

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
THURSDAY, APRIL 3, 2014**

I. CALL TO ORDER

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:02 p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer and Trustee Wes Cowden.

Absent: Trustee David Faust.

Attendance: 4

II. CITIZEN PARTICIPATION

There were no public comments.

III. APPROVAL OF MINUTES

McQueer moved to approve the March 6, 2014 meeting minutes as drafted. Smith seconded the motion which was adopted unanimously.

IV. REVIEW AND APPROVE AGENDA

Cowden moved to approve the agenda as amended with the addition of Temporary Road Closure Resolution, Status of Xela Pack Testing, Township's Response to County's December 10, 2013 Letter and reversing the order of items one and two. Smith seconded the motion which was adopted unanimously.

Public Safety Report

The Sheriff's Department submitted a written report on law enforcement activities for the month of February 2014.

V. REPORTS AND CORRESPONDANCE

A. Treasurer's Report

McQueer submitted a written report to the Board regarding banking, tax collection, wwtp billing, policies and the new Microsoft Office 365 program.

B. Clerk's Report

Fromhart reported she discovered the folding foam boards will not work for the Township's Zoning and FLU maps and plans to have them mounted and framed to display on the wall. Fromhart reported the State Bureau of Elections is considering updating voting equipment with new technology beginning in 2016, clerks are now required to be recertified every two years as part of the new continuing education requirements, and County training for election inspectors will be held in July. Fromhart also reported she invoiced Finkbeiner for the sewer connection tap fee for Condo Unit 7, made recent changes to the sewer connection application and sewer operation budget, and created a central FOIA file. Fromhart also noted the Township received GS Materials annual report.

C. Supervisor's Report

Cowden asked why the Supervisor's letter to County Parks was different from the Board's motion. Smith

explained he didn't want to sound too aggressive and may have embellished it a little bit and may have confused some with referencing a proposal. Smith indicated the County has never given the Board a proposal which would have to include amendments to the consent judgment. Fromhart expressed concern that the letter didn't conform to the motion and stressed it's important that the message reflect what the Board directs. McQueer indicated she felt the letter was sufficient and that the intent of her motion was to make a public statement. Smith also reported on the lack of progress with Tetra Tech and expressed concern with the September date but indicated he is not extremely concerned because the sampling has been delayed due to freezing weather. Smith reported they haven't tested Xela Pack since last summer because the event recorders didn't work and they were sampling without knowing the total volume or contribution to the overall flow. Smith noted the sampler for Xela Pack has to be put back in to see how it corresponds to the recent recorded flow data. In the interim they are checking the mechanical aspects of the plant to see if the dimensions on the as-built drawings are accurate. Fromhart indicated she was under the impression Xela Pack was in compliance and expressed concern the Township has been working without an expert on its behalf in case the matter goes to arbitration. Smith noted that Tetra Tech is providing engineering assistance per the terms of the settlement agreement and that he is looking for an expert that could help but that Boss Engineering didn't help the Township because they never determined the total flow of the plant.

D. Trustees' Report

No report.

E. Written Reports

Board packets included reports from the Assessor, Zoning Administrator, and Planning Commission. Horney reported on the Hamlet Area Master Plan Open House held on March 27th, and noted the regularly scheduled Planning Commission meeting has been rescheduled for April 28th to allow time for the Township planners to compile input from the open house event. Horney also reported a special meeting is tentatively scheduled for April 9th at the request of Chelsea Lumber Company to consider their minor site plan application.

VI. PRIORITY BUSINESS

A. Board of Trustees Meeting/Internet

Cowden reported after talking with professionals this has been more difficult than he expected and individuals who previously volunteered their time are no longer available because they are too busy. Cowden reported he met with Zach Michels from Dexter Township who is in the process of investigating upgrading their broadcasting equipment and has volunteered to help the Township with equipment and setup.

B. End of Year Budget Amendment

Cowden moved to approve the general fund and sewer fund budget amendments for fiscal year ending March 31, 2014 as outlined in the budget vs actual reports. McQueer seconded the motion. Roll Call Vote: Cowden yes, Faust absent, Fromhart yes, McQueer yes, Smith yes. Motion passed.

C. Financials, Approve Disbursements from March 7, 2014 – April 3, 2014

Cowden moved approval to pay the monthly disbursements from the general and sewer funds in the amount of \$31,493.13. Smith seconded the motion. Roll Call Vote: Cowden yes, Faust absent, Fromhart yes, McQueer yes, Smith yes. Motion passed.

D. Fund Creation Discussion

The Board decided to defer discussion on this item until the May meeting.

E. Temporary Road Closure Resolution

Fromhart reported this is the annual request by Bridgewater Bank & Tavern Restaurant for the temporary road closure of Boettner Road for Bridgewater Days. **Fromhart moved approval of resolution 04-03-2014 regarding a temporary road closure. McQueer seconded the motion. Roll Call Vote: Cowden yes, Faust absent, Fromhart yes, McQueer yes, Smith yes. Motion passed.**

F. Status of Xela Pack Testing

This item was discussed under Supervisor's Report.

G. Township's Response to County Parks December 10, 2013 Letter

This item was discussed under Supervisor's Report.

VII. CITIZEN PARTICIPATION

A resident thanked the Board for directing the Supervisor to send a letter to the County regarding the Riverbend Preserve Consent Judgment but didn't think the letter followed the motion and according to her FOIA request the County has no record of the letter.

Horney asked if Faust could locate all the valves for the WWTP collection system and make sure they are functioning properly.

VIII. ADJOURNMENT

Smith moved to adjourn the meeting at 9:07 p.m. Cowden seconded the motion which was adopted unanimously.

Respectfully submitted,
Laurie Fromhart
Bridgewater Township Clerk