

BRIDGEWATER TOWNSHIP

FREEDOM OF INFORMATION ACT

Request for Information form

Name of person requesting documents _____

Date request was received: _____ Date of response: _____

Approval _____ Denial _____ Extension date: _____

Record(s) requested:

Duplication costs:

Costs may only be charged if a copy of a public record is requested. No fees may be charged for an individual to simply review public records.

Cost per copy _____ x Number of copies _____ = \$ _____

Other costs _____ (envelopes, postage/mailing) \$ _____

Labor costs:

Due to the nature of this request, a hourly labor fee may be charged for the search, examination and review of documents. This fee is being charged because the failure to do so would result in unreasonably high costs to the township.

Hourly labor rate: \$ _____ x Number of hours _____ = \$ _____

Total charges = \$ _____

Contact information:

FOIA Coordinator

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