

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
THURSDAY, SEPTEMBER 8, 2016**

I. CALL TO ORDER

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:00 p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer, and Trustees David Faust and Geoffrey Oliver.

Attendance: 5

II. CITIZEN PARTICIPATION

A resident asked what it means to be an associate member of the WWRA. The Board received an email from a resident on Bemis Road voicing his concerns regarding the closure of the Bemis Road Bridge.

III. APPROVAL OF MINUTES

Smith moved to approve August 4, 2016 meeting minutes as amended. Oliver seconded the motion which was adopted unanimously.

IV. REVIEW AND APPROVE AGENDA

McQueer moved to approve the agenda as presented. Faust seconded the motion which was adopted unanimously.

Public Safety Report

The Sheriff's Department submitted a written report to the Board on the law enforcement activities for the month of August 2016.

V. PRESENTATION OF AUDIT

Philip Rubley, CPA presented the audit of the Township's financial statements for fiscal year ending March 31, 2016. Rubley reported the Township's General Fund has a total fund balance \$432,053 which represents a decrease of \$1,735 from the beginning of the year. Rubley reported on the Statement of Net Assets for the Sewer Fund with Total Net Assets of \$1,685,881 with an income loss of \$18,226. Rubley explained the General Fund Budgetary Comparison Schedule noting the Township exceeded its budgeted expenses for Attorney and Auditing by \$481. Rubley explained the current tax collection fund is a fiduciary fund that collects money and then disburses it to other authorities. Rubley noted tax collection payments are due within 15 days of collection to outside entities per statute. Rubley also reported on the Management's Discussion and Analysis of Governmental and Business-Type Activities noting a decrease in Net Position of \$23,405 which includes depreciation of \$4,156 for the General Fund and \$53,418 for the Sewer Fund. Rubley reported the Township is in very good financial shape and commended the Clerk and Treasurer for keeping very good records. Rubley also noted even though bank reconciliations are prepared they still need to tie out to the general ledger and advised to take more care tying out the balance. Rubley reported he has given the Township an unqualified opinion which is the highest he can render. **McQueer moved to accept the audit of the Township's financial statements for fiscal year ending March 31, 2016. Smith seconded the motion which was adopted unanimously.**

VI. REPORTS AND CORRESPONDANCE

A. Treasurer's Report

McQueer submitted a written report to the Board. McQueer also reported she attended the recount of the Township Treasurer's race and that there was no change in the outcome.

B. Clerk's Report

Fromhart reported on the recount of the Township Treasurer race, preparations for the November 8th General Election, PA 116 application, current status of updated Zoning and FLU Maps, and attendance at a senior citizens task force meeting regarding the Manchester Area Senior Citizens Council.

C. Supervisor's Report

Smith reported the replacement of the air relief valves have been completed but the contractor was unable to locate and replace the seventh air relief valve. Smith explained what it means to be an associate member of the WWRA. Smith also reported a public meeting has been scheduled by the WCWRC on September 29, 2016 at Freedom Township Hall regarding the replacement of the Bemis Road Bridge.

D. Trustees' Report

Faust reported he was present during the county's work to repair the sink hole on Austin Road in the hamlet. Oliver reported he spoke with another company who does ground penetrating radar work that is planning to provide the Board with a proposal for services. Oliver also reported on a zoning issue involving the WWRA in Freedom Township.

E. Written Reports

Board packets included reports from the Assessor, Zoning Administrator, and Planning Commission minutes.

PRIORITY BUSINESS

A. Washtenaw County Consortium Membership Dues

Fromhart moved to approve the Fiscal Year 2016 Dues for the Washtenaw County Consortium for Solid Waste Management. Smith seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes.

B. Financials, Approve Disbursements

Oliver moved to pay the monthly bills from the general and sewer funds in the total amount of \$37,481.07. Smith seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

C. Capital WWTP Improvement Funds

The Board agreed to defer discussion until they receive a recommendation from the Township auditor.

D. Tetra-Tech Settlement

Smith reported the Township received a letter from Jeff Surfus of the MDEQ that states the WWTP is in compliance with its NPDES permit. Smith noted the Township attorney has advised it's time the Township release Tetra Tech from all claims. Smith stated he is satisfied the design problems have been resolved but the plant still has a fundamental design problem with covered tanks but is being addressed through automation so that it is not labor intensive. Smith also reported the leaky clarifier still needs to be repaired but is a wear and tear item and the Township's responsibility. Faust reported he didn't know if the clarifier always leaked but that it did leak before modifications were made. Smith also noted the plant's violations in August were due to mechanical failures and were not design related. Fromhart cited the terms of paragraph #8 of the January 2015 Amendment to Settlement Agreement. **Oliver moved to approve the Resolution of Settlement. McQueer seconded the motion. Fromhart stated she doesn't believe the terms set forth in the January 2015**

Amendment to Settlement Agreement have been met and expressed concern that the MDEQ letter was issued before the 14 violations in August were reported. Roll Call Vote: Faust yes, Fromhart no, McQueer yes, Oliver yes, Smith yes. Motion passed.

E. Washtenaw County Parks

Smith reported Mr. Ball has nominated his property for the Natural Areas Preservation Program which is adjacent to the Ervin-Stucki Preserve. Smith also reported he received a complaint from a resident regarding noise at the Ervin-Stucki Preserve who was told by the County Sheriff that the State Police would be contacted to respond.

F. WATS Membership

Smith moved approval of the WATS membership dues of \$200. Fromhart seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

G. Reau & Associates Contract

McQueer moved to approve Reau & Associates Contract for accounting services. Fromhart seconded the motion which was adopted unanimously.

VII. CITIZEN PARTICIPATION

A resident asked if there had been a decision on the Enzer Wireless Tower Special Land Use Permit Application. A resident asked if there was any update on the replacement of the Bemis Road Bridge.

VIII. ADJOURNMENT

Smith moved to adjourn the meeting at 9:25 p.m.

Respectfully submitted,
Laurie Fromhart
Bridgewater Township Clerk