

Bridgewater Township Board of Trustees Minutes

I. CALL TO ORDER

4-May-17 meeting called to order by Supervisor Fromhart at 7:02 p.m. followed by the Pledge of Allegiance at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Laurie Fromhart; Treasurer Michelle McQueer; Trustee David Faust;
Trustee Geoffrey Oliver; Clerk Tom Wharam

Citizen attendance: 13

II. CITIZEN PARTICIPATION

- None

III. APPROVAL OF MINUTES

Motion to approve the 6-Apr-17 meeting minutes as presented –Mr. Faust; support –Mr. Oliver; Vote – unanimous

IV. REVIEW AND APPROVE AGENDA

Motion to approve the agenda as presented –Mr. Faust; support –Mr. Oliver; Vote – unanimous

V. UNFINISHED BUSINESS

A. JCM Media Group Website Design Proposal

- One other out of state proposal; about \$1000/yr. maintenance fee
- Motion to approve JCM for approval of web site design – Ms. Fromhart; no support

VI. NEW BUSINESS

A. Financials, Approve Disbursements from 1-Apr-17 through 30-Apr-17

- The sewer operations balance sheet is incorrect; Tom will resolve and update
- Motion to approve disbursements of \$43,611.70 for the Sewer operations and \$16,808.32 for general operations for a total of \$60,420.02 –Mr. Faust; support – Mr. Oliver; vote - unanimous

B. Assessor Employee Contract and Assessing Services Contract

- Motion to approve employment contract with Ms. Mary Rider as amended Mr. Oliver; support – Ms. McQueer; vote – unanimous
- Ms. Fromhart will be taking the training classes to become a certified assessor at her expense
- Motion to approve 4 year contract with Clayton & Mary Rider, Assessing Services as presented Ms. McQueer; support – Mr. Oliver; vote – 4 ayes; 1 nay

C. Stantec's Scope of Services for GSM Annual Inspection & Review of Annual Report

- Phil Maly said that \$11000 - \$16000 is a normal fee for this type of inspection and will likely be the annual inspection / report fee
- Chip Tokar said that GSM feels that this fee is excessive
- The last annual report was submitted in Jan-17 for 2016; annual inspection from Nov was cancelled
- Stantec would prefer to inspect same time every year at end of season; Nov thru Feb is slow time
- Motion to table discussion until 1-Jun-17 meeting – Ms. McQueer; support - Mr. Oliver; vote – unanimous

D. Blight Enforcement - Michigan Ave. Property

- Mr. Rodney Nanney said much clean-up between March and April with evidence
- Dr. Samuels presented what he has been doing and his plan moving forward

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- Dr. Samuels stays in contact with Mr. Nanney
- Dr. Samuels agreed to complete by 15-Nov-17; Mr. Nanney will follow up with a letter to Dr. Samuels
- Mr. Nanney suggest continuing with current plan & progress

E. John Schaible Masonry Proposal

- Motion to accept bid from John Schaible for cement pad – Mr. Faust; Ms. support - McQueer; vote - unanimous

F. Synagro Assignment, Assumption and Novation Agreement

- Motion to accept agreement from Synagro – Mr. Faust; support – Mr. Oliver; vote - unanimous

VII. REPORTS AND CORRESPONDANCE

A. Public Safety Report

- The sheriff's office report was received and is on file

B. Supervisor's Report

- Adobe Acrobat XI Standard – Motion to approve not to exceed \$350 for Adobe Acrobat XI Standard – Mr. Wharam; Ms. support - McQueer; vote - unanimous
- Ord. Enforcement Letters – notice of violation should be sent via certified mail; Mr. Nanney said that first contact should be informal; most citizens respond positively; citations should be sent via certified mail
- Soil Erosion – 4 agencies will decide what should be done; Supervisor Fromhart reported members of WWCA agreed to recommend to respective boards to pursue a minor legislative change; Mr. Nanney suggested minor legislative change; Mrs. Fromhart~~Oliver~~ will speak with the other agencies
- SESC, Bridgewater Commons
- Zoning Ord/Land Divisions
- Sewer Use Ord – Mr. Lucas updated
- WWTP CIP & Rate Study – Stantec will provide a quote
- MMFLA – board must decide on action to take

C. Clerk's Report

- Sent out card to voters in Clinton School district re: consolidated voting
- Enbridge holding pipeline safety mtg. for elected officials 9-May-17
- WCRC – crack sealing Austin & Clinton roads starting 8-May-17

D. Treasurer's Report

- Ms. McQueer submitted a written report to the board and it is on record
- Spring cleanup on 6-May-17; 10:00 – 2:00; will get a \$3000 grant through Washtenaw County Drain Commission

E. Trustees' Report

- Trustee Faust:
 - Nothing
- Trustee Oliver:
 - Nothing

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F. Assessor's Report

- Mary Rider submitted a written report to the board and it is on record

G. Zoning Administrator's Report

- Rodney Nanney submitted a written report to the board and it is on record
- Motion to provide monthly summary and provide additional information only when a need for formal legal action - Ms. McQueer; Mr. Faust – support; vote - unanimous

H. Planning Commission

- No meeting in April due to lack of quorum- Amended ordinance not in effect

VIII. CITIZEN PARTICIPATION

- A citizen complained about Nancy Hebb

IX. ADJOURNMENT

Ms. Fromhart adjourned the meeting at 10:07 p.m.

APPROVED