

AGENDA
BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES
Date February 5, 2015 7:00 p.m.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

CITIZEN PARTICIPATION

Public Comment: Any person shall be permitted to address a meeting of the Township Board.

Public comment shall be carried out in accordance with following board rules and procedures:

1. Comments shall be directed to the board, with questions directed to the chair.
2. Any person wishing to address the board shall state his or her name and address.
3. Persons may address the board on matters that are relevant to Township government issues.
4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board member's questions. The chair shall control the amount of time each person shall be allowed to speak.

APPROVE MINUTES: January 8, 2015 Regular Meeting

REVIEW AND APPROVE AGENDA

PUBLIC-SAFETY REPORT

REPORTS & CORRESPONDANCE

1. Treasurer's Report
2. Clerk's Report
3. Supervisor's Report
4. Trustees' Reports
5. Written Reports: Zoning Administrator Report, Assessor Report, Planning-Commission Minutes

REGULAR AGENDA

1. Financials, Approve Disbursements
2. Nomination of Steve Wahl to Board of Review
3. Salary Resolutions
4. Tetra-Tech Agreement
5. Budget Presentation 2015-2016
6. Discussion: Zoning Administrator Position

CITIZEN PARTICIPATION

ADJOURN

Upcoming Meetings and Events:

Township Planning Commission: February 9, 2015, Bridgewater Township Hall, 7:00 p.m.

Township Board of Trustees: March 5, 2015 Bridgewater Township Hall, 7:00 p.m.

Southwest Washtenaw Council of Governments: TBA, 7:30 p.m.

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
THURSDAY, JANUARY 8, 2014**

I. CALL TO ORDER

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:04 p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer and Trustees David Faust and Geoffrey Oliver.

Attendance: 3

II. CITIZEN PARTICIPATION

Lou Kidder member of the Washtenaw County Board of Commissioners Roads Funding Subcommittee reported the subcommittee is working a 10 year plan for improvements to primary roads and presented the Township Board with a memorandum asking for the Township's input and advice to aid in preparation of the plan. Kidder asked the Board to consider their priority for scheduling work on the Township's primary roads; if there are any primary roads that the Township would like upgraded to pavement and any special circumstances that the Township would like the subcommittee to consider.

III. APPROVAL OF MINUTES

Smith moved to approve the December 4, 2014 meeting minutes. Oliver seconded the motion which was adopted unanimously.

IV. REVIEW AND APPROVE AGENDA

Fromhart moved to approve the agenda as amended adding Rustic Glen Golf Club Michigan Tax Tribunal Appeal and Manchester District Library Appointment under Priority Business. Faust seconded the motion which was adopted unanimously.

Public Safety Report

The Sheriff's Department submitted a written report to the Board on the law enforcement activities for the month of November 2014.

V. REPORTS AND CORRESPONDANCE

A. Treasurer's Report

McQueer submitted a written report to the Board.

B. Clerk's Report

Fromhart reported a state-wide election is scheduled for May 5th for voters to consider an increase in the sales tax for road improvements. Fromhart also reported she completed the Township's insurance renewal application; received and distributed Holy Ascension Monastery's site plan application to the Township planner and planning commissioners; registered Board of Review members for advanced training; attended the Manchester District Library Board meeting with the Supervisor and Treasurer regarding the contract with Clinton Township Library, and made various updates to the Township's website including posting updated forms on the assessor's webpage. Fromhart also noted she will be preparing a list of all approved special land uses and is holding office hours on Tuesdays from 1:00 p.m. to 4:00 p.m.

C. Supervisor's Report

Smith reported on the status of the WWTP and that he has given up on trying to make it operate as designed and noted the plant operator Dan Geyer is running the plant the way he used to. Smith also reported the plant had a rough month with approximately 20 permit failures.

D. Trustees' Report

Oliver reported he attended the WWCA meeting on December 17th and noted the authority is doing well financially with a current surplus of \$54,000. Oliver also reported the WWCA will be issuing soil erosion and sediment control permits for the proposed natural gas pipeline. Faust reported Derek Niethammer who owns property in the sewer special assessment district wants to build a house and connect to the sewer system.

E. Written Reports

Board packets included reports from the Assessor, Zoning Administrator, and Planning Commission.

VI. PRIORITY BUSINESS

A. Raisin River Watershed Council Membership Dues

Smith moved to approve the River Raisin Watershed Council 2015 membership dues in the amount of \$167. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

B. General Fund Budget Amendment

Fromhart moved to approve the budget amendment to adjust other income-fund balances and road improvements line items in the amount of \$10,306 dated January 8, 2015. McQueer seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

C. Financials, Approve Disbursements from December 5, 2014 – January 8, 2015

Smith moved to pay the monthly bills from the general and sewer funds in the total amount of \$41,805.27. Faust seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

D. Discussion Bridgewater Township Government, Zoning Administrator

Smith reported he requested a proposal from the Township's planner Rodney Nanney for the Board to consider for zoning administration services. The Board briefly reviewed and discussed Nanney's proposal for contracted services. Oliver reported Dale Behnke is also interested in the position. The Board discussed their options and the pros and cons of contracting versus hiring someone as an employee. The consensus of the Board was that they were open to both options but that the position should be posted in the local newspaper of record. McQueer moved to post the position for Zoning Administrator in the Manchester Enterprise/Washtenaw Now and to allow the Supervisor to serve as interim Zoning Administrator. Fromhart seconded the motion which was adopted unanimously.

E. Resolution: Meeting Dates 2015-2016

Fromhart moved to approve Resolution 01-08-15 to adopt the regular Board of Trustees meeting dates for fiscal year 2015 through 2016. McQueer seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

F. Resolution: Poverty/Hardship Exemptions

Fromhart moved to approve Resolution 01-08-15A approving the 2015 Board of Review Guidelines for Poverty/Hardship Exemptions. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

G. Budget Review 2015-2016

Smith asked if Board members had any special request for the 2015-2016 fiscal year budget. Fromhart requested that \$2000 be budget for election expense for the May 5th election and the probable presidential primary election in February. Smith reported he would like the Board to consider a budget to convert the Township's street lights to LED.

H. Rustic Glen Golf Club Michigan Tax Tribunal Appeal

The Board reviewed and discussed the proposed settlement offered by Rustic Glen Golf Club. **McQueer moved to reject the stipulation offered by Rustic Glen Golf Course. Oliver seconded the motion which was adopted unanimously.**

I. MDL Appointment

Fromhart moved to appoint Gerianna Cooley-Howard to the Manchester District Library Board for a 4 year term ending December 31, 2018. Smith seconded the motion which was adopted unanimously.

VII. CITIZEN PARTICIPATION

There were no public comments.

VIII. ADJOURNMENT

McQueer moved to adjourn the meeting at 8:53 p.m.

Respectfully submitted,
Laurie Fromhart
Bridgewater Township Clerk

**BRIDGEWATER TOWNSHIP
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
THURSDAY, DECEMBER 4, 2014**

I. CALL TO ORDER

The regular monthly meeting of the Bridgewater Township Board of Trustees was called to order by Supervisor Smith at 7:00 p.m. followed by the pledge of allegiance to the flag at Bridgewater Township Hall, 10990 Clinton Road, Manchester, MI.

Present: Supervisor Ronald Smith, Clerk Laurie Fromhart, Treasurer Michelle McQueer and Trustees David Faust and Geoffrey Oliver.

Attendance: 5

II. CITIZEN PARTICIPATION

A resident asked if the Township had secured a plan for secondary containment for sediment retention for the Rover Pipeline project because of negative impacts to county drains and excessive drainage fees that get past onto residents. The resident asked that Rover Pipeline have a plan in place and for the Township to challenge them to do it. A resident asked what the status was on the clean-up of the Hebb property. Election Chair Judy Klager requested that no Township business be conducted during elections.

III. APPROVAL OF MINUTES

Smith moved to approve the November 6, 2014 meeting minutes as drafted. Faust seconded the motion which was adopted unanimously.

IV. REVIEW AND APPROVE AGENDA

McQueer moved to approve the agenda as amended with the addition of Power Generator Planned Equipment Maintenance Agreement, Acceptance of Carl Macomber's resignation as Zoning Administrator, and Assessor's Interlocutory Request. Oliver seconded the motion which was adopted unanimously.

Public Safety Report

The Sheriff's Department submitted a written report to the Board on the law enforcement activities for the month of October 2014.

V. REPORTS AND CORRESPONDANCE

A. Treasurer's Report

McQueer submitted a written report to the Board. McQueer requested an update to the Township's investment policy to add Bank of Ann Arbor so she can purchase CD's for the Township's extra savings fund. **McQueer moved to add the Bank of Ann Arbor to the Investment Policy Resolution 12-01-2014. Smith seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

B. Clerk's Report

Fromhart requested she be notified of any cancelled meetings so that notice is properly posted. Fromhart also requested any supplemental or addendum filings be forwarded to her to ensure the Township's file is complete. Fromhart reported the November 4th general election was certified by the board of canvassers and there will be no recounts or audit of the precinct. Fromhart also reported on the status of the Hebb's SLU permit and junk ordinance violation.

C. Supervisor's Report

Smith reported the address issues for some residents on Hogan Road have been resolved with the Manchester post office and he attended the FERC meeting regarding their preparation of an environmental impact statement for Rover Pipeline Project. Smith also reported he was informed by Behnke that Ferrentino needs to obtain a zoning compliance permit and agricultural exemption permit for moving a barn onto his property.

D. Trustees' Report

Faust reported he received notice from DuBois Cooper of a 4% increase on all grinder pumps and accessory parts. Faust also reported the Township is being noted for falling down barns and asked if the Township had an ordinance to address the problem.

E. Written Reports

Board packets included reports from the Assessor, Zoning Administrator, and Planning Commission. Horney reported on the pre-application meeting to investigate the possibility of expanding the Bridgewater Bank.

VI. PRIORITY BUSINESS

A. WATS

Smith moved to approve the 2015 WATS Membership Dues of \$200. Fromhart seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

B. Review Town hall cleaning quotes

The Board reviewed quotes from Laurel and Eversole. Klager provided a reference on Eversole. **Fromhart moved to approve the quote from Eversole for town hall cleaning on a quarterly basis and a deep cleaning once a year. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer no, Oliver yes, Smith no. Motion passed.**

C. Manchester District Library

McQueer reported she spoke with Rich Dewald regarding his concerns of the contract between Manchester and Clinton libraries. Board agreed to attend the Manchester District Library Board meeting on Monday and to wait until next month before sending a letter regarding their concerns over the contract with Clinton Township Library.

D. Credit card use policy

Fromhart reported the proposed credit card use policy is needed to govern the use of the Township's credit card. **Fromhart moved to approve the Bridgewater Township Credit Card Use Policy Resolution Number 12-04-14. Smith seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

E. WWTP Skimmer Project

Smith reported the Township's share of the cost to repair both the east and west side skimmers came to \$2800 and asked for Board approval to amend the previous approved budget of \$1200. **McQueer moved to approve an additional \$1600 cost to repair the west side skimmer for a total cost of \$2800. Fromhart second the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.** Smith reported on the operation status of the WWTP and noted the plant is running as originally designed but with significant problems. Horney reported on the status of the WWTP dissolved oxygen project.

F. Board Appointments

Fromhart moved to appoint Calvin Messing and Judy Klager to the Board of Review to 2 year terms

ending December 31, 2016. Oliver seconded the motion which was adopted unanimously. Smith moved to appoint Dave Horney to the ZBA for a 3 year term ending December 31, 2017. Oliver seconded the motion which was adopted unanimously. Smith moved to appoint Dan McQueer and David Faust to Farmland Preservation Board to 2 year terms ending December 31, 2016. Fromhart seconded the motion which was adopted unanimously.

G. Power Generator Planned Equipment Maintenance Agreement

The Board reviewed and discussed the multi-year maintenance agreements with Cummins Bridgeway for the WWTP's generator. **Smith moved to approve the 3 year quote with Cummins Bridgeway for power generation planned equipment maintenance agreement for the WWTP at a cost not to exceed \$1,979.84 and opting out of the automatic renewal. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.**

H. Acceptance of Carl Macomber resignation as Zoning Administrator

Macomber submitted a letter of resignation as Zoning Administrator to the Board effective January 1, 2015. **McQueer moved to accept Carl Macomber's resignation. Smith seconded the motion which was adopted unanimously.**

I. Assessor's Interlocutory Request

McQueer moved to approve the assessor's request to seek legal counsel regarding Rustic Glen tax tribunal appeal. Smith seconded the motion which was adopted unanimously.

J. Approve Disbursement from November 7, 2014 – December 4, 2014

Smith moved to pay the monthly disbursements from the general and sewer funds in the total amount of \$23,117.70. Oliver seconded the motion. Roll Call Vote: Faust yes, Fromhart yes, McQueer yes, Oliver yes, Smith yes. Motion passed.

VII. CITIZEN PARTICIPATION

A resident asked about the zoning administrator's position and if it will be replaced. A resident complained about the trailers that have been sitting on Hansen's property for 2 years.

VIII. ADJOURNMENT

Fromhart moved to adjourn the meeting at 9:03 p.m. Oliver seconded the motion which was adopted unanimously.

Respectfully submitted,
Laurie Fromhart
Bridgewater Township Clerk



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

January 13, 2015

Ron Smith
Bridgewater Township Supervisor
10990 Clinton Rd
Manchester, MI 48158

Dear Mr. Smith,

Attached you will find the December report for service provided by the Washtenaw County Sheriff's Office to Bridgewater Township. The report shows specific information, with comparison to previous years, for time spent by position, traffic enforcement, total calls for service (including MSP), and deputies under contract from other jurisdictions responding into Bridgewater Township.

In Summary, Bridgewater Township had 39 calls for service for the month of December. Of the 39 calls the Michigan State Police responded to 14. The Sheriff Office responded to 10 calls, 15 calls were administratively cleared this month with no police response. In general these calls are typically: BOL's (Be on the Lookout), ambulance requests transferred to Huron Valley Ambulance, cancelation of call due to other resolution, example, alarm company cancels due to home owner request.

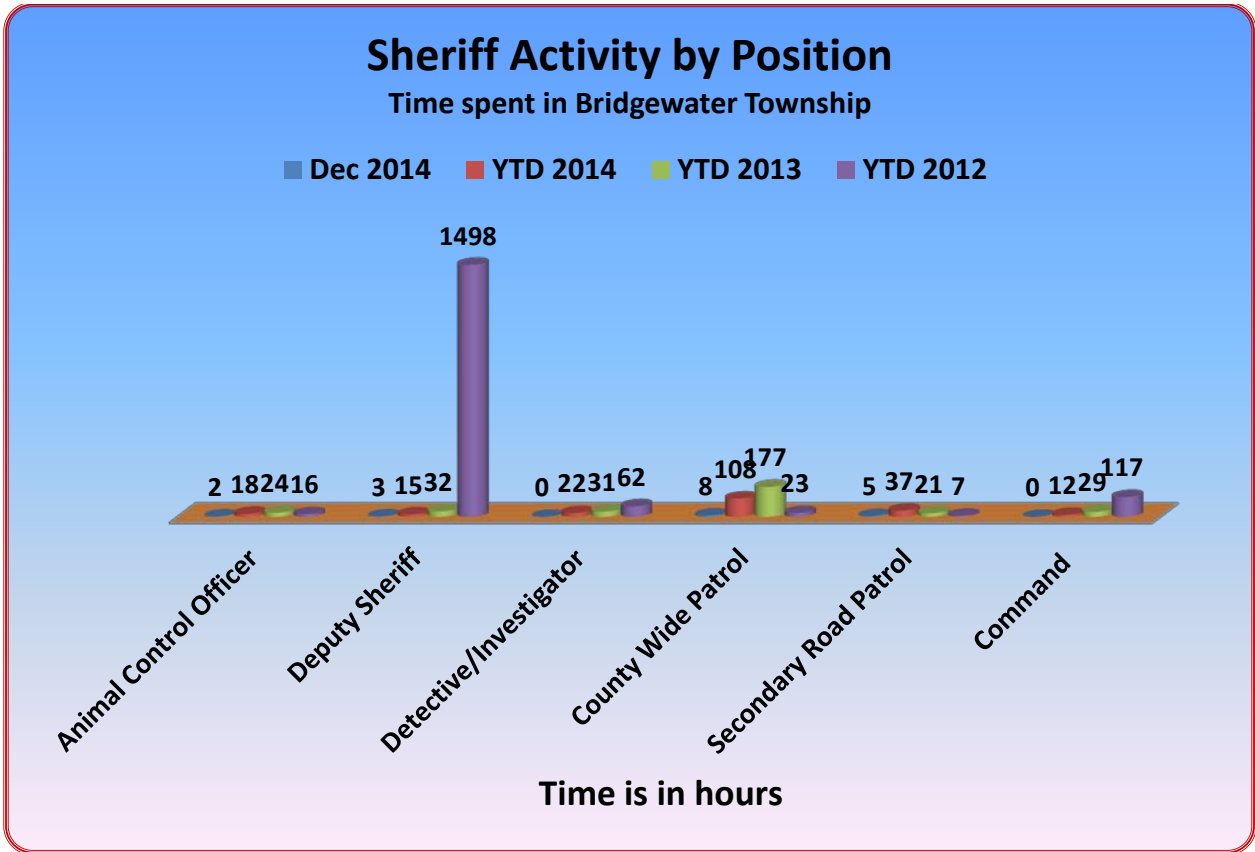
Please contact me at maroccom@ewashtenaw.org or 734-994-8109 if you should need further information or clarification or wish to have this information in electronic form.

Respectfully,

Michael Marocco
Lieutenant Western Operations



Washtenaw County Sheriff's Office
 Bridgewater Township Services—December 2014



Animal Control Officer: County funded animal control officer responding to complaints involving domestic animals or wild animals that have been domesticated.

Deputy Sheriff: Deputies under contract by another jurisdiction who perform law enforcement duties in non-contract areas.

Detective/Investigator: County Funded detectives/investigators who have additional training, experience, and equipment to perform higher level law enforcement duties.

County Wide Patrol: County funded county wide road patrol deputies who primarily perform law enforcement duties in non-contracting areas.

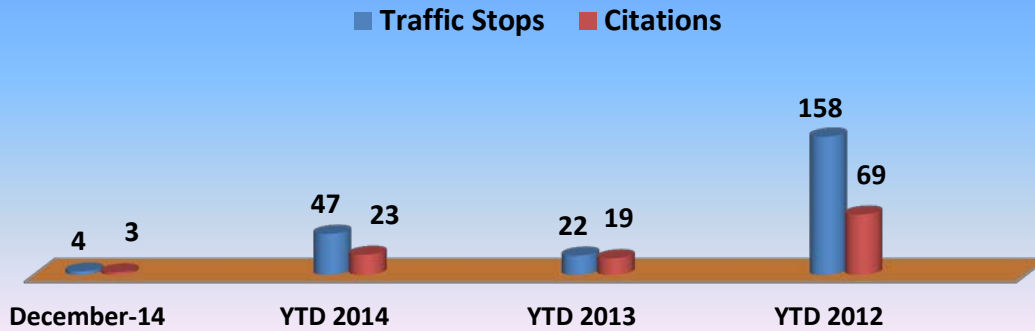
Secondary Road Patrol: A partially funded grant to provide traffic enforcement on secondary roads throughout the County. Respond to and investigate traffic related incidents on secondary roads. On call investigators for serious injury and fatal motor vehicle crashes.

Command: Road patrol sergeants who supervise the above staff. Manages on duty staffing and coordinated on scene police response.



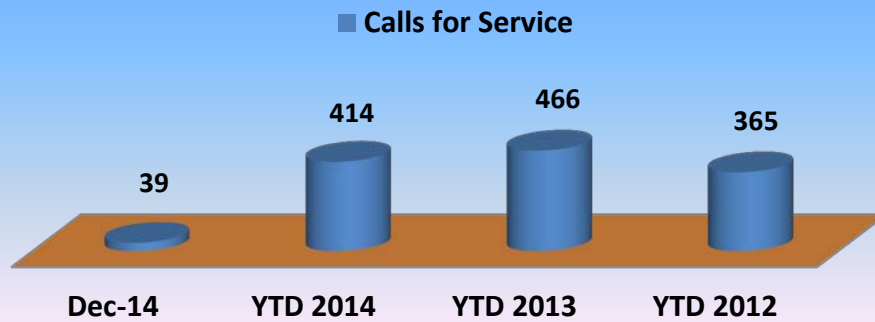
Washtenaw County Sheriff's Office
 Bridgewater Township Services—December 2014

Traffic Enforcement--Bridgewater Township



Bridgewater Township Calls for Service

Includes WCSO & MSP



Contract Deputies into Bridgewater Township

■ Manchester-Lodi Deputies



Treasurer's Report 02/05/2015

Banking

Banking reconciliations for all Township accounts for the month of January were completed and distributed to all board members. Copies of all bank statements were given to the Clerk. There were no deficiency noted.

Tax Collection

To date I have collected \$1,076,276.09 of the total taxes levied of \$1,610,577.37. Taxes are due by February 17, 2015. I will hold office hours on February 16th from 12:00pm - 6:00pm to collect any last minute, on time tax payments. After the 17th of February there is an interest charge of 1% payable thru February 28th. To comply with State law I will also hold office hours on March 2nd from 9:00am – 5:00pm to collect property taxes still due. As of March 3rd all delinquent real property taxes will need to be paid at the Washtenaw County Treasurers office. I am also preparing for settlement with the County.

Respectfully submitted,

Michelle McQueer

Bridgewater Township Treasurer

Bridgewater Township Planning Commission Minutes – Approved

I. 8-Dec-14 meeting called to order 7:03 P.M. by Dave Horney

II. Roll Call

Cal Messing	Dave Horney	Mark Iwanicki
Ron Smith	Tom Wharam	

III. Citizen Participation

- None

IV. Review and Approve Agenda

- Motion to add 2015 meeting dates to New Business section of agenda – Tom Wharam
- Second to motion – Cal Messing
- Vote – unanimous

V. Approval of Minutes

- Motion to approve minutes from 13-Oct-14 as amended – Dave Horney
- Second to motion - Mark Iwanicki
- Vote – unanimous

VI. Public Hearings

- None

VII. Old Business

A. Master Plan

- Rodney Nanney handed out hard copies of the Master Plan
- There are hard copies for all board members
- There are soft copies for the web site

B. Monastery

- Rodney Nanney received a call from Ms. Rominoff and encouraged her to present a site plan

VIII. New Business

A. Bank Tavern preliminary site meeting

- Dave Horney told about the meeting that was held about a week ago
- The Bank Tavern wanted to have amplified music outdoors and are not allow to do this
- Rodney Nanney told them about other options
- The want to expand the kitchen; would need to purchase the property to the north in order to do this
- The could progress in stages
- The would have to stop parking off of Austin Road as part of the project
- This would be a non-conforming land use
- Rodney Nanney talked about the possibilit of a communal parking lot

B. Ordinance revisions

- Rodney Nanney talked about the changes in the Master Plan that the board brought up
- These three items are on page 10-4 of the plan
- We will be able to start working on these items

C. Adopt meeting dates for 2015

- Agreed to leave the meeting on the second Monday of the month
- Reviewed the dates for holiday conflicts
- **Motion to adopt the following dates for Planning Commission meeting– Tom Wharam**
 - 12-Jan-15
 - 9-Feb-15
 - 9-Mar-15
 - 13-Apr-15
 - 11-May-15
 - 8-Jun-15
 - 13-Jul-15
 - 10-Aug-15
 - 14-Sep-15
 - 12-Oct-15
 - 9-Nov-15
 - 14-Dec-15
- **Second to motion – Dave Horney**
- **Vote – unanimous**
- **Laurie Fromhart will post the above dates at the township hall**

IX. Communications

A. Report from Zoning Administrator – Carl Macomber

- A report was provided and is on record

B. Report on 7-Nov-14 Board of Trustees meeting – Dave Horney

- The minutes were sent out to Planning Commission members and are on record
- Carl Macomber will be resigning as of 1-Jan-15

X. Informational Items

- Dave Horney asked Laurie Fromhart for a list of the SLUs in the township

XI. Public Comment

- None

XII. Adjournment

- Next planning commission meeting is 12-Jan-15 at 7:00 P.M.
- **Motion to adjourn – Dave Horney**
- **Second to motion – Cal Messing**
- **Vote – unanimous**

Meeting adjourned at 8:29 P.M.

Bridgewater Township Planning Commission Minutes - Draft

I. 12-Jan-15 meeting called to order 7:00 P.M. by Cal Messing

II. Roll Call

Cal Messing	Dave Horney	Mark Iwanicki
Ron Smith	Tom Wharam	

III. Citizen Participation

- None

IV. Review and Approve Agenda

- Motion to approve the agenda as presented – Mark Iwanicki
- Second to motion – Tom Wharam
- Vote – unanimous

V. Approval of Minutes

- Motion to approve minutes from 8-Dec-14 as presented – Cal Messing
- Second to motion - Mark Iwanicki
- Vote – unanimous

VI. Public Hearings

- None

VII. Old Business

A. Monastery site plan review

- Rodney Nanney walked through the Preliminary Site Plan Report
- Rodney Nanney talked about the deficiencies in the site plan
- Rodney Nanney talked about the process for a site plan review and how to update the documents for the site plan review
- Cal Messing asked about the steeple; Rodney Nanney said it is 100' tall, need to added setback of twenty foot.
- Rodney Nanney said that the Special Land Use would have to be revisited due to the additional cemetery plots. Stefena Romanov said that they did not need or want the additional plots and they would modify the site plan.
- Rodney Nanney told Arexki Mekhldi (Architect) to call him if he had questions and to mail the updated site plans to him
- Motion to postpone action on the preliminary site plan review – Mark Iwanicki
- Second to motion - Cal Messing
- Vote – unanimous

VIII. New Business

A. Election of officers

- Cal Messing opened the floor to nominations
- Cal Messing nominated Dave Horney for chair
- Second to motion - Mark Iwanicki
- Roll call Vote – Cal Messing– yes ~~Dave Horney~~–
Mark Iwanicki – yes Ron Smith – yes Tom Wharam- yes

Bridgewater Township Planning Commission Minutes - Draft

- Mark Iwanicki nominated Tom Wharam for secretary
- Second to motion - Cal Messing
- Roll call Vote – Cal Messing– yes
Mark Iwanicki – yes
Dave Horney–
Ron Smith – yes
Tom Wharam- yes

- Tom Wharam nominated Cal Messing as vice chair
- Second to motion - Mark Iwanicki
- Roll call Vote – Cal Messing– yes
Mark Iwanicki – yes
~~Dave Horney–~~
Ron Smith – yes
Tom Wharam- yes

B. Report to Board of Trustees

- Dave Horney generated a report with is attached for submittal to the board
- Motion to accept the report as presented and send it on to the board of trustees – Mark Iwanicki
- Second to motion - Cal Messing
- Vote – unanimous

C. Rezoning of PSP parcels

- Rodney Nanney talked about the rezoning of several parcels per the zoning ordinance
- The parcels are listed in the attached document from Rodney Nanney titled “Notice-PSP-DISTRICT-MapAmendmentHearing2015-01-03” which can also be used by Laurie Fromhart to post the public hearing
- One of the reasons for this is that it discourages SLUs for churches
- This is a township initiated process which would follow the standard notification process and would need a public hearing
- Because of mailings, the March or April meeting would be recommended
- Ron Smith asked about the cemetery on Schellenberger
- Rodney Nanney said he would look into this cemetery
- Ron Smith asked about the sewer treatment plant
- Rodney Nanney said that it should have been rezoned
- Ron Smith said that he could not think of a reason to not rezone it
- Motion to set a public hearing on 13-Apr-15 to rezone the listed parcels into the PSP district – Cal Messing
- Second to motion - Mark Iwanicki
- Vote – unanimous
- Laurie Fromhart will post the public hearing and notify all pertinent land owners

IX. Communications

A. Report from Zoning Administrator – Ron Smith

- A report was provided and is on record

B. Report on 8-Jan-15 Board of Trustees meeting – Ron Smith

- The minutes were sent out to Planning Commission members and are on record

X. Informational Items

Bridgewater Township Planning Commission Minutes - Draft

- None

XI. Public Comment

- Rodney Nanney talked about the new laws that have been passed in the state legislature affecting townships in Michigan

XII. Adjournment

- Next planning commission meeting is 9-Feb-15 at 7:00 P.M.
- Motion to adjourn – Cal Messing
- Second to motion – Mark Iwanicki
- Vote – unanimous

Meeting adjourned at 8:23 P.M.

DRAFT

MEMORANDUM

TO: Bridgewater Township Board of Trustees

FROM: Bridgewater Township Planning Commission

RE: Bridgewater Township Planning Commission Annual Report for 2014

DATE: January 12, 2015

In addition to its regular business of reviewing and taking action on proposed developments, the Planning Commission also:

- Set an annual schedule.
- Elected PC officers.
- Submitted an annual report for calendar year 2013
- Completed working on revisions to the Township Master Plan with Pennington, DeGroot, and Nanney.
- Held ongoing training sessions for the new Township Zoning Ordinance/Master plan.
- Held a public forum/open house on March 27, 2014 for vision session for residents and business owners in the hamlet area as regards the future relative the Master Plan revisions.
- On April 9, 2014 a minor site plan submittal was approved for Chelsea Lumber. (This work was never undertaken due to denials of the proposal by other public entities).
- On May 12, 2014 a minor site plan submittal was approved for Kevin's Landscaping. While originally on the agenda as a SLU amendment, discussion indicated it was not an expansion of the business and therefore did not require the SLU amendment.
- On August 11, 2014 a public hearing was held for the revision to the Bridgewater Township Master Plan, after the required submittal to local governments and appropriate waiting period. The public hearing was closed and laid over until the September 9, 2014 meeting.
- An application for a SLU for the Clinton Art Center was received and a public hearing was held on October 13, 2014. The SLU with conditions was approved on that date.

The Planning Commission's Work Program for 2015 includes the following:

- Training for Planning Commission members.
- Updates of ordinances.
- Review of existing SLU's

Respectfully submitted,

Dave Horney, Chairman
Bridgewater Township Planning Commission

Bridgewater Township
General Ledger
 As of February 5, 2015

Type	Date	Num	Name	Split	Amount
Check	12/05/2014	autopay	Paychex	5215727 · Clerk supplies & expense	-127.40
Check	01/09/2015	autopay	Consumers Energy	5265728 · Maintenance & Utilities	-70.89
Check	01/09/2015	autopay	Detroit Edison Company - 67-069A	5440852 · Street lighting	-291.54
Check	01/09/2015	autopay	Frontier	5265728 · Maintenance & Utilities	-89.67
Check	01/23/2015	online	Staples	assessor, treasurer, & twp office supplies	-275.11
Check	01/29/2015	autopay	Detroit Edison Company	5265728 · Maintenance & Utilities	-45.78
Check	02/01/2015	autopay	Cardmember Service	2050 · Comerica - Clerk/Treasurer	-517.90
Check	02/05/2015	9133	21st Century Media - Michigan	5173900 · Printing & publishing	-44.38
Check	02/05/2015	9134	Green Meadows Lawncare	5265728 · Maintenance & Utilities	-338.00
Check	02/05/2015	9135	Lucas & Baker	legal fees	-125.00
Check	02/05/2015	9136	Clayton or Mary Rider	assessing services	-1,825.00
Check	02/05/2015	9137	Donald N. Pennington	planning consultant services	-1,575.00
Check	02/05/2015	online	Paychex	Jan. 2015 payroll	-4,997.55
					-10,323.22

Bridgewater Township Profit & Loss Budget vs. Actual April 1, 2014 through February 5, 2015

	<u>Apr 1, '14 - Feb 5, 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
4672 · Other Income	1,371	250	1,121
4402 · Property tax - operation	39,452	68,000	-28,548
4447 · Tax administration fee	19,699	25,000	-5,301
4448 · Tax collection fees	3,475	3,500	-25
4460 · Township permits	5,698	1,500	4,198
4465 · Land division fees	175	400	-225
4574 · Revenue sharing	106,102	125,263	-19,161
4601 · Fire charge collection	1,935	2,100	-165
4665 · Interest Income	330	400	-70
4671 · Other Income - Fund Balances	0	40,306	-40,306
4675 · Metro Auth.-restricted to roads	2,755	3,000	-245
4690 · Mineral Extraction License Fees	1,000	1,000	0
4700 · Election Reimbursement	96	0	96
Total Income	<u>182,088</u>	<u>270,719</u>	<u>-88,631</u>
Gross Profit	182,088	270,719	-88,631
Expense			
5101000 · Township Board			
5101703 · Trustee salary	4,000	4,800	-800
5101727 · Township supplies & expenses	418	600	-182
5101770 · Conferences & Training	198	750	-552
Total 5101000 · Township Board	<u>4,616</u>	<u>6,150</u>	<u>-1,534</u>
5171000 · Supervisor			
5209000 · Assessor			
5209705 · Board of Review expenses	1,173	1,500	-327
5209805 · Assessor	17,175	18,622	-1,447
5209810 · Assessor Expense	1,386	3,075	-1,689
Total 5209000 · Assessor	<u>19,734</u>	<u>23,197</u>	<u>-3,463</u>
5171703 · Supervisor Salary	12,751	15,301	-2,550
5171727 · Supervisor Expense	32	500	-468
Total 5171000 · Supervisor	<u>32,517</u>	<u>38,998</u>	<u>-6,481</u>
5173000 · Other General Government			
5173715 · Social Security	4,227	5,400	-1,173
5173801 · Attorney & Consulting Expenses	881	5,000	-4,119
5173802 · Audit fees	3,700	3,500	200
5173811 · Membership fees & dues	1,927	2,000	-73
5173890 · Newsletter (non-recyc)	0	300	-300
5173895 · Website Administrator	250	500	-250
5173912 · Insurance & Bonds	5,344	5,500	-156

Bridgewater Township Profit & Loss Budget vs. Actual April 1, 2014 through February 5, 2015

	Apr 1, '14 - Feb 5, 15	Budget	\$ Over Budget
5173955 · Miscellaneous	0	200	-200
5174800 · Bank Fees	8	0	8
Total 5173000 · Other General Government	16,337	22,400	-6,063
5215700 · Clerk			
5191727 · Election expense	4,142	5,000	-858
5174810 · Deputy Clerk	1,314	1,600	-286
5173900 · Printing & publishing	444	1,000	-556
5215703 · Clerk salary	13,247	15,896	-2,649
5215727 · Clerk supplies & expense	2,668	3,200	-532
Total 5215700 · Clerk	21,815	26,696	-4,881
5253700 · Treasurer			
5253701 · Tax Collection Expense	1,286	3,000	-1,714
5253703 · Treasurer salary	14,392	17,270	-2,878
5253704 · Deputy Treasurer Wages	327	1,000	-673
5253727 · Treasurer supplies & expenses	1,331	2,000	-669
Total 5253700 · Treasurer	17,336	23,270	-5,934
5265000 · Building & Grounds			
5265728 · Maintenance & Utilities	5,662	4,500	1,162
5265925 · Cemetery care	47	200	-153
5265980 · Building improvement & equipmen	2,070	5,000	-2,930
Total 5265000 · Building & Grounds	7,779	9,700	-1,921
5301800 · Public Safety			
5301812 · CERT & Neighborhood Watch	0	1,000	-1,000
5339727 · Fire protection billing expense	32,568	55,000	-22,432
Total 5301800 · Public Safety	32,568	56,000	-23,432
5400700 · Planning & zoning			
5400701 · Planning			
5400802 · Master Plan	4,528	3,000	1,528
5400727 · Planning comm. wage & expense	2,232	4,000	-1,768
5400801 · PC Attorney Fees	0	1,000	-1,000
5400803 · Planning consultant - on-going	5,963	10,000	-4,037
Total 5400701 · Planning	12,723	18,000	-5,277
5410726 · Zoning			
5410704 · Land Division Processing Fees	1,150	1,200	-50
5410727 · Zoning ad.wage & expense	5,570	7,500	-1,930
5411727 · Zon Bd of Appeals Expense	0	350	-350
Total 5410726 · Zoning	6,720	9,050	-2,330

Bridgewater Township

Profit & Loss Budget vs. Actual

April 1, 2014 through February 5, 2015

	<u>Apr 1, '14 - Feb 5, 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Total 5400700 · Planning & zoning	19,443	27,050	-7,607
5440000 · Public works			
5440846 · Road Improvements	40,306	40,306	0
5440847 · Drains at large	5,672	12,000	-6,328
5440852 · Street lighting	2,624	3,000	-376
Total 5440000 · Public works	<u>48,602</u>	<u>55,306</u>	<u>-6,704</u>
5500000 · Contingencies	0	5,149	-5,149
Total Expense	<u>201,013</u>	<u>270,719</u>	<u>-69,706</u>
Net Income	<u><u>-18,925</u></u>	<u><u>0</u></u>	<u><u>-18,925</u></u>

Bridgewater Township Sewer Operation
General Ledger
As of February 5, 2015

Type	Date	Num	Name	Split	Amount
Check	01/09/2015	autopay	Frontier	Phone Service	-37.61
Check	01/28/2015	autopay	DTE Energy	Electricity	-1,508.70
Check	02/05/2015	1099	Chemco	Chemicals	-92.30
Check	02/05/2015	1100	Village of Manchester	plant operator services & parts	-2,772.54
Check	02/05/2015	1101	Faust Sand & Gravel, INC.	Grinder Pump repairs	-255.00
Check	02/05/2015	1102	Lucas & Baker	legal fees	-336.25
Check	02/05/2015	1103	DuBois-Cooper Associates	New Equipment	-303.90
Check	02/05/2015	1104	Synagro Central, LLC	Sludge Handling & Disposal	-2,032.80
					<u>-7,339.10</u>

Bridgewater Township Sewer Operation Profit & Loss Budget vs. Actual April 1, 2014 through February 5, 2015

Bond - Sewer			
	Apr 1, '14 - Feb 5, 15	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Special Assessment Payoff	5,878.73	0.00	5,878.73
Interest Income Master Account			
Interest Income Checking	0.00	0.00	0.00
Total Interest Income Master Account	0.00	0.00	0.00
Connection Fees			
Tap Fee	0.00	0.00	0.00
Inspection Fee	0.00	0.00	0.00
Easement Fee	0.00	0.00	0.00
Grinder Pump Reimb + 10%	0.00	0.00	0.00
Total Connection Fees	0.00	0.00	0.00
Customer Finance Charge	0.00	0.00	0.00
Operation Maintenance Income	0.00	0.00	0.00
Special Assessment Revenue	28,534.01	54,574.00	-26,039.99
Total Income	34,412.74	54,574.00	-20,161.26
Gross Profit	34,412.74	54,574.00	-20,161.26
Expense			
New Equipment	0.00	0.00	0.00
Bank Service Charges	0.00	0.00	0.00
Legal & Professional			
Legal Fees	0.00	0.00	0.00
Audit	0.00	0.00	0.00
Engineer	0.00	0.00	0.00
Total Legal & Professional	0.00	0.00	0.00
Miscellaneous Expense	0.00	0.00	0.00
Insurance	0.00	0.00	0.00
Collection System			
Billing			
Billing Other	0.00	0.00	0.00
Billing Clerk	0.00	0.00	0.00
Office Supplies	0.00	0.00	0.00
Total Billing	0.00	0.00	0.00
Forcemains -Flushing & Disposal	0.00	0.00	0.00
Grinder Pump repairs	0.00	0.00	0.00
Total Collection System	0.00	0.00	0.00
Treatment Plant			

Bridgewater Township Sewer Operation
Profit & Loss Budget vs. Actual
 April 1, 2014 through February 5, 2015

	Bond - Sewer		
	Apr 1, '14 - Feb 5, 15	Budget	\$ Over Budget
Building & Grounds Maintenance	0.00	0.00	0.00
Chemicals	0.00	0.00	0.00
Diesel Fuel/Propane	0.00	0.00	0.00
Electricity	0.00	0.00	0.00
Equipment Repairs	0.00	0.00	0.00
Generator Maintenance Contract	0.00	0.00	0.00
NPDES Permit	0.00	0.00	0.00
Phone Service	0.00	0.00	0.00
Plant Operator	0.00	0.00	0.00
Sludge Handling & Disposal	0.00	0.00	0.00
Supplies	0.00	0.00	0.00
Total Treatment Plant	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Ordinary Income	34,412.74	54,574.00	-20,161.26
Other Income/Expense			
Other Income			
Due from County Del Tax/SA Roll	4,644.64		
O/M Funds Transfer	57,755.00		
Debt Retirement Fund Transfer	96,717.33	2,263.00	94,454.33
Total Other Income	<u>159,116.97</u>	<u>2,263.00</u>	<u>156,853.97</u>
Other Expense			
Washtenaw Cty Debt Svc			
Principal	148,000.00	48,000.00	100,000.00
Interest	8,836.67	8,837.00	-0.33
Total Washtenaw Cty Debt Svc	<u>156,836.67</u>	<u>56,837.00</u>	<u>99,999.67</u>
Total Other Expense	<u>156,836.67</u>	<u>56,837.00</u>	<u>99,999.67</u>
Net Other Income	<u>2,280.30</u>	<u>-54,574.00</u>	<u>56,854.30</u>
Net Income	<u><u>36,693.04</u></u>	<u><u>0.00</u></u>	<u><u>36,693.04</u></u>

Bridgewater Township Sewer Operation Profit & Loss Budget vs. Actual April 1, 2014 through February 5, 2015

	Operation - Sewer		
	Apr 1, '14 - Feb 5, 15	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Special Assessment Payoff	0.00	0.00	0.00
Interest Income Master Account			
Interest Income Checking	6.68	0.00	6.68
Total Interest Income Master Account	<u>6.68</u>	<u>0.00</u>	<u>6.68</u>
Connection Fees			
Tap Fee	11,845.00	23,000.00	-11,155.00
Inspection Fee	75.00	500.00	-425.00
Easement Fee	125.00	500.00	-375.00
Grinder Pump Reimb + 10%	4,094.60	4,000.00	94.60
Total Connection Fees	<u>16,139.60</u>	<u>28,000.00</u>	<u>-11,860.40</u>
Customer Finance Charge	2,318.72	2,500.00	-181.28
Operation Maintenance Income	99,414.00	111,600.00	-12,186.00
Special Assessment Revenue	0.00	0.00	0.00
Total Income	<u>117,879.00</u>	<u>142,100.00</u>	<u>-24,221.00</u>
Gross Profit	117,879.00	142,100.00	-24,221.00
Expense			
New Equipment	303.90	20,000.00	-19,696.10
Bank Service Charges	10.00	0.00	10.00
Legal & Professional			
Legal Fees	992.50	2,000.00	-1,007.50
Audit	1,500.00	1,500.00	0.00
Engineer	1,415.00	1,500.00	-85.00
Total Legal & Professional	<u>3,907.50</u>	<u>5,000.00</u>	<u>-1,092.50</u>
Miscellaneous Expense	0.00	25.00	-25.00
Insurance	1,168.00	1,200.00	-32.00
Collection System			
Billing			
Billing Other	0.00	100.00	-100.00
Billing Clerk	520.00	624.00	-104.00
Office Supplies	47.34	400.00	-352.66
Total Billing	<u>567.34</u>	<u>1,124.00</u>	<u>-556.66</u>
Forcemains -Flushing & Disposal	725.00	500.00	225.00
Grinder Pump repairs	7,574.64	10,000.00	-2,425.36
Total Collection System	<u>8,866.98</u>	<u>11,624.00</u>	<u>-2,757.02</u>
Treatment Plant			

Bridgewater Township Sewer Operation Profit & Loss Budget vs. Actual April 1, 2014 through February 5, 2015

	Operation - Sewer		
	Apr 1, '14 - Feb 5, 15	Budget	\$ Over Budget
Building & Grounds Maintenance	1,501.27	2,000.00	-498.73
Chemicals	3,329.55	4,000.00	-670.45
Diesel Fuel/Propane	367.51	1,000.00	-632.49
Electricity	11,691.00	15,000.00	-3,309.00
Equipment Repairs	7,919.32	5,000.00	2,919.32
Generator Maintenance Contract	1,148.46	1,000.00	148.46
NPDES Permit	1,950.00	2,000.00	-50.00
Phone Service	379.53	375.00	4.53
Plant Operator	26,000.00	31,200.00	-5,200.00
Sludge Handling & Disposal	2,472.80	3,500.00	-1,027.20
Supplies	0.00	300.00	-300.00
Total Treatment Plant	56,759.44	65,375.00	-8,615.56
Total Expense	71,015.82	103,224.00	-32,208.18
Net Ordinary Income	46,863.18	38,876.00	7,987.18
Other Income/Expense			
Other Income			
Due from County Del Tax/SA Roll			
O/M Funds Transfer			
Debt Retirement Fund Transfer	0.00	0.00	0.00
Total Other Income	0.00	0.00	0.00
Other Expense			
Washtenaw Cty Debt Svc			
Principal	0.00	0.00	0.00
Interest	0.00	0.00	0.00
Total Washtenaw Cty Debt Svc	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00
Net Income	46,863.18	38,876.00	7,987.18

Bridgewater Township Sewer Operation
Profit & Loss Budget vs. Actual
April 1, 2014 through February 5, 2015

Ordinary Income/Expense

Income

Special Assessment Payoff
Interest Income Master Account
Interest Income Checking
Total Interest Income Master Account

Connection Fees

Tap Fee \$57,755 of \$69,600 transf to debt on 8/28/14
Inspection Fee
Easement Fee
Grinder Pump Reimb + 10%

Total Connection Fees

Customer Finance Charge
Operation Maintenance Income
Special Assessment Revenue

Total Income

Gross Profit

Expense

New Equipment
Bank Service Charges
Legal & Professional
Legal Fees
Audit
Engineer
Total Legal & Professional

Miscellaneous Expense

Insurance
Collection System
Billing
Billing Other
Billing Clerk
Office Supplies
Total Billing

Forcemains -Flushing & Disposal
Grinder Pump repairs

Total Collection System

Treatment Plant

Bridgewater Township Sewer Operation
Profit & Loss Budget vs. Actual
April 1, 2014 through February 5, 2015

Building & Grounds Maintenance
Chemicals
Diesel Fuel/Propane
Electricity
Equipment Repairs
Generator Maintenance Contract
NPDES Permit
Phone Service
Plant Operator
Sludge Handling & Disposal
Supplies

Total Treatment Plant

Total Expense

Net Ordinary Income

Other Income/Expense

Other Income

Due from County Del Tax/SA Roll

O/M Funds Transfer

Debt Retirement Fund Transfer

Total Other Income

Other Expense

Washtenaw Cty Debt Svc

Principal

Interest

Total Washtenaw Cty Debt Svc

Total Other Expense

Net Other Income

Net Income

BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES
RESOLUTION 02-05-15
A RESOLUTION TO ESTABLISH TRUSTEES' SALARY

WHEREAS, the property owners of Bridgewater Township have elected a Board of Trustees consisting of a Supervisor, a Clerk, a Treasurer, and two Trustees; and,

WHEREAS, the Bridgewater Township Board of Trustees have been elected by the property owners of the Township to discharge the statutory duties inherent in those offices; and,

WHEREAS, the members of the Bridgewater Township Board of Trustees may be reasonably compensated for discharging those duties;

NOW, THEREFORE WE RESOLVE that the Bridgewater Township Trustees' salary for 2015-2016 be established as \$4,800.

Motion made by Trustee _____ and seconded by Trustee _____

to adopt the above Resolution.

Upon roll-call vote, the following members voted

Yea: _____ ABSTAIN: _____

NAY: _____ ABSENT: _____

Supervisor declared Resolution 02-05-15 to establish the Bridgewater Township Trustees' salary for 2015-2016 as \$4,800 passed.

Certification:

I, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on February 05, 2015, the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Laurie Fromhart,
Bridgewater Township Clerk

BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES
RESOLUTION 02-05-15A
A RESOLUTION TO ESTABLISH CLERK'S SALARY

WHEREAS, the property owners of Bridgewater Township have elected a Board of Trustees consisting of a Supervisor, a Clerk, a Treasurer, and two Trustees; and,

WHEREAS, the Bridgewater Township Board of Trustees have been elected by the property owners of the Township to discharge the statutory duties inherent in those offices; and,

WHEREAS, the members of the Bridgewater Township Board of Trustees may be reasonably compensated for discharging those duties;

NOW, THEREFORE WE RESOLVE that the Bridgewater Township Clerk's salary for 2015-2016 be established as \$15,896.

Motion made by Trustee _____ and seconded by Trustee _____
to adopt the above Resolution.

Upon roll-call vote, the following members voted

YEA: _____ NAY: _____

ABSTAIN: _____ ABSENT: _____

Supervisor declared Resolution 02-05-15A to establish the Bridgewater Township Clerk's salary for 2015-2016 as \$15,896 passed.

Certification:

I, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on February 5, 2015, the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Laurie Fromhart,
Bridgewater Township Clerk

BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES
RESOLUTION 02-05-15B
A RESOLUTION TO ESTABLISH TREASURER'S SALARY

WHEREAS, the property owners of Bridgewater Township have elected a Board of Trustees consisting of a Supervisor, a Clerk, a Treasurer, and two Trustees; and,

WHEREAS, the Bridgewater Township Board of Trustees have been elected by the property owners of the Township to discharge the statutory duties inherent in those offices; and,

WHEREAS, the members of the Bridgewater Township Board of Trustees may be reasonably compensated for discharging those duties;

NOW, THEREFORE WE RESOLVE that the Bridgewater Township Treasurer's salary for 2015-2016 be established as \$17,270.

Motion made by Trustee _____ and seconded by

Trustee _____ to adopt the above Resolution.

Upon roll-call vote, the following members voted

YEA: _____ ABSTAIN: _____

NAY: _____ ABSENT: _____

Supervisor declared Resolution 02-05-15B to establish the Bridgewater Township Treasurer's salary for 2015-2016 as \$17,270 passed.

Certification:

I, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on February 5, 2015, the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Laurie Fromhart,
Bridgewater Township Clerk

BRIDGEWATER TOWNSHIP BOARD OF TRUSTEES

RESOLUTION 02-05-15C

A RESOLUTION TO ESTABLISH SUPERVISOR'S SALARY

WHEREAS, the property owners of Bridgewater Township have elected a Board of Trustees consisting of a Supervisor, a Clerk, a Treasurer, and two Trustees; and,

WHEREAS, the Bridgewater Township Board of Trustees have been elected by the property owners of the Township to discharge the statutory duties inherent in those offices; and,

WHEREAS, the members of the Bridgewater Township Board of Trustees may be reasonably compensated for discharging those duties;

NOW, THEREFORE WE RESOLVE that the Bridgewater Township Supervisor's salary for 2015-2016 be established as \$15,301.

Motion made by Trustee _____ and seconded by

Trustee _____ to adopt the above Resolution.

Upon roll-call vote, the following members voted

YEA: _____ ABSTAIN: _____

NAY: _____ ABSENT: _____

Supervisor declared Resolution 02-05-15C to establish the Bridgewater Township Supervisor's salary for 2015-2016 as \$15,301 passed.

Certification:

I, the undersigned Clerk of the Township of Bridgewater, hereby certify that the foregoing resolution is a true and complete copy of a resolution adopted at a regular meeting of the Board of Trustees of the Township of Bridgewater, held on February 5, 2015, the original of which is on file in my office, and that notice of such meeting was given, and the meeting was conducted, pursuant to and in compliance with Act No. 267, Michigan Public acts of 1976, as amended.

Laurie Fromhart,
Bridgewater Township Clerk

January 2015 Amendment to Settlement Agreement

Recitals

On February 5, 2013 Bridgewater Township (the Township) and Tetra Tech, Inc. (Tetra Tech) entered into a settlement agreement regarding the Bridgewater Township wastewater treatment facility (WWTF). Paragraph 10 of that agreement required the parties to meet on or about September 1, 2014 to review the performance and operation of the WWTF and consequently the parties met in the offices of Tetra Tech on September 12, 2014.

The parties amended that agreement at this September 12, 2014 meeting.

There are still days when the WWTF does not meet NPDES permit limits and improving the function of the WWTF secondary clarifiers is believed to be the step necessary to further improve the plant performance so NPDES limits are more consistently met.

Agreement


It is therefore agreed as follows:

1. The settlement agreement amendment resulting from the September 12, 2014, is revoked and replaced by this agreement.
2. Tetra Tech will detail improvements to be performed in the secondary clarifiers including plugging the drain holes in the effluent weir. Tetra Tech will prepare and submit details of these improvements to Bridgewater Township including a Part 41 permit application package for the Township's submission to the MDEQ, and Bridgewater shall be permitted to review and comment on the proposed improvement prior to submitting the Part 41 permit. If there are any concerns or suggestions regarding the proposed improvement, the parties will meet and discuss the concerns before proceeding further.
3. Tetra Tech will arrange for construction of the above clarifier work and pay the associated costs.
4. Bridgewater Township will submit the MDEQ permit and make the facility accessible for the work for a mutually agreeable period.
5. Tetra Tech will also advise Bridgewater Township on improvements to:
 - a. The influent samplers and the parties will discuss an equitable distribution of cost of these improvements.
 - b. Equalization pump controls, for which the Township will be responsible for paying any costs of improvement.

6. The parties will continue to work together collaboratively towards resolving any remaining issues with the WWTF.
7. Bridgewater Township will continue to enforce its sewer use and rate ordinance.
8. The dates set forth in the settlement agreement shall be extended for a period of fourteen months and consequently the parties will meet four (4) months after the improvements have been installed, to review the status of the WWTF. If the WWTF has successfully met NPDES limits between completion of construction and the plant is being operated without extraordinary procedures necessary for routine operation, the parties agree that no further meetings will be held. Further, once the plant has operated for twelve (12) months following completion or construction, while meeting NPDES permit limits, this agreement will terminate and Bridgewater Township will release Tetra Tech from any and all claims made regarding professional services related to the October 4, 2001, engineering services contract and amendments.
9. All provisions of the settlement agreement not amended by this agreement shall remain in full force and effect.

Tetra Tech, Inc.

Bridgewater Township

 2/3/15

By: Brian Rubel
Its: Vice President

By: Ronald H. Smith
Its: Supervisor

Kevin Gleeson
Attorney for Tetra Tech

Frederick Lucas
Attorney for Bridgewater Twp.

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2015-2016 Bridgewater Township Proposed General Fund Budget

	2014-2015	Proposed 2015-2016
Income		
4672 · Other Income	250.00	250.00
4402 · Property tax - operation	68,000.00	70,040.00
4447 · Tax administration fee	25,000.00	26,000.00
4448 · Tax collection fees	3,500.00	3,500.00
4460 · Township permits	1,500.00	1,500.00
4465 · Land division fees	400.00	400.00
4574 · Revenue sharing	125,263.00	125,263.00
4601 · Fire charge collection	2,100.00	2,000.00
4665 · Interest Income	400.00	600.00
4671 · Other Income - Fund Balances	30,000.00	0.00
4675 · Metro Auth.-restricted to roads	3,000.00	3,000.00
4690 · Mineral Extraction License Fees	1,000.00	1,000.00
4700 · Election Reimbursement	1,000.00	0.00
Total Income	261,413.00	233,553.00
Expense		
5101000 · Township Board		
510173 Trustee Salary	4,800.00	4,800.00
5101727 · Township supplies & expenses	600.00	600.00
5101770 · Conferences & Training	750.00	750.00
5102703 · Designated rep	0.00	0.00
Total 5101000 · Township Board	6,150.00	6,150.00
5171000 · Supervisor		
5171703 · Supervisor Salary	15,301.00	15,301.00
5171727 · Supervisor Expense	500.00	500.00
SUB Total 5171000 · Supervisor	15,801.00	15,801.00
5209000 · Assessor		
5209705 · Board of Review expenses	1,500.00	1,500.00
5209805 · Assessor	18,622.00	18,622.00
5209810 · Assessor Expense	3,075.00	3,000.00
Total 5209000 · Assessor	23,197.00	23,122.00
Total 5171000 · Supervisor	38,998.00	38,923.00
5173000 · Other General Government		
5173715 · Social Security	5,400.00	5,400.00
5173801 · Attorney & Consulting Expenses	5,000.00	3,000.00
5173802 · Audit fees	3,500.00	4,000.00
5173811 · Membership fees & dues	2,000.00	2,000.00
5173890 · Newsletter (non-recyc)	300.00	0.00
5173895 · Website Administrator	500.00	500.00
5173912 · Insurance & Bonds	5,500.00	5,500.00
5173955 · Miscellaneous	200.00	200.00
5174800 · Bank Fees	0.00	0.00
5174810 · Township Personnel	0.00	0.00
Total 5173000 · Other General Government	22,400.00	20,600.00
5215700 · Clerk		
5215703 · Clerk salary	15,869.00	15,896.00

Deputy Clerk	1,600.00	1,600.00
5215727 · Clerk supplies & expense	3,200.00	3,000.00
5173900 · Printing & publishing	1,000.00	1,000.00
Sub Total 5215700 · Clerk	21,669.00	21,496.00
5191700 · Elections		
5191727 · Election expense	5,000.00	2,000.00
5191700 · Elections	5,000.00	2,000.00
Total 5215700 · Clerk	26,669.00	23,496.00
5253700 · Treasurer		
5253703 · Treasurer salary	17,270.00	17,270.00
Deputy Treasurer	1,000.00	1,000.00
5253727 · Treasurer supplies & expenses	2,000.00	2,000.00
Tax Collection Expense	3,000.00	3,000.00
Total 5253700 · Treasurer	23,270.00	23,270.00
5265000 · Building & Grounds		
5265728 · Maintenance & Utilities	4,500.00	4,500.00
5265925 · Cemetery care	200.00	200.00
5265980 · Building improvement & equipment	5,000.00	5,000.00
Total 5265000 · Building & Grounds	9,700.00	9,700.00
5301800 · Public Safety		
5301810 · Police services - County	0.00	0.00
5301811 · Police substation - Manchester	0.00	0.00
CERT Program	500.00	0.00
Neighbor Watch Program	500.00	0.00
5339727 · Fire protection billing expense	55,000.00	50,000.00
Total 5301800 · Public Safety	56,000.00	50,000.00
5400700 · Planning & zoning		
5400701 · Planning		
5400802 · Master Plan	3,000.00	500.00
5400727 · Planning comm. wage & expense	4,000.00	4,000.00
5400801 · PC Attorney Fees	1,000.00	500.00
5400803 · Planning consultant - on-going	10,000.00	10,000.00
Total 5400701 · Planning	18,000.00	15,000.00
5410726 · Zoning		
5410704 · Land Division Processing Fees	1,200.00	1,200.00
5410727 · Zoning ad.wage & expense	7,500.00	1,000.00
5411727 · Zon Bd of Appeals Expense	350.00	0.00
Total 5410726 · Zoning	9,050.00	2,200.00
Total 5400700 · Planning & zoning	27,050.00	17,200.00
5440000 · Public works		
5440846 · Road Improvements	30,000.00	30,000.00
5440847 · Drains at large	12,000.00	10,000.00
5440852 · Street lighting	3,000.00	3,000.00
Total 5440000 · Public works	45,000.00	43,000.00
Total Expense	255,237.00	232,339.00
5500000 · Contingencies	6,176.00	1,214.00
Net Income	0.00	0.00

2014-2015 WWTP Proposed Budget													
										2014-2015		Proposed 2015-2016	
										Operation	Assessment	Operation	Assessment
Ordinary Income/Expense													
Income													
Interest Income Master Account										0.00	0.00		
Interest Income Checking										0.00	0.00		
Total Interest Income Master Account										0.00	0.00		
Customer Finance Charge										2,500.00		2,500.00	
Operation Maintenance Income										111,600.00		99,600.00	
Special Assessment Revenue											54,574.00		53,500.00
Connection Fees										27,000.00			
Debt Retirement Fund Transfer											2,263.00		0.00
Total Income										141,100.00	56,837.00	102,100.00	53,500.00
Gross Profit										141,100.00	56,837.00	102,100.00	53,500.00
Expense													
New Equipment/Capital Improvement										20,000.00		10,000.00	
Loan Payment										0.00			
Legal & Professional													
Legal Fees										2,000.00		2,000.00	
Audit										1,500.00		1,650.00	
Engineer										1,500.00		1,500.00	
Total Legal & Professional										5,000.00		5,150.00	0.00
Miscellaneous Expense										25.00		25.00	
Insurance										1,200.00		1,300.00	
Collection System													
Billing													
Billing Other										100.00		100.00	
Billing Clerk										624.00		624.00	
Office Supplies										400.00		200.00	
Total Billing										1,124.00		924.00	0.00
Forcemains -Flushing &										500.00		500.00	0.00
Easemnet & Insepection										1,000.00		1,000.00	0.00
System/Grinder Pump										10,000.00		10,000.00	0.00
Total Collection System										12,624.00		12,424.00	0.00

		Treatment Plant							
		Building & Grounds			2,000.00			2,000.00	
		Chemicals			4,000.00			4,000.00	
		Diesel Fuel/Propane			1,000.00			1,000.00	
		Electricity			15,000.00			15,000.00	
		Equipment Repairs			5,000.00			7,500.00	
		Generator Maintenance			1,000.00			1,200.00	
		NPDES Permit			2,000.00			2,000.00	
		Phone Service			375.00			400.00	
		Plant Operator			31,200.00			31,200.00	
		Sludge Handling & Disposal			3,500.00			3,500.00	
		Supplies			300.00			300.00	
		Total Treatment Plant			65,375.00			68,100.00	0.00
		Total Expense			104,224.00		0.00	96,999.00	0.00
Net Ordinary Income									
					36,876.00		56,837.00		
					Proposed 2014-2015		Proposed 2015-2016		
					Operation	Assessment	Operation	Assessment	
Other Income/Expense									
		Other Income							
		Other Int Income - UBT Debt						0.00	
		Total Other Income			0.00	0.00		0.00	
		Debt Service							
		Washtenaw Cty Debt Svc				48,000.00			40,000.00
		Agent Fees				0.00			
		Interest				8,837.00			7,500.00
		Accounting				0.00			
		Washtenaw Cty Debt Svc -				0.00			
		Total Washtenaw Cty Debt Svc			0.00	56,837.00		0.00	47,500.00
		Operations Reserve							
		Total Other Expense			0.00	56,837.00			47,500.00
Net Other Income					0.00			0.00	
		Debt Retirement Fund Transfer				0.00			
		Contingencies			36,876.00	0.00		5,101.00	
Net Income					0.00	0.00		0.00	