

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
THURSDAY, MAY 7, 2015**

I. CALL TO ORDER

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:00 p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer and Trustees David Faust and Geoffrey Oliver.

Attendance: 6

II. CITIZEN PARTICIPATION

Two former residents of the Township complained about the condition of property on Michigan Avenue indicating it is the most despicable and deplorable place they have ever seen and do not understand why the Township has let the property get so bad and that it should be cleaned up. A resident reported three individuals on four wheelers were in the Riverbend Preserve on May 1st at approximately 9:45 p.m. and that she reported the incident to the sheriff's department but instead received a phone call in response from the state police approximately an hour later.

III. APPROVAL OF MINUTES

Smith moved to approve the April 2, 2015 meeting minutes as drafted. McQueer seconded the motion which was adopted unanimously.

IV. REVIEW AND APPROVE AGENDA

Fromhart moved to approve the agenda as amended advancing item #7 Budget (Final 2014-2015) to item #1. Smith seconded the motion which was adopted unanimously.

Public Safety Report

The Sheriff's Department submitted a written report to the Board on the law enforcement activities for the month of March 2015.

V. REPORTS AND CORRESPONDANCE

A. Treasurer's Report

McQueer submitted a written report to the Board.

B. Clerk's Report

Fromhart reported the May 5th special election had a 37% voter turnout with overwhelming opposition to the road funding proposal with 391 against and 77 in favor. Fromhart also reported precinct inspectors did a great job and that she plans to hold a follow-up meeting with inspectors to discuss closing procedures. Fromhart also noted she completed the list of the approved special land uses and requested that the town hall not be rented the week prior to an election.

C. Supervisor's Report

Smith submitted a written report to the Board.

D. Trustees' Report

Oliver reported Norvell Township may be interested in joining the WWCA.

E. Written Reports

Board packets included reports from the Assessor, Zoning Administrator, and Planning Commission.

VI. PRIORITY BUSINESS

A. Budget (Final 2014-2015)

Fromhart reported the recent practice of the Board has been to amend the budget by class whenever over budget during the fiscal year then at year-end each line item of the budget is adjusted to zero to equal a balanced budget. Fromhart indicated she would also adjust the line items for property tax operation and tax administration fees per the Treasurer's settlement record with the County. **McQueer moved to approve the final year-end budget amendments for the general fund and WWTP budgets for fiscal year 2014-2015 dated May 7, 2015. Smith seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes Smith yes. Motion passed.**

B. Approve Disbursements

Smith moved to pay the monthly bills from the general and sewer funds in the amount of \$61,488.96. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed. McQueer indicated she would follow-up with the Washtenaw County Treasurer regarding the accounting and audit charges for the sewer retirement debt payment that are contrary to the terms of the contract.

C. Zoning Administrator Proposal

McQueer moved to accept Don Pennington's Updated Proposal to provide Zoning Administration and Ordinance Enforcement Services dated April 13, 2015 effective May 8, 2015. Smith seconded the motion. The Board discussed Pennington's amended proposal for zoning administration and ordinance enforcement services. The Board also discussed WWCA's proposal for zoning administration services and noted it would not include general ordinance enforcement. **Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

D. PSP District Zoning Ordinance Adoption

McQueer moved to adopt Ordinance #68 Public/Semi-Public Services (PSP) District Rezoning Amendments. Fromhart seconded the motion which was adopted unanimously.

E. Road Commission Contract/Work

The Board discussed WCRC's proposed road improvement projects for Schwab and Willow Roads and the use of remaining budgeted funds for Township wide drainage projects. The Board also noted 1300 tons of gravel are due to the Township from GS Materials per the terms of the consent judgment. **McQueer moved to approve the 2015 Second Agreement with the WCRC for road improvement projects for Schwab Road between the Township Line and Neal Road, and Willow Road between McCollum Road and Lima Center Road, and Township wide drainage improvement projects. Smith seconded the motion which was adopted unanimously.**

F. Auditor Selection for 2014-2015

The Board discussed the proposal from Philip R. Rubley and the engagement letter from Baker, Eaton, and Owen for the audit of the Township's financial statements for fiscal year 2014-2015. **Smith moved to accept Philip R. Rubley's proposal for the audit of the Township's financial statements for fiscal year 2014-2015.**

Oliver seconded the motion. Roll Call Vote: Faust no, Fromhart no, McQueer yes, Oliver yes, Smith yes. Motion passed.

G. Ordinance 37 Amendment

The Board deferred discussion to next month.

H. WWTP Spare Pump

Smith reported the Board has the opportunity to purchase a new unused pump at a reduced price but is out of warranty. The Board briefly discussed the purchase of the pump and the need to have spare pumps on hand.

Smith moved approval of the purchase of the KSB pump in an amount not to exceed \$1650 for the WWTP. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

I. New FOIA Policy

The Board deferred discussion to next month.

VII. CITIZEN PARTICIPATION

A resident complained about the Township's lack of enforcement on the clean-up of the Michigan Avenue property and reported she recently observed more junk being brought in and dumped on the property.

VIII. ADJOURNMENT

Fromhart moved to adjourn the meeting at 9:45 p.m. Faust seconded the motion which was adopted unanimously.

Respectfully submitted,
Laurie Fromhart
Bridgewater Township Clerk