

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
THURSDAY, NOVEMBER 5, 2015**

I. CALL TO ORDER

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:03p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer, and Trustees David Faust and Geoffrey Oliver.

Attendance: 2

II. CITIZEN PARTICIPATION

There were no public comments.

III. APPROVAL OF MINUTES

Smith moved to approve the October 1, 2015 meeting minutes as drafted. Oliver seconded the motion which was adopted unanimously.

IV. REVIEW AND APPROVE AGENDA

Smith moved to approve the agenda as amended with the addition of item #5 WWTP. McQueer seconded the motion which was adopted unanimously.

Public Safety Report

The Sheriff's Department submitted a written report to the Board on the law enforcement activities for the month of September 2015.

V. REPORTS AND CORRESPONDANCE

A. Treasurer's Report

McQueer submitted a written report to the Board.

B. Clerk's Report

Fromhart reported on the Saline Area Schools special election results and that the Board of Review's organizational meeting conflicts with the Presidential Primary election on March 8, 2016. Fromhart also reported she had to follow up with the auditor and accountants regarding reversing general journal entries for the general and sewer funds for the current fiscal year, and the worker's compensation audit has been rescheduled for November 10th.

C. Supervisor's Report

Smith reported he continues to work on the Miss Dig membership paperwork and the Board of Commissioners are expected to vote to approve the change in ownership of the WWTP. Smith reported the Village of Manchester is not interested in serving as the Township's locator for Miss Digg and that Tetra Tech gave him the names of a couple of people who may be interested. Smith also reported the contractor is finishing up work at the WWTP and that he received a complaint from a resident on US 12 and Arkona Road claiming the road commission cut down 70 five foot pine trees on his property.

D. Trustees' Report

Faust reported two culverts on Burmiester Road have to be replaced but the County will be paying for the cost to replace them because Burmiester is a primary road. Oliver reported a resident wanted to know why the Township permitted two buildings for firework sales on Burmiester Road near McCollum Road.

E. Written Reports

Board packets included reports from the Assessor, Zoning Administrator, and Planning Commission. Horney reported that GS Materials submitted revised site plans for their mineral extraction permit application.

VI. PRIORITY BUSINESS

A. Approve Disbursements from October 2, 2015 – November 5, 2015

Smith moved to pay the monthly bills from the general and sewer funds in the total amount of \$25,040.62. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

B. Snow Removal Bids

Fromhart moved to approve Green Meadows Lawn Care & Landscaping Inc. 2015-2016 Winter Snow Removal Bid. McQueer seconded the motion which was adopted unanimously.

C. 2014-2015 Audit

Smith moved to support the auditor's footnotes for the audit of the Township's financial statements per the schedule of findings dated March 31, 2015. Fromhart seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed. The Board briefly discussed whether to hold an audit every year or biannually. Board discussed having biannual audits to coincide with Board elections so there is no question regarding the financials when there is a change in leadership. The Board recognized changing to a biannual audit would result in considerable cost savings to the Township. The Board agreed that further discussion was necessary before making a final decision to change to a biannual audit.

D. Newsletter

The Board discussed articles to include in the upcoming newsletter that will be sent out with the December tax bills. The Board agreed to include articles on the 2016 elections, tax payments, change in newspaper of record, and road right of way issues. Smith requested that articles for the newsletter be submitted no later than November 22nd.

E. WWTP

Smith reported he would like to purchase a shop-vac for clean-up every time there is a flood at the plant and to assist in fixing the leaky clarifier. Smith also reported he is still working with Tetra Tech on the basis of design and that the influent sampling is actually a sampling of the input from the equalizer tanks. According to Tetra Tech the cheapest design cost to correct the sampling problem is estimated at \$6000. Smith reported Tetra Tech is willing to split the sampling design costs and have agreed to provide electronic programming and engineering at no cost to resolve the surges and overflow problems at the plant. **Smith moved to approve the expenditure of up to \$3500 to allow for influent sampling plus up to \$200 for the purchase of a shop-vac. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

VII. CITIZEN PARTICIPATION

There were no public comments.

VIII. ADJOURNMENT

Smith moved to adjourn the meeting at 8:40 p.m.

Respectfully submitted,
Laurie Fromhart
Bridgewater Township Clerk

APPROVED