

# BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES MINUTES

## I. CALL TO ORDER

1-Dec-16 meeting called to order by Supervisor Fromhart at 7:03 p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Laurie Fromhart; Clerk Tom Wharam; Treasurer Michelle McQueer; Trustee David Faust Trustee Geoffrey Oliver

Citizen attendance: 15

## II. CITIZEN PARTICIPATION

A resident commented that the Bemis road bridge should be fixed

## III. APPROVAL OF MINUTES

Motion to approve the November 3, 2016 meeting minutes as amended - Dave Faust; support - Michelle McQueer; Vote - unanimous

## IV. REVIEW AND APPROVE AGENDA

Motion to approve the agenda as presented - Laurie Fromhart; support - Geoff Oliver; Vote - unanimous

## V. PRESENTATION BY REVISE GOVERNMENT WEBSITES – RYAN ROSSI

Ryan Rossi from Troy, MI gave a short presentation on Revize web builder. He gave examples of township websites. Revize is the largest web master in the state. Revize can support emergency alerts. It uses a WYSIWYG editor. Revize will give us a proposal. It should be about \$600-\$700 annual hosting fee. They will give us free set-up. We can restrict users. Our current budget is \$500. There are 8-10 users in Washtenaw. They have 1300 clients, mostly governmental. We would be able to upload forms.

## VI. PRIORITY BUSINESS

### A. Financials, Approve Disbursements from November 4, 2016 through December 1, 2016

Motion to approve disbursements of \$18,402.22 - Geoff Oliver; Dave Faust- support

David Faust – yes      Laurie Fromhart – yes      Michelle McQueer – yes

Geoffrey Oliver – yes      Tom Wharam – yes

### B. Board of Review Appointments

Motion to approve appoint for 2 yr term ending 31-Dec-18 Judy Klager, Cal Messing and Steve Wahl to the Board of Review - Michelle McQueer; support - Mr. Oliver; Vote - unanimous

### C. Planning Commission Appointments

Motion to approve Kathy Baetens and Greg Lanford to the Planning Commission – Laurie Fromhart; no support

### D. Board Representative to PC

Motion to appoint Geoff Oliver as the board representative to the Planning Commission – Ms. Fromhart; Mr. Oliver said that he would not be able to fully support the Planning Commission; Ms. McQueer recommended Tom Wharam; no support

### E. Zoning Board of Appeals Appointments

Motion to appoint Ted Sippel to the Zoning Board of Appeals - Ms. Fromhart; no support

Motion to appoint Ron Smith to the Zoning Board of Appeals - Ms. McQueer; no support

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Motion to appoint Call Messing as the Planning Commission Representative to the Zoning Board of Appeals ending 31-Dec-18– Ms. Fromhart; support Ms. McQueer; Vote - unanimous

### F. Manchester District Library Appointment

Motion to appoint Matthew Cook to the Manchester District Library 4 year term ending 31-Dec-20 – Ms. Fromhart; support Ms. McQueer; Vote - unanimous

### G. Designated Representative Appointments

Motion to appoint Laurie Fromhart as Designated Representative to the Southwest Washtenaw Council of Governments and Michelle McQueer as Alternate – Mr. Oliver; support – Mr. Faust; Vote – unanimous

Motion to appoint Laurie Fromhart as Designated Representative to the Urban County Executive Committee and Michelle McQueer as Alternate - Mr. Oliver; support – Mr. Faust; Vote - unanimous

Motion to appoint Mr. Wharam as designated FOIA Coordinator – Ms. Fromhart; Ms. McQueer asked if Ms. Fromhart would do it; Ms. Fromhart said maybe; Ms. McQueer said maybe Amy Riley would be able to do it; decided to table until next month

Ms. Fromhart recommends Geoff Oliver as designated representative to the WWCA and Dave Faust as alternate

Ms. Fromhart recommends ~~K~~Carlie Karatzss as designated representative to the RRWC and Laurie Fromhart as alternate

### H. WWTP Submersible Sewage Pump Quote

Can switch to the other side until get new one; need to know the issues with current pump; We want to see if the pump purchase can be postponed; \$10K is a lot of money to have it sit on the shelf; Ms. Fromhart will follow up

## VII. REPORTS AND CORRESPONDANCE

### A. Public Safety Report – Written Report from Sheriff’s Office

Report on record

### B. Supervisor’s Report

Ms. Fromhart reported that she scheduled for training 20-Jan-17; there are problems with Ms. DigUSIC outstanding invoices; Ms. McQueer will give Ms. Fromhart map; sewer plant is currently working well; need to enlarge the slab for barrels, Mr. Oliver will get proposals; Bemis Rd. bridge is under the county water resources; planning on an early spring construction; need a new township engineer, need to determine our goals for 2017

### C. Clerk’s Report

Mr. Wharam reported that he is excited to take on the role of township clerk; vote recount in still in flux; training scheduled for 16-Dec-16

### D. Treasurer’s Report

Ms. McQueer submitted a written report to the Board. Amy Riley is the new deputy treasurer

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### **E. Trustees' Report**

Nothing to report

### **F. Assessor's Report – Written Report from Mary Rider**

Report on record

### **G. Zoning Administrator's Report – Written Report from Rodney Nanney**

Report on record

### **H. Planning Commission**

Report on record

## **VIII. CITIZEN PARTICIPATION**

May need to look if pad at the sewage treatment plant is for storage or moving

Board should inform appointed people of new positions and terms

Complaint about location of Enzer tower; Rodney Nanney will investigate

Trucks not covered while working on Enzer tower, 8-10 trucks

## **IX. ADJOURNMENT**

Ms. Fromhart moved to adjourn the meeting at 9:18 p.m.