton and Mary Rider Assessing Service | -SPLIT- | \$ 1,942.16 | |
| Bill | 12/18/2019 | EFT | Consumers Energy | 5265728 · Maintenance & Utilities | \$ 57.83 | Treasurer: _____ |
| Bill | 12/02/2019 | EFT | Detroit Edison Company - Hall | 5265728 · Maintenance & Utilities | \$ 68.03 | |
| Bill | 12/26/2019 | EFT | Detroit Edison Company - Street Lights | 5440852 · Street lighting | \$ 433.05 | |
| Bill | 12/23/2019 | 9774 | Donald N. Pennington | -SPLIT- | \$ 2,065.00 | |
| Bill | 12/16/2019 | EFT | Frontier | 5265728 · Maintenance & Utilities | \$ 106.22 | |
| Bill | 12/03/2019 | 9775 | Laurie Fromhart | 5171727 · Supervisor Expense | \$ 56.11 | |
| Bill | 12/01/2019 | 9776 | Manchester Township | 5339727 · Fire protection billing expense | \$ 23,389.08 | |
| Bill | 12/31/2019 | EFT | Paychex - fees | 5215727 · Clerk supplies & expense | \$ 159.74 | |
| Bill | 12/31/2019 | EFT | Paychex - payroll | -SPLIT- | \$ 6,278.90 | |
| Bill | 12/17/2019 | 9777 | Washtenaw County Road Commission | -SPLIT- | \$ 15,072.21 | |
| Bill | 12/01/2019 | 9778 | Washtenaw County Treasurer | 5440847 · Drains at large | \$ 19,294.64 | |
| Dec 19 | | | | | <u>\$ 69,068.58</u> | |

Bridgewater Township Profit & Loss Budget vs. Actual April 2019 through March 2020

| | Apr '19 - Mar 20 | Budget | \$ Over Budget |
|---|------------------|----------------|-----------------|
| Income | | | |
| Clean-up Day Grant | 0 | 3,000 | -3,000 |
| Clean Up Donation | 80 | 100 | -20 |
| 4402 · Property tax - operation | 65 | 79,400 | -79,335 |
| 4410 · Property Tax Adjustments | -73 | 0 | -73 |
| 4447 · Tax administration fee | 12,749 | 29,000 | -16,251 |
| 4448 · Tax collection fees | 1,370 | 3,500 | -2,130 |
| 4460 · Township permits | 1,225 | 250 | 975 |
| 4465 · Land division fees | 350 | 700 | -350 |
| 4574 · Revenue sharing | 95,879 | 141,926 | -46,047 |
| 4600 · Collection Fee-Sewer Fund | 0 | 1,400 | -1,400 |
| 4601 · Fire charge collection | 0 | 285 | -285 |
| 4665 · Interest Income | 222 | 2,000 | -1,778 |
| 4666 · Ordinance fines (from County) | 100 | | |
| 4672 · Other Income | 430 | 1,000 | -570 |
| 4675 · Metro Auth.-restricted to roads | 3,410 | 3,300 | 110 |
| 4700 · Election Reimbursement | 916 | 1,000 | -84 |
| Total Income | 116,722 | 266,861 | -150,139 |
| Gross Profit | 116,722 | 266,861 | -150,139 |
| Expense | | | |
| 5101000 · Township Board | | | |
| 5101703 · Trustee salary | 3,776 | 4,800 | -1,024 |
| 5101727 · Township supplies & expenses | 649 | 300 | 349 |
| 5101770 · Conferences & Training | 0 | 300 | -300 |
| Total 5101000 · Township Board | 4,426 | 5,400 | -974 |
| 5171000 · Supervisor | | | |
| 5171703 · Supervisor Salary | 11,705 | 15,607 | -3,902 |
| 5171727 · Supervisor Expense | 133 | 1,000 | -867 |
| 5209000 · Assessor | | | |
| 5209705 · Board of Review expenses | 1,343 | 1,500 | -157 |
| 5209805 · Assessor Wages | 15,625 | 20,700 | -5,075 |
| 5209810 · Assessor Expense | 1,655 | 2,800 | -1,145 |
| Total 5209000 · Assessor | 18,622 | 25,000 | -6,378 |
| Total 5171000 · Supervisor | 30,460 | 41,607 | -11,147 |
| 5173000 · Other General Government | | | |
| 5173715 · Social Security | 3,602 | 5,000 | -1,398 |
| 5173801 · Attorney & Consulting Expenses | 253 | 5,000 | -4,748 |
| 5173802 · Audit fees | 5,000 | 5,000 | 0 |
| 5173811 · Membership fees & dues | 1,915 | 2,000 | -85 |
| 5173895 · Website Administrator | 500 | 500 | 0 |
| 5173912 · Insurance & Bonds | 5,891 | 5,500 | 391 |
| Total 5173000 · Other General Government | 17,160 | 23,000 | -5,840 |
| 5215700 · Clerk | | | |
| 5173900 · Printing & publishing | 154 | 600 | -446 |
| 5174810 · Deputy Clerk | 897 | 1,000 | -103 |
| 5191727 · Election expense | 1,524 | 1,000 | 524 |
| 5215703 · Clerk salary | 12,160 | 16,214 | -4,053 |
| 5215727 · Clerk supplies & expense | 2,117 | 3,200 | -1,083 |
| Total 5215700 · Clerk | 16,853 | 22,014 | -5,161 |
| 5253700 · Treasurer | | | |
| 5253701 · Tax Collection Expense | 63 | 2,500 | -2,437 |
| 5253703 · Treasurer salary | 13,212 | 17,615 | -4,404 |
| 5253704 · Deputy Treasurer Wages | 880 | 1,000 | -120 |
| 5253727 · Treasurer supplies & expenses | 1,428 | 2,000 | -572 |
| Total 5253700 · Treasurer | 15,583 | 23,115 | -7,533 |

Dec 28, 2019
 Accrual Basis

Bridgewater Township Profit & Loss Budget vs. Actual April 2019 through March 2020

| | Apr '19 - Mar 20 | Budget | \$ Over Budget |
|---|------------------|----------------|-----------------|
| 5265000 · Building & Grounds | | | |
| 5265728 · Maintenance & Utilities | 3,540 | 5,000 | -1,460 |
| 5265925 · Cemetery care | 2,414 | 2,500 | -86 |
| 5265980 · Building improvement & equipmen | 348 | 500 | -152 |
| Total 5265000 · Building & Grounds | 6,303 | 8,000 | -1,698 |
| 5301800 · Public Safety | | | |
| 5339727 · Fire protection billing expense | 43,864 | 69,700 | -25,836 |
| Total 5301800 · Public Safety | 43,864 | 69,700 | -25,836 |
| 5400700 · Planning & zoning | | | |
| 5400701 · Planning | | | |
| 5400727 · Planning comm. wage & expense | 3,232 | 4,200 | -968 |
| 5400802 · Master Plan | 0 | 500 | -500 |
| 5400803 · Planning consultant - on-going | 5,995 | 5,000 | 995 |
| 5400806 · Farmland PB Consultant | 705 | 2,000 | -1,295 |
| 5411810 · Conferences & Training | 0 | 500 | -500 |
| Total 5400701 · Planning | 9,932 | 12,200 | -2,268 |
| 5410726 · Zoning | | | |
| 5410704 · Land Division Processing Fees | 1,150 | 1,700 | -550 |
| 5410727 · Zoning ad.wage & expense | 5,595 | 7,500 | -1,905 |
| 5411727 · Zon Bd of Appeals Expense | 0 | 325 | -325 |
| Total 5410726 · Zoning | 6,745 | 9,525 | -2,780 |
| Total 5400700 · Planning & zoning | 16,677 | 21,725 | -5,048 |
| 5440000 · Public works | | | |
| 5440846 · Road Improvements | 50,006 | 30,000 | 20,006 |
| 5440847 · Drains at large | 19,295 | 15,000 | 4,295 |
| 5440849 · Clean-up Day | 1,901 | 3,000 | -1,099 |
| 5440852 · Street lighting | 2,792 | 4,300 | -1,508 |
| Total 5440000 · Public works | 73,994 | 52,300 | 21,694 |
| 5500000 · Contingencies | 500 | 0 | 500 |
| Total Expense | 225,819 | 266,861 | -41,042 |
| Net Income | -109,097 | -0 | -109,097 |

Bridgewater Township General Fund

Balance Sheet

As of December 31, 2019

Dec 28, 2019
Accrual Basis

| | Dec 31, 19 |
|---|-------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1002 · General Checking-Key Bank | -41,134.20 |
| 1010 · General Savings-Key Bank | 144,176.10 |
| 1016 · Bank of Ann Arbor 5yr | 102,139.40 |
| 1017 · Old National 5 yr | 109,637.70 |
| Total Checking/Savings | 314,819.00 |
| Accounts Receivable | |
| 1200 · Accounts Receivable | 22,888.00 |
| Total Accounts Receivable | 22,888.00 |
| Other Current Assets | |
| Prepaid Insurance | -657.00 |
| 1050 · Current Year Tx Roll Receivable | |
| 1090 · Due from County - Settlement | -4,651.01 |
| Total 1050 · Current Year Tx Roll Receivable | -4,651.01 |
| 1081 · Due from Sewer Operations | -191.50 |
| 1085 · Due From Tax Fund | 6,957.23 |
| 1087 · Due from Dr. Samuels | 2,232.92 |
| 1201 · Accounts Receivable 2 | 2,930.00 |
| Total Other Current Assets | 6,620.64 |
| Total Current Assets | 344,327.64 |
| Fixed Assets | |
| 1600 · Buildings | 98,329.35 |
| 1610 · Equipment | 28,244.21 |
| 1620 · Land | 70,863.09 |
| 1630 · Siding & Windows | 17,049.00 |
| 1640 · Township Hall Improvements | 54,079.30 |
| 1650 · Accumulated Depreciation | -95,648.85 |
| Total Fixed Assets | 172,916.10 |
| TOTAL ASSETS | 517,243.74 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 2000 · Accounts Payable | 19,294.64 |
| Total Accounts Payable | 19,294.64 |
| Credit Cards | |
| 2050 · Comerica - Clerk/Treasurer | 579.84 |
| Total Credit Cards | 579.84 |
| Other Current Liabilities | |
| Due to Tax payer | 1,102.39 |

Bridgewater Township General Fund

Balance Sheet

As of December 31, 2019

Dec 28, 2019

Accrual Basis

| | <u>Dec 31, 19</u> |
|--|-------------------|
| 2217 · Escrow Deposits Payable | |
| 2220 · Due to SMR-Elliott parcel | 2,500.00 |
| 2233 · Due to SMR-Crego/Peltcs | 3,955.99 |
| 2252 · Due Metro General Contractors | 1,000.00 |
| 2253 · Due to Bridgewater Commons | 6,355.00 |
| 2255 · Barbu Escrow | 398.98 |
| | <hr/> |
| Total 2217 · Escrow Deposits Payable | 14,209.97 |
| | <hr/> |
| Total Other Current Liabilities | 15,312.36 |
| | <hr/> |
| Total Current Liabilities | 35,186.84 |
| | <hr/> |
| Total Liabilities | 35,186.84 |
| | <hr/> |
| Equity | |
| 3900 · Fund Balance | 418,194.29 |
| 3940 · Invested in Capital Assets, Net | 172,916.84 |
| Net Income | -109,054.23 |
| | <hr/> |
| Total Equity | 482,056.90 |
| | <hr/> |
| TOTAL LIABILITIES & EQUITY | 517,243.74 |
| | <hr/> <hr/> |

Bridgewater Township Sewer Operation Monthly Expenses December 2019

| <u>Type</u> | <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Split</u> | <u>Amount</u> | |
|---------------|-------------|------------|---------------------------------|--------------------------|--------------------|------------------|
| Dec 19 | | | | | | |
| Bill | 12/30/2019 | EFT | DTE Energy | Electricity | \$ 1,721.79 | Clerk: _____ |
| Bill | 12/12/2019 | 1409 | Faust Sand & Gravel, Inc. | Grinder Pump repairs | \$ 432.50 | |
| Bill | 12/10/2019 | EFT | Frontier | Phone Service | \$ 44.75 | Treasurer: _____ |
| Bill | 11/18/2019 | 1410 | Michigan AgriBusiness Solutions | -SPLIT- | \$ 3,217.00 | |
| Bill | 12/15/2019 | 1411 | MDEQ-Biosolids | -SPLIT- | \$ 430.93 | |
| Bill | 12/01/2019 | 1412 | MDEQ-NPDES | NPDES Permit | \$ 1,950.00 | |
| Bill | 12/06/2019 | 1413 | MISS DIG System, Inc. | Miss Dig Locator Service | \$ 996.06 | |
| Bill | 12/18/2019 | 1015 | Washtenaw County Treasurer | -SPLIT- | \$ 790.00 | |
| Dec 19 | | | | | \$ 9,583.03 | |

**Bridgewater Township Sewer Operation
Profit & Loss Budget vs. Actual
April 1 through December 28, 2019**

| | Bond - Sewer | | Operation - Sewer | | TOTAL | |
|---|--------------------|--------|--------------------|--------|--------------------|--------|
| | Apr 1 - Dec 28, 19 | Budget | Apr 1 - Dec 28, 19 | Budget | Apr 1 - Dec 28, 19 | Budget |
| Ordinary Income/Expense | | | | | | |
| Income | | | | | | |
| Connection Fees | | | | | | |
| Easement Fee | 0.00 | 0.00 | 250.00 | 0.00 | 250.00 | 0.00 |
| Grinder Pump Reimb + 10% | 0.00 | 0.00 | 8,189.20 | 0.00 | 8,189.20 | 0.00 |
| Inspection Fee | 0.00 | 0.00 | 150.00 | 0.00 | 150.00 | 0.00 |
| Tap Fee | 0.00 | 0.00 | 44,029.90 | 0.00 | 44,029.90 | 0.00 |
| Total Connection Fees | 0.00 | 0.00 | 52,619.10 | 0.00 | 52,619.10 | 0.00 |
| Interest Income Master Account | | | | | | |
| Interest Income Checking | 0.00 | 0.00 | 125.23 | 0.00 | 125.23 | 0.00 |
| Total Interest Income Master Account | 0.00 | 0.00 | 125.23 | 0.00 | 125.23 | 0.00 |
| Operation Maintenance Income | 0.00 | 0.00 | 77,800.00 | 0.00 | 77,800.00 | 0.00 |
| Total Income | 0.00 | 0.00 | 130,544.33 | 0.00 | 130,544.33 | 0.00 |
| Gross Profit | 0.00 | 0.00 | 130,544.33 | 0.00 | 130,544.33 | 0.00 |
| Expense | | | | | | |
| Collection System | | | | | | |
| Billing | | | | | | |
| Billing Clerk | 0.00 | 0.00 | 800.00 | 0.00 | 800.00 | 0.00 |
| Total Billing | 0.00 | 0.00 | 800.00 | 0.00 | 800.00 | 0.00 |
| Grinder Pump repairs | 0.00 | 0.00 | 16,404.78 | 0.00 | 16,404.78 | 0.00 |
| Miss Dig Locator Service | 0.00 | 0.00 | 2,110.92 | 0.00 | 2,110.92 | 0.00 |
| New Grinders | 0.00 | 0.00 | 217.50 | 0.00 | 217.50 | 0.00 |
| Total Collection System | 0.00 | 0.00 | 19,533.20 | 0.00 | 19,533.20 | 0.00 |
| Legal & Professional | | | | | | |
| Accounting | 300.00 | 0.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| Audit | 490.00 | 0.00 | 1,300.00 | 0.00 | 1,790.00 | 0.00 |
| Total Legal & Professional | 790.00 | 0.00 | 1,300.00 | 0.00 | 2,090.00 | 0.00 |
| Miscellaneous Expense | 0.00 | 0.00 | 7,718.00 | 0.00 | 7,718.00 | 0.00 |
| Treatment Plant | | | | | | |
| Building & Grounds Maintenance | 0.00 | 0.00 | 1,635.00 | 0.00 | 1,635.00 | 0.00 |
| Chemicals | 0.00 | 0.00 | 3,178.85 | 0.00 | 3,178.85 | 0.00 |
| Electricity | 0.00 | 0.00 | 12,882.53 | 0.00 | 12,882.53 | 0.00 |
| Equipment Repairs | 0.00 | 0.00 | 1,351.51 | 0.00 | 1,351.51 | 0.00 |
| NPDES Permit | 0.00 | 0.00 | 1,950.00 | 0.00 | 1,950.00 | 0.00 |
| Phone Service | 0.00 | 0.00 | 399.08 | 0.00 | 399.08 | 0.00 |
| Plant Operator | 0.00 | 0.00 | 24,057.00 | 0.00 | 24,057.00 | 0.00 |
| Sludge Handling & Disposal | 0.00 | 0.00 | 4,616.93 | 0.00 | 4,616.93 | 0.00 |
| Total Treatment Plant | 0.00 | 0.00 | 50,070.90 | 0.00 | 50,070.90 | 0.00 |
| Total Expense | 790.00 | 0.00 | 78,622.10 | 0.00 | 79,412.10 | 0.00 |
| Net Ordinary Income | -790.00 | 0.00 | 51,922.23 | 0.00 | 51,132.23 | 0.00 |

Dec 28, 19

Accrual Basis

**Bridgewater Township Sewer Operation
Profit & Loss Budget vs. Actual
April 1 through December 28, 2019**

| | Bond - Sewer | | Operation - Sewer | | TOTAL | |
|--------------------------------|--------------------|-------------|--------------------|-------------|--------------------|-------------|
| | Apr 1 - Dec 28, 19 | Budget | Apr 1 - Dec 28, 19 | Budget | Apr 1 - Dec 28, 19 | Budget |
| Other Income/Expense | | | | | | |
| Other Expense | | | | | | |
| Washtenaw Cty Debt Svc | | | | | | |
| Washtenaw Cty Debt Svc - Other | 107,071.88 | 0.00 | 0.00 | 0.00 | 107,071.88 | 0.00 |
| Total Washtenaw Cty Debt Svc | 107,071.88 | 0.00 | 0.00 | 0.00 | 107,071.88 | 0.00 |
| Total Other Expense | 107,071.88 | 0.00 | 0.00 | 0.00 | 107,071.88 | 0.00 |
| Net Other Income | -107,071.88 | 0.00 | 0.00 | 0.00 | -107,071.88 | 0.00 |
| Net Income | -107,861.88 | 0.00 | 51,922.23 | 0.00 | -55,939.65 | 0.00 |

Bridgewater Township Sewer Operation

Balance Sheet

As of December 31, 2019

Dec 28, 2019
Accrual Basis

| | Dec 31, 19 |
|--|---------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| Key-Sewer O/M | |
| Capital Improvements Reserve | 18,000.00 |
| Key-Sewer O/M - Other | 50,683.29 |
| Total Key-Sewer O/M | 68,683.29 |
| Key Sewer O/M Saving | 52,486.76 |
| Key Sewer Retirement Checking | -611.88 |
| Total Checking/Savings | 120,558.17 |
| Accounts Receivable | |
| Accounts receivable | 35,126.22 |
| Total Accounts Receivable | 35,126.22 |
| Other Current Assets | |
| Due From Tax | 15,420.56 |
| Prepaid Expenses | 37,012.00 |
| Prepaid Insurance | 1,379.00 |
| Taxes Receivable Special Asst | 6,164.90 |
| Total Other Current Assets | 59,976.46 |
| Total Current Assets | 215,660.85 |
| Fixed Assets | |
| Accessory Building | 53,320.02 |
| Accumulated Depr - Access Bldg | -9,360.65 |
| Equipment | 95,107.77 |
| Accumulated Depr - Equipment | -42,173.44 |
| Sewer System Plant | 1,966,444.05 |
| Accumulated Depr - Sewer System | -680,061.78 |
| Land | 55,355.06 |
| Total Fixed Assets | 1,438,631.03 |
| Other Assets | |
| Special Assessment Receivable | 103,002.34 |
| Total Other Assets | 103,002.34 |
| TOTAL ASSETS | 1,757,294.22 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| *Accounts Payable | -685.33 |
| Total Accounts Payable | -685.33 |
| Other Current Liabilities | |
| 2004 Bond Pmt Due in One Yr | 37,012.00 |
| Due to General Fund | 800.00 |
| Total Other Current Liabilities | 37,812.00 |
| Total Current Liabilities | 37,126.67 |
| Long Term Liabilities | |
| 2004 Bonds Wastewater Expansion | 141,000.00 |
| Total Long Term Liabilities | 141,000.00 |
| Total Liabilities | 178,126.67 |

Bridgewater Township Sewer Operation

Balance Sheet

As of December 31, 2019

Dec 28, 2019
Accrual Basis

| | <u>Dec 31, 19</u> |
|---------------------------------------|-----------------------------------|
| Equity | |
| Invested in capital assets, net | 1,317,951.48 |
| Restricted for Debt Service | 240,753.85 |
| Unrestricted Funds (QB RE acct) | 78,123.66 |
| Net Income | -57,661.44 |
| | <hr/> |
| Total Equity | 1,579,167.55 |
| | <hr/> |
| TOTAL LIABILITIES & EQUITY | <u><u>1,757,294.22</u></u> |

Library Millage Renewal Proposal

Shall the Manchester District Library, County of Washtenaw, Michigan, be authorized to renew and levy the previously voted increase in the tax limitation that will expire in 2014 in an amount not to exceed 1.05 mills (\$1.05 on each \$1,000 of taxable value) against all taxable real and tangible personal property within the Manchester District Library district for a period of ten (10) years, 2015 to 2024, inclusive, for the purpose of providing funds for all district library purposes authorized by law? The estimate of the revenue the Manchester District Library will collect if the millage is approved and levied by the Library in the 2015 calendar year is approximately \$367,000. A portion of the revenue collected may be subject to capture by the Village of Manchester Downtown Development Authority and a portion of the revenue collected may also be disbursed to the Clinton Township Public Library pursuant to a library services contract.

DISTRICT LIBRARY AGREEMENT

EXHIBIT A

The District Library District shall be comprised of all that territory which is currently located in the jurisdictional limits of the Township of Bridgewater, the Township of Freedom, the Township of Manchester, and the Village of Manchester except that territory located within the jurisdictional limits of the Chelsea District Library, the Dexter District Library and the Saline District Library, County of Washtenaw, Michigan.

DISTRICT LIBRARY AGREEMENT

EXHIBIT B

LIBRARY SERVICES CONTRACT

Library Services Contract **Between Manchester District Library and Clinton Township Public Library**

AN AGREEMENT made _____, 2006, by and between Manchester District Library and Clinton Township Public Library (Township of Clinton, Lenawee County) for library service.

WHEREAS, the Manchester District Library and the Clinton Township Public Library each desire to provide additional reciprocal library service to the residents of their districts; and

WHEREAS, the parties enter this Agreement pursuant to the authority provided by the District Library Establishment Act, Act No. 24 of the Public Acts of 1989; and

WHEREAS, the parties have determined that entering into this Agreement is in the best interests of the health, safety and welfare of its residents.

THEREFORE, the parties agree as follows:

1. **Payment.** Manchester District Library agrees to pay Clinton Township Public Library an amount equal to 50% of the district wide millage collected by Manchester District Library from the portion of the Manchester District located within the Clinton School District in Bridgewater and Manchester Townships. The first payment shall be made on or before May 31, 2006. Subsequent payments shall be made annually on or before May 31.
2. **Library Services:** Manchester District Library agrees to provide library service to all residents of the Clinton Township Public Library who hold a valid Clinton Township Public Library card. Similarly, Clinton Township Public Library agrees to provide library service to all residents of the Manchester District Library who hold a valid Manchester District Library card. Library services include all services available to and provided in the same manner as residents of the respective Libraries.
3. **Liaison:** The Manchester District Library shall annually appoint a non-voting liaison to the Clinton Township Public Library Board. The Directors of both Libraries will collaborate to submit a list of candidates to the Manchester District Library Board before the Manchester District Library Annual Meeting. The liaison shall be a resident of either Bridgewater or Manchester Township residing in the Clinton Community School District. It is the responsibility of the liaison to attend the Annual Meetings of each library, May at Manchester District Library and December at Clinton Township Public Library, as well as any joint meeting between the two libraries, in order to address concerns that may be raised by Manchester District Library residents.
4. **Termination:** This Agreement shall become effective on the 1st day of May, 2006 and shall remain in force until May 31, 2015, unless this Agreement is terminated as provided below:

a. Either party hereto may terminate this Agreement at the end of its own Library's fiscal year by giving written notice to the other party at least three months prior to the end of the terminating Library's fiscal year.

b. Upon thirty days (30) written notice, the Manchester District Library shall also have the authority to terminate this Agreement if the Clinton Township Public Library shall form or become part of a district library.

5. **Refund.** If this Agreement is terminated, the Clinton Township Public Library shall refund to the Manchester District Library the prorated amount of the annual payment amount paid by the Manchester District Library for the portion of the then current year (June 1 to May 31) after the date of termination.

6. **Severability.** If any part of this Agreement is held to be invalid or unenforceable under the laws of any jurisdiction where this Agreement is to be performed or sought to be enforced, the remaining provisions shall be enforceable to the maximum extent permitted by law; provided, however, that such remaining provisions effectuate fully the intent of the parties as manifested herein.

Clinton Township Public Library Authority

Manchester District Library Authority

Richard Dewald, Board President

Richard Spring, Board President

Date

Date

Amy Shovels, Secretary

Linda McCombs, Secretary

Date

Date

**BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES
BOARD OF REVIEW GUIDELINES
FOR POVERTY/HARDSHIP EXEMPTIONS
RESOLUTION NUMBER 2020-01**

WHEREAS, the adoption of guidelines for poverty exemptions is within the purview of the Township Board: and

WHEREAS, the homestead of persons who, in the judgment of the Township Supervisor and the Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 290, 1994 (MCL 211.7u); and

WHEREAS, Pursuant to PA 390, 1994 Bridgewater Township, Washtenaw County adopt the following guidelines for the Township Supervisor and Board of Review to implement. The Guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all of the following on an annual basis:

1. Be an owner of and occupy as a principal residence the property for which an exemption is requested.
2. The applicant can appeal personally by appointment, in writing, or through an agent authorized in writing by the property owner.
3. The application for an exemption shall be filed after January 1, but before the day prior to the last day of Board of Review.
4. In advance of the hearing, the applicant shall complete a Board of Review petition and hardship exemption application form accompanied by federal and state income tax returns for all persons residing in the homestead, including any property tax credit returns (Michigan 1040 CR), filed in the immediately preceding year or in the current year. In the event, federal and/or state tax returns are not filed, the applicant shall submit 1099 forms and any W-2 forms for the preceding year.
5. An explanation will be required for all household members over 18 years of age who are not cited as contributing to the household income.
6. Produce a valid driver's license or other form of identification if requested.
7. Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested, if requested.
8. Meet the federal poverty income guidelines as defined and determined annually by the United States Office of Management and Budget.

The federal poverty guidelines as of 12-31-2019:

| Size of Family Unit | Poverty Guidelines |
|----------------------------|--------------------|
| 1 | \$12,490 |
| 2 | \$16,910 |
| 3 | \$21,330 |
| 4 | \$25,750 |
| 5 | \$30,170 |
| 6 | \$34,590 |
| 7 | \$39,010 |
| 8 | \$43,430 |
| For each additional person | \$4,420 |

10. Meet additional eligibility requirements as determined by the township board, including: in addition to being at or below the federal poverty guideline for income, an applicant may own up to \$250,000 in real and personal property.
11. For any deviation from the above guidelines the applicant must provide additional written documentation requested by the Township Supervisor or Board of Review.

NOW THEREFORE, WE RESOLVE that the Board of Review must follow the above-stated policy and federal guidelines when it decides to grant or deny an exemption unless the Board of Review finds substantial and compelling reasons to deviate from the policy and federal guidelines, and these reasons are communicated in writing to the applicant.

The above resolution offered by Trustee _____ and supported by Trustee _____.

Upon roll-call vote, the following members voted:

AYE:
NAY:

ABSTAIN:
ABSENT:

The Supervisor declared the motion passed and Resolution 2020-01 duly adopted.

Certification:

I, Tom Wharam, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on January 2, 2020 the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Tom Wharam
Bridgewater Township Clerk



Washtenaw County Broadband Task Force

Established by the Washtenaw County Board of Commissioners

Working to Achieve Countywide Broadband Equity by 2022



December 12, 2019

Bridgewater Township Board of Trustees
Supervisor Laurie Fromhart
10990 Clinton Road
Manchester, MI 48158

Dear Supervisor Fromhart,

Thank you for supporting the Washtenaw County Broadband Task Force – we are working toward county-wide high-speed broadband access by 2022, and in order to do so, we are asking for your continued collaboration.

The Washtenaw County Board of Commissioners has allocated funds for us to conduct a survey of your township, and 14 others in the county that have been identified to have a significant population that struggles to achieve reliable digital connectivity. As we're all aware, the internet is no longer a luxury in our communities, rather, it has become a necessary tool that promotes a higher quality of life in the areas of education, commerce, farming, communication, medical devices, etc.

So, on January 13th, a survey will be mailed to each residence in your township, asking the occupant to answer a few questions, perform a speed test and then return the completed survey in the pre-paid, self-addressed envelope.

Here are some important things to keep in mind:

1. This survey is sponsored by the Countywide Broadband Task Force and the Washtenaw County Board of Commissioners, not any individual township.
2. The information that is gathered will only be used to support broadband internet expansion efforts.
3. The questions we've asked are important, as they request information that many grant applications require, so respondents are asked to please answer as completely and accurately as possible.
4. Regarding the speed test, respondents are urged to complete this test at the address it was mailed to, at the time of day and in the area of the home where the internet is normally utilized (office, dining room, etc).

5. Should you receive any completed surveys back to your offices, please contact Lisa Moutinho, staff support for the Task Force, and she'll stop by and pick them up.

As township officials, you may receive questions from your residents – please refer those questions to Lisa Moutinho, Administrative Staff (734) 222-6731. She will identify the person best equipped to answer and forward the concern appropriately. Although the most common question will likely be the perception that broadband equity will result in increased property taxes, this is not the intent of the Task Force. We have been charged with achieving our objective through local, state and federal grant opportunities, not through taxation. The surveys are intended to accompany grant applications and help to improve the chances that Washtenaw County may be successful in their efforts to secure broadband funds that will benefit the county as a whole.

Thank you, for your continued support, the survey responses we receive will help us to better understand the needs of our community and will help us to better leverage grant funding to bring broadband equity to all of Washtenaw County by 2022.

Should you have questions, please do not hesitate to call me or Lisa.



Barbara Fuller

Chair, Washtenaw County Broadband Task Force
barb@provide.net

734-646-5100

Lisa Moutinho

Administrative Staff

moutinhl@washtenaw.org

(734) 222-6731

USDA ReConnect 2020 Announcement

From: Ben Fineman (ben@mbcoop.org)

To: l-cwbb@listserver.ewashtenaw.org

Date: Thursday, December 12, 2019, 05:20 PM EST

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

This is the announcement we have been waiting to see: <https://www.usda.gov/media/press-releases/2019/12/12/usda-make-550-million-funding-available-2020-deploy-high-speed>

I have not read the full register but:

- The deadline is **3/16/20**.
- The threshold is still 10Mb/1Mb.
- There is again \$200M for grants, with a \$50M max award, and a 25% match requirement

We will need to work hard to hit the 3/16/20 deadline.

Best,
Ben

/*-----
Benjamin J. Fineman
President
Michigan Broadband Cooperative

ben@mbcoop.org
<http://www.mbcoop.org>
734.417.0811

-----*/

COMMISSIONERS
DOUGLAS E. FULLER
CHAIR
BARBARA RYAN FULLER
VICE-CHAIR
RODRICK K. GREEN
MEMBER

**WASHTENAW COUNTY
BOARD OF COUNTY ROAD COMMISSIONERS**

555 NORTH ZEEB ROAD
ANN ARBOR, MICHIGAN 48103
WWW.WCROADS.ORG
TELEPHONE (734) 761-1500
FAX (734) 761-3737

SHERYL SODERHOLM SIDDALL, P.E.
MANAGING DIRECTOR

MATTHEW F. MACDONELL, P.E.
DIRECTOR OF ENGINEERING
COUNTY HIGHWAY ENGINEER

JAMES D. HARMON, P.E.
DIRECTOR OF OPERATIONS

DANIEL D. ACKERMAN
DIRECTOR OF FINANCE & IT

12/27/2019

Rover Pipeline LLC
Attn: Bruce Derenzy
7015 Sunset Strip Ave NW
North Canton, OH 44720

RE: Rover Pipeline Install – Permit Finalization Punch List


Dear Mr. Derenzy;

The Washtenaw County Road Commission Permit staff completed our site inspection for the above noted project, per the conditions of the right-of-way permits. The following items remain unaddressed as of 12/19/2019:

| App # | Road Name | Issue |
|-------|-------------|--|
| 13016 | Neal | Remove fence and gate from right-of-way on the west side of the road. Fill in road edge fore slope on both sides of the road |
| 13023 | Scio Church | Widen and back up north shoulder. Repair dozer track in eastbound lane. |
| 13030 | Beach | Tires must be removed, and vegetation established |

If you have any questions, please feel free to contact me at 734-327-6690 or posegayj@wcroads.org.

Sincerely,



John Posegay
Permit Coordinator II

XC: Ronnie Gurgeot (Project Consulting)
John Adamski (Rettew)
Mark McCulloch (WCRC Senior Project Manager – Permits)
Gary Streight (WCRC Project Manager)
Angela Borrego (WCRC Permits Coordinator I)

Gene DeRossett (Manchester Township Supervisor)
Laurie Fromhart (Bridgewater Township Supervisor)
Dale Weidmayer (Freedom Township Supervisor)
Craig Maier (Lima Township Supervisor)
Harley Rider (Dexter Township Supervisor)
File



Date goes here

Dear Customer:

Trees are a beautiful and vital part of Michigan's landscape. They're also the leading cause of power outages and can pose a serious public safety hazard if they grow too near or into power lines. That's why our tree experts will be visiting your area soon to trim and, if necessary, remove trees growing too close to power lines.

Our tree trimming program follows industry standards and uses trimming methods that promote healthy trees and safe, reliable power. All work will be completed by tree professionals who have been trained on safe, proper and environmentally responsible work practices. Get a full view of DTE's tree trimming program at dteenergy.com/treecare.

We are committed to working with you throughout this process, and will be here to address any concerns you might have before tree work begins. Here's what you can expect in the upcoming weeks:

- **You may see DTE representatives in your yard or neighborhood inspecting the power lines and trees to determine where trimming is needed. Representatives will be wearing high-visibility vests and carrying DTE ID badges.**
- **If tree work is needed on your property, the representative will knock on your door. If you are not home, we will leave a "Tree Work Scheduled" door card. If you have questions about the work intended for your property, please call the number on the door card.**
- **If a tree poses a serious hazard to power lines or if trimming will put the tree's health at risk, we may need to remove it. In this case, representatives will leave behind additional information and make considerable attempts to work directly with the property owner before removing any trees.**

We appreciate your support as we work to provide you with safe, reliable and affordable energy.

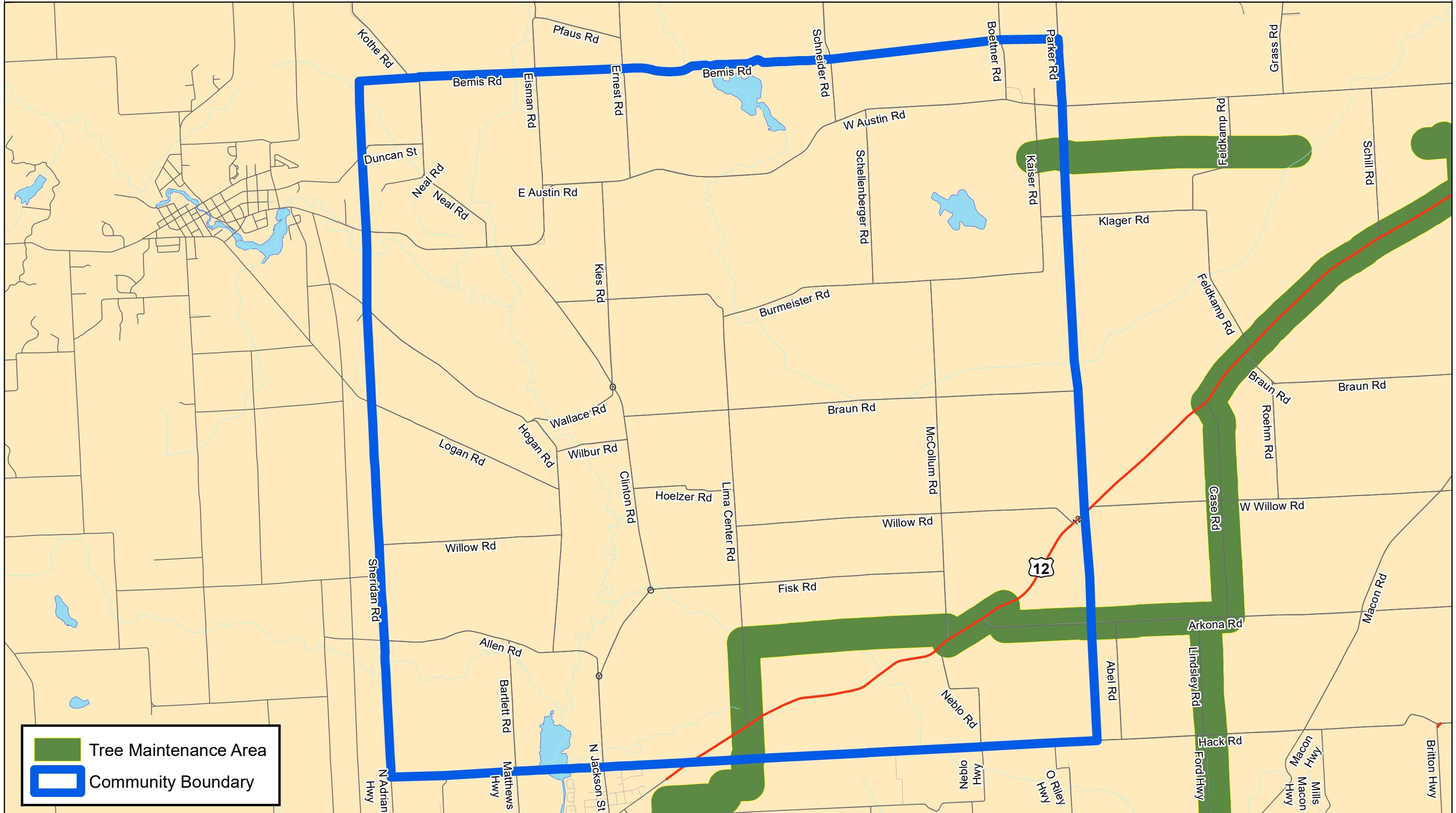
Questions?

If you have any tree-trimming questions or comments, please call 800.477.4747 to speak with a DTE representative.

Sincerely,

DTE's Tree Trimming Team

P.S. *Thinking about planting a tree?* Support a safe and reliable energy grid by planting powerline-friendly trees. Get free advice on where and what to plant at dteenergy.com/treecare.



- Two-thirds of the time DTE Energy customers spend without power is due to trees.
- Tree trimming is an industry-wide solution to prevent outages. DTE Energy follows industry best practice and standards for tree trimming.
- DTE Energy works collaboratively with customers every step of the way to address their concerns before we begin work.

Please note: During 2020, DTE is planning to trim trees within the area shaded green. Additional tree work may be necessary based on circuit performance to improve reliability. Severe weather, or other circumstances may change the timing and extent of the work

RE: Draft NPDES Permit MI0057118 - Bridgewater WWTP

From: Dan Geyer (geyerd@vil-manchester.org)
To: popovichb@michigan.gov
Cc: bridgewaterwpsupervisor@yahoo.com
Date: Tuesday, December 17, 2019, 10:15 AM EST

Good Morning Bradley,

Per the conditions of the NPDES Permit for Bridgewater Township, we would like to make a request for reduction of effluent total phosphorus from 3X weekly to weekly. We have performed the 3X weekly monitoring for the required 12 months with no permit violations. Please advise if there is something else we need to do to have this request considered.

Best Regards,

Dan Geyer

From: Dan Geyer [mailto:geyerd@vil-manchester.org]
Sent: Monday, September 3, 2018 10:06 AM
To: Popovich, Bradley (DEQ) <PopovichB@michigan.gov>
Cc: Laurie Fromhart <bridgewaterwpsupervisor@yahoo.com>; Jeffery Wallace <jwallace@vil-manchester.org>
Subject: RE: Draft NPDES Permit MI0057118 - Bridgewater WWTP

Hi Bradley,

I spoke with the Township Supervisor, and she indicated that, while they are not thrilled about the new monitoring requirements and the added expense, they will accept your proposal to have the increased monitoring in place for a twelve month period with an option to request reduced monitoring at that time.

Best Regards,

Dan Geyer

From: Popovich, Bradley (DEQ) [mailto:PopovichB@michigan.gov]
Sent: Friday, August 31, 2018 9:49 AM
To: geyerd@vil-manchester.org
Subject: RE: Draft NPDES Permit MI0057118 - Bridgewater WWTP

Good Morning Dan,

RE: Bridgewater Bank Parking Lot

From: Chuck Spensley (chuck.spensley@comcast.net)

To: bridgewaterwpsupervisor@yahoo.com

Cc: lspense@comcast.net; ssmclimon@gmail.com; spensle3@gmail.com

Date: Friday, December 13, 2019, 11:20 AM EST

Good Afternoon Laurie,

Any additional work at the Bank is currently on hold due to unexpected events. Those events, as well as the economics of additional work, have stifled our vision. While significant progress had been made on the updated site plans we've suspended future efforts until we have a better idea of where things are headed. As indicated by a response to me from Adrienne, attached, she is stymied by the complexities bestowed on her, either by the "level of constraints" she's working with or her level of expertise. It appears we would have to engage a different engineer to complete the site plans. As so much seems to be indefinable at this point I cannot give any reasonable timeline for proceeding with the project.

We certainly appreciate the efforts of the Township board and committees that assisted us in getting this far. It will be reasonable for the Township to refund the remaining escrow at this time. If and when we feel we can proceed with parking lot we will contact the Township and re-establish the dialogue.

Extending best wishes to you and yours for a happy holiday season.

Thanks,

Chuck Spensley

From: Laurie Fromhart <bridgewaterwpsupervisor@yahoo.com>

Sent: Thursday, December 5, 2019 10:18 PM

To: Chuck Spensley <chuck.spensley@comcast.net>

Cc: Kristofer Enlow <kenlow@bria2.com>; Adrienne W. Young <young.adriennew@gmail.com>

Subject: Bridgewater Bank Parking Lot

Hi Chuck,

Just checking in to find out the status on your plans to expand the parking lot for the Bank. Your engineer contacted the Township back in October indicating she would be submitting updated site plans by the end of November. To date the Township has not received the updated plans.

Can you please let me know if you still intend to move forward with the parking lot expansion. If not the Township will need to issue a refund of your remaining escrow.

Thanks,

Laurie Fromhart
Bridgewater Township Supervisor

10990 Clinton Rd

Manchester, MI 48158

Cell: 734.223.2766

Email: bridgewaterwpsupervisor@yahoo.com

Hi Chuck,

I haven't had the chance to finish the Site Plans due to my schedule with my job and other commitments. When I agreed to work on the plans, it didn't seem like a hard task to finish. However, after a full review and design of the plans, it was way more in depth than I could have ever expected. With the elevation changes from the northwest corner to the southeast corner of the property of approximately 8', the constraints put on the site by the WCRC and Bridgewater Township, and the muddled history, I'm in a position that I don't know how much longer it will take. Additionally, I have reached out to my contacts in my channels to review the design, and the consensus is that it will take a pretty robust effort to complete.

I reached out to Mr. Enlow to let him know I was still trying to get him a final site plan on October 31, 2019,

With the increased time anticipated, I can hand you the design as is if you are interested in finding another designer.

Please let me know how to proceed.

Regards,
Adrienne

On Mon, Dec 9, 2019 at 2:24 PM Chuck Spensley <chuck.spensley@comcast.net> wrote:

Hi Adrienne,

We assume you've seen the recent correspondence from Laurie Fromhart and we are wondering what the status is regarding a final submission. Please let us know as soon as

possible so we can respond to Laurie in a timely manner.

Thanks for your help.

Best

Chuck Spensley

--

-Adrienne



Untitled
9.1kB



WASHTENAW COUNTY ROAD COMMISSION

TOWNSHIP/STAFF REPORT – December 17, 2019

For the period of November 25, 2019 thru December 8, 2019

TOWNSHIP REPORT

OPERATIONS REPORT

MAINTENANCE

Scraping of gravel roads and patching of paved roads were performed throughout the county. In addition, the following maintenance activities were performed in individual townships:

ANN ARBOR TOWNSHIP

- Fallen Trees – Dhu Varren Road, Gleaner Hall Road, Nixon Road, Warren Road
- Limestone Patch – Chalmers Drive, Ford Road, N Maple Road, Stein Road: 70 tons

AUGUSTA TOWNSHIP

- Culvert Replacement – Liss Road
- Limestone Patch – Arkona Road, Rosbolt Road, Sikorski Road – 60 tons
- Repaired Guardrail – Rawsonville Road

BRIDGEWATER TOWNSHIP

- Culvert Replacement – Fisk Road
- Cut Trees – Hack Road, Fisk Road
- Drainage and Backslopes – Hack Road
- Fallen Trees – Schellenberger Road
- Limestone Patch – Wallace Road: 13 tons
- Braun Road Limestone Resurfacing Project – 9,774 tons

DEXTER TOWNSHIP

- Gravel Patch – Brand Road, Quigley Road, Stinchfield Woods Road, Stofer Court, Toma Road, Wylie Road: 8 tons
- Limestone Patch – Bass Avenue, Brand Road, Orchard Avenue, Portage Lake Avenue, Quigley Road, Stinchfield Woods Road, Stofer Court, Toma Road, Wylie Road: 30 tons
- Repaired Guardrail – Dexter Town Hall Road

Bridgewater Township

Zoning Administrator Report

December 2019

During this month, the following applications were received, reviewed, and acted upon. Also included is a summary of ordinance enforcement and administration activities:

Zoning Compliance Certificates and Administrative Site Plan Approval:

None this month.

Ordinance Enforcement:

1. **10902 Braun Rd., Manchester (Robinson) – unlawful truck deliveries, storage of hazardous materials, multiple business vehicles and equipment, and multiple non-resident employees associated with “Bridgewater Fertilization Company,”** a state-licensed pesticide applicator and landscape maintenance business operating out of a residence and a detached pole barn on a lot in the AG (General Agriculture) District. On 12/24/2019, Mr. Robinson’s attorney responded with a letter (attached) confirming that his client plans to relocate his business away from the property, along with a request for additional time to complete this work by May 19, 2020 at the latest. Section 1.13B (Corrective Actions...) allows the granting of “*an extension of up to 180 days upon determining that the additional time is necessary for correction.*” The request has been granted by my office consistent with this provision. I have also made the Robinsons aware that no additional extensions are possible beyond that date, and that a final zoning inspection will be required to confirm removal of the business.
2. **13024 E. Michigan Ave. (Dobroy) – outdoor storage of inoperable vehicles and junk.** The owner promptly responded to our 9/27/2019 notice of violation with a commitment to clean-up the accumulation of vehicle components and junk stored outside behind and around his barn. During a recent site visit, I noted that most of the required clean-up work has been completed.
3. **10910 Braun Rd., Manchester (West) – wall installed without zoning/building permits.** Mr. West has removed the sections of unlawfully installed wall materials. This matter is now closed.
4. **13225 Allen Rd. – structure/fencing installed without a zoning permit.** The owner has taken the necessary corrective actions, and this matter is now closed.
5. **9175 Willow Rd. – complaint about junk and debris, parking of multiple business vehicles and equipment, and multiple non-resident employees** associated with a contractor’s storage yard operating in violation of Zoning Ordinance requirements in the AG District. I received a complaint about junk, debris, vehicles, and equipment stored outside on this parcel, which has been the subject of previous ordinance enforcement activity in 2016 and 2018. A notice of violation has been sent to the owner.
6. **11750 Hogan Rd. (Kris and Dawn Bolan) – expanded kennel activities in violation of Section 5.105 (Kennel) requirements.** At least six new fenced outdoor dog runs and kennel structures have been installed on this parcel in a manner that violates Section 5.105 (Kennel) of the Zoning Ordinance. The owners did not respond to the initial notice of violation. During recent site visits, no dogs were observed outside.

Ordinance Administration and Other Items of Interest:

7. **Telephone calls, and emails.** During the month, I received numerous telephone calls and emails regarding requests for zoning district information and zoning requirements for new homes, pole barns, and lot splits.

Respectfully submitted,

Rodney C. Nanney
Zoning Administrator

Brandon M. Biggs, Esquire
Shareholder
BBiggs@BiggsGunst.com
3830 Packard Road, Suite 240
Ann Arbor, Michigan 48108
Telephone: 734-263-2320
Facsimile: 734-263-2323
www.BiggsGunst.com



December 24, 2019

Via: Email – Rodney@BuildingPlace.net

Bridgewater Township
Attn: Rodney Nanney
10990 Clinton Road
Manchester, MI 48158

Re: Notice of Violation at 10902 Braun Road, Manchester, MI 48158

Dear Mr. Nanney,

This firm represents Edward and Traci Robinson regarding the Notice of Violation dated November 21, 2019 that the Robinsons have received. At this time the Robinsons are requesting an extension of 180 days so that my clients may find a suitable location for their landscaping business. The landscaping business will be off of the property located at 10902 Braun Road, Manchester, MI 48158 by May 19, 2020.

Should you have any questions or concerns please do not hesitate to contact me. I look forward to working with you to resolve this matter.

Respectfully,

BIGGS & GUNST P.C.

Brandon M. Biggs