

**BRIDGEWATER TOWNSHIP  
BOARD OF TRUSTEES MEETING  
MINUTES OF MEETING  
THURSDAY, DECEMBER 3, 2015**

**I. CALL TO ORDER**

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:03p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer and Trustees David Faust and Geoffrey Oliver.

Attendance: 2

**II. CITIZEN PARTICIPATION**

There were no public comments.

**III. APPROVAL OF MINUTES**

**Smith moved to approve the November 5, 2015 meeting minutes as drafted. Faust seconded the motion which was adopted unanimously.**

**IV. REVIEW AND APPROVE AGENDA**

**Smith moved to approve the agenda as presented. McQueer seconded the motion which was adopted unanimously.**

**Public Safety Report**

The Sheriff's Department submitted a written report to the Board on the law enforcement activities for the month of October 2015.

**V. REPORTS AND CORRESPONDANCE**

**A. Treasurer's Report**

McQueer reported winter tax bills were mailed on December 1, 2015.

**B. Clerk's Report**

Fromhart reported she contributed three articles for the Township newsletter, the Presidential Primary Election will include the county-wide 800 MHz millage renewal proposal, and the payroll audit was conducted on November 10<sup>th</sup>.

**C. Supervisor's Report**

Smith reported he followed up with the State regarding mowing along US 12 and learned the Township will not be notified in advance of any work to be performed in the road right of way. Smith reported he found a couple of companies that may be interested in being the Township's locator for Miss Digg and the issue of ownership of the WWTP is still outstanding. Smith reported he attended the annual inspection of GS Materials and learned that they are segregating the topsoil now and plan to sell it. Smith also reported OHM may do the modeling for the hydrology of the lake for GS Materials' MDEQ permit. The Board expressed concern that it would create a conflict of interest if OHM were to do work for GS Materials and also serve as the Township engineer.

#### **D. Trustees' Report**

No report.

#### **E. Written Reports**

Board packets included reports from the Assessor, Zoning Administrator, and Planning Commission.

### **VI. PRIORITY BUSINESS**

#### **A. Approve Disbursements from November 6, 2015 – December 3, 2015**

**Oliver moved to pay the monthly bills from the general and sewer funds in the total amount of \$49,882.77. Smith seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

#### **B. Rustic Glen Stipulation Approval**

Smith reported Rustic Glen offered a stipulation to value the day before the scheduled tribunal hearing and he instructed the Township attorney to see if the tribunal judge would accept it with the understanding the Board has 21 days to approve it. **Smith moved to approve the Rustic Glen stipulation.** Fromhart stated the Township attorney signed off on the stipulation without the Board's direction or approval and the Supervisor had no authority to direct the Township attorney to do so without the Board's approval. Fromhart also stated the stipulation for entry of consent judgment and consent judgment was entered on November 13<sup>th</sup> which is a done deal and there is no time period of 21 days for the Board's acceptance. Fromhart stated the only option for the Board at this point would be to have the Township attorney file a motion for rehearing or reconsideration. **McQueer seconded the motion. Motion passed with Fromhart opposed.**

#### **C. WWTP Meter Replacement**

Smith reported the outflow meter at the WWTP needs to be replaced at an estimated cost of \$3500. **Faust moved to authorize the Supervisor to purchase a new outflow meter for the WWTP not to exceed \$4000. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.** Smith also reported Tetra Tech completed the electronic reprogramming of the computer to shut off the equalizer pump while the RAS pump is running to stop the surging at the plant.

#### **D. Board Appointments**

**Smith moved to appoint Mark Iwanicki and Calvin Messing to the Planning Commission for 3 year terms ending 12/31/18 and William Riley to the Zoning Board of Appeals for a 3 year term ending 12/31/18. McQueer seconded which was adopted unanimously. Fromhart moved to appoint Carly Kratz as Township Representative to the River Raisin Watershed Council. Faust seconded the motion which was adopted unanimously.**

#### **E. Discussion: Goals for 2016**

The Board discussed goals for 2016 to include Sewer Use and Rate Ordinance review, cemetery and parking lot improvements, new town hall doors, outdoor faucets, new public notice box, and WWTP operation and maintenance manual.

### **VII. CITIZEN PARTICIPATION**

There were no public comments.

### **VIII. ADJOURNMENT**

**Smith moved to adjourn the meeting at 8:40 p.m.**

Respectfully submitted,  
Laurie Fromhart  
Bridgewater Township Clerk

APPROVED