

# BRIDGEWATER TOWNSHIP SPECIAL LAND USE

## PROCEDURE FOR SPECIAL LAND USE

**What to submit ?** A complete application must include ALL the following:

- Twelve (12) copies of the completed application
- Twelve (12) copies of the Site Plan (See SPECIAL NOTE on page two of this Procedure information)
- Twelve (12) copies of Legal description of subject property (maybe on Site Plan or submitted separately)
- Twelve (12) copies of a detailed narrative description of proposed use, including proposed structure(s) parking provisions and how the proposed use will meet the Review Standards and Criteria for all Special Land Uses and the particular standards for the proposed use as outlined in the ordinance.
- Application fee (Check payable to Bridgewater Township)

**NOTE:** Incomplete or inaccurate submittal may result in significant delay.

**Where to submit completed application ?** Return to the Township Clerk

**Do I need to attend any meetings ?** The Planning Commission will conduct meetings at which your request will be considered including one public hearing. While you are not personally required to be in attendance, it is strongly recommended that you have representation at all meetings at which your request will be discussed. You will be notified of all meetings. **NOTE:** The Planning Commission may take action on the application whether you are in attendance or not.

**Does an approved Special Land Use allow me to begin construction ?** No. Special Land Use approval by the Planning Commission does not authorize construction. If your special land use is approved, the Planning Commission must conduct a Site Plan Review. Following Site Plan approval, a zoning permit and building permits must be obtained before construction may begin.

**How much does the review process cost ?** A fee schedule is included in this packet.

### **Need more information ?**

**Township Clerk:** Clerk can help with questions about scheduled meetings of the Planning Commission, how to get application packets or copies of ordinances, fee schedules, how, where, and when to submit your completed application.

**Zoning Administrator:** Can help with questions about completing the application and interpretation of the ordinance requirements or what information to include in your description of the proposed use.

**Township Planning Consultant:** They are available for a pre-application conference to discuss your request, review procedures, timing, etc. Costs associated with this service are available upon request.