

**BRIDGEWATER TOWNSHIP  
BOARD OF TRUSTEES MEETING  
MINUTES OF MEETING  
THURSDAY, NOVEMBER 6, 2014**

**I. CALL TO ORDER**

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:04p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer and Trustees David Faust and Geoffrey Oliver.

Attendance: 2

**II. CITIZEN PARTICIPATION**

There were no public comments.

**III. APPROVAL OF MINUTES**

**Smith moved to approve the October 2, 2014 meeting minutes as amended. Faust seconded the motion which was adopted unanimously.**

**IV. REVIEW AND APPROVE AGENDA**

**Faust moved to approve the agenda as presented. Oliver seconded the motion which was adopted unanimously.**

**Public Safety Report**

The Sheriff's Department submitted a written report to the Board on the law enforcement activities for the month of September 2014.

**V. REPORTS AND CORRESPONDANCE**

**A. Treasurer's Report**

McQueer submitted a written report to the Board.

**B. Clerk's Report**

Fromhart reported on November 4<sup>th</sup> general election results, a recent complaint filed with the Township, and the status of Enzer/Ace Pyro LLC's construction project for office and storage space.

**C. Supervisor's Report**

Smith reported on a recent meeting with Township Supervisors and E.T. Rover Pipeline representatives regarding the proposed natural gas pipeline. Smith also reported on recent repairs and operational changes to the WWTP. Horney updated the Board on the status of the WWTP's dissolved oxygen project.

**D. Trustees' Report**

No report.

**E. Written Reports**

Board packets included reports from the Assessor, Zoning Administrator, and Planning Commission. Smith reported the Township assessor has requested Board approval of a \$100 expenditure to file a motion to receive documentation for the Rustic Glenn MTT appeal. The Board agreed to include the \$100 expenditure under

approval of disbursements. McQueer reported John Porter asked if she would inquire with the Board if there was any reason why he should have to pay the Zoning Compliance Certificate fee of \$100 to construct a lean-to off the back of his existing pole barn that doesn't require a building permit. McQueer also advised the Board that according to the Township assessor Porter is exempt from paying the fee under the Right to Farm Act. Smith noted the Zoning Administrator has authority to waive zoning fees and has done so in the past. **Smith moved to refund John Porter's Zoning Compliance Certificate fee of \$100. McQueer seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

## **VI. PRIORITY BUSINESS**

### **A. Approve Disbursements from October 3, 2014 – November 6, 2014**

**Oliver moved to pay the monthly bills from the general and sewer funds in the total amount of \$130,551.84. Smith seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

### **B. Master Plan Resolution**

**McQueer moved to approve the resolution of the Township Board to adopt the new Bridgewater Township Master Plan. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

### **C. Snow Removal Bid**

Smith reported the Village of Manchester has agreed to plow the WWTP lot at a cost of \$35 per push and the lease contract with the Bridgewater Depot is being drafted by the Township attorney. **McQueer moved to approve Green Meadows Lawn Care & Landscaping Inc. 2014-2015 Winter Snow Removal Bid. Fromhart seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver abstained, Smith yes. Motion passed.**

### **D. Clinton Township Library Letter**

The Board discussed the letter from Clinton Township Library President Rich Dewald and the consensus of the Board was that the current contract between the Manchester District Library and Clinton Township Library should continue and be renewed as written. McQueer provided the Board with a response from MTA regarding current law requirements for providing free public libraries to its residents. Fromhart reported on the terms of the original library agreement establishing the district. Board agreed to have Smith follow up with Manchester District Library Director and to ask Bridgewater Township representatives to attend the December Board meeting.

### **E. Review of Township Fee Schedule**

The Board reviewed the fee schedule and agreed there is a need to update the fees to ensure the Township is covering its costs.

### **F. Town Hall Responsibilities**

McQueer provided the Board with a response from MTA regarding the responsibility of building maintenance decisions and overall management of the town hall. The Board discussed town hall responsibilities and agreed a cleaning service is needed on a monthly basis with a deep cleaning once a year. Board members agreed to seek quotes or estimates for cleaning services to present at the Board's December meeting.

### **G. Wireless Printer for Town Hall**

McQueer reported the treasurer and assessor offices both need new printers and requested Board approval to purchase one new wireless printer to address their printing needs. **Oliver moved to purchase a wireless**

**printer for the town hall for an amount not to exceed \$400. Faust seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

**VII. CITIZEN PARTICIPATION**

There were no public comments.

**VIII. ADJOURNMENT**

**Faust moved to adjourn the meeting at 9:50 p.m. Oliver seconded the motion which was adopted unanimously.**

Respectfully submitted,  
Laurie Fromhart  
Bridgewater Township Clerk

APPROVED