

**BRIDGEWATER TOWNSHIP  
BOARD OF TRUSTEES MEETING  
MINUTES OF MEETING  
THURSDAY, AUGUST 4, 2016**

**I. CALL TO ORDER**

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:03 p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer and Trustees David Faust and Geoffrey Oliver.

Attendance: 9

**II. CITIZEN PARTICIPATION**

A resident reported Bemis Road had not been brined yet this year and was informed by WCRC District Foreman that it's scheduled to be brined next week and that the delay was due to equipment problems. The same resident asked for an update on the Bemis Road Bridge replacement.

**III. APPROVAL OF MINUTES**

**Smith moved to approve the July 7, 2016 meeting minutes as drafted. Faust seconded the motion which was adopted unanimously.**

**IV. REVIEW AND APPROVE AGENDA**

**Smith moved to approve the agenda as amended with the addition of Townhall Door. Faust seconded the motion which was adopted unanimously.**

**Public Safety Report**

The Sheriff's Department submitted a written report to the Board on the law enforcement activities for the month of June 2016.

**V. REPORTS AND CORRESPONDANCE**

**A. Treasurer's Report**

No report. [McQueer thanked everyone for voting.](#)

**B. Clerk's Report**

Fromhart reported on the August 2<sup>nd</sup> Primary Election, audit, and independent candidate filing for Township supervisor.

**C. Supervisor's Report**

Smith reported on the upcoming WCWRC Board of Determination meeting that is expected to allocate funds for the replacement of the Bemis Road Bridge. Smith also reported Jeff Surfus of the MDEQ's Jackson Office is expected to send a letter to the Township regarding the WWTP's compliance status. Smith also noted the Township just received a soil testing report from GS Materials LLC and a letter from Rick Stansley in response to Baker's complaint.

**D. Trustees' Report**

Oliver reported on a proposal from AKT Peerless for cemetery ground penetrating work and the WCRC's project estimate for Township wide drainage improvements.

**E. Written Reports**

Board packets included reports from the Assessor and Zoning Administrator.

**VI. PRIORITY BUSINESS**

**A. Approve Disbursements from July 8, 2016 through August 4, 2016**

**Oliver moved to pay the monthly bills from the general and sewer funds in the total amount of \$34,280.66. Faust seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

**B. Review Fee Schedule**

Smith reported the Township can't charge fees for more than its actual costs and suggested placing all fees in escrow and bill accordingly for work performed. Fromhart expressed concern that placing all fees in escrow will increase administrative work for the Clerk. The Board reviewed and discussed the fee schedule and agreed to defer further discussion until next month's meeting.

**C. Review WWTP Capital Reserve Fund**

The Board discussed establishing a WWTP" Capital Reserve Fund for capital improvements. McQueer recommended dedicating \$40,000 from the sewer savings account to establish the fund.

**D. Townhall Door**

McQueer presented three quotes from Chelsea Lumber for a fiberglass replacement door for the Township hall. McQueer reported Fromhart found a door style that is very similar to the old Townhall door. McQueer noted the quotes are for the same style door with the option of a stain or paint finish. **Smith moved to approve the expenditure of \$1500 for new Townhall door per the quote of \$925 from Chelsea Lumber with the added cost for staining and new door locks. Faust seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

**VII. CITIZEN PARTICIPATION**

A resident asked about the ground penetrating work for the cemetery. McQueer reported that residents have been asking about the Township holding clean-up days again.

**VIII. ADJOURNMENT**

**Smith moved to adjourn the meeting at 8:37 p.m.**

Respectfully submitted,  
Laurie Fromhart  
Bridgewater Township Clerk