

**BRIDGEWATER TOWNSHIP  
BOARD OF TRUSTEES MEETING  
MINUTES OF MEETING  
THURSDAY, DECEMBER 4, 2014**

**I. CALL TO ORDER**

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:00 p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer and Trustees David Faust and Geoffrey Oliver.

Attendance: 5

**II. CITIZEN PARTICIPATION**

A resident asked if the Township had secured a plan for secondary containment for sediment retention for the Rover Pipeline project because of negative impacts to county drains and excessive drainage fees that get past onto residents. The resident asked that Rover Pipeline have a plan in place and for the Township to challenge them to do it. A resident asked what the status was on the clean-up of the Hebb property. Election Chair Judy Klager requested that no Township business be conducted during elections.

**III. APPROVAL OF MINUTES**

**Smith moved to approve the November 6, 2014 meeting minutes as drafted. Faust seconded the motion which was adopted unanimously.**

**IV. REVIEW AND APPROVE AGENDA**

**McQueer moved to approve the agenda as amended with the addition of Power Generator Planned Equipment Maintenance Agreement, Acceptance of Carl Macomber's resignation as Zoning Administrator, and Assessor's Interlocutory Request. Oliver seconded the motion which was adopted unanimously.**

**Public Safety Report**

The Sheriff's Department submitted a written report to the Board on the law enforcement activities for the month of October 2014.

**V. REPORTS AND CORRESPONDANCE**

**A. Treasurer's Report**

McQueer submitted a written report to the Board. McQueer requested an update to the Township's investment policy to add Bank of Ann Arbor so she can purchase CD's for the Township's extra savings fund. **McQueer moved to add the Bank of Ann Arbor to the Investment Policy Resolution 12-01-2014. Smith seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

**B. Clerk's Report**

Fromhart requested she be notified of any cancelled meetings so that notice is properly posted. Fromhart also requested any supplemental or addendum filings be forwarded to her to ensure the Township's file is complete. Fromhart reported the November 4<sup>th</sup> general election was certified by the board of canvassers and there will be no recounts or audit of the precinct. Fromhart also reported on the status of the Hebb's SLU permit and junk ordinance violation.

### **C. Supervisor's Report**

Smith reported the address issues for some residents on Hogan Road have been resolved with the Manchester post office and he attended the FERC meeting regarding their preparation of an environmental impact statement for Rover Pipeline Project. Smith also reported he was informed by Behnke that Ferrentino needs to obtain a zoning compliance permit and agricultural exemption permit for moving a barn onto his property.

### **D. Trustees' Report**

Faust reported he received notice from DuBois Cooper of a 4% increase on all grinder pumps and accessory parts. Faust also reported the Township is being noted for falling down barns and asked if the Township had an ordinance to address the problem.

### **E. Written Reports**

Board packets included reports from the Assessor, Zoning Administrator, and Planning Commission. Horney reported on the pre-application meeting to investigate the possibility of expanding the Bridgewater Bank.

## **VI. PRIORITY BUSINESS**

### **A. WATS**

**Smith moved to approve the 2015 WATS Membership Dues of \$200. Fromhart seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

### **B. Review Town hall cleaning quotes**

The Board reviewed quotes from Laurel and Eversole. Klager provided a reference on Eversole. **Fromhart moved to approve the quote from Eversole for town hall cleaning on a quarterly basis and a deep cleaning once a year. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer no, Oliver yes, Smith no. Motion passed.**

### **C. Manchester District Library**

McQueer reported she spoke with Rich Dewald regarding his concerns of the contract between Manchester and Clinton libraries. Board agreed to attend the Manchester District Library Board meeting on Monday and to wait until next month before sending a letter regarding their concerns over the contract with Clinton Township Library.

### **D. Credit card use policy**

Fromhart reported the proposed credit card use policy is needed to govern the use of the Township's credit card. **Fromhart moved to approve the Bridgewater Township Credit Card Use Policy Resolution Number 12-04-14. Smith seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

### **E. WWTP Skimmer Project**

Smith reported the Township's share of the cost to repair both the east and west side skimmers came to \$2800 and asked for Board approval to amend the previous approved budget of \$1200. **McQueer moved to approve an additional \$1600 cost to repair the west side skimmer for a total cost of \$2800. Fromhart second the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.** Smith reported on the operation status of the WWTP and noted the plant is running as originally designed but with significant problems. Horney reported on the status of the WWTP dissolved oxygen project.

### **F. Board Appointments**

**Fromhart moved to appoint Calvin Messing and Judy Klager to the Board of Review to 2 year terms**

ending December 31, 2016. Oliver seconded the motion which was adopted unanimously. Smith moved to appoint Dave Horney to the ZBA for a 3 year term ending December 31, 2017. Oliver seconded the motion which was adopted unanimously. Smith moved to appoint Dan McQueer and David Faust to Farmland Preservation Board to 2 year terms ending December 31, 2016. Fromhart seconded the motion which was adopted unanimously.

**G. Power Generator Planned Equipment Maintenance Agreement**

The Board reviewed and discussed the multi-year maintenance agreements with Cummins Bridgeway for the WWTP's generator. **Smith moved to approve the 3 year quote with Cummins Bridgeway for power generation planned equipment maintenance agreement for the WWTP at a cost not to exceed \$1,979.84 and opting out of the automatic renewal. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

**H. Acceptance of Carl Macomber resignation as Zoning Administrator**

Macomber submitted a letter of resignation as Zoning Administrator to the Board effective January 1, 2015. **McQueer moved to accept Carl Macomber's resignation. Smith seconded the motion which was adopted unanimously.**

**I. Assessor's Interlocutory Request**

**McQueer moved to approve the assessor's request to seek legal counsel regarding Rustic Glen tax tribunal appeal. Smith seconded the motion which was adopted unanimously.**

**J. Approve Disbursement from November 7, 2014 – December 4, 2014**

**Smith moved to pay the monthly disbursements from the general and sewer funds in the total amount of \$23,117.70. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

**VII. CITIZEN PARTICIPATION**

A resident asked about the zoning administrator's position and if it will be replaced. A resident complained about the trailers that have been sitting on Hansen's property for 2 years.

**VIII. ADJOURNMENT**

**Fromhart moved to adjourn the meeting at 9:03 p.m. Oliver seconded the motion which was adopted unanimously.**

Respectfully submitted,  
Laurie Fromhart  
Bridgewater Township Clerk