

**BRIDGEWATER TOWNSHIP  
BOARD OF TRUSTEES MEETING  
MINUTES OF MEETING  
THURSDAY, MARCH 5, 2015**

**I. CALL TO ORDER**

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:05 p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer and Trustees David Faust and Geoffrey Oliver.

Attendance: 9

**II. CITIZEN PARTICIPATION**

A resident asked about the construction timeline on the replacement of the Austin Road bridges.

**III. APPROVAL OF MINUTES**

**Faust moved to approve the February 5, 2015 meeting minutes as drafted. Oliver seconded the motion which was adopted unanimously.**

**IV. REVIEW AND APPROVE AGENDA**

**Fromhart moved to approve the agenda as amended with the addition of items #6 Post Aeration Pump, #7 Boss Engineering Invoice, and #8 12460 Michigan Avenue Property. Faust seconded the motion which was adopted unanimously.**

**V. WASHTENAW COUNTY ROAD COMMISSION PRESENTATION**

WCRC Managing Director Roy Townsend introduced Director of Operations Jim Harmon, Superintendent of Maintenance Ken Harris and Assistant Superintendent of Maintenance Adam Lape, District 4 Foreman Roark Freeman, and Road Commissioner Barb Fuller. Townsend presented the 2015 annual report. Townsend reported on the 2015 local road program and matching fund allocations, 2014 maintenance and project activities, proposed 2015 local road projects and dust control program, 2015 road and bridge improvement projects, PA 283 road improvement projects for 2015, and Governor Snyder's road funding ballot proposal. Townsend also informed the Board that May 22, 2015 is the commitment deadline for this year's 2015 local road program.

**VI. Public Safety Report**

The Sheriff's Department submitted a written report to the Board on the law enforcement activities for the month of January 2015.

**VII. PUBLIC HEARING: 2015-2016 GENERAL FUND AND WWTP BUDGETS**

Smith opened the public hearing to consider public comment on the proposed 2015-2016 Fiscal Year General Fund and WWTP Budgets at 8:10 p.m. There were no public comments. Smith closed the public hearing at 8:11 p.m.

**VIII. REPORTS AND CORRESPONDANCE**

**A. Treasurer's Report**

McQueer submitted a written report to the Board. McQueer also introduced her new Deputy Treasurer Allison Domas. Fromhart administered the oath of office to Domas.

## **B. Clerk's Report**

Fromhart reported the ballot proposal language for the May 5<sup>th</sup> election has been approved and the Township ballot has been proofed and 700 ballots ordered per the state's recommendation. Fromhart reported the Presidential Primary has been moved to the first Tuesday in March 2016 which may cause a conflict with the Board of Review meetings. Fromhart also reported the PSP public hearing notice has been prepared and will be published in the Manchester Enterprise and mailed to adjacent property owners on March 26th. Fromhart noted she continues to work on the list of special land uses and is still waiting on a report from OHM regarding GS Materials 2014 inspection and annual report. Fromhart also noted according to WWCA Enzer has not obtained the necessary permits from the County for his office construction project on Burmiester Road and believes he is in violation of the Township's zoning ordinance.

## **C. Supervisor's Report**

Smith reported the MDEQ approved the permit for modifications to the WWTP clarifiers and that Brian Rubel is the new contact for Tetra Tech due to Tom Albaugh's recent retirement. Smith also reported he has not received an executed copy of the settlement agreement.

## **D. Trustees' Report**

No report.

## **E. Written Reports**

Board packets included reports from the Assessor, Zoning Administrator, and Planning Commission.

# **IX. PRIORITY BUSINESS**

## **A. Approve Disbursements from February 6, 2015 – March 5, 2015**

**Oliver moved to pay the monthly bills from the general and sewer funds in the total amount of \$25,049.91. Smith seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

## **B. Approve 2015-2016 General Fund Budget**

The Board reviewed and discussed the proposed general fund budget for 2015-2016 fiscal year. The Board discussed funding for road improvements and agreed to increase the budget from \$30,000 to \$60,000 for road projects and to increase other income-fund balances by \$30,000. **Fromhart moved to approve the 2015-2016 Fiscal Year General Fund Budget as amended adjusting line items other income-fund balances to \$30,000 and road improvements to \$60,000. Faust seconded the motion which was adopted unanimously.**

## **C. Approve 2015-2016 WWTP Budget**

The Board reviewed and discussed the proposed WWTP budget for 2015-2016 fiscal year. **Fromhart moved to approve the 2015-2016 Fiscal Year WWTP Budget. Oliver seconded the motion which was adopted unanimously.**

## **D. Urban County Executive Committee 2015 Plan**

Smith provided the Board with a copy of the Urban County Executive Committee 2015 Plan for informational purposes and informed the Board of an upcoming vote on funding for new low income housing units in Ypsilanti Township involving a proposed 30 million tax credit for developers.

## **E. Discussion Zoning Administrator Duties**

Smith reported he asked Rodney Nanney and Dale Behnke to present their proposals for zoning administration services at the Board's April meeting.

**F. Post Aeration Pump**

Smith reported the WWTP's post aeration blower pump failed and requested Board approval to purchase a new one. **McQueer moved to approve \$700 for the purchase of a post aeration blower pump. Faust seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

**G. Boss Engineering Invoice**

Fromhart reported she received a phone call and email from Steve Schippers who replaced Ken Jewison of Boss Engineering regarding invoice #103692. Fromhart reported Township check #1015 issued on 9/5/13 was voided because it was a disputed charge. Fromhart read the email from Schippers to the Board. Smith reported he had spoken with Mike Boss and informed him that the Township disputed the charge. McQueer reported she remembers holding the check for 4 months before it was voided because it was a disputed charge and it was her understanding the matter had been resolved. **Oliver moved to deny payment of Boss Engineering Invoice #103692 because the Board did not direct the Township attorney or Boss Engineering to meet and review the settlement agreement. McQueer seconded the motion with was adopted unanimously.**

**H. 12460 Michigan Avenue Property**

Smith reported he gave the property owner 6 weeks to begin clean-up. Smith indicated the property owner has one more week to show progress of clean-up and will send a notice of ordinance violation in 2 weeks if he does not comply.

**X. CITIZEN PARTICIPATION**

There were no public comments.

**XI. ADJOURNMENT**

**Smith moved to adjourn the meeting at 9:50 p.m. Oliver seconded the motion which was adopted unanimously.**

Respectfully submitted,  
Laurie Fromhart  
Bridgewater Township Clerk